



WINTON SHIRE COUNCIL

Minutes 21/03/19

MINUTES OF THE GENERAL MEETING OF THE WINTON SHIRE COUNCIL

**HELD IN THE BOARD ROOM, WINTON SHIRE COUNCIL,
75 VINDEX STREET, WINTON ON THURSDAY 21 March 2019,
COMMENCING AT 8.06am.**

Present: Cr G Baskett, Cr T Elliott, Cr T Harbour, Cr J Mann, Cr P Mann and Cr J Sale

Chief Executive Officer	-	R Bruhn
Minute Secretary	-	S Van Bael

Item 1: Acknowledgement of Country

Item 2: Apologies

Nil

Item 3: Declaration of Pecuniary Interest and Conflict of Interest

Cr Baskett invited Councillors to declare any relevant "Interest" to respective items.

- Cr G Baskett declared an interest in Decisional Report 7.15 *Community Submissions for \$1m Federal Drought Community Project* as he is a member of a committee who applied for this funding.

Item 4: Presentations and Deputations

Mr James Dein Sound Australia re: Winton's Way Out West Fest

Item 5: Confirmation of Minutes

General Meeting held on 21 February 2019

01.03.19	<i>Moved Cr S Mann</i>	<i>Seconded Cr J Sale</i>
	That the minutes of the General Meeting held on 21 February 2019 be confirmed.	
		CARRIED 6-0

Item 6: Mayor's Report

The Mayor provided a verbal update on meetings and activities since 21 February 2019 and answered questions in relation to the report.

MAYOR MEETINGS & INSPECTIONS 15.2.19 – 15.3.19		
TYPE	PARTIES	PURPOSE
Meeting	ADF	Carcass Disposal
Inspection	ADF, DAF	Property Inspection
Meeting	Leon Parry, CEO, EA	Citizenship Ceremony
Teleconference	Recovery Control Group	Flood Recovery
Teleconference	Governor	Flood Recovery
Meeting	M Baird – DDMG	Flood Debrief
Teleconference	Recovery Control Group	Flood Recovery
Meeting	Ex Director for Economic Recovery - QRA	Flood Recovery and resilience
Meeting	Councillors, Senior Staff, Joanne Murrell	Councillor Training
Meeting	Mayors from other Shires	Signing of the letter to the Premier
Meeting	WQPHN CEO, CEO	Flood Recovery
Meeting	Director General Warwick Agnew	Flood Recovery
Meeting	Councillors	Debrief
Meeting	ADF, DAF, Senior Staff	Handover Flood Recovery
Inspection	ADF, DAF	Property Inspections
Meeting	RAPAD	Directors Review
Meeting	CWRPMG	General Meeting
Meeting	ORRTG	Strategic Quarterly Meeting
Meeting	RAPADWSA	Strategic Quarterly Meeting
Meeting	DDMG	Flood Debrief
Meeting	QRA	Flood
Meeting	Wild Dog Advisory Committee	General Meeting
Teleconference	Premier, AgForce, NW Cattle Producers	Flood Recovery
Event	Australian Tourism Awards	Awards
Meeting	Lachlan Millar, Michael Hart, Ann Leahy, Senior Staff, Councillors	Flood Recovery
Teleconference	Carcass Disposal Working Group	Flood Recovery
Teleconference	Town Planner, CEO	Hitson Van Park
Workshop	Councillors	Standing Orders Policy
Community Meeting	QRA, Rural Community	'Big Map Workshop'
Meeting	Councillors, Staff, DAF, Graziers	Exclusion Fencing
Teleconference	Peak	WMC Construction
Meeting	Audit Committee	General Meeting
Teleconference	Elton Miller, DAF	Fencing, Restocking and Agistment
Webinar	DLGRMA	Local Government New Reforms
Meeting	Major General Stewart Smith, Senior Staff	Flood Recovery

02.03.19

Moved Cr T Elliott
That the Mayor's Report be received.

Seconded Cr T Harbour
CARRIED 6-0

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Item 7: Decisional Reports

7.1 Budget Review as at 31 January 2019

Summary: A proposed amended budget report has been compiled by staff in order to revise the budget position of Council as at 31 January 2019.

This report captures changes in relation to the budget position with major aspects impacting on the current financial position. These include but are not limited to the expected receipt of additional grant funding, both capital and recurrent, additional expenditure associated with the grant funding and revised depreciation charges.

03.03.19 *Moved Cr S Mann*

Seconded Cr T Elliott

1. THAT the Report be received.

CARRIED 6-0

04.03.19 *Moved Cr T Elliott*

Seconded Cr J Sale

2. THAT the amended budget and financial documentation as at 31 January 2019 be adopted.

CARRIED 6-0

7.2 RAPAD Monthly Report

Summary: This report provides the Minutes of the Central West Queensland Remote Area Planning & Development Board (RAPAD) held on 1 February 2019.

05.03.19 *Moved Cr S Mann*

Seconded Cr T Elliott

1. THAT the report be received.

CARRIED 6-0

06.03.19 *Moved Cr S Mann*

Seconded Cr T Elliott

2. THAT the minutes of the RAPAD Board Meeting held on 1 February 2019 be received and noted.

CARRIED 6-0

7.3 RAPAD Committee Minutes Report

Summary: This report provides copies of the Minutes from the following recent Committee Meetings: -

- Central West Region Pest Management Group Leadership Meeting held on 25 February 2019;
- Outback Regional Roads & Transport Group Meeting held on 26 February 2019;
- RAPAD Water & Sewerage Alliance Meeting held on 26 February 2019.

This report highlights 4 issues arising from that meeting.

07.03.19 *Moved Cr S Mann*

Seconded Cr T Harbour

1. THAT the report be received.

CARRIED 6-0



- 08.03.19** *Moved Cr T Harbour* *Seconded Cr J Sale*
2. THAT the minutes of the following Committee Meetings be received and noted:
- Central West Region Pest Management Group Leadership Meeting held on 25 February 2019;
 - Outback Regional Roads & Transport Group Meeting held on 26 February 2019;
 - RAPAD Water & Sewerage Alliance Meeting held on 26 February 2019.
- CARRIED 6-0**

- 09.03.19** *Moved Cr J Sale* *Seconded Cr T Elliott*
3. THAT Cr G Baskett be nominated as the Winton Shire Council representative to the Central West Region Pest Management Partnership Group.
- CARRIED 6-0**

7.4 Western Queensland Local Government Association AGM

Summary: This report provides the opportunity for the Winton Shire Council to put forward motions for consideration at the Western Queensland Local Government Association AGM which will be held during their Annual Conference in Longreach from 8 – 10 April 2019.

- 10.03.19** *Moved Cr S Mann* *Seconded Cr T Elliott*
1. THAT the report be received.
- CARRIED 6-0**

7.5 Telstra Corporation Ltd Development Application

Summary: On 5 February 2019, Council received a properly made development application, lodged by Telstra Corporation Ltd, seeking a development permit for a material change of use for "Community Oriented Activity" – "Public Utility" – Telecommunications Facility.

- 11.03.19** *Moved Cr T Elliott* *Seconded Cr S Mann*
1. THAT the report be received.
- CARRIED 6-0**

- 12.03.19** *Moved Cr J Sale* *Seconded Cr T Elliott*
2. THAT Council approve the development application subject to reasonable and relevant planning conditions, as set out in Attachment A, which reflect and accord generally with the application as made and as reflected in the proposal plans included in Attachment B.
- CARRIED 6-0**

7.6 Development Application: JD & CD Hitson

Summary: Council has received a Development Application lodged by JD & CD Hitson seeking a development permit for a material change of use for "Residential Activities", "Visitor Accommodation: Caravan Park / Holiday Park" and "Caretaker's Residence".

13.03.19 *Moved Cr S Mann*

Seconded Cr T Harbour

1. THAT the report be received.

CARRIED 6-0

14.03.19 *Moved Cr S Mann*

Seconded Cr J Mann

2. THAT the Development Application submitted from JD & CD Hitson be approved in the form as proposed by the applicant subject to the reasonable and relevant conditions, as set out in Appendix A of this report.

CARRIED 6-0

7.7 Works for Queensland Funding 2019-2021

Summary: Under the Works for Queensland (W4Q) Program for 2019-2021, the Winton Shire Council was allocated \$1,080,000. In a letter dated 8 February 2019, Council was advised it could submit its 'List of Projects' into the grant portal between 18 February 2019 – 15 March 2019.

The purpose of this report is to seek endorsement from Council for the list of projects which were emailed to all Elected Members on 13 March 2019. Staff requested an extension of time until 31 March 2019 to lodge our projects, however this was not agreed to.

15.03.19 *Moved Cr T Harbour*

Seconded Cr S Mann

1. THAT the report be received.

CARRIED 6-0

16.03.19 *Moved Cr J Sale*

Seconded Cr T Elliott

2. THAT Council endorses the following list of projects for approval pursuant to the Works for Queensland 2019 – 2021 program: -

a. Shade structure over the new water park	\$150,000
b. Day Care Centre (shade structures, playground)	\$300,000
c. Stage 2 Elderslie Street Upgrade	\$500,000
d. Council Housing refurbishment	\$130,000

CARRIED 6-0

Adjournment: Adjourned at 10.02am for Morning Tea.

Resumption: The meeting resumed at 10.25am.

17.03.19 *Moved Cr J Sale*

Seconded Cr T Elliott

That Council change the order of Agenda items to allow for the presentation by James Dein to be held in the presence of the Directors and for the Director's reports to be considered.

CARRIED 6-0

Attendance: Mr P Krisanski Director of Works and Mrs J Laidler Director of Community and Economic Development attended the meeting at 10.25am.



Presentation: At 10.39am James Dein from Sound Australia attended the meeting via teleconference to update Council on the 2019 Way Out West Fest.

Departure: James Dein completed his presentation and departed the chamber at 11.16am.

7.14 Longreach & Winton Sub-Region Tourism Activation Plan 2019 – 2024

Summary: *The Longreach & Winton Sub-Region Tourism Activation Plan 2019 – 2024, has now been finalised and is ready for community review and Council endorsement.*

18.03.19 *Moved Cr S Mann* *Seconded Cr T Elliott*
1. THAT the report be received. **CARRIED 6-0**

19.03.19 *Moved Cr J Sale* *Seconded Cr S Mann*
2. THAT the Longreach & Winton Sub-Region Tourism Activation Plan 2019 – 2024 be referred to a future Council Workshop for further review. **CARRIED 6-0**

Conflict of Interest:

Cr G Baskett declared a conflict of interest in this matter.

"I declare that I have a conflict of interest in this matter (as defined in the Local Government Act, 2009, section 175D) as I am a member of the Truck Museum."

Departure: Cr G Baskett departed the chamber at 12.02pm.

7.15 Community Submissions for \$1m Federal Drought Community Project

Summary: *In late 2018 Council set aside \$100,000 of the Federal Drought Communities Program (Extension) for Winton Community Projects. This process was advertised from November 2018 and extended through to the end of February 2019 to give community groups a chance to put in expressions of interest.*

Council received seven applications from various organisations that cover a wide range of projects.

This report provides information of each application received and a brief commentary on meeting the funding criteria to enable Council to make an informed decision.

20.03.19 *Moved Cr T Elliott* *Seconded Cr T Harbour*
1. THAT the report be received. **CARRIED 6-0**

21.03.19 *Moved Cr T Elliott* *Seconded Cr J Sale*
2. THAT Council allocate funding from the Federal Drought Communities Program (Extension) to the following projects:

- | | |
|-------------|---|
| a. \$37 275 | Diamantina Rodeo and Campdraft Association – Ladies Day |
| b. \$13 680 | Shooters Association – Range Dividing Wall |
| c. \$10 000 | Show Society – Entertainment |
| d. \$25 000 | Truck Museum – 1900 Exhibition Space |
| e. \$14 045 | Winton Dirt Bike Club - Upgrades |

CARRIED 5-0

Attendance: Cr G Baskett returned to the chamber at 12.26pm.

7.16 Water and Sewer Business Plan

Summary: Winton Shire Council now has a Water and Sewerage Business Plan (2019 – 2022) which sets out a 3-year plan for activities in and around the delivery of water and sewerage services. The Plan's focus is to provide safe, healthy and efficient water and sewerage services to contribute to the overall liveability of the Winton community.

The key features of the Plan include:

- *To provide safe, healthy and efficient water and sewerage services which contributes to the overall liveability of the Winton community;*
- *An acknowledgment that the provision of water supply and sewerage services is an asset intensive business. Hence there is a strong focus on putting in place robust asset management plans and condition-based renewal programs;*
- *The sustainability of these services is a key area of attention in the plan. This includes ensuring procedures are well documented, so practices can pass from one generation of operators to another, and that there are sound succession and training plans in place for key people within the Council; and*
- *Continuing to ensure the Council provides safe drinking water to the Community.*

The report provides some history and overview of the current situation, contents of the business plan, customer service standards, reporting requirements and next steps for Council's consideration and adoption.

22.03.19	<i>Moved Cr S Mann</i>	<i>Seconded Cr T Harbour</i>
1.	THAT the report be received.	CARRIED 6-0

23.03.19	<i>Moved Cr J Mann</i>	<i>Seconded Cr T Elliott</i>
2.	THAT Council receive the Water and Sewer Business Plan report.	CARRIED 6-0

24.03.19	<i>Moved Cr S Mann</i>	<i>Seconded Cr T Elliott</i>
3.	THAT Council adopt the recommendations contained within the Business Plan and utilise grant funding opportunities and the annual budget to deliver the plan.	CARRIED 6-0



7.17 Detailed Council Housing Report

Summary: Winton Shire Council commissioned George Bourne & Associates to make an across the board assessment of: -

- 1. Council residences; and*
- 2. Accommodation requirements and recommended actions.*

This report is divided into two parts as indicated above, i.e. (1) Residential Housing Report and (2) Needs Analysis, including recommendations.

Substantial funds are required to bring Council's housing back up to appropriate standards followed by a regular maintenance program. Some buildings are beyond economical repair and should be sold and/or replaced.

25.03.19 *Moved Cr S Mann* *Seconded Cr T Elliott*
1. THAT the Report be received. **CARRIED 6-0**

26.03.19 *Moved Cr S Mann* *Seconded Cr J Mann*
2. THAT Council receives the Housing Report and Needs Analysis Report as prepared by George Bourne & Associates. **CARRIED 6-0**

27.03.19 *Moved Cr J Sale* *Seconded Cr S Mann*
3. THAT the Housing Report and Needs Analysis Report be referred to a future workshop including a Housing Accommodation Policy. **CARRIED 6-0**

Works and Utilities Information Report.

Conflict of Interest:

Cr T Harbour declared an interest in this matter.

"I declare that I have a conflict of interest in this matter (as defined in the Local Government Act, 2009, section 175D) as I am working on the Elderslie Street Renewal Project."

Cr J Mann declared an interest in this matter.

"I declare that I have a conflict of interest in this matter (as defined in the Local Government Act, 2009, section 175D) as I am working on the Elderslie Street Renewal Project."

Departure: Cr T Harbour and Cr J Mann departed the chamber at 1.12pm.

Attendance: Cr T Harbour and Cr J Mann returned to the chamber at 1.19pm.

28.03.19 *Moved Cr J Mann* *Seconded Cr T Elliott*
That the Works and Utilities Information Report be received and noted.
CARRIED 6-0

Adjourned: The meeting adjourned for lunch at 1.40pm.

Resumed: The meeting resumed at 2.20pm.

Community and Economic Development Information Report.

29.03.19 *Moved Cr J Mann* *Seconded Cr S Mann*
That the Corporate and Community Services Information Report be received and noted.
CARRIED 6-0

Departure: Mr P Krisanski and Mrs J Laidler departed the chamber at 3.02pm.

7.8 Outstanding Rate Debtors

Summary: This report is a follow-up to the report submitted to the Council Meeting held on 24 January 2019 regarding options available for the collection of outstanding rate debtors. This report also requests a further cancelled Mining Lease have the outstanding rates and interest written off.

30.03.19 *Moved Cr S Mann* *Seconded Cr J Sale*
1. THAT the Report be received;
CARRIED 6-0

31.03.19 *Moved Cr S Mann* *Seconded Cr J Sale*
2. THAT the combined rates and interest totalling \$773.01 outstanding on 1 cancelled mining lease (and designated as Assessment No. 00876-19850-000), be written off as Council considers this amount is no longer collectable through any means available to Council.
CARRIED 6-0

32.03.19 *Moved Cr J Sale* *Seconded Cr T Elliott*
3. THAT any subsequent daily interest charges which have accrued on Assessment No. 00876-19850-000, since the writing of this report, also be written off.
CARRIED 6-0

7.9 Outback Festival 24-28 September 2019

Summary: This report seeks Council approval for the use of facilities to accommodate the Outback Festival which will be held from 24-28 September 2019. This year will be the 25th biennial Outback Festival which coincides with the 2019 'Year of Outback Tourism'.

Specific requests to Council include the use of the western end of the airport tarmac area to hold the Sunset Charity Dinner Extravaganza and the use of the



Recreation Ground grassed area to host the 'Outback Thunda' Monster Truck – Music Concert & Fireworks Sky Show.

33.03.19 *Moved Cr T Elliott* *Seconded Cr S Mann*
1. THAT the report be received. **CARRIED 6-0**

34.03.19 *Moved Cr S Mann* *Seconded Cr T Elliott*
2. THAT subject to Council's insurance obligations being satisfied and any damaged sustained to Council's infrastructure being the financial responsibility of the Outback Festival, Council approves the use of the western end of the airport tarmac area and the recreation ground grassed area for the 2019 Outback Festival. **CARRIED 6-0**

7.10 Geothermal Power Generation – Power Purchase Agreement

Summary: The Geothermal Plant is expected to be completed and operating before the end of the 2018/2019 financial year. Council's initial 'Power Purchase Agreement' entered with Ergon Energy Queensland Pty Ltd was established for an 18-month period and is due to expire on 30 June 2019. This report seeks Council approval to delegate authority to the Chief Executive Officer to negotiate and finalise a new 'Power Purchase Agreement' with Ergon Energy Queensland Pty Ltd.

35.03.19 *Moved Cr S Mann* *Seconded Cr J Sale*
1. THAT the report be received. **CARRIED 6-0**

36.03.19 *Moved Cr J Sale* *Seconded Cr S Mann*
2. THAT Council delegate authority to the Chief Executive Officer to negotiate and finalise a new 'Power Purchase Agreement' with Ergon Energy Queensland Pty Ltd. **CARRIED 5-1**

7.11 LGAQ General Meeting on 2 April 2019

Summary: The Local Government Association of Queensland has called a General Meeting to be held in Brisbane on 2 April 2019 at 10.00am. The purpose of this General Meeting is to enable Councils to debate the proposed changes to the voting arrangements for the 2020 Council elections. This will enable Councils to convey directly their considered views to the State Government before the enabling legislation is debated.

The purpose of this report is to establish whether Council wishes to appoint a delegate to represent it at the General Meeting; and if so, to provide that delegate with voting instructions in relation to the ten (10) motions being proposed at the General Meeting.



37.03.19 *Moved Cr S Mann*

Seconded Cr T Elliott

1. THAT the report be received.

CARRIED 6-0

38.03.19 *Moved Cr J Sale*

Seconded Cr S Mann

2. THAT Council nominate Cr T Harbour to be its voting delegate at the Local Government Association of Queensland General Meeting to be held in Brisbane on 2 April 2019.

CARRIED 6-0

7.12 Council Meeting Agenda Format

Summary: At the Council workshop held on 8 March 2019, there was general discussion around restructuring the Council Meeting Agenda to ensure items were aligned with the 'Best Practice Guide' provided by the Department of Local Government.

The purpose of this report is to present a revised Council Meeting Agenda format for adoption, to be used at future meetings of Council.

39.03.19 *Moved Cr S Mann*

Seconded Cr T Harbour

1. THAT the report be received.

CARRIED 6-0

40.03.19 *Moved Cr J Sale*

Seconded Cr S Mann

2. THAT the revised Council Meeting Agenda format be adopted for future meetings of Council.

CARRIED 6-0

7.13 Standing Orders Meeting Policy

Summary: At the Council workshop held on 8 March 2019, the Standing Orders Meeting Policy was reviewed to ensure the Policy was closely aligned with the 'Best Practice Guide' provided by the Department of Local Government.

The purpose of this report is to present a revised Standing Orders Meeting Policy to be adopted by Council.

41.03.19 *Moved Cr T Elliott*

Seconded Cr J Mann

1. THAT the report be received.

CARRIED 6-0

42.03.19 *Moved Cr T Elliott*

Seconded Cr S Mann

2. THAT the amended 'Standing Orders Meeting Policy' be adopted.

CARRIED 6-0

Conflict of Interest:

Cr J Sale declared a conflict of interest in this matter.

"I declare that I have a conflict of interest in this matter (as defined in the Local Government Act, 2009, section 175D) as my husband is the Water and Sewerage Officer."

Departure: Cr J Sale departed the meeting at 3.58pm.

Late Report: Sewerage Connection Fees

Summary: The purpose of this report is to seek clarification and / or consideration from Council on the application of Sewerage Connection Fees for those property owners who are seeking to transition from a common house drain to the Council's Sewerage System.

43.03.19 *Moved Cr J Mann* *Seconded Cr S Mann*
1. THAT Council agree to accept the late Report. **CARRIED 5-0**

44.03.19 *Moved Cr J Mann* *Seconded Cr T Elliott*
2. THAT the report be received. **CARRIED 5-0**

45.03.19 *Moved Cr S Mann* *Seconded Cr J Mann*
3. THAT Council offer a 50% concession on the sewerage connection fee for those property owners who transition from a shared common house drain into Council's sewerage system. **CARRIED 5-0**

Attendance: Cr J Sale returned to the chamber at 4.06pm.

Item 8: Advisory Committee Meeting Reports

46.03.19 *Moved Cr S Mann* *Seconded Cr J Sale*
THAT the Draft Minutes of the Audit Committee Meeting be received. **CARRIED 6-0**

47.03.19 *Moved Cr J Sale* *Seconded Cr T Harbour*
THAT the Minutes of the Wild Dog Management Committee Meeting be received. **CARRIED 6-0**

48.03.19 *Moved Cr S Mann* *Seconded Cr T Harbour*
THAT the Minutes of the Workplace Health and Safety Committee Meeting be received. **CARRIED 6-0**

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Item 9: Correspondence

- 1) Corfield & Fitzmaurice WTDCA Inc
Notifying Council of new Delegates for the Corfield & Fitzmaurice Association
- 2) Minister for Transport and Main Roads
Queensland's first Walking strategy
- 3) Minister for Employment and Small Business
Seeking support to deliver the North West Queensland Flood Recovery Roadshow in March 2019.
- 4) Queensland Reconstruction Authority
Advising of funding round one \$38 million is now open for applications.
- 5) John and Patricia Knox
Donation and letter of support for the Flood Event.
- 6) Tie Up the Black Dog Inc
Donation and letter of support for the Flood Event.

49.03.19 *Moved Cr S Mann*

Seconded Cr J Sale

1. THAT the Correspondence be received.

CARRIED 6-0

Late Correspondence:

- 1) Elite Aviation Services
Requesting approval to operate an R44 Helicopter during the Outback Festival from the Western end of Vindex Street and to seek approval for Elite Aviation to establish a heliport from a site behind the parking bay in Riley Street during the Winton Way Out West Fest.

50.03.19 *Moved Cr J Sale*

Seconded Cr T Elliott

1. THAT the Correspondence be received, and approval be granted for Elite Aviation to establish a heliport from a site at the end of Vindex Street during the Outback Festival.

CARRIED 6-0

51.03.19 *Moved Cr S Mann*

Seconded Cr T Elliott

2. That Council authorise Elite Aviation to establish a heliport from a site behind the parking bay in Riley Street during the Winton Way Out West Fest.

CARRIED 6-0



Departure: Cr J Mann departed the meeting at 4.44pm.

Item 10: Officers Reports

a) CEO's Information and Financial Report.

52.02.19 *Moved Cr J Sale* *Seconded Cr S Mann*
That the CEO's Financial Report be received and noted. **CARRIED 5-0**

53.02.19 *Moved Cr T Elliott* *Seconded Cr S Mann*
That the CEO's Information Report be received and noted. **CARRIED 5-0**

Item 11: Date of Next Meeting

Ordinary Meeting 18 April 2019

Closure: The meeting closed at 5.29pm.

Signed
Cr G Baskett
Mayor