



# **WINTON SHIRE COUNCIL**

**Minutes 20/06/19**

**MINUTES OF THE GENERAL MEETING OF THE WINTON SHIRE COUNCIL**

**HELD IN THE BOARD ROOM, WINTON SHIRE COUNCIL,  
75 VINDEX STREET, WINTON ON THURSDAY 20 June 2019,  
COMMENCING AT 8.07am.**

**Present:** Cr G Basket, Cr T Elliott, Cr T Harbour, Cr J Mann, Cr P Mann and Cr J Sale

Chief Executive Officer	-	R Bruhn
Director of Works	-	P Krisanski
Director of Community & Economic Development	-	J Laidler
Minute Secretary	-	S Van Bael

The Mayor welcomed the visitor in the gallery.

**Item 1: Acknowledgement of Country**

The Mayor recited the Acknowledgment of Country and on behalf of Council, extended condolences to the family and friends of: -

- Barry 'Basher' Grant
  - Thelma Lumb
  - Geoff Ogg

## Item 2: Apologies

Nil

**Item 3: Declaration of Pecuniary Interest and Conflict of Interest**

Cr Basket invited Councillors to declare any relevant "Interest" to respective items.

- Cr J Sale declared an interest in Item 15 Correspondence (Late Correspondence) as this contains three individual letters from her husband.

**Item 4: Confirmation of Minutes**

## General Meeting held on 16 May 2019

- Folio 16886, Decision 55.05.19 by amending 'Moved Cr S Elliott' to "Moved Cr T Elliott".
  - Folio 16881, Declaration of Interest - by amending the passage 'I am a contractor involved with the Geothermal Project' to "I am a sub-contractor involved with the Geothermal Project".

CARRIED 6-0

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**Special Meeting held on 6 June 2019**

**02.06.19** *Moved Cr T Harbour* **Seconded Cr J Sale**  
That the minutes of the Special Meeting held on 6 June 2019 be confirmed.  
**CARRIED 6-0**

**Item 5: Business Arising out of Previous Meetings**

Nil

**Item 6: Mayor's Report**

The Mayor provided a verbal update on meetings and activities since 12 May 2019 and answered questions in relation to the report.

<b>MAYOR MEETINGS &amp; INSPECTIONS 12.5.19 – 14.6.19</b>		
<b>TYPE</b>	<b>PARTIES</b>	<b>PURPOSE</b>
Meeting	BB Productions	Meet Producers and Acting Cast
Meeting	WMC Manager	Australia Dinosaur Trail
Teleconference	CEO, Peak	Waltzing Matilda Centre defects
Teleconference	General Emergency Management Iain Mac Kenzie, CEO	Monsoon Trough rainfall event update
Workshop	LGAQ, Cr T Elliott, LRC DSC	Regional Initiatives for Future Droughts
Meeting	Councillors, Senior Management	Council General Meeting
Meeting	Mayors	RAPAD
Meeting	DoC, Committee	RADF
Teleconference	CEO, Peak	Waltzing Matilda Centre defects
Meeting	CEO, Asset Manager, Telstra	Winton Small Cells
Teleconference	CEO, N. McGregor	Future Films
Teleconference	NW Livestock Industry Group	Monsoon Trough rainfall event recovery
Meeting	Councillors, Senior Management	Pre-Budget Special Meeting
Meeting	Councillors, Senior Management, Major General Stuart Smith, Kristy Beavington QRA, Vern Rodwick DAFF, Adam West DAF	Flood recovery information and update
Function	Prime Minister	Cloncurry Visit
Teleconference	Peak, CEO, Helix Legal	WMC
Teleconference	Outback Way Group	General Meeting
Function	K Stephens	Sara Riley Theatre – Tony Mott exhibition presentation
Meeting	CEO, Cr J Sale	Tourism Strategy Committee
Meeting	CEO, Cr T Elliott, Cr S Mann	Showgrounds User Meeting
Meeting	DNRME Jason Ricks, Cr Warren, Rosemary Kenny, DoW	Town Water Supplies and increasing allocation
Teleconference	DAF, QRA, TMR, Mayors	NW Livestock Industries Recovery Working Group
Meeting	Councillors, Senior Staff	Pre-Budget
Meeting	Senator James McGrath	Update
Teleconference	RAPAD	General Meeting
Teleconference	OHDC	General Meeting
Meeting	Minister Ferner, Japanese Consul-General, Japanese Consul, Ministers Chief of Staff, Senior	Winton Show, WMC AAOD
Meeting	Red Ridge, Cr J Sale, CEO	Children activities
Teleconference	CEO, Peak	WMC Defects
Teleconference	CEO	Variety Bash Hosting

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Meeting	Wild Dog Management Committee, CEO, Cr T Harbour, Cr T Elliott	Wild Dog
Meeting	Mayors	Charities during flood
Dinner	NQ Livestock Industry Group	Cattleman's Dinner
Teleconference	RAPAD	QFPI

**03.06.19**      *Moved Cr S Mann*  
That the Mayor's Report be received.      *Seconded Cr T Elliott*  
**CARRIED 6-0**

**Item 7:      Mayor's Business to be Considered Without Notice**

Nil

**Item 8:      Questions (without debate) for which notice has been given**

Nil

**Item 9:      Questions (without debate) for which notice has not been given**

Cr T Elliott asked the following questions without notice: -

1. Is the grid on a private road through Bonny Doon?
2. Have the grids been cleaned on the Hall Road?
3. If Council is using a private road, is there a MoU with the owner?
4. Is Council confident in meeting the 21-day deadline for the cleaning of grids as proposed in the draft Grid's Policy?
5. Is there enough power at the Showgrounds for the Outback Festival to use 150 powered sites as in past years?

Cr T Harbour asked the following questions without notice: -

1. Do all short-term accommodation areas in Winton currently adhere to the Winton Shire Council's by-laws and do they adhere to the Environmental Act, Planning Act and other associated Acts surrounding camping?
2. Is Council currently contacting registered Caravan Parks in Winton to determine vacancies prior to sending vans to the Showgrounds?

The Chief Executive Officer took the above questions on notice with a written response to be provided at the next meeting.

**Item 10:      Petitions**

Nil

**Item 11:      Presentation / Deputations**

Consultants from The Airport Group (TAG) regarding the Airport Feasibility Study.

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**Item 12: Consideration of Motions for which notice has been given**

Nil

**Item 13: Decisional Reports**

### 13.1 Access Road into Combo Waterhole

**Summary:** Correspondence has been received from the McKinlay Shire Council advising they have received funding from Transport Main Roads (TMR) to complete the bitumen sealing of the road to the Combo Waterhole – approximately 8km. As approximately 2km of this road is within the Winton Shire Council, the McKinlay Shire Council (MSC) is seeking our cooperation to bring this project to a successful conclusion.

**04.06.19      Moved Cr S Mann      Seconded Cr T Elliott**  
THAT the report be received.      **CARRIED 6-0**

**05.06.19**      *Moved Cr T Harbour*      *Seconded Cr J Mann*  
THAT Council congratulates the McKinlay Shire Council on their grant funding success to seal the access road to the Combo Waterhole and fully cooperates to bring this project to a successful conclusion.      **CARRIED 6-0**

**06.06.19**      *Moved Cr S Mann*      *Seconded Cr J Sale*  
THAT Council agrees to enter a Memorandum of Understanding with the  
McKinlay Shire Council to support the facilitation of this project with the final  
document to be presented to a future meeting of Council.      **CARRIED 6-0**

### 13.2 Elected Member Allowances 2019-2020

**Summary:** To provide details of the remuneration determination made by the Local Government Remuneration and Discipline Tribunal as it effects Elected Member allowances for 2019-2020.

07.06.19      *Moved Cr S Mann*      *Seconded Cr T Elliott*  
THAT the report be received.      **CARRIED 6-0**

### 13.3 Old Neighbourhood Centre Building – 19 Cork Street Winton

**Summary:** At a recent budget workshop of Council, the future of the old Neighbourhood Centre located at 19 Cork Street Winton was reviewed by the Elected Members. This building has remained vacant since the new Neighbourhood Centre opened in June 2013 and the building is now considered to be surplus to Council's requirements. The property was previously owned by the Queensland Government and was purchased by the Winton Shire Council on 9 October 2013.

*This report seeks a direction from Council on its future use of the property and whether it supports the disposal of the property.*

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08.06.19	<i>Moved Cr T Elliott</i> THAT the report be received.	<i>Seconded Cr S Mann</i> <b>CARRIED 6-0</b>
09.06.19	<i>Moved Cr S Mann</i> THAT Council declares the property at 19 Cork Street Winton, identified as Lot 8 of Registered Plan 721194, to be surplus to Council's requirements and agrees to dispose of the property in accordance with the <i>Local Government Regulation 2012</i> .	<i>Seconded Cr J Sale</i> <b>CARRIED 6-0</b>
10.06.19	<i>Moved Cr T Elliott</i> THAT the Chief Executive Officer be authorised to arrange for the property at 19 Cork Street Winton to be offered for sale by auction in accordance with Section 227 (1) (b) of the Local Government Regulation 2012.	<i>Seconded Cr J Mann</i> <b>CARRIED 6-0</b>
	<u>13.4 Outstanding Rate Debtors</u>	
<b>Summary:</b>	<i>This report requests a further two (2) cancelled Mining Leases have the outstanding rates and interest written off.</i>	
11.06.19	<i>Moved Cr J Sale</i> THAT the Report be received;	<i>Seconded Cr S Mann</i> <b>CARRIED 6-0</b>
12.06.19	<i>Moved Cr J Mann</i> THAT the combined rates and interest totalling \$3,883.98 outstanding on the cancelled mining lease (and designated as Assessment No. 00842-70000-000), be written off as Council considers this amount is no longer collectable through any means available to Council.	<i>Seconded Cr S Mann</i> <b>CARRIED 6-0</b>
13.06.19	<i>Moved Cr J Sale</i> THAT the combined rates and interest totalling \$3,915.60 outstanding on the cancelled mining lease (and designated as Assessment No. 00842-80000-000), be written off as Council considers this amount is no longer collectable through any means available to Council.	<i>Seconded Cr J Mann</i> <b>CARRIED 6-0</b>
14.06.19	<i>Moved Cr T Elliott</i> THAT any subsequent daily interest charges which have accrued on Assessment Nos. 00842-70000-000 and 00842-80000-000 since the writing of this report, also be written off.	<i>Seconded Cr S Mann</i> <b>CARRIED 6-0</b>

13.5 Regional Committee Meetings – 27-28 May 2019

This report provides copies of the Minutes from the following recent Committee Meetings: -

- Central West Region Pest Management Group Leadership Meeting held on 27 May 2019;
- Outback Regional Roads & Transport Group Meeting held on 28 May 2019;

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	- RAPAD Water & Sewerage Alliance Meeting held on 28 May 2019.	
15.06.19	<i>Moved Cr T Elliott</i> THAT the report be received.	<i>Seconded Cr J Sale</i> <b>CARRIED 6-0</b>
16.06.19	<i>Moved Cr J Mann</i> THAT the minutes of the following Committee Meetings be received and noted: <ul style="list-style-type: none"><li>- Central West Region Pest Management Group Leadership Meeting held on 27 May 2019;</li><li>- Outback Regional Roads &amp; Transport Group Meeting held on 28 May 2019;</li><li>- RAPAD Water &amp; Sewerage Alliance Meeting held on 28 May 2019.</li></ul>	<i>Seconded Cr T Elliott</i> <b>CARRIED 6-0</b>
17.06.19	<i>Moved Cr S Mann</i> THAT Council contribute \$1,000 to assist in covering the costs of the State Oversight Group representative for the Central West Region Pest Management Group.	<i>Seconded Cr T Harbour</i> <b>CARRIED 6-0</b>
18.06.19	<i>Moved Cr S Mann</i> THAT Council budget for a contribution of \$10,000 in the 2019/2020 financial year as seed operation funding for the Central West Region Pest Management Group.	<i>Seconded Cr T Elliott</i> <b>CARRIED 6-0</b>
19.06.19	<i>Moved Cr T Harbour</i> THAT Council nominate Mr Geoff Cox, Rural Lands Officer as the Winton Shire Council's representative on the Central West Region Pest Management Group's Partnership Group.	<i>Seconded Cr J Sale</i> <b>CARRIED 6-0</b>

#### 13.6 RAPAD Monthly Report

**Summary:** *This report provides the minutes of the Central West Queensland Remote Area Planning & Development Board (RAPAD) held on 25 March 2019, 17 May 2019 and 7 June 2019. The minutes for the meeting held on 7 June 2019 are in draft format and are yet to be confirmed at the time of preparing this report. Following the 7 June 2019 meeting, a RAPAD Board Meeting Communiqué was forwarded to Councils and a copy of this has been provided for information.*

20.06.19	<i>Moved Cr S Mann</i> THAT the report be received.	<i>Seconded Cr J Sale</i> <b>CARRIED 6-0</b>
21.06.19	<i>Moved Cr S Mann</i> THAT the minutes of the RAPAD Board Meetings held on 25 March 2019, 17 May 2019 and 7 June 2019 be received and noted.	<i>Seconded Cr T Elliott</i> <b>CARRIED 6-0</b>
22.06.19	<i>Moved Cr S Mann</i> THAT the RAPAD Board Meeting, 7 June 2019 Communiqué be received and noted.	<i>Seconded Cr J Mann</i> <b>CARRIED 6-0</b>
23.06.19	<i>Moved Cr T Elliott</i> THAT Council extends a written invitation to RAPAD for the Winton Shire Council to host a future face-to-face RAPAD Board Meeting.	<i>Seconded Cr J Sale</i> <b>CARRIED 6-0</b>

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**24.06.19**      *Moved Cr T Harbour*      *Seconded Cr J Sale*  
THAT Council writes to RAPAD advising of our intention to present the RAPAD monthly financial statements with the minutes from each RAPAD meeting.  
**CARRIED 6-0**

**Adjournment:** The meeting adjourned for morning tea at 10.07am.

**Resumption:** The meeting resumed at 10.32am with all in attendance including Mr P Krisanski Director of Works and Mrs J Laidler Director of Community and Economic Development.

**Attendance:** The Airport Group (TAG) attended the meeting at 10.37am via teleconference to discuss the Winton Airport Feasibility Study.

The presentation concluded at 11.17am

### 13.9 Elderslie Street Landscaping Budget and Procurement

**Summary:** The landscape concept plans for Stage 2 of Elderslie Street upgrading have now been completed and planning has commenced to complete the installation works within a very short timeframe prior to the Outback Festival in September. A budget has been prepared totalling \$1.15m and there is limited availability of specialist suppliers together with tight timeframes for procurement of the various components of the project.

*It is requested Council agrees to the avenues available to secure services in accordance with the procurement requirements of the Local Government Regulation as necessary for the timely completion of the landscaping project, given:*

- *The nature of services sought*
  - *Grant deadlines*
  - *Council and community expectations*
  - *Council's remoteness and difficulties experienced in seeking reasonable tenders and quotes.*

*It is recommended the landscaping budget be approved and the proposed procurement methods be adopted.*

It is satisfied there is only 1 supplier who is reasonably available and due to the specialised nature of the services that are sought and the timeframes, it would be impractical and disadvantageous for Council to invite tenders for the design and construction of the shelters and furniture components of the project.

**CARRIED 4-2**

***Cr Harbour voted in the negative.***



### 13.10 Biosecurity Management Plan

**Summary:** Council's Biosecurity Officer Ms Lynda Alcorn has prepared a draft 'Winton Shire Council Biosecurity Management Plan' for consideration of Council. This Plan has been provided to Council for review and if considered suitable, to be endorsed for public consultation to be commenced.






**Closed Meeting:** *Moved Cr T Elliott* *Seconded Cr J Sale*  
THAT Council close the meeting to the public pursuant to Section 275(1)(a) of the *Local Government Regulation 2012*, to discuss the late report '*Organisational Review – Staff Hierarchy Chart*'.






**Summary:** In October and November 2018, the Council reviewed its Organisational Structure before proceeding to advertise the position left vacant through the resignation of the Deputy Chief Executive Officer. It also adopted a Staff Hierarchy Chart which fixed the agreed employee positions and employee numbers of the Council.

*As I have now been in the role of Chief Executive Officer for six months, I have had the opportunity to work with this structure. Given Council will adopt its*

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*budget for 2019/2020 later this month, I believe it is timely to review the Staff Hierarchy Chart to ensure key operational areas are adequately resourced.*

**34.06.19** *Moved Cr S Mann* **Seconded Cr T Elliott**  
THAT the report be received. **CARRIED 6-0**

**35.06.19** *Moved Cr S Mann* **Seconded Cr T Elliott**  
THAT the revised Organisational Structure and Staff Hierarchy Chart attached to the Chief Executive Officer's Report, be adopted by Council. **CARRIED 6-0**

**Adjournment:** Council adjourned the meeting for lunch at 1.35pm and returned at 2.20pm with all in attendance.

Community and Economic Development Report

**36.06.19** *Moved Cr S Mann* **Seconded Cr T Harbour**  
THAT the Director of Community and Economic Development Report be received and accepted. **CARRIED 6-0**

**Departure:** Mrs J Laidler departed the chambers at 2.40pm.

Works Department Report.

**37.06.19** *Moved Cr J Mann* **Seconded Cr S Mann**  
THAT the Director of Works Report be received and accepted. **CARRIED 6-0**

**Departure:** Mr P Krisanski departed the chambers at 3.13pm.

13.7 Granting of Special Holidays for 2020

**Summary:** *The Holiday's Act 1983 provides for the granting and observance of special holidays which includes show days. Each year, Councils are requested to nominate special and show holidays for the following year.*

*The Office of Industrial Relations has written to Council providing the opportunity for special holidays to be nominated in 2020.*

**38.06.19** *Moved Cr T Elliott* **Seconded Cr S Mann**  
THAT the report be received. **CARRIED 6-0**

**39.06.19** *Moved Cr S Mann* **Seconded Cr J Mann**  
THAT Council nominates a special holiday to be held on 3 November 2020 for the purpose of Melbourne Cup Day. **CARRIED 6-0**

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## 13.8 Housing Policy

**Summary:** At the Council workshop held on 23 May 2019, a draft Housing Policy was presented for review and consideration. This draft policy has now been amended and is presented to Council for adoption.

**40.06.19**      *Moved Cr S Mann*      *Seconded Cr T Elliott*  
THAT the Report be received.      **CARRIED 6-0**

### 13.11 Roadside Advertising Billboards

**Summary:** Back in 2008, the Winton Shire Council facilitated the construction of 26 Advertising Billboards on the Longreach Road on the approach into Winton. Due to the success of stage one of this project, a further 5 Billboards were allocated as part of the 2008/2009 budget.

As 10 years has now passed since the last signs were installed, and given the recent interest expressed by local businesses to secure a new sign, a call for 'Expressions of Interest' for new signs was recently advertised in the Winton Herald.

*This report provides a summary of the Expressions of Interest received and seeks direction from Council on how it wishes to proceed.*

42.06.19      *Moved Cr T Harbour*      *Seconded Cr T Elliott*  
THAT the report be received.      **CARRIED 6-0**

**Item 14: Advisory Committee Meeting Reports**

Minutes of the Winton RADE Committee Meeting held on 20 May 2019

Minutes of the Showgrounds Users Advisory Committee Meeting held on 12 April 2019

45.06.19 Moved Cr T Elliott Seconded Cr S Mann  
THAT the draft Minutes of the Showgrounds Users Advisory Committee  
Meeting held on 12 April 2019 be received. **CARRIED 6-0**

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- 46.06.19** *Moved Cr S Mann* *Seconded Cr T Elliott*  
THAT Council approve the request from the Pony Club Committee to relocate the old kitchenette donga to the Pony Club arena for storage purposes.  
**CARRIED 6-0**

Minutes of the Showgrounds Users Advisory Committee Meeting held on 4 June 2019

- 47.06.19 Moved Cr S Mann Seconded Cr J Sale  
THAT the draft Minutes of the Showgrounds Users Advisory Committee  
Meeting held on 4 June 2019 be received. **CARRIED 6-0**

Minutes of the Tourism Implementation Strategy Committee Meeting held on 3 June 2019



Minutes of the Wild Dog Management Committee Meeting held on 12 June 2019



- 50.06.19** *Moved Cr T Elliott* *Seconded Cr S Mann*  
THAT Council acknowledges the Wild Dog Committee's recommendation to allocate funds from the \$200,000 Pest Management Funding for the upgrade of Council's baiting facilities and advise notification will be provided once the conditions for this funding have been reviewed. **CARRIED 6-0**

**Item 15: Correspondence**

- 1) PR & CP White  
Impact of wild dogs in Bladensburg National Park.
  - 2) Longreach Regional Council  
Acknowledgement letter sent 24 May 2019 in relation to the decision to adopt the Longreach and Winton Sub-Regional Tourism Activation Plan 2019-2024.
  - 3) Department of Communities, Disability Services and Seniors  
Queensland Community Support Scheme implementation will start on 1 July 2019.
  - 4) Dick and Pip Smith Foundation  
Donation to the Waltzing Matilda Centre.

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- 5) Winton District Historical Society & Museum Inc.  
Donation from ex-Winton resident, Mark Philipson made to the Winton District Historical Society & Museum.
  - 6) Outback Queensland Tourism Association  
Membership fees.
  - 7) RAPAD Youth Program  
Alternative to Shockwave – RAPAD Youth Program. The RAPAD Youth Program will build a platform for young people throughout Western Queensland.

- 8) Queensland Boulder Opal Association  
Request for service.

## Conflict of Interest:

Cr Sale declared a conflict of interest in this matter.

“I declare that I have a conflict of interest in this matter (as defined in the Local Government Act, 2009, section 175D) as correspondence has been received from my private company and husband.”

**Departure:** Cr Sale departed the chamber at 4.38pm.

**Item 15: Late Correspondence**

- 1) Winton Plumbing Service  
Advising they no longer require the advertising billboard on the Longreach road.
  - 2) Merv Sale  
Requesting bond refunds for the buildings at 52 and 58 Chirnside Street.
  - 3) Merv Sale  
Seeking permission to install 2 x 6m wide crossovers at 66 Chirnside Street to join to the existing footpath.

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54.06.19 Moved Cr T Elliott Seconded Cr S Mann  
THAT the late correspondence be received and the Chief Executive Officer  
forward appropriate responses. **CARRIED 6-0**

**Attendance:** Cr J Sale returned to the chamber at 4.41pm.

4) Central West Health  
Seeking financial support for the cost of catering for the Community Dinner to be held in the Neighbourhood Centre in recognition of NAIDOC Week.

5) Winton Camel Races  
Seeking sponsorship of \$2,000 towards the camel races, plus the use of council plant and the promotion of their event on Council's social media.

**56.06.19** Moved Cr J Mann **Seconded Cr S Mann**  
THAT the correspondence be received, and Council donates \$2,000 towards the Winton Camel Races, the use of the loader to move grand stands and the promotion of the event on Council's social media, in accordance with the Community Grants Policy. **CARRIED 6-0**

**Item 16: Officers Reports**

## Chief Executive Officer's Report.

**Item 17: Date of Next Meeting**

## Ordinary Meeting 16 July 2019.

**Closure:** The meeting closed at 5.11pm.

Signed ..... J. Baskett  
Cr G Baskett  
Mayor