



BUSINESS PAPER

Ordinary Council Meeting Thursday, 16 November 2023

I hereby give notice that Ordinary Council Meeting will be held on:

Date: Thursday, 16 November 2023

Time: 8:00am

Location: Winton Shire Council Board Room

**Dirk Dowling
Chief Executive Officer**

Mayor

Cr Gavin Baskett

Deputy Mayor

Cr Tina Elliott

Councillors

Cr Shane Mann

Cr Frank Standfast

Cr Cathy White

Cr Anne Seymour

Management Team

Dirk Dowling (Chief Executive Officer)

Shannon Van Bael (Executive Manager
Community)

Roger Naidoo (Director of Works)

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- 1 ACKNOWLEDGEMENT OF COUNTRY**
 - 2 APOLOGIES**
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 - 4 CONFIRMATION OF MINUTES FROM PREVIOUS MEETINGS**
- Ordinary Council Meeting - 19 October 2023
- 5 BUSINESS ARISING OUT OF PREVIOUS MEETING**
 - 6 MAYOR'S REPORT TO COUNCIL**

Mayor Meeting & Inspections 13 October - 16 November 2023			
DATE	TYPE	PARTIES	PURPOSE
16-19 Oct 2023	Conference	Mayor + Deputy Mayor + CEO	LGAQ Annual Conference
17/10/2023	Meeting	LGAQ Meeting CEO and MAYOR	General Meeting
23/10/2023	Meeting	Longreach DDMG Meeting	General Meeting
24/10/2023	Meeting	Indigenous Business Month 2023 Queensland Small Business Commissioner	Jibija Ung-Gwee's small business owners
25/10/2023	Meeting	Australian Dinosaur Trail Meeting	General Meeting
27/10/2023	Workshop	Workshop - Senior Leadership Team and Councillors	Monthly Workshop
	Meeting	Senior Leadership Team and Councillors	Outback Queensland Agritourism Accelerator Project
1/11/2023	Committee	Rural Lands Advisory Committee Meeting	Committee Meeting
	Committee	Wild Dog Advisory Committee Meeting	Committee Meeting
2/11/2023	Meeting	Red Ridge AGM	General Meeting
3/11/2023	Meeting	RAPAD Monthly Meeting	General Meeting
	Meeting	CEO and Mayor	Review Appraisal Document
	Meeting	NQSF AGM	Annual General Meeting
4/11/2023	Interview	NZ Bravo Network	Travel Show on NZ TV
	Meeting	CEO and Mayor + TMR	Freight Subsidy Changes
10/11/2023	Community	Middleton Community + Councillors + SLT	Community Visit

	Interview	Mayor, Marty O'Connor and Warren Mundine	podcast interview
13/11/2023	Event	How to become a Councillor	
14/11/2023	Event	Saint Patrick's School	Speech Night
15/11/2023	Event	Winton State School	Awards Night

7 MAYOR'S BUSINESS TO BE CONSIDERED WITHOUT NOTICE

8 QUESTIONS FOR WHICH NOTICE HAS BEEN GIVEN

NIL

9 QUESTIONS (WITHOUT DEBATE) FOR WHICH NOTICE HAS NOT BEEN GIVEN

10 PETITIONS

NIL

11 DEPUTATIONS/PRESENTATIONS

NIL

12 CONSIDERATION OF MOTIONS

NIL

RISK MANAGEMENT

Likelihood	Consequence				
	Insignificant 1	Minor 2	Moderate 3	Major 4	Catastrophic 5
Almost Certain 5 Is expected to occur at most times	Medium M - 5	High H - 10	High H - 15	Extreme E - 20	Extreme E - 25
Likely 4 Will probably occur at most times	Medium M - 4	Medium M - 8	High H - 12	High H - 16	Extreme E - 20
Possible 3 Might occur at some time	Low L - 3	Medium M - 6	Medium M - 9	High H - 12	High H - 15
Unlikely 2 Could occur at some time	Low L - 2	Low L - 4	Medium M - 6	Medium M - 8	High H - 10
Rare 1 May occur in rare circumstances	Low L - 1	Low L - 2	Medium M - 3	Medium M - 4	Medium M - 5

13 DECISIONAL REPORTS**13.1 QANTAS HERITAGE TRAIL****File Number:** 165109**Author:** Vimla Naidoo, Economic Development Manager**Authoriser:** Dirk Dowling, Chief Executive Officer

Attachments:

1. dad's sketch.pdf
2. Email from Holger McMaster.pdf
3. WINTON PLAQUE.pdf

Meeting Date: 16 November 2023**Corporate and Operational Plan Consideration**

Stream	Sub Stream	Organisational Responsibility	Strategy/Planning Area
4 - Thriving Together	Historical Sites	Chief Executive Officer	Identification of sites of historical significance in the Shire.

Budget Reference: Donations**SUMMARY**

The proposal entails the installation of a sculpture or plaque at the esteemed Winton Club, with the purpose of commemorating the inaugural passenger and Air Mail flight from Charleville to Cloncurry. This commemorative plaque will be further enhanced by the establishment of a Qantas Heritage Trail, which will span across each town that the flight made its significant landing.

RECOMMENDATION

1. THAT the report be received
2. THAT Council:
 - (a) actively collaborate with the members of the Winton Club Committee to select a suitable location for the installation of the sculpture;
 - (b) construct a concrete foundation to accommodate the sculpture or plaque.

REPORT

The Qantas Heritage Trail serves as a commemoration of the inaugural Qantas flight that embarked from Charleville on November 2, 1922, and proceeded to Tambo, Blackall, and Longreach. The following day, the flight extended its journey to Winton, McKinley and Cloncurry.

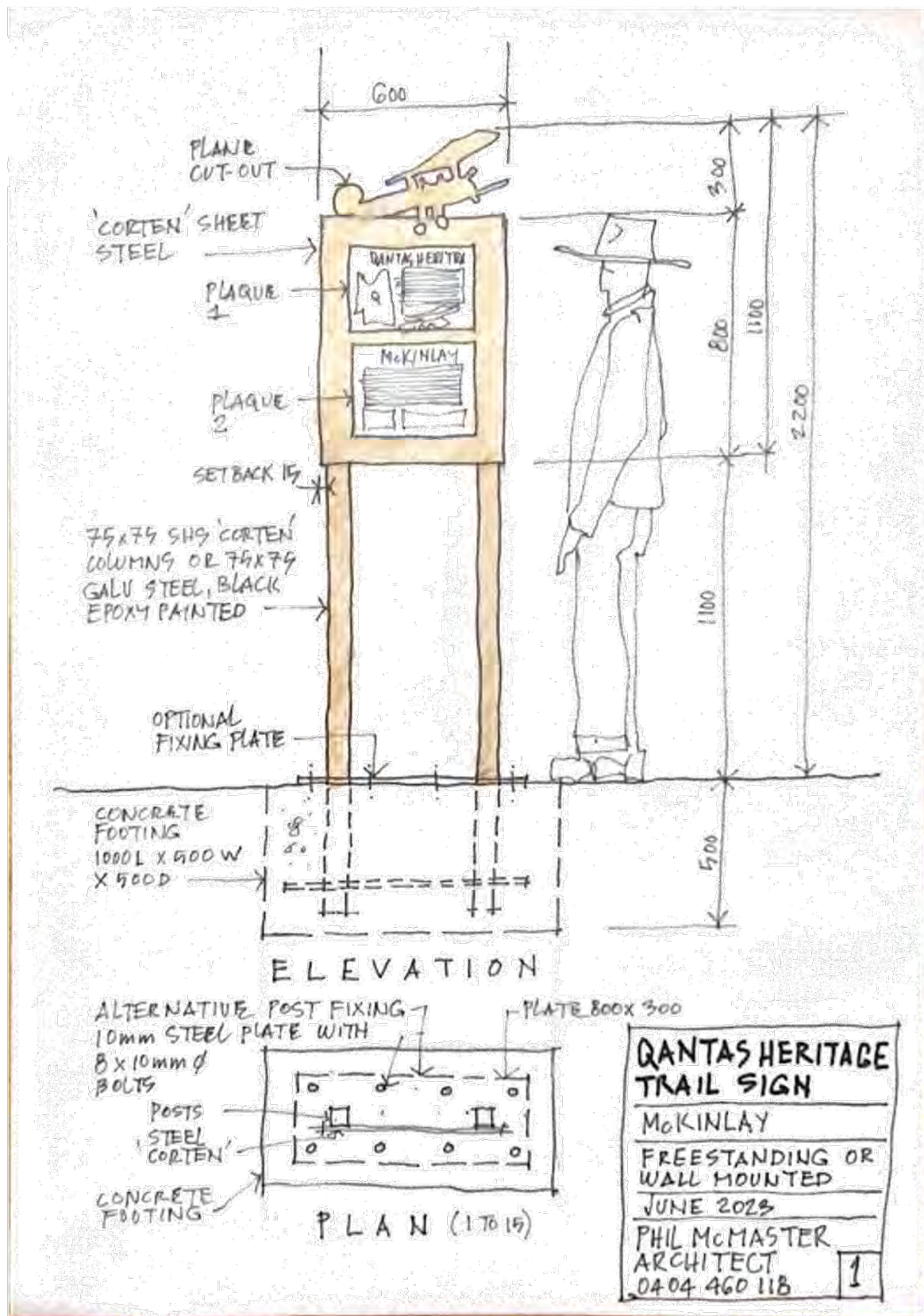
RISK MANAGEMENT

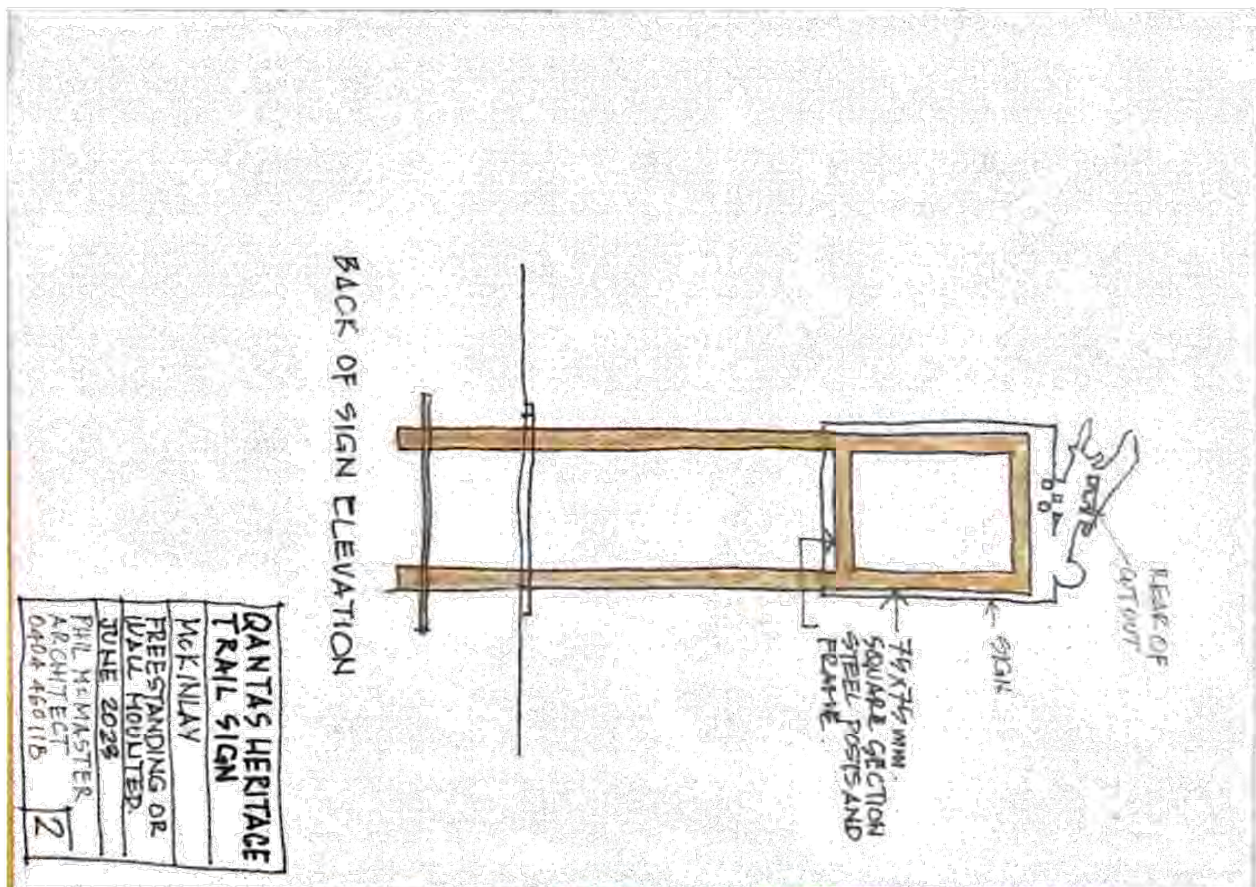
This is assessed as:

Likelihood: Rare

Consequence Insignificant

Risk: **Low 1.**





Email from Holger McMaster

- (1) My family will fully fund and organise the creation of the sculpture/marker, including the freight costs to the Shire.
- (2) The final location for the sculpture/marker is completely up to the Shire. There has been some mention of the Winton Club and we're very happy with this, but the final decision rests with the Shire.
- (3) We would request that the Shire fund the installation costs i.e. the concrete footing as per the drawings provided. The sculpture/marker could also be affixed to an existing wall. If the sculpture/marker is approved, please let us know as soon as possible the final fixing option as it will affect final assembly pre-delivery.
- (4) If the project is approved, then the family would very much like to visit and be involved with the unveiling of the sculpture.
- (5) At present we are anticipating a completion date of mid-December.
- (6) FYI: if it's to be a concrete footing, the artist and my father have both advised that the sculpture/marker should be put into the footing on posts while it's being poured rather than bolted to the footing on a plate after it's been poured.
- (7) The drawing I gave you had both options.

In other words, the footing and the sculpture/marker should both be put in at the same time and the footing shouldn't be started until you have the sculpture/marker in your possession.

WINTON PLAQUE 1 *(As per sketch, A3 stainless steel, with map of Queensland on the LH side)***QANTAS HERITAGE TRAIL**

Commemorating the first passenger and Air Mail flight linking the railheads of Charleville, Longreach and Cloncurry.

The first flight carrying 106 letters took off from Charleville on 2 November 1922 landing at Tambo, Blackall and Longreach, with pilot Paul McGinness and engineer Arthur Baird.

Travel distance 266 miles, flying time 3 hours, ground speed 82 mph.

The second leg of the service took off from Longreach on 3 November landing at Winton, McKinlay and Cloncurry with pilot Hudson Fysh, engineer Arthur Baird and passenger Alexander Kennedy.

Travel distance 310 miles, flying time 4.5 hours, ground speed 68 mph with headwind.

Photo of plane

Armstrong Whitworth FK8G - AUDE

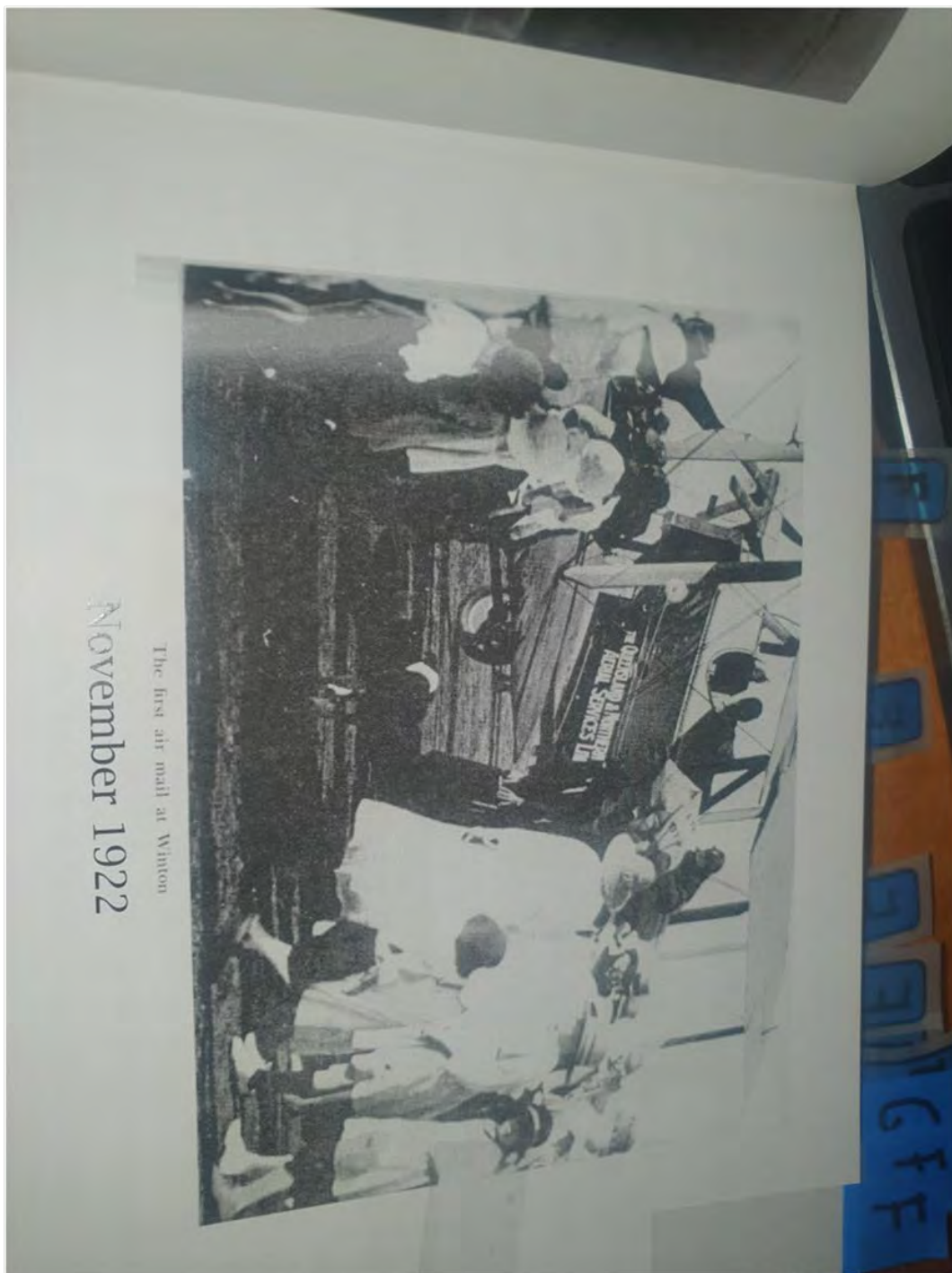
Phil McMaster Architect

WINTON PLAQUE 2 *(As per sketch, A3 stainless steel with 2 photographs provided)***Winton**

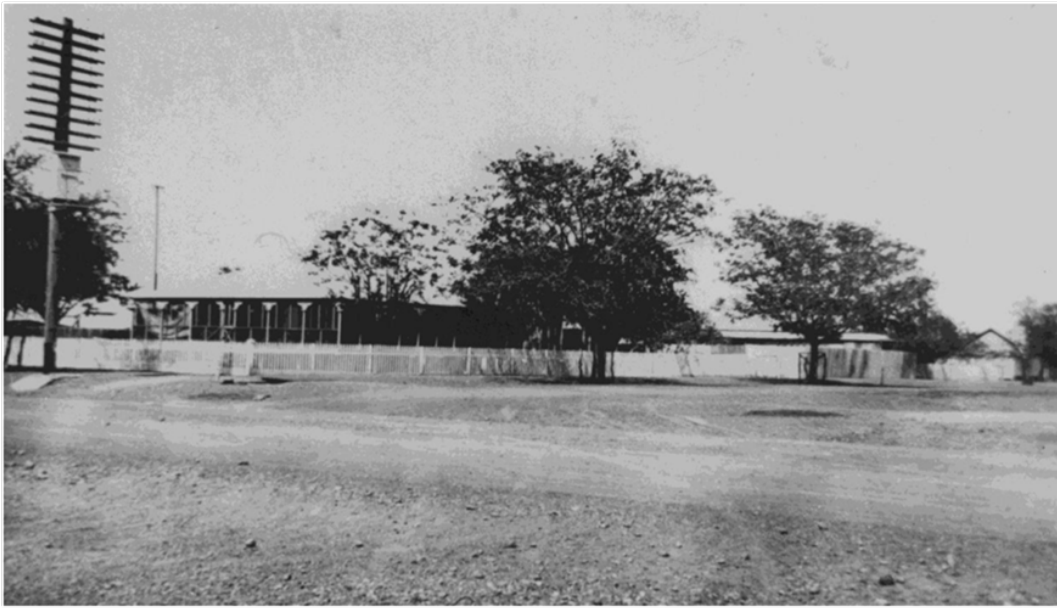
Qantas was founded in Winton; the first board meeting was held in the Winton Club on 10 February 1921. Many of Winton's early settlers shared the Qantas founders' vision of the need for a regional air service and became some of the first investors. Most were pastoralists from the Winton district and beyond. On 3 November 1922, the town greeted the first passenger and airmail flight.

This commemorative installation was provided by the family of George and Winnifred McMaster. George was a member of McMaster Brothers: graziers and wool scourers. He was a brother to Fergus McMaster, the first Qantas chairman. George was killed in the First World War.





Winton Shire Council



13.2 COMMUNITY CARE SERVICE POLICY REVIEW**File Number:** 165502**Author:** Shannon Van Bael, Executive Manager Community**Authoriser:** Dirk Dowling, Chief Executive Officer**Attachments:** 1. WSC-CCS-POL-004 Feedback and Complaints Policy.pdf**Meeting Date:** 16 November 2023**Corporate and Operational Plan Consideration**

Stream	Sub Stream	Organisational Responsibility	Strategy/Planning Area
5 - Making It Happen	Community Services	Executive Manager Community Services	All policies and procedures updated by 2027

Budget Reference: Nil**SUMMARY**

In December 2022, Council adopted a suite of policies associated with Community Care Services. These policies are now being reviewed.

This report presents revised policies for Councils adoption.

RECOMMENDATION

1. THAT the Report be received.
2. THAT Council adopt the following policies:
 - a. WSC-CCS-POL-004 Feedback and Complaints Policy;
 - b. WSC-CCS-POL-0024 How to respond when a client does not respond to a scheduled visit policy; and
 - c. WSC-CCS-POL- 025 Continuous Improvement Policy.

REPORT

The Winton Shire Council provides in home support services for the ageing population in our community. This area of Council's operations also provides services under the National Disability Insurance Scheme (NDIS).

As a service provider under the Federal Government's aged care framework, we are required to comply with the Australian Aged Care Quality Standards (ACQS). This is a process in which the organisation is audited for compliance with standards and thus far, Council has achieved accreditation, but has been involved in a service improvement program.

Updating the service policies and procedures to ensure compliance with both the NDIS standards and the ACQS is an essential step. There will be further policies added to the set over time, however Council is presented with a significant number of core policies for adoption in order to ensure compliance with legislation and frameworks.

WSC-CCS-POL-004 FEEDBACK AND COMPLAINTS POLICY

This policy will assist Community Care Services to meet aged care standards such as:

- o Standard 6 (3)(a) Feedback and complaints are encouraged and supported.
- o Standard 6 (3)(b) Access to advocates, language services and other methods.
- o Standard 6 (3)(c) Response to complaints and open disclosure process.
- o Standard 6 (3)(d) Feedback and complaints are reviewed and used to improve the quality of care and services.
- o Standard 8 (3)(c) Organisation wide governance systems.

WSC-CCS-POL-0024 How to respond when a client does not respond to a scheduled visit policy.

This policy will help Community Care Services to meet jurisdictional protocols and procedures that were prepared through consultation with the Ministerial Advisory Council on Ageing.

WSC-CCS-POL- 025 Continuous Improvement Policy

This policy will assist Community Care Services to meet aged care standards such as

- o Standard 8 (3)(c) organisation wide governance systems

RISK MANAGEMENT

The current risk worn by Council with the present adopted policy framework is Moderate (Consequence) and Possible (Likelihood) giving an overall assessment as **Medium 9.**

Adopting the new policy framework brings the risk assessment to an Insignificant (Consequence) and Rare (Likelihood) being a **Low 1.**

COMMUNITY
CARE SERVICES

Feedback and Complaints POLICY

COMMUNITY CARE SERVICES

Purpose

Winton Shire Council (Council) regularly seeks input and feedback from clients, carers, the workforce and others and uses the input and feedback to inform continuous improvements for individual consumers and the whole organisation.

Winton Shire Council recognises feedback, including complaints, provides a valuable opportunity to improve community care services. All forms of feedback are welcome and is actively sought through a range of engagement opportunities. Winton Shire Council's Community Care Services complaints management approach follows the Commonwealth Ombudsman's Better Practice Guide to Complaint Handling:

- **Culture:** Our organisation takes a positive approach to complaints, recognising they are valuable for continuous improvement in everything we do.
- **Principles:** The complaint handling system is modelled on principles of fairness, accessibility, responsiveness, and efficiency and is integrated into all organisational practices.
- **People:** All staff at orientation learn how to respond positively to complaints. Key staff are trained, skilled and supported in complaint management to ensure issues are resolved appropriately.
- **Process:** Our complaints management process follows the seven stages of complaint handling: prompt acknowledgment, assessment, planning, investigation, response, review, consideration of systemic issues.
- **Analysis:** Management use information from complaints to identify any trends. They share trends with the governing body and staff, the consumer and/or representative and any continuous improvement processes put in place.

Scope

This Policy applies to:

- All Community Care Services team members,
- Their volunteers,
- Students on placement,
- Contractors and consultants, whether or not they are employees,
- All other brokered service providers and
- Winton Shire Council Councillors.

Policy statement

Our organisation commits to:

- Establishing a system to manage feedback and complaints and use this system to improve how we deliver care and services.
- Encourage and support consumers, visitors, staff and contractors/suppliers to ask questions, share feedback, raise concerns or make complaints.

COMMUNITY CARE SERVICES

- Provide a range of opportunities and means both formal and informal for sharing feedback about the service and ideas for improvement including options that allow the person to remain anonymous if they choose to.
- Ensuring information about how to make a complaint or provide feedback is easily accessible with respect for cultural, language or physical needs including accessing language and other support services and has up-to-date contact details.
- Provide information about and support access to alternative and external advocacy and complaint resolution services.
- Provide staff with information and training on:
 - how to encourage feedback
 - how to provide feedback on service quality and improvement opportunities
 - what to do when feedback or complaints are received
 - ways to support consumers provide feedback or make complaints including access to advocacy, language and hearing services and how to identify when these may be required and
 - determining when feedback should be managed as a complaint.
- Establishing effective complaints management practices consistent with the nature and scale of the business operations that:
 - are based on the principles of transparency, procedural fairness and natural justice and meets best practice guidelines
 - proactively, respectfully and cooperatively manages complaints
 - adopt a positive, blame free approach that focuses on the process not a person thereby avoiding any negative repercussions for the person providing the feedback
 - ensure appropriate investigation into the cause is undertaken
 - apply the principles of open disclosure when things go wrong and
 - ensure accurate and current records are maintained including the:
 - name of the person making the complaint (unless choosing to remain anonymous)
 - dates the complaint was received, acknowledged and responded to
 - substance of the complaint and
 - details of the response actions including the person responsible, due date and status.
- Provide sub-contracted service or brokerage providers with clear expectations and processes for managing feedback and complaints about the services.
- Partner with the person making a complaint throughout the management process including inviting them to participate, keeping them informed, involving them in identifying the solution or follow-up actions and/or encouraging them to share ideas about improvement opportunities.
- Abide by any agreement, timeframes and commit to any undertaking to satisfactorily resolve the complaint.
- Facilitate any external or independent review of the complaint, including working cooperatively with the Aged Care Quality and Safety Commission when appropriate.

COMMUNITY CARE SERVICES

- Keep a central record of all complaints and feedback in a register that indicates the type of complaint to help identify trends.
- Undertake periodic analysis of feedback and complaint data to identify trends and systemic opportunities for improvement.
- Report complaints and feedback data and trends to the governing body of the organisation when required.
- Utilise consumer feedback in the design, development, delivery and evaluation of care and support services.
- Include opportunities for improvement that arise out of complaints and feedback in the organisation's Plan for Continuous Improvement.
- Regularly review the feedback and complaints management processes.

Operational need

To deliver on the consumer outcome of consumers feeling safe and encouraged and supported to give feedback and make complaint. To be engage in processes to address my feedback and complaints and confident appropriate action is taken.

Roles and responsibilities

Winton Shire Council

Winton Shire Council is responsible for ensuring systems and processes for responding to feedback and complaints are maintained.

Management

Management is responsible for ensuring:

- fostering an environment where feedback and complaints are encouraged, reported, investigated and outcomes incorporated into continual improvement activities.
- ensuring matters contained in this policy are endorsed and clearly communicated to all relevant personnel within the organisation.
- ensuring applicable staff have the required skills to effectively manage complaints.
- implementing a process for reporting feedback and complaint matters to the management team and governing body.
- monitoring feedback and complaint data as well as the effectiveness of this policy as part of continuous improvement activities and
- ensuring industry standards for complaints management are met.

All staff including volunteers and contractors

All staff, contractors, students and volunteers are responsible for understanding and following this policy and completing education and training as directed.

**COMMUNITY
CARE SERVICES**

Communication

This document will be published on the Winton Shire Council website and will be made available to all employees involved in the delivery of Aged Care services provided by Winton Shire Council.

Related Council documentation

Aged care records including:

- Results of consumer feedback,
- Compliments, Complaints and Feedback register,
- Continuous Improvement Plan.

Legislation, recognised Authorities and other sources

- Better Practice Guide to Complaint Handling in Aged Care Service (Department of Health).
- Better Practice Guide (Commonwealth Ombudsman)
- Good Governance Principals and Guidance (Australian Institute of Company Director).
- Aged Care Open Disclosure Framework and Guidance. (Australian Commission on Safety and Quality in Health Care)
- Aged Care Act 1997
- Charter of Aged Care Rights (Australian Government Aged Care Quality and Safety Commission)
- Regulation:
 - Standard 6 (3)(a) Feedback and complaints are encouraged and supported.
 - Standard 6 (3)(b) Access to advocates, language services and other methods.
 - Standard 6 (3)(c) Response to complaints and open disclosure process
 - Standard 6 (3)(d) Feedback and complaints are reviewed and used to improve the quality of care and services.
 - Standard 8 (3)(c) Organisation wide governance systems
- ACCPA Policy HC-Feedback and Complaints

Review of Policy

This policy will be reviewed every two years or when legislation or standards change and remains in force until amended or repealed by resolution of Council.

**COMMUNITY
CARE SERVICES****Record of amendments and adoptions**

Date	Revision No	Reason for amendment	Date adopted by Council
December 2021	Version 1.0	Initial policy	16 December 2021
October 2023	Version 2.0	Updated quality standards	

COMMUNITY
CARE SERVICES

How to Respond When a Client Does Not Respond to a Scheduled Visit

POLICY

Name of document
Page 1 of 4

Document No: WSC-CCS-POL-024
Version: 1.0
Published: November 2023

COMMUNITY CARE SERVICES

Purpose

The purpose of this Winton Shire Council (Council) Policy is to ensure there are protocols to deal with non-response from a client when a Community Care Services team member arrives to provide a scheduled service. This will ensure appropriate and timely action when a client does not respond to a scheduled visit to minimize the risk of an adverse event or may provide for an earlier discovery of a mishap.

Scope

This Policy Document applies to Community Care Services team members, clients and/ or their representative/s.

Definitions

Term	What it means / refers to
CEO	The person appointed to the position of Chief Executive Officer under the Local Government Act 2009, and anyone acting in that position.
Director	A person appointed in a Department Director level position.
Community Care Services	Including Support services funded by the Department of Communities, Department of Health, National Disability Insurance Scheme, Department of Human services
Client	A person who receives approved services from a service provider.

Policy statement

The program will be flexible and responsive to the individual needs of each Community Case Services client considering all environments, locations and contexts. The following are important elements in ensuring the safety of clients.

Operational elements

An individualised approach

As part of the development of a service response, all clients will have a documented response and/ or process in place if they do not respond to a scheduled visit. This response will be based on assessment and individualised because each client's circumstance will differ. This response will be documented in the clients care plan, on staff rosters and any other appropriate service documentation.

Ensuring client's safety

In the event of a client not responding to a scheduled visit, a client's individual Do Not Respond plan must be followed up to ensure they have not fallen, been injured or taken ill and still be in their home.

COMMUNITY CARE SERVICES

Establishing levels of responsibility for each party

To ensure a timely and appropriate response to a situation where a client might be at risk it is important to establish the level of responsibility of the service provider, the client and staff.

1. Do Not Respond plans of clients are to be clearly documented and reviewed annually.
2. Do Not Respond plans will also outline reasons why a client may not respond if needed.
3. Staff are to follow Do Not Respond plans as documented on their roster.
4. Staff are to report to a supervisor immediately and/ or emergency contacts.

Joint plans between providers where possible/ appropriate

Where possible and appropriate, the formulation of a joint plan among stakeholders where a client is receiving services from multiple providers is considered good practice. It is up to each individual service to determine the most practical approach in these situations.

When a client does not want a planned response

If the client requests, the option of not having a Do Not Respond plan, it should be documented and respected. It is important to note that even when a client has requested not to have a Do Not Respond plan, staff who have concerns or where there is an indication that there may be something wrong, they should still raise their concerns with their supervisors.

What kind of strategies are good to include in a planned response?

The program will work with clients and stakeholders to develop strategies that may be proposed to clients in developing their individualised Do No Respond plan taking into consideration client's history of falls, mental health problems, dementia or those who repeatedly miss scheduled visits.

This may include:

- Safe storage of a spare key with provider,
- Medialert Systems
- Daily phone calls
- The use of a coded key safe installed at the client's home.
- Referral to other providers such as Home Assist Secure for assessment and considerations of appropriate aids, for example. Key safe. Arrangements for this may be made by the service provider or by the client. The client's permission must be obtained as to whom and under what conditions the key may be accessed.

Service providers should identify with the direct care worker the most appropriate person to accompany them when entering a client's home. This may be a supervisor, neighbour, an emergency worker such as ambulance personnel, or a police officer.

COMMUNITY CARE SERVICES

Roles and responsibilities

Winton Shire Council ensures processes and practices achieve an ongoing partnership with clients in the assessment, planning and review, and safe delivery of their care and services including the employment of staff both qualified and experienced in assessment and support planning.

Staff follow policies and procedures, participate in development opportunities, work to establish partnerships, and deliver safe care and services that address the client's current needs, goals, and preferences.

Clients and/ or their representatives support a partnership approach and provide input on their needs and preferences for care and services.

Communication

This document will be provided to appropriate Community Care Services staff and will be referenced when making Do Not Respond plans.

Legislation, recognised Authorities and other sources

- *Aged Care Act 1997*
- National Disability Insurance Practice Standards
- A Guide for Community Care Service Providers on how to respond when a community care client does not respond to a scheduled visit.

Review of Policy

This document will be reviewed every two years and when associated legislation or standards change and remains in force until amended or repealed by resolution of Council.

Record of amendments and adoptions

Date	Revision No	Reason for amendment	Date adopted by Council.
November 2023	Version 1.0	Initial document	

COMMUNITY
CARE SERVICES



Continuous Improvement POLICY

Continuous Improvement Policy
Page 1 of 5

Document No: WSC-CCS-POL-025
Version: 1.0
Published: November 2023

COMMUNITY CARE SERVICES

Purpose

Winton Shire Council (Council) is accountable for the delivery of safe, quality care and services.

Winton Shire Council recognises the importance of continuous improvement and strive to always improve the quality of care and services even when standards are met.

We use systems and processes to deliver a consistent quality of care and services by:

- taking into account the consumer's needs and how we may involve them in improvement,
- working in a systematic way to improve over time, and
- applying the principles across all activities from smaller programs to large, strategic initiatives.

Scope

This Policy applies to Community Care Services:

- Team members,
- Their volunteers,
- Students on placement,
- Contractors and consultants, whether or not they are employees,
- Any other brokered service providers and
- Winton Shire Council Councillors.

Definitions

Term	What it means
Consumer	A person who receives approved services from a service provider.
Continuous improvement	A process to continually identify, evaluate and improve practices.
Council	Winton Shire Council.
Management	Staff who direct and coordinate the delivery of services and those who provide it.

Policy statement

Continuous improvement in Winton Shire Council starts with the elected Councillors. It is embraced by leadership and all staff and encourages consumer participation.

Management and staff use the quality system to assess, monitor and evaluate all areas of service and consumer experience.

COMMUNITY CARE SERVICES

Staff and consumers are kept informed of the process for internal and external complaints and address all issues promptly. Opportunities are identified for improvement and take action to achieve demonstrable outcomes.

Winton Shire Council commits to continuous improvement by:

- Embracing the needs and preferences of consumers and others,
- Is achieved through planning,
- Works through involvement and accountability of essential stakeholders, for example:
 - consumers, consumer representatives
 - workforce and volunteers
 - committee and Councillors
 - advocates
 - other health care professionals
- Can respond to changes in legislation, community needs, change in best practice,
- Is regularly monitored and evaluated to measure progress, and
- Links this evaluation to strategic planning.

Winton Shire Council uses continuous improvement principles

Benefits of continuous improvement

Continuous improvement offers a valuable opportunity for Winton Shire Council to:

- improve care and services to consumers,
- identify changes in care and service needs,
- upgrade systems so changes can be monitored, and
- show the results achieved are sustainable.

Continuous improvement cycle

Aged Care Quality and Safety Commission recommends this continuous improvement cycle:

- Plan – what changes can we make for improvement?
- Do - implement the plan in small steps.
- Check - evaluate the results.
- Act - take action to sustain and spread the improvement.

Operational need

Consumer Outcome: I am confident the organisation is well run. I can partner in improving the delivery of care and services.

COMMUNITY CARE SERVICES

Process

Through the process below, Winton Shire Council demonstrates that consumers are confident the organisation is well run and they can partner to improve care and services by making suggestions for continuous improvement.

Identify and report on continuous improvements to Council

- The strategic continuous improvement plan, especially anything new added.
- Any information from consumers and / or representative/s, including trends on improvements suggested or begun after their feedback.
- An up-to-date plan for continuous improvement is always available and any improvements or suggested improvements can be discussed and approved when required.

Create a system that manages continuous improvement initiatives

Winton Shire Council maintains a continuous improvement system which includes:

- Actively managing a plan for continuous improvement, identifying all eight standards.
- Having an annual auditing plan to monitor the effectiveness of systems and staff.
- Capturing feedback from consumers at least annually for continuous improvement activities.
- Holding regular consumer and representative meetings and staff meetings to encourage feedback and provide a forum to raise concerns with management.
- Including continuous improvement as a standing item on all meeting agendas.

Create an annual plan for continuous improvements

Council and management create an annual plan for continuous improvement that is reviewed at least monthly. It reflects local and broader projects across all eight standards, including:

- Issues identified from different sources; for example, consumer and / or representative/s and / or relative, meeting, staff, internal audit/
- Planned actions and tasks.
- Person responsible for the planned action.
- Planned completion date.
- Outcomes – results achieved, impact and what has been measured.
- Completion date of planned action.

Communication

This document will be published on the Winton Shire Council website and will be made available to all employees involved in the delivery of Aged Care services provided by Winton Shire Council.

**COMMUNITY
CARE SERVICES****Related Council documentation**

Aged care records including:

- Continuous improvement plan
- Results of consumer feedback

Legislation, recognised Authorities and other sources

- Charter of Aged Care Rights (Australian Government Aged Care Quality and Safety Commission)
- Regulation: Standard 8 (3)(c) organisation wide governance systems
- Plan for Continuous Improvement (quality standard)
- Good Governance Principle and Guidance – Australian Institute of Company Directors
- Partnering with consumer Standard- Australian commission on safety and quality in health care

Review of Policy

This policy will be reviewed every two years or when legislation or standards change and remains in force until amended or repealed by resolution of Council.

Record of amendments and adoptions

Date	Revision No	Reason for amendment	Date adopted by Council
November 2023	Version 1.0	Initial policy	

13.3 COMMUNITY GRANTS**File Number:** 165504**Author:** Shannon Van Bael, Executive Manager Community**Authoriser:** Dirk Dowling, Chief Executive Officer**Attachments:** 1. WCAG Grants Request Form 14.09.2023.pdf
2. 23.11 Winton Creative Arts Request for Donation.pdf**Meeting Date:** 16 November 2023**Corporate and Operational Plan Consideration**

Stream	Sub Stream	Organisational Responsibility	Strategy/Planning Area
4 - Thriving Together	Liveability	Executive Manager Community Services	Delivery of the Community Grants

Budget Reference: 2000-2170-000**SUMMARY**

Council is committed to supporting not-for-profit community organisations that support the needs and liveability of the Winton community. This report is a reflection of the expenses during the 2023-2024 financial year thus far, and to present further Community Grant Requests which have been received.

RECOMMENDATION

1. THAT Council receive the Report.
2. THAT Council note the request from the Winton Creative Arts Group Inc. and:
 - a. donate \$10,000 towards the Sculpture Competition; or
 - b. donate \$15,000 towards the Sculpture Competition; or
 - c. not donate at all to the Sculpture Competition.

REPORT

For the 2023-2024 financial year, Council budgeted funds towards community donations.

This includes monetary donations, rate reimbursements, plant/equipment, in-kind assistance and rebates.

Corfield Race Committee	\$2060.00
Winton State School	\$10,000.00
Winton Golf Club	\$1200.00
Scooterville	\$1560.00
Winton Motorsports	\$3021.00
Diamantina Truck Museum	\$567.00
Outback QLD Masters	\$13,875.00
Winton Junior Rugby League	\$205.00
St Patricks School	\$5000.00
Shitbox Raley	\$200.00

Thus far, during the 2023-2024 period, Council has provided support to the following non-profit organisations:

The requested summary for the month is shown below.

COMMUNITY DONATION 2022 - 2023			
Budget			\$300,000.00
Expenditure to Date		40%	\$118,947.59
		Total Remaining	\$181,052.41
Event Date	Event	Community Organisation	Requested Amount
June 2024	Winton Show	Winton Creative Arts Group Inc.	
		Monetary Donation	\$15,000
		TOTAL	\$15,000

Council has received 1 submission for Community Grant Requests for the month of October 2023.

1. Winton Creative Arts Group Inc.

The Sculpture Competition was developed by the Winton Creative Arts Group Inc. in 2023. This was supported by Council with a donation of \$10,000. In 2024 the Committee wishes to increase the prize money for the competition and have requested an additional \$5000 from Council.

RISK MANAGEMENT

The risk associated with the community grants has been assessed as **L – 4** considering that the budget is currently sitting at 40%.

COMMUNITY GRANTS REQUEST FORM

WINTON SHIRE COUNCIL

This form is to be used by non-profit community organisations to seek funding for events and services that benefit the needs and priorities of the Winton community (including schools, welfare, sporting and cultural groups).

CONTACT DETAILS

Organisation Name	WINTON CREATIVE ARTS GROUP INC		
Organisation Contact No.	0428 573060		
Organisation Address	VINDEK ST PO BOX 263		
	Town	WINTON	Postcode 4735
Contact Name	EMMA BRODIE		
Contact Email	emma@brodieagencies.com.au		

TYPE OF ORGANISATION

Organisation Type	Is the group a non-profit organisation? (Must be a non-profit organisation to apply)		
	☒ Yes ☐ No		
ABN or Incorporation No.	75 184 715 424		

EVENT DETAILS

Date of event	WINTON SHOW 2024 (JUNE) (must allow 8 weeks prior to event)		
Address of event	WINTON SHOW GROUNDS VINDEK STREET		
	Town	WINTON	Postcode 4735
Purpose of event	SCULPTURE COMPETITION 2024 WHICH WILL BE ORGANISED IN A SIMILAR WAY TO 2023'S COMPETITION. THIS COMPETITION PROVED POPULAR & WINTON CREATIVE ARTS WOULD LIKE TO ADD TO THE SCULPTURE TRAIL PLANNED BY THE SHIRE COUNCIL. WE WOULD ALSO LIKE TO ADD SOME NEW CATEGORIES FOR EXTRA VARIETY.		



Phone - 07 4657 2666
Fax - 07 4657 1342
Email - info@winton.qld.gov.au

PRIVACY NOTICE: Winton Shire Council is collecting the personal information you

COMMUNITY GRANTS REQUEST FORM

Winton Shire Council

LEVEL OF SUPPORT REQUESTED

Please advise the type of support requested

☒ Monetary donation☐ Rate reimbursement ☐ Plant/equipment☐ In-kind assistance☐ Rebates

Amount of support

\$ 15,000.00

Previous History

Has your organisation received any grants, financial assistance or in-kind support from Winton Shire Council in the previous 12 months?

☐ No☒ Yes (if yes please provide details below)

SPONSORSHIP OF \$10,000 FOR INAUGURAL SCULPTURE COMPETITION IN JUNE 2023.

Promotional Material

Please list any promotional material that will be produced that will include the Winton Shire Council logo (Council requires sighting of final artwork prior to printing).

FLYERS PLACED IN BUSINESS HOUSES & MAIN STREET, FACEBOOK ADVERTISING, ALL DOCUMENTATION & EMAILS.

CONFIRMATION OF APPLICATION

I/we certify that all details supplied in this application and in any attached documents are true and correct to the best of my/our knowledge, and that the application has been submitted with the full knowledge and agreement of the applicant group/organisation.

I/we also confirm that the organisation applying does not have any outstanding debts with Winton Shire Council.

I/we understand that all promotional donation is subject to the discretion of Winton Shire Council. I/we will accept the decision made by Winton Shire Council and abide by the guidelines of this policy and that I/we can only receive one donation from Council per event per financial year.

Name

EMMA BRODIE

Signature



Phone 07 4557 2666

Winton Creative Arts Group Inc.
PO Box 263
WINTON QLD 4735

ABN: 75 184 715 424

President: Emma Brodie
Telephone: 0428 573060

Secretary: Katrina Paine
Telephone: 0428 573040

2 November 2023

Winton Shire Councillors
Winton Shire Council
PO Box 288
Winton, Q 4735

Dear Mayor Baskett and Shire Councillors,

The Winton Creative Arts Group Inc. has formed a sub-committee to administer the 2024 sculpture competition but haven't had a face to face meeting yet. There have been a few emails and telephone calls talking about how we would like to run next year's competition, but no plans have been made definite. Discussions have been around increasing the prize money, Winton Shire Council to only acquire the first prize winning sculpture and adding one or two more categories. These are the reasons that we have asked for an extra \$5000 on the request form for 2024.

Prize Money from 2023 was as follows – Winner: \$5000, Second: \$3000, Third: \$1000. We kept aside \$1000 for advertising and incidentals but only used \$140 with the remainder of \$860 being returned to Council.

2024 would hopefully see an increase to the prize money from the original competition, with a possible \$1000 rise at each level or alternatively a distribution of prize money funds to the original first, second and third prizes, as well as for any additional new categories.

These new categories could be a garden bench seat and/or a native bird sculpture (emus or broilgas for example) with one prize winner in each section and the possibility of them being acquisitions.

The total prize pool for the sculpture competition would be **\$13,500**.

We want to introduce a People's Choice award in 2024 to win **\$500**.

Advertising costs would remain at the same budget as 2023 at **\$1000**.

We are endeavouring to get our information out earlier this time around and will use our advertising/incidental money to spread the word about the competition further afield.

The Winton Creative Arts Group would contribute our volunteer labour to organise and run the competition as happened for this year's competition. Any monetary contribution from our committee hasn't been discussed with members yet but could be tabled at our AGM and General Meetings in the near future.

If Shire Councillors have any questions regarding any of the information above, please contact me. We would hope for and envisage further discussion about the project/competition after the funding request outcome has been decided.

Yours faithfully,



Emma Brodie
President
Winton Creative Arts Group Inc.

13.4 2024 WINTON SHIRE COUNCIL ORDINARY MEETING DATES

File Number: 165619
Author: Dirk Dowling, Chief Executive Officer
Authoriser: Dirk Dowling, Chief Executive Officer
Attachments: Nil
Meeting Date: 16 November 2023

Corporate and Operational Plan Consideration

Stream	Sub Stream	Organisational Responsibility	Strategy/Planning Area
5 - Making It Happen	Governance	Chief Executive Officer	Meeting legislative requirements

Budget Reference: Not Applicable - Statutory Requirement

SUMMARY

In accordance with *Section 254B* of the *Local Government Regulation 2012*, the Ordinary Meeting dates of the Winton Shire Council for 2024 are required to be established and advertised. The dates of meetings can be modified provided sufficient advertising is undertaken prior to the relevant meeting being undertaken.

The prepared dates scheduled are the third Thursday of the month commencing at 8.00am and to be held in the Winton Shire Council Board Room.

RECOMMENDATION

1. THAT the report be received.
2. THAT Council adopt its Ordinary Meeting dates for 2024 in accordance with the attached schedule and provides public notice of these dates in accordance with *Section 254B of the Local Government Regulation 2012*.

REPORT

In accordance with *Section 254B* of the *Local Government Regulation 2012*, the Ordinary Meetings of the Winton Shire Council for 2024 are scheduled to be held on the following dates:

All Ordinary Meetings of Winton Shire Council are held in the Board Room, Winton Shire Council, 75 Vindex Street, Winton. The meetings are scheduled to commence at 8.00am.

- 18 January 2024
- 15 February 2024
- 14 March 2024 (Held on 2nd Thursday due to Local Government Elections)
- 18 April 2024
- 16 May 2024
- 20 June 2024

- 18 July 2024
- 15 August 2024
- 19 September 2024
- 17 October 2024
- 21 November 2024
- 19 December 2024

RISK MANAGEMENT

The risk associated with setting the Ordinary Meeting dates for 2023 has been assessed as Insignificant (Consequence) and Unlikely (Likelihood) giving an overall assessment as **Low 2.**

As the setting and publishing of the Ordinary Council Meeting dates each year is a legislative requirement, the only risk to Council is a failure to meet this requirement.

13.5 RATES WRITE-OFFS AND REVENUE

File Number: 165631
Author: Dirk Dowling, Chief Executive Officer
Authoriser: Dirk Dowling, Chief Executive Officer
Attachments: Nil
Meeting Date: 16 November 2023

Corporate and Operational Plan Consideration

Stream	Sub Stream	Organisational Responsibility	Strategy/Planning Area
5 - Making It Happen	Finance	Chief Executive Officer	Governance

Budget Reference: Not Applicable

SUMMARY

To present a request to allow the CEO to authorise correction (previously described as “write off”) of rates balances above \$5.00 when ratepayers have paid the balance of their rates, but interest calculations have erroneously created an amount owing.

To present a request to implement interest accrual dates separate to the discount due date on Rates Notices.

An update on the Revenue Policy is required to outline when interest will accrue after a defined number of days from the Rates Notice date for unpaid balances.

RECOMMENDATION

THAT the report be received.

1. THAT the Council consider the request for the CEO to correct balances created from payments made in full by the ratepayer after the discount period has ended.
2. THAT the Council allow the CEO to approve corrected amounts in these instances over \$5.
3. THAT the Council approve an amendment to the Revenue Policy to include wording to the effect of ‘discount date to be set 30 days from notice issue date and interest to start accruing 60 days from the notice issue date’.

REPORT

The last rates notices were issued on 8 September 2023 and the discount period applied to rates paid by 9 October 2023.

For ratepayers that had not taken up the discount and have since paid the full amount of rates as shown on their Rates Notice, the account should have had a Nil balance. Currently the system is commencing interest calculations on unpaid balances from the discount due date (09/10/23) rather than the eventual final due date of 31/10/23. Thus, the balances requiring corrections are not truly a “write-off” rather a correction of incorrectly applied interest charges.

Council has received advice from the software developer (Practical) on how to correctly set interest days in the system and how to add particular wording to the Rates Notices. This change will clearly state a due date to pay the discounted amount, and a final due date to pay the full amount (if the discounted period was missed).

After that time is when interest will begin to accrue.

RISK MANAGEMENT

This is assessed as:

Likelihood: High

Consequence Insignificant

Risk: M-6

13.6 QUEENSLAND OPERA- SPONSORSHIP REQUEST**File Number:** 165659**Author:** Vimla Naidoo, Economic Development Manager**Authoriser:** Dirk Dowling, Chief Executive Officer**Attachments:** Nil**Meeting Date:** 16 November 2023**Corporate and Operational Plan Consideration**

Stream	Sub Stream	Organisational Responsibility	Strategy/Planning Area
3 - Securing Our Future	Arts & Culture	Chief Executive Officer	Support arts and culture in the region.

Budget Reference: 2000-2170-000**SUMMARY**

This report seeks endorsement from Council for a Sponsorship of \$13,750.00 in cash and \$4000.00 in kind support to Queensland Opera for the Festival of Outback Opera 2024. Queensland Opera is also seeking approval from Council to shut the WMC Museum and Tuckerbox Café for Friday the 17th of May 2024 to host the Winton long lunch.

RECOMMENDATION

1. THAT the report be received.
2. THAT Council approve the request for a monetary contribution of \$13750.00 and in-kind support of up to \$4000.00.
3. THAT Council closes the WMC Museum and Tuckerbox Café at a cost of \$2000 for the 17th May 2024.

REPORT

Festival of Outback Opera Queensland is returning to Winton in 2024 with a variety of events to attract local audiences as well as national and international travellers for an unforgettable Opera Festival in the Outback. This festival in Winton is traditionally built around performances like the 'signature concert Dark Sky Serenade' alongside a rich program of community events and other performances.

The festival offers Winton the opportunity to engage with the Arts and Opera in a rich and meaningful way and attend performances and activities like these without having to travel to the metropolitan cities. Opera Queensland will significantly increase Community benefits in the terms of variety of events offered and accessibility to these events.

Festival of Outback Opera's diverse program was incredibly well-received by the Winton Community in 2021, 2022, 2023. The positive feedback from locals and tourists shows a significant interest in future regional opera events.

A request has been received for support from Winton Shire Council by a cash contribution for \$13,750.00 and in-kind support of up to \$4000.00 for the hire of the Shire Hall, porta loos, stage,

hire and delivery of tables and chairs. In exchange for the sponsorship Opera Queensland can offer a free performance (Do we need another Hero) to the Winton Community which would normally cost \$60pp. This performance is held at the Dust Arena where some of Council's contribution is injected back into the community as a hire fee to the Crack Up Sisters. There are also mini performances held at various venues in town that are free to the Public.

A further request was received for the exclusive use of the WMC museum and the Tuckerbox Café to host the Long Lunch. The Long Lunch is at a cost of \$250pp and hosts 120 guests. Queensland Opera is willing pay \$2000 for the day to compensate Council for the potential loss of earnings between the museum and the Tuckerbox café. (WMC to be closed to patrons on the 17th of May 2023)

RISK MANAGEMENT

This is assessed as:

Likelihood: Rare

Consequence Insignificant

Risk: L-1

13.7 WSCT-2324-02 PLANT AND EQUIPMENT (WET & DRY) HIRE - PRE-QUALIFIED SUPPLIER AGREEMENT**File Number:** 165688**Author:** Roger Naidoo, Director of Works**Authoriser:** Dirk Dowling, Chief Executive Officer**Attachments:** 1. Attachment A WSCT-2324-02.pdf**Meeting Date:** 16 November 2023**Corporate and Operational Plan Consideration**

Stream	Sub Stream	Organisational Responsibility	Strategy/Planning Area
2 - The Built Environment	Transport Roads & Mobility	Director of Works	Maintaining Council's Infrastructure and Assets

Budget Reference: Operational and Capital Budget 23/24 FY.**SUMMARY**

The purpose of this report is to recommend the appointment of selected tenderers to a Register of Pre-Qualified Supplier Arrangements, for the Hire of Plant & Equipment (Wet & Dry) WSCT-2324-02 for Winton Shire Council.

RECOMMENDATION

1. THAT the Report be received.
2. THAT Council adopts the register of Pre-Qualified Suppliers for the Hire of Plant & Equipment (Wet & Dry Hire) as listed in attachment A of the Report.

REPORTBackground

- The Request for Tender was released on Friday 18th of August 2023 via Vendorpanel tendering portal. It was open for 21 days and closed on 2.00pm Friday the 8th of September 2023.
- Number of suppliers who have read it: 98
- Number of suppliers intending to respond: 8
- Number of responses in draft: 2
- Number of responses submitted: 32

Statutory Requirements

- This Request-for-Tender activity and its evaluation were conducted in compliance with the *Local Government Act 2009* and the *Local Government Regulation 2012*.

Contract Type

The establishment of a register of pre-qualified suppliers is an “exception” as defined in s.232 of the *Local Government Regulation 2012*, which allows a Local Government to enter into a contract, in this case for the hire of Plant & Equipment (Wet & Dry), without first inviting written quotes or tenders.

In accordance with s.232(3) of the *Local Government Regulation 2012*, it was determined that a Register of Pre-Qualified Suppliers (RPQS) was the most suitable type of arrangement for this Request for Tender. By establishing a RPQS, it will assist Council to deliver its services to the community in an efficient and effective manner. The reasoning for this is:

(a) The preparation and evaluation of invitations every time that the services are needed would be costly.

Council will increasingly require these services into the future. The cost of preparing and evaluating tender invitations every time these services are required is a costly and time-consuming exercise for both Council and the Suppliers (Contractors). These costs and time are reduced through the establishment of a RPQS that will allow Council to access these services as required for the duration of the contract period. Council will subsequently engage suppliers from the RPQS as and when required by issuing a Request-for-quote (RFQ) for any works to be undertaken under the contract.

(b) The capability of the supplier of the services was critical.

The capability of the Suppliers to provide these services to an acceptable standard across the Winton Shire region is critical. The establishment of this RPQS provides Council with the certainty that those Suppliers on the panel have the financial, managerial and technical capability to provide these services to Council at a high standard.

(c) A precondition of an offer to contract for the services was compliance with particular standards or conditions.

All the successful Suppliers are required to agree to Council's contract specification and terms and conditions. This means that Council can be sure that the Suppliers they engage with, have all complied with the same conditions.

(d) The ability of the local business to supply the services needs to be discovered or developed.

In accordance with s.104(3) (e) of the *Local Government Act 2009*, Council wishes to pursue the principle and objectives of enhancing the capabilities of local businesses/industry and supporting the local economy, as part of the process of making its purchasing decisions. This requirement was considered when evaluating responses and making appointments to this panel.

To be included on a register of pre-qualified suppliers, a Contractor must be assessed as having the technical, financial and managerial capability necessary to perform contracts on time and in accordance with agreed terms and conditions. The criteria against which the Tenderers were evaluated took these requirements into account.

Evaluator Conflict of Interest:

None of the evaluators declared a conflict of interest.

Evaluation of Applications:

The evaluation of applications was carried out as per the Evaluation Plan. Applications were assessed and scored by the evaluation panel in accordance with the evaluation criteria as outlined

in the Evaluation Plan (and as provided to applicants in the VendorPanel questions and the RFT documentation), with consideration being given to past performance and compliance with WSC contracts (where applicable).

- Out of the 32 Applications received, 29 of them being conforming.
- Three (3) Non-Conforming applications were submitted.

Departures:

All Tenderers were given the opportunity to set out the particulars of any matters in respect of which their tender submission varies from the requirements of the tender documents. Tenderers were advised that Council is not required to, but may at its sole discretion, accept variations/departures from the tender documents.

Tenderers were also advised that the tender evaluation panel will consider any variation requests/departures during the evaluation process and that if any variation/departure is determined to be unacceptable, the Tender application may not be further considered. Departure statements requesting significant changes to the General Conditions of Contract (GCCs) were received from three (3) Tenderers.

These Tenderers have signed the following declaration: "I understand that Council is not required to accept variations and that if any variation is determined to be unacceptable, the Tender may not be further considered".

Tenderer's Conflict of Interest:

Notice of a potential 'Conflict of Interest' have been declared by two (2) Tenderers.

Action: The Panel Evaluators acknowledged the declaration by the above Tenderers and agreed that no issue is perceived and will be considered in the assessment.

Recommended for Approval:

- **Attachment A** lists the organisations that are recommended for inclusion on the Register of Pre-Qualified Supplier Arrangements and are submitted for approval.

Attachment A**Successful Applications**

	ORGANISATION
1	ADVANCED CIVIL EARTHWORKS PTY LTD
2	BETTA HIRE PTY LTD
3	BROOKS HIRE SERVICE PTY LTD
4	G & R BROWN & SONS PTY LTD TRADING AS BROWN CONTRACTORS
5	COOPER MCCULLOUGH GROUP PTY LTD
6	MAYNE RIVER GYPSUM
7	DC & MJ CONTRACTING PTY LTD
8	DIAMANTINA TRANSPORT PTY LTD
9	EJ GRADER SERVICES PTY LTD
10	CORFIELD MS PTY LTD AS TRUSTEE FOR R & F ELLIOTT FAMILY TRUST TRADING AS ELLGRA CONTRACTING
11	EZYQUIP HIRE PTY LTD
12	FLEXIHIRE PTY LTD
13	GLOBAL HIRE AND SERVICE PTY LTD
14	HASTINGS DEERING (AUSTRALIA) LIMITED
15	CAMERON HOLM TRANSPORT
16	IQ ACCESS PTY LTD
17	JT COX CONCRETE & PRECAST PTY LTD
18	LESLIE (JACK) FOGARTY
19	MCQUEEN EARTHMOVING PTY LTD
20	ROBERT LINDSAY MCQUEEN & LISA ANNE MCQUEEN T/A MCQUEEN TRANSPORT
21	MOORE CIVIL & PLANT HIRE PTY LTD
22	BUILT TUFF INDUSTRIES PTY LTD T/A NQ ALL TERRAIN HIRE
23	OUTBACK MECHANICAL & EARTHMOVING PTY LTD
24	ROLLERS QUEENSLAND
25	HANNS PTY LTD T/A SJ&SC REDDIE
26	STABILISED PAVEMENTS OF AUSTRALIA PTY. LIMITED
27	THE STABILISING PTY LTD
28	TUTT BRYANT HIRE PTY LTD
29	WASHINGTON CONTRACTING PTY LTD

13.8 WHY LEAVE TOWN COMMUNITY GIFT CARD PROGRAM**File Number:** 165708**Author:** Vimla Naidoo, Economic Development Manager**Authoriser:** Dirk Dowling, Chief Executive Officer**Attachments:** Nil**Meeting Date:** 16 November 2023**Corporate and Operational Plan Consideration**

Stream	Sub Stream	Organisational Responsibility	Strategy/Planning Area
4 - Thriving Together	Business & Tourism	Chief Executive Officer	Working Together

Budget Reference: Nil**SUMMARY**

The Why Leave Town Community Gift Card Program was introduced to Winton in early December 2022. The aim of the program was to encourage the local community to keep their spending in the Winton community at businesses which signed up to participate. There are 13 businesses participating. The program is due for renewal December 1, 2023. This report is to determine whether we renew this program.

RECOMMENDATION

1. THAT the report be received.
2. THAT Council endorses the discontinuation of this program, based on the trends in the card purchases, lack of incentives and costs outlined.

REPORT

With the upcoming renewal of the Why Leave Town program in Winton, below are statistics outlining the number of purchased gift cards between December 2022 until September 2023. October is not included as this month's data was incomplete at the time of creating this report. This program was implemented by previous management in the Economic Development department. The aim of the program is to encourage the Winton community to keep their spending in the Winton at businesses which signed up to participate. Due to Winton's location and distance from neighbouring towns it's believed that this program isn't best suited to our area. Prior to the program being implemented, Winton shire residents were already keeping their money in local businesses where they could, and it's believed they continue to do so without using this program. Some businesses included in this program also have their own gift cards/ vouchers which creates unnecessary competition. The gift card program has no benefits or incentives to retain customers, for example some programs have "buy \$50 and get \$10 free" or "buy X and receive Y free". No loyalty points are included and despite multiple attempts, the program has not gained any traction. Commencing the program last year resulted in Winton Shire Council paying \$5542.90. This included the 1-year subscription fee, 1000 branded eftpos cards and cardboard hangers, 1 \$99

card processing fee and charges for stores where they can be bought and redeemed. Renewal options Council has been given include 1 year subscription for \$1500 + GST or 3 years for \$3375 + GST.

From looking at the monthly stats below, it's clear that Winton Shire Council are the largest and almost only users of the program.

THE PROGRAM STATISTICS

Month	Community Use		Council use		Notes
	Cards Loaded	Value Loaded	Cards Loaded	Value Loaded	
Dec-22	37	\$ 2,880.00	3 3 10	\$30 \$600 \$1000	Testing cards Christmas Light Competition Neighbourhood Centre
Jan-23	2	\$ 100.00			
Feb-23	1	\$ 20.00			
Mar-23	6	\$ 300.00			
Apr-23	29	\$ 4,700.00	14 2	\$1800 \$1500	Big Day In (Staff Awards) Way Out West Fest Yard Competition
May-23	4	\$ 190.00			
Jun-23	4	\$ 1,850.00	3	\$1,500	Move it Program
Jul-23	1	\$ 30.00			
Aug-23	4	\$ 500.00			
Sep-23	27	\$ 1,420.00	4	\$?	Garden competition

RISK MANAGEMENT

This is assessed as:

Likelihood: Rare

Consequence Insignificant

Risk: L-1

14 ADVISORY COMMITTEE MEETING REPORTS**14.1 MINUTES OF THE AUDIT ADVISORY COMMITTEE MEETING HELD ON 8 SEPTEMBER 2023****File Number:** 165066**Author:** Kristi Minehan, Governance Coordinator**Authoriser:** Dirk Dowling, Chief Executive Officer**Attachments:** 1. Minutes of the Audit Advisory Committee Meeting held on 8 September 2023**Meeting Date:** 16 November 2023**Corporate and Operational Plan Consideration**

Stream	Sub Stream	Organisational Responsibility	Strategy/Planning Area
5 - Making It Happen	Governance	Chief Executive Officer	Advisory Committee

Budget Reference: Not applicable**RECOMMENDATION**

1. That the Minutes of the Audit Advisory Committee Meeting held on 8 September 2023 be received and the recommendations therein be adopted.

RISK MANAGEMENT

The risk associated with adoption of the Audit Advisory Committee Meeting minutes has been assessed as Insignificant 1 (Consequence) and Unlikely 1 (Likelihood) giving an overall assessment of **Low L – 8**.



MINUTES

Audit Committee Meeting Friday, 8 September 2023

Order Of Business

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3	Apologies	3
4	Confirmation of Minutes.....	3
5	Business Arising Out of Previous Meeting	3
6	AUDIT REPORTS	3
	Internal Audit – Interim.....	3
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7	Closure and Next Meeting Date	6

**MINUTES OF WINTON SHIRE COUNCIL
AUDIT COMMITTEE MEETING
HELD AT THE WINTON SHIRE COUNCIL BOARD ROOM
ON FRIDAY, 8 SEPTEMBER 2023 AT 2:00PM**

1 COMMENCEMENT OF MEETING

Meeting commenced at 2:00pm

The Chair welcomed all to the meeting.

2 PRESENT

Cr Shane Mann (Deputy Chair), Teonie Stockham (Community Member), Helen Thomson (Community Member), , Cr Tina Elliott (Chair), Ms Leia Mitchell (Community Member)

IN ATTENDANCE:

Dirk Dowling (WSC CEO), Warren McEwan (WSC Finance Manager), Peter Gogsch (Accountant), Matthew Monaghan (William Buck - Auditors), Cr Frank Standfast

3 APOLOGIES

That apologies be accepted from:

Cr Gavin Baskett (Mayor), Sabrina Frank (QAO), Lisa Frazer (QAO)

Moved: Helen Thomson

Seconded: Cr Shane Mann

CARRIED

4 CONFIRMATION OF MINUTES**RECOMMENDATION**

That the minutes of the Audit Committee Meeting held on 27 June 2023 be confirmed.

With amendments – punctuation and spelling corrections.

Moved: Cr Shane Mann

Seconded: Teonie Stockham

CARRIED

5 BUSINESS ARISING OUT OF PREVIOUS MEETING

Nil

6 AUDIT REPORTS**Internal Audit – Interim**

Peter Gogsch addressed: Auditors are currently on site and we've just had an exit interview and there are no changes noted and none expected. The financial statements should be on time.

The CEO asked the Auditors if they could confirm they would meet the statutory time frames and they confirmed that would be the case. There is nothing material – that is, small items noted with no major items.

Interim letter has been received from William Buck – Matthew Monaghan apologised for it being late.

There were four items from their visit in late May that were mostly about system access and ensuring that there were appropriate supports in place for the system. Update in Section 2 – from prior reports.

Mostly items have been addressed or are in progress. Purchase Orders was the main area to be addressed in relation to systems and processes being followed.

Request from the Chair to the CEO: In the recommendations, how do we monitor delivery?

Council will see the final report and the CEO will address that to the Council. Some of the items can be addressed fairly quickly. They are being addressed – one of the recommendations is around changes in balances.

The Council has an annual process in place which is more cost effective, rather than doing it more often. Best practice is more often, however it is a resourcing issue and it was determined that from a cost benefit view, it continue to be done annually. The CEO advised he would raise it with Council about their risk appetite for timing of balance changes.

One outstanding item from previous years is around purchase orders. That and the other three new items – two of them have been resolved and the other is on the table to be resolved by December. Tracking and monitoring will be reported by the Auditor reporting items as resolved and updated in their report.

Chair advised that as Council is changing a number of Advisory Councils, the Chair wished to clarify, for the community members, what their role was.

CEO asked if there was actually a Terms of Reference for the Audit Committee.

Chair Response – there is a committee charter and shows community responsibilities. Monitoring, oversight and review role around reporting. This committee should also go through a planning process.

Perhaps the next meeting is the planning meeting.

Internal Report – Draft Stores and Inventory Management Practices

This initiative was completed in line with legislative requirements. This internal audit was delayed.

Next step in the process is to sit down as a management team and review the report and then meet up with the auditors to address the content. There have been some staff changes since the report so we were unable to provide feedback at the time.

This will be looked at internally, to determine where improvements can be made. If required, it may have to go back to Council to ensure some of the issues are able to be addressed. It was flagged with the auditors that Council was already doing a full organisational review.

This report is providing some insights that are adding value to enhance operations.

Some of the items – for example, about fuel loss and Waltzing Matilda inventory etc have suggested action plans that may easily address some of those items.

For example one of the items was just putting a lock on a roller door which is simple to fix.

It was commented that there were some surprising items in the report that it was thought had already been addressed, however obviously not the case.

The document is very useful. The management team can now go through in detail which will allow the auditors to provide a final report. The timeline would be that the final report should be available at the next Audit meeting and will also go to Council.

This document will enhance the review currently being undertaken by the Director of Works in the Works and Utilities area of operations.

It would be preferable to have this committee meet prior to the Annual Report being finalised which will be early to mid October. We can give the information to the consultant however the final report may not be available. There will be an action plan available even if the report is not final.

The comment was made that the document is very well put together with clear goals. Thanks to Pacifica for their work. Perhaps we should invite them to the next meeting should we have further questions.

Warren to provide an update on our processes and procedures.

There are plans over the next three months that it is hoped will be completed by December 2023. With full changes to procurement procedure, documenting and implementing new aspects of purchasing across the board. Looking to incorporate the stores person and align their tasks so they become more of a procurement officer, in the hopes of centralising purchasing rather than the current fragmented process.

There is still a lot of manual work as present, that is, handwritten, for example docket books which is looking to be improved by digitisation (electronic process). It should also improve people's work and risk management.

This ties in with the broader view of procurement system improvements and the computer system improvements, approved in the budget for \$20k, over the next three months. It includes a new Chart of Accounts with the ability to improve management reporting and ties in with procurement at the ground level.

These improvement will address items identified in both the internal and external audits.

A question was posed whether the lack of an IT Administrator in the organisation would impact delivery of the improvements.

These positive enhancements are relatively simple with no IT expertise really needed with Practical software personnel able to implement. Currently Council has a bronze / silver version of Practical, Barcoo has the Gold standard which is where Council wants to be. This will get Council some way to achieving that.

One of the items mentioned in the report is the physical storage of inventory. Council has budgeted for locks and security systems which will record access with multiple check points. The more digitised, the more secure which will improve risk management.

The roll out will be prioritised based on risk profiles. There are significant security benefits to having electronic systems in place with recording of people entering and accessing areas. There are two high risk items – access to inventory and fuel (very high).

The report has well prioritised items to be addressed. There could be many keys out in the public that Council has not recorded anywhere. Electronic systems means you can stop people's access and can be better managed and stopped when necessary.

The same goes for people still showing up on Council systems, even though they have left Council. The roll out will be prioritised. The more Council has electronic systems the better some of the risk can be managed.

7 CLOSURE AND NEXT MEETING DATE

Ordinary / Planning Meeting to be held in early October 2023.

The Meeting closed at 2:33pm.

14.2 MINUTES OF THE AUDIT, RISK & IMPROVEMENT COMMITTEE MEETING HELD ON 20 OCTOBER 2023**File Number:** 165772**Author:** Kristi Minehan, Governance Coordinator**Authoriser:** Dirk Dowling, Chief Executive Officer**Attachments:** 1. Minutes of the Audit, Risk & Improvement Committee Meeting held on 20 October 2023**Meeting Date:** 16 November 2023**Corporate and Operational Plan Consideration**

Stream	Sub Stream	Organisational Responsibility	Strategy/Planning Area
5 - Making It Happen	Governance	Chief Executive Officer	Advisory Committee meetings

Budget Reference: Not applicable**RECOMMENDATION**

1. That the Minutes of the Audit, Risk & Improvement Committee Meeting held on 20 October 2023 be received and the recommendations therein be adopted.

RISK MANAGEMENT

The risk associated with adoption of the Audit Advisory Committee Meeting minutes has been assessed as Insignificant 1 (Consequence) and Unlikely 1 (Likelihood) giving an overall assessment of **Low L – 8**.

Winton Shire Council
Audit & Risk
Committee Meeting
Held in the Winton Shire Council Board
Room on
Friday, 20 October 2023
at 2pm

1 MEMBERS PRESENT

Cr Tina Elliott (Chair), Ms Helen Thomson, Cr Shane Mann, Leia Mitchell (online), Peter Gogsch (Winton Shire Council Accountant – on line), Gordon Payne (William Buck Auditors and representing Queensland Audit Office – on line) Dirk Dowling (WSC CEO), Warren McEwan (WSC Finance Manager), Kristi Minehan (WSC Governance Coordinator/ Secretariat), Brenton Hall (WSC Acting Director of Works)

2 APOLOGIES

Teonie Stockham (community member), Cr Gavin Baskett (Mayor)

3 CONFLICT OF INTEREST

Nil

The Meeting opened at 2:00pm and closed at 3:15pm.

4 REPORT

1. Business arising out of previous meeting (8 September 2023)

Nil

2. Confirmation of Advisory Committee structure and reporting changes

Reference was made to the Advisory Committee Policy and Terms of Reference and that, for this Committee, there have been no changes. There will still be four meetings a year including a planning meeting. The planning meeting will be the next meeting held early next year.

Community member positions will be readvertised next year and it was hoped that current members would re-apply. This is a normal process in relation to Advisory / Committees / Panels.

3. Queensland Audit Report

Key insights – movement from year to year and the overlook for materiality.

Found four in efficiencies – there were no new ones raised on the final that hadn't already been raised in the Interim Report.

They are all considered low risk with no significant deficiencies. No new findings. Some deficiencies which we know are a work in progress. There were a few mis-statements that were reported – small value. One of the deficiencies was downgraded, other than that, no change from the interim to the final.

Finance Manager and Chief Executive Office gave an overview of the matters previously reported.

1. Insufficient finance system controls over purchase orders

This is about zero amount purchase orders – a frequency of purchasing where a number of items are needed on an ad hoc basis for monthly accounts – for example, hardware, groceries, etc. Technically a deficiency however there are controls in place.

2. Audit logs for the Practical Computer System not reviewed for unauthorised changes by an officer independent of those changes.

Rectified – now printing and signing all of the audit logs.

3. Terminated employees still listed as active.

Rectified

4. Contract assets and liabilities not included in monthly reporting to council control environment. Frequency of reporting

There was discussion on the frequency of reporting – agreement that not required monthly – now agreed quarterly or six monthly, not yet settled, however has been determined with the auditors that monthly reporting is not necessary given the low

frequency of changes.

5. Quarry assets register.

Resolved

6. Neighbourhood Centre payroll issue

Not resolved – still a work in progress.

A letter has been written to the 51 people affected. The tender will then be enacted to complete that review of WSC records – very close to progressing this matter.

This has taken some time to get to this point as it requires good risk management and ensuring the matter is settled correctly for all concerned particularly around methodology, for example, averaging Vs a full analysis – Industrial Relations specialist recommended full analysis.

Every timesheet over a 5-6 year period. Timesheets are not that detailed, so some assumptions will need to be made. Timesheets are manual – would like to move out of the paper but the previous timesheets did not appear to be that detailed. There is a responsibility on the employee and also the supervisors to ensure they are accurate.

The matter was discovered by the previous Director of Community Services and Economic Development around 18 months ago. The IR specialist has not advised any requirements regarding the timeframe in which this needs to be completed.

7. Procurement cycle deficiencies

Primarily around the timing of Purchase Orders, that is, being written out after the fact. The Director of Works is working with Finance around. Now being regularly reviewed by the Works area to understand all the issues and educate staff to reduce the incidence of this occurring.

8. Centralisation of laws and regulation requirements

Resolved as it went to the October Council meeting. Public Consultation not yet commenced – it will be advertised shortly. Out for consultation for 28 days. Will commence at the beginning of next week in consultation with the advertising agencies. All about local laws – some open and targeted residents. The current local laws are still the basis on the new ones. It is important that we hold the sessions where the changes can be explained and questions answered.

Misstatements – just a difference between what was reported as current and non-current.

Lisa Fraser from the Queensland Audit Office called during the meeting and advised she was comfortable that William Buck are attending and that she is also has no issues with the report and is sure that William Buck as they are representing the Queensland Audit Office will raise any matters with her if needs be.

4. Financial Statements (new agenda item)

Overview provided by the Winton Shire Council Accountant.

Total revenue has reduced – main driver reduction of about \$4.5m in capital grants. Reflective of some of the workflow – predominantly flood damage work which has reduced in the current year.

Operating income – increase of about \$2m – key driver small drop in recoverable works, significant increase in grant revenue. This figures is skewed due to a prepayment by the government – belongs in last year but technically in the 2024 year.

Increases in amount of interest received on savings.

Expenses / operating costs increase to \$26.9m – employee benefits about a \$700k increase and recognition of costs to Council for community grants underpayment.

Materials and services – net increase of \$600-700k – no major items. A full breakdown is on page 11.

Administration about \$160k increase, Community services small decrease year on year, Plant operating and production reflecting a reduction of around \$200k.

Tourism – increase with a small increase in the Waltzing Matilda Centre costs.

Balance Sheet – page 2 – sizeable increase in Council's cash balance. Skewed with some of the pre-payments around \$600-700k due to that. About \$1m cash received in the bank that the Council has already committed. About a \$2m net increase over the year.

Contract assets – Council is owed money for specific functions – minor increase.

Contract liabilities – have increased by a little over \$1m.

Other liabilities – there is a notable increase in payables from \$2.5m to \$4.1m which is a timing issue in payment.

Cash Flow on page 4. Net inflow \$8m + which is a big increase – increase in cash balances.

Total capital spending of \$10.98m – offset by capital grants with a net outflow of investing of about \$4.6m. Council on target to pay out their loans in 4 to 5 years.

Question on the borrowings – CEO – the borrowings of \$1.1m is incredibly small.

Borrowings are not high – one for the pool and one for the workshop. Early 2026 and early 2028 they will be paid out. Have the ability to borrow is required.

Sustainability metrics on the last page. Council achieved an operating surplus. Not forecast to happen again in the 10-year forecast. Not sustainable if it's not positive. Big issue is for the last years for the past 6 to 8 years the majority of Council's infrastructure has been renewed using capital grants. Metrics includes depreciation – to account for infrastructure renewal, perhaps not needed given that government grants will continue. On face value it is negative it's not positive.

There will be new benchmarks and sustainability measures coming in next year.

1.96% surplus.

LGAQ conference with an Audit Office representative and depreciation was brought up and some discussion included whether some items could be excluded given that they

could only be renewed with third party money. There was a lot of discussion in the room and there appeared to be agreement from the Audit Office in principal.

Some Councils that are currently unsustainable may become so if this was brought in and the new sustainability measures being broadened will also make a difference with the different perspectives this will provide for considering sustainability.

Asset sustainability ratio – Council has been doubling – invested well and reflective of replenishment.

Net financial liabilities – Benchmark 60% - Council is negative which is good – Council has substantially more current assets than current liabilities – Council could survive for 98% of the year based on its current assets – very positive.

You shouldn't be able to be sustainable for too long – than perhaps we shouldn't be charging rates. There is a sweet spot – 3 to 6 months.

As per the Queensland Audit Office – the grey lines on the graph are the generally accepted. For a local government – they are taking rates and funding from multiple levels of government. Council should not be charging residents massive amounts of rates just to put it in the bank, especially if we increase the rates.

The ratios are to assist with risk management. Further conversation about the holding of cash versus raising rates every year.

Thanks for the excellent report.

Fine for the Mayor and Chief Executive Officer to sign off.

5. Internal Audit Report

Pacifica report into inventory – items flagged as high.

4.1 – unrestricted access to the stores – now resolved

Fuel storage and access is still a work in progress.

Key register is budgeted – currently reviewing it with a report soon to go to the Senior Leadership Team and will be implemented before the end of the financial year.

Misalignment of working hours – change in arrangements with appropriate staff now having access to get into store to assist other people. This is about work crews starting before the stores and procurement personnel start time.

Surplus materials – working through the to determine what stores are in surplus – may be for sale and / or disposal depending on their usable timeline and value – there will be a public tender.

Separation of stores from items and other materials – almost complete in terms of stores

Labeling stores item – nothing done yet – plumbers shed needs work.

Emulsion tanks – access into the crusher yard where the bulk storage is kept – should be locked – process to be understood particularly with booking in / out. Needs more work. The emulsion tank has had a failure and this needs to be investigated particularly cost of repairs.

Fuel management – made a start on this – looking at fuel and fuel cards, etc. Minor improvements – very manual process – need to review practices and will make recommendations based on previous experience.

Bulk fuel purchases – purchasing from Ampol, etc. is a medium category and just trying to determine the current process and work with legislative requirements.

Some reasonably simple fixes, education and letting staff know why it's important – cultural change needed in a number of areas.

Small and attractive portable items and the checks and balances required for these. Amount of effort for the actual / net gain – prioritizing those with potential for high gain.

Cr Mann offered to assist by providing some documentation to be used as a draft.

6. Procurement Policy

Council has adopted a new Procurement Policy and Procedure. A lot of Council's procurement has to align with State legislation / guidelines – policy hasn't changed from a legislative view.

More important document is the procedure and how we are going to implement procedure. Cultural change will come from education, that is documents aren't going to change practice – culture will, so we need to roll it out. Conflict of interest in their personal life must not influence purchases made by Council.

Weighting for local supply has changed from 10% to 15% to assist local purchases. – shop local. Train up on it – staff meetings need to be raised in those staff meetings.

A long time in the making but in a much better place than we were.

5 NEXT MEETING DATE

Next meeting date to be advised.

14.3 MINUTES OF THE WILD DOG MANAGEMENT WORKING GROUP MEETING HELD ON 1 NOVEMBER 2023**File Number:** 165778**Author:** Kristi Minehan, Governance Coordinator**Authoriser:** Dirk Dowling, Chief Executive Officer**Attachments:** 1. Minutes of the Wild Dog Management Working Group Meeting held on 1 November 2023**Meeting Date:** 16 November 2023**Corporate and Operational Plan Consideration**

Stream	Sub Stream	Organisational Responsibility	Strategy/Planning Area
5 - Making It Happen	Governance	Chief Executive Officer	Advisory Committee meeting

Budget Reference: Not Applicable**RECOMMENDATION**

1. That the Minutes of the Wild Dog Management Working Group Meeting held on 1 November 2023 be received and the recommendations therein be adopted.

RISK MANAGEMENT

The risk associated with adoption of the Audit Advisory Committee Meeting minutes has been assessed as Insignificant 1 (Consequence) and Unlikely 1 (Likelihood) giving an overall assessment of **Low L – 8**.

Wild Dog Management Advisory Committee Meeting held in the Winton Shire Council Boardroom on Wednesday, 1 November 2023 at 1pm

1 COMMENCEMENT OF MEETING

The chair welcomed attendees and opened the meeting.

2 PRESENT

Adele Pentland (Chair), John Banning (Deputy Chair), Harry Elliott, Robert Banning, Ben Ogg, Frank McKerrow.

IN ATTENDANCE:

Shane Hume (QNPWS), Cr Gavin Baskett (Mayor), Dirk Dowling (WSC CEO), Geoff Cox (Rural Services Manager), Cr Cathy White, Cr Anne Seymour

3 APOLOGIES

Bret Elliott, Andrew Richardson, David Baker, Rob Fawkner, Roger Naidoo (WSC Director of Works), Dache Geiger (WSC Biosecurity Officer)

4 CONFLICT OF INTEREST

Nil declared

5 MEETING DETAILS

The meeting opened at 1:04 pm and closed at .3:04pm

Next meeting date for Working Group to be advised – planning meeting prior to the Rural Lands and Agriculture Advisory Committee meeting.

6 GENERAL BUSINESS

1. Business arising from previous meeting – 2 August 2023

OTB Recommendation for Council to send correspondence. Has Council sent the letter yet?

Action:

Geoff Cox to draft and the CEO will sign.

2. Advisory Committee Structure – 2024 / Working Group

Advisory Committees are covered under legislation and are strategic, not operational.

This group is operational, not strategic, therefore is now going to be a Working Group. It will be the only group with access to the Chief Executive Officer, Director of Works and Rural Services Manager. This means that the group will have the ability to have some decisions made (operational) without going to Council.

The Chair of current Wild Dog Management Advisory Committee will sit on the new Rural Lands & Agriculture Advisory Committee to provide strategic advice regarding pest management. The budget remains at \$280k this year.

3. Baiting – delivery and feedback

Baiting Report is in draft and not yet signed or endorsed. The recommendations in the draft are not supported at this time. Discussion about what worked well – meat injection process kept up with other people helping out with the process.

There were nine flights. Only one person didn't bait as they normally would.

The baiting tables worked really well, and the quality of the meat was good given the problems with the cold room. Want to cut the quantity back to 3 ton.

Authority to Sign form: Invalid / valid forms mentioned. The Biosecurity Officer is following the Act, If the paperwork is not right it may affect her license which is with Council. The Biosecurity Officer has the final say. The group needs to have confirmation of requirements.

The Rural Services Manager advised that the Biosecurity Officer can attend next time and provide advice about the information needed and the form completion.

QNPWS: There have been changes to Queensland Health, so the current form may not be valid. In future, if there is no map to meet the standards, then it can't proceed as it is a legislated requirement.

Rob Banning: Everything went very well at Cork. Haven't seen tracks this time when I would normally see them afterwards.

Ben Ogg: Good supply of people and meat was good.

Frank McKerrow: Good on the day. The tables were good and strong. Thanks to Geoff and Dache (and Adele). Plenty of helpers on the day. Since baiting still plenty of tracks on Happy Valley. They are still around. Weona pretty quiet.

Harry Elliott: Baiting went really well. Just the practicalities when holding the door open. We had 2 people, a lot of people have offered. Three people would be good. Tracks have settled. Baiting worked pretty well.

Action:

Baiting Report to be circulated to this group once it has been reviewed.

Send the report on to Council for their information.

Data: The data is really important – some landholders won't hand anything in because they aren't comfortable taking the money. Just because nothing is on the map doesn't mean nothing is happening.

Data isn't accurate – have instances where the data has been provided and is not included. As long as Council is aware that the maps aren't accurate so decisions shouldn't be made on the basis. The data is based on scalps and snouts reported.

Action:

CEO will undertake to understand how the data is collected and reported and commit to look into the process.

4. Baiting – preferred suppliers

The Rural Services Manager advised that the Vendor Panel process didn't work well for some people. Probably won't be buying anything further this year as there are stocks in the freezer and cold room. One response was judged as non-conforming because the Biosecurity Officer had to put it in as the person as they couldn't access Vendor Panel.

Need to review the process if Vendor Panel didn't work well. Council staff should not be involved in the process.

Action:

CEO Commits to viewing the process regarding Vendor Panel

When does the cost of product get reviewed? With the preferred supplier – the price is set as per the tender – locked in for 12 months.

5. Cold Room – break down / monitoring

Thanks to the Rural Services Manager for his work to preserve supplies. An alarm is now set in the unit that was worked on and 2 more will be installed. The alarm sends the Rural Services Manager a text and the Biosecurity Officer an email, so staff are notified when the temperature changes too much.

The cold rooms / freezer will be serviced prior to Christmas. Any running repairs is costed to the dog baiting budget. If it's not too expensive, the work will be done. If it needs replacing HBB will provide a quote and it goes to Council for decision.

In relation to the spoiled meat due to cold room failure, the plant was insured, however insurance is a complex process for Council with the excess is generally \$7,000. The bad meat needs to go to the tip and probably is worth around \$1,000.

There are a number of issues that need to be considered going forward – replacement of condensers (around \$30k) and ongoing issues in relation to power supply and whether to upgrade supply.

6. Other business

Budget: Budget needs to be included in future meetings.

Drums: Frank McKerrow needs 2 drums. Storage – are they still going off to properties? Are they being brought back?

The truck driver is supposed to inspect them and stamp them. The Rural Services Manager advised they will get the av gas drums from the airport and flush them out. Need to get 10 drums.

Pigs: G&B sponsored a big pig round up which eliminated 537 pigs. The small pigs – would the committee be interested in sponsoring the eradication of these? Is there funding available?

Plane tender: Tender has expired. Procurement Officer will advertise. Discussion regarding whether it was part of the contract to supply maps.

Costs of baiting: Working through wages issues to inform the future due to having to work without a break which is not going to be allowed to continue. Therefore, when the group sees the budget, it may be less than it should be because of the wage bill due to the payment of paid double time due to not having a required break.

QDOG: Next QDOG meeting is 13 November. If anyone has anything they would like raised, let Cr Cathy White know.

Scalps: Have heard there are 100 at Brackenburgh, however, only 18 seen so far. There were a lot of scalps that have been claimed in the last couple of weeks.

Middleton Common: Have been advised that there are 5 dogs on the common. Unable to bait there, so this will need to be addressed.

14.4 MINUTES OF THE TOURISM AND BEAUTIFICATION ADVISORY COMMITTEE MEETING HELD ON 23 OCTOBER 2023**File Number: 165792****Author: Kristi Minehan, Governance Coordinator****Authoriser: Dirk Dowling, Chief Executive Officer****Attachments: 1. Minutes of the Tourism and Beautification Advisory Committee Meeting held on 23 October 2023****Meeting Date: 16 November 2023****Corporate and Operational Plan Consideration**

Stream	Sub Stream	Organisational Responsibility	Strategy/Planning Area
5 - Making It Happen	Governance	Chief Executive Officer	Advisory Committee meeting

Budget Reference: N/A**RECOMMENDATION**

1. That the Minutes of the Tourism and Beautification Advisory Committee Meeting held on 23 October 2023 be received and the recommendations therein be adopted.

RISK MANAGEMENT

The risk associated with adoption of the Audit Advisory Committee Meeting minutes has been assessed as Insignificant 1 (Consequence) and Unlikely 1 (Likelihood) giving an overall assessment of **Low L – 8**.

Winton Shire Council Tourism Strategy Advisory Committee Meeting held at the Waltzing Matilda Centre on Monday, 23 October 2023 at 5:30pm

1 COMMENCEMENT OF MEETING

Cr Anne Seymour welcomed all the meeting at the Waltzing Matilda Centre.

2 PRESENT

Joe Minehan (Winton Business & Tourism Association), Vicki Jones (Winton Business & Tourism Association), Gary Doak (Community Member), Lyn Fraser (Corfields & Fitzmaurice), Alison Summerville (Queensland Boulder Opal Association), Janice Evert (Winton Movies Inc), Lydia Evert (Winton Movies Inc), Robyn Stephens (Outback Festival), Bruce Collins (Historical Society and Australian Age of Dinosaurs)

IN ATTENDANCE:

Cr Anne Seymour (Chair), Cr Cathy White (Deputy Chair), Cr Frank Standfast, Mrs Jenny Elliott, (WSC WMC Coordinator), Krist Minehan (WSC Governance Coordinator / Secretariat)

3 APOLOGIES

Cr Gavin Baskett (Mayor), Mr Dirk Dowling (WSC CEO), Mr Kim Stoter (Australian Age of Dinosaurs), Hylton Ward (Outback Festival), Denise Brown (Guest)

4 CONFLICT OF INTEREST

None declared

The meeting opened at 5:30 pm and closed at 7:08pm

Next meeting date – planning meeting – to be advised in February 2024.

5 GENERAL BUSINESS

1. Business arising from previous meeting (August 2023)

Correction to last report: incorrect spelling – should be Margaret Oxley, not Margaret Oxford.

Recommendations from last meeting:

All have been adopted, however the Caravan parking recommendation will require checking with Queensland Police before it can be progressed.

Closing in the main street discussion – some shops have food caravans directly in front of their shops.

Voted unanimously to keep the Gidgee sign where it currently located but it will be revamped.

Touch screen / info sign – Lydia happy to work to progress this. The people who placed the sign, not Council, have the rights and it needs upgrading. Lydia will find out costs and process around upgrading it. Required to pay a fee to have it upgraded. It was put up and old information was put up.

Recommendation:

When Lydia Evert finds out, a decision will need to go to Council.

2. Advisory Committee structure – 2024 / planning

Final meeting in the current structure this year – including beautification and cemetery from a tourism perspective.

Easy to read and understand. Discussion about the new structure. Committees have never been able to make decision, has always been recommendations only. Council will not have any input to how you run your businesses – this gives you a voice to Council. Some committees were edging into operational areas, this should be big picture / strategic thinking.

This has taken some time to work through and is a living document. If you would like changes, the recommendations will be taken back to Council. Trying to make it a holistic view. Not for profit entities only which is why the Film Festival is not included.

Corfield community member has never been involved before. Advertising for membership will occur early next year – advertised on Facebook. Includes tourism and beautification – a combined effort. All of the people in the room will be advised.

Discussion regarding representative from each of the organisations – a representative – doesn't have to be named. Can be named as a community member – can't be a commercial enterprise.

Discussion regarding attendees – guests can be invited who are not on the list.

A decision has been made that Councillors don't get a vote anymore as they have to vote on the recommendations at Council meetings and could be seen as a conflict. The process seems very similar to what we had before.

Prefer control to inviting guests.

WBTA is for the business people. Community groups suggest recommendation to Council. If one member can't come than another should be able to step up. We all understand the discussion.

Discussion regarding membership – current document. Can have only one representative. The number of representatives. When we asked the CEO – has invited them as a guest. Invited guests – some input to a particular area – needs to be controlled to some degree. If you want to put a recommendation up, you still need to be able to vote.

Two representatives can come however one person only can vote. Needs to be clarified in the document.

Recommendation:

Innovation dot point to include the word 'residents' on page 5.

Reword the section in relation 'to clarify' restricted to only one representative to clarify there may be two representatives are able to attend and only one to vote. Reword.

Show of hands -

3. 2023 recap – tour operator experience

2023 Recap – how did the year go? Are there any improvements we can implement for 2024.

Allison Summerville (Opal festival): This was the best ever, even though we were reduced to one festival this year due to limited volunteers. Major problems with paperwork this year and came close to the police shutting us down. We didn't realise that the grant application didn't include in kind donations and nearly cost the association another \$25,000 to close the road which was due to paperwork.

Don't think Council could do much more for us. Karen Stephens and the Art Gallery did a great job of advertising, we had limited advertising due to reduced Committee. Council could better promote opal – no active promotion as our national gem. There is support however there is not active promotion.

In relation to Opalton, we finally have the tower up. David Strang has now been able to take his Wi-Fi off (after 3 ½ years). Great coverage – late but very welcome. Distance markers are now in place for people travelling out to Opalton and there have been big changes with signage.

Learning: Better preparation this time with the paperwork.

Corfield & Fitzmaurice. Went very well this year, however totally dead now. Will reopen first week in March.

Vicki Jones (Red Dirt Tours): A little bit busier than 2019 but was slow to start with big hump in the middle and a quick downward curve.

Lydia Evert (Winton Movies Inc.): Definitely a quieter year. 104 films were shown with an average of 50 people, over 5,000 on seat and about 10,000 passed through, to a huge tourism stream. Lots of information goes out through the theatre about everything happening throughout the town. It's a good space that could be used more for public stuff.

Could communicate better with the Council. We didn't know about the 30 scooters coming through town, so was a missed opportunity to do a Legacy \$ donation. This is also the same with other groups coming through town. This is perhaps where Council could work better with advisory. It would help if we know what's coming ahead of time.

Strategy – more in sync with Council when groups are coming through. We need advance notice so we are able to get movies (costs \$500 per movie) and need to be ordered ahead of time. We need to grab everyone who comes into town.

For example, didn't get notice of the Sh###box Rally – not a Council event but we knew about it because they booked the Showgrounds.

Grant notification received that they had been knocked back because of "commercial". Definitely not for profit. Would like Council and all business people to do a viewing of what we actually do.

Amanda-Lyn Pearson (Crack Up Sisters): In 2023 we made the decision to tour again. We toured heavily – in front of 280,000 people across 2 states. Advertising, we made a decision for someone else to run the yard. In 2024 focusing more into Winton and focus on larger events. Want to enlarge the homestead and a beacon of signage. Verbally we promote Winton at all events, but would like to formalize it better. Over summer we'll update the website. Want to tag along and help each other.

Arts Qld has asked for cultural outreaches in the Arts sphere. There will be a lot more events the Crack Ups will do at home.

There was a calendar on the Winton Shire Council website that we could pop in our events / activities. Response from Council: No one uses it, it's still there.

Joe Minehan (WBTA): It has been a pretty good year all round. We believe we should try and look for gaps in scheduling for more events to provide more reasons to come to Winton instead of coming to another town. We are all mutually supportive, that is, we all cross promote each other. We need to find a way to make the shoulders longer. There is an opportunity in 2025 when celebrating the 150 years.

Echo other comments regarding a couple of events – we knew some groups were coming, but not others. Perhaps the new events person may be able to enhance the visitor experience.

2023 Outback Festival: Post debriefs with key stakeholders are still to be finalized. – data collation still happening to provide results in relation to economic outcomes.

Sales were up in the 2023 year with \$1.3m injected into town. The showgrounds were up 56%. Everything was up. Marketing was Australia wide and was about promoting Winton. All positive comments on line.

In the Council newsletter it was noted as being biennial, but is biannual – every two years not twice a year – our 27th festival.

Discussion regarding the Festival and the QBOA use of the old orange building in town which is a great venue for using as it is right in the main street and the infrastructure is great. Is there an avenue from Council to take on the building in town – perhaps those that come into town and need an office. It's prime position – for consulting offices. Council has chambers and others. When the street is closed down, that is where people go. The group considered making a recommendation – to purchase the orange building. QBOA put in a grant that fell through with change of Government. For events it's a face in the main street.

Bruce Collins (AAOD): Had a pretty good year – down about 10%. Apparently Qantas Founders was down 15% so we are holding our own. Have a new Manager of Operations on board. Patrice with a background in event management like the Big Red Bash and Birdsville Races. The organisation has not been standing still. A lot happens including a lot of prep work and new releases.

Bruce Collins (Historical Society): Membership is historical as well. It would be great to get a few more younger people in. The organization is at the stage where we do need a big improvement in our display buildings on a joint ticket with the Waltzing Matilda Centre. The Society has an MOU with Council, that is, Council is responsible for buildings, capital works and insurance. Historical Society obligation is to improve displays. There is no point in collecting fresh equipment that will be destroyed as is currently happening with some of the displays at present. We need more funds to get better traction to revamp some of the displays.

There is a budget for scope and plan to make sure it's shovel ready. Have spoken to the Director of Works and not sure if it's been started. Looking at a climate controlled room – we had a No 5 building upstairs which is the last shed that had been built. With old material to be maintained, there is a need to minimize variation in moisture, heat and dust. Changes and upgrades have been made. Note that the cleaners.

Gary Doak (Winton Dates): There has been significant growth in agri tourism. Winton Dates now being sold in Mt Isa, Townsville and Atherton. Mt Isa has been in contact regarding the possibility of a food trail for people looking at a different experience and another element of interest. Another layer.

General discussion

Welcome to Winton to pack. Nothing provided to new people. We aren't capitalizing on them. A welcome pack to welcome then to our community – this is what we have to offer and what are they interested in. New residents. In other places they had "greeters" and just pull together a bag of goodies with all of the information including

information about committees. Give them to employers to give to new staff. Shortens the time for them to settle in.

Discussion regarding the underutilization of the Waltzing Matilda Centre – nothing much while people are waiting to be attended to – more information about other opportunities – bird watching, theatre – posters, signs, etc. Most people come to the Waltzing Matilda Centre.

Strategy: New events and promotions that can be run in the shoulder seasons, for example, 10% discount across the town.

Winton Shire Council Newsletter – great initiative – all about Council. Never intended to recreate the Winton Herald. Digital, but too expensive to print. Some are printed out for 60s and better, etc. Can go to the library and copy it.

Recommendation:

1. Monthly / Council calendar – any events that are known are included and much more ahead of time.
2. Correspondence that comes through to the Council come to this committee.
3. An event check list
Smaller committees could benefit from an event check list; for example, how to work with Council, how to close a road, how to get a liquor licence to run events, etc.
4. Notification of events well in advance – rallies, etc. That is, a centralised database on large groups coming through.
5. A list of things that large groups can do in Winton. As well as local things like opening the art gallery, expressions of Interest for catering, etc.
6. Winton Welcome Pack

4. 150 year celebration in 2025

Will be huge for the town and the reason the Events Coordinator is being employed.

5. Guest – Denise Brown, CEO Outback Queensland Tourism Association

Moved to next meeting

14.5 MINUTES OF THE RURAL LANDS AND AGRICULTURE ADVISORY COMMITTEE MEETING HELD ON 1 NOVEMBER 2023**File Number:** 165793**Author:** Kristi Minehan, Governance Coordinator**Authoriser:** Dirk Dowling, Chief Executive Officer**Attachments:** 1. Minutes of the Rural Lands and Agriculture Advisory Committee Meeting held on 1 November 2023**Meeting Date:** 16 November 2023**Corporate and Operational Plan Consideration**

Stream	Sub Stream	Organisational Responsibility	Strategy/Planning Area
5 - Making It Happen	Governance	Chief Executive Officer	Advisory Committee meeting

Budget Reference: Not applicable**RECOMMENDATION**

1. That the Minutes of the Rural Lands and Agriculture Advisory Committee Meeting held on 1 November 2023 be received and the recommendations therein be adopted.

RISK MANAGEMENT

The risk associated with adoption of the Audit Advisory Committee Meeting minutes has been assessed as Insignificant 1 (Consequence) and Unlikely 1 (Likelihood) giving an overall assessment of **Low L – 8**.

Rural Lands Advisory Committee Meeting held in the Winton Shire Council Boardroom on Wednesday, 1 November 2023 at 9:00am

1 COMMENCEMENT OF MEETING

Cr White welcomed all to the meeting and thanked them for their presence.

2 PRESENT

Philippa Whitehead (Community member), Sara Elliott (Community member), Peter White, John Paine.

IN ATTENDANCE:

Guests: In person: Rachael Webster(RAPAD CWRDRP), Doug Allpass (DCQ).

On line: Boyang Shi and Kunjithapathan Dhileepan,

Cr Cathy White (Chair), Cr Gavin Baskett (Mayor) Cr Anne Seymour, Cr Tina Elliott, Geoff Cox (WSC Rural Services Manager), Dirk Dowling (WSC Chief Executive Officer), Rober Naidoo (WSC Director or Works),

Online Kristi Minehan (WSC Governance Coordinator / Secretariat)

3 APOLOGIES

Dolly Grant, Bret Elliott, Dache Geiger (WSC Biosecurity Officer)

4 CONFLICT OF INTEREST

None declared

5 MEETING DETAILS

Meeting commenced at 9am and finished at 11.30pm

6 GENERAL BUSINESS

- **Business arising from previous meeting - 2 August 2023**

Discussion on water licenses and future activities in relation to checking agreements and updating them next year.

- **Advisory Committee structure – 2024 / planning**

Update on Advisory Committee – one of the largest groups. Four rural reps and one Wild Dog Working Group representative, two community members Saleyards and drought now included.

Next meeting February next year which will be a planning meeting. Reports now instead of formal minutes. Strategic committees, not operational, that is, no action lists for Council staff to do. This doesn't mean you can't make recommendations about operations.

Question regarding recommendations – do we find out if they aren't adopted and why?

Response: Yes – you will be advised whether or not the recommendations have been adopted.

- **Guest – Kunjithapatham Dhileepan and Boyang Shi DAF – Update on New Biocontrol Agent for Prickly acacia – gall thrips**

The two guests provided an update on their project. They have undertaken to provide their presentation for the committee.

Questions were asked in relation to whether the release of the bugs was passed by Biosecurity Queensland. Response: that it has to be approved by Federal Government and all Australian states – it took two years to gain approval.

Discussion about communication where the project is working within Winton Shire Council. Communication in future with CEO in relation to further project activities.

Discussion about the progress of the project within the Winton Shire. Too dry at the moment as new shoots required.

- **Guest – Rachel Webster – Central West Drought Resilience**

Working with Gerry Roberts. Getting ready and preparing for drought to reduce the impact. Went back over the reports in the last 10-12 years – summarised in 13 themes.

A draft of Action Plan has now been finalised (Rachael passed around copies). Please let her know if there are any gaps.

Priorities – what will help resilience and what are the actions. Strategies across three domains: Planning, Responding and Building future resilience.

Discussion around stock routes, land clearing, bank responses, government responses, water access, tax systems.

Question: Have you spoken to Dave Arnold at RAPAD?

Response: Yes, particularly around water. Waiting for their report to be released. The plan will be sent to CSIRO for review and should be signed off next year. The government has already committed money for follow up / a project officer.

Question: Has this taken into account government change?

Response: Not able to provide an answer.

Action:

Send feedback to Rachael – Kristi to share her email address.

Recommendation:

Send Rachael's report around to other Councillors for feedback.

- **Guest – Doug Allpass – Landcare Facilitator, Desert Channels Group – project updates**

NQ flood project finishes in June next year – as long as you are in the Diamantina catchment, contact him as funding is still available.

Projects:

Greening the outback – 6 projects on rehabilitation, 3 of which are in Winton Shire. Mitchell grass seed is available.

Misting trials with a new chemical method, in Kynuna doing misting on prickly acacia.

New springs project, north of Aramac, re-emerging springs due to bore pressure.

Feral pig control in the Channel country feral through the DSQ Foundation – provides ammunition and Fuel (av gas)

Mitchell grass seeding. Participated in erosion workshops.

Camel work around Stanford eating prickly acacia. Rangelands Conference included the camel work happening here.

Interested in talking to the veg people as they will travel up here. Will tell you the rules / controls. Areas that were clean now have regrowth – you can get it cleared before it takes a hold. Doug will notify Cr Cathy White when they are available.

- **Other business**

Skills program: Phillipa Whitehead and Cr Cathy White attended a federal government led program regarding the skills they should include in education to upskill people in our industry – 3 year trade.

Carbon farming: Discussion regarding carbon farming that was the topic at a recent conference. In the South West shutting the gate and walking away. In discussion with David Littleproud, there is now a limit to the amount of country – 1/3 of your property can be used for carbon farming. Discussion about country that is tied up and can't be used productively – for example, National Parks, Reserves, Stock routes. Contributing to the cost of land.

During the WQAC conference included wind farms and renewables targeting the triangle of Richmond, Hughenden, Winton which is good productive land.

Discussion about soil carbon and whether it would work here and that money is available and fire management aspects.

Discussion regarding whether meat may be able to be sold as it may require a carbon measurement. Can we be assisted in doing this measurement? Coles and Woolworths are asking for this information and looks like it may come in in 2024.

Freight subsidies: Discussion regarding road and rail subsidies. Need to be active in the freight rebate space.

Gravel pits: Discussion regarding procedure for removing gravel from rural properties for road works. Advice provided that people have come on to a property to remove gravel and the land holder has not been notified.

Response: Where this occurs, please notify the CEO so he can deal with it.

Native Title is now impacting some of the gravel pits. State Government has imposed restrictions and some Councils have had gravel stockpiles unable to be used.

Event / group facilities: Discussion regarding facilities available regarding events based on the recent car rally where there was breakfast for 550 people. It was a Council RDO and there was no one around to empty bins and refill toilet paper. etc.

Response: Please ensure you notify the CEO in writing about these items so it can be addressed. Reviewing structures and traditions and implementing cultural change over time.

Supporting events (in kind) does cost money and it needs to be improved. It is rate payer money that has to be approved by Council. Sometimes the in kind support provided exceeds the grant value. Future process is that grants are provided and all Council costs need to come out of that.

Solar / farms: Advised that some have heard that people can have land taken from the landholder for this purpose. Do we become more active and do that ourselves? Costs about \$1m. Given the flow of electricity in Winton Shire, it is more likely that providers will concentrate on other areas. Long term, solar farms will have an impact.

Road gazettal: Organised a road from main road to Hughenden Shire to be gazetted, however it stopped at the wrong grid to be maintained by Council. Four letters have already been sent to Council. It was touched up last year. Stopped at the wrong grid twice for the border of the Shire.

Response: Write to CEO and he will deal with it.

Report on baiting to go to Wild Dog meeting: For your information.

Water: One at Turkey's nest has dried up. Water management. Drover impacts. Common – Winton closed to more users due to fodder. Unable to increase without rain. People aren't allowed to put more animals on the common.

Fire bans: Grader employed trying to block / fire break.

Stock routes: Has anyone considered selling the stock route to land owners?

Response: State Government mandated – a requirement that Council has to maintain them. Legislation and funding restrictions – primary Vs secondary mapped.

All RAPAD shires provided feedback that they don't get enough funding. \$400k of rate payer money this year (for Winton Shire). A number of choices were put forward, one of which was land holders taking the land back with a permit to occupy from Council.

Recommendation –

Find someone to facilitate a carbon workshop to assist land holders to progress.

15 CORRESPONDENCE**15.1 CORRESPONDENCE****File Number: 165510**

- Attachments:**
1. Community Recovery General Letter and information's Pack 10 10 2023.pdf
 2. Department of Agriculture and Fisheries - 18 10 23.pdf
 3. Department of Regional Development Manufacturing and Water - 27 10 23.pdf
 4. Department of State Development Infrastructure LGP - 12 10 23.pdf
 5. Department of Transport and Main Roads - 16 10 2023.pdf
 6. Department of Transport and Main Roads - 17 10 23.pdf
 7. Department of Treaty Aboriginal and Torres Strait Islanders Partnerships -18 10 23.pdf
 8. DOC23_1687664 - Letter - QPS to Winton Shire Council.pdf
 9. Economics and Governance Committee 12 10 23.pdf
 10. Email- Regional University Study Hub program 30 10 2023.pdf
 11. Letter - 2024 Revaluation of the Winton Shire Council 19 10 23.pdf
 12. Outback RRTG 23-24 TIDS_Sep 23.pdf
 13. Price Waterhouse Coopers Australia - 19 10 2023.pdf
 14. Telstra Corporation Limited and Telstra Limited - 23.10.pdf
 15. Telstra Operations - Payphone Battery Backup -24 10 2023.pdf
 16. RAPAD-Communique-third-quarter-2023.pdf
 17. Premier of QLD Minster letter 27 09 23.pdf
 18. Container Exchange Letter.pdf
 19. Aerodrome Certificate 6 11 2023.pdf
 20. Department of Education 3 11 2023.pdf
 21. Department of Education 6 11 2023.pdf
 22. GBA - Letter 27 10 2023.pdf
 23. Ageing in the Outback 7 10 2023.pdf
 24. Department of Transport and Main Roads - 31 10 2023.pdf
 25. Department of Treaty Aboriginal and Torres Strait Islanders Partnerships -27 09 23.pdf
 26. Letter Lease Agreement Winton Shire Council - Expansion with Map 8 11 2023.pdf

Meeting Date: 16 November 2023**RECOMMENDATION**

That the Correspondence be received

REPORT

Please see attached.



Minister for Treaty
Minister for Aboriginal and Torres Strait Islander Partnerships
Minister for Communities and Minister for the Arts

Already done?

Our reference: MN10883-2023

10 OCT 2023

1 William Street
Brisbane Queensland
GPO Box 806 Brisbane
Queensland 4001 Australia
T: +617 3719 7150
E: treatyandcommunities@ministerial.qld.gov.au

Cr Gavin Baskett
Winton Shire Council
gavin.baskett@winton.qld.gov.au

Dear Cr Baskett

Gavin,

With the storm and cyclone season upon us, it is important that we are prepared and understand how we can support our communities following a disaster.

To assist in preparing your local communities, please find attached the annual Community Recovery General Information Pack. This pack outlines the human and social recovery supports available to people affected by a disaster including useful contacts, general advice, personal hardship assistance grants, housing assistance and support services.

The Department of Treaty, Aboriginal and Torres Strait Islander Partnerships, Communities and the Arts is ready to support individuals, families, and communities in their journey to recovery.

In the event of a disaster, a detailed information pack specific to your community will be provided quickly to all relevant councils. The pack will include details about any available personal hardship assistance grants and the location of community recovery hubs.

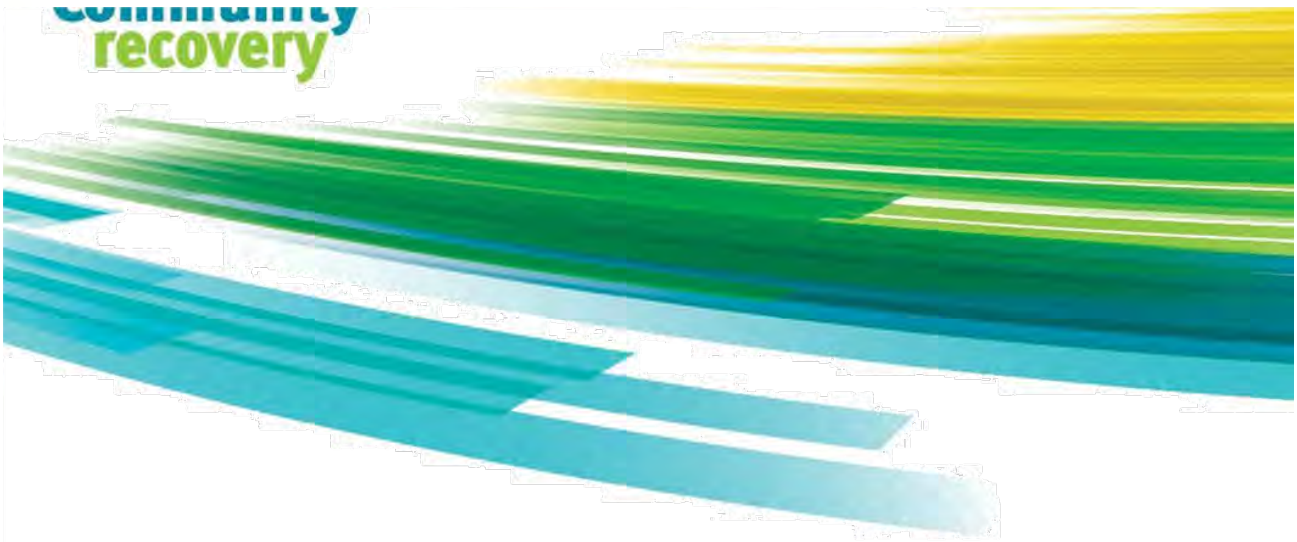
If you would like further information about any of these resources, please contact Ms Diana Young, Director, Community Recovery, Department of Treaty, Aboriginal and Torres Strait Islander Partnerships, Communities and the Arts on telephone (07) 3086 3503 or by email at diana.young@chde.qld.gov.au.

Again, thank you for working with us to support Queensland communities to be disaster-ready and resilient.

Yours sincerely

Leeanne Enoch MP
Minister for Treaty
Minister for Aboriginal and Torres Strait Islander Partnerships
Minister for Communities and Minister for the Arts

Encl. (1) Community Recovery General Information Pack



Financial assistance and support services

Community Recovery General Information Pack

Updated August 2023

COMMUNITY RECOVERY
GENERAL INFORMATION PACK



Queensland
Government

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Key messages

Dealing with a disaster

- The Queensland Government is well equipped to deal with disasters as extensive preparation occurs throughout the year. People who are well prepared for disasters are more resilient when a disaster occurs and during the recovery period.
- Visit www.getready.qld.gov.au for information on how to prepare for a disaster.

Recovery services

- The Department of Treaty, Aboriginal and Torres Strait Islander Partnerships, Communities, and the Arts (the department) coordinates Community Recovery services to assist disaster-affected people, including emotional support, material aid, financial assistance and referral for housing support.
- Community Recovery staff, made up of a volunteer workforce from all government departments, will be on the ground to assess and respond to the needs of the affected community as soon as it is safe.
- Following a disaster, people will be able to choose how they access assistance to recover, including:
 - **Online** — the Community Recovery online portal (www.communityrecovery.qld.gov.au) allows people to apply for financial assistance and support services from personal devices at their convenience (e.g. computer, smartphone, tablet). Note: the portal will only go live following a disaster when the Queensland Government activates financial assistance.
 - **Over the phone** — the Community Recovery Hotline (Ph: 1800 173 349) will also provide support in the completion of applications for financial assistance and support services over the phone.
 - **In person** — people can access Community Recovery services by visiting a local Recovery Hub or requesting an outreach visit to their home.
Note: Community Recovery Hub will be widely advertised following a disaster.
- Further information on Community Recovery services can be found online at www.qld.gov.au/disasterhelp
- Non-government organisations (NGOs) can provide emotional well-being and support services, such as counselling and charitable donations of goods and services. NGOs will refer those experiencing severe psychological issues to Queensland Health mental health practitioners.

Financial assistance

- If the Commonwealth/State Government activate financial assistance following a disaster, people experiencing hardship as a result of the disaster may be eligible for:
 - **Emergency Hardship Assistance***: \$180 per person (up to \$900 for a family of five or more) for people who are unable to meet their immediate essential needs for temporary accommodation, food, essential clothing and medication.
 - **Essential Services Hardship Assistance***: \$150 per person (up to \$750 for a family of five or more) to people who are directly impacted by the loss of one or more essential service (e.g. electricity, gas, water or sewerage) for more than five days.
 - **Essential Household Contents***: of up to \$1,765 for individuals (up to \$5300 for a family) to eligible people who do not have the relevant insurance and have had damage to their homes and belongings as a result of the disaster and who meet the income threshold.
 - **Structural Assistance***: of up to \$50,000 to support eligible low-income homeowner/occupiers who are uninsured, or unable to claim insurance, and who meet the income threshold. The SAG is a contribution towards repairs to their home to make it secure and safe. A home may include a caravan or vessel that is an applicant's primary place of residence.

- Essential Services Safety and Reconnection Scheme**: up to four essential service reconnections (e.g., electricity, gas, water or sewerage) at maximum \$200 each and repair to damaged service items to a maximum total of \$4200.

*Eligibility Criteria applies, refer to pages 11-15 for further details.

Community recovery service overview

Local governments are primarily responsible for managing the disaster response and recovery efforts in their local government area, through a multi-agency Local Disaster Management Group (LDMG).

Local governments are responsible for:

- Ensuring they have disaster response capability.
- Approving the local disaster management plan, which is prepared by the LDMG.
- Ensuring information about a disaster in their area is promptly given to the district disaster coordinator.

The Queensland Government provides local governments and LDMGs with appropriate resources and support to help them carry out disaster response and recovery operations.

Under the Queensland State Disaster Management Plan, the department is the functional lead agency for human and social recovery (more commonly known as Community Recovery). The department works with the local governments and a range of recovery organisations to provide advice, support and/or additional resources to support the emotional, social and physical wellbeing of people affected by a disaster that assist in building resilience in the community.

To do this, we work across our department and other government agencies and NGOs to identify vulnerable individuals and families and assist them directly following a disaster.

Queensland Health will re-establish business-as-usual health and medical services to the community as soon as possible, particularly for vulnerable groups such as dialysis patients, as well as public health responses and messaging. Queensland Health will also establish mental health support services for community members referred via Community Recovery processes.

The Queensland Government also administers the State Disaster Relief Arrangements (SDRA) and works with the Commonwealth Government to activate the Disaster Recovery Funding Arrangements (DRFA), formerly known as Natural Disaster Relief and Recovery Arrangements (NDRRA) in affected areas as required.

Under these arrangements, personal hardship assistance can be made available through the department for people who have been impacted by a disaster event and are unable to meet their immediate needs following that event.

Disasters disrupt all aspects of personal and community life. Affected people may require a range of support including information, assistance to meet their basic needs for immediate food and shelter, or simply to share their experience and how the disaster has affected them.

In the medium to longer-term, recovery is about supporting people to cope with changes that may have occurred to their routines, relationships or their living and working circumstances, to reconnect with their personal and community networks as well as supporting them to be better prepared for a disaster in the future.

Availability of community recovery services

Disaster declaration

The Premier or Minister for Police and Corrective Services and Minister for Fire and Emergency Services can declare a disaster situation for the State, or part of the State, if satisfied:

- a disaster has happened, is happening or is likely to happen, in the state and
- it is necessary, or reasonably likely to be necessary, for a district disaster coordinator or a declared disaster officer to exercise declared disaster powers to prevent or minimise any of the following:
 - loss of human life
 - illness or injury to humans
 - property loss or damage
 - damage to the environment.

With the approval of the Minister for Police and Corrective Services and Minister for Fire and Emergency Services, a District Disaster Coordinator may also declare a disaster situation for the district, or a part of it, if satisfied of the above criteria.

However, a declaration under the Queensland Disaster Management Act is not required to activate DRFA or Community Recovery services. For example, the department supported community recovery efforts following the 2015 Ravenshoe Café explosion.

Activation under the Queensland Disaster Management Arrangements

As per **Figure 1** Activation Process - once local and district capacity to respond to request for personal hardship assistance has been exhausted, state capacity may be requested.

The local government authority has primary responsibility but can seek to activate the state's support and resources, by requesting assistance through the District Disaster Coordinator to the State Disaster Coordination Centre and to the department itself.

A disaster declaration is not required to activate Community Recovery Services, the Personal Hardship Assistance Scheme, Essential Services Safety and Reconnection Scheme, or DRFA.

Activation of Personal Hardship Assistance

An area is considered activated for financial assistance when either the State Disaster Relief Assistance or the DRFA, formerly NDRRA, has been activated. Evidence of personal hardship and an assessment that these needs are not met by the existing community welfare sector is needed to activate these measures.

Evidence may include:

- Requests for assistance beyond the capacity of the local community groups and services
- Significant damage has occurred to community members' dwellings
- Low socio-economic community
- The impact of consecutive disasters on local resilience
- Limited access to or uptake of insurance within the community.

Figure 1. Activation process

DRFA relief measures administered by the department

Short to medium-term measures

- The Personal Hardship Assistance Scheme is designed to alleviate personal (individual and family) hardship that has arisen as a result of the disaster. This includes the following grants:
 - Emergency Hardship Assistance
 - Essential Services Hardship Assistance
 - Essential Household Contents
 - Structural Assistance
- The Essential Services Safety and Reconnection Scheme is a contribution to assist uninsured homeowners to inspect and repair damaged essential services such as electricity, gas, water and sewerage.
- Disaster Assistance Loans for not-for-profit Organisations is a concessional loan for non-profit organisations to repair or replace damaged plant and equipment or repair essential premises.
- The Essential Working Capital Loans Scheme is for non-profit organisations that have suffered a significant loss of income and provide the essential working capital to continue operations.

Exceptional disaster assistance

- NOTE: The Queensland Premier and Prime Minister of Australia must agree to exceptional circumstances assistance measures.
- The Community Recovery Fund is aimed at community recovery, community development and community capacity building for the future.
- The Recovery Grant may be available for clean-up and recovery for not-for-profit Organisations. Grants can be used for clean-up and reinstatement but not for providing compensation for losses (i.e. loss of income/trade).

Accessing our services during an activation

Community Recovery online portal

The Community Recovery portal provides members of the public with information they may also find at a Community Recovery Hub and provides the option of applying online for financial assistance and support services using their own internet-enabled devices (e.g. computer, smartphone, tablet). The Community Recovery portal can also determine an applicant's eligibility, verify their identity and transfer funds directly to their nominated bank account. The Community Recovery portal will be turned on and only visible to impacted members of the public following a disaster where the Queensland Government activates personal hardship assistance. The web address for the portal is: www.communityrecovery.qld.gov.au.

Community Recovery Hotline (1800 173 349)

People can call the Community Recovery Hotline, be assessed for financial assistance and request support services over the phone.

Community Recovery Hubs

A Community Recovery Hub is a physical location where the community can access recovery information and services from the government (e.g., financial assistance) and NGOs (e.g., emotional wellbeing and support services). COVID-19 safe practices, as advised by Queensland Health, will be applied.

Community Recovery officers coordinate the sourcing of recovery hub locations across Queensland in consultation with the local councils, Neighbourhood Centres and District Human Social Recovery Group members.

Outreach visits

Outreach visits involve Community Recovery workers and NGO partners visiting impacted community members where they live to provide the required services (including financial assistance, emotional wellbeing, referrals to housing assistance and support services) or to undertake assessment for grant applications. COVID-19 safe practices, as advised by Queensland Health, will be applied.

Interpreter services

The department provides interpreter services to assist people to access Community Recovery services who do not have English as their first language or are hearing-impaired.

There are also translated fact sheets about natural disasters and financial assistance grants available on our website in a number of languages at:

<https://www.qld.gov.au/community/disasters-emergencies/disasters/resources-translations/disaster-information-language>

Media, social media, public places and the web

We will regularly broadcast updates about our services and how to access them to:

- Facebook, using our handle @RecoveryQld
- local ABC radio stations
- notice boards at local gathering places (e.g., shops)
- our website www.qld.gov.au/disasterhelp
- the disaster alerts website www.qld.gov.au/alerts
- the COVID-19 website www.covid19.qld.gov.au

State Emergency Services (SES) Assistance (132 500)

The SES 132 500 (mobile app, webpage, phone line) is available 24 hours a day, seven days a week, for members of the public to submit requests for assistance from State Emergency Service volunteers. SES can assist with non-life-threatening flood and storm emergency assistance during severe weather events.

There can be significant demand for SES assistance during a severe weather event, leading to long wait times. Requests for assistance are prioritised based on the information provided.

Emergency Alert

Emergency Alert is the national telephone-based emergency warning system that sends disaster warning messages, from the State Disaster Coordination Centre to landlines based on the location, to mobile phones based on an individual's billing address, and to mobile account holders based on the device's location. If you receive an Emergency Alert and want more information, follow the instructions in the message. You do not need to register for this service.

Housing support and services

Emergency housing assistance

The Department of Housing (DoH) can provide emergency housing assistance and other housing support services to people if their home is damaged from a disaster, and they are unable to live in the property.

DoH provides Emergency Housing Assistance Response (EHAR), including identifying short-term accommodation to support vulnerable people in need.

People can access housing assistance online www.qld.gov.au/housing, over the phone 13 QGOV (13 74 68) or at their nearest Housing Service Centre.

The department also works closely with:

- Impacted councils to ensure options are available to support those who cannot return home after a disaster.
- Retirement villages, residential services and manufactured home parks, community housing providers and specialist homelessness services to check on the welfare of their residents and condition of their property.

Housing disaster response phases

Phase 1 – Immediate disaster response

- Support social housing tenants before and during a disaster
- Activate response in accordance with Disaster Management Plan and Temporary Emergency Accommodation Plan
- Respond to immediate needs of impacted residents on the ground
- Open EHAR response
- Commence assessments of impact on individuals and property.

Phase 2 – Emergency housing response

- Respond to housing need presented through face-to-face, phone and online channels
- Build a holistic picture of housing demand

- Tailor short, medium, and longer-term options and actions under the Housing Response Plan
- Case manage affected individuals in collaboration with non-government service providers.

Phase 3 – Temporary housing recovery

- Informed by data and demand, enact proactive servicing model in partnership with government and local community resources
- Formulate housing transition arrangements
- Undertake joint housing and support needs assessments.

Phase 4 – Housing stabilisation

- Determine longer-term housing solutions through case management and pathway planning
- Resolution of individual cases, social housing repairs and systemic local housing issues.

Phase 5 – Housing response plan review

- Monitor and report
- Review, evaluate and improve

Additional Support

Disability Inclusive Disaster Risk Reduction (DIDRR)

Since 2019, Community Recovery has partnered with the Centre for Disability Research and Policy at the University of Sydney, Queenslanders with Disability Network, and the Community Services Industry Alliance to develop resources and support to enable Disability Inclusive Disaster Risk Reduction (DIDRR) in Queensland communities.

The DIDRR Framework, Toolkit, Person-Centred Emergency Preparedness (P-CEP) workbook and Person-Centred Emergency Planning (P-CEP) Capability Wheel Flyers were developed through a collaborative co-design process involving community stakeholders from the disability, community, and emergency services sectors.

Additional resources include a four-part Video Series which showcases disability-inclusive emergency planning in action and a nine-part case study series illustrating the leadership, capability, and responsibilities of different stakeholders in turning DIDRR principles into action.

More information is available by visiting <https://www.housing.qld.gov.au/about/initiatives/disability-inclusive-disaster-risk-reduction>.

Homelessness Inclusive Disaster Risk Reduction (HIDRR)

The Homelessness Inclusive Disaster Risk Reduction project is the third phase in a series of research partnership projects that aim to develop inclusive disaster risk reduction for Queensland Communities.

Community Recovery has again partnered with The University of Sydney, Queenslanders with Disability Network, and the Community Services Industry Alliance to use a co-design approach to develop tools and resources to assist people that are homeless, the organisations that support them and the emergency services sector to help plan and prepare for disaster.

Resources developed include a P-CEP Homelessness Outreach Guide and suite of educational resources for use by Emergency Services and other service providers to assist people with disability and people experiencing homelessness to be aware, capable and prepared before disasters strike.

Further information is available by visiting <https://www.housing.qld.gov.au/about/initiatives/homelessness-inclusive-disaster-risk-reduction>.

Financial assistance

The following grants are only available to members of the public when financial assistance has been activated by the Commonwealth/State Government following a disaster.

Emergency Hardship Assistance

Purpose	The Emergency Hardship Assistance Grant is available as a contribution to support people directly impacted by a disaster and are unable to meet their immediate essential needs for food, clothing, medical supplies or temporary accommodation.
Amount	\$180 per person, or up to \$900 for a family of five or more.
Eligibility criteria	Emergency Hardship Assistance is not income or asset tested. To be eligible, applicants must meet all of the following criteria: - live or are stranded in the targeted activation zone, - have suffered hardship as a result of the event - are unable to meet your immediate essential needs for food, clothing, medical supplies or temporary accommodation. Note: assistance is only available for seven days following activation of this grant. The timeframe of this grant can be extended (maximum availability period of 28 days) where necessary and appropriate by the delegated Minister. The following circumstances are NOT grounds for receiving Emergency Hardship Assistance: - business loss or damage including compensation for loss of income - farm or property damage (excluding principal place of residence) - loss of tools of trade - essential services outage (if less than six days) - isolation within property.
Payment	Electronic Funds Transfer or Recovery Debit Card.
Access	Online via the Community Recovery Portal (www.communityrecovery.qld.gov.au), over the phone on the Community Recovery Hotline (1800 173 349), or in person at a Community Recovery Hub or outreach visit.

Essential Services Hardship Assistance

Purpose	This grant is available as a contribution to support people directly impacted by the loss of one or more essential service (e.g. electricity, gas, water or sewerage) for more than five days.
Amount	\$150 per person or up to \$750 for a family of five or more.
Eligibility criteria	The Essential Services Hardship Assistance grant is not income or asset tested. To be eligible, applicants must be: - impacted by the loss of one or more essential services to their principal place of residence for more than five days, and - live in the in the disaster impact area and loss of power is confirmed by the energy provider - be suffering hardship Note: assistance is only available for seven days following activation of this grant. This payment is available for the loss of: - electricity, including other forms of power supply (including generators where property is powered by generators or other power supply such as turbine power or solar power) and this is the only source of power to the property - gas, only when the property is gas only. If there is electricity to the property, then the loss of gas alone does not qualify for assistance - water, only when alternative water is not being supplied - sewerage, only when residents are unable to stay in their homes due to health and safety issues.
Payment	Electronic Funds Transfer or Recovery Debit Card.
Access	Online via the Community Recovery Portal (www.communityrecovery.qld.gov.au), over the phone on the Community Recovery Hotline (1800 173 349), or in person at a Community Recovery Hub or outreach visit.

Essential Household Contents Grant

Purpose	If people are uninsured or unable to claim insurance, they may be eligible for financial assistance to provide a contribution towards replacing or repairing essential household contents, such as beds, linen and whitegoods, that have been lost or damaged in a disaster. This grant is income tested.
Amount	Up to \$1,765 for single adults, and up to \$5,300 for couples/families.
Eligibility criteria	To be eligible, applicants must meet all of the following criteria: - live in a targeted activation zone where this grant is activated, and - be uninsured or unable to claim insurance to replace or repair their household contents (contents must be owned by the applicant), and - weekly income must be less than: - individual: \$988 (\$51,389 per year) - couple: \$1,367 (\$71,061 per year) - sole parent, one child: \$1,368 (\$71,110 per year) - couple, one child: \$1,694 (\$88,111 per year). For each additional child add a further \$327 per week; for each dependent adult add \$378 per week.
Payment	Electronic Funds Transfer or Cheque.
Access	Online via the Community Recovery Portal (www.communityrecovery.qld.gov.au), over the phone on the Community Recovery Hotline (1800 173 349), or in person at a Community Recovery Hub or outreach visit. *Please note: an outreach visit will be required to confirm eligibility before this grant is paid.

Structural Assistance Grant

Purpose	If people are uninsured, or unable to claim insurance, they may be eligible for a one-off payment as a contribution towards repairs to their home to make it secure and safe. This grant is income tested.
Amount	Up to \$50,000 per eligible household
Eligibility criteria	To be eligible, applicants must meet all of the following criteria: - live in a targeted activation zone - own or be the mortgagee of the home, caravan or boat, and - have been living in the home, caravan or boat at the time of the disaster (it was their primary place of residence), and - be uninsured or unable to claim insurance for the structural repairs, and - weekly income must be less than: - individual: \$988 (\$51,389 per year) - couple: \$1,367 (\$71,061 per year) - sole parent, one child: \$1,368 (\$71,110 per year) - couple, one child: \$1,694 (\$88,111 per year). For each additional child add a further \$327 per week; for each dependent adult add \$378 per week. The income of any other adult/s in the household is not included. Where a property is jointly owned by two or more unrelated people, the income test is applied to all owners.
Payment	Electronic Funds Transfer or Cheque.
Access	Online via the Community Recovery Portal (www.communityrecovery.qld.gov.au), over the phone on the Community Recovery Hotline (1800 173 349), or in person at a Community Recovery Hub or outreach visit. *Please note: an outreach visit will be required to confirm eligibility before this grant is paid.

Essential Services Safety and Reconnection Scheme

Purpose	If people are uninsured, or unable to claim insurance, they may be eligible for a grant to help reconnect essential services that were damaged by a disaster. This grant is income tested.
Amount	There are two parts to the grant: 1. Inspection: up to \$200 towards a safety inspection for each essential service needing reconnection (electricity, gas, water and sewerage or septic system) 2. Repair: up to \$4,200 towards repair work to enable essential services to be reconnected (for example, electrical rewiring).
Eligibility criteria	To be eligible, applicants must meet all of the following criteria: • live in a targeted activation zone, and • be the owner or mortgagee of the home, caravan or boat • be uninsured or unable to claim insurance to replace or repair your essential service/s, and • weekly income must be less than: • individual: \$988 (\$51,389 per year) • couple: \$1,367 (\$71,061 per year) • sole parent, one child: \$1,368 (\$71,110 per year) • couple, one child: \$1,694 (\$88,111 per year). For each additional child add a further \$327 per week; for each dependent adult add \$378 per week.
Payment	Electronic Funds Transfer or Cheque.
Access	Online via the Community Recovery Portal (www.communityrecovery.qld.gov.au), over the phone on the Community Recovery Hotline (1800 173 349), or in person at a Community Recovery Hub or outreach visit. *Please note an outreach visit will be required to confirm eligibility before this grant is paid.

Queensland Rural and Industry Development Authority – Disaster Assistance Loan

The following Category B DRFA disaster assistance loan may be available to eligible applications once activated by the State and Commonwealth Government.

Purpose	This assistance measure under the Disaster Recovery Funding Arrangements helps primary producers and small business owners pay for costs arising out of direct damage caused by an eligible disaster. The assistance provided under the scheme is a concessional loan for re-establishing the normal operations of a primary production enterprise including: repair or replace damaged plant and equipment; repair or replace buildings; purchase livestock to replace livestock lost in the disaster event; meet requirements for carrying on production including: re-planting, restoring or re-establishing areas affected by the eligible disaster; sustenance, essential property operations or paying rent or rates. For small business loan funds are provided to re-establish normal operations, this includes repairing or replacing damaged plant and equipment, repairing, or replacing buildings, supplying stock for up to one month to replace lost stock and maintain liquidity of the business, meet carry-on requirements including sustenance or paying rent or rates.
Amount	Loans* of up to \$250,000
Eligibility criteria	To be eligible for assistance under the scheme, the Queensland Rural and Industry Development Authority (QRIDA) must be satisfied that: - the applicant is a primary producer or a small business (employing less than 20 full-time equivalent employees) - the property where the enterprise is carried on has been damaged as a direct result of the disaster; and the property (or small business) is in the defined disaster area - the applicant has taken reasonable precautions to avoid or minimise loss or damage from an <i>eligible disaster</i>, for example adequate insurance - the applicant is responsible for the cost of essential repairs or replacement of the damaged assets and as a result has had liquidity severely affected - the applicant is unable to repair or replace the damaged assets or return to viable operations from their own resources - the applicant has used all liquid assets and all normal credit sources up to normal credit limits** - the applicant demonstrates reasonable prospects of re-establishing on a viable basis with the assistance given - the applicant has not taken excessive risks in carrying on the enterprise (or small business). Please review the scheme guidelines published after assistance is activated for the full range of eligible activities claimable.

Community Recovery

Access

Online via the QRIDA website www.qrida.qld.gov.au, over the phone free call 1800 623 946, or in person at a Community Recovery Hub or by appointment with a Regional Area Manager

*Please note terms: up to 10 years, with a maximum of 2 years interest only. A loan under this scheme must be secured to the satisfaction of QRIDA. This must include: (a) a mortgage of land and other assets satisfactory to QRIDA; and (b) any other security QRIDA considers necessary including for example, a Specific Security Agreement over plant and machinery, or a General Securities Agreement. ** this criterion will be assessed in relation to the expected cost of recovery and projected cash flow shortfalls.

Queensland Rural and Industry Development Authority – Disaster Assistance Loan – Not for profit organisation

The following Category B DRFA disaster assistance loan may be available to eligible applications once activated by the State and Commonwealth Government.

Purpose	This assistance measure under the Disaster Recovery Funding Arrangements is to support communities recover after an eligible disaster. Concessional loans are provided to assist not-for-profit organisations whose assets have been significantly damaged as a direct result of an eligible disaster.
Amount	Loans of up to \$100,000
Eligibility criteria	To be eligible for assistance under the scheme, applicants must: • be a non-profit organisation • have suffered direct damage to essential premises, plant, equipment or stock as a result of an eligible disaster • the not-for-profit organization was carried on and located in the defined disaster area • be unable to repair or replace assets directly damaged as a result of an eligible disaster, or return to normal operations from their own resources • have used all liquid assets and normal credit sources up to normal credit limits • have taken reasonable precautions to avoid or minimise loss or damage from an eligible disaster, for example adequate insurance • be responsible for the cost of repairing or replacing the damaged assets • demonstrate an ability to repay the loan • have not taken excessive risks in carrying on the not-for-profit organisation. Please review the scheme guidelines published after assistance is activated for the full range of eligible activities claimable.
Access	Online via the QRIDA website www.qrida.qld.gov.au, over the phone free call 1800 623 946, or in person at a Community Recovery Hub or by appointment with a Regional Area Manager *Please note terms: up to 10 years, with a maximum of 2 years interest only. A loan under this scheme must be secured to the satisfaction of QRIDA. This must include a mortgage of land and other assets satisfactory to QRIDA.

Queensland Rural and Industry Development Authority – Disaster Assistance Loan, Essential Working Capital

The following Category B DRFA disaster assistance loan may be available to eligible applications once activated by the State and Commonwealth Government.

Purpose	This assistance measure under the Disaster Recovery Funding Arrangements helps primary producers, small business and not-for-profit organisations that have suffered a significant loss of income and have been directly damaged as a result of an <i>eligible disaster</i>. This assistance is not intended to compensate for loss of income or provide assistance relating to direct damage suffered as a result of an <i>eligible disaster</i>. The assistance provided under this scheme is a concessional loan to be used as essential working capital. Essential working capital is money that is necessary to continue the normal operation of the primary production enterprise, small business or not for profit organisations for up to one year. Examples of uses of essential working capital include: paying salaries or wages, paying creditors, paying rent or rates, buying goods, including, for example, fuel, essential to carry on the enterprise, for primary producers buying fodder or water for livestock or produce or transporting livestock or produce if a primary production enterprise.
Amount	Loans* of up to \$100,000
Eligibility criteria	To be eligible for assistance under this scheme, QRIDA must be satisfied that: - the applicant is a primary producer, small business or not for profit organisation - before the eligible disaster, the applicant carried on a primary production business, small business enterprise or not-for-profit organisation activity in the defined disaster area - the applicant has suffered a significant loss of income as a result of the eligible disaster - the applicant is continuing the enterprise in the defined disaster area - there are reasonable prospects for the long-term viability of the enterprise if the assistance is provided - the applicant has used all liquid assets and normal credit sources up to normal credit limits - the applicant has no reasonable prospects of obtaining finance on ordinary commercial terms to carry on the enterprise - the applicant has not received another concessional loan for loss or damage that was related to the eligible disaster. Please review the scheme guidelines published after assistance is activated for the full range of eligible activities claimable.
Access	Online via the QRIDA website www.qrida.qld.gov.au, over the phone free call 1800 623 946, or in person at a Community Recovery Hub or by appointment with a Regional Area Manager *Please note terms: up to 10 years, with a maximum of 2 years interest only. A loan under this scheme must be secured to the satisfaction of QRIDA. This must include: (a) a mortgage of land and other assets satisfactory to QRIDA; and (b) any other security QRIDA considers necessary including for example, a Specific Security Agreement over plant and machinery, or a General Securities Agreement.

Queensland Rural and Industry Development Authority – SDARG – Special Disaster Assistance Recovery Grant (Category C)

The following grant is only available when financial assistance has been activated by the Commonwealth/State Government following a disaster.

Purpose	This assistance measure, made under agreements between the Commonwealth and State Governments is designed to assist primary producers, small business and not-for-profit organisations pay for costs of clean-up and reinstatement of eligible entities that have suffered direct damage caused by an eligible disaster. Assistance is not intended to compensate for loss of income suffered as a result of the eligible disaster. The assistance provided under the scheme is a grant for the immediate re-instatement of the normal operations of a primary production enterprise, small business or not-for-profit organisation including: • repair or replace damaged plant and equipment and buildings • purchasing, hiring or leasing equipment or materials to clean premises, property or equipment • employing (including engagement under a contract for services) a person to clean premises • removing and disposing of debris, damaged goods and material
Amount	For a standard grant the maximum total amount of assistance available is up to \$10,000. For an exceptional circumstances grant, the maximum total amount of assistance available is up to \$25,000 but depending on the event activation can reach up to \$50,000 for small businesses and not-for-profit organisations, and up to \$75,000 for primary producers.
Eligibility criteria	To be eligible for assistance under this scheme, QRIDA must be satisfied that: • the applicant is a primary producer, small business or not for profit organisation • before the eligible disaster, the applicant carried on a primary production, small business enterprise or not-for-profit organisations in the defined disaster area • the applicant is primarily responsible for meeting the costs claimed in the application • the applicant is continuing or intending to re-establish the enterprise in the defined disaster area. Please review the scheme guidelines published after assistance is activated for the full range of eligible activities claimable.
Access	Online via the QRIDA website www.qrida.qld.gov.au, over the phone free call 1800 623 946, or in person at a Community Recovery Hub. *Please note terms: grants are non-repayable but may be treated as income by the ATO, applicants should make their own enquiries regarding this. The grants are GST exclusive. For information on the defined disaster area/s, please refer to the activation notice on QRIDA's website.

Sport and Recreation Disaster Recovery Program

The following grants are only available when financial assistance has been activated by the Commonwealth/State Government following a disaster.

Purpose	The Sport and Recreation Disaster Recovery Program (program) supports not-for-profit sport and active recreation organisations with funding to re-establish their facilities after extreme natural events, specifically floods, cyclones and severe storm events. Assistance will be available where Personal Hardship Assistance (Category A) or Restoration of Essential Public Assets (Category B) are listed.
Amount	Funding of up to \$5000 may be available for eligible sport and recreation organisations located in areas activated under the DRFA Category A or B.
Eligibility criteria	To be eligible, the organisation must: • be registered with an ABN; and • operate as a not-for-profit sport or recreation organisation or not-for-profit community organisation (with an objective of delivering sport or active recreation activities) incorporated under the: ◦ Associations Incorporation Act 1981 (Qld) ◦ Corporations Act 2001 (Cwlth) ◦ Co-operatives National Law Act 2020 (Qld) ◦ Corporations (Aboriginal and Torres Strait Islander) Act 2006 (Cwlth) • be located in a DRFA Category A or B declared disaster affected area • demonstrate tenure over the infrastructure and have the legal right to conduct works on the site to request repair, restoration or mitigation support to infrastructure damaged by the declared natural event.
Availability	• Funding will be available for application up to three months from the latest activation date.
More Details	Visit website https://www.qld.gov.au/recreation/sports/funding/disaster-recovery

Psychosocial recovery

During a disaster, it is common for community members to experience psychological distress.

Approximately 80 per cent of people affected by a disaster will recover with the provision of basic support, while the other 20 per cent may need ongoing wellbeing and emotional support.

Feelings and emotions

Fear, guilt, anger, uncertainty, sadness, grief and insecurity are normal reactions to a disaster. But some people may experience more profound symptoms of stress, like difficulty sleeping, miscommunications, hypervigilance, increased family violence, increased use of alcohol and other drugs and low attendance at work and school.

People who experience these symptoms may benefit from a referral to emotional wellbeing and support services such as Psychological First Aid, information that explains what they are going through and/or counselling. During a disaster, specialist mental health clinicians from Queensland Health can refer individuals to support services if they appear to be experiencing acute stress reactions or heightened symptoms of pre-existing mental health disorders.

It is usual for people to experience a variety of reactions over time and for people to view the same event differently. Longitudinal studies suggest that post-disaster psychological symptoms peak in the year following the disaster and then improve, but symptoms may persist for years in many cases. Some people will recover quickly, while others may require support over a more extended period.

Supporting mental health

Some people may develop new mental health conditions or experience a reoccurrence or exacerbation of an existing disorder in the weeks and months following an event. The number of people affected varies according to the severity and nature of the disaster and the extent of losses sustained.

Few individuals with disaster-related mental health disorders, especially with post-traumatic stress disorder, initiate contact with mental health treatment services unless they've had prior experience with those services. People experiencing ongoing post-traumatic stress or depressive symptoms can be referred to public mental health services through Queensland Health for assessment. Community members should be encouraged to seek help if they or their children experience any of the above-mentioned symptoms.

In emergencies, there are disruptions to family and community networks due to loss, displacement, family separation, community fears and distrust. Even when family and community networks remain intact, people in emergencies will benefit from help in accessing greater community and family support. Psychosocial support is built on ensuring access to essential services, information, empowerment, community support, reconnection with family and friends, psychological and counselling services, and specialised services.

Appropriate training for responders after a disaster is paramount to avoid triggering survivors' heightened suggestibility, the possibility of vicarious trauma, and the risk of re-traumatising survivors through inappropriate support. Queensland Health clinicians can also assist responding field staff and volunteers with on-the-ground emotional support. Factsheets and other helpful reference materials are also available – refer to this document links and resources' section.

Support services

	Australian Red Cross supports and visits people in communities where disaster has occurred to check on their wellbeing and make referrals to other agencies. www.redcross.org.au
	Blue Care provides most community care services using its own staff and facilities. www.bluecare.org.au
	GIVIT coordinates donations of money, goods and services and works with NGOs to match these donations to the needs of disaster-affected individuals. To donate funds, goods or services, or for NGOs to request assistance for affected residents. www.givit.org.au
	Good Shepherd Microfinance provides safe, fair and affordable loan programs to low-income earners to purchase essential household goods and services — in particular, no interest and no fees loans up to the value of \$1,500 for concession card holders, with repayment over a 12 to 18-month period and low interest, no fee loans of up to \$3,000 repaid over three years for people on low incomes. www.goodshepherdmicrofinance.org.au
	The Housing Assist Qld app is free and helps people seeking housing assistance and public housing tenants to access services at a time suitable to them. www.qld.gov.au/housing/renting/housing-assist-qld-app/
	Lifeline provides counselling and support, including crisis counselling to people affected by disaster. www.lifeline.org.au
	Orange Sky Australia is the world's first free mobile laundry service helping those who are experiencing homelessness or have been impacted by a natural disaster. www.orangesky.org.au
	Rapid Relief Team (RRT) provides care and compassion to people in crisis, providing free catering assistance and tangible support to emergency services, government and charitable organisations. www.rrtglobal.org
	RSPCA services include rescuing trapped animals, helping injured animals, and technical and logistical support for emergency animal shelters. www.rspca.org.au

Community Recovery

	St John Ambulance is a self-funded charitable organisation dedicated to helping people who are sick, distressed, suffering or in danger. www.stjohnqld.com.au
	St Vincent de Paul provides essential items such as blankets, toiletries, mattresses, clothing, food and children's and babies' necessities. www.vinnies.org.au
	The Salvation Army provides emergency catering and disaster recovery support services to assist with the physical, emotional and spiritual needs of people impacted by disasters. www.salvos.org.au
	Triple P – Positive Parenting Program — Parents play a key role in helping children develop the emotional resilience they need to cope with life's challenges. Parents can attend a free "Raising Resilient Children" seminar or do Triple P Online for free to help build their child's coping skills, before or after a disaster. www.triplep-parenting.net
	Tzu Chi Foundation Australia is a Buddhist compassion relief foundation, assisting victims of disaster and humanitarian aid. www.tzuchi.org.au
	Volunteering Queensland registers the interest of potential disaster volunteers through its EV CREW service. These potential volunteers are then referred to and managed by Councils and organisations requesting volunteer assistance in disaster-affected communities. www.emergencyvolunteering.com.au

Other disaster management functions and agencies

Functions	Lead Agencies	Contact Details
Building Recovery, Building and Engineering Services	Department of Energy and Public Works	13 QGOV (13 74 68)
Economic Recovery	Department of State Development, Infrastructure, Local Government and Planning	13 QGOV (13 74 68)
Electricity, Fuel and Gas	Department of Energy and Public Works	13 43 87 (Energy)/ 13 74 68 (Water)
Emergency Medical Retrieval	Queensland Health	13 HEALTH (13 43 25 84)
Enduring Powers of Attorney	The Public Trustee	1300 360 044
Environmental Recovery	Department of Environment and Science	13 QGOV (13 74 68)
External Affairs and Communication	Department of the Premier and Cabinet	13 QGOV (13 74 68)
Financial Support for Primary Producers, Small Business and Not-for-Profits	Queensland Rural and Industry Development Authority	1800 623 946
Housing assistance and support services	Department of Housing	13 QGOV (13 74 68)
Public Health, Mental Health and Medical Services	Queensland Health	13 HEALTH (13 43 25 84)
Recovery Coordination and Monitoring	Queensland Reconstruction Authority	1800 110 841
Reticulated Water Supply and Water Dam Safety	Regional Development, Manufacturing and Water	13 QGOV (13 74 68)
Roads and Transport Recovery	Department of Transport and Main Roads	13 19 40
Search and Rescue	Queensland Police Service	000 or 131 444
State Emergency Services (SES)	Queensland Fire and Emergency Services	132 500
Telecommunications Services and Communication Services (call centre and government website)	Department of Transport and Main Roads	13 QGOV (13 74 68)
Transportation Infrastructure, Providers and Regulation	Department of Transport and Main Roads	13 QGOV (13 74 68)
Warnings	Queensland Fire and Emergency Services	13 QGOV (13 74 68)

Contacts

Community Recovery Hotline	1800 173 349	NOTE: Community Recovery Hub information will be made available after a disaster.
Police, Fire and Ambulance	If life or property is being threatened call Triple Zero (000)	NOTE: If you have a speech or hearing impairment, call One Zero Six (106) through your TTY
Emergency alerts	http://www.disaster.qld.gov.au/Emergency-Alerts-and-Public-Information	
Road conditions and closures	For traffic and travel information visit www.qldtraffic.qld.gov.au or phone 13 19 40.	
Health and hospital information	13 HEALTH (13 43 25 84)	
Housing assistance and support services	13 QGOV (13 74 68)	
Power supply	In case of fallen power lines • South East QLD residents, phone Energex on 13 19 62 • all other QLD residents, phone Ergon Energy on 13 16 70. Power outages • South East QLD residents, phone Energex on 13 62 62 • all other QLD residents, phone Ergon Energy on 13 22 96.	

Links and resources

Assistance for primary producers, small businesses and NGOs	www.qrida.qld.gov.au/current-programs/Disaster-recovery
Business support	www.business.qld.gov.au/running-business/protecting-business/disaster-resilience/disaster-hub
Commonwealth Government assistance	www.disasterassist.gov.au
Current disasters	https://www.qld.gov.au/community/disasters-emergencies/disasters
Enduring Powers of Attorney	www.pt.qld.gov.au
Family relationships after a disaster	www.qld.gov.au/community/disasters-emergencies/disasters/mental-health/family-relationships-after
Get Ready Queensland website	www.getready.qld.gov.au
Good Shepherd Money Ready Toolkit	https://goodshep.org.au/publications/money-ready-toolkit/
Housing Assist Qld	www.qld.gov.au/housing/renting/housing-assist-qld-app
Managing stress after a disaster	www.qld.gov.au/community/disasters-emergencies/disasters/mental-health/managing-stress-after
Personal and family support	www.qld.gov.au/community/disasters-emergencies/disasters/mental-health/family-relationships-after
Queensland Alert website	https://www.qld.gov.au/alerts
Queensland Farmers Federation	www.qff.org.au
Queensland Government Disaster Management website	www.disaster.qld.gov.au
Recovery after a disaster	www.qld.gov.au/disasterhelp
Resilience resources for Community Organisations	http://resilience.acoss.org.au
State & Federal Activations – Arrangements and Guidelines	https://www.qra.qld.gov.au/disaster-funding-activations
Support groups	www.qld.gov.au/emergency/community/support-group

More information

Insurance

After a disaster you should contact your insurer as soon as possible to find out what is covered on your policy and ask for advice on repairs and building work that is required at your property. Ensure you keep records, and if possible, photos, of any damage to property or contents. If you have difficulties with your insurance company, contact the Insurance Council Australia Ph: 1300 728 228. For more information visit www.qld.gov.au/community/disasters-emergencies/disasters/money-finance/insurance

Property managers/owners and tenants should talk to each other as soon as possible to discuss the state of the property and work out if any action needs to be taken. The property manager/owner is responsible for any maintenance and repairs and the tenant is responsible for removing or cleaning their possessions. For more information contact Ph: 1300 366 311 or visit www.rta.qld.gov.au

Cleaning your home after disaster

After a disaster ensure your home is safe and clean. For advice on how to clean your home after a disaster visit www.qld.gov.au/community/disasters-emergencies/disasters/rebuilding-cleaning.

Cleaning up mould

After a cyclone or flood, the heat, humidity and water can all cause mould to grow. Breathing in, eating, drinking or touching mould can cause health problems, especially for people with asthma, sensitivities or allergies. For details on how to clean mould visit www.qld.gov.au/community/disasters-emergencies/disasters/phys-health-wellbeing/mould.

Scams

Be aware that there are people who try to use disasters for their own gain. Fake charities and people posing as government officials have taken advantage of the public after past disasters. Do not supply your credit card details to these people. For more details visit www.qld.gov.au/law/laws-regulated-industries-and-accountability/queensland-laws-and-regulations/fair-trading-services-programs-and-resources/fair-trading-latest-news/disaster-assistance/charity-scams.

A free online check is available at the following link to see if you are donating to a legitimate charity: www.qld.gov.au/law/laws-regulated-industries-and-accountability/queensland-laws-and-regulations/check-a-licence-association-charity-or-register/check-a-charity-or-association.

Asbestos removal

Material containing asbestos can be damaged during severe weather. Asbestos is dangerous when tiny fibres are inhaled. The fibres can lodge in your lungs and eventually cause disease. For urgent enquires contact Ph: 13 74 68 or for more information visit www.qld.gov.au/emergency/safety/asbestos.

Volunteering

Spontaneous volunteers are a vital and significant part of our community. They can provide valuable assistance at times of disasters as well as support preparedness and recovery activities. Volunteering Queensland through Emergency Volunteering CREW can help councils and organisations enhance their preparedness and capacity to manage spontaneous volunteers through: Recruitment and registration of offers to volunteer, Matching volunteers with organisations, Training and sector development, Development of standard operating procedures, Resilience building, Information and advice. For more details visit www.volunteeringqld.org.au.

Returning home safely after a fire

Houses, sheds and other buildings or structures burnt in a bushfire can leave potential health hazards, including fallen objects, sharp objects, smouldering coals, damaged electrical wires, leaking gas and weakened walls. Check with your local emergency services that it is safe to return to your property. Where possible, try to avoid taking children onto fire-damaged properties. For more tips about returning home visit www.qld.gov.au/health/staying-healthy/environmental/after-a-disaster/bushfires/returning-home-safely.

Bushfire smoke and your health

Smoke from bushfires can affect your health and may, in some instances, be fatal. Bushfire smoke contains toxic gases such as carbon monoxide and nitrogen oxides, and particles, all of which can be hazardous to your health. How smoke affects you depends on your age, pre-existing medical conditions such as asthma or heart disease, the level of smoke in the air and the length of time you are exposed to the smoke.

Signs of smoke irritation include itchy eyes, sore throat, runny nose and coughing. Healthy adults usually find that after a short exposure to smoke these symptoms can clear up once the smoke goes away or they move away to a smoke-free area. However, children, the elderly, people who smoke and people with heart or lung conditions (including asthma) are more sensitive to the effects of breathing in bushfire smoke. Symptoms may worsen and include wheezing, chest tightness and difficulty breathing. To find out how to protect your health from smoke during a bushfire visit www.health.qld.gov.au/public-health/disaster/evacuation-centres.

Cleaning up a smoke affected home

Houses, sheds and other buildings or structures burnt in a bushfire can leave potential health hazards in the remaining rubble, ash and debris. These hazards may include hazardous household materials (for example asbestos), ash from treated timbers (for example copper, chromium, arsenate or CCA), medicines, garden or farm chemicals, hot smouldering coals and ash, and electrical hazards (for example live power lines that may be down), gas cylinders (for example LPG), other dangerous items hidden under the debris buildings and other structures (for example septic tanks) that may be unstable to walk over or enter.

Before starting any clean-up work in a fire-damaged building, check with your local emergency services or council to make sure it is safe to enter the building. Make sure you protect yourself by wearing appropriate clothing and equipment and you handle and dispose of burnt materials and debris appropriately. To find out more details visit www.health.qld.gov.au/public-health/disaster/evacuation-centres.

Bushfires and harvested rainwater

Bushfires produce large amounts of smoke, ash and debris that can settle on roofs used to collect rainwater. Fire retardants and foaming agents used in fire-fighting activities may also be deposited on roofs. To ensure supplies of roof-harvested rainwater are not adversely affected by bushfires, it is important that this material is prevented from entering the rainwater tank(s). To find out more details visit www.health.qld.gov.au/public-health/disaster/evacuation-centres.

CM

CTS 19592/23

18 October 2023

The Mayor and Chief Executive Officer
Winton Shire Council
PO Box 288
WINTON QLD 4735



Department of
Agriculture and Fisheries

Copied by Email to: mayor@winton.qld.gov.au, info@winton.qld.gov.au

Dear Mayor and Chief Executive Officer

Update on the *Forestry Act 1959* sales permit to get quarry material

I am writing to provide an update about developments regarding sales permits for state-owned quarry material issued to local governments by the Department of Agriculture and Fisheries (DAF) under the authority of the *Forestry Act 1959* (Qld) (Forestry Act).

Background

As you would be aware through previous correspondence and DAF's recent presentations at various local government forums and directly to individual local governments, DAF administers the sale of state-owned quarry material through permits issued under the authority of the Forestry Act. When assessing applications for new quarry pits or renewal of existing sales permits, a wide range of factors are considered, including environmental, town planning and native title matters.

The land tenure on which a quarry is located will inform whether the grant, variation or extension of the sales permit is considered to be a 'future act' under the *Native Title Act 1993* (Cth) (Native Title Act) and whether an Indigenous Land Use Agreement (ILUA) is required. The history of land tenure in Queensland is complex and varied and can have different affects on native title rights and interests.

To comply with the Native Title Act, DAF uses the Queensland Government's Native Title Work Procedures to determine how native title can be validly addressed. Changes to these procedures and other developments has required the department to review the native title requirements for its quarry sales permits.

41 George Street Brisbane
GPO Box 46 Brisbane
Queensland 4001 Australia
Business Centre 13 25 23
Website www.daf.qld.gov.au
ABN 66 934 348 189

DAF has carefully considered those native title requirements and has identified 28 local governments with existing quarry sales permits that are due to expire before 2026, and which will require ILUAs to secure the required future act consent for at least some aspects of those permits as outlined in the Native Title Act. Additional sales permits will progressively expire up until the end of 2033.

What does this mean for Local Governments?

Twelve local governments have, or had, sales permits expiring before the end of 2024. DAF understands that this has generated considerable uncertainty for these local governments about the availability of an adequate supply of state-owned quarry material.

Local governments require state-owned quarry material (mostly gravel) for essential road maintenance and other community infrastructure purposes. For some western Queensland local governments, many of their quarry pits are on land where native title does not need to be addressed and these quarry pits are being authorised without delay.

However, many other quarry pits are on land where native title needs to be appropriately addressed through an ILUA. Some local governments have existing ILUAs which may already provide the future act consent necessary to enable DAF to issue sales permits that comply with the Native Title Act. In these cases, DAF has been able to authorise these quarry pits via sales permits without delay.

For local governments without existing ILUAs and expiring sales permits, the key challenge is to secure native title consent and/or validly address native title while maintaining supply of quarry material.

What is the DAF doing to assist?

To support local governments and their communities, DAF has committed to negotiating ILUAs with relevant native title parties in relation to its sales permits and has formed a Native Title Agreements unit dedicated to this task.

DAF's Quarry Team is progressively working with each local government about their unique set of circumstances, including reviewing quarry material needs and priorities, identifying opportunities to rationalise the number of authorised quarry pits, and relocating certain quarry pits where appropriate and possible. DAF is also working to identify any other legally valid ways of authorising the removal of state-owned quarry material with respect to native title.

Importantly, current sales permits and access to existing authorised quarry pits will remain in force until the expiration of the permit. Accordingly, DAF's initial focus has been on those six local governments with permits expiring soonest, being Barcoo Shire Council, Maranoa Shire Council, Quilpie Shire Council, Isaac Regional Council, Boulia Shire Council and Murweh Shire Council.

So far DAF has been able to secure seven interim agreements with native title holders who have not objected to the continued extraction of state-owned quarry material under existing permits. These native title holders recognised that time was required to negotiate binding ILUAs and have made this concession to enable gravel supply to continue while those negotiations get under way.

The proper management of Indigenous cultural heritage has emerged as the primary concern for native title parties in relation to quarry pits. Whilst these parties also recognise that continued access to state-owned quarry resources is critical, it is also important that local governments establish productive working relationships with native title parties in their area. Positive relationships will greatly assist DAF to negotiate ILUAs over the whole of the relevant native title claim or native title determination areas within the local government area.

Using the approaches outlined above, DAF has been able to ensure that the local governments with sales permits expiring since late 2022 have been able to continue to access as much state-owned quarry material as possible. While some local governments have not been able to continue to access all their previous authorised quarry pits, the maximum possible supply has been able to be maintained.

DAF has also contacted six other local governments with permits expiring before the end of 2024. The quarry material requirements of these local governments (Mackay Regional Council, Balonne Shire Council, Bundaberg Regional Council, Paroo Shire Council, Diamantina Shire Council and Winton Shire Council). DAF will progressively contact the other local governments with permits expiring later than 2024.

What is happening in areas where there is no known native title party?

Where there is no native title claim or determination it is still possible to negotiate an ILUA.

This is likely to be a more complex process than where a known or potential native title holder can be identified. For these areas DAF will attempt to negotiate ILUAs following the process set out by the Native Title Act.

It is also very important to keep in mind that not every quarry pit will require an ILUA, and there may be other options to validly address native title. In many instances DAF is still able to continue to issue permits or authorise those quarry pits that meet future act requirements. Native title assessments are undertaken on a case-by-case basis for each individual quarry pit.

For example, in some instances it has been possible to issue a permit for quarry pits if the requirements of s24GE of the Native Title Act are validly met. However, this section only applies to certain land tenures, so where one local government may be able to validly access stockpiled quarry material authorised under this section, the same approach may not be able to be applied to another land parcel or local government.

What can local governments do?

Local governments are encouraged to check any of their existing ILUAs which may already contain future act consent for actions that include the issuing of quarry material sales permits. Existing ILUAs may provide a much faster solution than negotiating a completely new agreement.

As outlined above, DAF is also progressively contacting local governments to confirm the currency of their quarry material requirements, and to undertake site visits to discuss on-ground options. Local governments can assist this process by having that information to hand so it can be fed into the detailed native assessment process, ILUA negotiations, as well as other possible options, in a timely way.

Should you have any further questions about your sales permit, please contact Mr John Ludlow, Manager, Quarry Material on 0428 938 341 or by email at john.ludlow@daf.qld.gov.au. For native title inquiries, please contact Mr Peter Hutchison, Director Native Title Agreements on 0438 710 659, or by email at peter.hutchison@daf.qld.gov.au. Should you wish to raise other issues relating to this issue, please contact Mr Barry Underhill, Executive Director, Forestry on 0481 012 461, or by email at barry.underhill@daf.qld.gov.au.

Yours sincerely



Graeme Bolton
Deputy Director-General
Fisheries and Forestry

RECEIVED
27 OCT 2023



043 303

Winton Shire Council
PO Box 288
WINTON QLD 4735

Department of
**Regional Development,
Manufacturing and Water**

Advice - Notice to extend watertight requirement under section 35 of the GABORA Water Plan

Dear Winton Shire Council

I am writing to advise you of a recent change to the deadline for the completion of watertight delivery systems across the Great Artesian Basin.

An assessment of the 2027 watertight timeframe under the Great Artesian Basin and other Regional Aquifers Water Plan 2017 (GABORA Water Plan) has been completed. The assessment found the current watertight deadline of 2 September 2027 cannot be met and a new date of 2 September 2032 has been set. Stock and domestic water licence holders with the relevant condition on their licence now have until **2 September 2032** to ensure they have watertight delivery systems.

The assessment considered matters including drought and natural disasters over the past decade, funding demand, the availability of class three drillers, and rising costs. A notice has been published on the Business Queensland website. For further information, please visit www.business.qld.gov.au and search for 'GABORA'.

Since 1989 significant investment has been made towards watertight delivery systems in the Great Artesian Basin. Almost 770 bores have been rehabilitated and 15,000 kilometres of open drains decommissioned and replaced with 440 piping systems. This has saved more than 226,000 Megalitres of water with investment of over \$239 million from the Australian and Queensland Governments.

If you require any further information, please visit www.business.qld.gov.au and search for 'Great Artesian Basin rehabilitation program' or email GABPMO@rdmw.qld.gov.au or telephone (07) 4529 1355.

Yours sincerely

Hamish Butler
**Executive Director – South Region
Water Resource Management
Department of Regional Development, Manufacturing and Water**

275 George Street
Brisbane QLD 4000
GPO Box 2247 Brisbane
Queensland 4001 Australia
Telephone 13 QGOV (13 74 68)
Website www.rdmw.qld.gov.au
ABN 51 242 471 577

CM



Department of
**State Development, Infrastructure,
Local Government and Planning**

Our ref: OUT23/4128

12 October 2023

Mr Dirk Dowling
Chief Executive Officer
Winton Shire Council
ceo@winton.qld.gov.au

Dear Mr Dowling

The term of appointment for Ms Kathleen Florian, Independent Assessor (IA) ends on 31 October 2023.

The Queensland Government is currently undertaking a recruitment process to appoint a new IA and it is imperative that the right person for this role is found. Whilst this recruitment process is ongoing, Ms Bronwyn Blagoev has been appointed to act as interim IA.

Ms Blagoev has a wealth of experience across all elements of local government and has been key in leading reforms to the councillor conduct process. Ms Blagoev will perform an important role to commence the implementation of the desired outcomes of the Local Government (Councillor Conduct) and Other Legislation Amendment Bill 2023.

If you require any further information, please contact Ms Emily Carrigan, Acting Executive Director, Strategy and Service Delivery in the Department of State Development, Infrastructure, Local Government and Planning on 0447 351 763 or by email at Emily.Carrigan@dsdilgp.qld.gov.au who will be pleased to assist.

Yours sincerely

A handwritten signature in black ink, appearing to read "Joshua Hannan".

Joshua Hannan
**Deputy Director-General
Local Government Division**

1 William Street
Brisbane Queensland 4000
PO Box 15009
City East Queensland 4002
Telephone 13 QGOV (13 74 68)
Website www.statedevelopment.qld.gov.au
ABN 29 230 178 530



Our ref: MC140905

16 October 2023

Mr Dirk Dowling
Chief Executive Officer
Winton Shire Council
ceo@winton.qld.gov.au

Office of the
Director-General

Department of
Transport and Main Roads

Dear Mr Dowling

The Department of Transport and Main Roads (TMR) has sought an independent review of the Regional Freight Transport Service Contract (RFTSC) which currently provides freight funding support in Queensland. That review recommended refocusing statewide freight funding assistance such that future assistance be targeted at reducing freight-related cost of living pressures in highly disadvantaged communities that also face disadvantage in terms of freight market competitiveness.

Based on that advice, TMR has commenced development of a new approach to delivering freight funding arrangements across the state, through three separate regional assistance packages. These packages will replace the RFTSC approach and refocus statewide freight funding assistance to target freight-related cost of living pressures in those highly disadvantaged communities in South West Queensland, Central West Queensland and Northern Peninsula, Torres Strait and Gulf Regions identified as facing disadvantage in terms of freight market competitiveness. The packages will be delivered separately for each region.

With respect to the South West Queensland Region and the Central West Queensland Region, this new approach to providing freight funding assistance will be implemented through new Transport Service Contracts (TSC).

Freight funding assistance over the next four years for the South West Queensland Region will be delivered through new TSC for which early market engagement will commence shortly. The TSC will be targeted to servicing highly disadvantaged communities identified through the review that face disadvantage in terms of freight market competitiveness, identified as being Balonne, Bulloo, Murweh, Paroo and Quilpie local government areas.

In relation to the Central West Queensland Region, I am pleased to advise TMR has commenced a procurement process seeking a supplier to provide rail freight transport services to Central West communities (Emerald, Alpha, Barcaldine, Longreach, and Winton) to reduce cost of living pressures. An announcement will be made on the outcome of this process once a contract has been awarded.

I trust this information is of assistance.

Yours sincerely

Sally Stannard
Acting Director-General
Department of Transport and Main Roads

1 William Street Brisbane
GPO Box 1549 Brisbane
Queensland 4001 Australia

Telephone +61 7 3066 7316
Website www.tmr.qld.gov.au
ABN 39 407 690 291



Our ref 445/00126
Your ref
Enquiries Gregory Neilson

Department of
Transport and Main Roads

17 October 2023

Mr Dirk Dowling
Chief Executive Officer
Winton Shire Council
PO Box 288
WINTON QLD 4735
dirkd@winton.qld.gov.au

Dear Dirk

Contract Number: CN-21076
Project Number: 2589358, 2563041, 2311860
Project Description: Routine Maintenance Performance Contract (RMPC) 2023-2024
Approval of Variation 1: Re-sheeting (5803) (Ch 130.00km – 132.70km)

I refer to the above matter regarding the variation for re-sheeting on the Richmond-Winton Road (5803) for the current Winton Shire Council 23/24 RMPC.

The cost to perform this variation works has been allocated to the contract. As such, I approve the above variation for the total amount of \$304,059.63 (excl. GST). A revised schedule with agreed variation costs has been attached with this letter.

The revised Contract summary is detailed as follows:

Current Contract Sum:	\$ 499,631.00 (excl. GST)
Approved Variation 001:	\$ 304,059.63 (excl. GST)
Revised Contract Sum:	\$ 803,690.63 (excl. GST)

If you have any queries in relation to this matter, please contact Gregory Neilson on 07 4651 2768.

Yours sincerely

A handwritten signature in black ink, appearing to read 'G Hill'.

Gavin Hill
Principal's Representative
Encs

Program Delivery and Operations
Central Queensland
Ground Floor Barcaldine Office
69 Ash Street Barcaldine Queensland 4725
PO Box 3 Barcaldine Queensland 4725

Telephone +61 7 4651 2768
Website www.tmr.qld.gov.au
Email Gregory.W.Neilson@tmr.qld.gov.au
ABN 39 407 690 291



File no: 445/00126

C/c Via email

1. Roger Naidoo
Rogern@winton.qld.gov.au
2. Richard Back
rback@qbaengineers.com.au
3. Sergio Rangel
Srangel@qbaengineers.com.au
4. Brenton Hall
BrentonH@Winton.qld.gov.au
5. Brendan Day
brendan.i.day@tmr.qld.gov.au
6. Greg Neilson
gregory.w.neilson@tmr.qld.gov.au
7. Doug Gentles
doug.i.gentles@tmr.qld.gov.au
8. ARMIS
laura.m.balderson@tmr.qld.gov.au
9. Financial Controls
barcaldine.finance@tmr.qld.gov.au

For your information.

A handwritten signature in black ink, appearing to read "G Hill".

Gavin Hill
Principal's Representative

17 October 2023

Department of Transport and Main Roads

**Winton Shire Council****Contract No. CN-21076**

Schedule No.	Element No.	Project No.	Description	Value (Excluding GST)
1	15	2589358	RMPC - State Controlled Roads	\$489,631.00
2	5	2563041	Declared pests and weeds management	\$10,000.00
3	16	2311860	Formation re-sheeting 5803	\$304,059.63
				\$803,690.63

Department of Transport and Main Roads

Our ref: QSA22/289

18 October 2023

Mr Dirk Dowling
Chief Executive Officer
Winton Shire Council
PO Box 288
WINTON QLD 4735



Department of
Treaty, Aboriginal and
Torres Strait Islander Partnerships,
Communities and the Arts

Admin
Officer

By email: dirkd@winton.qld.gov.au

Dear Mr Dowling

Introduction of the Public Records Bill 2023 into the Queensland Parliament

On 12 October 2023, the Honourable Leeanne Enoch, Minister for Treaty, Minister for Aboriginal and Torres Strait Islander Partnerships, Minister for Communities and Minister for the Arts introduced the Public Records Bill 2023 (the PR Bill) into Queensland Parliament. A copy of the PR Bill and other supplementary documentation is available online on the [Queensland Parliament website](#). It is proposed that the PR Bill will replace the current *Public Records Act 2002* (PR Act). The PR Act applies to approximately 500 public authorities within Queensland, including your agency.

The PR Act was reviewed in June 2022 by an independent panel led by retired Supreme Court Judge, the Honourable John Byrne AO RFD. The panel delivered 27 recommendations for legislative and operational reform, which were supported or supported-in-principle by the Queensland Government. Further information about the review and subsequent consultation outcomes regarding the review's recommendations can be found on the [Review of the Public Records Act 2002 website](#).

The PR Bill aims to implement legislative changes that will impact your agency and has been referred to the Community Support and Services Committee (Committee) for detailed consideration. You are invited to make a submission on the proposed PR Bill. Submissions can be made online on the [Queensland Parliament website](#). The closing date for written submissions is 27 October 2023.

For further information, please contact Ms Julie Shanks, Director, Strategic Policy and Legislation on telephone 07 3037 6676 or email praresponse@archives.qld.gov.au.

Yours sincerely

A handwritten signature in black ink, appearing to read "L. Howard".

Louise Howard
Queensland State Archivist
Queensland State Archives

Queensland State Archives
435 Compton Road Runcorn
PO Box 1397 Sunnybank Hills
Queensland 4109 Australia

Telephone +617 3037 6777
Facsimile +617 3131 7764
Website www.archives.qld.gov.au

**QUEENSLAND POLICE SERVICE**

DEPUTY COMMISSIONER
DISASTER AND EMERGENCY MANAGEMENT
200 ROMA STREET BRISBANE QLD 4000 AUSTRALIA
GPO BOX 1440 BRISBANE QLD 4001 AUSTRALIA



Our
Ref.: DOC23/1687664
Your
Ref.:

11 October 2023

Mayor Gavin Baskett
Local Disaster Management Group Chair
Winton Shire Council
Via email: gavin.baskett@winton.qld.gov.au

Dear Mayor Baskett,

In July 2021, the Queensland Government commissioned an independent review of Queensland Fire and Emergency Services (QFES) and its associated volunteer services. The goal of the review was to ensure long-term sustainability of emergency services for Queenslanders. This included assessing the existing scope, functions and suitability of the QFES structure, and its funding arrangements.

Multiple recommendations made by the reviews were accepted in principle by the Government and address function and structure, culture, efficiency and funding, and sustainability. Work is underway to implement reforms ahead of the 2024 natural disaster season, with the goal to modernise service delivery arrangements, simplify operational structures and focus resources.

Dedicated budgets will boost resourcing across Queensland with the reform bringing an uplift of almost 500 full-time emergency services personnel. This will ensure Queenslanders continue to be supported when they need it most. To implement the reforms, the Queensland Government established the Reform Implementation Taskforce (RIT) as part of the wider Police and Emergency Services Reform Program. The RIT, consisting of a team of experts from across emergency services agencies will undertake the following functions:

- establish a new Queensland Fire Department;
- establish a new entity, Marine Rescue Queensland, which will bring together coast guard and marine rescue activities;
- expand the Queensland Police Service to incorporate additional disaster management functions, including the State Emergency Service and the soon-to-be-established Marine Rescue Queensland. These organisations will continue to maintain their respected identities, procedures and uniforms; and

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- 2 -

- boost capability and capacity for the Queensland Reconstruction Authority to improve resilience.
- Lead the implementation of the recommendations from the Inspector-General Emergency Management (IGEM) review of Queensland's disaster management arrangements.

As the State Disaster Coordinator, I am leading the Taskforce. Mr Steve Gollschewski, the Special Coordinator Police and Emergency Service Reform Program, is leading a broader reform program that includes these reforms.

These reforms represent a significant change to Queensland's disaster and emergency management system. Changes will involve the transition of emergency services personnel from Queensland Fire and Emergency Services (QFES) to the Queensland Police Service (QPS), ensuring staff and volunteers are best placed to continue delivering a world-class response during disasters or times of uncertainty. Building and strengthening relationships with local councils is of vital importance in this transition and crucial to the success of Queensland's disaster response.

As part of these transitions, there will be adjustments that involve:

- Uplifting Queensland's State Emergency Service (SES) and Disaster Management (DM) from QFES over to QPS which will see QPS expanded to incorporate additional disaster management functions.
- Boosting capability and capacity for the QRA to improve resilience and see defined disaster management functions transfer over to the QRA.
- Marine Rescue Queensland (MRQ) current resources, including Volunteer Marine Rescue and Coast Guard Queensland will merge to deliver a unit that is funded by the Queensland Government.
- Increased funding for DM, MRQ and SES.
- Establishing the Queensland Fire Department (QFD) with a focus on fire response and prevention including dedicated funding through the Government.

There are several changes that will occur within disaster and emergency management in Queensland. These changes will not impact how your disaster management team will prepare for the upcoming storm season, disaster and emergency response will continue to be locally led to ensure operations are proportionate and resourced appropriately.

There will be staff transitioning from QFES to a new command within the QPS to be known as Emergency Management and Coordination Command (EMCC). At this stage, the RIT is on track to transition these functions to QPS by 30 October 2023, with further functions to be transitioned in 2024. Staff transitioning into the EMCC will be from the below areas:

- Disaster Management Training
- Regional Emergency Management (including Emergency Management Coordinators)
- State Disaster Coordination Centre Exercising and Training
- State Disaster Coordination Centre Planning
- State Disaster Coordination Centre Watch Desk

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The following three key areas of disaster management functions will also transition:

- Planning and policy
- Operations
- Reviews and lessons

The reforms are planned to be implemented by 30 June 2024. Once completed, the level of service provided to your community will mature to improve delivery into the future. Queensland will continue to work closely with other disaster and emergency management entities across the state to ensure when an event occurs, we have the relationships and the capability to support the communities we serve.

I welcome the opportunity to further discuss the changes, however, please be assured that all services, staff and processes will remain business as usual this storm season. We will be hosting an information sharing session in the near future, and invitations to relevant stakeholders will be sent out in due course. However, if you have any questions or concerns before then, please do not hesitate to contact A/Assistant Commissioner Marcus Hill at the RIT Program RIT.Feedback@police.qld.gov.au or via the [contact form](#).

Yours sincerely



S L CHELEPY APM
DEPUTY COMMISSIONER
DISASTER AND EMERGENCY MANAGEMENT

OFFICIAL



Economics and Governance Committee

Parliament House
George Street
Brisbane Qld 4000
Ph: 07 3553 6637 Fax: 07 3553 6699
egc@parliament.qld.gov.au
www.parliament.qld.gov.au/egc

Our Ref: A1164488

12 October 2023

Cr Gavin Baskett
Mayor, Winton Shire Council
75 Vindex Street
Winton QLD 4735

By email: mayor@winton.qld.gov.au

Dear Gavin

I write on behalf of the Economics and Governance Committee of the Queensland Parliament to express our thanks to you for the very warm welcome we received at our public hearing in Winton on 4 October 2023.

We appreciate the assistance of Winton Shire Council officers in making the Shire Hall available to us and helping to facilitate our proceedings.

We also wanted to thank you for showing some members of the committee the 'Barty's Place' facility constructed by A.B. Patterson College, which we hope will offer many young minds the opportunity to experience Winton and its surrounds, and the rich natural and cultural heritage they have to offer.

We appreciate your passionate advocacy for your local government area and look forward to exploring the issues and ideas that were raised with us at the hearing.

For your information, while we will be reporting to the Parliament on the Emblems of Queensland and Other Legislation Amendment Bill 2023 by 27 October 2023, our related inquiry into prehistoric, dinosaur and paleo tourism in Outback Queensland will continue into 2024.

The members of the committee are in agreement that our visits to Winton and Muttaborra were a fitting and very informative start to this important work.

If you have any questions about the committee's activities, the secretariat will be pleased to assist (on 07 3553 6637 or via email to egc@parliament.qld.gov.au).

Yours sincerely


Linus Power MP
Chair

Kirby Reents

From: Gavin Baskett
Sent: Monday, 30 October 2023 10:24 AM
To: Dirk Dowling
Cc: Kirby Reents
Subject: FW: Regional University Study Hubs program

Correspondence.

**Cr Gavin Baskett**

Mayor -

T: (07) 4657 2666
M: 0439 032 150
E: gavin.baskett@winton.qld.gov.au

Winton Shire Council
75 Vindex Street
Winton, QLD, 4735



Connect with us

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From: EDUC - Minister.Clare <Minister.Clare@education.gov.au>
Sent: Friday, 6 October 2023 3:26 PM
To: Gavin Baskett <gavin.baskett@winton.qld.gov.au>
Subject: Regional University Study Hubs program



The Hon Jason Clare MP
Minister for Education

Senator the Hon Anthony Chisholm
Assistant Minister for Education
Assistant Minister for Regional Development

Reference: MB23-000467

Cr Gavin Baskett
Mayor

Winton Shire Council
mayor@winton.qld.gov.au

Dear Cr Baskett

We write to you regarding the expansion of the Regional University Study Hubs program, and opportunities for organisations in your Local Government Area to apply for funding.

Following a period of extensive consultation, the Australian Universities Accord Panel has provided their Interim Report in July 2023. The Australian Government accepted and is now well advanced in implementing all five Priority Actions identified in the Interim Report.

Priority 1 is to extend visible, local access to tertiary education by creating additional Regional University Study Hubs and establishing a similar concept for suburban/metropolitan locations. In response, the Government is doubling the number of University Study Hubs across Australia, with up to 20 more in the regions, and for the first time, up to 14 in the outer suburbs of our major cities.

Regional University Study Hubs are community-owned facilities in regional and remote locations that provide facilities and wrap-around support, including academic skills and wellbeing support, for students studying at any Australian university or vocational education and training provider. Regional University Study Hubs aim to improve and support diversity, equity of access and participation, and to improve student outcomes, whilst allowing students to remain in their local community while studying.

In 2023, the 34 existing hubs are supporting more than 3,400 students to undertake further study. Of these students, 41 per cent identified as being the first in their family to undertake tertiary study and 11 per cent identified as First Nations students. Comparatively in 2021, First Nations students represented 2.11 per cent of all higher education students.

Evidence shows that university participation has risen in the areas of existing hubs. A 2021 evaluation of the program found early evidence to suggest that Regional University Study Hubs improve student completion and retention and have a positive impact on local economies and employment outcomes.

We are pleased to advise that a competitive application process to establish the first of up to 10 additional Regional University Study Hubs is now open. Community-owned organisations interested in establishing a hub in regional or remote Australia are invited to apply.

Information on how to apply and eligibility requirements is available on the Department of Education's website at www.education.gov.au/regional-university-study-hubs. Applications will close at **5:00pm AEDT on 15 December 2023**.

We note your Local Government Area may include regional and/or remote areas which could be suitable for establishment of a new Regional University Study Hub, and we encourage you to engage with local community-owned organisations regarding this funding opportunity.

An application process to establish a further up to 10 additional Regional University Study Hubs will take place in 2024–25. Communities who may not be ready to apply for this first round of funding are encouraged to consider applying in this later application process.

We are excited to be expanding this very important initiative. By bringing university closer to where students live, the Government is supporting more people to engage in life-changing study.

We trust this information is of assistance.

Yours sincerely



JASON CLARE

6/10/2023



ANTHONY CHISHOLM

6/10/2023

Notice:

The information contained in this email message and any attached files may be confidential information, and may also be the subject of legal professional privilege. If you are not the intended recipient, any use, disclosure or copying of this email is unauthorised. If you received this email in error, please notify the sender by contacting the department's switchboard on 1300 566 046 during business hours (8:30am - 5pm Canberra time) and delete all copies of this transmission together with any attachments.



19 October 2023

Dear Sir/Madam,

Re: 2024 Revaluation of the Winton Shire Council

The Valuer-General has decided to undertake an annual valuation for the Winton Shire Council. This decision was a result of a combination of:

- A market survey report for the area covered by Winton Shire Council, conducted by the State Valuation Service. This report contains a review of sales of land and the probable impact these sales have on the value of land since the last annual valuation, and
- The results of consultation with Winton Shire Council and appropriate local and industry groups.

As part of this revaluation process a meeting of the Valuation Consultative Group is being held to discuss and obtain feedback from you on the various property markets covered by the Winton Shire Council.

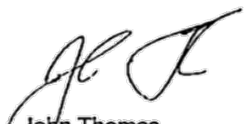
Date	Time	Venue
Tuesday 21 November 2023	3:00pm	Winton Shire Council 75 Vindex, Street, Winton

Should you have any specific issues you would like to be placed on the agenda for this meeting, please advise me prior to the meeting date.

Please confirm attendance by emailing to myself at: john.thomas@resources.qld.gov.au

My telephone number is 0417785629.

Yours sincerely


John Thomas
Area Manager
State Valuation Service

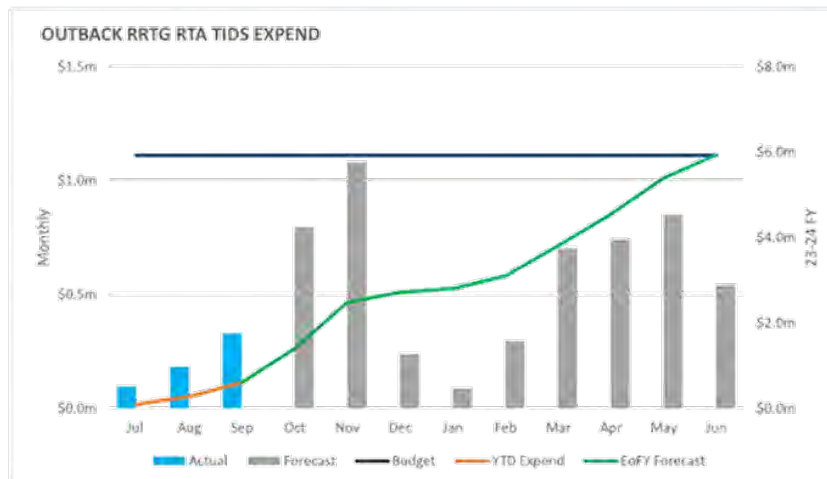
Department of Resources
PO Box 318
TOOWOOMBA QLD 4350

Roads and Transport Alliance TIDS (2023-24) - September 2023

Regional Roads and Transport Group Summary

RRTG	Allocation \$'000	No. of Projects	2023-24 Budget \$'000	EOFY Forecast Expend \$'000	Forecast vs Budget %	Expend \$'000	% Spent	Same Period Last FY %
Eastern Downs	2,471	6	2,471	2,471	100 %	1,027	42 %	55 %
North West Queensland	5,169	18	5,171	5,269	102 %	1,394	27 %	3 %
Far North Queensland	6,083	28	6,035	4,941	82 %	735	12 %	39 %
Southern Border	2,317	10	2,315	2,299	99 %	267	12 %	5 %
Gladstone	1,094	3	1,094	1,094	100 %	114	10 %	8 %
Outback	6,273	15	5,932	5,935	100 %	604	10 %	5 %
Barcaldine Shire		2	200	200	100 %	0	0 %	
Barcoo Shire		2	164	164	100 %	0	0 %	
Blackall Tambo Regional		1	200	200	100 %	0	0 %	
Boulia Shire		2	1,566	1,565	100 %	16	1 %	
Diamantina Shire		1	150	150	100 %	0	0 %	
Longreach Regional		5	2,345	2,338	100 %	49	2 %	
Winton Shire		2	1,182	1,193	101 %	539	46 %	
District - Central West			125	125	100 %			
Western Downs	2,748	8	2,748	2,748	100 %	260	9 %	19 %
North Queensland	3,375	20	3,375	2,336	69 %	254	8 %	10 %
Wide Bay Burnett	6,219	24	6,214	6,219	100 %	339	5 %	9 %
Bowen Basin	4,609	10	4,550	4,702	103 %	202	4 %	21 %
South West	7,260	10	7,260	7,262	100 %	260	4 %	11 %
Scenic Valleys	2,344	5	2,344	2,344	100 %	7	0 %	11 %
Brisbane	2,175	9	2,175	2,175	100 %	0	0 %	0 %
Northern SEQ	4,107	9	4,107	4,107	100 %	0	0 %	0 %
Rockhampton	1,620	3	1,620	1,620	100 %	0	0 %	0 %
Southern	2,998	9	2,998	2,021	67 %	0	0 %	0 %
Whitsunday	1,878	5	1,878	1,838	98 %	0	0 %	0 %
Total	62,740	192	62,288	59,381	95 %	5,461	9 %	12 %

Outback Regional Roads and Transport Group



NOTE:

1. The program budget shown varies slightly to the annual allocation due to programming adjustments / variations.
2. The variance between the EOFY forecast and program budget is noted and project forecasts will be reviewed / updated where necessary within TMR systems.
3. Some exclusions apply, including small over/underspends in the prior year which are immaterial.
4. Amounts shown are in \$1000's and are rounded. Totals are subject to rounding.

Outback Regional Roads and Transport Group Program Financial Detail (2023-24) - end of September

Roads and Transport Alliance TIDS

TMR ID	Local Government	Project Name	2023-24 Budget \$	EoFY Forecast \$	Forecast vs Budget %	Year to Date Expend \$	Budget Spent %	Oct Forecast \$	Nov Forecast \$	Dec Forecast \$	Jan Forecast \$	Feb Forecast \$	Mar Forecast \$	Apr Forecast \$	May Forecast \$	Jun Forecast \$
2859393	Barcaldine Regional	Craven Road (Alpha), pave and seal	100,000	100,000	100%	0	0%	0	0	0	0	0	100,000	0	0	0
2859535	Barcaldine Regional	Landsborough Highway (Blackall - Barcaldine), Ash Street to Elm Street, install kerb and channel	100,000	100,000	100%	0	0%	0	0	0	0	0	25,000	25,000	50,000	0
2587699	Barcoo Shire	Barcoo Shire, planning and design on the state network	13,920	13,920	100%	0	0%	0	13,920	0	0	0	0	0	0	0
2213756	Barcoo Shire	Windsorah Airport, runway repairs	150,000	150,000	100%	0	0%	0	75,000	25,000	10,000	20,000	20,000	0	0	0
2895824	Blackall Tambo Regional	Ward Road (Tambo), pave and seal	200,000	200,000	100%	0	0%	0	100,000	100,000	0	0	0	0	0	0
2587673	Boulia Shire	Diamantina Developmental Road (Dajarra - Mount Isa), upgrade priority structures	1,415,767	1,415,471	100%	15,983	1%	5,000	0	0	0	215,000	385,000	400,000	394,491	0
2587454	Boulia Shire	Various roads, reseal bitumen	150,000	150,000	100%	0	0%	0	150,000	0	0	0	0	0	0	0
2784727	Diamantina Shire	Birdsville Simpson Desert National Park Road (Big Red Road), pave and seal	150,000	150,000	100%	0	0%	0	150,000	0	0	0	0	0	0	0
2784593	Longreach Regional	Bustard Street (Longreach), kerb and channel	25,000	0	0%	0	0%	0	0	0	0	0	0	0	0	0
2109124	Longreach Regional	Cramsie - Muttaborra Road, rehabilitate and widen pavement	2,119,806	2,137,543	101%	49,129	2%	409,811	325,000	85,117	67,500	52,500	115,000	262,321	354,774	416,389
2784055	Longreach Regional	Bisford township, various roads, rehabilitate pavement including kerb and channelling	100,000	100,000	100%	0	0%	75,000	20,000	5,000	0	0	0	0	0	0
2784030	Longreach Regional	Longreach - Silsoe Road, bitumen reseal	50,000	50,000	100%	0	0%	25,000	25,000	0	0	0	0	0	0	0
2784054	Longreach Regional	Stonehenge River Road (Longreach), bitumen reseal	50,000	50,000	100%	0	0%	25,000	25,000	0	0	0	0	0	0	0
2109167	Winton Shire	Richmond - Winton Road, pave and seal	1,032,012	1,042,872	101%	538,732	52%	255,000	195,600	23,492	10,278	7,000	7,900	4,871	0	0
2587698	Winton Shire	Winton Airport, improve runway lighting	150,000	150,000	100%	0	0%	0	0	0	0	0	50,000	50,000	50,000	0
2797559	District - Central West	Outback Regional Roads and Transport Group, funding commitment	125,248	125,248	100%	0	0%	0	0	0	0	0	0	0	0	125,248
			5,981,153	5,955,055	100%	693,612	10%	2,963,811	1,199,200	188,609	96,778	199,000	210,900	367,191	500,000	111,000

SCDF

TMR ID	Project Name	2023-24 Budget \$	EoFY Forecast \$	Forecast vs Budget %	Year to Date Expend \$	Budget Spent %
2940566	Outback Regional Roads and Transport Group, aerodrome reporting officer and work safety officer training	6,885	6,885	100%	0	0%
2674840	Outback Regional Roads and Transport Group, supervisors workshop	8,250	8,250	100%	1,031	13%
		15,135	15,135	100%	1,031	7%



PricewaterhouseCoopers Australia
c/o Richard Woods
Level 19
2 Riverside Quay
Southbank VIC 3006

Our reference: TC14560
19 October 2023

WINTON SHIRE COUNCIL
PO BOX 288
WINTON, QLD 4735
Australia

To whom it may concern,

I am contacting you on behalf of Telstra Corporation Limited in relation to the existing tower we understand to be located on your property at Winton Jundah Road, OPALTON QLD, noting the tower's specific location at -23.015204, 142.413293.

In September 2021 Telstra announced it had completed the sale of a 49 per cent non-controlling stake in its towers business and launched a new legal entity, Amplitel, that now holds and manages these infrastructure assets.

Per the enclosed statement, PricewaterhouseCoopers Australia (PwC) has been engaged on behalf of Telstra to update lease documentation for the existing tower to reflect the new company name.

To document this change, we propose to prepare new lease documentation outlining the terms of the agreement between yourself and Amplitel.

We would appreciate it if you could please contact us via phone on 0431 106 445 or email at TelcoTowers@au.pwc.com to discuss this process in more detail.

We look forward to hearing from you.

Thank you in advance for your assistance,
Richard Woods

Ph: 0431 106 445

Email: TelcoTowers@au.pwc.com

On behalf of Telstra Corporation Limited

PwC | Integrated Infrastructure – Real Estate Advisory



To whom it may concern,

You may be aware that Telstra Corporation Limited (Telstra) has recently sold a non-controlling stake in its mobile and non-mobile towers business to a high-calibre consortium – comprising the Future Fund, Commonwealth Superannuation Corporation and Sunsuper and managed by HRL Morrison & Co. Telstra will retain 51 per cent ownership and continue to own the active parts of its network.

The assets and operations of the tower business will be transferred into a new Telstra subsidiary called Amplitel Pty Ltd (Amplitel). Amplitel will continue to operate the towers business in a similar manner to Telstra.

Further, we confirm that Telstra has appointed PwC with the authority to act on behalf of Telstra and Amplitel to facilitate lease documentation matters as part of this sale.

Please do not hesitate to contact PwC as our appointed advisors via TelcoTowers@au.pwc.com if you have any questions.

Yours sincerely,

Julian McKernan

Julian McKernan (Oct 24, 2022 10:41 GMT+11)

Julian McKernan

Property Principal

Finance Operations and Reporting - Global Business Services

Telstra Corporation Limited and Telstra Limited

General



24/10/2023

Our Ref: Project-2534633;Notice-2528300

07465710X2

Telstra Operations

Payphone Siting and Account Management
Level 4/ 275 George Street Brisbane

T: 0419 024 298

E: Land_Access_Notification@team.telstra.com

Timms David
Director of Engineering
Winton Shire Council
PO Box 288
WINTON QLD 4735

**LAND ACCESS & ACTIVITY NOTICE
(ROAD AUTHORITY / UTILITY)**

Telstra Limited (ACN 086 174 781) Project: Payphone Battery Backup Project. ID: 07465710X2

Dear Sir/Madam,

In meeting Telstra Limited's commitment and obligations to provide modern and efficient telecommunication services to Australia, it is necessary to access your land and/or facilities, or public land under your care and management, and undertake the following activities during the timeframe specified. There is no requirement that you be present during the course of our activities.

Project Activity:	Installation of "low-impact" facilities. Maintenance of facilities
Description of Work:	Install payphone natural disaster kit. This includes battery backup, migration to 4G, free Telstra Wi-fi and USB charger. There will be no change to the appearance of this cabinet once the work is completed.
Date(s) proposed to enter property to engage in activity and depart	Access Start Date: 13/11/2023 Access Finish Date: 30/12/2023
Project Location:	(07465710X2) 91 Manuka Street Winton Qld 4735

Further details of the proposed activities are included in any attachment/s to this notice.

Telstra Limited's employees and contractors are authorised to carry out Telstra Limited's activities under clause 43 of Schedule 3 to the Telecommunications Act 1997 (Cth). Telstra Operations has been engaged on this project by Telstra Limited to give notifications on its behalf and to conduct negotiations regarding Telstra Limited's entry onto your land to install and maintain the facilities for the purposes of the above legislation. Other contractors may from time to time be engaged by Telstra Limited to carry out other activities.

We will treat current alignments and existing levels of land, roads, paths, etc. as permanent unless you specifically inform us otherwise.

In engaging in our activities, we are committed and obliged to take all reasonable steps to ensure that we cause as little detriment and inconvenience, and do as little damage, as is practicable. We will also take all reasonable steps to ensure that the site is restored to a condition similar to its condition

NNACS ID: 2534633
AuthUS TL - Jan 2023

before the activity began. Details of the likely impact on the site and the proposed measures to prevent or restore disturbance are as follows.

Anticipated Effect: No disturbance is anticipated.

Proposed Remediation: No remediation required as no physical disturbance is anticipated.

A new privacy regime commenced in December 2001 restricting the way private sector organisations collect, use, disclose and store personal information about individuals. The new regime sets out the minimum standards for information handling practices. Telstra Limited, its subsidiaries and contractors must comply with these new legal obligations. As well Telstra Limited is obliged to follow the requirements of the Telecommunications Act in relation to use and disclosure of personal information.

Telstra Limited, its subsidiaries and contractors collect contact details of landowners and authorities for the purpose of notifying them about proposed activities on their land. Telstra Limited maintains a contact database in order to manage our dealings with you. If you would like to know more about privacy at Telstra Limited, please visit our website at www.telstra.com.au/privacy/.

Attached you will find further information regarding Telstra Limited's rights and responsibilities and your rights in accordance with the *Telecommunications Act 1997 (Cth)*.

We thank you for your assistance and co-operation. If you have any queries, please do not hesitate to contact Karen Lombardo on 0419 024 298 or at the above address. Any objections should be directed to this person.

Yours sincerely

Karen Lombardo
Telstra Operations

Attachment/s
Photo of current payphone

SCHEDULE 3 TO THE TELECOMMUNICATIONS ACT 1997 (CTH) TELECOMMUNICATIONS CODE OF PRACTICE 2021 (CTH)

1. Carrier Powers and Obligations

Telstra Limited's employees and its authorised contractors are empowered to carry out Telstra Limited's activities under the *Telecommunications Act 1997 (Cth)*. Contractors may be engaged on this project by Telstra Limited to give statutory notifications or to carry out other activities such as maintenance and or installation. Telstra Limited is required by law to give you at least 10 business days notice before engaging in activities on your land (or at least 2 business days if no part of the land is included in a "sensitive area" and the activity is only inspection and survey which will not involve any material disturbance to the land).

All laws providing for the protection of places or items of significance to the cultural heritage of Aboriginal persons or Torres Strait Islanders will be complied with.

2. Compensation

If you suffer financial loss or damage in relation to property because of anything done by Telstra Limited when engaging in the above activities, compensation may be payable under clause 42 of Schedule 3 to the *Telecommunications Act*. A right to compensation only arises where financial loss or damage is suffered as a result of carrier activities. Telstra Limited is not in a position to agree on any amounts of compensation until after we have concluded our activities.

3. Objection Process

The *Telecommunications Code of Practice 2021 (Cth)* provides for a right of objection and how objections must be managed. Under the Code you have a right to object about the exercise of power described in this notice only if it relates to one or more of the reasons listed below:-

- i. Using the objector's land to engage in the activity.
- ii. The location of a facility on the objector's land.
- iii. The date when we propose to start the activity, engage in it or stop it.
- iv. The likely effect of the activity on the objector's land.
- v. Our proposals to minimise detriment and inconvenience, and to do as little damage as practicable, to the objector's land.

In order for any objection to be valid under the Code, your objection must be directed in writing to the address shown on this Notice within the time frames below, depending on the type of activities:-

- (i) Inspection and survey - any objection must be given within 1 business day after the notice is received where no part of the land is included in a "sensitive area" and the activity will not cause a material disturbance to the land. For all other inspection and survey activities any objection must be given within 9 business days after the notice is received; and
- (ii) For installation and maintenance activities - any objection must be given at least 5 business days before we propose to engage in the activities.

If you make an objection on one of the grounds above within the specified time frames, reasonable efforts will be made to contact you for the purposes of consultation within 5 business days after receiving your objection. Reasonable efforts will also be made to resolve the objection by agreement with you within 20 business days after receiving the objection. If your objection cannot be resolved by agreement within 25 business days after receiving the objection, a further notice will be provided to you advising whether:

- (i) Telstra Limited proposes to change the activity and if so, how; or
- (ii) If Telstra Limited does not propose to change the activity - why we will engage in the activity as originally proposed.

If your objection cannot be resolved by agreement, you are not satisfied with our response to your objection and the objection falls within the jurisdiction of the Telecommunications Industry Ombudsman (the "Ombudsman"), you may request in writing that your objection be referred to the Ombudsman. Time limitations for referral to the Ombudsman are also applicable, depending on the type of activities as follows:

- (i) inspection and survey - you must request referral within 9 business days after you receive a response to the objection; and
- (ii) for all other activities - you must request referral within 5 business days after you receive a response to the objection.

PROJECT RESPONSE FORM**RETURN TO:**

Karen Lombardo Level 4/ 275 George StreetBrisbane	T: 0419 024 298 E: Land_Access_Notification@team.telstra.com
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As detailed in the attached Land Access Notice, Telstra Limited is proposing to carry out activities on your land under Schedule 3 of the Telecommunications Act 1997(Cth). In doing so, Telstra Limited is legally required to give you written notice of its intention to conduct these activities.

If you agree to the activity commencing prior to the start date specified in the Land Access Notice, please confirm this by signing below. This will expedite the timely delivery of services in your area and will be most appreciated.

In addition, this form provides you the opportunity to supply further information that you consider important to the proposed works. Your response is not mandatory, but any information that you supply us will be highly valued.

Telstra Limited Project:	Payphone Battery Backup Project. ID: 07465710X2
Our Ref:	2534633 / 07465710X2
Affected Party:	Winton Shire Council
Notice ID:	2528300
Date Generated:	24/10/2023

☐ Yes ☐ No I / We agree to the activity commencing prior to the start date specified in the Land Access notice.

Print Name/s:

Signature/s:

Date/s:

☐ Yes ☐ No Are you in current occupation of the land or building?

If no, please provide contact details of current occupier(s) (if known):

☐ Yes ☐ No Will you, or any other person, be on the property during the proposed activities?

If yes, please provide contact name of person who will be present:

Contact Number:

Phone:

Fax:

☐ Yes ☐ No Do you require a courtesy telephone call prior to the activity commencing?

☐ Yes ☐ No Are there any matters you would like us to consider during the activities e.g. future change in land use, dams, livestock yards, windbreaks, access roads, etc.

24/10/2023
Response TL.rtf - version 4

THIRD QUARTER 2023 | 1 JUL - 30 SEP

RAPAD Board

COMMUNIQUE



MAYOR SEAN DILLON
Bacaldine
Regional Council



MAYOR SALLY O'NEIL
Barcoo
Shire Council



MAYOR ANDREW MARTIN
Blackall-Tambo
Regional Council



MAYOR RICK BRITTON
Boulia
Shire Council



MAYOR ROBBIE DARE
Diamantina
Shire Council



MAYOR TONY RAYNER
Longreach
Regional Council



MAYOR GAVIN BASKETT
Winton
Shire Council



DAVID ARNOLD
CEO RAPAD

BOARD MEETING UPDATE

The Board held three meetings in this third quarter of 2023, two virtual, and one face-to-face in Boulia in late August. Directors' attendances and apologies for the meetings are in the table on the right.

The CEO, David Arnold was an apology for the 4 August meeting and A/CEO, Morgan Gronold stood in for him.

Meetings were also attended by council CEOs and various council member representatives. Guests and speakers at the August meetings included:

- Honourable Member Ann Leahy, Member for Warrego
- Amy Rosanowski, Patrick Scanlan and Nicole Bright - **Queensland Revenue Office**
- Candace Vea Vea and Chris Filby - **Department of State Development, Infrastructure, Local Government and Planning**
- Josh Dyke and Rudi Pretzler - **LGAQ**
- Emma Murphy - **NBN**
- Ingrid Fomiatti Minnesma and Jarrod Cowley-Grimmond - **Department of Regional Development, Manufacturing and Water**
- Gerry Roberts and Rachel Webster - consultants to RAPAD undertaking the **Regional Drought Resilience Planning**
- Max Wise and Lauren McFarlane - **Department of Child Safety, Seniors, and Disability Services**
- Janine Waldoock and Peter Donaghy - **Department of Agriculture and Fisheries (DAF)** along with Charles Burke (private consultant to DAF)
- Debra McKeen - **AP Consulting**
- Rebecca Doble and Michele Akeroyd - **CSIRO**.

	7 Jul	4 Aug	22, 23 Aug
Cr Rayner	B. Walsh proxy	Yes	Yes
Cr Martin	Yes	Yes	Cr Scobie proxy
Cr Britton	Yes	Yes	L. Moore proxy
Cr O'Neil	Yes	Yes	Yes
Cr Dillon	No	No	Cr Rayner proxy
Cr Baskett	No	Cr Elliot proxy	Yes
Cr Dare	No	Yes	Yes

A united organisation, with a powerful voice for our region and capacity to deliver initiatives that shape and create a prosperous future for the RAPAD region of Outback Queensland.

Objects of RAPAD

The objects for which the Company is established are:

- (a) to support, facilitate, promote and encourage the community, environmental and economic development of the region,
- (b) to formulate, develop, facilitate, maintain and implement, or cause to be implemented, strategies, policies and plans relating to the objects in Rule 1.5(a),
- (c) to advocate to, consult with, and advise, relevant State and Federal ministers and government agencies on matters of regional concern, and on the priorities of such matters and the means to ensure effective co-ordination and implementation of the policies, activities and programs of those State and Federal agencies, and
- (d) to facilitate, support, implement, or cause to be implemented, collaborative regional discussion and associated desired outcomes amongst, but not limited, to members.

Source: RAPAD constitution

COMMUNIQUE | THIRD QUARTER 2023

1 JUL - 30 SEP

BOARD MEETINGS CONT:



The Boulia meeting was preceded by the quarterly meetings of the **RAPAD Regional Water and Sewerage Alliance**, the **Outback Regional Roads and Transport Group** and the **Central West Regional Pest Management Group**.

CENTRAL WEST REGIONAL
PEST MANAGEMENT GROUP



The Board expressed their gratitude to Boulia CEO, Lynne Moore, and her staff for hosting the meeting, where members and guests were treated to great food provided by a range of local businesses and volunteer groups.



As a part of governance and business across all meetings, the Board received 22-23 YTD operating financial statements, noting there were no extraordinary operational or strategic budget matters to report. The Board also:

- **Received the CEOs update** on the progress status of the 22-23 FY audit, along with risk, contracts register and staff wage policy updates,
- **Endorsed two FRRR contracts**, as well as endorsing gifts provided to a visiting trade delegation and to an outgoing senior public servant from the region,
- **Endorsed a sponsorship request** from 'Leading in the Central West' leadership program, and
- **Received an update from the CEO** regarding professional development he undertook through the Regional Australia Institute.

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COMMUNIQUE | THIRD QUARTER 2023

1 JUL - 30 SEP

ITEMS ACROSS THE THREE RAPAD MEETINGS INCLUDED:



The July meeting was attended by the **Qld Revenue Office (QRO)** who provided an update on their proactive debt management model designed to collect overdue debts for local government to provide greater revenue back to councils.



The Board endorsed a position regarding the **Qld Governments Lake Eyre Basin Consultation Regulatory Impact Statement** and as a result provided a submission to the consultation process.



The Board received a final report on the second phase of the **FarOut! Campaign**. That final report can be found here: www.rapad.com.au/projects/far-out-campaign



The CEO updated the Board on the **FRRR project** specifically the offer from the **Australian Rural Leadership Foundation** to offer programs in the region. This is funded by the Future Drought Fund. Further to this LRC and BTRC have taken up the offer and will progress finalisation of details with the CEO and ARLF for dates in 2024.



The Board welcomed Gerry Roberts and Rachel Webster who were undertaking consultation as a part of the **Regional Drought Resilience Planning program**.



The Board received a detailed update from Debra Mackeen regarding the progress of the **Regional Waste Management Strategy**.

A.Prince Waste Consultants (APC) are working with the seven councils of the RAPAD region to develop a Regional Waste Management Plan. This is the first plan of its kind for the region. The Board hopes to release the report by the end of 2023.

The RWM Strategy development is funded through the Department of Environment and Science.



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COMMUNIQUE | THIRD QUARTER 2023

1 JUL - 30 SEP



**Rural
Financial
Counselling
Service**
North Queensland

The Board received a state-wide report regarding the progress of the **Grazing Futures Livestock Business Resilience Planning** which RAPAD is contracted to deliver in conjunction with other partners, in the North Queensland region through the RAPAD business Rural Financial Counselling Service North Queensland (RFCSNQ - www.rfcsnq.com.au).

RAPAD through RFCSNQ have recently released several FBRP case study testimonials which can be viewed at: www.youtube.com/playlist?list=PLVgruqhpE7Z8lQzvJUt3_-L2e6evZOKT0



**Small
Business
Financial
Counselling**
North Queensland

The Board took advice from the CEO that the State funded **Small Business Financial Counselling Program**, delivered through Rural Financial Counselling Service North Queensland (RFCSNQ) will end on 31 December 2023.

The CEO advised he was working through the transition and wind up of the program.



The Board received the report from the Department of Child Safety, Seniors and Disability Services titled '**RAPAD Care Service Analysis**'.

Max Wise and Lauren McFarlane attended the Boulia meeting to talk to the report the department had commissioned earlier in the year and from here RAPAD will continue to work with the department as well as other industry stakeholders and member local governments to implement the report.

RAPAD service demand data

Aged care

- 40 approved Home Care Packages (31 Dec. 2021) – 1 per every 50 people aged 65+ (Qld 1:24)

Disability

- 149 NDIS participants
- Approx. \$4.7M each year in unspent NDIS funds (44% utilisation; 76% in Qld)
- ABS 'Core Activity Need' & DSP data suggests more people may be eligible for NDIS, particularly in Blackall-Tambo

Carers

- Approx. 200 people receiving Carers Allowance
- Likely taking on informal support roles to fill gaps in NDIS and aged care availability

PAGE 5



There was again considerable discussion on the impact of the Department of Agriculture and Fisheries (QDAF) recent changes to their interpretation of the *Native Title Act 1993 (Cth)* resulting in a **reduced number of gravel pit licences being renewed**.

As reported in past Board communiques this is currently affecting two of RAPAD's member councils, Boulia and Barcoo, but ultimately it will affect all member councils. As reported previously, **if not resolved it will have a significant impact on the financial capacity of councils**. To reiterate past detail the following is the impact on the Boulia Shire Council using a case study approach.

	Units	With 4 pits	With 100 pits
Repairs to Donohue Highway	km	8	8
Tonnes per km	t	2295	2295
Distance from pit	km	330	10
Supply to site ex gravel pit	\$/t/km	0.25	0.25
Cost to supply gravel	\$	1,514,700	45,900
Round trip including loading	hrs	9	1
Repair rate (km/day)	km	0.5	0.5
Gravel required per day	t	1,147.50	1,147.50
Triple road train capacity	t	76.5	76.5
Trips per day	#	15	15
Road trains required (say 9 hour day)	#	15	1.67
Road trains available	#	4	4
Additional Road Trains required	#	11	0
Or Additional time required	days	44	0
Total Time required	days	60	16
Total Tonnes for 8 km	t	18,360	18,360
Cost per tonne	\$	82.5	2.5
Boulia Shire Council Gravel Usage per year			
Total Gravel Usage over 3 years	m3	122,426	122,426
Average m3 per year	m3	40,809	40,809
Average tonnes per year (1.7t/m3)	t	69,375	69,375
Estimated additional cost per year	\$	5,723,416	173,437

Historically Boulia Shire Council has had access to over 100 gravel pits spread throughout the Shire



Boulia Shire Council uses approx. 40,000m³ of gravel annually on road repairs, new roads and flood damage restoration

Equivalent to approx. 70,000t per year of gravel carted

Based on current flood restoration work being conducted on the Donohue Highway



Reduced access to gravel pits

100
gravel pits



4
gravel pits



Increased distance from pit to site

from
10km



to
330km



Increased cost per tonne

from
\$2.50/t



to
\$82.50/t



Extrapolated over a year



over \$5million
Increase in the cost of gravel



In addition to costs, distance and time impacts it would cause:

- Delays in getting road repairs, flood restorations and new works completed
- Other increased costs due to delays
- Damage to existing roads, having to cart gravel over longer distances instead of being able to access gravel locally

COMMUNIQUE | THIRD QUARTER 2023

1 JUL - 30 SEP



The Board received a **final draft report from AEC** regarding the **'Water for Economic Development in Western Queensland'**.

This project originated partly in response to an action identified in the CWQ Regional Resilience Plan, and was developed with the following key objectives:

To identify and determine each of the RAPAD council members demand for future water for economic development and assess:

- the scale of the demand,
- the potential economic outcomes supported by this water use,
- the challenges relating to water in realising these economic outcomes,
- the nature of the investment needed to deliver these outcomes; and
- identify solutions to address key barriers to growing the economic potential of Central Western Queensland.

The Board acknowledges the State Governments Remote Area Board (RAB) funding which supports this 'Water for Economic Development' project.



Rebecca Doble and Michele Akeroyd, **CSIRO Environment and Water** provided a presentation titled 'regional and remote water security challenges', from which the CEO will make introductions to various stakeholders who may have interests across the range of subjects presented.



Ingrid Fomiatti Minnesma and Jarrod Cowley-Grimmond from the **Department of Regional Development, Manufacturing and Water**, attended and presented on and discussed with the Board, issues relating to urban water supply and its safety.



The Board heard from the CEO regarding the final planning for the September **Western Qld Alliance of Councils (WQAC) Assembly** to be held in Winton in late September. The CEO is chairing the assembly planning committee.

A brief overview of **WQAC activities** was provided:

- A submission to the Independent Review of Commonwealth Disaster,
- A submission is being prepared into the Consultation Paper, 'Review of Categories and Remuneration Levels'.



Josh Dyke from LGAQ, addressed the Board regarding **LGAQ and LGAQ policy executive items**.

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COMMUNIQUE | THIRD QUARTER 2023

1 JUL - 30 SEP



The Board welcomed Charles Burke who undertook consultation regarding **Local Drought Committees**.

By way of background, in 2018, the Queensland Government commissioned an external review of existing drought programs and assistance. This included developing recommendations for a future long-term approach to managing drought response in Queensland, focussed on drought preparedness. Two of the recommendations of the report related to Local Disaster Committee (LDC) frameworks, drought declaration processes and inclusion of more science-based indicators.

The relevant recommendations were:

Recommendation 1: The existing LDC Framework and the drought declaration process, including Individually Droughted Properties (IDPs), be maintained in the immediate future. The areas of responsibility and processes and procedures of the LDCs should be immediately clarified and made publicly available to avoid confusion and misinformation.

Recommendation 2: The current LDC system and declaration process be reviewed and restructured into a new system for declarations that will be based on the transition to a more objective, science-based, multi-layered framework, utilising publicly accessible indicators, and maintaining appropriate local input.



The Board welcomed Chris Filby (Regional Director) and Naomi Purcell (Principal Economic Development Officer) from the **Department of State Development Local Government Infrastructure and Planning (DSDLGIP)** who spoke to their department's programs and in particular the **RAB funding** which RAPAD will progress.

The CEO provided an update on the **QRA funded flood gauge training for council staff** with 15 staff from six RAPAD councils taking up the training offer.

The training supported council staff to undertake basic maintenance and this training results in significant cost-savings for operating and maintaining the assets locally, compared to utilising external specialists.

The local workforce can now operate and maintain flood warning assets within the Central West Region.



Above: QRA provided an update at the RAPAD Board meeting back in February 2021, setting out to develop a training course so local staff can operate and maintain the flood warning equipment themselves.

COMMUNIQUE | THIRD QUARTER 2023

1 JUL - 30 SEP



RAPAD's Adoption Officer, Prue Button, and Ally Murray, Node Manager – **Longreach, Southern Queensland & Northern NSW Innovation Hub**, provided an update on their respective activities.

Below is Prue's update:

GROWQ INNOVATION EXPO, LONGREACH SHOWGROUNDS

Our first event of the quarter was the GroWQ Innovation Expo on 13 July. It was our second expo held and we were thrilled with the success of the event. The expo attracted 180 attendees, 24 speakers, 6 panellists and 30 trade displays and it live-streamed throughout the day.

The Expo was broken into 4 sessions:-

1. Cows, Cattle & Change
2. Land & Climate
3. Shaking up Sheep and Goats
4. People & Gadgets

There were two producers who spoke which was a highlight of the day. Ian McCamley spoke of his cattle operation and Ben Banks spoke of his sheep business near Blackall. They shared the innovations they have both used in their businesses and what has helped them achieve their targets.

Other speakers ranged from soil carbon, to innovation with farmer first aid, to sheep yard design to breathalysing cattle for pregnancy! The speakers were of a very high calibre and attendees left feeling inspired and positive about the ag industry.

We concluded the day by holding a networking evening at the The Branch with 80 attendees. It was a great evening to follow up on new topics and connections.



REGENERATIVE RANGELANDS, LONGREACH

The Hub was thrilled to support Regenerative Rangelands 2023, a producer-led event, focussing on health soils, pastures, and people, and offering a platform to discuss policies, legislation and the development of environmental markets that may impact on biodiversity, drought resilience and ecological health in the rangelands.

An incredible line-up of talent was welcomed to Latrobe Station, Longreach, including Alejandro Carrillo, internationally renowned regenerative rancher from Las Damas Ranch, situated in the Chihuahan desert in Mexico, amongst others. Alejandro speaks the language of producers and shared his knowledge to all eighty enthusiastic producers, around how he can carry 3+ times more cattle than neighbouring ranches on a per-acre basis, while lowering his inputs substantially. Well done to Jody Brown and her initiative of creating this event.

COMMUNIQUE | THIRD QUARTER 2023

1 JUL - 30 SEP

WESTECH FIELD DAYS AND WESTECH STEER CHALLENGE, BARCADDINE | 5 & 6 SEPTEMBER

The Hub was pleased to support the Westech Field Days in Barcaldine. Alejandro Carrillo (who also presented at the Regenerative Rangelands event in Longreach) talked about his pasture and stock management practices and then joined a chaired panel of western graziers, exploring regional options and issues around bringing back grasslands in tough conditions for beef productivity and its many benefits. Between 40-60 spectators at the presentations and panel discussions each day.

We also supported The Westech Steer Challenge trial. This commenced on in January 2023 and culminated in a presentation luncheon at the Westech Field Days this week. The trials proved the well-known value of western Queensland's beef growing country and was a testament to producers across the wider region.

Teams of 10 strictly HGP free vendor bred steers, 0-2 teeth, 330-400kg full on farm at entry were run under uniform conditions for 14 weeks at Clover Hills, Barcaldine and then sold over the scales at the Barcaldine Saleyards to Condabri Feedlot for a 100-day feeding program prior to slaughter.

All aspects of performance were monitored and provided to participants, including pasture weight gain, feedlot performance and carcass feedback. The results were shared on the day and winners named. Congratulations to all involved.

SILAGE WORKSHOP | LONGREACH, 12 SEPTEMBER

In the middle of September there was a Maxheath Silage workshop held at 'Weewondilla', 80km from Longreach and hosted by Graziers, Boyd & Katie Webb. An informative day (attended by 29 producers) – useful for producers to consider alternative options for drought-proofing.

- Boyd & Katie started planting cropping 2 years ago. They planted oats (baled and sold it) and then sorghum
- Alan Balfour from Maxheath Silage and Nathan Lister from Lallemand Animal Nutrition share their knowledge
- 1000 tonnes has been stored on the property until it is needed. Plans to store it to help feed sheep through future droughts.

**UPCOMING EVENTS**

- Thursday 12th October – Soil Carbon Workshop
- Friday 27th October – Goat Gains – A panel of supply chain experts to discuss the future of the domestic market.

The Adoption Officer role, provided through the Drought Resilience Adoption and Innovation Hubs Program receives funding through the Australian Governments Future Drought Fund



Australian Government
Department of Agriculture,
Fisheries and Forestry



Future
Drought
Fund



University of
Southern
Queensland



SQNNSW
Innovation Hub



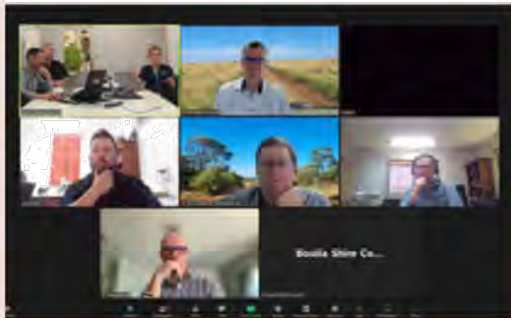
RAPAD
Regional Adoption and
Innovation Program

COMMUNIQUE | THIRD QUARTER 2023

1 JUL - 30 SEP



RAPAD plays a leading role in facilitating groups that unite our seven councils, as well as agencies and industry, to work together on common, critical areas including Pest and Weed Management, Roads and Transport, Water and Sewerage, HR and now... introducing the **RAPAD IT Alliance**.



The IT Alliance held its initial meeting in September bringing together council representatives to discuss common challenges: from cyber security and phishing, to IT platforms and upgrades, as well as look for opportunities and to share successes.

The first meeting really highlighted to us the skills and enthusiasm that we have right here in our region, reinforcing why we continue to identify and support a regional 'Alliance' platform approach that can provide relevant opportunities to share information, solve issues in-region and tackle challenges together - particularly in increasingly important areas like IT. While a few may be a tad shy in the Zoom camera stakes, it was fantastic to listen to the range of topics and we're looking forward to the next one!

The Board's upcoming meetings for quarter four are planned for:

- October 6,
- November 3 and,
- November 27-29 in Brisbane, which will also be the Annual General Meeting along with the annual Friends of RAPAD event.

Further detail can be provided by contacting the CEO, David Arnold on 0428 583 301.

Information:

RAPAD – www.rapad.com.au

RFCSNQ – www.rfcsnq.com.au

RAPAD Skilling – www.rapadskilling.com.au

CENTRAL WEST QUEENSLAND'S OWN REGISTERED TRAINING PROVIDER

For individual and business training needs, contact the team at RAPAD Skilling.

RAPAD Skilling is a Skills Assure supplier approved to deliver subsidised qualifications funded under the Qld Government's VET Investment Plan and User Choice Scheme.

Give them a call on 4652 5600 or visit rapadskilling.com.au





Office of the
Premier of Queensland
Minister for the Olympic and Paralympic Games

For reply please quote: ECU/NC - TF/23/9650

27 September 2023

Councillor Gavin Baskett
Mayor
Winton Shire Council
KirbyR@winton.qld.gov.au



Brisbane 2032
Olympic and Paralympic
Games Host
Queensland



1 William Street Brisbane
PO Box 15185 City East
Queensland 4002 Australia
Telephone +61 7 3719 7000
Email ThePremier@premiers.qld.gov.au
Website www.thepremier.qld.gov.au

Dear Councillor Baskett

Thank you for your letter regarding the social impact of resource and energy projects. I have been requested to reply to you on behalf of the Premier and Minister for the Olympic and Paralympic Games.

The Premier confirmed to Cr Anne Baker and to the Bush Summit in Rockhampton that the Government would introduce legislation to give certainty to all parties.

I am pleased to advise that the Government has introduced this legislation into the Queensland Parliament and secured its passage.

This demonstrates the Government's support for strong and sustainable resource communities and the importance of local economic opportunities in Queensland's resources and energy industries for many decades to come.

Again, thank you for bringing these matters to the Premier's attention.

Yours sincerely

JIM MURPHY
CHIEF OF STAFF



Container Exchange (QLD) Limited
Level 17, 100 Creek Street
Brisbane, Qld 4000

Mr Dirk Dowling
CEO
Winton Shire Council
DirkD@winton.qld.gov.au

Dear Mr Dirk Dowling,

Containers for Change has transformed container recycling and litter reduction in Queensland since it launched in November 2018. Five years later, communities the length and breadth of our state have benefitted from the positive social, environmental and economic impact generated by the scheme - and more good things are on the horizon.

Container Exchange (COEX) is the not-for-profit organisation that delivers Containers for Change. As the Chief Executive Officer, I am excited to provide you with this update on the upcoming expansion of the scheme and share some scheme highlights for Queensland and Winton Shire Council.

Queenslanders will soon earn a 10-cent refund on glass wine and spirit bottles

In an Australian-first, from 1 November this year Containers for Change will accept glass wine and pure spirit bottles for 10-cent refunds at our network of hundreds of refund points across Queensland. We know this exciting change will bring a raft of new customers to our army of changemakers, including many residents from the Winton Shire.

With this in mind, I wanted to highlight some of the recent milestones and achievements from Containers for Change, the successes of the Winton community and share ways your residents can make even more change.



Queenslanders have embraced Containers for Change

I joined COEX as CEO in January this year and since then I have been amazed by the passion Queenslanders have for Containers for Change. Customers, refund point operators, community groups and charities across the state have worked together to reach some very impressive milestones. Since scheme launch in November 2018 to 30 September this year:

- more than **7 billion containers** have been returned for recycling through our container refund point network
- more than **\$700 million** in 10-cent refunds has been paid to Queenslanders
- more than **\$11 million** in refunds has been paid to charities and community groups
- more than **1.5 billion containers** have been recovered from other recycling streams, including local council kerbside services
- more than **935 jobs** have been created across the container refund point network and COEX.

You can see that Queenslanders have many reasons to be proud of their container refund scheme, and we're proud they have embraced it so wholeheartedly, reporting customer satisfaction of 94 per cent. The latest Container Exchange Annual Report highlights some of the amazing success stories from across the scheme over the 2023 financial year. You can click [here](#) to read it.



Grow the impact in Winton!

The community of Winton has embraced Containers for Change at work, at school and at home to help clean up their local environment and cash in for themselves or a cause close to their hearts.

Since launching in Winton, 3.92 million containers have been returned to local container refund points for recycling, putting \$392.3 thousand back in the pockets of residents, charities, community groups and businesses.

With the introduction of glass wine and spirit bottles from 1 November, residents, community groups and businesses can return even more containers for 10-cent refunds.

To help the Winton community enjoy even greater benefits:

- Follow Containers for Change on social media and share our content, including great ways to use the scheme, inspiring stories of Queensland changemakers and the latest news on ways to put cash back into the pockets of your local community.
- Make events in your community even cleaner and greener by incorporating container collection. Get in touch to find out more via enquiries@containerexchange.com.au.

More exciting things lie ahead for Containers for Change and our customers across Queensland. Thank you to the people, community groups and businesses of Winton who have embraced Containers for Change. Together with the thousands of Queenslanders who use Containers for Change every day we are making the change that matters.

Yours sincerely,

N Roach

Natalie Roach
Chief Executive Officer
Container Exchange



<https://www.facebook.com/4ChangeQLD>



<https://www.instagram.com/4changeqld/>



COEX
Container Exchange

Attachments:

Please note that my working hours may not be your working hours, so while it suits me to send this email now, I do not expect a response or action outside your own working hours.

From: Aerodromes <Aerodromes@casa.gov.au>

Sent: Monday, November 6, 2023 3:29 pm

To: Dirk Dowling <CEO@winton.qld.gov.au>; dow@winton.qld.gov.au <dow@winton.qld.gov.au>; Phil Conti <pandg@winton.qld.gov.au>

Cc: Eatock, Daniel <Daniel.Eatock@casa.gov.au>; Despotovic, Slavica <Slavica.Despotovic@casa.gov.au>; Lobegeier, Iain <Iain.Lobegeier@casa.gov.au>

Subject: Winton (YWTN) - Aerodrome Certificate CASA.ADCERT.0127 (rev1) [SEC=OFFICIAL]

**OFFICIAL**

Good afternoon,

The Winton Aerodrome Manual has been assessed against the requirements of the *Part 139 (Aerodromes) Manual of Standards 2019* and accepted by CASA.

Please find attached a new revision of the Winton Aerodrome Certificate (CASA.ADCERT.0127), effective 6 November 2023. The certificate has been granted pursuant to regulation 139.030 of the *Civil Aviation Safety Regulations 1998*.

As is currently the case, the aerodrome will be the subject of surveillance by officers of CASA under the requirements expressed in the CASA Surveillance Manual. This function and any day to day matters in relation to your aerodrome will normally be performed by a CASA Aerodrome Inspector.

Should you have any queries or require additional information, please don't hesitate to contact me.

Kind regards,
Kirsty

Kirsty Lindsay
Regulatory Services Technical Officer

Aerodromes and CNS/ATM

CASA\Regulatory Oversight Division

p: 07 3144 7484

Level 17, 180 Ann Street, BRISBANE QLD 4000

GPO Box 2005, Canberra ACT 2601

www.casa.gov.au

IMPORTANT:

This email may contain confidential or legally privileged information and may be protected by copyright. It remains the property of the Civil Aviation Safety Authority and is meant only for use by the intended recipient. If you have received it in error, please notify the sender immediately by reply email and delete all copies, together with any attachments.



Australian Government
Civil Aviation Safety Authority

AERODROME CERTIFICATE

Number: CASA.ADCERT.0127 Revision: 1

This aerodrome certificate is granted pursuant to regulation 139.030 of the
Civil Aviation Safety Regulations 1998 (CASR) to:

WINTON SHIRE COUNCIL

ARN: 225526

to operate the following aerodrome

WINTON (YWTN)

The certificate is subject to any conditions set out on page 2 of this certificate or notified under regulation 11.056 of CASR 1998.

This certificate is effective from 06 November 2023, and remains in force until cancelled, except during any period in which it is suspended.

Iain Lobegeier
Manager Aerodromes
Regulatory Oversight Division

Delegate of the Civil Aviation Safety Authority

6 November 2023

Conditions:

Conditions applicable to Aerodrome Certificate CASA.ADCERT.0127

NIL



Office of
Industrial Relations

Department of Education

(CPI)
with 1 par
attachment

3 November 2023

Dirk Dowling
Chief Executive Officer
Winton Shire Council
Via Email: ceo@winton.qld.gov.au

Dear Dirk Dowling

I refer to your request for special holidays for 2024.

Pursuant to Section 4 of the *Holidays Act 1983*, the Minister for Education and Minister for Industrial Relations has appointed:

- 5 November 2024 a holiday for the Shire of Winton for the purpose of Melbourne Cup Day

Please note that it is only special holidays appointed in respect of an annual agricultural, horticultural or industrial show (show holidays) which are public holidays. On a public holiday, employees will be entitled to refuse to work in reasonable circumstances without loss of pay and to be paid penalty rates for work performed.

Should there be a need to request repeal of one or more of the above special holidays (whether or not appointment of a replacement special holiday is also requested) or appointment of an additional special holiday, 30 days prior notice of the requested repeal or appointment is to be given to the Minister. This will allow time for the Minister to decide the request, notify any repeals and/or appointments in the Queensland Government Gazette and for the requesting local government to give notice of holiday changes to its community.

Replacement of a show holiday with a special holiday on another date should be carefully considered as the replacement show holiday will only be a public holiday if it continues to be in respect of an annual agricultural, horticultural or industrial show.

Notification of the appointment of the 2024 special holidays was published in the Queensland Government Gazette on 3 November 2023.

1 William Street Brisbane
Queensland 4000 Australia
GPO Box 69 Brisbane
Queensland 4001 Australia
Telephone 13 QGOV (13 74 68)
WorkSafe +61 7 3247 4711
Website www.worksafe.qld.gov.au
www.business.qld.gov.au
ABN 94 496 188 983

2

A copy of the gazette can be accessed on the Queensland Government's publications website, the special holidays notifications commence on page 418 of the gazette.

Should you require further information, please contact Patricia Faulkner, Senior Industrial Officer on telephone (07) 3406 9845.

Yours sincerely

A handwritten signature in black ink, appearing to read 'A J (Tony) James', written over a large, stylized, looped graphic element.

A J (Tony) James
Assistant Director-General
Office of Industrial Relations

[397]



Queensland Government Gazette

GENERAL**PUBLISHED BY AUTHORITY**

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VOL. 394]**FRIDAY 3 NOVEMBER 2023****[No. 59**

Queensland Health
Brisbane, 3 November 2023

Her Excellency the Governor, acting by and with the advice of the Executive Council and under the provisions of the *Mental Health Act 2016*, has approved the appointment of Dr Elizabeth McVie, Dr Furhan Iqbal, Dr Alexandra Simpson, Dr Jane Phillips and Dr Evelyn Timmins as assisting clinicians to the Mental Health Court, on and from 1 March 2024 up to and including 28 February 2027.

SHANNON FENTIMAN MP
Minister for Health, Mental Health
and Ambulance Services
and Minister for Women

NOTIFICATION OF THE FILING OF ADVERTISED VACANCIES

The following appointments to various positions have been made in accordance with the provisions of the *Public Sector Act 2022*.

NOTIFICATION OF THE FILLING OF APPOINTMENTS PART I

A public sector employee, employed on a permanent basis by a public sector entity, who wishes to appeal against a promotion listed in Part I must give a written Appeal Notice within 21 days following gazettal of the promotion to –

Industrial Registrar
Industrial Registry

Email: qlrc.registry@qlrc.qld.gov.au

Web Address: www.qlrc.qld.gov.au for Appeal Notice

For general enquiries prior to lodgement of an appeal:

Contact Industrial Registry on 1300 592 987 or email QIRC.registry@qlrc.qld.gov.au

APPOINTMENT PART I – APPEALABLE

Reference Number	Vacancy	Date of Appointment	Name of Appointee	Previous Position and Classification (Unless otherwise Indicated)
DEPARTMENT OF AGRICULTURE AND FISHERIES				
504088/23	Deputy Registrar, Racing Appeals Panel, Corporate, Brisbane (AO6)	Date of duty	Roberts, Sabrina	Deputy Registrar, Racing Appeals Panel, Corporate, Brisbane (AO5)
DEPARTMENT OF CHILDREN, YOUTH JUSTICE AND MULTICULTURAL AFFAIRS				
508449/23	Administration Officer, Youth Justice, Region – South East, Service Delivery – Child and Family, Logan Central (AO3)	Date of duty	Letoa, Lily	Administration Officer, Youth Justice; Region – South East, Service Delivery – Child and Family, Logan Central (AO2)
508618/23	Senior Child Safety Support Officer, Child and Family, Region – South West, Service Delivery – Child and Family, Springfield Central (AO4)	Date of duty	Saxon, Belinda	Child Safety Support Officer, Child and Family, Region – South West, Service Delivery – Child and Family, Springfield Central (AO3)
495054/23	Right to Information Officer, Right To Information Privacy Records Management and Redress, Legal Services and Redress, Corporate Services, Brisbane (AO5)	Date of duty	Gibbons, Marguerita	Information Support Officer, Right To Information Privacy Records Management and Redress, Legal Services and Redress, Corporate Services, Brisbane (AO4)
508552/23	Child Safety Officer, Child and Family, Region – North Queensland, Service Delivery – Child and Family, Mackay (PO3)	Date of duty	Arslan, Muhammad	Child Safety Officer, Child and Family, Region – North Queensland, Service Delivery – Child and Family, Mackay (PO2)
508552/23	Child Safety Officer, Child and Family, Region – North Queensland, Service Delivery – Child and Family, Mackay (PO3)	Date of duty	Tickle, Jessica	Child Safety Officer, Child and Family, Region – North Queensland, Service Delivery – Child and Family, Mackay (PO2)
505003/23	Principal Program Officer, Family Support and Commissioning Oversight, Investment and Commissioning, Strategy, Brisbane (AO7)	Date of duty	Allen, Ayesha	Senior Project Officer, Digital and Project Solutions, Corporate Service, Queensland Racing Integrity Commission, Brisbane (AO6)
511785/23	Practice Support Officer, Cleveland Youth Detention Centre, Youth Detention Operations and Reform, Service Delivery – Youth Justice, Belgian Gardens (AO4)	Date of duty	Webster, Tamara	Detention Youth Worker, Cleveland Youth Detention Centre, Youth Detention Operations and Reform, Service Delivery – Youth Justice, Belgian Gardens (YD204)

CM

6 November 2023

Winton Shire Council
Email: ceo@winton.qld.gov.au

Application contact: Shirley Kelly
Email: shirleyk@winton.qld.gov.au



Dear Approved Provider

**Decision on application for temporary waiver extension
Section 98, Education and Care Services National Law
Winton Child Care Centre "Little Swaggies", SE-00000721**

I have assessed your application for a temporary waiver and have decided to **grant** the waiver. The waiver applies to the following requirements of the *Education and Care Services National Regulations* and takes effect on 15 September 2022.

Regulation	Nature of waiver	Expiry Date
Regulation 132(1) Requirement for early childhood teacher—centre-based services—25 to 59 children	Operate without an early childhood teacher	30 August 2024

I have enclosed an amended Service Approval certificate.

Reasons for my decision

I have decided to grant an extension of the current waiver for the following reasons:

- The service meets the qualification requirements for regulation 126;
- Educators are currently provided support, coaching and mentoring by a qualified Early Childhood Teacher from the local Primary School;
- The educational leader will support all staff across the service with their program and practice;
- The approved provider will continue to advertise for a qualified early childhood teacher.

What you need to do next

- Display the amended service approval in a place that is clearly visible from the main entrance of the service.

- Ensure that strategies to protect the wellbeing of children being educated and cared for are in place for the term of the waiver.
- Ensure the requirements of the waived regulations are met by the expiry date or apply to extend the waiver by lodging an extension application.

I also request that you contact our office on 13 February 2024 and 20 May 2024, to provide an update regarding your recruitment efforts and any changes to the service's circumstances while the temporary waiver is in force.

If you require further information or assistance, please contact Department of Education (Qld), Helen Jansen, Senior Regulatory Officer, Central Queensland Region on email at mackay.eccec@qed.qld.gov.au or (07) 4842 8354.

Yours sincerely



Jody Sullivan
Manager, Regulation
Early Childhood Regulatory Authority
Central Queensland Region
Department of Education

Ref: 23/880248
Enc: Amended Service Approval certificate

Section 98 Education and Care Services National Law

Service Approval

NAME OF EDUCATION AND CARE SERVICE

Winton Child Care Centre "Little Swaggies"

LOCATION OF EDUCATION AND CARE SERVICE

47 Cork Street, Winton Queensland 4735

DATE ORIGINAL APPROVAL GRANTED

1 January 2012

SERVICE APPROVAL NUMBER

SE-00000721

NAME OF APPROVED PROVIDER

Winton Shire Council

MAXIMUM NUMBER OF CHILDREN

This service is approved to provide education and care to a maximum of 41 children.*

*The maximum number of children may only be exceeded in the circumstance set out in section 51(4B) of the *Education and Care Services National Law* and regulation 123(5) of the *Education and Care Services National Regulations*.

WAIVERS

1. The service has been granted a temporary waiver for regulation 132(1) of the *Education and Care Services National Regulations*. The temporary waiver allows the service to operate without an early childhood teacher. This temporary waiver expires on 30 August 2024.

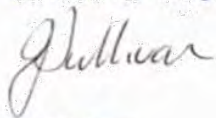
PRESCRIBED CONDITIONS

The approval is granted subject to the conditions as set out in section 51 of the *Education and Care Services National Law* and any conditions prescribed in the *Education and Care Services National Regulations*.

OTHER CONDITIONS

1. This service is approved to provide education and care to children from birth to over preschool age, including school children.

Granted under delegation by:



Jody Sullivan
Manager, Regulation
Early Childhood Regulatory Authority
Central Queensland Region
Department of Education

RE-ISSUE DATE: 6 November 2023

Page 1 of 1



Queensland
Government



73 Elm Street
PO Box 169
Barcaldine QLD 4725

Enquiries : Richard Back
Email : RBack@gbaengineers.com.au
Proj. No./Doc. ID : 230049 / 474367

Initials : SR:TB

27 October 2023

The Chief Executive Officer
Winton Shire Council
75 Vindex Street
WINTON QLD 4735

Attention : Dirk Dowling

Dear Dirk,

**WINTON SHIRE COUNCIL
RICHMOND WINTON ROAD – DRAINAGE WORK
CERTIFICATE OF PRACTICAL COMPLETION**

Contract: WSCT-2223-11
Principal: WINTON SHIRE COUNCIL
Contractor: STOCKHAM BUILDING SERVICES PTY LTD

Per Clause 20.4 of the Minor Works Contract Conditions, I certify that the works reached Practical Completion on 6 October 2023.

In accordance with *Clause 21, item 15* the Defects Liability Period is 26 weeks and commences on the date of Practical Completion.

Retention of 2.5% (\$6,702.92) shall be released on the 6 October 2023. The remaining 2.5% of retention shall be released to the Contractor from the Principal upon the issue of the Final Certificate at the conclusion of the Defects Liability Period, on the 5th of April 2024.

Should you require further information regarding the content of this letter, please do not hesitate to contact Richard Back of this office.

Yours faithfully,

for **GBA Consulting Engineers**

CC: 1. The Chief Executive Officer, Winton Shire Council
2. Jake Stockham, Stockham Building Services Pty Ltd

ENGINEERING THE OUTBACK

BARCOLDINE | EMERALD | ROCKHAMPTON

PHONE 07 4651 5177 | WEBSITE gbaengineers.com.au



Ageing in the Outback

7 October 2023

Mr Dirk Dowling
CEO
Winton Shire Council
75 Vindex Street
WINTON QLD 4735

Dear Dirk

RE: Winton Community and Aged Care Meeting 15 Sept Items and Outcomes

Further to our meeting of 15 September 2023 in relation to matters outlined in the agenda of the day we wish to follow up on the all the matters raised as follows:

WSC Aged Care Strategy

In relation to the WCACS Strategic Direction and in particular Council's Aged Care Strategy we wish to formally seek agreement from Council that Winton Community and Aged Care Services will be considered a key contributor to this strategy and that we will be consulted regularly in relation to this progression of this initiative to ensure there is a united approach to enhancing Councils' current Aged Care Strategy developed in 2014 and the WCACS Strategic Plan.

Diamantia Gardens

Regarding Diamantina Gardens WCACS would like Council to consider as part of the management of the units advertising vacancies to ensure that local people have the opportunity to consider their options in relation to alternate accommodation as they age in place in their homes that may not be suitable to age in place.

Furthermore it was asked if Council would consider setting aside a Respite Unit to be used for "Step Down Accommodation" following surgery/illness (where the persons house is not suitable as they recover).

Respite for those struggling to live in their own homes due to mobility issues and also for the visiting public when there are no disability units available at local accommodation houses.

It would also be advantageous to discuss options for WCACS to provide management services for these units in the future as the Aged Care Strategy is implemented.

Gifting/Transfer of the Land

In relation to the Land allocation described as:

- | | |
|------------------------------|---|
| 1. Address | 59 Blomfield Street, Winton |
| 2. Real Property Description | Lot 2 SP 159872 (Registered 18 August 2004) |
| 3. Area | 1.582 ha |
| 4. Tenure | State Reserve (Res. 10561) |
| 5. Owner | State of Queensland (Trustee: Winton Shire Council) |
| 6. Reserve Purpose | Aged Peoples Home |



Ageing in the Outback

and following our meeting we did request to organise a Workshop between the WSC, WCACS and the Lands Department to discuss the processes in relation to the transfer of this land.

It was noted that Council did not see this as a good starting point for this process and were to report back in relation to how the transfer of the land could proceed.

It is noted that the need to formally transfer this land or have a formal agreement in place will allow WCACS to use the land for the purpose of advancing the aged care options in the community. Without this formal agreement or transfer actioned immediately this will impede the organisations ability to advance the strategy and further delay progressing the strategy in building Jessamine Place.

Regular Meetings to advance the Ageing in the Outback Strategy

WCACS asked for regular meetings to be established to progress work towards addressing the Winton Community Aged Care Crisis through the advancing of strategies to support Ageing in Place for the Winton Community now and into the Future. Can Council please advise a suitable time frame. One suggestion would be for Council representation at the WCACS monthly meeting.

If you could please provide us with formal notification of the outcomes of Councils discussions in relation to these matters that would be greatly appreciated.

If you would like to talk further about this, please do not hesitate to contact me on 0408 753 362.

Kind regards

Leisa Fraser
President



Department of
Transport and Main Roads

Our ref 450/00424
Your ref
Enquiries Gregory Neilson

31 October 2023

Mr Dirk Dowling
Chief Executive Officer
Winton Shire Council
PO Box 288
WINTON QLD 4735
dirkd@winton.qld.gov.au

Dear Dirk

Contract Number: CN-20106

Project Number: 2109167

Project Description: Richmond-Winton Road - Pave and Seal, Ch 125.00km - 127.70km

Letter of Practical Completion

Under Clause 42.5 of the General Contract Conditions, I hereby certify that the date for Practical Completion of the works is 21 October 2023.

Your attention is drawn to the provisions of Clause 37 of the General Conditions of Contract, which detail the obligations of the defect's liability period. The Defects Liability Period is 90 calendar days commencing on the above Date of Practical Completion and will conclude on 19 January 2024.

A list of defects and omissions will be compiled if required and forwarded for your attention. Upon receipt of this list, rectification of these defects will be required within the Defects Liability Period.

Clause 42.7 of the General Conditions of Contract requires you to lodge a Final Payment Claim within 20 business days after the expiration of the Defects Liability Period, at which time a final certificate will be issued in accordance with Clause 42.7.

If you have any queries in relation to this matter, please contact Gregory Neilson by telephoning 07 4651 2768.

Yours sincerely

Gavin Hill
Principal's Representative
Encs

Program Delivery and Operations
Central Queensland
Ground Floor Barcaldine Office
69 Ash Street Barcaldine Queensland 4725
PO Box 3 Barcaldine Queensland 4725

Telephone +61 7 4651 2768
Website www.tmr.qld.gov.au
Email gregory.w.neilson@tmr.qld.gov.au
ABN 39 407 690 291

File no: 450/00424

C/c Via email

1. Roger Naidoo
Rogern@winton.qld.gov.au
2. Richard Back
rback@gbaengineers.com.au
3. Sergio Rangel
Srangel@gbaengineers.com.au
4. Brenton Hall
BrentonH@Winton.qld.gov.au
5. Brendan Day
brendan.j.day@tmr.qld.gov.au
6. Greg Neilson
gregory.w.neilson@tmr.qld.gov.au
7. Doug Gentles
doug.j.gentles@tmr.qld.gov.au
8. ARMIS
laura.m.balderson@tmr.qld.gov.au
9. Financial Controls
barcaldine.finance@tmr.qld.gov.au

For your information.



Gavin Hill

District Director (Central West)

31 October 2023



Our reference: ACT23/3465 / MN09097-2023

27 SEP 2023

Councillor Gavin Baskett
Mayor
Winton Shire Council
Mayor@winton.qld.gov.au

Office of the
Director-General

Department of
Treaty, Aboriginal and
Torres Strait Islander Partnerships,
Communities and the Arts

Dear Councillor Baskett

Thank you for your council's ongoing commitment to and recognition of libraries as vibrant and trusted community hubs that share knowledge, stories and creativity.

The Queensland Government, through the *Creative Together: 10-Year Roadmap for arts, culture and creativity in Queensland*, recognises the importance of partnerships with local government in strengthening Queensland communities and driving social change across the State. This includes our long-standing partnership with local government through Public Library and First 5 Forever funding investment of over \$31.3 million annually.

In 2023-24, the Winton Shire Council will receive direct funding totalling \$5925 to enable the delivery of public library services and early literacy initiatives for Queensland children aged 0-5 years, and their families as part of First 5 Forever.

In addition to direct funding, State Library of Queensland provides a suite of statewide services including collections, competitive grants, professional development programs, and support to council staff working in your library.

Libraries are places where the whole community should feel welcomed, safe and see themselves and their interests reflected in collections, services and programs.

Our partnership with your council helps ensure Queenslanders, no matter where they are living, can access services, opportunities, culturally appropriate resources, learning programs and benefits through their local public library or Indigenous Knowledge Centre.

If you require any further information or assistance in relation to this matter, please contact Ms Kirsten Herring, Deputy Director-General, Arts Queensland, Department of Treaty, Aboriginal and Torres Strait Islander Partnerships, Communities and the Arts on (07) 3034 4015 or email kirsten.herring@arts.qld.gov.au.

I trust this information is of assistance.

Yours sincerely

Robert Willmetts
Acting Director-General

1 William Street
Brisbane Queensland 4000
GPO Box 806 Brisbane
Queensland 4001 Australia

Winton's Diamantina Heritage Truck & Machinery Museum
Lot 2 Hughenden Rd
PO Box 471
Winton Q 4735



8 November 2023

Dirk Dowling
Chief Executive Officer
Winton Shire Council
PO Box 288
WINTON QLD 4735

Via email: dirkd@winton.qld.gov.au

Dear Mr Dowling

Re: **Winton's Diamantina Heritage Truck & Machinery Museum**
Renewal of Lease & Potential to Secure Further Land

As per our previous discussions the truck and machinery museum would like to secure our premises at Lot 2 Hughenden Road, Winton with the Winton Shire Council. We are aware of an existing lease agreement, that to our understanding, had expired some years ago. In light of this we request a renewal of this lease agreement that will secure our existing premises for future enjoyment of the Winton community and contribution to tourism.

We are committed to our vision of displaying and restoring trucks and old machinery and the importance of preserving our Australian transport industry history and heritage. To continue our expansion and growth of the truck and machinery museum we wish to secure further land to the west of the museum's current premises. This will enable us to house future displays and allow for further truck and machinery donations.

A google map excerpt is attached that shows the approximate parcel of land we are seeking to secure.

We would appreciate your consideration to these requests that will allow for further development of our museum that showcases the history of the trucking industry in outback Australia.

Should you require any further information please contact me on the telephone number listed below. We look forward to working with you for a viable outcome.

Yours sincerely


Keegan Mulligan

President



President: Keegan Mulligan 0428884342
Secretary: Kendall Batey 429629833



16 LATE CORRESPONDENCE

17 OFFICERS REPORTS TO COUNCIL**17.1 CHIEF EXECUTIVE OFFICER****File Number:** 165592

Attachments:

1. 6. RandE summary 2023 Oct .pdf
2. 1. Capex FY24 Bgt and LTD rpt as at 08 Nov 2023 before text.pdf
3. 2. RandE variances FY24 2023 Oct .pdf
4. 3. Balance Sheet as at 2023 Oct .pdf
5. 5. Investment report for Oct 2023.pdf

Meeting Date: 16 November 2023**RECOMMENDATION**

That the Chief Executive Officer Information Report be received.

That the Financial Report be received.

CEO Report 13 October 2023 - 16 November 2023		
DATE	TYPE	PARTIES
16-19 Oct 2023	Conference	LGAQ Annual Conference
17/10/2023	Meeting	LGAQ Meeting CEO and MAYOR
20/10/2023	Meeting	HR and CEO Weekly Catch up
	Meeting	RE sale of Property * Elders and Governance Officer
	Committee	Audit Advisory Committee Meeting
25/10/2023	Meeting	Senior Leadership Team Meeting
27/10/2023	Workshop	Workshop - Senior Leadership Team and Councillors
	Meeting	Outback Queensland Agritourism Accelerator Project
30/10/2023	Meeting	Senior Leadership Team Meeting
1/11/2023	Committee	Rural Lands Advisory Committee Meeting
	Committee	Wild Dog Advisory Committee Meeting
	Meeting	QBOA catch up
	Meeting	Dinosaur Experiences Meeting
2/11/2023	Meeting	GBA - Building Surveyor/ Consultant
	Meeting	Economic Development Manager and HR Manager and CEO
3/11/2023	Meeting	RAPAD Monthly Meeting
6/11/2023	Meeting	Finance Manager + CEO + DOW - Budget Review

8/11/2023	Meeting	DOW + Rural lands Officers - CEO
	Meeting	Age Care Strategy Meeting
	Meeting	Tender Process - Vacant Land
10/11/2023	Community	Middleton Councillors Community Visit
11/11/2023	Community	Remembrance Day Ceremony - MC
13/11/2023	Event	So You Want to Become a Councillor – State Event - Presentation
14/11/2023	Meeting	Client Services Meeting
	Meeting	Queensland Audit Office

ECONOMIC DEVELOPMENT MANAGER

HOSPITALITY & EVENTS

The tourist season has come to an end with the warmer months. The Tuckerbox numbers have reduced significantly but are getting a few catering orders in between. This month the Council said goodbye to a very valuable staff member who has been in Winton for this tourist season and at the same time Council welcomes a new Café supervisor who has started on 30th of October. Looking forward to some new happenings and changes in the Tuckerbox Café to attract the locals over the off season. Actively working on tour group bookings for the 2024 Tourist season.

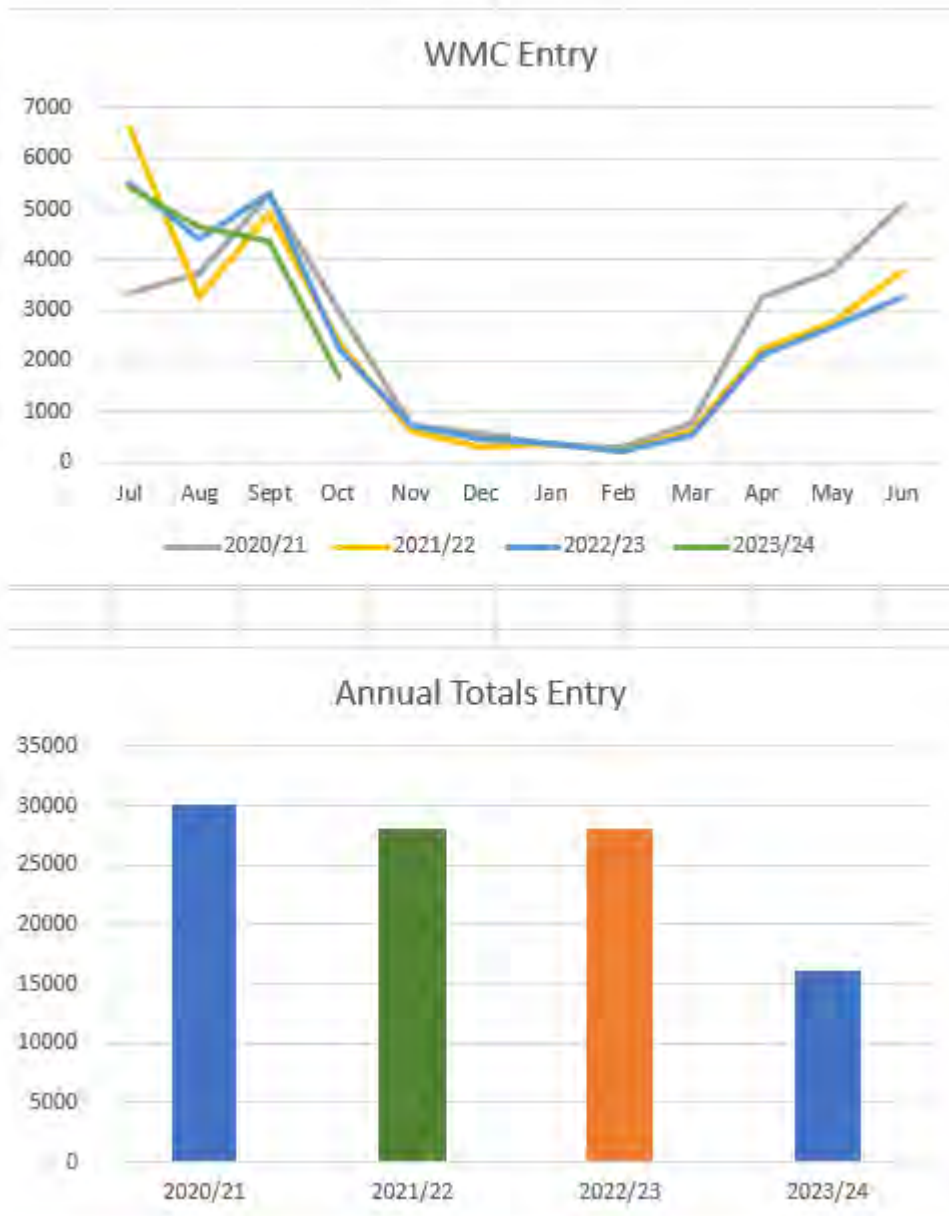
OUTBACK REGIONAL GALLERY

AW8 Australia Wide Eight: An Ozquilt Network Touring Exhibition opens 3 November at the Outback Regional Gallery and will continue to 31 December 2023. Australia Wide Eight is a travelling exhibition organised by OZQN on tour nationally from July 2022 to August 2024 and as a virtual exhibition on the OZQN website. The exhibition is designed to showcase the talents of OZQN members, introduce members quilts to a wider audience demonstrate the scope and variety of art quilt making and to publicise OZQN.

Judges for the 2024 John Villiers Outback Art Prize have been confirmed. Sarah Johnson, Senior Curator Qantas Founders Museum (Longreach, Qld) and Kathryn Graham, Gallery and Museum Manager, Broken Hill Regional Gallery (Broken Hill, NSW).

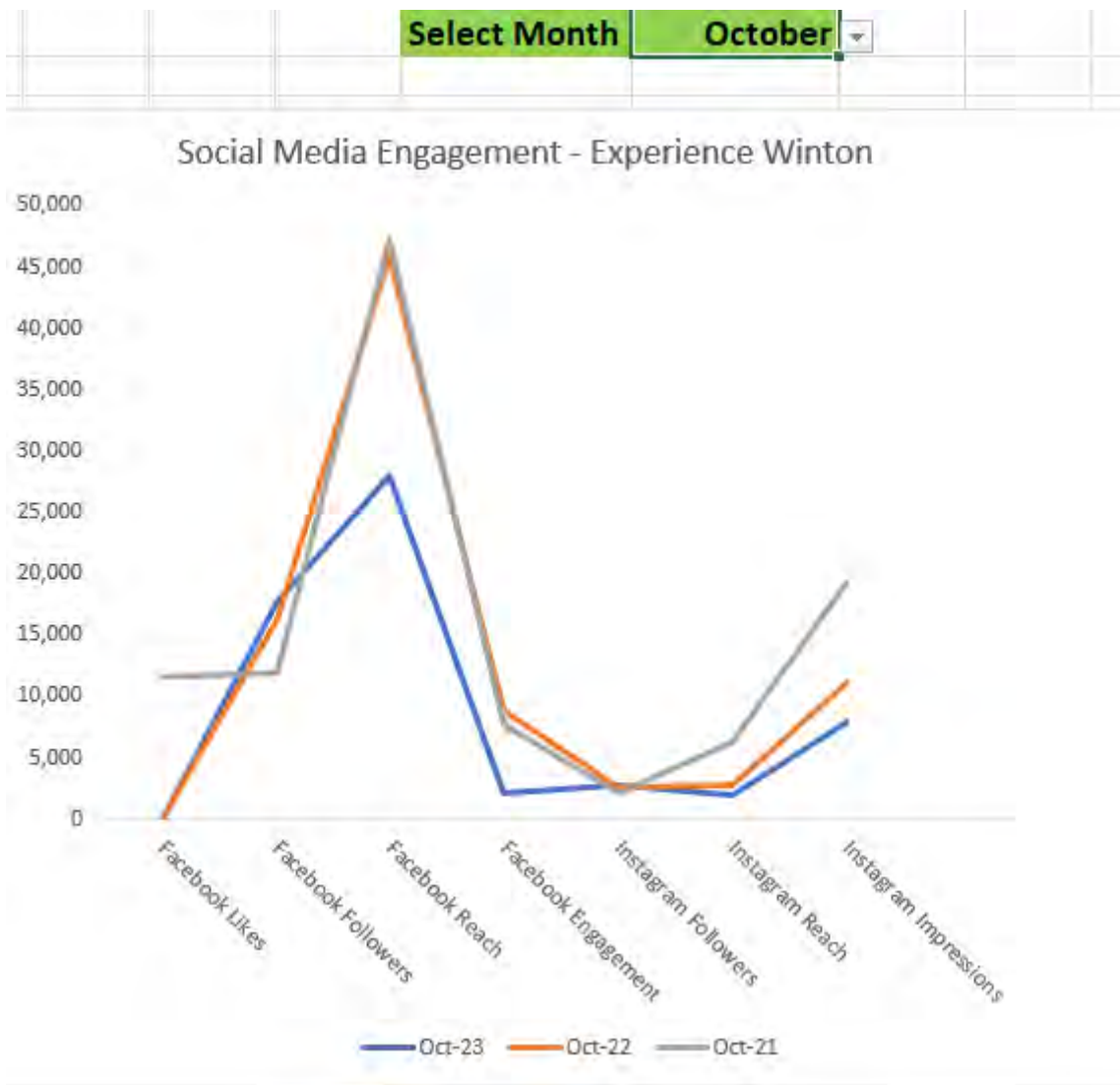
WALTZING MATILDA CENTRE

- Visitor numbers have declined due to it being the off-peak season. October numbers were down by 31% compared to October 2022, although, comparable to pre COVID statistics.
- Australia's Dinosaur Trail (ADT) quarterly meeting was held in Winton.
- Banjo Paterson Reading Room was utilised by Outback Futures during their visit to Winton.
- A number of forward bus tour bookings have been received for 2024.



SOCIAL MEDIA ENGAGEMENT – EXPERIENCE WINTON

- Online chatter
 - o When will the shade sails be replaced at the pool? (They broke in the wind according to Facebook comments)
 - o Curb side collection
 - Advertised in newsletter, Facebook post?



GOVERNANCE OFFICER REPORT

POLICY AND PROCEDURE REVIEWS

Policy and procedure reviews continue. When updating a number of documents, the website version has been downloaded as some documents don't appear to have been saved in infoExpert. When checking that these versions have been adopted formally, the minutes for the document date do not appear to reflect formal adoption.

This will be rectified over time as these policies are reviewed.

The registration and confirmation of policy and procedure is far more complex and incomplete than initially detected. Given the current workload, this is likely to take more than 12 months to complete.

The Register of Documents continues to be populated with currently known documents and newly discovered documents and there now appears to be a number of documents that have not been formally adopted that are available to the public on the website which will require further work.

COMMITTEES / BOARD**Advisory Committees**

All final meetings have been held under the old structure. Work will now begin on confirming Advisory Committee memberships and the process for calling and / or confirming community members will commence shortly.

The calendar will be established for meeting dates for the next 12 months which are required to be published on the WSC website.

A proforma for Advisory Committee Reports has been finalised and is now being trialled.

Advisory Committee Policy and Terms of Reference

This has now been finalised and Advisory Committees have been provided to the Advisory Committees with their meeting documents.

Feedback has been received and recommendations have been noted in the Reports.

COMPLAINTS / WORK REQUESTS**Administrative Action Complaints**

No current Administrative Action Complaints

General Complaints

There are a number of open complaints remaining. Reports have been provided by the Authorised Officer in relation to animals and these are currently being resolved with the assistance of local Depot personnel.

Two have featured roosters which are currently not allowed in the designated town area, however under the new Subordinate Law, these will be allowed providing they are for showing or breeding. It is yet to be determined what evidence will be required to confirm this status in the future.

Works Requests

- Templates have been done for responding to requests submitted.
- Tourism & Marketing Officer has adjusted marketing materials.
- Technical team members are currently working with Snap, Send, Solve to upload the templates.

Policy & Procedure**Complaints**

- Policy in relation to Complaints has been reviewed and revised to better adhere to legislated requirements.
- Policy to be submitted for Council review and adoption in December 2023.

Procurement

- Policy and Procedure has now been adopted and has been uploaded to the website. This policy will feature in staff meetings to ensure staff understand the obligations in relation to local purchasing.

Delegations

- There have been a number of legislative changes which now means that the current delegations from the Councillors to the CEO are out of date. When these changes have been updated in the LGAQ document, this will be reviewed.

- Delegations from the CEO to staff are being drafted.

LEGAL

Local Laws

These are now out for public consultation with information available on the website, advertised on Facebook and in the Longreach Leader. The CEO is currently finalising personalised information sessions to gather feedback.

Intellectual Property

Recommendations were adopted by Council at the September 2023 meeting. This now requires action.

Contracts for Winton Shire Council Facilities

Contract work continues in relation to Council's existing agreements for its commercial facilities (including the Saleyards etc).

Leases / Property

Work is continuing to modernise and improve agreements with community groups and other organisations using community-owned facilities and land. Precedent Agreements are being prepared by solicitors and will be implemented in the new year.

A Memorandum of Understanding has been agreed between the Men's Shed and Winton with Shire Council.

The sale of the vacant land in the new development (Chirnside Street, Maxwell, and Shanahan Courts) is now set for 10am on Saturday 2 December in the Winton Shire Council Supper Room. Signage has been erected on the site and more will go up shortly. Advertisements have also appeared in the Longreach Leader. Elders will be conducting the Auction.

Property Management RFQ

This has been finalised and the successful applicant will be advised and an agreement to be executed in the next week or so.

The standard REIQ property management template which will form the agreement between Winton Shire Council and the successful tenderer once the tender is finalised.

State Penalties Enforcement Registry (SPER)

File received from previous staff member. Still to investigate and work through the process. Also need to gather information about fines, etc. that are less than 12 months old that should be referred.

ANNUAL REPORT

This work is well underway and will be provided to Council for consideration at the next meeting. Council has thirty days to publish the document from the finalisation of the financial statements which occurred on 20 October 2023.

HUMAN RESOURCES

Some administrative staffing challenges are currently being worked through with viable options coming to resolution. These options should be bedded in during the next reporting period and set for the new year. This will provide capacity for Council to effectively carryout day-to-day service

delivery and administrative obligations alongside the review and build-out other parts of the HR infrastructure, such as policy and procedure development, and refreshing training and leadership development capability improvement initiatives over the short to medium term. These workforce development initiatives are about building a positive and constructive culture that strengthens accountability, pride in the place of work as well as opening up possibilities for individual aspiration.

HR is working on a number of complex cases and other more routine matters that tend to be a part of the ebb-and-flow of a dynamic and diverse group of people. Furthermore, the department is finalising the necessary administrative arrangements that followed the overwhelmingly supportive 'yes' vote for the proposed 2023 Certified Agreement. This Agreement will regulate the wages and conditions of employment across the workforce over the next three years and although there is nothing in it that is that controversial, one or two new provisions will require some active change management in the short term at least. Particularly in areas of Community Services where unpredictability of some shifts will have to be reconciled with the introduction of the 9-day fortnight. The new Agreement balances sensible financial stewardship with wages and conditions that are at least equal to comparator organisations. The department hopes that this commitment to the workforce by Council will lead to improved recruitment and retention rates and outcomes over coming years as a result.

The department is working toward final Agreement Certification by the Queensland Industrial Relations Commission before Christmas. However, the first tranche of pay-rises (5.5 percent) and associated allowance increases have been administratively applied, from the first pay-cycle following the "yes" vote. This will mean staff will not have to wait until Certification to receive the benefits of an Agreement, nearly 80-percent of the staff voted in favour of last month.

Recruitment Update

Position	Department	Status
Hospitality and Catering Supervisor	Economic Development	Filled on 30 October
Economic Development Officer	Economic Development	Pre-employment screening
Events Coordinator	Economic Development	Interview stage
Human Resources Support Officer	Human Resources	Pre-Interview Stage
Shire Hall Caretaker /Office Cleaner	Human Resources	Limited applicants - Reviewing options
Child Services Worker	Community Services	Open until filled*
Assistant Childrens Services Worker	Community Services	Open until filled*
Personal Care Attendant	Community Services	Open until filled*
Early Childhood Teacher	Community Services	Open until filled*
Junior Hospitality and Catering Officer	Economic Development	Open until filled*
Community Care Services Administration Officer (New)	Community Services	Closes 16 November

Visitor Experience Officer (new)	Economic Development	Closes 16 November
----------------------------------	----------------------	--------------------

**These positions do not close and remain open due to on-going demand*

Separations: 3

Internal Movements: 2

End of Contract: 0

Consultations: 0

WORKPLACE HEALTH AND SAFETY

The new position of WHS Officer (Level 4) had been advertised through an internal Expression of Interest. This followed a number of unsuccessful attempts to fill the role through other external mechanisms.

At the time of writing, the successful applicant commenced employment through internal movement from the works department and she is still assisting Works (in a limited capacity) until longer term back-fill arrangements can be made.

The first two weeks involved two weeks intensive specialised training with the employee successfully completing a Cert IV in Work Health and Safety on the Gold Coast.

First priorities following induction has been to build a profile, determine priorities, particularly obligations within recent audit insights and through this build a project plan. Reinvigorate the WHS Committee (to be chaired by the CEO) and work on updating all accreditations and ensuring mandatory tickets relating to WHS are being pro-actively managed.

The department did not renew the contract with the existing on-line Learning Management System so this will be another important element of the broader Safety Management System that will require investigation and commitment towards implementing.

The department is grateful that Community Services took the lead on arranging refreshers in First Aid and Cardiopulmonary Resuscitation (CPR) for current and new employees across the organisation. This is in addition to mandatory health and physical fitness assessments carried out by medical professionals, as the regular part of the pre-employment screening process.

Key metrics

Incident Reports	Received October 2023
Vehicle/Plant Incidents	1*
Number of Injuries	0
Number of LTI's (Lost Time Injuries)	0
Number of MTI's (Medical Treatment Injuries)	0
Number of FAI's (First Aid Injuries)	0

**No personal injury associated with this minor incident.*

INFORMATION TECHNOLOGY

Following some staff movements in the last quarter, operations have stabilised well, and day-to-day systems are ticking along reliably, safely and securely. Officers have spent time rebuilding relationships with service providers old and new and continue to question if existing legacy providers are delivering the services the organisation needs effectively and economically.

The proposed upgrade to the community facing electronic information board (Elderslie Street) is now well advanced. The new software license obligations are being worked through as well as a new screen that is resilient to the elements and context is being investigated.

Councils 'front end' service delivery still needs enhancement and a lot of work in the background continues apace. At the time of writing, officers have worked on two viable proposals for front line (staff) support enhancements through remote managed services. This is intended to include regular on-site visits, dedicated service delivery and technical delivery management (that can assume defined accountabilities), network, desktop, Microsoft 365, infrastructure, unified communications assurances as well as integration with legacy 'back-end' service delivery mechanisms (CyberCX). In addition, mentoring and support for existing staff with interests in IT, trainee staff though to rudimentary users or even people that are not comfortable with technology at all.

With the general shape of the proposed contracts near completion, refinements on terms and conditions are reaching finalisation and the department should be in a position to enter a contractual arrangement by the end of November.

The department is seeking an outcome designed to optimise the integration of the existing 'back-end' service delivery model with the proposed 'front end' 24/7 customer service delivery and support model that does not duplicate or overload. Baked into this is the necessity of integration into the operational and strategic risk management system, (IT) policy and documentation development (including integration with the staged Asset-Lifecycle Management considerations). In addition is a commitment towards a mechanism where the parties can come together and understand better the integration of each of the parts as the systems evolve.

Winton Shire Council
Revenue and Expenditure Report -Summary
October 2023

		Revenue			Expenses			Surplus / (Deficiency)		
		Budget	Actual	Variance %	Budget	Actual	Variance %	Budget	Actual	Variance %
FINANCE										
1100-0002	RATES & CHARGES	2,791,902	1,387,102	50%	0	0		2,791,902	1,387,102	55%
1200-0002	GRANTS, SUBSIDY, CONTRIBUTIONS	2,921,236	81,182	3%	0	0	---	2,921,236	81,182	---
1300-0002	FINANCIAL TRANSACTIONS	0	0		2	48,574	<-999%	(2)	(48,574)	<-999%
1500-0002	DEBT MANAGEMENT	(1,500)	(84)	0%	1,000	48,103	>999%	(2,500)	(48,188)	>999%
1600-0002	CASH/BANK ACCOUNT	1,144,173	161,216	19%	0	0	---	1,144,173	161,216	9%
1000-0001	FINANCE	6,855,811	1,629,415	27%	1,002	96,677	>999%	6,854,809	1,532,738	1%
ADMINISTRATION										
2000-0002	GENERAL ADMINISTRATION	77,062	4,516	5%	3,458,158	1,458,212	36%	(3,381,096)	(1,453,696)	37%
2100-0002	IT AND SOCIAL MEDIA SERVICES	0	0		535,784	267,255	44%	(535,784)	(267,255)	44%
2200-0002	COUNCILLORS	0	0		536,000	166,028	22%	(536,000)	(166,028)	22%
2400-0002	HUMAN RESOURCES	0	0		309,000	108,355	25%	(309,000)	(108,355)	25%
2500-0002	WORKPLACE HEALTH & SAFETY	0	0		185,785	31,959	11%	(185,785)	(31,959)	11%
2000-0001	ADMINISTRATION	77,062	4,516	5%	5,024,727	2,031,808	34%	(4,947,665)	(2,027,292)	34%
WELFARE										
3000-0002	COMMUNITY SERVICES	0	0		402,238	79,188	16%	(402,238)	(79,188)	16%
3100-0002	SPORT & REC COORDINATOR	10,000	40,400	857%	62,317	17,416	21%	(52,317)	22,984	-139%
3150-0002	GYM	0	4,536		2,000	314	16%	(2,000)	4,223	-154%
3200-0002	COMMUNITY & INDIVIDUAL SUPPORT	126,504	161,249	15%	155,375	50,798	22%	(28,871)	110,452	52%
3210-0002	FAMILY SUPPORT PROGRAM	136,909	36,154	26%	148,714	21,721	8%	(11,805)	14,433	-200%
3220-0002	YOUTH DEVELOPMENT OFFICER	45,680	12,674	28%	49,398	14,851	23%	(3,718)	(2,177)	-29%
3230-0002	COMMUNITY DEVELOPMENT	0	12,098		0	314		0	11,784	
3235-0002	MENTAL HEALTH FUNDING	0	0		0	3,705		0	(3,705)	
3300-0002	COMMUNITY OPTIONS	533,082	303,558	57%	331,080	102,873	24%	202,002	200,684	111%
3400-0002	COMMUNITY AGENT	26,676	9,283	26%	27,253	6,603	17%	(577)	2,680	-397%
3500-0002	CHILD CARE	473,000	149,173	26%	775,595	241,803	24%	(302,595)	(92,630)	19%
3600-0002	COMMUNITY CARE PACKAGES	218,113	70,068	32%	216,171	74,621	27%	1,942	(4,552)	554%
3650-0002	NDIS PROGRAM	48,000	13,026	18%	43,216	13,603	23%	4,784	(577)	-23%
3700-0002	60 & BETTER	77,250	17,915	22%	96,288	31,487	21%	(19,038)	(13,572)	19%
3000-0001	WELFARE	1,695,214	830,134	41%	2,309,645	659,295	21%	(614,431)	170,839	-33%

ENGINEERING SERVICES

4000-0002	ENGINEERING SERVICES	0	0		525,080	259,560	40%	(525,080)	(259,560)	40%
4200-0002	TOWN STREETS	182,500	0	0%	749,748	149,324	16%	(567,248)	(149,324)	22%
4201-0002	SHIRE ROADS MAINTENANCE	0	0		1,610,082	311,720	16%	(1,610,082)	(311,720)	16%
4205-0002	HOSPITAL RESIDENTIAL ESTATE	0	38,568		10,000	3,312	2%	(10,000)	35,256	-383%
4300-0002	AERODROMES & AIRPORTS	10,512	2,344	16%	167,223	33,835	10%	(156,711)	(31,492)	9%
4400-0002	COUNCIL DEPOT	0	0		427,916	110,262	16%	(427,916)	(110,262)	16%
4500-0002	PLANT OPERATION & MAINTENANCE	4,401,124	1,542,971	26%	2,914,885	594,399	16%	1,486,239	948,572	46%
4600-0002	RECOVERABLE WORKS	9,298,805	1,890,360	14%	7,245,310	1,374,707	14%	2,053,495	515,653	10%
4700-0002	STORES & MATERIALS	0	0		0	0		0	0	
4000-0001	ENGINEERING SERVICES	13,892,941	3,474,243	18%	13,650,244	2,837,119	16%	242,697	637,124	103%

ENVIRONMENTAL SERVICES

5000-0002	HERITAGE PROTECTION	0	0		13,011	0	0%	(13,011)	0	0%
5100-0002	HEALTH & BUILDING	10,900	6,602	58%	24,550	4,609	19%	(13,650)	1,993	-12%
5200-0002	ANIMAL CONTROL	7,500	6,035	89%	25,926	12,855	48%	(18,426)	(6,820)	32%
5300-0002	CEMETERIES	0	0		51,638	8,109	13%	(51,638)	(8,109)	13%
5400-0002	EMERGENCY SERVICES	27,143	21,740	0%	71,897	4,002	5%	(44,754)	17,737	7%
5600-0002	RURAL SERVICES	173,974	136,946	71%	966,301	423,160	22%	(792,327)	(286,214)	11%
5800-0002	AREA PROMOTION	13,392	6,088	40%	656,791	190,657	19%	(643,399)	(184,569)	19%
5900-0002	TOWN PLANNING	14,727	877	6%	57,870	22,318	39%	(43,143)	(21,441)	50%
5950-0002	ECONOMIC DEVELOPMENT	185,213	67,012	13%	430,557	205,002	17%	(245,344)	(137,991)	20%
5000-0001	ENVIRONMENTAL SERVICES	432,849	245,299	39%	2,298,541	870,712	20%	(1,865,692)	(625,413)	16%

COMMUNITY & CULTURAL

6100-0002	HALLS	13,470	40,748	314%	298,117	70,076	13%	(284,647)	(29,328)	-1%
6200-0002	HOUSING	59,820	14,199	19%	361,607	77,614	15%	(301,787)	(63,415)	14%
6300-0002	LIBRARIES	8,937	6,688	5%	295,203	87,709	22%	(286,266)	(81,021)	23%
6460-0002	RADF Program	22,500	0	0%	25,000	10,895	16%	(2,500)	(10,895)	160%
6470-0002	CULTURAL PROGRAMS	0	0		10,000	0	0%	(10,000)	0	0%
6500-0002	PARKS, GARDENS, RESERVES	0	0		582,799	168,801	22%	(582,799)	(168,801)	22%
6600-0002	SHOWGROUNDS	59,093	38,482	66%	317,734	93,884	23%	(258,641)	(55,402)	13%
6700-0002	SWIMMING POOL	0	0		646,928	181,602	8%	(646,928)	(181,602)	8%
6800-0002	PENSIONER UNITS	124,371	35,496	22%	409,566	67,414	13%	(285,195)	(31,918)	9%
6900-0002	RECREATION GROUNDS	3,352	691	21%	213,613	30,771	10%	(210,261)	(30,080)	10%
6901-0002	TENNIS COURTS	0	0		2,000	0	0%	(2,000)	0	0%
6902-0002	CORFIELD & FITZMAURICE BUILDING	1,648	0	0%	15,338	1,487	10%	(13,690)	(1,487)	11%
6903-0002	FILM FACILITY	0	0		9,592	1,565	15%	(9,592)	(1,565)	15%
6904-0002	SQUASH COURTS	0	0		8,977	401	3%	(8,977)	(401)	3%
6910-0002	PUBLIC CONVENIENCES	0	0		91,820	31,169	27%	(91,820)	(31,169)	27%
6000-0001	COMMUNITY & CULTURAL	293,191	136,304	41%	3,288,294	823,387	16%	(2,995,103)	(687,083)	13%

UTILITIES

7100-0002	GARBAGE	259,550	122,395	50%	266,047	86,577	23%	(6,497)	35,818	-1082%
7200-0002	RURAL ELECTRICITY	0	0		0	0		0	0	
7300-0002	SEWERAGE	460,474	230,141	53%	435,239	52,883	10%	25,235	177,258	799%
7400-0002	WATER	1,074,997	420,697	40%	537,465	160,283	18%	537,532	260,414	63%
7500-0002	GEOTHERMAL PLANT	0	0		0	362		0	(362)	
7000-0001	UTILITIES	1,795,021	773,233	45%	1,238,751	300,104	16%	556,270	473,128	110%

TOURIST ATTRACTIONS

7620-0002	LARK QUARRY - BUSINESS	0	0		3,361	2,764	66%	(3,361)	(2,764)	66%
7630-0002	LARK QUARRY - MAINTENANCE	0	0		145,662	1,811	1%	(145,662)	(1,811)	1%
7800-0002	WALTZING MATILDA CENTRE	914,059	470,217	46%	1,423,595	300,942	17%	(509,536)	169,275	-35%
7805-0002	OUTBACK REGIONAL GALLERY	38,457	(16,685)	-44%	169,654	45,065	21%	(131,197)	(61,750)	40%
7807-0002	CAFE & HOSPITALITY	252,618	146,996	48%	378,135	139,745	30%	(125,517)	7,251	-7%
7600-0001	TOURIST ATTRACTIONS	1,205,134	600,529	43%	2,120,407	490,328	19%	(915,273)	110,201	-14%

WAY OUT WEST FEST

7820-0001	WAY OUT WEST FEST	0	0	0%	300,000	0	0%	(300,000)	0	0%
TOTAL REVENUE & EXPENDITURE		26,247,223	7,693,673	29%	30,231,611	8,109,430	27%	(3,984,388)	- 415,757	10%

Winton Shire Council
 Capital Works FY2024 Budget & Expenditure Report
 as at 08 November 2023

line ref.	Job Cost no.	Description	FY 2024				Life to Date	Notes
			Actual Expenditure (FYTD 24 only)	Original FY 24 Budget (FY24 only)	Actual \$ spent as % of Original Budget	Committed (as at November 2023)	Actual Expenditure (actual exp'd & comm't'd)	
1		IT						
2	2100-4527	Server & Network Renewal (Network Component)	146,280	\$150,000	98%	\$0	557,256	
3		BUILDINGS	-		-	-	-	
4	3500-4502	Childcare Painting (phase 2 of 3)	-	35,000	0%	\$28,146	62,547	
5	6150-4500	Shire Office Painting (phase 2 of 3)	-	35,000	0%	\$59,311	93,649	
6	7630-4500	Lark Quarry Painting (phase 4 of 5)	-	37,000	0%	\$57,996	212,857	
7	4000-4819	Building Works 23'24 - Residential	130,584	250,000	52%	\$21,678	192,434	
8	4000-4820	Building Works 23'24 - Commercial	30,301	250,000	12%	\$46,478	149,090	
9	6150-4501	Council chambers sound proofing	-	25,000	0%	\$0	-	
10	5802-4505	Tourist Billboard Signage	-	10,000	0%	\$0	47,629	
11	6207-4500	Youth Centre	94,476	832,152	11%	\$3,912	428,640	
12	6201-4504	Solar Project (phase 2)	9,450	100,000	9%	\$0	9,450	
13	6202-4500	Creative Arts Building Restoration	-	15,000	0%	\$0	-	
14	4001-4500	Key Register / new locking and register system (phase 1)	-	50,000	0%	\$0	-	
15	5401-4500	SES Shed	31,940	67,000	48%	\$28,599	60,539	
16	7800-4500	WMC Historic Society Shed - Design (phase 1)	-	30,000	0%	\$0	-	
17		PLANNING	-		0%	\$0	-	
18	TBA	Strategic Design - Get Shovel Ready Projects	-	100,000	0%	\$0	-	
19	4201-2355	STARLINK	4,215	10,000	42%	\$0	4,215	
20	4607-4522	Lark Quarry Road (Phase 1) Project Review	7,000	25,000	28%	\$15,000	22,000	
22		DEVELOPMENT	-			\$0	-	
23	4206-4500	Industrial Estate	580	500,000	0%	\$0	56,089	
24	4002-4500	MainStreet Dining Infrastructure (Balustrades)	-	50,000	0%	\$0	-	
25		Recreation Grounds	-			\$0	-	
26	6900-4500	Cricket Pitch (from Workshop 12th May)	8,450	50,000	17%	\$0	8,450	
27		AIPORT	-			\$0	-	
28		150th Celebration (by request)	-			\$0	-	
29		PARKS AND GARDENS	-			\$0	-	
30	5200-4500-	Animal Control (Body Cam, Chip Readers)	-	30,000	0%	\$0	-	
31	5300-4500	CEMETERY	-	50,000	0%	\$0	-	
32		SALEYARDS	-			\$0	-	
33	5602-4507	Overhead Walkway - design & build	-	50,000	0%	\$0	-	
34		WATER AND SEWER	-			\$0	-	
35	7500-4500	Water - Long Term Water Treatment Plan	-	80,000	0%	\$0	-	
36	7400-4520	Water & Sewer - Automation project	57,120	1,480,000	2%	\$36,364	567,922	
37	7400-4531	Water - Tower Clean and epoxy?	-	50,000	0%	\$21,367	29,273	
38	7400-4501	Water - Mains Scour	-	40,000	0%	\$0	-	
39	7300-4520	Sewerage STP Upgrade - Phase 1	-	50,000	0%	\$24,394	35,272	
40	6600-4501	Showgrounds - Middle Ablution - Phase 2	-	25,000	0%	\$0	-	
41		LANDFILL	-			\$0	-	

Winton Shire Council
Capital Works FY2024 Budget & Expenditure Report
as at 08 November 2023

			FY 2024				Life to Date
line							
ref.	Job Cost no.	Description	Actual Expenditure (FYTD 24 only)	Original FY 24 Budget (FY24 only)	Actual \$ spent as % of Original Budget	Committed (as at November 2023)	Actual Expenditure (actual exp'd & commt'd)
		Landfill (refuse and recycling) Redevelopment - Phase 1					
42	7100-4502	Masterplan and Design OR Feasability / Study on moving it	-	40,000	0%	\$36,364	36,364
43			-			\$0	-
44	As Below	TIDS (check total) / R2R (\$1.366M + \$300k)	-	1,366,009	0%	\$0	-
45			-			\$0	-
46	4607-4516	Footpaths (TIDS)	-	150,000	0%	\$0	1,991
47		Rural Reseals (R2R)	-			\$0	-
48		Town Street Reseals (R2R)	-			\$0	-
49	4607-4660	K&C Rehabilitation (R2R)	-	300,000	0%	\$0	-
50	4607-4660-0001	Oondooroo St - outside club	-			\$0	-
51		ROAD CONSTRUCTION	-			\$0	-
52	4607-4680	Jundah Rd ROSI (phase 1) (3 year program)	371,592	7,545,333	5%	\$0	583,571
60	4500-4312-0	PLANT PURCHASES 23'24 (approx \$1.9m WITH TRADES)	-			\$0	-
62	Plant	Plant replacement model 2	-			\$0	-
63	4500-4312-0001	Garbage Truck	-	300,000	0%	\$0	-
64	4500-4312-0002	Street Sweeper	-	300,000	0%	\$0	-
65	4500-4312-0003	Hiace Bus w/ Wheelchair lift	-	70,000	0%	\$0	-
66	4500-4312-0004	SRIB ATV reallocate to plumber truck	-	45,000	0%	\$0	-
67	4500-4312-0005	Multytyred Roller	-	290,000	0%	\$0	-
69	4500-4312-0007	Workshop Ute reallocate to street sweeper	-	81,000	0%	\$0	-
70	4500-4312-0008	Plumber Ute -upgrade to light truck	-	81,000	0%	\$0	-
71	4500-4312-0009	Stock Route Ute -land cruiser	-	110,000	0%	\$0	-
72	4500-4312-0010	Loader	-	450,000	0%	\$0	-
73	4500-4312-0011	Backhoe	-	250,000	0%	\$0	-
74	4500-4312-0012	Workshop Tooling	-	40,000	0%	\$0	-
75	4500-4312-0013	Vac Truck	-	300,000	0%	\$0	-
76		ice machine	-			\$0	-
77	4500-4312-0015	Nissan X-Trail (WMC Cntr)	-	-		\$0	-
78		Sales / Trade	-			\$0	-

Winton Shire Council
Capital Works FY2024 Budget & Expenditure Report
as at 08 November 2023

			FY 2024			Life to Date		
line								
ref.	Job Cost no.	Description	Actual Expenditure (FYTD 24 only)	Original FY 24 Budget (FY24 only)	Actual \$ spent as % of Original Budget	Committed (as at November 2023)	Actual Expenditure (actual exp'd & comm't'd)	Notes
81		LRCI 3	-			\$0	-	
82	6803-4500	DIAMANTINA GARDENS Electrical	142,277	283,748	1%	\$163,623	318,962	
83		LRCI 4 - \$1,066,785	-	1,066,785	0%	\$0	-	
92		LRCI 4B - has to be roads projects (\$615,345)	-	615,345	0%	\$0	-	
99		Footpath Allowance	-			\$0	-	
100		FLOOD DAMAGE / QRA	-			\$0	-	
101	4671-4500	2022 - Restoration (Phase 1 - 2023'24 work)	2,241,345	6,500,000	30%	\$1,502,889	4,110,857	
105	4608-4870	Rural Signage incl'd Logo	-	160,000	1%	\$0	-	
106	4608-4871	Road/Creek Signage	-	-		\$13,044	13,044	
107	6207-4501	Youth Centre / Disaster Recovery Component	-	259,069	0%	\$0	-	
108	5403-4500	Local Disaster Coordination Centre	-	54,500	0%	\$0	7,350	
112	6207-4503	Youth Centre / Recovery Centre / Assembly Centre	-	300,000	0%	\$0	-	
113			3,275,610	\$28,977,145		2,059,166	\$7,609,452	
117		Group = FY23 Capital Budget (ongoing from previous year)						
118								
119	4500-4310	Plant Purchases 21/22	-			136,020	876,744	Purchase Isuzu 4x4 truck
120	4500-4311	Plant Purchases 22/23	67,464			456,279	764,926	two water tanks for two trucks
123	4607-4521	Opalton Road	20,297			909	229,662	being addressed in budget review
124	4610-4571	Hughenden Road Rest Area	75,157			17,125	137,251	currents + ergon \$20k
127	5800-4506	Wagon Wheels Renewal	-			51,040	51,298	being addressed in budget review
128	5950-4570	Telstra Small Cell Towers x2	182,789			-	335,212	being addressed in budget review
129	5960-4500	Land Tenure	96,645			-	878,237	being addressed in budget review
130	6500-4500	Hollow Log Park Ablution Block	13,264			410	92,606	Demolition cost
135		Sub-Total FY23 Capex	\$455,615	\$0		\$661,783	\$8,280,865	
136		Report Total	\$3,731,225	\$28,977,145		\$2,720,950	\$15,890,316	

Winton Shire Council
R & E Variances (Discrepancies) between Actual Expenditure / Budget
October 2023

Acc no.	Account Name	Budget	Actual	Variance %	Comments
1300-2073	Workers Compensation	158,344	179,981.38	114%	Annual premium increased \$26K -due to claims experience. Budget variance to be addressed in budget review
1300-2079	EBA Negotiations	40,000	33,054.42	83% (EOFY)	Annual costs paid now, "%" will correct by end of financial year
2000-2230	Insurance - Premiums Paid	466,311	542,904.04	116%	Budget variance to be addressed in budget review
2100-2180	IT Licences/Maintenance Agreements	395,994	228,390.26	58% (EOFY)	Annual costs paid now, "%" will correct by end of financial year
4300-2318	Airport Certification	12,936	11,446.04	88% (EOFY)	Annual costs paid now, "%" will correct by end of financial year
4400-2330	Repairs & Maint-Depot	43,757	25,205.29	58% (EOFY)	Necessary costs for YTD, "%" will correct by end of financial year
4638-2330	Hughenden Rd-Construction (CN-18529)	240,318	457,211.88	190%	Expenditure under review for possible capitalisation
4624-0003	State Roads Recoverable Works	1,508,971	1,241,244.02	82%	Section sub-total -expenses inline with revenue level
5600-2226	CWPest Management Group Contribution	12,060	11,055.00	92%	1/2 year payment recorded
5600-2631	Wild Dog Destruction- WSC labour	20,000	18,187.65	91%	Budget variance to be addressed in budget review
5601-2220	General Expenses-Stockroutes	295,505	181,039.62	61% (EOFY)	Necessary costs for YTD, "%" will correct by end of financial year
5601-0003	Stock Routes	329,338	182,172.33	55% (EOFY)	Necessary costs for YTD, "%" will correct by end of financial year
5800-2000	Economic Development Manager Salarie	21,451	51,970.06	242%	Actual & budget alignment issue -will correct with new GL account structure
5800-2657	Shire Brochure/Booklet/Video	14,448	12,303.94	85%	Necessary costs for 1st qtr, will correct in FY
5800-2667	Outback Highway Admin Sup/Exec Sup	27,472	30,000.00	109%	Budget variance to be addressed in budget review
5950-2232	Western Qld Alliance Conference	52,900	97,256.33	184%	Budget variance to be addressed in budget review
5951-2220	General Expenses-Town common	29,628	40,687.53	137%	Necessary costs for 1st qtr, will correct in FY
5951-0003	Town Common	74,330	54,576.89	73% (EOFY)	Necessary costs for YTD, "%" will correct by end of financial year

Necessary costs for YTD, "%" will correct by end of financial year				
6150-2330	Repairs and Maintenance-Shire Office	25,000	13,950.39	56% (EOFY)
6600-2000	Showgrounds Salaries	16,321	9,464.32	58% Additional wages due to high level of activities / seasonal variation
6600-2330	Repairs & Maintenance-Showgrounds	68,385	71,205.72	104% Budget variance to be addressed in budget review
Possible coding error, being reviewed for next period -prep work for				
7400-2330	Repairs & Maint-Water	100,000	58,441.85	58% new Youth Centre
Necessary COGS in 1st qtr, should correct in FY, relative to revenue				
7800-2221	Merchandise Purchases	97,546	54,454.55	56% level
7800-2222	Ticket Sales	42,933	27,008.19	63% Seasonal weighting, should correct later in FY

Note 1: 25% of year elapsed. Variances more than 40% over budget listed in this report. Items with budget less than \$10,000 excluded.

Winton Shire Council**Balance Sheet****as at 31 October 2023**

	31 October 2023	30 June 2023
ASSETS	292,646,335	296,575,438
Cash	26,577,175	33,590,882
Debtors	1,230,103	1,447,693
Debtors - Rates & Charges	278,475	137,092
Debtors - Rural Electricity	0	0
Debtors - Animal Control	1,849	1,156
BAS	102,116	-373,697
Debtors - Miscellaneous	847,664	1,683,142
Accrued Revenue & Prepayments	0	140
Contract Assets	2,794,320	2,710,608
Stores & Materials	508,382	647,841
Land Bank	0	0
Capital Work in Progress	10,269,480	15,092,481
Property, Plant & Equipment	251,266,875	243,085,792
LIABILITIES	7,966,796	8,209,610
Trade & Other Payables	493,355	129,507
Accrued Expenses	1,045,489	2,602,478
Contract Liabilities	3,173,869	2,214,033
Provisions (A/L & LSL)	2,285,947	2,206,074
Loans	968,137	1,057,518
Council Depot	543,802	594,306
Swimming Pool	424,335	463,212
NET ASSETS	284,679,539	288,365,827
EQUITY	284,679,539	288,365,827
Reserves	8,100,000	8,100,000
Aged Care Development	1,000,000	1,000,000
Buildings - Commercial	200,000	200,000
Buildings - Residential	200,000	200,000
Bladensburg Dam Development	100,000	100,000
Integrated Financial System	200,000	200,000
Lagoon Development	500,000	500,000
Machinery & Plant Renewal	850,000	850,000
Pest & Animal Control	100,000	100,000
Saleyards	400,000	400,000
Sewerage Infrastructure	350,000	350,000
Shire Hall & Office Complex	250,000	250,000
Shire Roads	1,500,000	1,500,000
Showgrounds	150,000	150,000
Stockroute Development/Facilities	100,000	100,000
Streetscape Development	200,000	200,000
Water Infrastructure	500,000	500,000
Works - General	1,500,000	1,500,000
Shire Capital Account	38,229,244	38,229,244
Asset Revaluation Reserve	187,540,229	171,857,596
Current Years Surplus / -Deficit	-415,757	10,255,271
Accumulated Surplus	51,225,823	59,923,716

Winton Shire Council
Investment report
as at 31 October 2023

Current Term Deposits

Term Deposit Number	Amount Invested	Term (days)	Maturity Date	Interest Rate	Interest Earned
89-791-0497	3,000,000	123	6/11/2023	4.65%	47,010
92-630-3988	1,000,000	90	12/11/2023	4.75%	11,712
77-329-6296	2,000,000	90	25/11/2023	4.75%	23,425
16-540-8098	1,000,000	123	28/11/2023	4.85%	16,344
22-105-6876	4,000,000	90	28/11/2023	4.90%	48,329
91-051-8247	2,000,000	90	10/12/2023	4.75%	23,425
92-649-3507	1,000,000	122	14/12/2023	4.85%	16,211
89-810-5326	7,000,000	184	6/01/2024	4.90%	172,910
92-661-0136	1,000,000	153	14/01/2024	4.90%	20,540
TD #0013	1,000,000	183	4/04/2024	4.95%	24,818
TD #6301	1,000,000	30	3/11/2023	3.20%	2,630
TBA	1,000,000	183.00	26/04/2024	4.95%	24,818
25,000,000					432,170

Accounts closed during 2023-24

Term Deposit Number	Amount Invested	Closure Date
15-832-3520	1,000,000	26/10/2023
89-756-7123	3,000,000	4/10/2023
91-051-8247	3,000,000	11/09/23
26-267-5542	2,500,000	26/08/23
29-250-6600	4,000,000	12/08/23
35-729-4531	3,000,000	20/07/23
57-523-3455	3,000,000	19/07/23

All term deposits are held with National Australia Bank.

17.2 EXECUTIVE MANAGER OF COMMUNITY SERVICES

File Number: 165630

Attachments: Nil

Meeting Date: 16 November 2023

RECOMMENDATION

1. THAT the Executive Manager of Community Services Report be received.

REPORT**WINTON LIBRARY**

At the Library this month a workshop on cyber-safety was conducted by the Information Technology Trainee.

The 60 & better members participated in Seniors Week, where a delightful morning event took place in the Library.

LITTLE SWAGGIES CHILDCARE

Little Swaggies took part in the community Halloween event this year, which saw the attendance of approximately 80 – 100 Children. It proved to be a delightful evening for both staff and families involved.

The celebration of Grandparents Day is scheduled to take place during the month of November.

New air conditioners have been installed in the Billabong Friends Room and Little Larrikins Room.

COMMUNITY CARE

The Community Care staff participated in training sessions focused on dementia and also attended a meet and greet event centered around palliative care this month.

COMMUNITY WELFARE MANAGER**GARDEN CLUB**

The garden club convened a meeting wherein members participated in a discussion regarding the scheduling of upcoming events for the next few months. This gathering serves as an opportunity for community members to partake in social activities and break away from the confines of their homes.

R U OK BREAKFAST

It was a delightful commencement to the day to have the opportunity to provide a warm breakfast to members of the community and inquire about their well-being. The gesture was met with great appreciation, as numerous individuals attended to engage in conversation.

Outback Futures was present to offer support and engage in dialogue, particularly focusing on mental health, an issue that continues to carry a stigma, preventing individuals from openly discussing their troubles.

MERCANTILE GOLF DAY

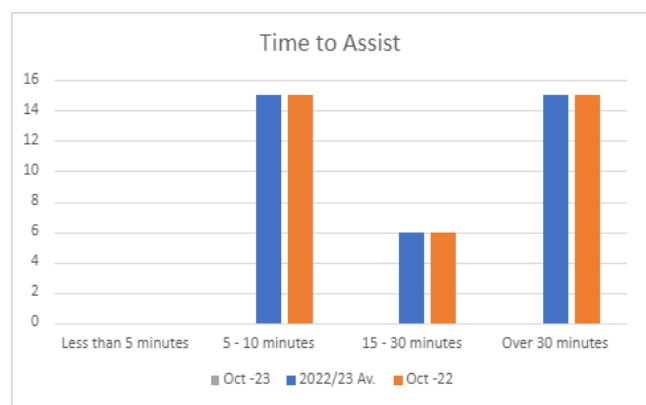
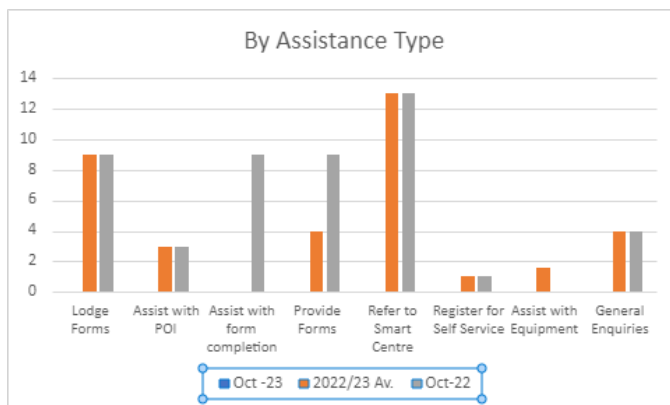
Community members retrieved their golf clubs and arrived adorned in costumes, all with the intention of enhancing the atmosphere for the day's festivities. Engaging in the activity of striking golf balls with gidgee sticks and attempting to hit the diminutive ball while maintaining balance on tractor tubes, the participants indulged in a day filled with amusement. Additionally, Outback Futures made their presence known during the event, offering mental health discussions and providing a listening ear for those in need. Despite the scorching heat, everyone thoroughly enjoyed the occasion, undeterred by the challenging weather conditions.

RALLY

Approximately 500 individuals from various regions of Australia participated in the Shitbox Rally, the largest cancer fundraiser. The rally began in Port Douglas and concluded in Adelaide, with intermittent stops for rest and regrouping. Participants were tasked with using vehicles valued at \$1,500 or less, aiming to raise funds for a noble cause. Despite being in its initial stages, the participants came close to achieving their specific fundraising target.

Providing sustenance and beverages for such a large number of individuals was a challenging endeavor. The Winton Bowling Club provided a delightful evening meal, which was greatly appreciated. In addition, the ICPA served a mouth-watering breakfast, and the Saint Patricks School P & F managed the bar. These committees went above and beyond to raise funds for their respective clubs and dedicated their time to ensure that the participants were well-catered for.

CENTRELINK



WINTON 60 & BETTER

SENIORS LUNCH & CENT SALE

The Seniors Lunch & Cent Sale event aims to promote wellbeing and mental health among older people in the community by providing nutritious meals at a subsidized cost and offering a complimentary cent sale to all attendees. This initiative also addresses the cost of living strain and ensures access to subsidies for those in need.

AGE OF DINOSAUR NIGHT SKY OBSERVATORY

The Age of Dinosaur Night Sky Observatory Tour and BBQ meal is designed to reduce the risk of social isolation and depression, connect communities, promote cultural diversity, and provide educational opportunities. This event has been successful in connecting communities and is particularly popular among senior men.

LIBRARY SHOW AND TELL

The Library Show and Tell event, which includes a morning tea, aims to promote inclusion, wellbeing, and mental health among seniors while reducing the risk of social isolation and depression. This event offers a smaller, quieter group setting that provides seniors with an opportunity to share their stories and connect with the wider community.

PANCAKE BREAKFAST BINGO

The Pancake Breakfast Bingo event, which involves Winton State School students, promotes intergenerational socialization, wellbeing, and reduces the risk of social isolation and depression. This event provides seniors with an opportunity to connect with young adults and families in the community.

MOSAIC COASTER

The Mosaic Coaster Craft event promotes inclusion, access, and targets social isolation and depression while promoting mental health and skill sharing. The ready-to-assemble kits offer an opportunity for seniors of all levels to create a simple or complex project.

GRAND PARENTS DAY

The Grandparent Day with St. Patrick's School event promotes intergenerational connections, targets depression and isolation, and promotes mental health. This event provides an opportunity for seniors to connect with the community and enjoy religious values.

BIRTHDAY CELEBRATION

The Milestone Birthday Celebration event celebrates achievements, promotes social inclusion and validation, and targets social isolation and promotes mental health. This event connects families and the community and is an inspirational celebration.

OUTBACK FUTURES

The Injury Prevention Workshop by Outback Futures provides access to information, referrals, and advocacy to promote injury prevention.

WEEKLY GAMES

Access, reducing the risk of social isolation and depression, connecting communities, enabling opportunities, and promoting cultural diversity are the key benefits of the Weekly Games. Additionally, the Weekly Craft sessions offer skill sharing and educational opportunities. Similarly, the Monthly Craft Projects provide access, reduce the risk of social isolation and depression, connect communities, enable opportunities, promote cultural diversity, and offer educational experiences.

BROCHURES

The Community Care Services brochure provides advocacy, information, referral, and access to various resources.

60 & BETTER MEETING

60 & Better Meeting offers information, referral services, and provides seniors with the opportunity to make decisions, express ideas, and contribute to the community.

NOVEMBER

16 – Councillors Morning Tea

22 – 3D Origami workshop

DECEMBER

06 Mature Skincare Workshop

07 Seniors Christmas Lunch Neighbourhood Centre

YOUTH SPORT AND RECREATION

WINTON STATE SCHOOL AND ST.PATRICKS CHILDREN'S WEEK:

The Youth, Sport and Recreation Officer along with the Family support officer had a catch-up with the Winton State School Kids and St. Patrick's School. Ice cream and other refreshments were served to the school kids as they interacted with the Youth, Sport, and Recreation Officer.

CHAIR YOGA:

Every week on Thursday, the 60 and better members participate in chair yoga for mindfulness and physical body exercises with the proactive use of the chair.

MOVE IT NQ Program:

The community can choose and participate in a variety of sports being offered to keep them fit and healthy. The programs have been carefully planned by keeping in mind, the needs of both adults and kids

YOUTH CLIENT ENGAGEMENT SESSION:

Weekly engagement sessions of the client with the Youth Officer to enhance well-being and support the client to resolve challenges and provide proven solutions by assisting them with counseling sessions, therapy, and other necessary resources.

FAMILY SUPPORT

PLAYGROUP

Our program provides a supportive environment for parents, grandparents, carers, and children to come together and engage in learning, play, and socialization. Each week, we offer a designated area for families to gather, along with morning tea and planned activities based on The National Quality Standards to support children's developmental milestones. We also provide support for parents as needed. This month, we have been taking advantage of the beautiful weather by spending time at the park and engaging in activities such as sandpit play, playdough, blocks/Lego, bowling, and drawing/writing with chalk. We have also started some Halloween crafts and will be moving on to Christmas crafts next month.

SCHOOL ENGAGEMENT

Our high school student wellbeing program is guided by students and provides a safe space for them to discuss issues of concern, including self-regulation, body issues, life skills, and more. Recently, we had the opportunity to attend a Mental Health talk given by Curtis Rayment, who is on a mission to teach boys and young men in regional and rural Queensland about consent and redefine their perceptions of masculinity. Curtis presented an evidence-based program called "It's a Man's Issue," which challenges young men to get involved in the conversation around consent and sexual assault. The children were engaged and asked many questions.

MENTAL HEALTH WEEK

Mental Health Week holds significance in its celebration as it advocates for the significance of mental health and well-being, while striving to diminish the stigma surrounding mental illness. The activities organized during Mental Health Week fostered a sense of inclusivity and appreciation among community members, granting everyone an equal chance to engage. The active participation of the community instilled a feeling of belonging and social connectedness.

The color run proved to be a triumph! More than 50 members of our community took part in the color run, as well as sack races, tug of war, and the three-legged race. The event received an abundance of positive feedback, leaving us eagerly anticipating its recurrence next year!

CHILDREN'S WEEK

This month, we commemorated Children's Week by visiting Little Swaggies, Winton State School, and St Patricks Catholic School. During the program, we treated the children to Ice Cream Sundaes and engaged in conversations with them about the significance of Children's Week and the reasons behind its celebration. The theme for this year's Children's Week was centered around the idea that children have the entitlement to unwind, engage in play, and participate in activities that bring them joy.

HALLOWEEN

A Halloween Walk, commencing at the Neighbourhood Centre, was enhanced by the presence of a full moon. Prior to embarking on the walk, children were provided with a sausage sizzle to nourish them, followed by a delightful assortment of lollies, cakes, and cookies. It is worth noting that eleven houses/businesses willingly volunteered to participate in this event, ensuring that children had a memorable and thrilling experience.

17.3 DIRECTOR OF WORKS**File Number: 165719****Attachments: 1. WSC Monthly Report October23.pdf****Meeting Date: 16 November 2023****RECOMMENDATION**

THAT the Director of Works report be received.

REPORT**ASSETS**

CAPITAL WORKS	Notes
Painting - Childcare	Inspections and touch-ups scheduled for late 2023
Painting - Shire Office	Inspections and touch-ups scheduled for late 2023
Painting - Lark Quarry	Inspections and touch-ups scheduled for late 2023
Building Works 23'24 Res	Vindex St (front house) renovations continuing.
Building Works 23'24 Com	Diamantina Gardens Unit 15 renovation started. Investigating options to do much needed refurbishment on Lark Quarry house. Renew last of the 'old' air conditioners at the Childcare (on order) New ACs installed in CEO and Mayors offices Supper room kitchen substantially complete – waiting for stainless steel benchtops.
Chambers Soundproofing	Cadet Engineer researching suitable materials for the project which Council will procure and use existing labour or contractor to install.
Tourist Billboards	Procurement in progress.
Youth Centre	Re-tendering with a closing date of 17 November 23.
Solar Project	Out to tender, closes late November 2023.
Creative Arts Building	Repair water damage and locations of water ingress (such as rescrew roof, window awnings and ledges)
Key Register Upgrade	Out to tender for supplier/contractor for new master lock system for hall. New key safe ordered Software (logitout) solution to be ordered when new key system starts.

SES Shed	Substantially finished – waiting for flooring contractor to complete vinyl.
WMC Historic Shed - DESIGN	TBC
Main Street Balustrades	Works department have discussed generating some concept art for Council to consider.
Strategic Get Shovel Ready	Pending Council workshops
Starlink for Camps	4 units installed on Council camps. Working well.
LQ Road Review	Report received.
Industrial Estate	The state have responded that they do not agree with the proposed changes and that they require: - o The proposed development will be required to provide a Basic Right turn (BAR) intersection treatment at the proposed new intersection. - o The proposed development requires an AUL or AUL(s) (as appropriate) that is offset by a suitable distance from the through lane to ensure the Type 2 Road Trains turning into the proposed new intersection do not interfere with, block or impede the sight lines for vehicles exiting the proposed new intersection onto the Kennedy Developmental Road in any way. - o The proposed new intersection must include lighting.
Cricket Pitch	Main pitch poured. Local contractor doing practice pitch – materials for netting/fencing on order.
Cemetery Master Plan	Scope to be determined.
Saleyard Overhead Walkway	Proposed budget increased during 2023 review – waiting for confirmation of increased budget. Quotes have been received and materials can be ordered.
Water Masterplan	Documentation for quote completed. Scope of works covers three areas: • Best operating procedures/high level ops manual for current system • Response to risk strategies (microbial risk and asset risk) • Water security Quote will be released in November 2023
WWAP	Contractor onsite early November for site meeting. SafeGroup engaged to complete a detailed design and provide Council with a firm contract price. ARC Group Project Manager assisting with project management and has over 30 years' experience with SCADA and automation systems – many in hot water environments. Council working with CyberCX on server/network hardware requirements.

Water - Tower - Clean Line	Cleaning – awarded to Southern Commercial Divers, expected to be onsite Saturday 25 th of November.
Water - Mains - Scour	Scouring programmed for after tower cleaning. Awarded to Clearflow who are programming two visits to the region (November and in the New Year). Winton will be in the second visit.
STP Upgrades	See informational report for more details.
Showgrounds Middle Ablution Pump Station	Requires installation. Plumber aware and has ordered pumps.
Landfill - New Pit	Works completed.
R2R	
Various Projects (like reseals, K&C)	Report and data received from Shepherd. https://winton-shire-hub-sservices.hub.arcgis.com/ Due to the lack of potential reseals, AM advises a mixture of targeted works – some reseals, pavement rehabilitation, edge breaking, crack sealing, Kerb and Channel and potentially Line Marking (if eligible under R2R)
LRCI3	Projects TBC
Diamantina Gardens Electrical	Civil works, conduit and pits completed, Contractor returning in early November to complete the project.
LRCI 4	Concept art/renders developed for solar car parking behind the library and NHC.
LRCI 4B (roads only projects)	Projects TBC. Recommended projects – Jundah Rd failing culvert, Lark Quarry access road.
Other Items	
Capitalisation of 22'23 WIP account	Completed capitalisation of 22'23 from WIP to asset accounts.
Impairment of 2023 Flood Damage	Completed distributing 2023 flood damage to asset IDs.
Disabled access to Shire Office	Preliminary investigation into PWD access for Shire Office in progress. Recommend engaging an architect as it substantially impacts the façade of the building.
DWQMP	Some minor adjustments to the DWQMP have been completed and sent to the Regulator who has approved the amendments.
Truck Park Toilet Block	Waiting for Ergon Connection

GBA ENGINEERING PROJECTS

Category	Activity
WSC 2021 Flood Damage Program	- Completion: 100%. - QRA are Finalising Acquittal
WSC 2022 Flood Damage Program	- Procurement through preferred suppliers for an added crew to commence in the next calendar year, expediting delivery. The new crew will focus on works in the Middleton Area.
WSC 2023 Flood Damage Program	- A submission for a preapproved value of \$16 million is under assessment by QRA. An outcome is expected by early January.
Richmond – Winton Road Pave & Seal (125.08-127.78km)	- Works are complete. - A segment of the scope was transferred to TMR for sealing to coordinate with their other works.
RMPC	- Progress is on track. - Gravel procurement is underway for a resheeting variation between 130.00-132.70km.
Winton Industrial Estate	- DA being progressed.
Winton Jundah Pave and Seal	- Mount Isa to Rockhampton Corridor Upgrade - Winton-Jundah Road Progressive Sealing project (IMS ID: 117890-21QLD-RSN) is in the QLD Schedule - PPR was received by the Federal Government and is currently being assessed
Winton Youth Centre	- Tender is currently out to market. Closes on the 17th November - QRA are currently assessing a reallocation of costs and EOT.
Diamantina Garden Electrical Upgrade	- The contractor is on their second work rotation, addressing delays related to cable sizing and the main switchboard. Completion is expected before Christmas.
Winton Property Location Signage	- In discussion.
Elevated Walkway at Saleyard	- Budget review.
Opalton Rd Safety Upgrade	- Works are Complete

PARKS AND GARDENS**Parks & Public Areas**

- During the month of October, the Parks & Facilities team continued to maintain all parks and garden areas on a weekly basis.

Show Grounds

- The Showgrounds lawns and gardens have been maintained on a as needed basis.

Recreational Grounds

- The Recreational Grounds precinct was mowed, and whipper snipped weekly. The main oval was mowed weekly.

Swimming Pool

- The swimming pool lawns have been mowed weekly and all garden areas tidied.

Street sweeping

- The street sweeper has been stood down as it is no longer cleaning or picking up FOD out of the gutters or off the road surface. Needs Replacing ASAP

Vegetation and Vermin Control

- Weed control continued against unwanted vegetation on footpaths and other open areas. These areas are continuously being poisoned and mowed.

Winton Aerodrome

- Normal twice weekly inspections were carried out.

Undertaking and Cemetery

- The Cemetery lawns and gardens have been mowed and hedged when needed and the monumental section has been poisoned.
Three funerals where held in the month of October.

Special projects

- The new pit at the Landfill was completed and the parks team installed new signs and guide posts to indicate the new location and access point.

Animal Control

- Through the month the parks & gardens supervisor continued to monitor some barking dog complaints.

Refuse Collection

- Town garbage collection is continuing on schedule.

STOCKROUTES**Water Facilities**

- Water runs have been increasing with the warm weather, turkey's nests are drying up (Crawford Creek dam below 25%, Grove dam below 50%, Britchers Creek 25%, Ada is 25%, Sesbania 25%)
- Vindex tank had a power outage and a whole new pump was purchased and replaced. Electricians had to do some wiring and the site will need a power upgrade.
- A trough was placed into a couple of water points.
- Old trough at Britchers creek was let go, both pipes were completely blocked, used water snorter to blow out the pipes which was a 2 day operation, a new trough was placed there.
- Lark Quarry windmill had buckets and packing gland in pump were replaced. Pitarn arm is almost worn out we will have to consider solar to replace the mill.
- Opalton mill top packing gland in pump has let go and also should be replaced with a solar set up.

Weeds

- The buggy has recently undergone maintenance and is now in excellent working condition.
- Limited spraying activities took place this month, with the primary focus shifted towards other tasks.

Baiting

- The baiting week was a success, with a substantial number of volunteers present at each baiting station to assist in the process.
- The meat was in good condition, thanks to the new baiting tables that allowed for efficient drying on both the top and bottom surfaces, reducing the need for frequent turning.
- This round marked the second week of using the tables, which have proven to be valuable additions.
- New injector guns will be procured before the next baiting round due to some suction issues.

Bounty Claim Data	Wild dogs	Pig Snouts	Foxes
	75	188	2

Biosecurity

- The Council has fulfilled its biosecurity obligations by conducting reasonable management activities targeting wild dog and feral pig populations within the shire.

Common / reserves / routes

- The commons and stock routes are displaying signs of reduced grass, prompting closer monitoring this month, as the Council anticipates an increase in drovers in the coming months.
- Two drovers are planning to travel through the stock routes, potentially bringing an estimated 7,000 head of cattle with them. The Council foresees a significant impact on the pasture of the commons and stock routes.
- These drovers may need to provide their own water trailers since our existing water facilities might struggle to accommodate such numbers.
- The initial steps to conduct a pasture assessment have been initiated by contacting someone from Emerald. This assessment will be pivotal in deciding whether stock routes need to be closed due to insufficient feed.
- Lick blocks have been purchased and will be put out on the common next month to accommodate for the low pastures.

Sale yards

- The sale yards are performing well.
- Some maintenance issues have been identified and will be programmed.
- Quotes received to repair the concrete and drainage issues around the scales.

General

- Stock routes teams collaborated with the road crews to connect fences to newly placed grids on the Opalton road and Richmond Road.
- The boar hunting competition led to an increased number of pig snouts being claimed this month.

Winton Saleyards Monthly Recordings

Data and statistics			
	Spelling	Weighing	Total
Current Month	4,535	2,550	7,085
Current Year (2023)	29,648	20,812	54,995
EU current month			
EU Current Year (2023)	1,370		1,370
Organic spell (2023)	125		125
		Total normal + EU+Or	56,490
Rail No Current month	2,717		

Rail No Current year (2023)	11,624	
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Assets and Maintenance	
Item	Outcome
➤ Drainage at the new scales needs to be completed so we can clean the scales of. If we can not clean the scales of property it will affect the new scales and how accurate they are. ➤ Where we load the train the loading ramp is falling over and soon it will go over far enough to touch the train. When this happens, the trains will not be able to load and as you can see by numbers this will put our numbers down. We have been told that the trains could continue through to December, so this needs to be fixed ASAP. ➤ Covers on new yard troughs need to be fixed so we can curfew cattle and for stock safety ➤ Cement needs to be fixed at the new scales as it is a trip hazard	

WATER & SEWERAGE

Other works

- Busted sewer main on bypass – completed.
- Vindex street house – upgrade of bathrooms and laundry
- Diamantina gardens bathroom renovations completed.

WORKSHOP & PLANT

Two QRA Funded Atlas Copco lighting towers have been purchased and arrived at the depot.

October 2023 Report – Winton Pool

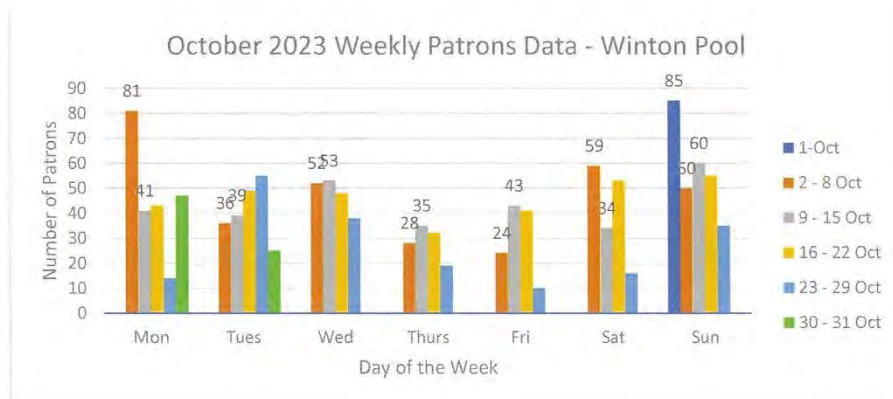
Patrons Attendance for October 2023:

	1-Oct	2 - 8 Oct	9 - 15 Oct	16 - 22 Oct	23 - 29 Oct	30 - 31 Oct	Total
Mon		81	41	43	14	47	226
Tues		36	39	49	55	25	204
Wed		52	53	48	38		191
Thurs		28	35	32	19		114
Fri		24	43	41	10		118
Sat		59	34	53	16		162
Sun	85	50	60	55	35		285
	85	330	305	321	187	72	1300

2022 years report reflected only 913 Patrons attended the pool for a period on 4 weeks of October.
School carnival held on the 20th Oct, 100 patrons attended. Not included in above numbers.

Break-down of the types of Patrons each week:

	1-Oct	2 - 8 Oct	9 - 15 Oct	16 - 22 Oct	23 - 29 Oct	30 - 31 Oct	Total
Adults	35	156	147	164	101	37	640
Child	32	150	127	116	65	21	511
non-spec	18	19	14	19	3	1	74
Swim school	0	0	0	0	0	0	0
SwimFit Adults	0	3	8	10	8	8	37
SwimFit Child	0	2	9	12	10	5	38
	85	330	305	321	187	72	1300



Swimming Club:

Waiting to hear from Club for the 2023/24 season. Currently no coach or swim teacher within the club.

Swim School:

With no shade cover, learn to swim lesson have been pushed back until shade has been reinstalled due to high heats.

Seasonal Passes Purchased during October 2023:

4 Weekly	Adult	Children	Family
8			3

Hazard reports:

Nil

Incident Reports:

Nil

Record of First Aid Treatment Provided:

Season 2023/004 : cut chin running and slipped. Band aid provide to children advised to go to the hospital for further treatment.

Season 2023/005 : Adult felt sudden pain in shoulder blades to backside when dressing child. Ambulance was called by partner. Provided assistance.

WaterPark Incidents:

Nil

Closed on thurs 14th October for works – re-silicone of the floor.

Maintenance Issues/Works completed:

Date/Time	Who	Description
18-27 Oct 23	Wazza	Re-siliconing flooring to Waterpark
20-21 Oct 23	Prominent	Annual Service

Pool closure:

19 October 2022 – 15:00 – 15:40 closed due to Thunderstorm/Lightning

Events effected by closure

Swimfit

Up-coming/Booked Events

What	When	Activity
Learn to swim	November pending shade	Learn to Swim Program
Swim fitness	Tuesday and Thursday 7:00-8:00am On going	Swim conditioning
Winton State School	Monday 2:00-3:00pm and Tuesday 2:00-3:00pm	Swim school program for term

Forecast Training/Works/Possible Pool Closures

Date	Type	Times	Course/Training/Works	Schedule Pool Hrs during this time

Additional Information:

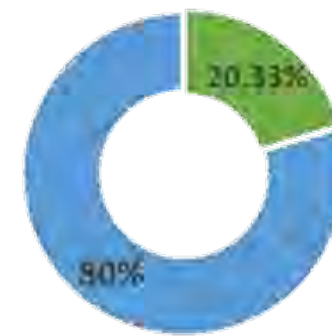
Theft – items have been stolen from the kiosk on the 20th Oct 23.

Winton Shire Council DRFA Financial/Construction Progress

Northern and Central Western Queensland Rainfall and Flooding event, 21 April - 12 May 2022

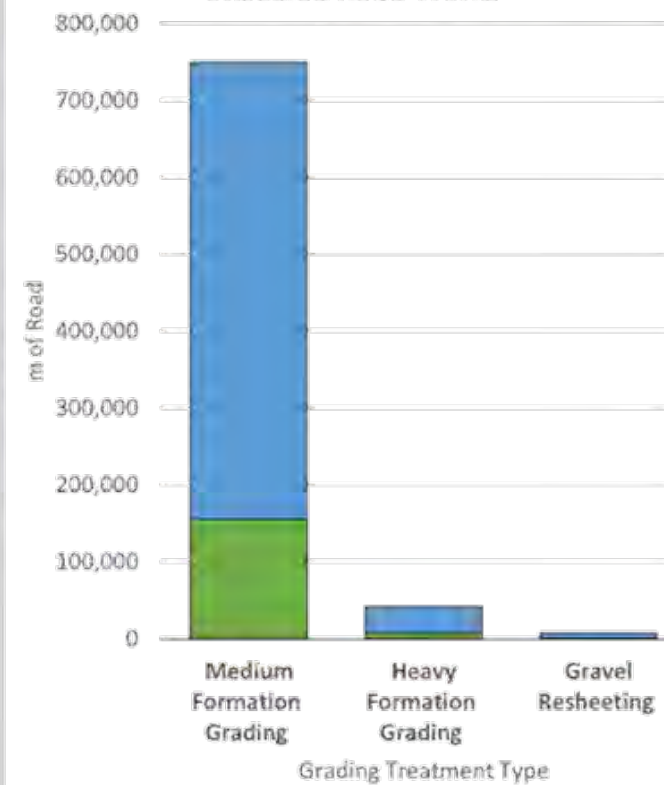
Submission	Recommended Value
Northern and Central Western	\$11.9 M

Unsealed Grading Road Works



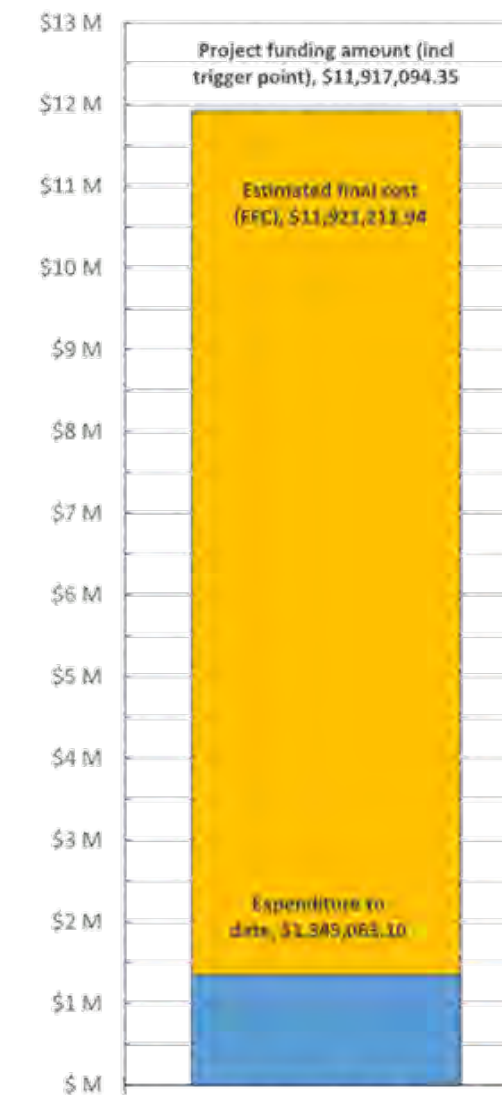
■ Works Complete ■ Works Remaining

Unsealed Road Works



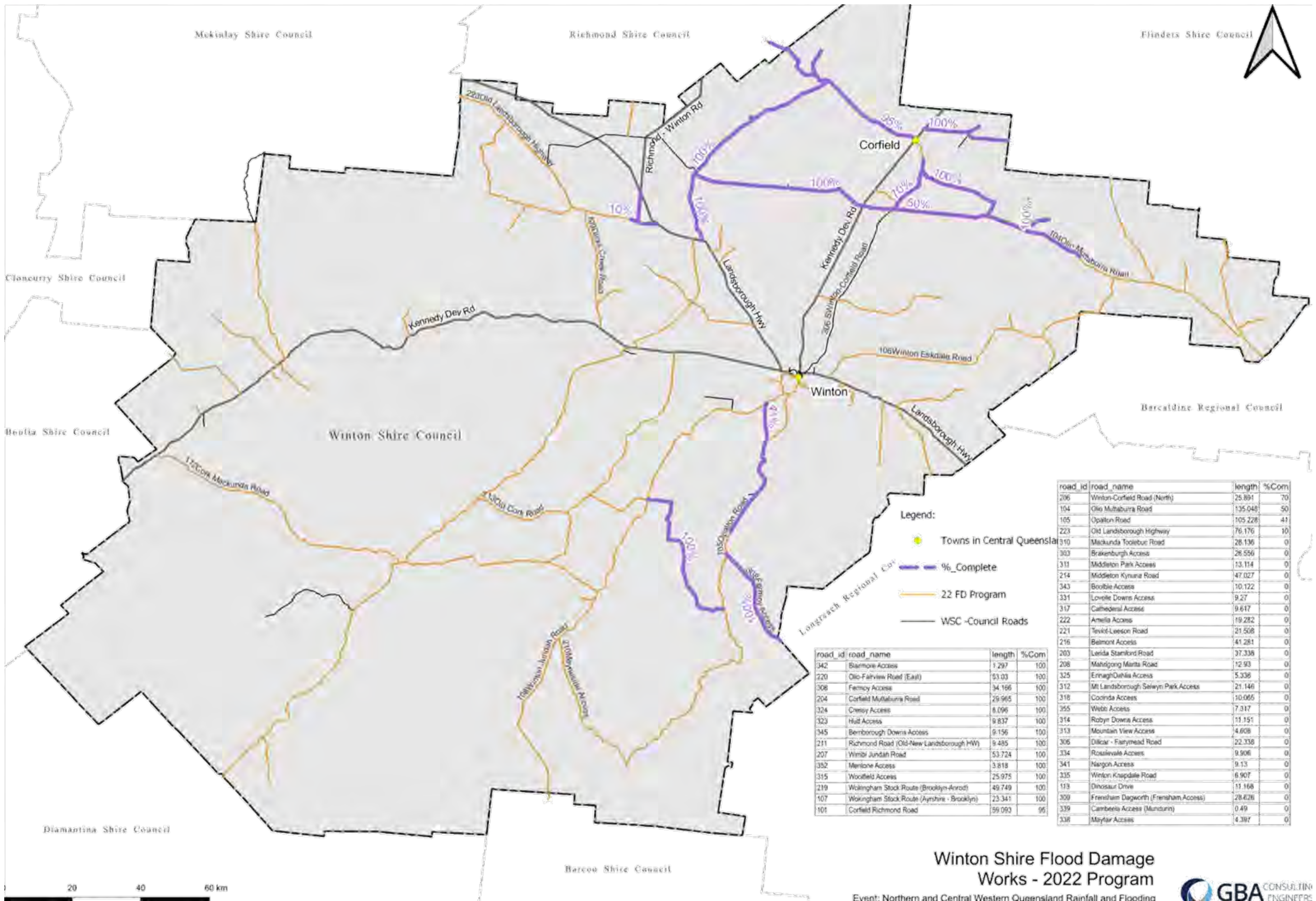
■ Total Scope ■ Progress of Scope Complete

Expenditure to Date



2022 Northern and Central Western Queensland Rainfall and Flooding Event

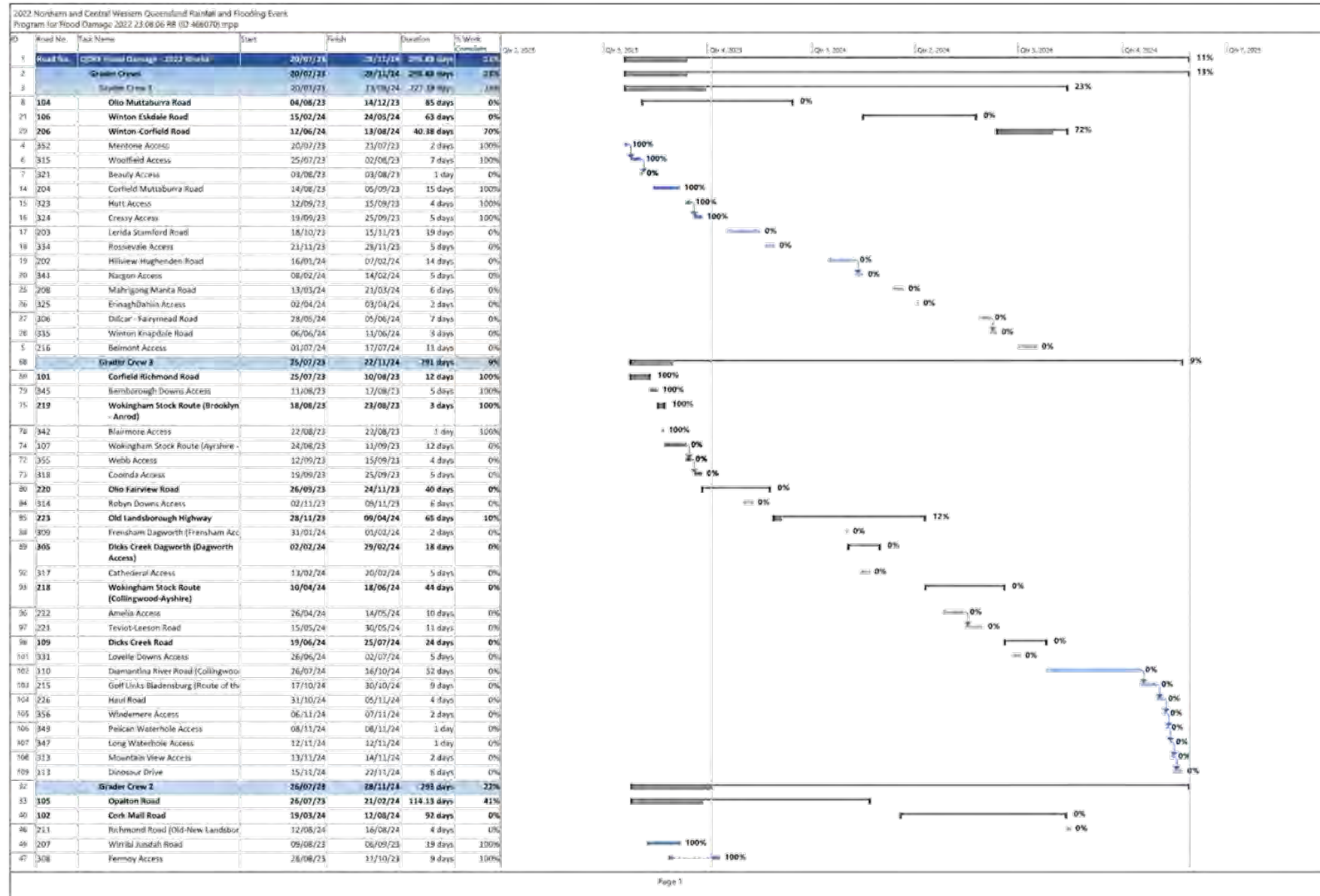
■ Project funding amount (incl trigger point)
■ Estimated final cost (EFC)
■ Expenditure to date

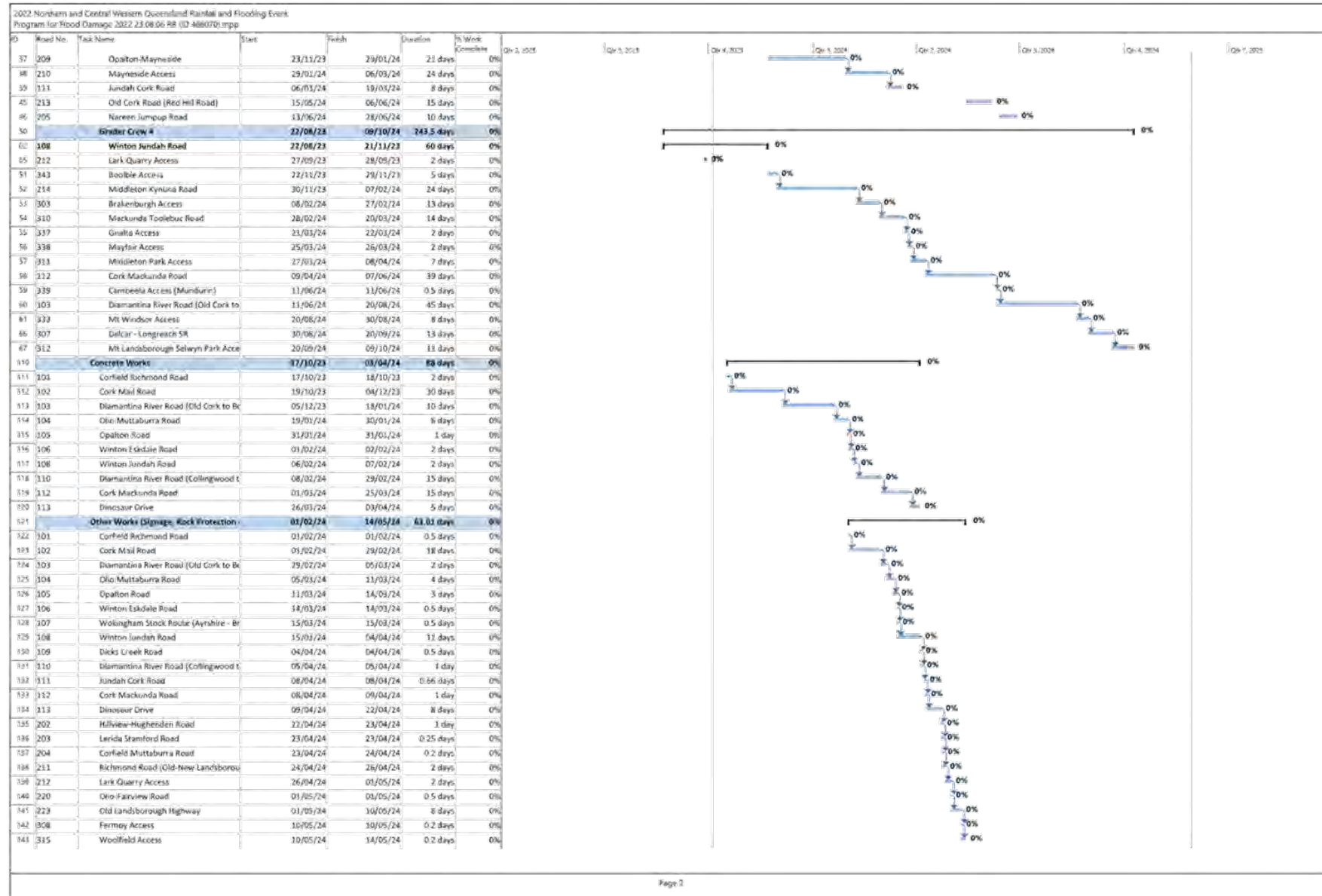


Winton Shire Flood Damage Works - 2022 Program

Event: Northern and Central Western Queensland Rainfall and Flooding







18 CONFIDENTIAL SECTION

Nil

19 DATE OF NEXT MEETING

Ordinary Meeting 24th November 2023