



MINUTES

Ordinary Council Meeting
Thursday, 15 July 2021

**MINUTES OF WINTON SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE WINTON SHIRE COUNCIL BOARD ROOM
ON THURSDAY, 15 JULY 2021 AT 8.03am**

PRESENT: Cr Gavin Baskett (Mayor), Cr Tina Elliott (Deputy Mayor), Cr Anne Seymour, Cr Cathy White, Cr Shane Mann, Cr Frank Standfast, Mr Ricki Bruhn (Chief Executive Officer), Mr Suneil Adhikari (Director of Works), Mrs Melissa Doyle (Acting Director of Community & Economic Development)

In attendance:

Mr Charles Dyer (Asset Manager)

1 ACKNOWLEDGEMENT OF COUNTRY

The Mayor recited the Acknowledgement of Country and on behalf of Council, extended condolences to the family and friends of Mr Tom Laffin, Mrs Karen Jenkins, Mrs Mavis Fisk, Mr Ivan Uzarevic, Mr Neville Entriken, Mrs Vida Beauchamp and Mrs Marie Hoare.

2 APOLOGIES

Nil

3 DECLARATION OF INTEREST AND CONFLICT OF INTEREST

The Mayor invited Councillors to declare any relevant "Interest" to respective items.

4 CONFIRMATION OF COUNCIL MINUTES

21.07.38

Moved: Cr S Mann

Seconded: Cr C White

THAT the minutes of the Ordinary Council Meeting held on 17 June 2021 be confirmed subject to the following amendments: -

- Minute Book Page 17387 by replacing the word 'recently' with 'previously' in the first line of the summary of Item 13.3;
- Minute Book Page 17394 by moving Motion No. 21.06.34 to immediately prior to the attendance of Mr Harry Nicolaidis.

CARRIED 6-0

21.07.39

Moved: Cr T Elliott

Seconded: Cr A Seymour

THAT the minutes of the Special Council Meeting held on 2 July 2021 be confirmed.

CARRIED 6-0

5 BUSINESS ARISING OUT OF PREVIOUS MEETING

- Cr Elliott asked if Councillor/s could be tasked with initiating community engagement and information collation to support the planned Winton 150th Birthday Celebration in 2025?

The Acting Director of Community and Economic Development advised she would arrange for a community meeting to be held to commence the engagement process.

- Cr Baskett asked when the Health Inspector would be visiting Winton to investigate recent complaints.

The Chief Executive Officer advised the Health Inspector would be in Winton on 19-20 July 2021 to assess these complaints.

- Cr Baskett asked if notices had been served for the outstanding rates on Assessment No. 00579-05000-000.

The Chief Executive Officer advised notices dated 1 July 2021 had been served on all required parties.

6 MAYOR'S REPORT TO COUNCIL

MAYORAL MEETINGS & INSPECTIONS 17 June – 15 July 2021			
DATE	TYPE	PARTIES	PURPOSE
18 June 2021	Teleconference	RAPAD Board	General Meeting
	Event	Community	Winton Business Tourism Association Awards Dinner
21 June 2021	Meeting	Local	Letter of Support
22 June 2021	Meeting	Climate Justice	Griffith University Climate Action Beacon's Deep Listening Tour
23 June	Event	Community	Opening Outback Writers Festival
	Teleconference	RAPAD Board	RAPID Board Review of PE Agenda Policy Executive
24 June 2021	Meeting	DRFA	Grant Funding
	Dinner	CEO, Deputy Mayor, DoCED	Visit by DoCED Candidate
25 June 2021	Meeting	Queensland Treasury Corporation, Councillors, CEO	Business Improvement Plan
	Meeting	Councillors, Senior Staff	Stafford Strategy
	Meeting	Local Disaster Management Group	General Meeting
	Event	RACQ, Deputy Mayor, Graziers, Drought Angles	Volunteers Thank-you Lunch
	Meeting	CEO, New DoCED	General Introduction to New Role
	Event	Community	Opening of Film Festival
27 July 2021	Event	Councillors, CEO	VSOFF Sponsors Lunch
28 June 2021	Meeting	Councillors, Senior Staff	Budget Workshop

29 June 2021	Teleconference	ORRTG Strategic Group	General Meeting
	Teleconference	RAPADWSA Strategic Group	General Meeting
	Teleconference	Premier & Qld Mayors	COVID – 19 Update
30 June 2021	Meeting	QTIC CEO	
	Teleconference	District Disaster Management Group	COVID – 19 situation and planning
	Interview	4LG	Tourism & Film Festival
	Meeting	Audit Advisory Committee	General Meeting
2 July 2021	Special Council Meeting	Councillors, Senior Staff	Budget Adoption
	Teleconference	Deputy Premier, Qld Mayors	COVID – 19 Update
	Meeting	Winton Community and Aged Care Advisory Group, Councillors, Senior Management	Jessamine Place
	Meeting	ABC Drive	Winton Promotion
5 July 2021	Meeting	CEO, DOW	Budget Catch Up
8 July 2021	Meeting	Queensland Treasury Corporation	Business Improvement Plan
9 July 2021	Teleconference	RAPAD Board	General Meeting
10 July 2021	Event	Community	International Boulder Opal Jewellery Design Awards 2021
15 July 2021	Meeting	Councillors, Senior Management	July Council Meeting

21.07.40

Moved: Cr S Mann

Seconded: Cr F Standfast

THAT the Mayor's Report be received.

CARRIED 6-0

7 MAYOR'S BUSINESS TO BE CONSIDERED WITHOUT NOTICE

1. Asked for Councillors to be provided with an update on the Werna Street houses?
2. Requested information on the timelines for the sale of allotments in the Hospital Estate and building conditions.

ATTENDANCE: Mr Charles Dyer attended the meeting at 8.32am.

8 QUESTIONS FOR WHICH NOTICE HAS BEEN GIVEN

The following information was provided by the Chief Executive Officer in response to a Question Without Notice from Cr Tina Elliott on 17 June 2021:

1. **With the Sisters of the North winding up their charitable organisation at the end of June, can Winton Shire Council send a thank you letter to them (Susan Dowling)**

recognising their commitment and unwavering support for the past two years to the monsoon affected communities of which Winton is included?

I will arrange for a suitable letter to be forwarded thanking the 'Sisters of the North' for their valuable contribution to the Winton community.

The following information was provided by the Chief Executive Officer in response to Questions without Notice from Cr Frank Standfast on 17 June 2021:

- 1. There has been considerable funding to support resilience and preparedness for natural disasters and yet we are being left at considerable risk with a lack of resources to attend both fire and vehicle accident emergencies due to in a large part to the requirements of the QFS to have recruits travel away for weeks at a time (using leave from their employ) to attend training.**

Can the Winton Shire Council, through the Mayor / Chief Executive Officer, canvass the State Government to encourage local recruitment in the Queensland Fire Service through local based training rather than the current requirement to attend training in a major centre?

This matter was raised at the Winton Local Disaster Management Group's recent meeting held on 25 June 2021 by Mr Kim Llewelyn from the Queensland Fire and Emergency Service. From these discussions, it was determined a letter will be forwarded to the Minister for Fire and Emergency Services to highlight these issues and determine whether any dispensation is available on current training requirements and acknowledging recognition of prior learning for previous volunteers.

- 2. Can Council explore the possibility of extending the Industrial area to the north with the intention to make available more industrial blocks for the public, even if a "staged" approach can be considered where the road infrastructure is extended as stage one to spread the cost?**

This can best be handled by staff preparing a report for a future meeting of Council identifying the land which is available for future industrial sites and the estimated costs to develop the land including staging options.

9 QUESTIONS (WITHOUT DEBATE) FOR WHICH NOTICE HAS NOT BEEN GIVEN

The following questions were asked by Cr Frank Standfast to the Chief Executive Officer:

- 1. Prior to spending too much money on developing the current refuse pit, could Council investigate the possibility of establishing a new refuse pit at a site somewhere on the Corfield River Road, on the current "horse common"?**

The current site has been in use for many years and must be getting close to expended in terms of available land for new pits, a new "blank canvas" site would enable a long-term plan for future development of waste management. With a plan in place the development could be staged to spread the budgetary demand over several years.



2. In line with Councils Purchasing Policy (see below extract) could Council where possible promote the sustainability of the Bee population by considering "Bee friendly" species of shrubs and trees when selecting for planting?

10 PETITIONS

Nil

11 DEPUTATIONS/PRESENTATIONS

Miss Abby Buckham Tourism & Economic Development Manager
Mr Harry Nicolaidis Partner K&L Gates – Geothermal Power Plant

12 CONSIDERATION OF MOTIONS

21.07.41

Moved: Cr A Seymour
Seconded: Cr C White

THAT a report be presented to council on the current situation regarding access to stock route and drought watering points and cost analysis.

CARRIED 6-0

13 DECISIONAL REPORTS

13.1 ASSET MANAGEMENT PLANS

SUMMARY

The Asset Manager has been working with long time consulting partner CT Management on establishing four core Asset Management Plans – Transport, Buildings, Housing and Water / Waste Water.

These are living documents and will be reviewed and updated regularly to reflect current conditions.

21.07.42

Moved: Cr S Mann
Seconded: Cr F Standfast

1. THAT the report be received.

CARRIED 6-0

21.07.43

Moved: Cr S Mann
Seconded: Cr T Elliott

2. THAT Council adopts the Transport, Buildings and Water & Waste Water Asset Management Plans, with amendments, into the suite of Asset Management System documentation.

CARRIED 6-0

21.07.44

Moved: Cr A Seymour
Seconded: Cr F Standfast

3. THAT Council consider the Housing Asset Management Plan at a future workshop.

CARRIED 6-0

13.2 WSCQ-2021-30 - SEAL WORKS WINTON JUNDAH ROAD

SUMMARY

This report summarises the tender process and assessment for tenders received for the sealing works on the Winton-Jundah Road. It is recommended the contract be awarded to Stabilised Pavements of Australia Pty Ltd for \$226,995.12 (Excluding GST).

21.07.45

Moved: Cr F Standfast
Seconded: Cr S Mann

1. THAT the report be received.

CARRIED 6-0

21.07.46

Moved: Cr F Standfast
Seconded: Cr S Mann

2. THAT Council awards tender WSCQ-2021-30 for bitumen sealing on the Winton-Jundah Road to *Stabilised Pavements of Australia Pty Ltd* for \$226,995.12 (Excluding GST).

CARRIED 6-0

13.3 HOSPITAL ESTATE - SUBDIVISION POWER & DATA**SUMMARY**

This report presents two (2) options for Council to consider in relation to electricity and data infrastructure for the Winton Hospital Estate.

21.07.47

Moved: Cr S Mann
Seconded: Cr F Standfast

1. THAT the report be received.

CARRIED 6-0

21.07.48

Moved: Cr C White
Seconded: Cr A Seymour

2. THAT following consideration of the costings and options available for electricity and data infrastructure for the Hospital Estate Subdivision, Council provide these services for each allotment.

CARRIED 6-0

Departure: Mr Charles Dyer departed the meeting at 9.34am.

13.4 WINTON SHIRE COUNCIL CORPORATE RISK REGISTER 2021**SUMMARY**

This report presents a draft 'Winton Shire Council Corporate Risk Register 2021' for the consideration of Council. This register supports the development and review of Council's Corporate Plan and covers all corporate risks relating to the Winton Shire Council.

21.07.49

Moved: Cr F Standfast
Seconded: Cr C White

1. THAT the report be received.

CARRIED 6-0

21.07.50

Moved: Cr T Elliott

Seconded: Cr F Standfast

2. THAT the 'Winton Shire Council Corporate Risk Register 2021' be adopted with amendments.

CARRIED 6-0

13.5 OUTCOMES AGAINST THE 2020/2021 OPERATIONAL PLAN - FOURTH QUARTER**SUMMARY**

This report presents the fourth quarterly report on the outcomes delivered against the Operational Plan for the year ended 30 June 2021.

21.07.51

Moved: Cr S Mann

Seconded: Cr A Seymour

1. THAT the report be received.

CARRIED 6-0

21.07.52

Moved: Cr S Mann

Seconded: Cr C White

2. THAT the fourth quarterly report on outcomes delivered against the Operational Plan for the year ended 30 June 2021 be received.

CARRIED 6-0

13.6 2021 INTERIM AUDIT REPORT**SUMMARY**

This report presents the interim audit provided by the Queensland Audit Office for the financial year ending 30 June 2021 following attendance at the Winton Shire Council by Council's auditors, Crowe Australasia. This audit report provides an assessment of our internal control framework, a summary of internal control deficiencies, financial reporting considerations and other matters.

This Interim Audit Report was also presented to a meeting of Council's Audit Committee held on 30 June 2021 where representatives from both Crowe Australasia and the Queensland audit Office were in attendance. Pursuant to section 213 of the *Local Government Regulation 2012*, a copy of this Report must be presented to Council's next Ordinary Meeting.

21.07.53

Moved: Cr S Mann

Seconded: Cr F Standfast

1. THAT the report be received.

CARRIED 6-0

21.07.54

Moved: Cr C White
Seconded: Cr T Elliott

2. THAT the '2021 *Interim Report to the Mayor*' dated 30 June 2021 and provided by the Queensland Audit Office be received and noted.

CARRIED 6-0

13.7 LOCAL GOVERNMENT ASSOCIATION QUEENSLAND - ANNUAL CONFERENCE MOTIONS**SUMMARY**

This report provides the opportunity for the Winton Shire Council to put forward motions for consideration at the Local Government Association Queensland (LGAQ) Annual Conference to be held at the Mackay Entertainment & Convention Centre on 25-27 October 2021.

21.07.55

Moved: Cr F Standfast
Seconded: Cr A Seymour

1. THAT the report be received.

CARRIED 6-0

21.07.56

Moved: Cr T Elliott
Seconded: Cr F Standfast

2. THAT the Chief Executive Officer be delegated authority to prepare and submit selected motions at the Local Government Association Queensland Annual Conference.

CARRIED 6-0

ADJOURNMENT: The meeting adjourned at 10.11am for morning tea and returned at 10.35am.

13.8 ADVERTISING EXPENDITURE 2020-2021**SUMMARY**

This report provides a breakdown of all advertising expenditure for the 2020/2021 financial year as required by Council's Advertising Policy.

21.07.57

Moved: Cr F Standfast
Seconded: Cr A Seymour

1. THAT the report be received.

CARRIED 6-0

21.07.58

Moved: Cr T Elliott
Seconded: Cr A Seymour

2. THAT the expenditure statement detailing all advertising costs incurred for the 2020/2021 financial year be received and noted.

CARRIED 6-0

13.9 GRANTING OF SPECIAL HOLIDAYS FOR 2022

SUMMARY

The Holiday's Act 1983 provides for the granting and observance of special holidays which includes show days. Each year, Councils are requested to nominate special and show holidays for the following year.

The Office of Industrial Relations has written to Council providing the opportunity for special holidays to be nominated in 2022.

21.07.59

Moved: Cr T Elliott
Seconded: Cr C White

1. THAT the report be received.

CARRIED 6-0

21.07.60

Moved: Cr A Seymour
Seconded: Cr C White

2. THAT Council nominates a special holiday to be held on 1st November 2022 for the purpose of Melbourne Cup Day.

CARRIED 6-0

13.10 RAPAD MONTHLY REPORT

SUMMARY

This report provides the RAPAD Board Meeting Communique from the meeting held on 18 June 2021.

21.07.61

Moved: Cr T Elliott
Seconded: Cr S Mann

1. THAT the report be received.

CARRIED 6-0

21.07.62

Moved: Cr S Mann
Seconded: Cr F Standfast

2. THAT the RAPAD Board Meeting Communique from the meetings held on 18 June 2021 be received and noted.

CARRIED 6-0

21.07.63

Moved: Cr A Seymour
Seconded: Cr S Mann

THAT Council agree to change the order of Agenda items.

CARRIED 6-0

14 CONFIDENTIAL SECTION**21.07.64**

Moved: Cr T Elliott
Seconded: Cr S Mann

THAT Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 254J of the *Local Government Regulation 2012*:

18.1 Geothermal Power Plant - Legal Fee Estimates

This matter is considered to be confidential under Section 254J - e of the *Local Government Regulation 2012*, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government.

CARRIED 6-0

21.07.65

Moved: Cr A Seymour
Seconded: Cr C White

THAT Council moves into the closed session at 10.56am.

CARRIED 6-0

ATTENDANCE: Mr Harry Nicolaidis from K & L Gates attended the meeting at 11.10am via teleconference to give an update on the Geothermal Power Plant Legal Review and declared he was alone in a closed room. Mr Nicolaidis departed the meeting at 11.35am.

21.07.66

Moved: Cr A Seymour
Seconded: Cr F Standfast

THAT Council moves out of the closed session at 11.37am.

CARRIED 6-0

21.07.67

Moved: Cr S Mann
Seconded: Cr T Elliott

1. THAT the report be received.

CARRIED 6-0

21.07.68

Moved: Cr G Basket
Seconded: Cr T Elliott

2. THAT the updated fee estimates from Mr Steve Abbott – Project Management expert, as attached to this report, be accepted.

3 VOTES FOR / 3 VOTES AGAINST
(Councillors Standfast, Seymour and White voted against)

The Mayor exercised his casting vote and declared the motion Carried.

13.11 2021 QUEENSLAND LOCAL GOVERNMENT GRANTS COMMISSION - METHODOLOGY REVIEW - SUBMISSION**SUMMARY**

This report presents Council's submission to the methodology review being undertaken by the Queensland Local Government Grants Commission. A copy of the submission is attached for consideration and endorsement.

21.07.69

Moved: Cr F Standfast
Seconded: Cr A Seymour

1. THAT the report be received.

CARRIED 6-0

21.07.70

Moved: Cr T Elliott
Seconded: Cr F Standfast

2. THAT Council endorse the submission in response to the 2021 Queensland Local Government Grants Commission – Methodology Review.

CARRIED 6-0

13.12 OUTBACK REGIONAL GALLERY - REQUEST FOR ART ACQUISITION**SUMMARY**

This report presents a request from the Outback Regional Gallery's Exhibition Supervisor, Miss Karen Stephens to purchase an original Hugh Sawrey painting 'The Yarners' for an upcoming collection exhibition scheduled for November 2021 to February 2022.

21.07.71

Moved: Cr F Standfast
Seconded: Cr S Mann

1. THAT the report be received.

CARRIED 6-0

21.07.72

Moved: Cr S Mann
Seconded: Cr C White

2. THAT Council approve the acquisition of the Hugh Sawrey painting '*The Yarners*' for \$10,000 with the purchase to be funded from the Art Gallery Exhibitions budget.

CARRIED 6-0

13.13 SUSTAINABLE FUNDING OPTIONS FOR STOCK ROUTE NETWORK - DISCUSSION PAPER**SUMMARY**

This report presents a draft discussion paper prepared by AEC Group Ltd and the LGAQ to consider '*Sustainable Funding Options for Stock Route Network*'. The RAPAD CEO, Mr David Arnold has requested feedback from member Councils.

21.07.73

Moved: Cr S Mann
Seconded: Cr C White

1. THAT the report be received.

CARRIED 6-0

21.07.74

Moved: Cr C White
Seconded: Cr S Mann

2. THAT Council provide feedback on the draft discussion paper '*Sustainable Funding Options for Stock Route Network*'.

CARRIED 6-0

LATE REPORTS**1.1 WINTON RICHMOND ROAD PROJECT - VARIATION****SUMMARY**

Department of Main Roads has awarded Council additional variation works for the Winton – Richmond Road from chainage 117.210 – 119.040km. Approximately 5,690t of gravel is required to be delivered between these chainages.

21.07.75

Moved: Cr S Mann
Seconded: Cr F Standfast

1. THAT the late report be received.

CARRIED 6-0

21.07.76

Moved: Cr A Seymour
Seconded: Cr S Mann

2. THAT Council award a variation to 'Gromac Quarries Pty Ltd' for the Supply & Delivery of Gravel for the Winton – Richmond Road Project (CN -15871) for the quoted amount of \$36.15 per tonne from chainage 117.210 - 119.040km.

CARRIED 6-0

15 ADVISORY COMMITTEE MEETING REPORTS**14.1 MINUTES OF THE AUDIT COMMITTEE MEETING HELD ON 30 JUNE 2021****21.07.77**

Moved: Cr S Mann
Seconded: Cr C White

THAT the Minutes of the Audit Committee Meeting held on 30 June 2021 be received and the recommendations therein be adopted.

CARRIED 6-0

14.2 MINUTES OF THE LOCAL DISASTER MANAGEMENT GROUP MEETING HELD ON 25 JUNE 2021**21.07.78**

Moved: Cr F Standfast
Seconded: Cr S Mann

THAT the Minutes of the Local Disaster Management Group Meeting held on 25 June 2021 be received.

CARRIED 6-0

165 CORRESPONDENCE**15.1 2021 OUTBACK FESTIVAL 21ST - 25TH SEPTEMBER****21.07.79**

Moved: Cr Shane Mann
Seconded: Cr Frank Standfast

1. THAT Council agree to grade the existing walking track route through to Mistake Creek.

CARRIED 6-0

21.07.80

Moved: Cr S Mann
Seconded: Cr C White

2. THAT Council agree to sponsor the Garden Competition during September in conjunction with the Outback Festival.

CARRIED 6-0

16 LATE CORRESPONDENCE**16.1 REQUESTS FROM WINTON OUTBACK FESTIVAL COMMITTEE****21.07.81**

Moved: Cr T Elliott

Seconded: Cr A Seymour

1. THAT Council approve the request for street closures during the Winton Outback Festival.

CARRIED 6-0**17 OFFICERS REPORTS TO COUNCIL****17.1 COMMUNITY & ECONOMIC DEVELOPMENT REPORT****21.07.82**

Moved: Cr S Mann

Seconded: Cr T Elliott

THAT the report be received.

CARRIED 6-0**17.2 DIRECTOR OF WORKS REPORT****21.07.83**

Moved: Cr F Standfast

Seconded: Cr A Seymour

THAT the report be received.

CARRIED 6-0**17.3 CHIEF EXECUTIVE OFFICERS REPORT****21.07.84**

Moved: Cr T Elliott

Seconded: Cr F Standfast

THAT the Chief Executive Officer's Report be received.

CARRIED 6-0**21.07.85**

Moved: Cr S Mann

Seconded: Cr A Seymour

THAT the Financial Report be received.

CARRIED 6-0

18 DATE OF NEXT MEETING

Ordinary Meeting 19 August 2021

The Meeting closed at 1.30pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 19 August 2021.



CHAIRPERSON

