



# **WINTON SHIRE COUNCIL**

**Minutes 13/4/18**

**MINUTES OF THE GENERAL MEETING OF THE WINTON SHIRE COUNCIL**  
**HELD IN THE BOARD ROOM, WINTON SHIRE COUNCIL,**  
**75 VINDEX STREET, WINTON ON FRIDAY 13<sup>th</sup> APRIL 2018,**  
**COMMENCING AT 8.07am.**

**Present:** Cr GJ Baskett, Cr T Elliott, Cr PS Mann, Cr JE Sale, Cr T Harbour and Cr J Mann

|                                |   |            |
|--------------------------------|---|------------|
| Chief Executive Officer        | - | A Rayment  |
| Deputy Chief Executive Officer | - | T Beynon   |
| Director of Works              | - | R Sheedy   |
| Minute Secretary               | - | S Van Bael |

**Item 1: Apologies**  
Nil

**Item 2: Declaration of Pecuniary Interest and Conflict of Interest**  
Cr Baskett advised Councillors to declare relevant "Interest" prior to respective items.

**Item 3: Presentations and/or Deputations**

Brian Jackson via Teleconference re: WMC Construction Project  
Debbie Nichols re: Winton Light Horse  
Adrian Gabrielli re: WMC Construction Project

**Item 4: Confirmation of Minutes**

**Summary:** *The following minutes require confirmation by Council:  
General Meeting - 15<sup>th</sup> March 2018*

**01.04.18** Moved Cr S Mann Seconded Cr J Sale  
That the Minutes of the General Meeting held on 15<sup>th</sup> March, Folio 16667 to Folio 16676 be confirmed, *with minor change to item 10.03.18.* **CARRIED 6-0**

**Item 5: Action List**  
Council perused the Action List, noting works completed and progress of other items.

**Item 6: Mayor's Report 16/03/18 – 12/04/18**

Mayors report on meetings and activities during the last month was presented, including:

| <b>MAYOR MEETINGS &amp; INSPECTIONS 23.2.18 to 14.3.18</b> |                                                  |                                                                                          |
|------------------------------------------------------------|--------------------------------------------------|------------------------------------------------------------------------------------------|
| <b>TYPE</b>                                                | <b>PARTIES</b>                                   | <b>PURPOSE</b>                                                                           |
| Meeting                                                    | Arterial, PEAK Services                          | Film and Audio Evaluation WMC<br>Interpretive Creative and Billabong Assets final review |
| Teleconference                                             | ORRTG                                            | Council Quarries Cultural Heritage Compliance                                            |
| Workshop                                                   | Dept. Local Government                           | Elected Member Update                                                                    |
| Teleconference                                             | QRA                                              | Program for Flood Events (NDRRA)                                                         |
| Meeting                                                    | Director General Dept. Local Government & Racing | Race Track – Flood Event                                                                 |
| Meeting                                                    | Vision Splendid Film Festival Committee          | AGM – elected as chair                                                                   |
| Meeting                                                    | Council Staff                                    | Anzac Day Itinerary                                                                      |
| Teleconference                                             | Peak Services                                    | Hydrant Booster Issues WMC                                                               |
| Teleconference                                             | Peak Services                                    | Hydrant Booster Options WMC                                                              |
| Meeting/Teleconference                                     | PCG                                              | Construction Update WMC                                                                  |
| Teleconference                                             | Peak Services                                    | Hydrant Booster Issues WMC                                                               |
| Teleconference                                             | Peak Services                                    | Hydrant Booster Options WMC                                                              |
| Meeting                                                    | Way Out West Fest                                | Update on Event                                                                          |
| Meeting                                                    | Local Resident & CEO                             | Dwelling in Elderslie Street                                                             |
| Meeting                                                    | CEO & WMC Management                             | Discuss Readiness for Opening                                                            |
| Meeting                                                    | RAPAD                                            | Board Meeting in                                                                         |
| Meeting                                                    | RAPAD                                            | Board Meeting in                                                                         |
| Meeting                                                    | Plascape Representatives                         | Presentation of Water Park Concept                                                       |
| Meeting                                                    | Public & Federal Senators                        | Senate Inquiry into Regional & Rural Aviation Services                                   |
| Teleconference                                             | Peak Services, CEO                               | Discussions on Project Completion                                                        |

**02.04.18**      Moved Cr T Elliott  
That the Mayor's Report be received.

Seconded Cr S Mann  
**CARRIED 6-0**

## **Item 7: Decisional Reports**

## Memorandum of Understanding with Longreach Shire Council

**Summary:** *Further from consultation, correspondence has been received from Longreach Regional Council regarding the development of a working relationship between Longreach Regional Council and Winton Shire Council in the identification and promotion of tourism as a regional economic driver.*

*Longreach Regional Council has prepared a Memorandum of Understanding which among other things acknowledges the importance of regional tourism. The MOU also acknowledges financial support from the Queensland Government to contribute \$50 000 towards the development of a tourism focussed strategic plan.*

**03.04.18** Moved Cr S Mann Seconded Cr J Mann  
That Council continue its working relationship with Longreach Regional Council in the identification and promotion of tourism as a regional economic driver and that the Mayor and CEO be authorised to sign the Memorandum of Understanding. **CARRIED 6-0**

Program Manager 2018 Flood Event

**Summary:** *This report summarises the role of program manager for the delivery of the March 2018 NDRRA Restoration Works for Winton Shire Council. In May 2017 Winton Shire Council appointed George Bourne & Associates (GBA) to the Program Managers role for flood damage for what is referred to as the 2017 event (June & July 2016). When the recent flood event occurred in March 2018 the approved 2017 flood program was yet to commence.*

*The Minister for Fire and Emergency Services activated the Commonwealth/State Natural Disaster Relief and Recovery Arrangements (NDRRA) for the event between 24<sup>th</sup> February to 8<sup>th</sup> March 2018.*

With the resulting overlap of works between the 2017 program (approved, yet to commence restoration) and the 2018 damage (emergent works now drawing to a close) the discussion with Queensland Reconstruction Authority (QRA) to date indicates that overlaps between the 2017 and 2018 events may result in a revision of the 2017 event approval.

**04.04.18** Moved Cr S Mann Seconded Cr J Sale  
That Council awards the program manager's role to GBA for the March 2018  
Flood event and authorise the DoW via the CEO to progress this matter.  
**CARRIED 6-0**

**Attendance:** Mrs D Nichols, Winton Light Horse Committee attended the meeting at 9.25am to present Council with a Certificate to thank Council for the assistance with the Beersheba Ride.

Mrs D Nichols departs meeting at 9.40am.

## Report on Outcomes Against 2017/2018 Operational Plan – Third Quarter

**Summary:** *This report is the third quarterly report on the outcomes delivered against the Operational Plan for the period ending March 2018 contained within the financial year ended 30 June 2018.*

**05.04.18** Moved Cr T Elliott Seconded Cr J Mann  
That the third quarterly report on outcomes delivered against the Operational  
Plan for the year ended 30 June 2018 be received. **CARRIED 6-0**

## Bitumen Sealing Works for Dinosaur Drive & Winton - Jundah Road Works (TTC/TIDS/R2R Projects)

**Summary:** *This report summarises the quotes received for the bitumen surfacing works on the TCC/R2R funded project on Dinosaur Drive and the TIDS/R2R funded works on Jundah Road. The scope of works includes supply and spray binder, supply of spreader trucks and supply of stone.*

The bitumen sealing works include Dinosaur Drive (chainage 9.7km – 11.2km) and Jundah Road (chainage 45km – 48.3km)

**06.04.18** Moved Cr J Sale Seconded Cr T Harbour  
That Council awards the supply and delivery of the bitumen works to ASPIC for the amount of \$317,864.67 (GST Incl) on the basis that they have provided the lowest conforming quote for the works and authorise the DoW via the CEO to progress this matter. **CARRIED 6-0**

**Item 8: Advisory Committee Reports**

07.04.18 Moved Cr T Harbour Second Cr S Mann  
Draft Minutes of the WORK Camp Advisory Committee Meeting be received  
and accepted. **CARRIED 6-0**

Adjournment: The meeting adjourned for morning tea at 10.02am with addition of Adrian Gabrielli from Gabrielli Constructions in attendance. The meeting resumed at 10.29am with Adrian Gabrielli joining the meeting. Mr Gabrielli provided an update on the construction of the Waltzing Matilda Centre.

Exit: Mr Gabrielli left the meeting at 11.02am.

**Item 9: Correspondence**

1) Walker & Co. Manager

Acknowledgement of kindness and helpfulness of Council staff and others during flood event.

08.04.18 Moved Cr S Mann  
That the information be received and noted. Seconded Cr T Elliott  
**CARRIED 6-0**

## 2) Ozbuddy

An online platform for the local community to register, exercise and meet new people to help motivate each other with regular exercise. Request for funding to the value of \$500. This program would operate through Councils Sport, Youth and Recreation Officer.

**09.04.18** Moved Cr J Mann Seconded Cr J Sale  
That Council provide financial support of \$500 funded from the program allocation. **CARRIED 6-0**

### 3) Building Better Regions Funding

**Building Better Regions** is a \$445 million targeted regional infrastructure program for local government projects.

#### 4) Flinders Shire Council

Notification that Flinders Shire Council will be conducting its 1080 Baiting Program starting Tuesday 1 May to 4 May 2018.

11.04.18 Moved Cr T Harbour  
That the information be received and noted. Seconded Cr S Mann  
**CARRIED 6-0**

## 5) Queensland Fire and Emergency Services

Queensland Fire and Emergency Services (QFES) undertook a redraft of Disaster Management (DM) Guidelines on behalf of DM stakeholders. The DM Guideline aligns its chapters to the four phases of Prevention, Preparedness, Response and Recovery (PPRR).

**12.04.18** Moved Cr S Mann  
That the information be received and noted.  
Seconded Cr T Elliott  
**CARRIED 6-0**

## 6) Australian Local Government Association

Invitation to attend this year's National General Assembly of Local Government (NGA) in Canberra from 17 – 20 June.

**13.04.18** Moved Cr S Mann Seconded Cr T Elliott  
That Council considers the invitation and responds accordingly and supports Councillor attendance.  
**CARRIED 6-0**

7) **Department of Agriculture and Fisheries**  
Biosecurity Queensland, in partnership with the Local Government Association of Queensland (LGAQ), have established the Local Government Biosecurity Act Reference Group. The purpose is to identify key barriers and challenges to the administration of the Act, and to work with the Department of Agriculture and Fisheries (DAF) to establish effective solutions and support systems.

**14.04.18** Moved Cr S Mann Seconded Cr T Elliott  
That the information be received and noted.  
**CARRIED 6-0**

8) **Elected Member Update Regional Workshop Barcaldine**  
Providing a valuable addition to Councillors' education, with a focus on collaboration, leadership and community service. The 2018 program will have a strong focus on local government governance and performance as well as learning units that will explore corporate culture and reputation. This workshop will be held in Barcaldine – Wednesday 2<sup>nd</sup> May 2018.

**15.04.18** Moved Cr T Harbour Seconded Cr S Mann  
That Council support the workshop and those representatives available to attend.  
**CARRIED 6-0**

9) **Saint Patricks School**  
Request for students to use the tennis courts Fridays for approximately 1 to 2 hours for tennis coaching starting Friday the 27<sup>th</sup> April.

**16.04.18** Moved Cr J Sale Seconded Cr S Mann  
That Council approve the use of the tennis courts to Saint Patricks School on Friday's during school hours for a period of 2 hours throughout 2018 subject to no interference with organised tennis carnivals and the like associated with the Tennis Club.  
**CARRIED 6-0**

10) **Winton Business and Tourism Association**  
Notification of work commencing to clear the Western Channels Bush Walking Track of any weeds and rubbish. Additionally, requesting Council attend the unveiling of the WBTA plaque on Thursday 19 April 2018 commencing at 9:30am.

**17.04.18** Moved Cr S Mann Seconded Cr J Mann  
That the information be received, noted and support offered to celebrate this event.  
**CARRIED 6-0**

## Late Correspondence

1) Leading in the Central West 2018 Central West Community Leadership Program

Thanking Winton Shire Council for their commitment to the Community Leadership Program to be held in Winton 14<sup>th</sup> – 16<sup>th</sup> May. Requesting 2 participants to attend the course. Cost per participant is \$750 plus GST for the 3 day module, cost of catering for the event and use of the Neighbourhood Centre training room for the duration of the course.

**18.04.18** Moved Cr S Mann Seconded Cr T Elliott  
That Council support the invitation with 2 attendees and allocate the use of the Neighbourhood Centre in accordance with Community Grants Policy.

**CARRIED 6-0**

2) Queensland Boulder Opal Association

Requesting Councils financial assistance to enable the Progress Association to purchase solar related items to outfit the “Donga” at the Opalton Bush Park.

**19.04.18** Moved Cr J Mann Seconded Cr J Sale  
That the information be received and referred to the 2018/19 Budget Process.

**CARRIED 6-0**

3) Tower Hill Picnic Amateur Race Club Inc.

Request for support for the 2018 Tower Hill Picnic Race Meeting which will be held on Friday 27<sup>th</sup> & Saturday 28<sup>th</sup> April.

**20.04.18** Moved Cr S Mann Seconded Cr J Sale  
That Council support the Tower Hill Picnic Amateur Race Club Inc in the amount of \$500.00 as per previous years in accordance with the Community Grants Policy.

**CARRIED 6-0**

4) Queensland Local Government Grants Commission

The Queensland Local Government Grants Commission will be meeting with Winton Shire Council to discuss the annual Financial Assistance Grant and associated matters. This meeting is open to the public who may participate and ask questions.

**21.04.18** Moved Cr T Elliott Seconded Cr S Mann  
That Council receive and note the information and respond with any particular topics the Council would like to raise with the Commission.

**CARRIED 6-0**

5) Queensland Reconstruction Authority

The 2017-18 Natural Disaster Resilience Program (NDRP) is now open for funding applications for projects supporting natural disaster resilience activities. Funding can be sought for both infrastructure and non-infrastructure projects, such as education programs, flood studies and flood or bushfire risk management studies and plans.

**22.04.18** Moved Cr J Mann Seconded Cr T Elliott  
That the information be received, noted and any nominated projects lodged via the CEO accordingly.

**CARRIED 6-0**

6) Department of Natural Resources, Mines and Energy

The Department is transitioning the current annual program, to a three-year rolling program to provide Councils with greater certainty and opportunity to plan and complete work projects.

**23.04.18** Moved Cr J Sale Seconded Cr T Harbour  
That the information be received, noted and actioned via the CEO  
accordingly. **CARRIED 6-0**

7) Office of the Information Commissioner Queensland

Invitation to watch the official launch of Queensland's Privacy Awareness Week Launch Livestreamed event on the 14 May 2018 from 9am. The Attorney-General and Minister for Justice, Hon. Yvette D'Ath MP will officially launch the PAW before guests hear from Professor David Lacey, University of the Sunshine Coast (USC) and Managing Director of IDCARE, and Mr Paul McCarney, CEO of Data Republic.

**24.04.18** Moved Cr S Mann Seconded Cr T Elliott  
That Council receive, note the information and consider viewing the  
livestreamed event. **CARRIED 6-0**

8) National Trust of Australia

Inviting Council to attend the Australian Heritage Festival 2018 Queensland Launch will be held in Brisbane, on Wednesday 18 April 2018 at 5pm.

**25.04.18** Moved Cr T Elliott Seconded Cr J Sale  
That Council advise their apologies due to other commitments.  
**CARRIED 6-0**

**Item 10: Confidential Section**

Moved Cr J Sale Seconded Cr S Mann  
That Council close the meeting to the public under Section 275(1)(c) of the  
*Local Government Regulation 2012*, to discuss the WMC Budget &  
Construction Update **CARRIED 6-0**

Moved Cr S Mann Seconded Cr T Elliott  
That Council close the meeting to the public under Section 275(1)(h) of the  
*Local Government Regulation 2012*, to discuss the Construction of Loading  
Ramp at the Winton Shire Council Sale Yards (WSC 17-012). **CARRIED 6-0**

**Closed**

**Meeting:**

**18.04.18**

Moved Cr J Sale Seconded Cr S Mann  
That Council move into Closed Meeting at 12.10 pm. **CARRIED 6-0**

**26.04.18**

Moved Cr T Elliott Seconded Cr J Sale  
That Council move out of Closed Meeting at 1.41 pm. **CARRIED 6-0**

Construction of loading ramp at the Winton Shire Council Sale Yards (WSC 17-012)

**Summary:** *The report summarised the construction of the loading ramp at the Winton Shire Council sale yards and consequential cost implications of rectification works, which have now all been resolved to Council's satisfaction.*

**27.04.18** Moved Cr S Mann  
That Council receive and note the information report. Moved Cr J Sale  
**CARRIED 6-0**

Waltzing Matilda Centre Budget and Construction Update

**Summary:** *The purpose of this report was to provide an update of construction progress and of the budget to date.*

*The building contractor continues to mobilise final materials to site and manage trade sub-contractors at the site, maintain workplace health and safety obligations, maintain environmental management, and ensure community safety and site security. The Building Contractor has notified the Superintendent and the Principal that it will not be able to supply and install signage to the front and rear of the site due to sub-contracting issues.*

*The Project Manager provided a comprehensive update including but not limited to construction items, contractual management aspects and budget status.*

Teleconference: Brian Jackson from Peak Services provided comment concerning the project and its budget, at 12.55pm. Brian left the meeting at 1.39pm.

**28.04.18** Moved Cr T Elliott  
That the revised budget and construction progress report be received and accepted. Moved Cr T Harbour  
**CARRIED 6-0**

**Adjournment:** The meeting adjourned for lunch at 1.42pm and resumed at 2.30pm, with all still in attendance.

**Item 11: Officers Reports**

1. CEO's Information and Financial Report

**29.04.18** Moved Cr S Mann  
That the CEO's Financial Report be received and accepted. Seconded Cr J Sale  
**CARRIED 6-0**

**23.04.18** Moved Cr S Mann  
That the CEO's Information Report be received and accepted. Seconded Cr T Elliott  
**CARRIED 6-0**

2. Works and Utilities Information Report.

Moved Cr J Mann  
That the Works and Utilities Information Report be received and accepted. Seconded Cr T Elliott  
**CARRIED 6-0**

### 3. Corporate & Community Services Information Report.

31.04.18 Moved Cr S Mann Seconded Cr J Sale  
That the Corporate & Community Services Information Report be received and accepted. **CARRIED 6-0**

**Item 12: Dates of Next Meeting**  
Ordinary Meeting 17 May 2018.

**Closure:** The meeting closed at 3.57pm.

Signed .....  
Cr G Basket  
Mayor