



# WINTON SHIRE COUNCIL

Minutes 15/3/18

**MINUTES OF THE GENERAL MEETING OF THE WINTON SHIRE COUNCIL**  
**HELD IN THE BOARD ROOM, WINTON SHIRE COUNCIL,**  
**75 VINDEK STREET, WINTON ON THURSDAY 15 MARCH 2018,**  
**COMMENCING AT 8.07 am.**

**Present:** Cr GJ Baskett, Cr T Elliott, Cr T Harbour, Cr J Mann, Cr PS Mann and Cr JE Sale

Chief Executive Officer	-	A Rayment
Deputy Chief Executive Officer	-	T Beynon
Director of Works	-	R Sheedy
Minute Secretary	-	S Van Bael

**Item 1: Apologies**  
Nil

**Item 2: Declaration of Pecuniary Interest and Conflict of Interest**  
Cr Baskett advised Councillors to declare relevant "Interest" prior to respective items.

**Item 3: Petitions and Deputations**

Brian Jackson via Teleconference	re: WMC Construction Project
Jari Ihalainen	re: Geothermal Electricity

**Item 4: Confirmation of Minutes**

*Summary: The following minutes require confirmation by Council:*  
*General Meeting - 22<sup>nd</sup> February 2018*

<b>01.03.18</b>	Moved Cr S Mann	Seconded Cr T Elliott
	That the minutes of the General Meeting held on 22 <sup>nd</sup> February 2018 be confirmed.	<b>CARRIED 6-0</b>

**Item 5: Action List**  
Council perused the Action List, noting works completed and progress of other items.

**Item 6: Mayor's Report**

Mayors report on meetings and activities during the last month was presented, including:

<b>MAYOR MEETINGS &amp; INSPECTIONS 23.2.18 to 14.3.18</b>		
<b>TYPE</b>	<b>PARTIES</b>	<b>PURPOSE</b>
Teleconference	Gilkerson Legal	Geothermal
Community Meeting	James Dean/Community	Community Update
Meeting	CEO, Senior Staff	Watlzing Matilda Centre
Meeting	CWRPMG	Strategic – Pest Management
Meeting	RAPADWSA	Strategic - Water & Sewerage
Meeting	ORRTG	Strategic - Roads
Teleconference	RAPAD	Board Meeting
Teleconference	AGFORCE	Ongoing Drought
Teleconference/meeting	DDMG	District Emergency Aspects
Meeting	LDMG	Local Emergency Aspects
Meeting	RAPAD Councils -West Group	Possible 21/22 Regional Roads Program
Meeting	Tourism Committee	Tourism Strategy Meeting
Meeting	DDMG	Flood Event
Meeting	LDMG	Flood Event
Meeting	WSC, Peak Services, Architect, AGC, Rutledge & Show Works	PCG Meeting re: WMC
Meeting	LDMG	Flood Event
Meeting	DDMG	Flood Event
Interview	ABC 24	Flood Event
Interview	Channel 9	Flood Event
Meeting	LDMG	Debrief Flood Event
Meeting	CEO, DCEO, WMC Manager	WMC Opening
Teleconference	DDMG	District Flood Event
Meeting	Audit Committee	Audit Committee Meeting
Public Event	Community	Queens Baton Relay
Meeting	CEO, DCEO, WMCM	Café Assessment
Meeting	DDMG (Longreach) & QRA	Regional Flood Event & Works
Visit	Emergency Services Minister	Flood Damage

**02.03.18** Moved Cr S Mann  
That the Mayor's Report be received.

Seconded Cr J Sale  
**CARRIED 6-0**

**Item 7: Decisional Reports**

Rates and Charges for Sporting Clubs

**Declaration  
of Interest:**

Cr G Baskett:

"I inform the meeting that I may have a perceived conflict of interest (as defined in Section 173 of the Local Government Act 2009) in the item to be discussed today regarding the Winton Golf Club as I am an Executive Committee Member.

I have determined that this personal interest is not of sufficient significance that it will lead me to making a decision on this matter that is contrary to the public interest. I will best perform my responsibility of serving the overall public interest of the whole of the Winton Shire area by participating in the discussion and voting on this item."

*Summary: The purpose of this report is to provide information to Council on the current circumstances regarding Rates and Charges for Sporting Clubs. To assist Council in this matter a spreadsheet has been prepared containing the 2017/18 general rates and utility charges.*

**03.03.18** Moved Cr J Sale Seconded Cr J Mann  
That the report be received and the information contained in the report be noted and referred to budget deliberations for 2018/19. **CARRIED 6-0**

Shower Facilities for the Winton Sale Yards

*Summary: This report summarises the options and needs of the existing toilet amenities at the Winton Sale Yards and consideration of options for providing shower facilities. Three options were considered that are available to include a shower facility to the site as follows –*

*Option 1 Augmentation fitout of existing building;  
Option 2 New demountable building; and  
Option 3 New slab on ground amenities building.*

**04.03.18** Moved Cr T Elliott Seconded Cr S Mann  
That Council approve the installation of two showers into the existing toilet amenities building this financial year with the project works funded from the Amended Budget Process. **CARRIED 4-2**

Due to the life span of the existing building Cr J Mann and Cr T Harbour preferred Option 2 and requested their vote against be recorded.

**Item 8: Advisory Committee Reports**

**05.03.18** Moved Cr J Mann Second Cr S Mann  
Draft Minutes of the Audit Committee Meeting be received and accepted. **CARRIED 6-0**

**06.03.18** Moved Cr J Sale Second Cr S Mann

Draft Minutes of the Tourism Strategy Advisory Meeting be received and accepted.  
**CARRIED 6-0**

**Adjournment:** The meeting adjourned for morning tea at 10.05am. The meeting resumed at 10.29 am with Jari Ihalainen from Peak Services joining the Meeting in order to present an update on the Geothermal Electricity Plant Project and revised Business Case.

**Declaration of Interest:**

Cr J Mann: Prior to moving into the Closed Meeting stated the following:

"I inform the meeting that I may have a perceived conflict of interest (as defined in Section 173 of the Local Government Act 2009) in the item to be discussed today regarding the Geothermal Electricity Plant Project."

Cr J Mann left the meeting at 10.30am

**Item 10: Confidential Section**

**07.03.18** Moved Cr S Mann Seconded Cr J Sale  
That Council close the meeting to the public under Section 275(1)(h) of the *Local Government Regulation 2012*, to discuss the Geothermal Electricity Plant Project Update and Business Case.  
**CARRIED 5-0**

**Closed Meeting:**  
**08.03.18**

Moved Cr J Sale Seconded Cr S Mann  
That Council move into Closed Meeting at 10.31 pm.  
**CARRIED 5-0**

**9.03.18** Moved Cr S Mann Seconded Cr T Elliott  
That Council move out of Closed Meeting at 11.36 pm.  
**CARRIED 5-0**

**Summary:** Winton Geothermal Electricity Plant  
*Consultation between Council representatives, Peak Services and legal services continued with advice from DNRME that native title has been extinguished over the subject land due to previous public works.*

Jari Ihalainen from Peak Services provided comment concerning the project, its budget and presented a revised business case and steps to progress the project.

**10.03.18** Moved Cr S Mann Second Cr J Sale  
That the Project and Business Case Update report from Peak Services dated 12.03.18 be received and accepted.  
**CARRIED 4-1**

Cr T Harbour abstained from voting due to his stated position on the Geothermal Project and requested his vote against be recorded.

**Attendance:** Cr J Mann returned to the meeting at 11.51am.

**Item 8: Advisory Committee Reports (Cont'd)**  
**11.03.18** Moved Cr J Sale

Second Cr S Mann

Draft Minutes of the Waltzing Matilda Centre Board Meeting be received and accepted.  
**CARRIED 6-0**

**Item 9: Correspondence**

- 1) The Hon Dr John McVeigh MP  
Advising that \$272.2 million Regional Growth Fund is now open for Initial Application.

**12.03.18** Moved Cr J Mann Seconded Cr T Harbour  
That the information be received and noted.  
**CARRIED 6-0**

- 2) LGAQ committed to Industrial Relations  
Reinforcing continuing commitment to support Council as the new Industrial Relations legislation and new Local Government Industry Awards continue to impact Council's workforce relations including new enterprise bargaining agreements.

**13.03.18** Moved Cr S Mann Seconded Cr J Mann  
That the information be received and noted.  
**CARRIED 6-0**

- 3) Queensland Reconstruction Authority  
Delivery of Natural Disaster Relief and Recovery Arrangement (NDRRA) works in Queensland concerning proposed changes to implementation post 30.06.18 and update on recent funding approval for the 2017 event.

**14.03.18** Moved Cr S Mann Seconded Cr J Sale  
That the information be received and noted and authorise the DoW via the CEO to be Councils liaison officer for this matter.  
**CARRIED 6-0**

- 4) Regional Tourism Workshop  
Local Government needs as a key stakeholder in tourism development and growth in our region.

**15.03.18** Moved Cr T Elliott Seconded Cr J Mann  
That the information be received and noted.  
**CARRIED 6-0**

- 5) Workshops  
Workshops are being held on the 20<sup>th</sup> and 21<sup>st</sup> March concerning Councillor Roles and Responsibilities and Regional Tourism Strategies.

**16.03.18** Moved Cr J Sale Seconded Cr S Mann  
That the information be received and noted.  
**CARRIED 6-0**

- 6) Advance Rockhampton  
To assist the region's small businesses by supporting in the delivery of the Certificate IV in Small Business Management.

**17.03.18** Moved Cr T Elliott  
That the information be received and noted and authorise the CEO to consider options to progress this matter. **CARRIED 6-0** Seconded Cr J Mann

- 7) Regional Development Australia  
Regional Development Australia is undertaking an audit of software packages/subscriptions that may help Councils capture data to measure economic outcomes for projects.

**18.03.18** Moved Cr T Harbour  
That Council consider its position and provide initiatives. **CARRIED 6-0** Seconded Cr J Sale

- 8) State Library of Queensland  
Involvement with the First 5 Forever early literacy initiative. Acknowledging Council will receive funding.

**19.03.18** Moved Cr S Mann  
That the information be received and noted. **CARRIED 6-0** Seconded Cr T Elliott

- 9) Grand Opening of the Waltzing Matilda Centre  
Advising the Hon David Littleproud MP, Minister for Agriculture and Water Resources, has kindly agreed to attend and represent the Prime Minister at the Opening of the Waltzing Matilda Centre.

**20.03.18** Moved Cr J Sale  
That the information be received and noted. **CARRIED 6-0** Seconded Cr T Elliott

- 10) Audit Committee Briefing Paper  
Information from external auditor concerning audit functions.

**21.03.18** Moved Cr T Harbour  
That the information be received and noted. **CARRIED 6-0** Seconded Cr S Mann

**Item 10: Confidential Section (cont'd)**

Moved Cr J Sale  
That Council close the meeting to the public under Section 275(1)(h) of the *Local Government Regulation 2012*, to discuss the Amended Budget & Financial Statements 2017/18 **CARRIED 6-0** Seconded Cr S Mann

Moved Cr T Harbour  
That Council close the meeting to the public under Section 275(1)(h) of the *Local Government Regulation 2012*, to discuss the WMC Budget & Construction Update **CARRIED 6-0** Seconded Cr T Elliott

Moved Cr J Sale  
That Council close the meeting to the public under Section 275(1)(h) of the *Local Government Regulation 2012*, to discuss the Waltzing Matilda Centre Café Management Agreement. **CARRIED 6-0** Seconded Cr S Mann

**Closed  
Meeting:  
22.02.18**

Moved Cr S Mann  
That Council move into Closed Meeting at 12.25 pm.

Seconded Cr J Sale  
**CARRIED 6-0**

**23.03.18**

Moved Cr T Elliott  
That Council move out of Closed Meeting at 1.43 pm.

Seconded Cr J Sale  
**CARRIED 6-0**

Amended Budget & Financial Statements 2017/18

*Summary: A proposed amended budget report has been compiled in order to revise the Council budget position as at 28 February 2018.*

*The report attachments capture changes in relation to the budget position with major aspects impacting on the current position such as but not limited to the expected receipt of additional grant funding, both capital and recurrent, additional expenditures associated with the recurrent grant funding, together with increased depreciation charges.*

*Council's contract accountants have reviewed the documentation presented.*

*The proposed amended budget and financial documentation was also presented, reviewed and subsequently accepted by the Audit Committee. The Audit Committee Meeting was also attended via teleconference by Council's internal and external auditors and an QAO representative.*

*Council remains in a very strong financial situation.*

**24.03.18**

Moved Cr J Mann  
That Council adopt the revised budget and financial statements as presented.

Seconded Cr T Harbour  
**CARRIED 6-0**

Waltzing Matilda Centre Café Management Agreement

*Summary: Council has called applications for the Management of the Café at the redeveloped Waltzing Matilda Centre.*

*The purpose of this report is to provide information to Council on the applications received and recommend the awarding of the Management Agreement for the management and operation of the Café at the new Waltzing Matilda Centre.*

**25.03.18**

Moved Cr S Mann  
That CQ Catering Services be awarded that Management and Operation of the Café at the Waltzing Matilda Centre for a period of 3 year option at an Annual Rental of 7% of Gross Turnover.

Seconded Cr T Elliott  
**CARRIED 6-0**

Waltzing Matilda Centre Budget and Construction Update

*Summary: The purpose of this report is to provide an update of progress and of the budget to date.*

*The building contractor continues to mobilise final materials to site and manage trade sub-contractors at the site, maintain workplace health and*



*safety obligations, maintain environmental management, and ensure community safety and site security. The works on site have increased with respect to internal finishes and fit out trade sub-contract works. The Building Contractor is progressing works on-site. to ensure early completion of their current construction program and to limit*

Teleconference: Brian Jackson from Peak Services provided comment concerning the project and its budget.

**26.03.18** Moved Cr J Sale Moved Cr S Mann  
That the Budget and Construction Progress Report be received and  
accepted. **CARRIED 6-0**

**Adjournment:** The meeting adjourned for lunch at 1.46pm, and resumed at 2.43pm, with all still in attendance.

**Item 11: Officers Reports**

1. CEO's Information and Financial Report

**27.03.18** Moved Cr S Mann Seconded Cr T Elliott  
That the CEO's Financial Report be received and accepted. **CARRIED 6-0**

**28.03.18** Moved Cr S Mann Seconded Cr J Sale  
That the CEO's Information Report be received and accepted. **CARRIED 6-0**

2. Works and Utilities Information Report.

**29.03.18** Moved Cr T Harbour Seconded Cr S Mann  
That the Works and Utilities Information Report be received and accepted.  
**CARRIED 6-0**

3. Corporate & Community Services Information Report.

**30.03.18** Moved Cr J Sale Seconded Cr T Elliott  
That the Corporate & Community Services Information Report be received  
and accepted. **CARRIED 6-0**

**Item 12: General Business**

Cr J Sale raised the following:

- Cob Lane drainage at lane entry  
Drainage issues will form part of Elderslie Street Upgrade.
- Creative Arts  
CEO advised will form part of Budget Project review.

Cr T Elliott raised the following:

- Sporting Club support  
CEO is currently actioning this concept with the DCEO and plans to advertise this service in the coming weeks.

Cr S Mann raised the following:

- Shed at industrial estate  
CEO to investigate

- Winton lagoon  
CEO advised will form part of Budget Project review.
- Jessamine place concerning future  
Mayor advised current strategic project is being assessed.
- Tennis court maintenance  
Currently in place.

Cr T Harbour raised the following:

- WORC Camp Mowing list  
DCEO to investigate.
- Business paper on Website  
Councillors agreed earlier in meeting to place the open to the public business paper on Website following minutes distribution.
- ICPA Conference to support all children living in the Winton Shire to attend Boarding Schools

### **Declaration**

**of Interest:** Cr T Elliott:

"I inform the meeting that I may have a perceived conflict of interest (as defined in Section 173 of the Local Government Act 2009) in the item to be discussed today regarding the ICPA as I am an Executive Committee Member.

I have determined that this personal interest is not of sufficient significance that it will lead me to making a decision on this matter that is contrary to the public interest. I will best perform my responsibility of serving the overall public interest of the whole of the Winton Shire area by participating in the discussion of this item."

CEO to progress with letter to ICPA.

Cr J Mann raised the following:

- Update on 2018 flood event in terms of project management  
DoW advised too early to finalise details at this stage.
- Manuka street drainage issue  
DoW advised works plan being finalised in order to seek contractor to undertake the works.

CEO A Rayment advised the following:

- Councils Corporate Risk Matrix is currently being reviewed. It is intended to workshop with Councillors early April.

Cr G Baskett advised the following:

- Thanked Carla (QFES) and Graham (QPS), the Swift Water Rescue, the SES, local community members and Council staff for helping during and after the recent flood event. The flood event was managed well by all involved and no major issues eventuated.

**Item 12:        Dates of Next Meeting**

Ordinary Meeting 13 April 2018.

**Closure:** The meeting closed at 5.15pm.

Signed .....  
Cr G Baskett  
Mayor