

Environmentally Relevant Activity Licence Application

Environmental Protection Act 1994

Contact Council if you have any specific enquiries regarding fees or how to complete this form. Type or print clearly and select boxes where applicable. Enter 'n/a' if the question does not apply.

Application is for:

(please note a fee is applicable)

☐ Application

☐ Renewal

☐ Amendment

Applicant/s Details

If applicant is a company, insert company name and ACN/ARBN

Company name

ACN/ARBN

Title

☐ Mr

☐ Mrs

☐ Ms

☐ Miss

☐ Other (specify):

Family name

Given name/s

Position

I declare the information provided in this application to be true and correct.

Signature

Date

Current licence number

Expiry date

Details of Occupier

☐ Business

☐ Private

Contact person

Postal address

Contact phone

Email



Current approval details

Please insert your approval number for each approval type issued by Local Government.

Approval Type	Approval No.	Office Use Only
Building approval		
Plumbing and drainage approval		
Development approval		
Trade waste approval		
Other – please specify		

Schedule details

Business name	(must be registered with the Office of Fair Trading)
BN	
Shop name	
Street address	
Postal address	
Contact person	
Contact phone	
Contact email	
Real property description – refer to Rates Notice	
Lot no.	
Reg. plan no.	
Parish	
Description of ERA: (motor vehicle workshop, boiler/engineering etc)	
Licence number	
Expiry date	
Does your business involve any off-site work? <input type="checkbox"/> Yes <input type="checkbox"/> No	



Type of Premise: *Tick the boxes that apply*

4. Poultry Farming	21. Motor Vehicle Workshop	
6. Asphalt Manufacturing	37. Printing	
8.3.a Chemical Storage	38.1a 2a. Surface Coating	
12. Plastic Product Manufacturing	43. Concrete Batching	
17. Abrasive Blasting	48.1 Wooden and Laminated Product Manufacturing	
18. Boiler making and Engineering	49. Boat Maintenance and Repair	
19. Metal Forming	61.1 Waste Incineration and Thermal Treatment	
20. Metal Recovery		

Vehicle details

If there are additional vehicles, please attach additional vehicle information to this form.

Vehicle details

Type	Reg. no.
Type	Reg. no.
Type	Reg. no.
Type	Reg. no.
Type	Reg. no.

Suitability of person to hold a licence

Skills & knowledge of applicants to hold a Trade Waste licence

Have any of the applicants been convicted for a breach under the Environmental Protection Act, Regulations and policies? *If the applicant is a corporation or an incorporated association, an executive officer of the corporation or a member of the association's management committee are included.*

☐ No ☐ Yes, if yes attach details.

Have any of the applicants previously held a licence under the *Environmental Protection Act 1994*, or a corresponding law that was suspended or cancelled? *If the applicant is a*



corporation or an incorporated association, an executive officer of the corporation or a member of the association's management committee are included.

☐ No ☐ Yes, if yes attach details.

Have any of the applicants been refused a licence under the *Environmental Protection Act 1994*? If the applicant is a corporation or an incorporated association, an executive officer of the corporation or a member of the association's management committee are included.

☐ No ☐ Yes, if yes attach details.

Amendments

Complete only if applying for an amendment.

Provide details of proposed amendments:

Attachments

1. Two (2) copies of a Site Plan, drawn to scale not less than 1:100, showing the Trade Waste premises location, trade waste connection, car parking, and adjacent land uses.
2. Two (2) copies of a Floor Plan, drawn to scale not less than 1:50, showing details of the layout of all equipment, fixtures and fittings in a bird's eye view (looking down on the premises). Showing all air, water, waste water and noise emissions points.
3. Two (2) copies of Sectional Elevation, drawn to scale not less than 1:50, showing a side-on view of the walls of the premises and should indicate the height of structures, benches, including fixtures, fittings and equipment (if applicable).
4. Two (2) copies of Hydraulic plan (plumbing and drainage plan), drawn to scale of not less than 1:50, showing the location of water and sewerage pipes and connection types, tundishes and grease traps.
5. Two (2) copies of a Mechanical Exhaust Ventilation Plan, drawn to scale of not less than 1:50, if mechanical exhaust systems are to be installed.
6. Full explanation of selected box/es in the Suitability of person to hold a licence section (if applicable).

Please note: This application and fee MUST be lodged with your Council.

Office use only

Entered by	Application no.
Fee	Date
Scheduled category	File no.
Receipt no.	Access no.
Registration no.	Licence no.

