



# MINUTES

**Ordinary Council Meeting  
Thursday, 19 March 2020**

**MINUTES OF WINTON SHIRE COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE WINTON SHIRE COUNCIL BOARD ROOM  
ON THURSDAY, 19 MARCH 2020 AT 8.00AM**

**PRESENT:** Cr Gavin Baskett (Mayor), Cr Shane Mann (Deputy Mayor), Cr Tina Elliott, Cr Travis Harbour, Cr Joel Mann, Cr Judy Sale, Mr Ricki Bruhn (Chief Executive Officer), Mr Geoff Hatwell (Acting Director of Works), Ms Jessica Greenaway (Director of Community and Economic Development), Miss Shannon Van Bael (Minute Secretary).

**IN ATTENDANCE:**

Principal and Student Council Representatives from the Winton State School:

- Melissa Bryant (Principal)
- Bella Uzanne;
- Danni Eastaughffe;
- Dylan Hasted;
- Abbie Black; and
- Wade Remfrey

**1 ACKNOWLEDGEMENT OF COUNTRY**

The Mayor recited the Acknowledgement of Country and on behalf of Council, extended condolences to the family and friends of:-

- Mr Leonard Cant

**2 APOLOGIES**

Nil

**3 DECLARATION OF INTEREST AND CONFLICT OF INTEREST**

The Mayor invited Councillors to declare any relevant "Interest" to respective items.

- Cr J Sale and Cr T Elliott declared an interest in a Correspondence Item from the RSL Sub-branch.
- Cr J Sale, Cr T Elliott, Cr S Mann and Cr G Baskett declared an interest in a Correspondence Item from the Winton Community and Aged Care Services Inc.

**4 CONFIRMATION OF COUNCIL MINUTES****20.03.01**

Moved: Cr T Elliott

Seconded: Cr S Mann

THAT the minutes of the Ordinary Council Meeting held on 20 February 2020 be confirmed subject to the following alterations: -

- Cr S Mann to be included as one of the Elected Members to declare an "Interest" in the correspondence item from Ageing in the Outback (Minute Book Page 17043);
- Correction to the spelling of "Christina McPherson" on Minute Book Page 17061.

**CARRIED 6-0**

**5 BUSINESS ARISING OUT OF PREVIOUS MEETING**

Nil

**6 MAYOR'S REPORT TO COUNCIL**

<b>MAYOR MEETINGS &amp; INSPECTIONS 19-02-2020 to 18-03-2020</b>		
<b>TYPE</b>	<b>PARTIES</b>	<b>PURPOSE</b>
Meeting	Councillors, Senior Staff	Council Meeting
Teleconference	Committee	Outback Way GM
Meeting	DDMG	General Meeting
Meeting	ORRTG Strategic Group	General Meeting
Meeting	RAPASWSA Strategic Group	General Meeting
Meeting	RAPAD Board	General Meeting
Trivia Night	Community Event	Corfield Community Consultation & Trivia Night
Meeting	Outback Futures	
Meeting	Pacific National, CEO	Cattle Rail Transport
Meeting	PHN	General Meeting, funding for aged care, Weather and Well
Meeting	Executive General Manager QLD Rail	Rail Transport
Event	Community Event	Twilight Markets
Interview	ABC Radio	
Meeting	Councillors, Senior Staff, Jeff Chandler & Greg Shaw	WOWF
Meeting	Work Camp Committee	General Meeting
Meeting	Lana Maki Peak Services	Waltzing Matilda Centre
Teleconference	SDCC, CEO	Corona Virus
Meeting	RADF Committee	General Meeting
Teleconference	Senator Susan McDonald	BNP Fence
Meeting	QRA Stuart Head	Flood Program
Meeting	Catholic Education, CEO	Convent Land
Event	Community Event	Sapphires – National Tour
Meeting	LDMG	General Meeting
Meeting	Brian Chladil (Smash), Councillors, Senior Staff	WOWF
Meeting	Ray Maguire, Councillors, Senior Staff	WOWF
Meeting	Grazier	Locus



**20.03.02**

Moved: Cr J Sale  
Seconded: Cr S Mann

THAT the Mayor's Report be received.

**CARRIED 6-0**

**7 MAYOR'S BUSINESS TO BE CONSIDERED WITHOUT NOTICE****7.1 COVID-19**

There are a number of activities, events, services and facilities that involve social gatherings that need to be considered by Council. At the moment we are following the advice of the Federal and State Governments, that is, outdoor events over 500 and indoor events over 100 to be cancelled or postponed.

**20.03.03**

Moved: Cr T Elliott  
Seconded: Cr J Sale

THAT Council cancel or postpone community events scheduled up until 28 August 2020 pending further advice from government sources.

**CARRIED 6-0**

**20.03.04**

Moved: Cr J Sale  
Seconded: Cr S Mann

THAT Council develop and implement alternate delivery methods that will continue to support the community and deliver on program objectives without the need for social gatherings.

**CARRIED 6-0**

**8 QUESTIONS FOR WHICH NOTICE HAS BEEN GIVEN**

The following information was provided by the Chief Executive Officer in response to the questions asked by Cr Tina Elliott at the Ordinary Meeting held on 20 February 2020:

**1. Could Council receive an update on the Urban Addressing project?**

OTB Spatial have completed the street numbering model based on what the street addressing would look like if Council followed the required standards. They are mid-way through creating a comparative model based on 'public opinion'. Once these models are finalised and OTB Spatial provide their report to Council, we will be in a better position to review the Winton street numbering in consultation with the community.

**Departure:** The Principal and Students from Winton State School departed the Chambers at 9.38am.

**2. Could Council receive an update on the progress of the Cobb and Co plinth?**

This is one of three plaques (Cobb and Co, Centenary and Legend Stones) that still need to be placed back into Elderslie Street. The plan is to find stones or locations close to where they were previously, but to keep them distinct from the Marty Gillespie Memorial. Mrs Robyn Stephens has discussed this matter with the Asset Manager. There has not been much progress in the re-positioning of this plaque due to other priorities and the plaque is still in the depot yard.

**3. Could Council receive an update on the progress of the Marty Gillespie Memorial?**

The Asset Manager has met with Mrs Robyn Stephens to discuss plans for the placement of the Marty Gillespie Memorial. ARM Sign have been engaged to produce three designs based on preliminary information received from the Gillespie Family via Robyn Stephens and the Asset Manager. The overall plan is to have a large monument that has the plaque and story of Marty Gillespie on one side and to incorporate the names of the iron men and iron women on the other. ARM Sign are working on designs which will be circulated to Robyn Stephens and the Gillespie Family. The design will be in keeping with the look, colours and finishes already found in Elderslie Street.

The following information was provided by the Chief Executive Officer in response to the questions asked by Cr Travis Harbour at the Ordinary Meeting held on 20 February 2020:

**1. Could Council receive an update on the installation of the water fountain at the pool?**

The water fountain has been completed and was connected to electricity on 20 February 2020. It had been connected to the water supply prior to this (not chilled of course) but the electrician was not available until 20 February 2020.

**2. When will the water tank / fountain in Elderslie Street be completed?**

At this stage an exact completion date for the water tank / fountain in Elderslie Street is unable to be provided. It was originally intended to have a spring loaded tap coming out of the tank so that it looked authentic and people could then fill up their water bottles. Since then there have been further discussions and it is now proposed that a water fountain be installed. The Acting Director of Works is currently working with the Water and Sewerage Manager to come up with the best solution and at this stage, it is likely a standard Disability Discrimination Act (DDA) compliant water bubbler will be installed.

**3. When will the silicon joins and the balance of the street furniture be completed in Elderslie Street?**

The joint sealing contractor will be commencing on 17 March 2020 and should be finished by the following week. The contractor installing the balance of the street furniture will be following behind the joint sealing contractor installing the street furniture from 17 March 2020 onwards.



**4. Has the Geothermal Project been handed over to Council and if not, why are Council employees working on site?**

The Geothermal Plant has not been handed over to Council and will not be accepted until staff are satisfied the plant is fully operational.

Authorisation was provided for the Water and Sewerage Officer to assist the gTET representative when slinging and moving large pipes to enable the backwashing of the heat exchangers to be completed (one day). Other staff, including the Asset Manager, have attended the site to gain a better understanding of how the plant works as this will be useful when handover takes place.

**5. How much funds are still left on the “Winton Cards” and can those who haven’t collected their cards be contacted?**

Council arranged for 1,000 Winton Cards to be created with each of these being ‘pre-loaded’ with \$300. The cards were available for collection from 21 October 2019 in accordance with the guidelines agreed to by Council. At the time, the Electoral Roll for the Winton Shire Council indicated a total of 804 residents.

As at 13 March 2020, a total of 825 have been distributed including 662 to residents whose names appear on the Electoral Roll and a further 163 to people whose names are not on the roll but have provided proof of their Winton residency.

Of the 825 cards issued @ \$300 each, this has provided up to \$247,500 in available funds to be spent in the community. Up to the end of February 2020, residents have spent a total of \$210,000 from the available \$247,500.

In terms of the remaining 142 names on the Electoral Roll, staff have been making inquiries and trying to contact these people with the following information provided: -

- People who have declined to accept the cards	5
- People who were deceased	3
- Opalton residents who cannot be contacted	4
- People who have moved overseas, unknown, nurses etc	22
- People who left Winton – no contact details or forwarding addresses	32
- Local people who are being contacted to collect their cards	<u>76</u>
	142

Staff will continue their efforts to contact the 76 local people who have yet to collect their cards and this will include a letter to remind these people they can collect their cards.

**Adjournment:** The meeting adjourned at 10.05am for Morning Tea and returned at 10.30am with Miss Karen Stephens (Exhibition Supervisor) in attendance to give information on the John Villiers Outback Art Prize and upcoming events at the Outback Gallery.

**Departure:** Miss Karen Stephens departed the meeting at 10.52am.

## 9 QUESTIONS (WITHOUT DEBATE) FOR WHICH NOTICE HAS NOT BEEN GIVEN

Cr Tina Elliott asked the following questions to the Chief Executive Officer:

1. Does Council have a Joint Consultative Committee to represent staff for the Certified Agreement?

Cr T Harbour asked the following questions to the Chief Executive Officer:

1. What stage is Council at with the skins shed at the industrial estate?
2. Is the Chief Executive Officer aware of any current or pending legal action on any Council matters involving either:
  1. Council
  2. Councillors
  3. Council staff

20.03.05

Moved: Cr J Sale  
Seconded: Cr J Mann

THAT Council suspend Standing Orders for approximately 15 minutes to discuss ongoing issues regarding town beautification.

CARRIED 6-0

20.03.06

Moved: Cr J Sale  
Seconded: Cr J Mann

THAT Council reinstates Standing Orders at 11.18am.

CARRIED 6-0

## 10 PETITIONS

Nil

**Departure:** Cr J Mann left the Chamber at 11:20am.

## 11 DEPUTATIONS/PRESENTATIONS

Nil

## 12 CONSIDERATION OF MOTIONS

Nil

## 13 DECISIONAL REPORTS

**13.1 SHOWGROUND MASTER PLAN FEEDBACK****SUMMARY**

This report is a summary of the feedback that was received from the Showgrounds Users in relation to the Showgrounds Masterplan and a proposed schedule for further consultation on this project. The report also seeks Council feedback on the Preliminary draft.

**20.03.07**

Moved: Cr T Elliott

Seconded: Cr J Sale

THAT the information report be received and Council provide feedback on the preliminary draft.

**CARRIED 5-0**

**Attendance:** Cr J Mann returned to the chamber at 11:53am.

**13.2 CENTRAL WEST REGION PEST MANAGEMENT GROUP LEADERSHIP MEETING HELD ON 24 FEBRUARY 2020****SUMMARY**

This report provides copies of the draft minutes from the Central West Region Pest Management Group Leadership Meeting held on 24 February 2020.

**20.03.08**

Moved: Cr S Mann

Seconded: Cr J Sale

1. THAT the report be received.

**CARRIED 6-0**

**20.03.09**

Moved: Cr T Elliott

Seconded: Cr S Mann

2. THAT the draft minutes of the Central West Region Pest Management Group Leadership Meeting held on 24 February 2020 be received and noted.

**CARRIED 6-0**

**13.3 WESTERN QUEENSLAND LOCAL GOVERNMENT ASSOCIATION AGM - CALL FOR MOTIONS****SUMMARY**

This report provides the opportunity for the Winton Shire Council to put forward motions for consideration at the Western Queensland Local Government Association AGM which will be held during their Annual Conference in Richmond from 5 – 7 May 2020.

**20.03.10**

Moved: Cr T Elliott

Seconded: Cr J Sale

1. THAT the report be received.

**CARRIED 6-0**



**20.03.11**

Moved: Cr T Elliott

Seconded: Cr T Harbour

2. THAT Council submit a motion to the Western Queensland Local Government Association AGM proposing candidates nominating for local government elections not be required to open a dedicated bank account where the population of that Council is less than 5,000.

**CARRIED 6-0**

**13.4 REGIONAL MEETINGS - OUTBACK ROADS AND TRANSPORT GROUP AND THE RAPAD WATER AND SEWERAGE ALLIANCE****SUMMARY**

This report provides copies of the minutes from the Outback Regional Roads and Transport Group and the RAPAD Water and Sewerage Alliance held on 25 February 2020.

**20.03.12**

Moved: Cr S Mann

Seconded: Cr J Sale

1. THAT the report be received.

**CARRIED 6-0**

**20.03.13**

Moved: Cr J Sale

Seconded: Cr J Mann

2. THAT the minutes of the Outback Regional Roads and Transport Group and the RAPAD Water and Sewerage Alliance held on 25 February 2020 be received and noted.

**CARRIED 6-0**

**13.5 RAPAD MONTHLY REPORT****SUMMARY**

This report provides the draft minutes of the Central West Queensland Remote Area Planning & Development Board (RAPAD) Meeting held on 25-26 February 2020 and the draft Communique prepared following this meeting.

A copy of the draft RAPAD election platform for the Queensland State Election 2020 and the Western Queensland Alliance of Councils Collective Priorities is also provided for information.

**20.03.14**

Moved: Cr S Mann

Seconded: Cr J Sale

1. THAT the report be received.

**CARRIED 6-0**

**20.03.15**

Moved: Cr T Elliott

Seconded: Cr J Sale

2. THAT the draft minutes from the meeting held on 25-26 February 2020 including the Communique, be received and noted.

**CARRIED 6-0****13.6 AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION - NATIONAL GENERAL ASSEMBLY****SUMMARY**

This report seeks consideration for the Winton Shire Council to be represented at the Australian Local Government Association (ALGA) Regional Forum and National General Assembly of Local Government to be held in Canberra from 14-17 June 2020.

*It was agreed this report be withdrawn due to uncertainty of this event.*

**14 ADVISORY COMMITTEE MEETING REPORTS****14.1 MINUTES OF THE STREETS AND MACHINERY COMMITTEE MEETING HELD ON 19 FEBRUARY 2020****20.03.16**

Moved: Cr S Mann

Seconded: Cr J Mann

1. THAT the minutes of the Streets and Machinery Committee Meeting held on 19 February 2020 be received.

**CARRIED 6-0**

**Adjournment:** Council adjourned for lunch at 1.03pm and returned at 1.38pm.

**14.2 MINUTES OF THE WORK CAMP ADVISORY COMMITTEE MEETING HELD ON 9 MARCH 2020****20.03.17**

Moved: Cr S Mann

Seconded: Cr J Sale

THAT the minutes of the WORK Camp Advisory Committee Meeting held on 9 March 2020 be received.

**CARRIED 6-0****14.3 MINUTES OF THE REGIONAL ARTS DEVELOPMENT FUND ADVISORY COMMITTEE MEETING HELD ON 10 MARCH 2020**

**20.03.18**

Moved: Cr J Sale  
Seconded: Cr T Elliott

THAT the minutes of the Regional Arts Development Fund Committee Meeting held on 10 March be received.

**CARRIED 6-0****15 CORRESPONDENCE****15.1 JOHN VILLIERS OUTBACK ART PRIZE - EMERGING YOUTH****SUMMARY**

Advised the grant of \$52,500 over three years for the John Villiers Outback Art Prize, encompassing emerging youth, was approved.

**20.03.19**

Moved: Cr T Elliott  
Seconded: Cr T Harbour

THAT the correspondence be received and noted.

**CARRIED 6-0****16 LATE CORRESPONDENCE****16.1 WINTON STATE SCHOOL - COMMUNITY GARDEN****SUMMARY**

Seeking support from Council to build a community garden on the vacant land behind the toilet block at Hollow Log Park.

**20.03.20**

Moved: Cr T Elliott  
Seconded: Cr J Sale

THAT the Chief Executive Officer seek further information from the Winton State School on their community garden proposal including a plan of the site, the area of land required and how the site is to be managed.

**CARRIED 6-0**



## 16.2 THE HON. MICHAEL MCCORMACK MP - DELIVERY OF LAND TRANSPORT INFRASTRUCTURE PROJECTS

### SUMMARY

The Hon Michael McCormack MP is seeking Council's support in fast-tracking the delivery of land transport infrastructure projects on local roads.

20.03.21

Moved: Cr T Elliott

Seconded: Cr S Mann

THAT Council submit the following projects to the land transport infrastructure program:

- Winton – Jundah 10km pavement seal;
- Upgrade of the Western Channel crossings.

CARRIED 6-0

### DECLARATION OF INTEREST:

Cr G Baskett declared an interest in this matter.

"I declare that I have a conflict of interest in this matter (as defined by section 175D of the Local Government Act 2009) as I am a member of the Winton Community and Aged Care Services Inc. Committee.

I have determined that this personal interest is not of a sufficient significance that it will lead me to making a decision on the matter that is contrary to the public interest. I will best perform my responsibility of serving the overall public interest of the whole of the Council's area by participating in the discussion and voting on this matter."

Cr S Mann declared an interest in this matter.

"I declare that I have a conflict of interest in this matter (as defined by section 175D of the Local Government Act 2009) as I am a member of the Winton Community and Aged Care Services Inc. Committee.

I have determined that this personal interest is not of a sufficient significance that it will lead me to making a decision on the matter that is contrary to the public interest. I will best perform my responsibility of serving the overall public interest of the whole of the Council's area by participating in the discussion and voting on this matter."

Cr J Sale declared an interest in this matter.

"I declare that I have a conflict of interest in this matter (as defined by section 175D of the Local Government Act 2009) as I am a member of the Winton Community and Aged Care Services Inc. Committee.

I have determined that this personal interest is not of a sufficient significance that it will lead me to making a decision on the matter that is contrary to the public interest. I will best perform my responsibility of serving the overall public interest of the whole of the Council's area by participating in the discussion and voting on this matter."

Cr T Elliott declared an interest in this matter.

"I declare that I have a conflict of interest in this matter (as defined by section 175D of the Local Government Act 2009) as I hold an executive position on the Winton Community and Aged Care Services Inc. Committee.

I will be dealing with this declared conflict of interest by leaving the meeting while this matter is discussed and voted on."

**Departure:** Cr T Elliott departed the chamber at 2:23pm.

### **16.3 WINTON COMMUNITY AND AGED CARE SERVICES INC - JESSAMINE PLACE - COMMUNITY FUNDRAISING AND LAND ALLOCATION**

#### **SUMMARY**

Providing details of their designated bank account for receipt of funds for Jessamine Place.

**20.03.22**

Moved: Cr J Sale

Seconded: Cr T Harbour

THAT Council seek further information confirming: -

- the funds will be used solely for the Jessamine Place building;
- the funds are not to be used for other infrastructure needs as part of the aged care strategy;
- the funds are to be held in a designated building construction trust account.

**CARRIED 5-0**

**20.03.23**

Moved: Cr S Mann

Seconded: Cr J Sale

THAT Council reassures the Winton Community and Aged Care Services Inc. that land has been set aside at Lot 2 SP159872 for the future construction of an aged care facility.

**CARRIED 5-0**

**Attendance:** Cr T Elliott returned to the chamber at 2:45pm.

### **16.4 MURRAY AND ASSOCIATES - DEVELOPMENT PERMIT FOR MATERIAL CHANGE OF USE WSC DA17-06**

#### **SUMMARY**

Requesting Council consider a change to the timing of Condition 9, to "Prior to the commencement of Stages 2, 3 and 4". These being the stages of development which are in close proximity to either the eastern boundary of Lot 2 on RP717963 or Lot 1 on RP708020 or the southern boundary of Lot 1 on RP708020.

**20.03.24**

Moved: Cr S Mann

Seconded: Cr T Elliott

THAT Council receive and note the correspondence.

**CARRIED 6-0**

**16.5 WINTON RSL SUB-BRANCH INC - SUPPORT FOR ANZAC DAY 2020****SUMMARY**

The Winton RSL Sub Branch are seeking support for their ANZAC Day 2020 commemorations.

*It was determined this correspondence no longer needed to be considered.*

**17 OFFICERS REPORTS TO COUNCIL****17.1 COMMUNITY AND ECONOMIC DEVELOPMENT REPORT****20.03.25**

Moved: Cr T Elliott

Seconded: Cr S Mann

THAT the report be received.

**CARRIED 6-0**

**Attendance:** Mr Brendan Meredith (IT Support Officer) attended the meeting at 3.15pm to present the new Websites.

**Departure:** Mr Brendan Meredith departed the meeting at 3.23pm.

**17.2 DIRECTOR OF WORK'S REPORT****20.03.26**

Moved: Cr S Mann

Seconded: Cr T Elliott

THAT the report be received.

**CARRIED 6-0**

**17.3 CHIEF EXECUTIVE OFFICER'S REPORT****20.03.27**

Moved: Cr J Sale

Seconded: Cr S Mann

THAT the Chief Executive Officer's report be received.

**CARRIED 6-0**

**20.03.28**

Moved: Cr S Mann

Seconded: Cr J Sale

THAT the financial report be received.

**CARRIED 6-0**



**18 CONFIDENTIAL SECTION****CLOSED MEETING:****18.1 Outstanding Rates on Assessment 00103-00000-001****20.03.29**

Moved: Cr J Sale

Seconded: Cr T Elliott

THAT this matter is considered to be confidential under Section 275 - d of the Local Government Act 2009 and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with outstanding rates.

**CARRIED 6-0**

**Closed:** Council moved into the closed meeting at 4.22pm.

**20.03.30**

Moved: Cr J Sale

Seconded: Cr J Mann

THAT Council moves out of the Closed Meeting.

**CARRIED 6-0**

The Council moved out of the Closed Meeting at 4.35pm and returned to the Open Meeting.

**20.03.31**

Moved: Cr T Elliott

Seconded: Cr S Mann

1. THAT the Report be received.

**CARRIED 6-0****20.03.32**

Moved: Cr J Sale

Seconded: Cr T Elliott

2. THAT the combined rates and interest totalling \$1,236.66 outstanding on Assessment No. 00103-00000-001 be written off as Council considers this amount is no longer collectable through any reasonable means available to Council.

**CARRIED 6-0****20.03.33**

Moved: Cr S Mann

Seconded: Cr J Mann

3. THAT any subsequent daily interest charges which have accrued on Assessment No. 00103-00000-001 since the writing of this report, also be written off.

**CARRIED 6-0**

**19 DATE OF NEXT MEETING**

To be determined by the incoming Council at the post-election meeting.

The Mayor acknowledged the contribution of Cr Judy Sale during her time as a Councillor on the Winton Shire Council

**The Meeting closed at 4.37pm.**

**The minutes of this meeting were confirmed at the Ordinary Council Meeting held on**

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CHAIRPERSON