



# MINUTES

**Ordinary Council Meeting  
Thursday, 21 October 2021**

**MINUTES OF WINTON SHIRE COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE WINTON SHIRE COUNCIL BOARD ROOM  
ON THURSDAY, 21 OCTOBER 2021 AT 8.11AM**

**PRESENT:** Cr Gavin Baskett (Mayor), Cr Tina Elliott (Deputy Mayor), Cr Anne Seymour, Cr Cathy White, Cr Shane Mann, Cr Frank Standfast, Mr Ricki Bruhn (Chief Executive Officer), Ms Madeleine Lawler (Director of Community and Economic Development), Mr Suneil Adhikari (Director of Works), Miss Shannon Van Bael (Minute Secretary)

**IN ATTENDANCE:** Nil

**1 ACKNOWLEDGEMENT OF COUNTRY**

The Mayor recited the Acknowledgement of Country and congratulated the Koa People on the outcome of the Native Title Determination held in Winton on 6 October 2021.

**2 APOLOGIES**

Nil

**3 DECLARATION OF PRESCRIBED AND DECLARABLE CONFLICT OF INTEREST**

The Mayor invited Councillors to declare any relevant "Interest" to respective items.

- Cr Shane Mann
  - Item 13.19 Upgrade to Stables at the Winton Showgrounds
  - Late Report 1.1 WSCT-2122-05 Winton Richmond Road Drainage Works
- Cr Cathy White
  - Item 13.20 Use of Show Pavilion at the Winton Showgrounds

**4 CONFIRMATION OF COUNCIL MINUTES**

**21.10.01**

Moved: Cr S Mann  
Seconded: Cr A Seymour

THAT the minutes of the Ordinary Council Meeting held on 16 September 2021 be confirmed subject to the following amendments:-

- Minute Book Page 17451 – by including Miss Shannon Van Bael (Minutes Secretary) as being present;
- Minute Book Page 17458 – in Item 13.9 by indicating the minutes of the Outback Regional Roads and Transport Group and the RAPAD Water and Sewerage Alliance meetings were not considered as they were unavailable at the time of the meeting.

**CARRIED 6-0**

21 October 2021 17467

23

## 5 BUSINESS ARISING OUT OF PREVIOUS MEETING

- Cr Gavin Baskett requested a copy of the revised Organisational Plan be sent to the Councillors.
- Cr Gavin Baskett requested an update on the completion date for the Hospital Estate. The Director of Works indicated it was likely to take a further 6-months to complete.
- Cr Frank Standfast requested an update on the Senior Plumber position. The Director of Works advised an interview had been completed and a decision on appointment was pending.

## 6 MAYOR'S REPORT TO COUNCIL

MAYORAL MEETINGS & FUNCTIONS 17 September – 21 October 2021			
DATE	TYPE	PARTIES	PURPOSE
17 September 2021	Meeting	Councillors	CEO Review
17 September 2021	Teleconference	CEO, Auditors	Final Audit Status
18 September 2021	Dinner	AB Paterson College	Barty's Place
23 September 2021	Event	Community	Sunset Charity Gala Dinner
29 September 2021	Event	Community	Showcase of Winton Bush to Beatz Finale
1 October 2021	Meeting	RAPAD Board	General Meeting
5 October 2021	Meeting	Tourism Strategy Committee	General Meeting
5 October	Meeting	Director of Community & Economic Development, Ash Burges	GFS, Western Town
6 October 2021	Event	Community	Koa People Native Title Claim – Consent Determination
7 October 2021	Meeting	Ash Burges	Film Industry and Film Festival
7 October 2021	Teleconference	Roads and Transport Advisory Group	General Meeting
7 October 2021	Teleconference	Governor-General	General Discussion
8 October 2021	Meeting	Audit Committee	General Meeting
11 October 2021	Meeting	Local Disaster Management Committee	General Meeting
12 October 2021	Teleconference	Vision Splendid Film Festival Committee	General Meeting
12 October 2021	Teleconference	Central West Health Consultant	Central West Strategic Plan
12 October 2021	Meeting	Acting Superintendent Sven Diga	Local QFS
13 October 2021	Meeting	District Disaster Management Group	General Meeting
14 October 2021	Event	Community	R U OK Breakfast
14 October 2021	Workshop	Councillors	Various
15 October 2021	Event	Middleton Community, Councillors, Staff	General
15 October 2021	Meeting	Outback Futures	Community requests and needs
18 October 2021	Meeting	Drought Advisory Committee	General Meeting
21 October 2021	Meeting	Councillors, Senior Management	Monthly Meeting

**21.10.02**

Moved: Cr T Elliott  
Seconded: Cr F Standfast

THAT the Mayor's Report be received.

**CARRIED 6-0**

**7 MAYOR'S BUSINESS TO BE CONSIDERED WITHOUT NOTICE**

Nil

**8 QUESTIONS FOR WHICH NOTICE HAS BEEN GIVEN**

The following information was provided by the Chief Executive Officer in response to Questions Without Notice from Cr Frank Standfast on 16 September 2021:

- 1. With travel restrictions and limits to crowd numbers becoming a normal part of today's world, could Council investigate the possibility of offering a "live stream" of funeral services into the future to allow for virtual attendance of family and friends affected by the limitations?**

Council's IT Officer has investigated the options to provide this service. There would be an initial fee of \$1,995 for the camera equipment and an ongoing fee of \$125 per month which covers the first session each month and ongoing support and storage of recorded funerals. Additional services in the same calendar month are invoiced at an extra \$125 per service. This is also an invite only service when providing it to the customer which covers a very large privacy concern with live streaming.

An additional cost would be required to maintain another 4G data connection at approximately \$40 per month. In summary, the initial years' cost would be \$3,975 and for each year after that \$1,980 (based on one funeral per month).

This would be designed to be a relatively simple process to enable funeral directors to set up the necessary equipment themselves with only the options necessary to operate the equipment being available to avoid confusion.

- 2. With the Water Park attracting more young families than ever to the swimming pool, can Council investigate the installation of baby change tables as part of the current renovations as a variation or independently, whichever is deemed the most cost effective?**

Whilst the installation of baby change tables was not included in the original renovation proposal, a costing of \$547 has been received and this will now be installed as part of the amenities upgrade.

**9 QUESTIONS (WITHOUT DEBATE) FOR WHICH NOTICE HAS NOT BEEN GIVEN**

The following question was asked by Cr Cathy White to the Chief Executive Officer:

With the impending opening of the Qld State border in November has Council had discussions with Qld Health, Winton Hospital, WQPHN and QAS regarding the procedure for the treatment of positive cases of COVID 19 in the Winton area?

The following question was asked by Cr Anne Seymour to the Chief Executive Officer:

Would Council consider conducting a community competition for the naming of the new housing estate in Winton?

**10 PETITIONS**

Nil

**11 DEPUTATIONS/PRESENTATIONS**

Nil

**12 CONSIDERATION OF MOTIONS**

Nil

**13 DECISIONAL REPORTS****13.1 WINTON WAY OUT WEST FESTIVAL 2022****SUMMARY**

This report presents the proposal from Professional Bull Riders (PBR) Australia to hold the Winton Way Out West Festival 2022 at the beginning of the school holidays from 1-3 April 2022.

**21.10.03**

Moved: Cr T Elliott

Seconded: Cr F Standfast

1. THAT the report be received.

**CARRIED 6-0**

**21.10.04**

Moved: Cr T Elliott

Seconded: Cr A Seymour

2. THAT Council engages PBR Australia for the amount of \$150,000 (GST Exclusive) for the delivery of Winton's Way Out West Festival 2022.

**CARRIED 6-0**

**21.10.05**

Moved: Cr C White  
Seconded: Cr A Seymour

3. THAT the Winton Way Out West Fest Working Group be re-established to engage with PBR Australia for the delivery of the event.

**CARRIED 6-0**

**13.2 ARENA - REGIONAL AUSTRALIA MICROGRID PILOTS PROGRAM (RAMPP) - FEASIBILITY STUDY****SUMMARY**

During natural disaster events one of the critical infrastructures to maintain online is electricity supply. Microgrids are a realistic solution for increasing remote and rural community's independence and resilience, particularly in the disaster management context. The Federal Government agency ARENA (Australian Renewable Energy National Agency) is running a pilot project over the next two years totalling \$50 million for remote and rural communities to establish microgrids.

This paper recommends Council undertake the Feasibility Study to ensure Winton can respond to this opportunity to improve resilience in infrastructure and economics.

**21.10.06**

Moved: Cr S Mann  
Seconded: Cr C White

1. THAT the report be received.

**CARRIED 6-0**

**21.10.07**

Moved: Cr A Seymour  
Seconded: Cr C White

2. THAT Council conduct a workshop to discuss the scope of the feasibility study and report back to Council.

**CARRIED 6-0**

**13.3 ACCOMMODATION FEASIBILITY AND INVESTMENT PROSPECTUS****SUMMARY**

Council commissioned Stafford Strategy to undertake two studies in order to approach the investment community. The purpose of these documents was to outline demand, potential opportunities and demonstrate Council's willingness to assist prospective investors. This report presents a final draft of the Winton Accommodation Feasibility Study and Winton Investment Prospectus for adoption.

What follows the documents adoption is a planned approach to the investment community to introduce Winton to the market in a strategic way.

**21.10.08**

Moved: Cr S Mann  
Seconded: Cr A Seymour

1. THAT the report be received.

**CARRIED 6-0**

**21.10.09**

Moved: Cr T Elliott  
Seconded: Cr S Mann

2. THAT Council adopts the Winton Accommodation Feasibility Study with amendments.

**CARRIED 6-0**

**21.10.10**

Moved: Cr F Standfast  
Seconded: Cr T Elliott

3. THAT Council adopt the Winton Investment Prospectus with amendments.

**CARRIED 6-0**

**21.10.11**

Moved: Cr T Elliott  
Seconded: Cr F Standfast

4. THAT Council approves the method for approaching the market, with additions and proceeds to publicise the documents.

**CARRIED 6-0**

**13.4 ARTS AND CULTURAL POLICY****SUMMARY**

This report presents a final draft of the Winton Shire Council Arts and Cultural Policy for adoption.

**21.10.12**

Moved: Cr S Mann  
Seconded: Cr F Standfast

1. THAT the report be received.

**CARRIED 6-0**

**21.10.13**

Moved: Cr S Mann  
Seconded: Cr A Seymour

2. THAT Council adopts the Winton Shire Council Arts and Cultural Policy.

**CARRIED 6-0**

**13.5 CORPORATE PLAN 2022-27 - COMMUNITY ENGAGEMENT PLAN****SUMMARY**

Council is required to prepare a 5-year Corporate Plan pursuant to Section 165 of the *Local Government Act (2009)*. The Corporate Plan is to drive and coordinate all strategic documents and plans and is the basis for future decision making. The Department of Local Government, Racing and Multicultural Affairs stipulate this plan must incorporate community engagement.

Winton Shire Council's Corporate Plan 2022-2027 needs to be founded on community feedback and engagement. To this end, a community engagement approach has been detailed for Council's consideration and adoption.

**21.10.14**

Moved: Cr T Elliott

Seconded: Cr S Mann

1. THAT the report be received.

**CARRIED 6-0**

**21.10.15**

Moved: Cr C White

Seconded: Cr T Elliott

2. THAT Council endorse the Community Engagement Plan for the development of the Corporate Plan 2022-2027.

**CARRIED 6-0**

**13.6 COMMUNITY INDEPENDENT PUBLISHING - UNIVERSITY OF MELBOURNE AUSTRALIAN RESEARCH COUNCIL PROJECT APPLICATION****SUMMARY**

Council is interested in diversifying the economic base supporting the community and is seeking to maximise new investments in the town like the optic-fibre capability and potential data centres. This will require partnering with organisations to increase local capability in the digital economy.

The University of Melbourne has approached Winton Shire Council to understand how community publishing using modern digital technologies could benefit the Winton community. The University of Melbourne has invited Winton to participate in a research project to understand the potential benefits and conduct a needs analysis, to understand what is required to create a successful community publishing capability in the Shire.

**21.10.16**

Moved: Cr S Mann

Seconded: Cr F Standfast

1. THAT the report be received.

**CARRIED 6-0**

**21.10.17**

Moved: Cr S Mann  
Seconded: Cr T Elliott

2. THAT Council agree to participate in the Community Publishing research project proposal with the University of Melbourne.

**CARRIED 6-0**

**21.10.18**

Moved: Cr A Seymour  
Seconded: Cr C White

3. THAT Council undertake the research project with the University of Melbourne should the Australian Research Council application be successful.

**CARRIED 6-0**

**13.7 LITTLE SWAGGIES - POLICIES AND FEE STRUCTURE****SUMMARY**

Little Swaggies present their service specific policies for adoption by Council. These policies are essential for maintaining a compliant childcare centre in line with the National Quality Standards as outlined by the Australian Children's Education and Care Quality Authority.

This paper also provides background information for the current childcare fee structure which demonstrates that the practice of providing discounted day rates for children attending 3 or more days at the centre has been well established over the preceding years and not introduced for 2021 only.

**21.10.19**

Moved: Cr F Standfast  
Seconded: Cr S Mann

1. THAT the report be received.

**CARRIED 6-0**

**21.10.20**

Moved: Cr S Mann  
Seconded: Cr C White

2. THAT the Little Swaggies Childcare Policies numbered WSC-LSC-POL-001 to WSC-LSC-POL-49 inclusive with amendments, be adopted.

**CARRIED 6-0**

**21.10.21**

Moved: Cr F Standfast  
Seconded: Cr T Elliott

3. THAT Council amend the current fees and charges for Childcare to include a 3 and 4 day rate of \$80 per day.

**CARRIED 6-0**

**ADJOURNMENT:** The meeting adjourned for morning tea at 10.11am and returned at 10.32am with all in attendance.

### 13.8 REVIEW OF AGED CARE ACCOMMODATION POLICY

#### SUMMARY

The Aged Accommodation Policy was last updated in February 2017. Since this time, aspects relating to the application process and facility ownership have changed. It has also been determined that eligibility criteria needed to be updated in order to operate the facility in line with the intention behind the policy – to provide social assistance to those who need it most.

The updated policy is provided for Council's adoption.

#### 21.10.22

Moved: Cr S Mann

Seconded: Cr F Standfast

1. THAT the report be received.

**CARRIED 6-0**

#### 21.10.23

Moved: Cr T Elliott

Seconded: Cr C White

2. THAT Council seek public consultation and feedback regarding the Access and Eligibility for Aged Accommodation Policy.

**CARRIED 6-0**

### 13.9 SALEYARD ADVISORY COMMITTEE MEMBERSHIP

#### SUMMARY

Council has requested the Committee Membership of the recently created Saleyards Advisory Committee be advertised locally to fill these positions. All Committee positions have recently been advertised in the Winton Herald and on social media and this report provides the outcome of this process.

#### 21.10.24

Moved: Cr S Mann

Seconded: Cr F Standfast

1. THAT the report be received.

**CARRIED 6-0**

#### 21.10.25

Moved: Cr F Standfast

Seconded: Cr C White

2. THAT the following representatives be appointed to serve on Council's Saleyard Advisory Committee: -

- a) Colin Searle (Transport Operator)
- b) Julie Dorries (Community)
- c) Scott Taylor (Stock Agent)
- d) Greta Allan (Rural)
- e) Ken Sorrensen (Rural)

**CARRIED 6-0**

### **13.10 OUTCOMES AGAINST THE 2021/2022 OPERATIONAL PLAN - FIRST QUARTER**

#### **SUMMARY**

This report presents the first quarterly report on the outcomes delivered against the Operational Plan for the year ended 30 June 2022.

#### **21.10.26**

Moved: Cr S Mann

Seconded: Cr C White

- 1. THAT the report be received.

**CARRIED 6-0**

#### **21.10.27**

Moved: Cr S Mann

Seconded: Cr F Standfast

- 2. THAT the first quarterly report on outcomes delivered against the Operational Plan for the year ended 30 June 2022 be received.

**CARRIED 6-0**

### **13.11 2022 WINTON SHIRE COUNCIL ORDINARY MEETING DATES**

#### **SUMMARY**

In accordance with *Section 254B* of the *Local Government Regulation 2012*, the Ordinary Meeting dates of the Winton Shire Council for 2022 are required to be established and advertised. The dates of meetings can be modified provided sufficient advertising is undertaken prior to the relevant meeting being undertaken.

The prepared dates scheduled are the third Thursday of the month commencing at 8.00am and to be held in the Winton Shire Council Board Room.

#### **21.10.28**

Moved: Cr S Mann

Seconded: Cr T Elliott

- 1. THAT the report be received.

**CARRIED 6-0**

#### **21.10.29**

Moved: Cr C White

Seconded: Cr F Standfast

2. THAT Council adopt its Ordinary Meeting dates for 2022 in accordance with the attached schedule and provides public notice of these dates in accordance with *Section 254B of the Local Government Regulation 2012*.

**CARRIED 6-0**

### **13.12 RAPAD MONTHLY REPORT**

#### **SUMMARY**

This report provides the RAPAD Board Meeting Communique from the meeting held on 1 October 2021.

#### **21.10.30**

Moved: Cr F Standfast  
Seconded: Cr C White

1. THAT the report be received.

**CARRIED 6-0**

#### **21.10.31**

Moved: Cr S Mann  
Seconded: Cr T Elliott

2. THAT the RAPAD Board Meeting Communique from the meeting held on 1 October 2021 be received and noted.

**CARRIED 6-0**

### **13.13 OUTBACK HIGHWAY DEVELOPMENT COUNCIL INC.**

#### **SUMMARY**

This report provides the Minutes of the Outback Highway Development Council Inc. Annual General Meeting held on 20 August 2021 and the General Meeting held on 3 September 2021.

#### **21.10.32**

Moved: Cr S Mann  
Seconded: Cr C White

1. THAT the report be received.

**CARRIED 6-0**

#### **21.10.33**

Moved: Cr S Mann  
Seconded: Cr T Elliott

2. THAT the Minutes of the Outback Highway Development Council Inc. Annual General Meeting held on 20 August 2021 and the General Meeting held on 3 September 2021 be received.

**CARRIED 6-0**

**13.14 STATE EMERGENCY SERVICE - MEMORANDUM OF UNDERSTANDING****SUMMARY**

This report seeks Council approval to enter into a new Memorandum of Understanding – ‘*A Partnership for the Management and Support of the State Emergency Service*’ between the State of Queensland and the Winton Shire Council. Council approval is also requested to enter into a Memorandum of Understanding – ‘*Schedule A Local Arrangements*’.

**21.10.34**

Moved: Cr F Standfast

Seconded: Cr C White

1. THAT the report be received.

**CARRIED 6-0**

**21.10.35**

Moved: Cr F Standfast

Seconded: Cr A Seymour

2. THAT Council enter into a Memorandum of Understanding – ‘*A Partnership for the Management and Support of the State Emergency Service*’ between the State of Queensland and the Winton Shire Council.

**CARRIED 6-0**

**21.10.36**

Moved: Cr T Elliott

Seconded: Cr A Seymour

3. THAT Council enter into a Memorandum of Understanding – ‘*Schedule A Local Arrangements*’ between the State of Queensland and the Winton Shire Council.

**CARRIED 6-0**

**13.15 VACANT RESIDENTIAL PROPERTIES IN WINTON****SUMMARY**

This report provides feedback to Council following the decision at the September 2021 meeting to delegate authority to the Chief Executive Officer to investigate the purchase of allotments currently held by the State Government.

**21.10.37**

Moved: Cr S Mann

Seconded: Cr F Standfast

1. THAT the report be received.

**CARRIED 6-0**

**13.16 CONSIDERATION OF MOTIONS FOR 2021 LGAQ CONFERENCE****SUMMARY**

This report provides an opportunity for Council to review the motions submitted for consideration at the Local Government Association Queensland (LGAQ) Annual Conference to be held in Mackay from 25<sup>th</sup> – 27<sup>th</sup> October 2021.

**20.10.38**

Moved: Cr T Elliott  
Seconded: Cr A Seymour

1. THAT the report be received.

**CARRIED 6-0**

**21.10.39**

Moved: Cr F Standfast  
Seconded: Cr A Seymour

2. THAT Council provide direction to its voting delegates for the consideration of motions submitted to the 2021 Local Government Association Queensland Conference to be held in Mackay.

**CARRIED 6-0**

**13.17 BUSINESS IMPROVEMENT PLAN - GOVERNANCE ADVISORY COMMITTEE****SUMMARY**

This report provides an update on Council's progress towards completing and implementing the 67 initiatives identified as part of the Business Improvement Program developed in conjunction with the Queensland Treasury Corporation.

**21.10.40**

Moved: Cr F Standfast  
Seconded: Cr C White

1. THAT the report be received.

**CARRIED 6-0**

**13.18 EXTENSION OF THE WINTON INDUSTRIAL AREA****SUMMARY**

This report seeks approval to commence a land division process to create additional industrial blocks at the northern end of the existing industrial estate.

**21.10.41**

Moved: Cr F Standfast  
Seconded: Cr T Elliott

1. THAT the report be received.

**CARRIED 6-0**

**21.10.42**

Moved: Cr T Elliott  
Seconded: Cr C White

2. THAT Council's preferred land division plan is option 1 with amendments for the creation of additional industrial allotments over Lot 88 SP246198.

**CARRIED 6-0**

**DECLARATION OF DECLARABLE CONFLICT OF INTEREST**

Cr Shane Mann advised of a Declarable Conflict of Interest in Item 13.19 Upgrade to Stables at the Winton Showgrounds.

*"I Cr Shane Mann inform this meeting that I have a declarable conflict of interest in this matter (as defined in section 150EN of the Local Government Act 2009). The nature of my interest is as follows:*

*This declarable conflict of interest arises as the contractor is a related party.*

*I propose to leave and stay away from the place where the meeting is being held while this matter is discussed".*

**Departure:** Cr Shane Mann departed the chamber at 12.24pm.

**13.19 UPGRADE TO STABLES AT THE WINTON SHOWGROUNDS****SUMMARY**

This report provides an opportunity for Council to consider constructing the third stable at the Winton Showgrounds to complete this component of the Showground Masterplan.

**21.10.43**

Moved: Cr Cathy White  
Seconded: Cr Anne Seymour

1. THAT the report be received.

**CARRIED 5-0**

**Attendance:** Cr Shane Mann returned to the chamber at 12.33pm.

**DECLARATION OF DECLARABLE CONFLICT OF INTEREST**

Cr Cathy White advised of a Declarable Conflict of Interest in Item 13.20 Use of Show Pavilion at the Winton Showgrounds.

*"I Cr Cathy White inform this meeting that I have a declarable conflict of interest in this matter (as defined in section 150EN of the Local Government Act 2009). The nature of my interest is as follows:*

*This declarable conflict of interest arises as I am a member of the band 'Generation Gap'.*

*I propose to leave and stay away from the place where the meeting is being held while this matter is discussed".*

**Departure:** Cr Cathy White departed the chamber at 12:34pm.

**13.20 USE OF SHOW PAVILION AT THE WINTON SHOWGROUNDS****SUMMARY**

This report provides the opportunity for Council to review the previous arrangements in place for the use of the Show Pavilion at the Winton Showgrounds by the local band 'Generation Gap'.

**21.10.44**

Moved: Cr A Seymour

Seconded: Cr S Mann

1. THAT the report be received.

**CARRIED 5-0**

**21.10.45**

Moved: Cr F Standfast

Seconded: Cr T Elliott

2. THAT Council acknowledge the community benefit provided by local band 'Generation Gap' and approves the continued use of the Show Pavilion for band rehearsal free of charge, subject to the following conditions: -

- Payment of the applicable bond of \$300;
- Music and use of the building not permitted beyond 10.00pm;
- Use of the building to be restricted to the members practicing;
- Completion of application form;
- Compliance with noise abatement requirements;
- Council not accepting liability for any damage or theft to musical instruments;
- Vacating the building, including instruments, when the building is hired by other users; and
- No rehearsals while the showgrounds are being hired or an event is in progress.

**CARRIED 5-0**

**Attendance:** Cr Cathy White returned to the chamber at 12:44pm.

**13.21WSCT-2122-03 - SUPPLY & DELIVERY OF GRAVEL WINTON RICHMOND ROAD****SUMMARY**

This report outlines the process for the procurement of gravel for the Winton-Richmond Road Pavement Reconstruction Project. The project requires approximately 9,000 m<sup>3</sup> of gravel to be supplied and delivered between Ch. 119.040 km to Ch.125.000 kms at the WQ35 Alt 2 Specification. Winton Shire Council cannot undertake these works as it requires special crushing equipment to obtain the required specification. The works are therefore required to be contracted out.

**21.10.46**

Moved: Cr T Elliott  
Seconded: Cr F Standfast

1. THAT the report be received.

**CARRIED 6-0**

**21.10.47**

Moved: Cr A Seymour  
Seconded: Cr F Standfast

2. THAT Council award WSCT-2122-03, Supply & Delivery of Gravel Richmond Road to QCrush for the sum of \$454,313.70 (GST Exclusive).

**CARRIED 6-0**

**21.10.48**

Moved: Cr T Elliott  
Seconded: Cr S Mann

3. THAT Council enforce the contract condition for the delivery of gravel to commence in November 2021 and be completed by 15 January 2022.

**CARRIED 6-0**

**21.10.49**

Moved: Cr F Standfast  
Seconded: Cr A Seymour

4. THAT should QCrush be unable to comply with the gravel delivery dates stated in Recommendation 3 above, the tender WSCT-2122-03 be awarded to Gromac Quarries for the sum of \$811,228.46 (GST Exclusive).

**CARRIED 6-0**

**13.22 WSCQ-2122-12 - FULL BITUMEN SERVICE RICHMOND ROAD****SUMMARY**

This report outlines the process for the procurement of bitumen for the Winton-Richmond Road Pavement Reconstruction Project between Ch. 119.040 km to Ch.125.000. Winton Shire Council cannot undertake these works as it requires specialised equipment. The works are therefore required to be contracted out.

**21.10.50**

Moved: Cr F Standfast  
Seconded: Cr S Mann

1. THAT the report be received.

**CARRIED 6-0**

**21.10.51**

Moved: Cr T Elliott  
Seconded: Cr F Standfast

2. THAT Council award Bitumen Sealing Tender WSCQ-2122-12 for the Seal Works on the Winton / Richmond Road to Boral Resources (Qld) Pty Ltd in the amount \$ 454,334.70 (GST Exclusive).

**CARRIED 6-0**

**ADJOURNMENT:** The meeting adjourned for lunch at 1.00pm and returned at 1.34pm with all in attendance.

### **13.23 SEWERAGE PUMP STATION REHABILITATION**

#### **SUMMARY**

The Winton Sewerage Pump Stations need rehabilitation and renewal. While pump station 2 rehabilitation is budgeted for in 2021/2022, it is recommended to complete rehabilitation on pump station 1 at the same time – taking advantage of savings on scales of economy and mobilisation.

The electrical systems for both pump stations 1 and 2 also need to be upgraded as a matter of urgency and Council is requested to consider these works.

#### **21.10.52**

Moved: Cr S Mann

Seconded: Cr T Elliott

1. THAT the report be received.

**CARRIED 6-0**

#### **21.10.53**

Moved: Cr S Mann

Seconded: Cr C White

2. THAT Council proceed with the relining of Pump Station 1 by Infrastructure Rehabilitation Services for \$61,400 (Excluding GST) with the cost to be considered as part of the next budget review.

**CARRIED 6-0**

#### **21.10.54**

Moved: Cr T Elliott

Seconded: Cr A Seymour

3. THAT Council proceed with tendering for the design and construction of new power distribution boards, loom upgrades and automatic transfer switches for pump stations 1 and 2.

**CARRIED 6-0**

#### **21.10.55**

Moved: Cr S Mann

Seconded: Cr C White

4. THAT the cost of the electrical upgrades to pump stations 1 and 2 be considered as part of the next budget review.

**CARRIED 6-0**

**LATE REPORTS****DECLARATION OF DECLARABLE CONFLICT OF INTEREST**

Cr Shane Mann advised of a Declarable Conflict of Interest in Late Report Item 1.1 – WSCT-2122-05 Winton Richmond Road Drainage Works.

*"I Cr Shane Mann inform this meeting that I have a declarable conflict of interest in this matter (as defined in section 150EN of the Local Government Act 2009). The nature of my interest is as follows:*

*This declarable conflict of interest arises as one of the tenderer's is a related party.*

*I propose to leave and stay away from the place where the meeting is being held while this matter is discussed".*

**Departure:** Cr S Mann departed the chamber at 1:42pm.

**1.1 WSCT-2122-05 WINTON RICHMOND ROAD DRAINAGE WORKS****SUMMARY**

This report summarises the process and assessment of tenders received for WSCT-2122-05 Richmond Road – Drainage Works.

It is recommended the contract be awarded to Busby Builders in the amount \$467,155.00 (GST Exclusive).

**21.10.56**

Moved: Cr F Standfast

Seconded: Cr C White

1. THAT the report be received.

**CARRIED 5-0**

**21.10.57**

Moved: Cr T Elliott

Seconded: Cr F Standfast

2. THAT Council award Richmond Road Drainage Works Tender WSCT-2122-05 for the Concrete Works on the Winton / Richmond Road to *Mann Made Constructions* for the amount of \$329,981.00 (GST Exclusive).

**CARRIED 5-0**

*This decision was made after clarification from the Department of Transport and Main Roads regarding the clause of indigenous participation and the guarantee by Mann Made Constructions to engage available indigenous employees.*

**Attendance:** Cr Shane Mann returned to the chamber at 1:53pm.

**14 ADVISORY COMMITTEE MEETING REPORTS****14.1 MINUTES OF THE AUDIT COMMITTEE MEETING HELD ON 8 OCTOBER 2021****21.10.58**

Moved: Cr S Mann  
Seconded: Cr F Standfast

1. THAT the Minutes of the Audit Committee Meeting held on 8 October 2021 be received and the recommendations therein be adopted.

**CARRIED 6-0**

**14.2 MINUTES OF THE LOCAL DISASTER MANAGEMENT GROUP MEETING HELD ON 11 OCTOBER 2021****21.10.59**

Moved: Cr S Mann  
Seconded: Cr F Standfast

1. THAT the Minutes of the Local Disaster Management Group Meeting held on 11 October 2021 be received and the recommendations therein be adopted.

**CARRIED 6-0**

**14.3 MINUTES OF THE SHOWGROUND USERS COMMITTEE MEETING HELD ON 7 OCTOBER 2021****21.10.60**

Moved: Cr S Mann  
Seconded: Cr C White

1. THAT the Minutes of the Showground Users Committee Meeting held on 7 October 2021 be received.

**CARRIED 6-0**

**14.4 MINUTES OF THE TOURISM STRATEGY COMMITTEE MEETING HELD ON 5 OCTOBER 2021****21.10.61**

Moved: Cr T Elliott  
Seconded: Cr S Mann

1. THAT the Minutes of the Tourism Strategy Committee Meeting held on 5 October 2021 be received.

**CARRIED 6-0**

**14.5 MINUTES OF THE DROUGHT COMMITTEE MEETING HELD ON 18 OCTOBER 2021****21.10.62**

Moved: Cr C White

Seconded: Cr S Mann

1. THAT the Minutes of the Drought Committee Meeting held on 18 October 2021 be received.

**CARRIED 6-0**

**15 CORRESPONDENCE****15.1 ITEMS****21.10.63**

Moved: Cr T Elliott

Seconded: Cr F Standfast

1. THAT Correspondence Items 1 – 7 be received.

**CARRIED 6-0**

**21.10.64**

Moved: Cr S Mann

Seconded: Cr T Elliott

2. THAT Council provide a donation of \$500 towards St Patrick's Catholic School's Annual Community Fete.

**CARRIED 6-0**

**RETRIEVED REPORT****21.10.65**

Moved: Cr A Seymour

Seconded: Cr F Standfast

1. THAT Report 13.8 Corfield Common Leasing from the Council Meeting held on 19 August 2021 be retrieved from the table.

**CARRIED 6-0**

After considering the feedback from the community consultation and the items of correspondence received, it was determined to maintain the current conditions of the Town Common Policy.

**21.10.66**

Moved: Cr A Seymour

Seconded: Cr F Standfast

2. THAT the Chief Executive Officer be delegated to respond to the request for feedback from the Queensland Local Government Grants Commission following consultation with the Audit Advisory Committee.

**CARRIED 6-0**

**16 LATE CORRESPONDENCE**

Nil

**17 OFFICERS REPORTS TO COUNCIL**

**17.1 DIRECTOR OF COMMUNITY AND ECONOMIC DEVELOPMENT**

**21.10.67**

Moved: Cr S Mann  
Seconded: Cr F Standfast

THAT the Community and Economic Development Report be received.

**CARRIED 6-0**

**17.2 DIRECTOR OF WORK'S REPORT**

**21.10.68**

Moved: Cr F Standfast  
Seconded: Cr C White

THAT the Director of Work's Report be received.

**CARRIED 6-0**

**17.3 CHIEF EXECUTIVE OFFICER'S REPORT**

**21.10.69**

Moved: Cr S Mann  
Seconded: Cr T Elliott

THAT the Chief Executive Officer's Report be received.

**CARRIED 6-0**

**21.10.70**

Moved: Cr S Mann  
Seconded: Cr A Seymour

THAT the Financial Report be received.

**CARRIED 6-0**

**18 CONFIDENTIAL SECTION**

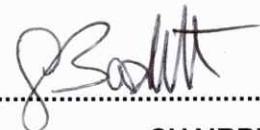
Nil

**19 DATE OF NEXT MEETING**

Ordinary Meeting 18 November 2021

**The Meeting closed at 3.39pm.**

**The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 18 November 2021.**

.....  
**CHAIRPERSON**