



BUSINESS PAPER

Ordinary Council Meeting Thursday, 17 June 2021

I hereby give notice that an Ordinary Meeting of Council will be held on:

Date: Thursday, 17 June 2021

Time: 8.00am

Location: Winton Shire Council Board Room

**Ricki Bruhn
Chief Executive Officer**

Mayor

Cr Gavin Baskett

Deputy Mayor

Cr Tina Elliott

Councillors

Cr Shane Mann

Cr Frank Standfast

Cr Cathy White

Cr Anne Seymour

Management Team

Ricki Bruhn (Chief Executive Officer)

Jessica Greenaway (Director of Community and
Economic Development)

Suneil Adhikari (Director of Works)

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- 1 ACKNOWLEDGEMENT OF COUNTRY**
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Ordinary Council Meeting - 11 June 2021
- 5 BUSINESS ARISING OUT OF PREVIOUS MEETING**
- 6 MAYOR'S REPORT TO COUNCIL**

MAYORAL MEETINGS & INSPECTIONS 20 May – 17 June 2021			
DATE	TYPE	PARTIES	PURPOSE
20 May 2021	Meeting	Councillors, Senior Staff	General Meeting of Council
21 May 2021	Meeting	Subathra Ramachandram LGAQ LSU Chean - PIAU	General Catch Up
	Teleconference	DERM	Locality Boundary Query
	Event	Community	Festival of Outback Opera - Dark Sky Serenade
24 May 2021	Meeting	Rural Lands Advisory Committee	General Meeting
	Meeting	Committee	CAN Meeting
27 May 2021	Meeting	CEO, QLD Musical Festival	QLD Music Trail
28 May 2021	Meeting	Councillors, Senior Staff	Budget Workshop
1 June 2021	Teleconference	Outback Futures	Community needs
2 June 2021	Meeting	Hospital staff & Community	National Reconciliation Week
7 June 2021	Meeting	Stafford Strategy, Councillors	Accommodation Business Case
	Meeting	Peak Legal	Employee Relation
	Meeting	Tourism Advisory Committee	General Meeting
11 June 2021	Meeting	Outback Highway Development Council	General Meeting
8 June 2021	Meeting	Showgrounds Advisory Committee	General Meeting
11 June 2021	Meeting	Councillors, Senior Staff	Budget Workshop
14 June 2021	Interviews	Senior Staff, Deputy Mayor	Director Role
15 June 2021	Teleconference	VSOFF Committee	Committee Meeting
15 June 2021	Meeting	State Development	Funding

- 7 MAYOR'S BUSINESS TO BE CONSIDERED WITHOUT NOTICE**
- 8 QUESTIONS FOR WHICH NOTICE HAS BEEN GIVEN**

The following information was provided by the Chief Executive Officer in response to a Question Without Notice from Cr Anne Seymour on 20 May 2021:

- 1. Can the CEO give an update on the plumbing issues at Diamantina Gardens?**

I asked Council's Plumber for an update on any issues at Diamantina Gardens and the following response was provided: -

"As I'm aware, there's no actual (plumbing issues), we are currently waiting on vinyl to be replaced in Unit 13. Once the old vinyl has been pulled up, I am then going to install two larger floor wastes".

The following information was provided by the Acting Director of Community and Economic Development in response to a Question on Notice from Cr Tina Elliott lodged on 10 June 2021:

1. Can Council please be advised on the planned outreach programs that the Council's Community Services Team is proposing to deliver into the Winton Community under the new funding received through the Queensland Government's Mental Health and Wellbeing Package?

Council's Community Service Team will continue to work hand in hand with Outback Futures and the Royal Flying Doctors to deliver Mental Health and Wellbeing packages to the Winton community via the Winton Human and Social Services Group. We have programmed and designed the following:

- Delivering programs that enhance mental health and financial capability;
- We will continue to provide the Rural Minds Suicide Prevention specifically designed for rural areas. The Rural Minds is offered collaboratively with a workshop designed to upskill participants and encourage community participation e.g. Leather Workshops, Working Dog workshops and Cattle Pregnancy Testing programs. The Royal Flying Doctors is a great advocate for this program allowing the Winton team to deliver this twice a year;
- The Community team is working hand in hand with Outback Futures on providing outreach programs to enhance the whole community wellbeing. The team will travel out of town to properties and other parts of the Winton Shire such as Corfield, Opalton and Middleton to deliver mental health and wellbeing programs;
- The Community Team will work together to deliver events that bring people together and re-establish community connectedness. Outback Futures have now become official stakeholders of the Human and Social Services Team who advocate and address local issues. The HSSG advocate for community members who are in crisis or need social support, assist victims of family and domestic violence and design programs and initiatives to address anti-social behaviours that lead to disengagement and fractured relationships.

The funding will not be used to deliver events but used to enhance the calendar of events the team already have scheduled, such as Mental Health Week and the Christmas Street Party, to name a few.

The following information was provided by the Chief Executive Officer in response to a Question on Notice from Cr Tina Elliott lodged on 10 June 2021:

1. Is it possible for a Councillor/s to be tasked with the initial commencement of community engagement and information collation that will support the planned 2025 150th Birthday Celebration events?

Council adopted the following motion at the Council Meeting held on 18 June 2020:

“THAT Winton Shire Council commit to a 150th Birthday Celebration in the year 2025 and commence initial planning of events in the 2020/2021 year”.

In response to the question, yes it is possible for a Councillor/s to be tasked with actioning this decision and this can be done by Council formally establishing a Working Group (with Elected Member representation) to commence planning for the 150th Birthday Celebration event.

9 QUESTIONS (WITHOUT DEBATE) FOR WHICH NOTICE HAS NOT BEEN GIVEN

The following question was asked by Cr Tina Elliott to the Chief Executive Officer:

1. With the Sisters of the North winding up their charitable organisation at the end of June, can Winton Shire Council send a thankyou letter to them (Susan Dowling) recognising their commitment and unwavering support for the past two years to the monsoon affected communities of which Winton is included?

The following questions were asked by Cr Frank Standfast to the Chief Executive Officer:

1. There has been considerable funding to support resilience and preparedness for natural disasters and yet we are being left at considerable risk with a lack of resources to attend both fire and vehicle accident emergencies due to in a large part to the requirements of the QFS to have recruits travel away for weeks at a time (using leave from their employ) to attend training.

Can the Winton Shire Council, through the Mayor / Chief Executive Officer, canvas the State Government to encourage local recruitment in the Queensland Fire Service through local based training rather than the current requirement to attend training in a major centre?

2. Can Council explore the possibility of extending the Industrial area to the North with the intention to make available more industrial blocks for the public, even if a “staged” approach can be considered where the road infrastructure is extended as stage one to spread the cost?

10 PETITIONS

Nil

11 DEPUTATIONS/PRESENTATIONS

Nil

12 CONSIDERATION OF MOTIONS

Nil

13 DECISIONAL REPORTS

13.1 WINTON SHIRE COUNCIL RECONCILIATION ACTION PLAN

File Number: 131299

Author: Melissa Doyle, Community Development Officer

Authoriser: Jessica Greenaway, DoCED

Attachments: 1. Winton Shire Council Reconciliation Action Plan Reflect 2021 - 2022 v1.pdf
2. WSC Reconciliation Action Plan Terms of Reference 2021-2022.pdf

Meeting Date: 17 June 2021

Corporate and Operational Plan Consideration

Strategy	Corporate Plan Reference	Organisational Responsibility	Performance Measure
To Promote and facilitate Arts and Cultural Activities throughout the Shire	Arts and Culture	Director of Community and Economic Development	Council to develop a Reconciliation Action Plan

Budget Reference:

Asset Management Reference:

SUMMARY

This report provides information on the feedback received from the Winton Shire Council Reconciliation Action Plan community consultation.

RECOMMENDATION

1. THAT the report be received.
2. THAT Council undertake further community consultation on the draft Reconciliation Action Plan.

REPORT

The feedback received from the Winton Shire Council Reconciliation Action Plan community consultation suggests that further consultation should be considered and delivered in a public meeting place such as a park, ensuring invitations to Aboriginal and Torres Strait Islander community representatives are delivered accordingly.

An Expression of Interest should be circulated in the community to form a Reconciliation Action Plan working group and allow the restructure of the current template. The working group would collect feedback for the Reconciliation Action Plan and the Terms of Reference and include representatives who identify as Aboriginal and Torres Strait Islander. Acknowledge Aboriginal and Torres Strait Islander professionals and their aspirations within the local community.

The creation of communication protocols must be established and data collated to see who in the Winton community identifies as an Aboriginal and Torres Strait Islander. Signage within the Winton Shire to acknowledge Aboriginal and Torres Strait Islander areas within the Winton community including 'Boomerang Ally', ensuring local aboriginal history and stories and the Traditional owners of the land are captured. Identify if culturally appropriate Men's and Women's places and protocols on how we the community treat elders.

Cultural policies to be developed to guide staff that will manage conflicts to do with cultural sensitivity including the removal of the word indigenous and the recognition of South Sea Islander people. e.g. First Nations. All staff to receive Cultural Awareness training and established Welcome to Country Guidelines.

RISK MANAGEMENT

The risk associated with the recommendations have been assessed as Minor (Consequence) and Unlikely (Likelihood) giving an overall assessment as **Low 2.**

REFLECT - RECONCILIATION ACTION PLAN

JULY 2021 – JULY 2022



**WINTON SHIRE COUNCIL
REFLECT RECONCILIATION PLAN
2021-2022**

REFLECT - RECONCILIATION ACTION PLAN

JULY 2021 – JULY 2022

Our business

Winton Shire Council is a local government in the Outback Statistical Region of Queensland. It forms part of the Central West Local Government Association and the Remote Area Planning and Development Board (RAPAD). The primary focus of the Winton Shire Council is to encourage growth and provide service to the Winton Shire. Winton Shire Council is the local government responsible for administering the Winton Shire Council operations and encompass a broad range of municipal, community, cultural and visitor services.

The Winton Shire Council employs approximately 111 staff in various full-time, part-time and casual roles across a broad range of disciplines and skill levels. There are approximately 11 Aboriginal and Torres Strait Islander staff members included in the Shire Council workforce.

The Winton Shire Council represents local government for four towns that make up the Shire of Winton, including Middleton, Opalton and Corfield.

The Winton Shire is located in Central Western Queensland and covers 53955 square kilometres with a population of 1388.

There are two central office locations, the Winton Shire Council Chambers in Vindex Street and the Winton Neighbourhood Centre, the Winton Library and the Waltzing Matilda Centre, all located on Elderslie Street.

Our RAP

The Winton Shire Council is developing RAP to promote harmony and equality in the local community. The Winton Shire has not previously had a Reconciliation Action Plan, and this plan marks the commencement of a journey to improve relations between the local Aboriginal and Torres Strait Islander communities and the broader community and to promote inclusion and participation by the local Aboriginal and Torres Strait Islander community in the opportunities that Winton has to offer.

Representatives from the Winton community will be part of the RAP process and participate constructively in the working group towards a beneficial plan.

Council has committed to incorporate the critical outcomes of the Reconciliation Action Plan into the Council's Strategic Planning Framework.

The completion of a Reconciliation Action Plan is an action in the 2020/2021 Operational Plan.

Our partnerships/current activities

Currently, Winton Shire Council works with the local Aboriginal and Torres Strait Islander community and individuals to share and conduct cultural events such as NAIDOC week. Cultural workshops for children such as painting, music and Dreamtime storytelling are delivered to children and young adults via the local schools and the Youth Support Program.

- Redridge Interior employs Aboriginal and Torres Strait Islander artists who travel to deliver workshops in Winton following Aboriginal and Torres Strait Islander protocols and respect the local artists here in Winton.
- Winton Shire Council delivers community events each year to acknowledge and celebrate NAIDOC week. Aboriginal and Torres Strait Islander guest speakers, artists and authors have been invited to celebrate Aboriginal culture and the Torres Strait Islander culture with the local community.

REFLECT - RECONCILIATION ACTION PLAN

JULY 2021 – JULY 2022

Relationships			
Action	Deliverable	Timeline	Responsibility
1. Establish and strengthen mutually beneficial relationships with Aboriginal and Torres Strait Islander stakeholders and organisations.	Identify Aboriginal and Torres Strait Islander stakeholders and organisations within our local area or sphere of influence.	October 2021	RAP Working Group
	Research best practice and principles that support partnerships with Aboriginal and Torres Strait Islander stakeholders and organisations.		RAP Working Group
2. Build relationships through celebrating National Reconciliation Week (NRW).	Circulate Reconciliation Australia's NRW resources and reconciliation materials to our staff.	March 2022	DoCED Executive Assistant/RAP Working Group
	27th May – 3rd June 2022 Reconciliation Week		RAP Working Group
	Encourage and support staff and senior leaders to participate in at least one external event to recognise and celebrate NRW.		RAP Working Group
3. Promote reconciliation through our sphere of influence.	Communicate our commitment to reconciliation to all staff.	July 2021	CEO/HR
	Identify external stakeholders that our organisation can engage with on our reconciliation journey.		DoCED
	Identify RAP and other like-minded organisations that we could approach to collaborate with on our reconciliation journey.		DoCED
4. Promote positive race relations through anti-discrimination strategies.	- Research best practice and policies in areas of race relations and anti-discrimination. - Conduct a review of HR policies and procedures to identify existing anti-discrimination provisions and future needs.	July 2021	CEO/DoCED/HR

REFLECT - RECONCILIATION ACTION PLAN

JULY 2021 – JULY 2022

Respect			
Action	Deliverable	Timeline	Responsibility
5. Increase understanding, value and recognition of Aboriginal and Torres Strait Islander cultures, histories, knowledge and rights through cultural learning.	• Develop a business case for increasing understanding, value and recognition of Aboriginal and Torres Strait Islander cultures, histories, knowledge and rights within our organisation.	September 2021	RAP Working Group/Winton Shire Council
	• Conduct a review of cultural learning needs within our organisation.		CEO/ DoCED /HR
6. Demonstrate respect to Aboriginal and Torres Strait Islander peoples by observing cultural protocols.	• Develop an understanding of the local Traditional Owners or Custodians of the lands and waters within our organisation's operational area.	November 2021	CEO/HR/ DoCED
	• Increase staff's understanding of the purpose and significance behind cultural protocols, including acknowledging country and Welcome to Country protocols.		CEO/DoCED/HR
7. Build respect for Aboriginal and Torres Strait Islander cultures and histories by celebrating NAIDOC Week.	• Raise awareness and share information amongst our staff about the meaning of NAIDOC Week.	March 2022	DoCED/HR
	• Introduce our staff to NAIDOC Week by promoting external events in our local area.	March 2022	DoCED
	• RAP Working Group to participate in an external NAIDOC Week event.	July 2022	DoCED/RAP Working Group
8. Respect actions to support our reconciliation journey.	• Celebrate/recognise Aboriginal and Torres Strait Islander dates of significance. • Communicate and encourage staff to use Reconciliation Australia's Share Our online Pride tool to all staff	January 2022	DoCED

REFLECT - RECONCILIATION ACTION PLAN

JULY 2021 – JULY 2022

Opportunities			
Action	Deliverable	Timeline	Responsibility
9. Improve employment outcomes by increasing Aboriginal and Torres Strait Islander recruitment, retention and professional development.	Build an understanding of current Aboriginal and Torres Strait Islander staffing to inform future employment and professional development opportunities.	March 2022	CEO/DoCED/HR
10. Increase Aboriginal and Torres Strait Islander supplier diversity to support improved economic and social outcomes.	Investigate procurement from Aboriginal and Torres Strait Islander owned businesses	March 2022	CEO/DoCED
	- Investigate Supply Nation membership. https://supplynation.org.au/membership-fees/		CEO/DoCED
11. Unique Opportunities - Actions to support our reconciliation journey.	- Investigate Aboriginal and Torres Strait Islander employment pathways (e.g. traineeships or internships). - Support scholarships for Aboriginal and Torres Strait Islander students. - Support Aboriginal and Torres Strait Islander leadership.	March 2022	CEO/DECD/

REFLECT - RECONCILIATION ACTION PLAN

JULY 2021 – JULY 2022

Governance			
Action	Deliverable	Timeline	Responsibility
12. Establish and maintain an influential RAP Working Group (RWG) to drive governance of the RAP.	• Form a Reconciliation Working Group to govern RAP implementation.	September 2021	DoCED/RAP Working Group
	• Draft a Terms of Reference for the Reconciliation Working Group.		DoCED
	• Establish Aboriginal and Torres Strait Islander representation on the Reconciliation Working Group.		CEO/DoCED
13. Provide appropriate support for the effective implementation of RAP commitments.	• Define resource needs for RAP implementation.	November 2021	DoCED/RAP Working Group
	• Engage senior leaders in the delivery of RAP commitments.		DoCED/RAP Working Group
	• Define appropriate systems and capability to track, measure and report on RAP commitments.		CEO/DoCED RAP Working Group
14. Build accountability and transparency through reporting RAP achievements, challenges and learnings both internally and externally.	• Complete and submit the annual RAP Impact Measurement Questionnaire to Reconciliation Australia.	September 2022	DoCED/ RAP Working Group
15. Continue our reconciliation journey by developing our next RAP.	• Register via Reconciliation Australia's website to begin developing our next RAP.	October 2022	DoCED/RAP Working Group

REFLECT - RECONCILIATION ACTION PLAN

JULY 2021 – JULY 2022

Public enquiries regarding the Winton Shire Council Reconciliation Action Plan should contact:

Name: Ricki Bruhn

Position: Winton Shire Council Chief Executive Officer

Phone: 07 4657 2666

Email: ceo@winton.qld.gov.au

DRAFT



Winton Shire Council Reconciliation Action Plan (RAP) Reference Group

TERMS OF REFERENCE

Winton Shire Council acknowledges the Goa, Maiwali, Pita Pita, Yirandali, Iningai, and Wunumara Nations as the land's traditional owners. Winton Shire Council recognises and respects Aboriginal communities' values, living culture and practices. Winton Shire Council encourages their continuing spiritual connection to the land and their right to self-determination.

1. Background

- 1.1 Winton Shire Council is committed to creating lasting and meaningful relationships and promote opportunities for local Aboriginal and Torres Strait Islanders living within the Winton community.
- 1.2 Winton Shire Council developed its first Reconciliation Action Plan (RAP) in April 2020 to support a lasting and successful commitment to reconciliation. The formation of Winton Shire Councils Reconciliation Action Plan (RAP) Reference Group will inform and guide this work now and into the future.

2. Purpose

- 2.1 The RAP Reference Group's purpose is to assist Winton Shire Council with creating strategies and advice addressing the views, needs and interests of Aboriginal Torres Strait Islander people in the Winton Shire.
- 2.2 The RAP Reference Group will inform and oversee Winton Shire Councils Reconciliation Action Plan implementation through collaboration, communication and positive relationships.

3. Objectives

- 3.1 Develop and maintain strong relationships between the Council and the local Aboriginal and Torres Strait Islander community of the Winton Shire.
- 3.2 Provide feedback and comment concerning Winton Shire Councils Reconciliation Action Plan.
- 3.3 Monitor the progress of Winton Shire Council's Reconciliation Action Plan deliverables.
- 3.4 Contribute, evaluate and assist with the development of future Reconciliation Action Plans collectively with the Winton Shire Council.
- 3.5 Notify the Winton community of actions that have occurred as a direct result of the Reconciliation Action Plan.

Winton Shire Council
Reconciliation Action Plan
Reference Group Terms of

- 3.6 Promote and deliver improved access to Winton Shire Councils services for all Aboriginal Torres Strait Islander people, ensuring cultural relevance and appropriateness of all policies and programs.
- 3.7 Assist Winton Shire Council to identify and remove barriers and encourage equal participation for Aboriginal and Torres Strait Islander people and community.
- 3.8 Advocate, promote and recognise the contribution of the Aboriginal and Torres Strait Islander community.

4. Membership

- 4.1 The reconciliation Action Plan Working Group shall consist of:

- Two Councillor's, one of which shall be a Co-chairperson.
- Up to seven community members consist of Aboriginal and Torres Strait Islander residents and service providers.
- One Council staff member identifies as Aboriginal Torres Strait Islander.

5. Membership diversity

- 5.1 The Reconciliation Action Plan Working Group should be diverse and reflect the Aboriginal and Torres Strait Island Community within the Winton Shire.
- 5.2 The Reconciliation Action Plan Working Group will seek to build and reflect the diversity within its membership and have inclusive practice.

6. Role of members

- 6.1 The Reconciliation Action Plan (RAP) Reference group members will fulfil their role by:
 - Attending meetings and committing to contribute to the activities of the Group actively.
 - Supporting the Aboriginal and Torres Strait Islander community and build a collaborative relationship with the Council.
 - Provide input, views and advice on the implementation of the Winton Shire Councils Reconciliation Action Plan.
 - Provide advice to the Winton Shire Council on developing new policies and strategies highlighting potential barriers and constraints to access for Aboriginal and Torres Strait Islander people.
 - Promote and assist with various projects, notably the Winton Shire Councils NAIDOC celebration and other important events.
 - Assist Winton Shire Council with community engagements involving the Aboriginal and Torres Strait Islander organisations, people and their networks, acknowledging the different perspective, diversity and cultural complexities.

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7. Terms and Method of nomination

- 7.1 A selection panel will deliver a nomination process for the appointment to the RAP Reference Group, delivered through an expression of interest process and reviewed by an internal Council selection panel of three Council Officers. Recommendations from the selection panel will report to Council for successful candidates.
- 7.2 Appointments to the Reconciliation Action Plan Group will be for a period of one year.
- 7.3 The Reconciliation Action Plan Officer will review all appointments and subsequent expression of interest tendered three months before the end of the term.
- 7.4 Reconciliation Action Plan Group Members will only have the option of a further year appointment.
- 7.5 All appointments determined by Council resolution.
- 7.6 If a Reconciliation Action Group member does not attend at least three meetings annually without prior notification, their position may be considered vacant.

8. Replacement of Members

- 8.1 If a community member resigns within six months of being appointed;
- 8.2 The selection panel will meet and select a replacement from candidates that submitted an expression of interest from the most recent applications.
- 8.3 An Expression of Interest process will commence if a suitable candidate is not available from the previous round.
- 8.4 A community member will be replaced if he/she resigns within six months of the end of their term until the following scheduled Expression of Interest cycle.
- 8.5 If a community member resigns at any other time, the Winton Shire Council and the Reconciliation Action Plan Advisory Group will determine an appropriate mechanism for selecting a replacement.
- 8.6 Winton Shire Council will appoint a replacement Councillor if a current Councillor resigns or leaves at the next practicable Council General meeting.
- 8.7 Winton Shire Council reserves the right to replace members at any time.

9. Meetings and Voting

- 9.1 The Winton Shire Council Reconciliation Action Plan Reference Group will meet at least six times every year during its first year with the opportunity to reduce meetings to a minimum of four meetings after that. The Reference Group will have the authority to arrange additional meetings as required.
- 9.2 At the first meeting of the Reconciliation Action Plan Reference, Group dates and times of the sessions will be discussed and set in advance.
- 9.3 Should a change in a meeting room or time be required, members of the Reconciliation Action Plan Reference Group will be notified by the Winton Shire Council secretariat.

Winton Shire Council
Reconciliation Action Plan
Reference Group Terms of

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- 9.4 Notification must be given to the Chairperson or the Winton Shire Council secretariat before a scheduled meeting if members cannot attend.
- 9.5 Winton Shire Councils Community Development and Events team will provide secretariat services to the Group.
- 9.6 Other Winton Shire Council staff whose work complements the Group's work may be asked to attend meetings on an as needs basis.
- 9.7 Where an expert is not available to offer expert advice on a specific subject, suitable stakeholder representatives will be invited to attend Reference Group meetings on an as-needed basis.
- 9.8 A meeting can only take place when there is a quorum. A quorum is a majority of current membership.
- 9.9 A question is decided by the majority of the votes of members present. Voting at a meeting must be open to members only.
- 9.10 Each member present has the right to vote on each question to be decided. The Chairperson presiding has the casting vote if the votes are equal. If a member fails to vote, a negative vote will be recorded.

10.0 Minutes

- 10.1 All meeting minutes must include the names of group members and councillors present at the meeting. If a division is called on a question, all people voting and how they voted must be recorded.
- 10.2 A group member in attendance must confirm the minutes of the previous meeting.

11. Chairperson and Co-Chairperson

- 11.1 The Chairperson and Co-Chairperson will host meetings.
- 11.2 A Councillor will be the Chairperson nominated by the Winton Shire Council.
- 11.3 A majority vote will determine the community representative that will be chosen to be the Co-Chairperson at the initial meeting of the Group.
- 11.4 The Co-Chairperson will hold their position for the entire term as nominated.
- 11.5 The Chairperson and Co-Chairperson will share hosting responsibilities by alternating as Chairperson each meeting.

12. Chairperson and Co-Chairperson Responsibilities

- 12.1 The Chairperson and Co-Chairperson will formally declare the meeting open after ascertaining that a quorum is present, welcome guest speakers and visitors.
- 12.2 The Chairperson and Co-Chairperson will preside over and facilitate the meeting and conduct it impartially according to the Terms of Reference.
- 12.3 The Chairperson and Co-Chairperson will ensure debates are conducted in a respectful, collaborative and culturally appropriate way.

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- 124 The Chairperson and Co-Chairperson declare the results of all votes
- 125 The Chairperson and Co-Chairperson ensure the opportunity for members to declare conflicts of interest at the beginning of each meeting.
- 126 The Chairperson and Co-Chairperson adjourn (when so resolved) or formally declare the meeting closed when business has concluded.

13. Observers

- 131 Non-Members can attend the meeting with the permission of the Chairperson of the Reconciliation Action Plan Reference Group.
- 132 Non-members of the Reconciliation Action Plan Reference Group are observers only. Non-members cannot participate in discussions or commentary unless prior arrangements have been made to provide specialist advice.
- 133 Observers are unable to make proposals or recommendations and have no voting rights.
- 134 If the Chairperson of the Reconciliation Action Plan Reference Group meeting deems an observer/s to be disruptive or offending, they will immediately be asked to leave.

14. Managing Culturally Sensitive Matters

- 141 When a culturally sensitive issue is identified by Aboriginal and Torres Strait Islander members, the Reconciliation Action Plan Reference Group can form a time-limited working group to discuss the matter.
- 142 A working group cannot make recommendations directly to the Winton Shire Council; all proposals that the working group would like presented to Winton Shire Council must be presented at the next Reconciliation Action Plan Reference Group for consideration.
- 143 The working group will establish a record of attendance of all members present at the meeting/s, and any decision it would like the Reconciliation Action Plan Reference Group to consider as per item 9.9 will be recorded in the minutes.

15. Reporting and Accountability

- 151 Council representatives attending the Reconciliation Action Plan Reference Group will report the Group's advice back to Council promptly.
- 152 Members of the Reconciliation Action Plan Reference Group are encouraged to report back to their respective community members on the groups' advice and Council decisions.
- 153 The Reconciliation Action Plan Reference Group has no decision-making responsibilities over Winton Shire Councils operational/function or staff. The role of the Reconciliation Action Group is to offer advice, support and guidance to the Winton Shire Council.
- 154 Where a decision is required, the Reconciliation Action Plan Reference Group must present a recommendation to a Council General Meeting for resolution.

13.2 WSCT-2021-32 - SUPPLY OF DRY HIRE ROLLERS**File Number:** 136027**Author:** Suneil Adhikari, Director of Works**Attachments:** Nil**Meeting Date:** 17 June 2021**Corporate and Operational Plan Consideration**

Strategy	Corporate Plan Reference	Organisational Responsibility	Performance Measure
To ensure the provision of a road and drainage system that facilitates efficient movement that preserves the integrity of the local environment	Rural Roads	Director of Works	Commence 2020 DRFA Program

Budget Reference: 2020 Flood Damage Program**Asset Management Reference:****SUMMARY**

This report summarises the tender process and assessment for tenders received for the Supply of Dry Hire Rollers.

RECOMMENDATION

1. THAT the report be received.
2. THAT Council award tender WSCT-2021-32 for the supply of (4) Four Dry Hire Rollers to *Hanss Pty Ltd T/A SJ & SC Reddie* for the rate of \$4,770 (Excluding GST) per month per roller.

REPORT AUTHORITY (QRA)

Council was awarded approximately \$10m by the Queensland Reconstruction Authority (QRA) for flood rehabilitation works. This requires council crews to prepare the subgrade, import spread and compact gravel base to Main Road Standards. As Council does not have enough plant, it is required to put this required plant out to contract. The tender that was released does require a suitable qualified contractor to supply 4 multi-tyred rollers.

In accordance with Council's Purchasing Policy, an open tender was uploaded to Council's public electronic tendering portal (Vendor Panel). Tenders closed on 21 May 2021.

The request for tender and scope of works required tenderers to submit monthly rates for the supply of the dry hire rollers. At the close of the tender period, a total of thirteen (13) tender submissions had been lodged. All tenders received were assessed for conformance with the conditions of tender and specifications and determined to be conforming. The lowest four submissions of Porter Hire, Hanss Pty Ltd (Reddies), Kings Hire and Tutt Bryant were assessed against the predetermined scoring criteria, according to the level of information and detail supplied

within their submissions, along with any known performance. The other submissions were excluded for further evaluation due to their high price.

A summary of scores for tenders received are presented in the table below:

Tenderer	Adherence to Required Specifications (30)	Price (40)	Experience (20)	Locality (10)	Total
Porter Hire	24 *	40	20	0	84.00
Tutt Bryant	30	33.49	20	0	83.49
Hanss Pty Ltd (Reddies)	30**	30.88	20	10***	90.88
Kings Hire	27	32.74	20	0	79.74

*Decrease in score due to registration documents provided as this company has specified if the contract is awarded new rollers will be purchased.

**Contractor has confirmed permanently employed mechanic utilises the residence in Winton therefore meets specification in relation to repairs and replacement timeframe.

***Contractor has confirmed purchase of house in Winton in which employees utilise on a permanent basis. Contractors contribute to the community through purchasing products through local stores.

Tenderer	Quoted Price (per unit – ex GST)	Establishment/ Disestablishment (per unit)	Stand Down (per hour)
Porter Hire	\$3,683.00	\$5,800.00	\$10.62
Tutt Bryant	\$4,398.63	\$2,600.00	\$11.95
Hanss Pty Ltd (Reddies)	\$4,770.00	\$3,000.00*	\$10.00
Kings Hire	\$4,500.0	\$6,000.00	\$6,000.00 per month

*Hanss Pty Ltd clarified after closing of tenders that an establishment fee would not be applicable due to the rollers already being on site. Minimising the disestablishment to \$1,500.00 per unit.

Matching the respective price, local base and experience of each of the tenderers against the complexities and requirements of the project, the scoring assessment outcome and recommendation is to accept the tender of Hanss Pty Ltd as the preferred contractor for these works, who has achieved the highest normalised score. This tender is considered to offer Council the most cost-effective outcome in delivery of these works, whilst also ensuring adequate quality and risk control.

The tender received from Hanss Pty Ltd has been assessed as a compliant and conforming tender, and the tenderer has a demonstrated capacity to properly deliver the works required for this contract and is locally based. The tender received from Hanss Pty Ltd has achieved the highest assessed overall score. It is considered to offer Council the most advantageous option in the efficient delivery of these works. Sufficient budgetary funding is available to award this contract and proceed with the works.

Conclusion

Based on the above information and experience dealing with Hanss Pty Ltd, the recommendation would be to award them the tender for the supply of Dry Hire Rollers for the tendered rate of \$4,770.00 (Excluding GST) per month per roller.

RISK MANAGEMENT

The risk associated with awarding this contract has been assessed as Minor (Consequence) and Unlikely (Likelihood) giving an overall assessment as **Low 4**.

13.3 WSCT-2021-31 - COMBINED BUILDING WORKS - SWIMMING POOL AND GYM**File Number:** 136030**Author:** Suneil Adhikari, Director of Works**Attachments:** 1. Memo - First Tender for Works.pdf**Meeting Date:** 17 June 2021**Corporate and Operational Plan Consideration**

Strategy	Corporate Plan Reference	Organisational Responsibility	Performance Measure
To develop new and maintain existing sporting and recreational facilities appropriate to the needs of the community	Sporting Facilities	Director of Works	Complete Swimming Pool Kiosk, Dressing Rooms Upgrade Project & Gym Upgrade

Budget Reference: Capital Work & Additional Funding**Asset Management Reference:** Sporting Facilities**SUMMARY**

The Winton Shire Council (WSC) recently advertised a request for tender to extend the existing gym building at the Eric Lenton Memorial Recreation Ground on Vindex Street, Winton. One response was received from RJG Builders and this was rejected because it was over budget (See attached Note for the File).

Concurrently with the gym project, documents were prepared for renovations to the Council Swimming Pool building. This included renovation of the kiosk and provision of access to the pool for People with Disabilities (PWD).

In order to make the tender response more competitive it was resolved to combine the two projects into one combined program and to attract more interest from contractors and tender both projects in one package.

Invitations for tenders for the combined package closed on Friday 28 May 2021. Council received 3 tender responses.

RECOMMENDATION

1. THAT the report be received.
2. THAT Council award tender WSCT-2021-31 for the gym extension and upgrade to the swimming pool amenities building to Outside The Box Group Pty Ltd for \$587,326.40 (GST exclusive).
3. THAT Council allocate \$140,000 from the Works – General Reserve to fund the completion of these projects.

REPORT

Council is proposing to carry out two projects at the same time and are looking to engage an experienced builder to carry out this combined work package. One project is for the upgrade of the pool amenities building on Elderslie Street, and the other project is to extend the existing gym building at the Eric Lenton Memorial Recreation Ground.

By offering both projects in a combined package, the successful contractor will be afforded some flexibility on how the work is carried out. For example, both projects may be carried out concurrently, overlapped or built separately. This will be at the discretion of the main contractor but must fit in with certain timing milestones for the pool. It is crucial that the work on the pool amenities building is carried out and completed during the winter close-down period. This close-down period runs from 1st May until 30th August 2021.

It should be noted the works at the gym will be carried out in two separable portions and the pool will also be treated as a separable portion under the contract.

The first separable portion to the gym involves the installation of the new entry door to the south, the associated walkway (ramp) works, the PWD parking area and installation of emergency escape lighting to AS2293 including certification by the certifier. This is to ensure the safety of gym users during the second separable portion. Separable portion 2 will include the gym extension to the north (main works). The gym will remain in operation during the construction works.

Having the option of working on the pool building between the two separable gym portions may be favourable for the main contractor engaged for these projects.

Access will be provided for Persons with Disabilities (PWDs), both projects being compliant with AS1428.1:2009 Design for Access and Mobility. Equitable access to the gym is proposed with the provision of one PWD parking space near the new entrance, being compliant with AS1428.1 and AS2890.6. The pool will also have a new access ramp built at the front entry position, along with stairs and a landing, all to AS1428.1. Construction of the gym extension will be single storey, slab on ground and light commercial in nature. The new gym will be similar in construction to the existing gym. The design of the above ground structural steel framing design will be the responsibility of the main contractor and this portion will be procured as a design and construct package within the main contract.

The refurbishment and extension of the pool kiosk (and associated areas) will also be single storey. There is a small area of new concrete slab flooring and a modest extension carried out under the existing entry roof area. All other work to the pool building is refurbishment and upgrade work with some minor structural issues to attend to.

RESPONSE

The project was tendered on Vendorpanel and received a total of 3 responses, all of which varied in experiences and prices. One respondent has a business registered and operated in Winton, a second is based in Longreach while the third is Townsville based.

Company	Amount (ex. GST)	Experience
CES Civil Nq P/L	\$1,206,676.00	A highly experienced construction company with extensive experience in construction projects including remote locations.
Kent Construction	\$603,650.00	Kent Construction is a medium sized building company based in Longreach. They referred to 2 jobs, Longreach Motel and Alpha + Blackall Hospital
Outside The Box P/L	\$587,326.40	This company has been trading in its present form for 18 months undertaking civil and building works. It previously traded under the name OTB Spatial P/L since 2011. It refers to 3 prior jobs in name only.

Figure 1 – Summary of Tenders received.

RECOMMENDATION

Company	Price	Price Score 60%	Experience Score 20%	Locality Score 5%	Program Score 15%	Overall Score (/5)
CES Civil Nq P/L	\$1,206,676.00	0.6	1	0	0.75	1.35
Kent Construction	\$603,650.00	1.2	1	0.2	0	2.4
Outside The Box P/L	\$587,326.40	1.8	0.4	0.25	0.6	3.05

Figure 5 – Evaluated and Rated Tenders received for recommendation.

From analysis of the table above, Outside The Box has the highest score. Based solely on the evaluation criteria, the contract should be awarded to Outside The Box provided their workload can accommodate these new projects as the Pool needs to be finished by the end of August.

Council has previously budgeted for these 2 projects however the total price has come in approximately \$140,000 more than the original budget (please see below for breakdown) it would be recommended that Council determine how it will address this funding shortfall.

Kiosk/Change Room Upgrade

Budget \$ 300,000.00

Expenditure \$ 36,913.59

Total Remaining \$ 263,086.41

Gym Upgrade

Budget \$ 220,000.00

Expenditure \$ 34,502.46

Total Remaining \$185,497.54

Total Remaining \$ 448,583.95

Additional funds needed to cover project approx. \$140,000.00

RISK MANAGEMENT

The risk associated with awarding this tender has been assessed as Moderate (Consequence) and Possible (Likelihood) giving an overall assessment as **Medium 9**.

There is limited detail provided on projects previously completed by the recommended tenderer. There is also no history of this contractor undertaking building construction work for Council.



NOTE-TO-FILE

File No:

Subject: Contract AS4906-2002 Winton Gym Extension

Date: 1 March 2021

Tenders were invited for the extension of the gym located in the council's recreation grounds. Tenders closed on Friday 26 February and only one conforming bid was received (attached). This was from RJG Builders in the sum of \$346,630.02 excluding GST. This bid is far in excess of the \$195,000 remaining in the budget for the gym works.

A second bid was received (attached) however, this was non-conforming and must be discounted. This bid was from Stockham Building Services P/L in the sum of \$216,000 and the scope of work included demolition of the old gym building and construction of the new extension.

I recommend the council reject both bids and retender for the gym extension. The council should also call for quotes for the disassembly and re-erection of the old gym building in a new location.


Paul de Launay
Capital Works Program Manager



Noted:


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13.4 WESTERN QUEENSLAND ALIANCE OF COUNCILS - COMMUNIQUE**File Number:** 136045**Author:** Shannon Van Bael, Executive Assistant To CEO and Mayor**Authoriser:** Ricki Bruhn, Chief Executive Officer**Attachments:** 1. 21.05 Western Queensland Alliance of Councils - Communitque.pdf**Meeting Date:** 17 June 2021**Corporate and Operational Plan Consideration**

Strategy	Corporate Plan Reference	Organisational Responsibility	Performance Measure
Regional Organisations	To play a constructive leadership role in regional issues	Chief Executive Officer	Maintain support and attend regular meetings and conferences as required.

Budget Reference: Nil**Asset Management Reference:** Nil**SUMMARY**

This report provides a copy of the Western Queensland Alliance of Council's Communique from the "*Building Blocks for the Future*" Assembly held at Richmond on 17-19 May 2021.

RECOMMENDATION

1. THAT the report be received.
2. THAT the Western Queensland Alliance of Council's Communique from the Assembly held on 17-19 May 2021 be received and noted.

REPORT

This report provides a copy of the Western Queensland Alliance of Council's Communique from the Assembly held on 17-19 May 2021 in Richmond.

RISK MANAGEMENT

The risk associated with receiving and noting the Western Queensland Alliance of Council's Communique from the "*Building Blocks for the Future*" Assembly held at Richmond on 17-19 May 2021 has been assessed as Insignificant (Consequence) and Rare (Likelihood) giving an overall assessment as **Low 1.**



**WESTERN
QUEENSLAND**
ALLIANCE OF COUNCILS



Western Queensland Alliance of Councils "Building Blocks for the Future"

Assembly, Richmond: 17-19 May 2021

COMMUNIQUE

"Building Blocks for the Future" was the theme of the 2021 Western Queensland Alliance of Councils (WQAC) Assembly where 183 Council Delegates, sponsors, government and industry participants convened at the Richmond Shire Hall from Monday 17 to Wednesday 19 May.

Official Opening

The Hon Glenn Butcher MP, Minister for Regional Development and Manufacturing and Minister for Water, officially opened the Assembly highlighting the importance of Western Queensland to the State's economy and acknowledged the strength and determination of Western Queenslanders through the adversity of drought and the Pandemic over the past 12 months since his attendance at the inaugural Assembly in July 2020.

The Minister outlined the Government's support for the region's recovery through recently announced funding for water infrastructure and cluster fencing as well as discounted water pricing for irrigators together with support for manufacturing opportunities available through the Made in Queensland and Manufacturing Hubs Grants programs.

Regions on the Rise

The Assembly commenced with the Regional Australia Institute (RAI) setting the scene about the opportunities for regions to capitalise on the COVID-19 trend of individuals and families looking to "Move to More" based on the attractive lifestyle that rural communities can offer. Delegates were challenged to showcase the "Big Vision", "Bold Ideas" and "Beating Hearts" of their communities and join in the RAI campaign to attract more people to rural and regional Australia.

Successive presentations focused on the "Building Blocks to Remote and Regional Development" with WQAC leaders engaging with State and Federal Ministers, a Queensland Senator, Industry CEOs and Senior Queensland Government departmental executives. Susan McDonald, Senator for Queensland, acknowledged that the WQAC is now "one of Australia's most powerful lobby groups".

Transport – Roads – Federal Perspective

Providing a safe and seamless road network was discussed first from a Federal perspective with The Hon Scott Buchholz MP, Assistant Minister for Road Safety and Freight Transport highlighting the opportunities to leverage federal funding programs through improved project planning, gaining pre-qualification status for Civil Construction Contracts and ensuring road priorities are agreed and clearly articulated.

Financial Capability and Capacity – Federal & State Perspectives

Likewise, the financial capability and capacity of regional and remote councils was examined first through a Federal lens, with The Hon Mark Coulton MP, Minister for Regional Health, Regional Communications and Local

Representing: Burke, Carpentaria, Cloncurry, Doomadgee, Etheridge, Flinders, McKinlay, Mount Isa, Richmond, Balaklava, Barcoo, Blackall-Tambo, Boulia, Cloncurry, Longreach, Winton; Salonne, Bulloo, Marree, Mulwadi, Paroo, Quilpin

Government highlighting the pros and cons of the FUGA campaign to increase Financial Assistance Grants (FAGs) to one percent of Commonwealth taxation revenue and welcoming representations from the WQAC about potential changes to the FAGs distribution methodology.

From a State perspective, Nikki Boyd MP, Assistant Minister for Local Government also acknowledged the need for ongoing funding reform and committed her department to work with the WQAC to progress issues such as a review of financial sustainability ratios as well as programs to improve council's financial governance practices.

Local Government Grants Commission – Methodology Review

The discussion on the future financial capability and capacity of councils was rounded out by Paul Bell AM, Chair of the Queensland Local Government Grants Commission, who shared his aspirations for the impending review into the Financial Assistance Grants methodology. Paul called on individual councils and the WQAC to actively engage in the review, present our case for change and support the Commission with its representations to Government. The WQAC welcomes this opportunity and will facilitate this engagement with Paul and the Commission.

Air Transport

Attention then turned to the issue of Air Transport and its importance to connecting communities and facilitating economic growth. Panel members and delegates discussed the challenges to all the parties involved from councils providing landing and airport infrastructure; councils and airlines in meeting regulatory requirements; airlines in providing schedules and aircraft to meet passenger expectations; and the State Government in supporting regulated services. Noting the current review of regulated routes, delegates called for further consultation from TransLink on 'service requirements' before the program of contract renewals is finalised, and also the opportunity to consider north-south flights in addition to east-west.

Rural and Remote Councils Compact

Allison Smith, Head of Advocacy at LGACI provided a status update on negotiations with State Government to finalise the Rural and Remote Councils Compact adding that the 'Compact Guardians' would be councils point of contact to provide input and shape the three key priorities the Compact would be based on.

Digital Connectivity

Day One of the Assembly concluded with a panel discussion on digital connectivity where the complexities and opportunities of this matter were unpacked and debated. Collaboration emerged as a key ingredient to tackling the current digital connectivity deficit including the need to better understand the scope of issues, as a first step, as proposed through the Digital Connectivity Study for Western Queensland to be commissioned by the WQAC.

Housing

The severity of the housing crisis in regional and remote Queensland formed the opening discussion on Day Two of the Assembly with Dr Jim Houghton, Chief Economist from the RAI presenting preliminary findings from the WQAC's Housing Study, which revealed that the problems are multi-faceted and vary across the West on both the demand and supply sides; the solutions will involve multiple responses from and partnerships amongst Local, State and Federal governments; and that positively, there are private sector construction and financing partners wanting to be part of achieving place-based and/or purpose outcomes.

Further consultation with councils on the WQAC Housing Study will occur prior to its finalisation in July 2021.

Representing: Burke, Carpentaria, Cloncurry, Diamantina, Emerald, Flinders, McKinlay, Mount Isa, Richmond, Barcaldine, Barcoo, Blackall-Tambo, Boulia, Diamantina, Longreach, Winton, Balonne, Bulloo, Maranoa, Mulwilli, Paroo, Quilpie

Sustainable Recovery and Resilience

Disaster Management and building community resilience was then next on the agenda with Sophie Cartwright, Executive Director, Flood Branch, National Recovery and Resilience Agency and Brendan Moon, CEO of the Queensland Reconstruction Authority discussing the congruence of policy priorities between both agencies and the benefit from all levels of government continuing to make betterment funding a priority for "building back better" and "front ending the investment" to generate increased community resilience.

Transport – Roads – State Perspective

Transport and Roads were then back on the Agenda – from a State perspective, with delegates hearing from TMR's three Regional Directors for Western Queensland, who encouraged the respective Regional Roads and Transport Groups as well as individual councils to focus on the future through long term planning and the development of pipelines of projects for funding, being cognisant of the priorities identified in existing Regional Transport Plans.

State Opposition Update

The Assembly concluded with a joint presentation from Lachlan Millar MP, Assistant to the Leader of the Opposition and Shadow Assistant Minister for Western Queensland, Ann Leahy MP, Shadow Minister for Local Government and Fiona Simpson MP, Shadow Minister for State Development, Infrastructure and Planning who touched on the need for Works for Queensland to be continued and the need for the current tranche of integrity reforms to be simplified. Lachlan, Ann and Fiona commended the Assembly for its efforts and the direction it was heading.

Close

Delegates thanked Richmond Shire Council for hosting the Assembly and extending such warm "small town" hospitality to all involved.

Delegates noted that the actions identified in the Communiqué will be actioned through the WQAC Leadership Group and, where necessary, individual councils and form the basis for developing the program for the next Assembly to be held in Charleville in mid-2022.

19 May 2021.

Representing: Burke, Carpentaria, Clontarf, Doomadgee, Etheridge, Flinders, McKinlay, Mount Isa, Richmond, Baralaba, Barcoo, Mackal/Tambo, Boulia, Diamantina, Longreach, Winton; Balonne, Bulloo, Maranoa, Mulga, Paroo, Quipps

13.5 RAPAD MONTHLY REPORT**File Number:** 136046**Author:** Ricki Bruhn, Chief Executive Officer**Attachments:** 1. 21.05 RAPAD Board Meeting Communique - 9 April and 12 May 2021.pdf**Meeting Date:** 17 June 2021**Corporate and Operational Plan Consideration**

Strategy	Corporate Plan Reference	Organisational Responsibility	Performance Measure
Regional organisations	To play a constructive leadership role in regional issues	Chief Executive Officer	Maintain support and attend regular meetings and conferences as required

Budget Reference: Nil**Asset Management Reference:** Nil**SUMMARY**

The report provides the RAPAD Board Meeting Communique from the meetings held on 9 April and 12 May 2021.

RECOMMENDATION

1. THAT the report be received.
2. THAT the RAPAD Board Meeting Communique from the meetings held on 9 April and 12 May 2021 be received and noted.

REPORT

This report provides the RAPAD Board Meeting Communique from the meetings held on 9 April and 12 May 2021. A copy of the Minutes from the RAPAD Board Meeting held on 12 May 2021 have been previously circulated to Elected Members via email. It should be noted the current RAPAD Board policy does not provide for these Minutes to be made available publicly.

RISK MANAGEMENT

The risk associated with receiving and noting the RAPAD Board Meeting Communique from the meetings held on 9 April and 12 May 2021 has been assessed as Insignificant (Consequence) and Rare (Likelihood) giving an overall assessment as **Low 1**.



RAPAD Board Meetings 9 April & 12 May 2021 Communique

As a part of normal business, the Board of RAPAD held its third and fourth scheduled Board meetings for 2021 on 9 April and 12 May. Both meetings were conducted via zoom video conference.

Meeting Matters:

• **Stock Routes**

Further to the Boards November 2020 resolution:

Resolution: Given the state and national cultural, social and environmental significance of stock routes, investigate the development of a discussion paper into a state-based levy for purposes of stock route environmental management, maintenance and operation

The CEO tabled the AEC draft research proposal, and this was endorsed by the Board at the April meeting. This project is being undertaken in conjunction with LGAQ and the Board acknowledged LGAQs Kristy Gooding's work in this regard.

• **Desert Channels Qld (DCQ)**

Following the February meeting where DCQ proposed a MoU between RAPAD and DCQ, the Board was presented with a draft version for review. Several areas needed amendment and the Board asked the CEO to consult with the DCQ CEO to seek these amendments. The CEO also tabled DCQs policy paper regarding CSG.

• **Remote Area Board funding (RAB)**

The CEO advised all RAB projects were progressing consistent with the contractual guidelines, with finalisation of all due in June.

• **Flood Gauges**

The CEO reported that the original proposal to seek funding to develop an accredited training program was changed, at the advice of QRA, to an application to cover council costs to attend unaccredited training. An application was lodged. The CEO also advised G Scroope that the Board would support a multi stakeholder flood gauge user discussion group. The most likely avenue for this was through the

• **Covid in the country, now 'Go West'**

A further project brief was provided, and the CEO advised the concept was being shopped to potential funders / filmmakers. Councils who advised they were not opting in were BaSC, BoSC and DSC while the remaining councils were still considering opting in.

• **Chief Digital Officer (CDO) / Digital**

The CEO provided a work plan from the CDO (gwi.com.au), noting in his brief that this activity addressed the Boards strategic plan related to the 'digital' sector. It is articulated in these statements:

- *Mission: Through collaboration and innovation, support and empower the RAPAD region, its communities and people to realise their potential by:*
 - *Generating economic growth and resilience through digital innovation, entrepreneurship and enterprise.*

➤ *Strategic Priority Areas:*

1. *Technology and the Digital Economy Outcome: The digitalisation of the RAPAD region to become a technologically ready region of*



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choice, providing a rich and fulfilling lifestyle and opportunities for business growth and success.

3.4 Innovation and Entrepreneurship Outcome: Globally connected ecosystems and provision of hard and soft infrastructure that fosters innovation, creativity and entrepreneurship across the RAPAD region.

RAPAD has approached this in numerous ways in the past demonstrated through these activities:

<https://www.rapad.com.au/assets/Uploads/Outbackhubs-report-2019-LR-1.pdf>

<https://www.rapad.com.au/assets/Uploads/Westech-2-pager.pdf>

<https://www.rapad.com.au/assets/Uploads/RAPAD-Digital-Engagement-Report.pdf>

<https://www.rapad.com.au/assets/Uploads/RAPAD-EIR-Report-2018.pdf>

- **Housing**

The CEO updated on the progress of the research project underway through the Regional Australia Institute. The research ToR is attached and the Board also noted that RAI would present preliminary findings at the upcoming WQAC forum to be held in Richmond.

- **Councils 75k mental health funds**

The CEO advised he had been in contact with Outback Futures and advised all councils except BoSC agreed to participate and that the matter needed progression between OF and councils individually.

- **Skills Shortages**

The CEO provided an update on work undertaken to investigate potential Pacific Island labour scheme opportunities to address the regions labour shortages. The CEO advised discussions had been undertaken with Qld State Government and a representative from the Pacific Island Labour Scheme. Key outcomes were that this scheme is largely agriculture related and that for the CWQ region, it will not be quick fix. The CEO advised he was of the opinion RAPAD's role is a facilitator and advocate, however, the decision to make use of non-Australian labour via such schemes is ultimately up to the employer. It will also rely on the specific community providing the right environment, in all aspects, e.g. housing, remuneration, supporting religious and cultural nuances, transport, health, to welcome and retain these potential labour sources.

- **Proposed Barcaldine Renewable**

Energy Precinct

The Board received a presentation from Professor Ross Guarnaut and SunShot Energy's CEO, Clark Butler, who spoke to the initiative and took question from the Board. The Board requested the CEO provide a risk assessment of the proposed JV, for further discussion.

(Pic opposite: Minister de Brenni with RAPAD, Sunshot representatives and BRC Mayor Cr Dillon, at the proposed site)



- **Craft Beer**

Following the presentation and discussion at the Boards February meeting, the CEO advised on the progress of the craft beer initiative noting it is expected that several locally branded beers would be in a variety of premises by mid-July.

- **Finance, Legal, Risk**

At both meetings the board received the financial year financial statements for the periods ending March and April 2021. The Board also formally resolved and/or received and noted:

- The auditors proposed 20-21 FY period external audit plan, and auditor Tim Cronin attended the April meeting to take any questions regarding the 19-20 FY audit;
- Advice from Minister Littleproud that RAPAD had been successful in the recent grant application for the 21-24 rural financial counselling service program in the North Qld service region; the CEO also advising the funding offer was approximately 38% less than the 2016 grant round and this may present problems for the Board from a risk perspective. The CEO also tabled a variation to contract from QDAF regarding the delivery of the small business financial counselling service;
- Advice from QDAF that RAPAD has been successful in the QFPI Rd 5 (cluster fencing) application to the value of approximately \$2.3m. The CEO advised this will roll out operationally in a similar manner to all previous rounds;
- Advice regarding the proposed Sunshot RAPAD joint venture, and the CEO advised on his and M.Gronolds recent attendance at a meeting organised by Sunshot with the Deputy Premier and various senior departmental representatives;
- An amendment to the Boards travel reimbursement policy and vehicle disposal policy, and the sale of a surplus vehicle;
- The engagement of a registered lobbyist on an ad hoc basis;
- Staff professional development addressing succession planning;

- **Website**

The CEO and media manager provided a brief outlining a request to renew the RAPAD website. The CEO advised the existing website is becoming outdated and in need of renewal and refresh. The Board endorsed this expenditure.

- **Outback Hubs Training and Innovation Precinct**

The CEO gave an update on the Outback Hubs Training and Innovation Precinct (formally LPC) advising that currently 18 tour groups were booked in to make use of the facility, through to November. Telstra have settled in with their trial call centre and RESQ are making use of the facilities for activities. The CEO advised of discussions with AgForce regarding a proposed meeting to discuss training needs in the agricultural sector.

- **RAPAD Skilling**

The CEO provided updates on RAPAD Skilling training activities including financial, for the periods ending March and April.

- **West Qld Alliance of Councils (WQAC)**

The CEO updated the Board on the final WQAC assembly to be held in Richmond over 17-19 May - <https://wqac.com.au/assembly-2021>. The agenda has been targeted at the major issues confronting the WQ councils including:

- roads and air transport;
 - digital connectivity;
 - federal and state government council grants and council sustainability;
 - housing
- and will have federal and state government ministers attending.

- **LGAQ Policy Executive**

The Board met between meetings to review the LGAQ policy executive (PE) April meeting agenda and give feedback to Cr Dare. Cr Dare is the regions representative to the LGAQ PE.



RAPADs annual report is available online at <https://www.rapad.com.au/publications/annual-report>



RAPAD Board of Directors and CEO



CR SEAN DILLON
Mayor Emeralds
Regional Council



CR SALLY O'NEIL
Mayor Emeralds
Regional Council



CR ANDREW MARTIN
Mayor Emeralds
Regional Council



CR RICK BRITTON
Mayor Emeralds
Regional Council



CR ROBBIE DARE
Mayor Emeralds
Regional Council



CR TONY RAYNER
Mayor Emeralds
Regional Council



CR GAVIN BASKETT
Mayor Emeralds
Regional Council



DAVID ARNOLD
Mayor Emeralds
Regional Council



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A united voice for all of Western Queensland



**REGIONAL
AUSTRALIA**
INSTITUTE

Western Queensland Alliance of Councils

HOUSING MARKET STUDY

PROJECT DESCRIPTION

March 2021

wqac.com.au

Western Queensland Alliance of Councils Housing Market Study

Project description

Summary

The Regional Australia Institute¹ (RAI) and various western Queensland councils have been discussing the links between housing and economic development over several years. These discussions have led to the Western Queensland Alliance of Councils (WQAC) engaging the RAI to undertake a study of the region's housing market.

The Study aims to provide member Councils with a thorough assessment of housing market failure throughout Western Queensland. The market failure stems from a mismatch between the costs of construction and renovation and the value of the existing housing stock. It results in the quantity and quality of available housing not keeping up with market demands. The issue is well known to all member Councils, and this Study will:

1. Quantify the scale of the market failure;
2. Assess the social and economic impacts of this market failure; and
3. Develop a package of responses.

The Study will begin in late March 2021, and will be based on interviews with key people in the region with an interest in and knowledge of housing markets. The Study will interview Council planning staff, real estate agents, builders, developers, and financiers (banks, mortgage brokers and valuers) to build a full picture of the sources of the market failure and develop suitable responses. RAI staff will undertake fieldwork in the region throughout April 2021, and they are looking forward to assistance from member Councils in finding the right people to meet with.

Remote Housing Market Issues

Similar to other infrastructure deficits in Western Queensland (such as roads, water and telecommunications), the availability, diversity and quality of housing has emerged as a key barrier to Western Queensland fulfilling and growing its economic and social potential. In turn, the growth potential of the overall State – which relies heavily on the productivity of Western Queensland's agricultural and resources sectors to generate wealth for re-distribution – is also constrained. Investors and business owners across the region are increasingly citing lack of suitable housing as a constraint on their business expansion.

State Government Housing Strategies and Policies have generally focused on social housing and have not considered the wider issue of housing market failure. The apparent market failure in housing throughout Western Queensland arises out of differences between the costs of construction and renovation and the value of the existing housing stock. The end result is underinvestment in the region's housing, leaving deficiencies in its quantity and quality. As a result many regional employers have struggled to find suitable accommodation for their staff – a key constraint on the region's

¹ The Regional Australia is an independent not-for-profit think devoted to researching and advocating on issues important to Australia's regional communities.

employment and population growth. The scale of the market failure remains unquantified and as such it is not yet a dedicated focus of future Government policy and programs.

As the COVID-19 recession and new workforce arrangements (remote working) highlight the critical contribution of emerging opportunities in remote and regional communities, the Western Queensland Alliance of Councils believe it is timely to conduct a comprehensive study into the specific housing challenges affecting Western Queensland communities. By doing so, the Alliance hopes to gain insights into what actions and place-based policy responses / instruments will best address these challenges and by default further support the economic and social potential of Western Queensland and the State.

Common Themes

The market failure in housing in Western Queensland has existed for some time, however, the current COVID-19 environment has highlighted its significance and its adverse consequences on:

Community Liveability and Decentralisation – the lack of diversity in housing options in local communities impacts on the opportunities for residents to live and work locally, the opportunity to attract new families to an area and the opportunity to also attract and retain key professionals, including essential service workers, such as teachers, health care professionals and police. As noted above, in aggregate, these outcomes act as a key barrier to sustaining local communities and the economic potential of Western Queensland and the State.

Resident and Investor confidence when the market value of the existing housing stock is low, with little demand or scope for price increases, investment in updating existing houses or building new ones is constrained. The cost of new home construction is well above the value of average homes in most markets and lending practices mean that it is getting even harder for residents to obtain finance to buy or renovate a home. This is causing a lack of housing suitable for buyers of new homes, and has placed a hard cap on the rental market in most places – with rental vacancy rates commonly very low and little prospect of new rental stock becoming available.

Community Resilience – is impacted due to the inability of the market to facilitate the availability of the right types of housing for different residents, for example the lack of quality accommodation options for the young, elderly, first nations and professionals. Housing stock has seen very little renewal in the last two decades and is now a long way from meeting the needs of these groups in regards to physical and financial accessibility.

Business Growth and Employment – when demand for housing is low, supply is also typically low and slow to respond to a pick up in demand arising, for example, from an expanding workforce at a regional business. The supply of housing is in fact fixed in the short term – the time from planning through to completing a home build spanning many months if not in excess of a year. This means employers have trouble finding accommodation for their staff. In many towns the rental market is non-existent as all available accommodation is in use, meaning that new workers have nowhere to stay. As a consequence, local businesses are reluctant to expand, face additional costs in trying to step in to find and often subsidise accommodation themselves, and see diminished productivity associated with high employee turnover and constant recruitment costs. Likewise, workers face increased living costs (ie rent / transport) resulting in less disposable income and flow-on spending in their local communities.

Additionally, there are many examples of new investment proposals in the region which have had reduced local impact due to a reliance on FIFO or DIDO workers largely because of an absence of local accommodation. With falling numbers of residents per property, even maintaining a viable number of workers requires additions to the stock of housing.

The problem is likely to also be self-fulfilling. The local building industry will face the same constraints in accessing the skilled labour required to expand and update a region's housing stock. Trade labour is typically quite mobile, yet this mobility is likely to be stretched over the large distances in Western Queensland and this will need to be investigated too.

Study Terms of Reference

1. Size of Market Failure

- a. Document the regional differences across western Queensland between the cost of construction and market value of housing in order to identify the scale of mismatch in different communities.
- b. Tabulate the number and value of housing sales and construction in each Local Government Area in the region.
- c. Determine the size of the private rental market in each region.
- d. Estimate the vacancy rate of rental accommodation, including allowance for seasonal fluctuations.
- e. Tabulate typical rents in each region.
- f. Document examples of rental property quality (diversity) across Western Queensland and its ability to support different demographic groups such as the young, elderly, first nations and professionals.

2. Impact of Market Failure

- a. Collate the views of local government on the impacts of the deficiencies in the current housing market on their communities, especially as these relate to:
 - ❑ sustaining current populations and/or acting as a barrier to economic development and decentralisation.
 - ❑ the impact on low income residents or 'at risk' community members from any shortfall in affordable and available rental accommodation.
- b. Collate the views of regionally-based employers and investors on the role of the housing market in their decisions and the degree to which a lack of housing constrains business investment, growth and productivity.
- c. Identify the possible cumulative impacts on the local and regional housing market due to the presence or future potential of major projects in specific communities.

3. Responses to Market Failure

- a. Collate the views of major banks and non-bank lenders, mortgage brokers and valuers on the difficulties regional borrowers have securing finance.
- b. Collate the views of builders (especially mid-size building firms with experience in the region) on the incentives and impediments to building regionally:
 - ❑ single lots
 - ❑ multi lot developments
 - ❑ spec built homes
 - ❑ building for rental
- c. Review with local governments their potential roles in addressing housing market failures eg:
 - ❑ Planning
 - ❑ Investment facilitation
 - ❑ Closing financial gaps
 - ❑ Supporting community housing

- d. Assess current Commonwealth and State Government strategies and policies to identify gaps in policy settings and/or instruments to help address the issues identified.
- e. Draw on inter-state or international examples (where available) of measures taken to address similar housing issues in small and remote communities.
- f. Provide realistic short and long term recommendations against the issues identified to help inform the WQAC's future advocacy agenda.

Engagement and timeline

The Study will commence in late March 2021. The RAI research team will start by gathering data on regional housing market trends, volumes and values in home purchasing and renting, and also building approvals. This information will be collated for each of the three ROC regions and for the WQAC region as a whole. In addition, 'deeper dive' information will be gathered and presented on three towns in each ROC region to capture any diversity in the issues in the region:

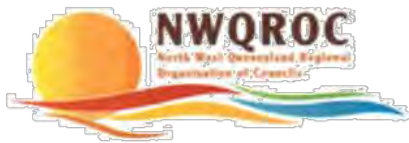
- One large town in each ROC region
- One small town in each ROC region
- One more remote very small town in each ROC region

Alongside this assessment of the region's housing market, the RAI research team will travel through the region in April, and will interview stakeholders from the following groups:

- Council planning staff
- Real estate agents servicing the region
- Builders (small local builders and any mid-size building firms with experience in the region)
- Financiers such as representatives from the major banks and non-bank lenders, mortgage brokers and valuers
- Regional organisations (RDAs) and State Government regional managers.

Recommendations of people to approach will be sought from WQAC member Councils. The team may not be able to interview everyone face to face so follow-up phone discussions will take place in May.

A draft report will be prepared by the end of June and presented to WQAC members, before finalisation in July.



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13.6 ENVIRONMENTAL HEALTH OFFICER'S REPORT - APRIL 2021**File Number:** 136056**Author:** Ricki Bruhn, Chief Executive Officer**Attachments:** 1. 21.05 EHO Report April 2021.pdf**Meeting Date:** 17 June 2021**Corporate and Operational Plan Consideration**

Strategy	Corporate Plan Reference	Organisational Responsibility	Performance Measure
Environmental Health	To conduct food inspections of all public food preparation facilities	Chief Executive Officer	Number of public health inspections regarding public health matters undertaken

Budget Reference: 5100-222- - EHO Assessments & Inspections**Asset Management Reference:** Nil**SUMMARY**

This report presents several issues raised by the Environmental Health Officer, Mr Tony Goldsworthy following his recent visit to the Shire in April 2021.

RECOMMENDATION

1. THAT the report be received.

REPORT

Council's Environmental Health Officer, Mr Tony Goldsworthy visited the Shire in April 2021 to coincide with the Winton Way Out West Fest. This enabled Tony to inspect the food providers at the event, along with local businesses. A copy of the EHO's report is attached.

In terms of responses to the issues raised in the report, the following information is provided: -

- Projects have been included in the draft budget for 2021/2022 to improve the landfill site;
- The infield amenities block at the Showgrounds has been an ongoing issue since it was constructed, and funding has also been included in the draft budget to address these concerns;
- Showgrounds water provision has also been included in the draft budget.

RISK MANAGEMENT

The risk associated with receiving the Environmental Health Officer's Report has been assessed as Insignificant (Consequence) and Rare (Likelihood) giving an overall assessment as **Low 1.**

Whilst some of the issues will be addressed through the budget process, other health issues including the provision of facilities for the Way Out West Fest will need to be taken up with the Event Managers (should the event continue in 2022).

Other emerging issues which will need to be addressed by the EHO on his next visit include an inspection of all accommodation venues and the existence / condition of grease traps for food preparation businesses.

Environmental Health Officer Report – April 2021

Council's contract Environmental Health Officer visited the Shire in April 2021 to coincide with the Winton Way Out West Festival (WWOWfest) and his report follows:

Food Business Premises

A number of food businesses were visited. Discussions were had with licensees on proposed improvements and improvements that had been undertaken with plans provided.

Waste Management

A few years ago Council adopted the Winton Landfill Waste Management Plan. The intent of the Plan was to reduce costs of servicing many areas within the landfill, to reduce these areas for better management and to provide Council with direction on future location for cells and cell making.

The implementation of the Plan has been stifled by a succession of senior staff. Consequently the Plan is well behind schedule.

It is essential Council continues to fund the improvements the Plan proposes.

Winton Way Out West Festival 2021

Communication with the Promoters and staff was almost non-existent. The intent was for them to liaise with Council's Environmental Health Officer on caterers and facilities (showers and toilets).

This year there was a change to the previous events where they provided an area for un-powered caravan sites and no catering for the tent city guests.

The event itself facilities were based on the standard ratio for gated events where alcohol and diuretics are consumed. Sanitising stations were positioned throughout the oval. The food vendors were located along the southern fence (Fraser Street). Water and waste water was not provided despite saying it would be and the main caterer was able to secure a pod suitable for potable water and provide water to his vehicles. (If in future this is where the vendors will be located it will be necessary for Council to run a water line along the fence)

Social distancing was encouraged along with the use of masks where social distancing was not possible. There was no social distancing in the "mosh pit" during the event.

Complaints:

- The amenities in the racecourse infield have for ever been a source of complaint and none more so than at this event. (more below)
- There were complaints about the number and location of facilities at the oval for tent city and caravanners. Despite most caravans being "self contained", where facilities are provided they will generally tend to use those facilities. The promoters agreed to provide additional toilets closer to tent city and nearer to the furthest caravans. There was a complaint about the cleanliness but inspections did not justify this.
- The provision of black water disposal was made available to caravanners in the form of a 1000L pod. The top of the pod had a screw on lid where the user was expected to empty their

cassette into. It was alleged because of the small opening and the height of the pod people had spilt their waste over themselves.

Showgrounds/Inner Racecourse facilities

Some years ago Council built an amenity block in the inside of the racecourse. It is presumed this was to service the rodeo grounds, campdraft and "spillover" use for major events.

The building consists of 5 showers for Males and 3 WCs along with about 4m of urinal. The Females consists of 5 showers and 4 WCs.

During peak times, like the recent WWOW festival, the promoters suggested it would service 130 caravans. Without the exact figure I suggest there were far more than that.

Council is in the process of installing 150 power points to better service the travelling public and other users of the grounds. In peak times 150 caravans would require:

Female	14 WCs	10 showers and 10 handbasins	
Males	12 WCs	10 Showers and 10 handbasins	4.5m urinal

- These figures are based on the Caravan and Camping Ground Regulations 1996. Unfortunately these were repealed in about 1999/2000 when Local Laws were reviewed. At that time it was expected Councils would turn the Regulations into a Local Law but very few did. The Government put out a "Guideline" and some Town Planners refer to that when assessing caravan park application.
- These figures are only taking into account to 150 powered sites being created, not the other 200+ unpowered sites.
- Admittedly these figures were developed for "permanent" caravan parks and camping grounds and not for intermittent use activities.

What Council must decide is what it will accept as the percentage failure rate in peak times. 20/25/30% or more.

Council officers, cleaning staff, and gatekeepers all received numerous complaints regarding this block. I am lead to believe numerous complaints from other users have also been made in the past. At the WWOW festival in 2018 and 2019 complaints were received and the drainage problem observed.

So what is the problem? The floors do not all fall to the drain causing water to enter the area where your slippers might be placed. It flows out and into the passage where people walk. It flows so far that some toilets are affected and ultimately people's clothing. When washing down the water will not drain away and again the water does not fall to the drain.

If Council is to continue to use this area more frequently, it is necessary for budgetary consideration to address this problem once and for all. At the same time, with the continuing and more frequent use, and additional power outlets being provided Council must consider additional amenities. Once again Council will need to consider how many is enough for powered and unpowered sites. It is acknowledged most "modern" van have on-board facilities but it is common knowledge that if alternate facilities are available they won't use their own.

I'm sure Council would accept this is becoming a reflection on the town and indirectly the Council.

In addition to the above, because people were able to connect to water Council has not provided facilities for the sullage disposal. What appeared to be happening was the caravanners were simply allowing their sink water hose to discharge on to the ground causing mud issues. This too must be included in the master plan if Council is looking to "modernise" the grounds.

On Sunday I visited the grounds where there was a "crisis" happening where someone had defecated in the gents and smeared all over the walls. The cleaners and other users were disgusted. When trying to wash the floor down, the drain became blocked and they need to call the plumber.

Tony Goldsworthy
Contract Environmental Health Officer

13.7 ADVISORY COMMITTEES COMMUNITY MEMBERSHIP**File Number:** 136057**Author:** Ricki Bruhn, Chief Executive Officer

Attachments:

1. 21.05 Showgrounds User Advisory Committee Application - Kerry Turnbull.pdf
2. 21.05 Shire Beautification and Cemetery Advisory Committee Application - Melanie Grant.pdf
3. 21.05 Audit Committee Application - Mary Pearce.pdf

Meeting Date: 17 June 2021**Corporate and Operational Plan Consideration**

Strategy	Corporate Plan Reference	Organisational Responsibility	Performance Measure
To provide honest, transparent and accountable corporate governance in line with corporate values	Community Engagement	Chief Executive Officer	Comprehensive suite of Advisory Committees directly reporting through Council

Budget Reference: Nil**Asset Management Reference:** Nil**SUMMARY**

Council has previously requested the vacancies on its Advisory Committees be readvertised locally to fill vacant positions. All vacant positions have recently been advertised in the Winton Herald and on social media and this report provides the outcome of this process.

RECOMMENDATION

1. THAT the report be received.
2. THAT the following community representatives be appointed to Council's Advisory Committees: -
 - a) Showground Users Advisory Committee
Mrs Kerry Turnbull
 - b) Shire Beautification and Cemetery Advisory Committee
Miss Melanie Grant
 - c) Audit Committee
Mrs Mary Pearce

REPORT

In September 2020, Council reviewed and adopted revised Terms of Reference for the Winton Shire Council Advisory Committees. The term of membership was added to all Terms of Reference which is as follows:

Term of Membership

Community Members will be renewed every 2 years. If a voting member is absent for two consecutive meetings, the Chair of the Committee will write to that member seeking an explanation on why they should remain on the Committee.

Letters were forwarded to members of Committees who had been absent for more than two consecutive meetings and some resignation letters were received. This, along with current vacancies, left several positions vacant.

At the April 2021 Council Meeting, three appointments were made by Council leaving the following positions vacant:

Drought Relief Advisory Committee

2 Community Members

Regional Arts Development Fund (RADF)

1 Community Member

Showgrounds Users Advisory Committee

2 Community Members

Shire Beautification and Cemetery Advisory Committee

1 Community Member

Audit Advisory Committee

1 Community Member

RISK MANAGEMENT

The risk associated with adopting the recommendations of this report has been assessed as Insignificant (Consequence) and Rare (Likelihood) giving an overall assessment as **Low 1.**

13.8 QUEENSLAND BOULDER OPAL ASSOCIATION INC. - REQUEST FOR SPONSORSHIP TOWARDS THE WINTON OPAL FESTIVAL ON 9-10 JULY 2021 AND 20 SEPTEMBER 2021**File Number:** 136164**Author:** Ricki Bruhn, Chief Executive Officer**Attachments:** 1. 21.05 QBOA Opal Festival Invoice.pdf**Meeting Date:** 17 June 2021**Corporate and Operational Plan Consideration**

Strategy	Corporate Plan Reference	Organisational Responsibility	Performance Measure
To provide a suite of facilities and services that provided for the education, enjoyment and well-being of the community at large	Lifestyle	Director of Community and Economic Development	To enhance the liveability of Winton Shire

Budget Reference: 2000-2170 Donations**Asset Management Reference:** Not applicable**SUMMARY**

This report presents a request from the Queensland Boulder Opal Association Inc (QBOA) for Council to provide sponsorship of \$5,000 to assist with the Winton Opal Festival, being held on 9-10 July and 20 September 2021.

RECOMMENDATION

1. THAT the report be received.
2. THAT Council provide sponsorship of \$5,000 to the Queensland Boulder Opal Association for the Winton Opal Festivals being held on 9-10 July and 20 September 2021.

REPORT

A letter of request has been received from the Queensland Boulder Opal Association (QBOA) seeking a \$5,000 sponsorship from Council to assist with the Winton Opal Festival, being held on 9-10 July and 20 September 2021.

Council has previously sponsored this event with the following decision being made at the Council Meeting held on 18 October 2018: -

- *THAT Council make a contribution of \$5,000 to the Queensland Boulder Opal Association under Council's Community Grants programme for the conduct of the Winton Opal Festival International "Queen of Gems" Jewellery Design Awards.*

Whilst the Jewellery Design Awards were not held during 2020 due to COVID-19, Council did provide a contribution of \$2,000 to assist with the Winton Opal Festival Event. It is recommended Council support the QBOA for this event and provide a sponsorship of \$5,000.

RISK MANAGEMENT

The risk associated with providing sponsorship of \$5,000 to the QBOA for the Winton Opal Festival event has been assessed as Insignificant (Consequence) and Unlikely (Likelihood) giving an overall assessment as Low 2.

This assessment is based on budget funds being available in 2021/2022 for these types of events and Council supporting local groups who create economic opportunities within the Shire.



Queensland Boulder Opal Association Inc.

PO Box 334, Winton, Qld 4735
 Phone: 07 4657 0082 Mobile: 0448 667 529
 Email:

27th May 2021

Mr R DeBruhn
 CEO
 Winton Shire Council
 P.O. Box 288
 WINTON QLD 4735

Dear Rick

RE: WINTON OPAL FESTIVALS - 9th & 10th July & 20th September 2021

The QBOA is excited to host the 27th Winton Opal Festival, including the Jewellery Design Awards.

This year's format includes an information forum day on Friday, with guest speakers from the industry, followed by the street closure for trading on Saturday. Saturday night sees the return of the dinner including the Jewellery Design Awards presentation. September will be a one day only trading event in the main street.

After successfully hosting last year's festival under Covid conditions, the team will again follow strict health regulations to provide a safe environment for our attendees. International visitors are again unlikely to attend.

In 2020, Winton Shire Council generously donated \$2,000 towards promoting the festival, which, despite difficult conditions and the cancellation of the Jewellery Design Competition, was a resounding success.

In previous years Council has put forward \$5,000 each year to assist.

To ensure another successful year, we request sponsorship by Winton Shire Council to assist with prize money and advertising costs to the amount of \$5,000. This will assist with prize money of \$4,000 and advertising and promotion costs for the September event as well.

We look forward to another successful event, enhancing the tourism experience in Winton, while continuing to create further growth in the Opal industry. We thank you in anticipation.

Kind regards

Alison Summerville

Secretary

QBOA

President - James Ewert

Vice President - Mike Constable

Secretary - Alison Summerville

Treasurer - David Strong

13.9 2021 QUEENSLAND LOCAL GOVERNMENT GRANTS COMMISSION - METHODOLOGY REVIEW - DISCUSSION PAPER**File Number:** 136166**Author:** Ricki Bruhn, Chief Executive Officer**Attachments:** 1. 21.06 2021 Queensland Local Government Grants Commission - Methodology Review.pdf (Can be found at https://www.statedevelopment.qld.gov.au/data/assets/pdf_file/0024/55077/2021-methodology-review-discussion-paper.pdf)**Meeting Date:** 17 June 2021**Corporate and Operational Plan Consideration**

Strategy	Corporate Plan Reference	Organisational Responsibility	Performance Measure
Consultation	To consult with State and Federal agencies as issues and circumstances required.	Chief Executive Officer	Number of issues that affect Winton Shire that are effectively lobbied by elected representatives.

Budget Reference: Financial Assistance Grants**Asset Management Reference:** Nil**SUMMARY**

This report notifies Council of a methodology review being undertaken by the Queensland Local Government Grants Commission. A copy of the Discussion Paper is also provided, and Council needs to determine if it wishes to provide a formal submission to the review.

RECOMMENDATION

1. THAT the report be received.
2. THAT Council prepare a formal submission in response to the 2021 Queensland Local Government Grants Commission – Methodology Review.

REPORT

The Department of State Development, Infrastructure, Local Government and Planning have advised the Queensland Local Government Grants Commission (QLGGC) will be undertaking a Methodology Review into the distribution of the annual Financial Assistance Grants provided by the Australian Government. To assist Councils in preparing a submission, a 'Discussion Paper' has been prepared, a copy of this is attached to the report.

In 2020/2021, the Winton Shire Council received \$5,612,879 in funding through the Financial Assistance Grants. This is the major operational grant which Council receives each year and it is important we do everything we can to maintain or increase this level of funding. The Western Queensland Alliance of Councils has appointed AEC to prepare a submission on behalf of the Alliance. A copy of the representation details for the Working Group and proposed workshops is attached to this report.

The Winton Shire Council should also commit to providing its own submission given the scope of services we are required to provide when compared to other councils.

RISK MANAGEMENT

The risk associated with lodging a submission in response to the QLGGC Methodology Review has been assessed as Insignificant (Consequence) and Unlikely (Likelihood) giving an overall assessment as **Low 2.**

The critical risk to Council is changes resulting from the Methodology Review having a negative impact on the Winton Shire Council which results in a reduction to our annual grant allocation.

13.10 ADOPTION OF ADVERSE EVENT PLAN**File Number:** 136171**Author:** Ricki Bruhn, Chief Executive Officer**Attachments:** 1. 21.06 2021 Draft Adverse Event Plan.docx**Meeting Date:** 17 June 2021**Corporate and Operational Plan Consideration**

Strategy	Corporate Plan Reference	Organisational Responsibility	Performance Measure
To develop and implement disaster management mitigation plans and strategies	Disaster Mitigation	Chief Executive Officer	Deliver Community recovery information strategies

Budget Reference: Drought Communities Programme**Asset Management Reference:** Nil**SUMMARY**

As part of the funding agreement for the Drought Communities Programme Extension, Council must prepare an Adverse Event Plan. The purpose of the Winton Shire Council Adverse Event Plan is to provide guidance for Council in relation to recovery from adverse events that directly and indirectly affect Winton Shire Council and its community. Local Government plays a critical role in community planning, capacity and resilience building.

NOTE the plan does NOT replace or interact with the Disaster Management Plan but does outline Council's commitment to resilience, business continuity and more importantly, adaption. This is to be a more long-term, indirect path to resilience rather than immediate response.

RECOMMENDATION

1. THAT the report be received.
2. THAT Council adopt the Adverse Event Plan

REPORT

As part of the funding agreement for the Drought Communities Programme Extension, Council must prepare an Adverse Event Plan. The purpose of the Winton Shire Council Adverse Event Plan is to provide guidance for Council in relation to recovery from adverse events that directly and indirectly affect Winton Shire Council and its community. Local Government plays a critical role in community planning, capacity and resilience building.

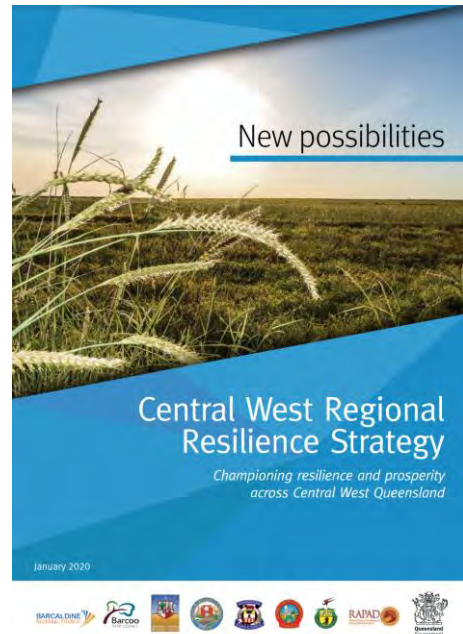
The plan does NOT replace or interact with the Disaster Management Plan but does outline Council's commitment to resilience, business continuity and more importantly, adaption. This is to be a more long-term, indirect path to resilience rather than immediate response.

To make this a meaningful plan (rather than a compliance exercise) it links the Winton Shire Economic Development Strategy to the RAPAD Central West Regional Resilience Strategy.



Core Principles

- Strengthen Agriculture
- Tourism Growth
- Expanded Film Industry
- Small Business Growth
- Infrastructure and Planning
- Liveability, Investment and Attraction



Core Principles

- Thriving on uncertainty
- Maintaining strong settlements
- Enhanced liveability
- Economic diversification
- Adapting to climate uncertainty
- Environmental longevity through local custodianship
- Supporting capacity and capability
- Connections

There are several common elements between the two documents – particularly diversification into new industry and commerce.

What Next

Council's Economic Development Strategy has several underlying action items that align with the RAPAD New Possibilities document but if Winton is serious about stopping or reversing the shrinking population, then alternative, possibly radical thinking will be required.

New Possibilities is an excellent starting point for a future that is inevitable.

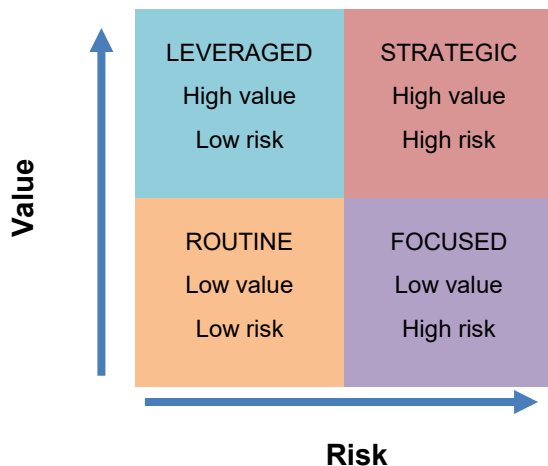
Delivery

Winton Shire Council is moving towards a more transparent process with project and contract management. To achieve this the Asset/Project Manager proposes the use of a Value/Risk approach called the Kraljic Matrix. This matrix balances the value and risk of a project against an appropriate project management control.

The delivery of the Adverse Event Plan is **ROUTINE**

All work was carried out internally by the Asset Manager.

Value Risk Approach:



Description	
ROUTINE	These contracts are low value and low risk , usually transactional in nature. Minimum management and oversight required.
LEVERAGED	These contracts are high value but low risk . The priority will be on how to leverage the value as much as possible – best value for money, lowest unit rates. Strict control of control of variations and quality. Quotes or tenders for supply of goods and services in well established markets. Greater than \$1M.
FOCUSED	These contracts are higher risk than routine contracts but not high in value. These projects need to be closely monitored to ensure quality of outcome and avoid variations or scope creep.
STRATEGIC	These contracts are high value and high risk . These projects require the most amount of rigour and attention to manage the contract and experienced contract managers. Greater than \$1M.

RISK MANAGEMENT



Winton Shire Council

ADVERSE EVENT PLAN 2021-2024

Document Revision Information

Ver	Date	Amendment	Author
1.0	03/06/2021	Initial Issue	Charles Dyer

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This publication is based (with permission) on the Narrandera Shire Council Adverse Event Plan prepared by the Riverina and Murray Joint Organisation (RAMJO).

https://cdn.narrandera.nsw.gov.au/cdn/ff/VNooe964mphUqhWGVQEL6tP-mWxLLcKq80L3AfSF-A/1606969362/public/2020-12/2020-12-03_adverse_event_plan_draft.pdf

The document was adapted to suit Winton Shire Council by Charles Dyer for the Winton Shire Council.

<http://www.winton.qld.gov.au>
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PART 1 – ADMINISTRATION

1.1 Authority

The Winton Shire Council Adverse Event Plan has been prepared by the Winton Shire Council in response to the requirements of the Federal Government's Drought Communities Programme. This plan was endorsed by Council on the 17th of June 2021.

1.2 Purpose

The purpose of the Winton Shire Council Adverse Event Plan is to provide guidance for Council in relation to recovery from adverse events that directly and indirectly affect Winton Shire Council and its community. Local Government plays a critical role in community planning, capacity and resilience building.

This document aims to provide a practical approach for how Winton Shire Council might undertake recovery tasks within their existing responsibilities from a range of adverse events which might affect the community.

1.3 Objectives

The objectives of this plan are to:

- Identify the roles and responsibilities of Local Government as they relate to adverse event management, particularly recovery.
- Demonstrate a guided pathway to undertake recovery activities across a range of possible adverse events at the Local Government level, including but not limited to:
 - o **Natural resource management:** water supply, ground cover, trees, erosion, biodiversity
 - o **Economic diversification and community resilience:** infrastructure planning, tourism investment, diversifying local industries
 - o **Communication and coordination:** how and when to communicate and managing community messaging.
- Formalise the existing mechanisms in place within Winton Shire Council to build **community leadership** capability and **community resilience** to adapt and cope with chronic stresses and acute shocks caused by adverse events.
- Identify existing strategies and duties to be undertaken by Council and other relevant stakeholders, in order to prepare for, and recover from, adverse events that affect Winton Shire Council.
- Streamline the approach of Council to meet the needs of the community during recovery from adverse events.

1.4 What is an Adverse Event and what is Recovery?

An adverse event means an event or incident that has a negative impact on the wellbeing of the community. Generally, an adverse event causes serious disruption of the functioning of a community or a society by creating widespread human, material, economic or environmental losses which exceed the ability of the affected community or society to cope using its own resources.¹

In order to be an adverse event, an occurrence does not need to be declared a disaster by the State.

Adverse events may include (but are not limited to):

- **Extreme weather:** heat wave, storms (hail, wind, downpour), drought, tornados
- **Natural:** floods, bushfire, structural fires, earthquake, riverbank collapse
- **Man-made:** power outage, pollution (air), contamination (food, water, soil), chemical spill, terrorism
- **Biological:** pandemic, epidemic, animal and plant disease, insect plague
- **Other:** regulation or policy change impacting one area disproportionately, civil unrest

Disasters are generally declared by the State once an adverse event exceeds the ability for a localised response.

Disaster means an occurrence, whether or not due to natural causes, that causes loss of life, injury, distress or danger to persons, or loss of, or damage to, property.² Furthermore, the Australian Institute for Disaster Resilience define a Disaster as:

'A serious disruption of the functioning of a community or a society at any scale due to hazardous events interacting with conditions of exposure, vulnerability and capacity, leading to one or more of the following: human, material, economic and environmental losses and impacts.'

Disaster recovery is the coordinated process of supporting emergency-affected communities in reconstruction of the physical infrastructure and restoration of **emotional, social, economic and physical well-being**. Measures which support emergency-affected individuals and communities in the reconstruction of the physical infrastructure and restoration of **emotional, economic and physical well-being**.³

In terms of adverse event management there are four stages of managing an event:

Prevention, preparedness, response and recovery, also known as the PPRR model.⁴ While the PPRR model usually applies to a business the model is equally suited to a community.

- **Prevention** – actions taken to reduce or eliminate the likelihood of an incident. A risk management plan can help with understanding risks, their drivers, and steps to mitigate the risk.
- **Preparedness** - steps taken before an incident to ensure effective response and enhance the capacity of an agency to manage response and recovery. A business impact analysis is a useful tool in allowing organisations to prepare for likely response and recovery requirements.
- **Response** - contain, control and/or manage the immediate impacts of an incident. Most Councils will have operational plans which detail their obligations in responding to events which fall under the regulatory requirements (e.g. managing road safety by clearing trees, ensuring waste water facilities continue to operate, assisting in the management and recovery of council-owned environmental assets)
- **Recovery** - steps taken to minimise disruption and attempt to assist the community, businesses and government to return to a normalised state and restore wellbeing. This document details actions and steps that Winton Shire Council might consider in recovering from an event.

¹ (Humanitarian Health Action. Definitions: Emergencies, 2020)

² (Community Welfare Act 1987 No 52, 2015)

³ (Australian Institute for Disaster Resilience, 2020)

⁴ (The PPRR risk management model, Business Queensland, 2021)

1.5 Scope of the Winton Shire Council Adverse Event Plan

This plan describes key strategies and actions at a local level to plan for recover from adverse events. As such this is a high-level strategic document and should NOT be confused with the Emergency Management Plan or Queensland State Disaster Management Plan or Queensland Recovery Plan.

- Adverse Event Plan – this document – high-level summary of Winton Shire Council specific strategies for recovery and resilience
- Winton Shire Council Emergency Management Plan – Winton Shire Councils emergency response plan to handle a diverse range of events and involves a wide range of stakeholders and respondents.
- Queensland State Disaster Management Plan – The Queensland government plan that outlines the State response for risk management, planning, local focus and resilience.
- Queensland Recovery Plan – The QRP describes the arrangements for transition from response to recovery - highlighting the roles and responsibilities of the State and Local Government.

This plan will align with the Council Economic Development Plan and the RAPAD Central West Regional Resilience Strategy where topics and themes overlap.

Queensland State Disaster Management Plan

<https://www.disaster.qld.gov.au/cdmp/Documents/Queensland-State-Disaster-Management-Plan.pdf>

Queensland Recovery Plan

https://www.qra.qld.gov.au/sites/default/files/2019-08/Queensland-Recovery-Plan-update-August2019_0.PDF

RAPAD Central West Regional Resilience Strategy (New possibilities)

https://www.qra.qld.gov.au/sites/default/files/2020-03/0516_Central%20West%20Regional%20Resilience%20Strategy_January2020_LR.pdf

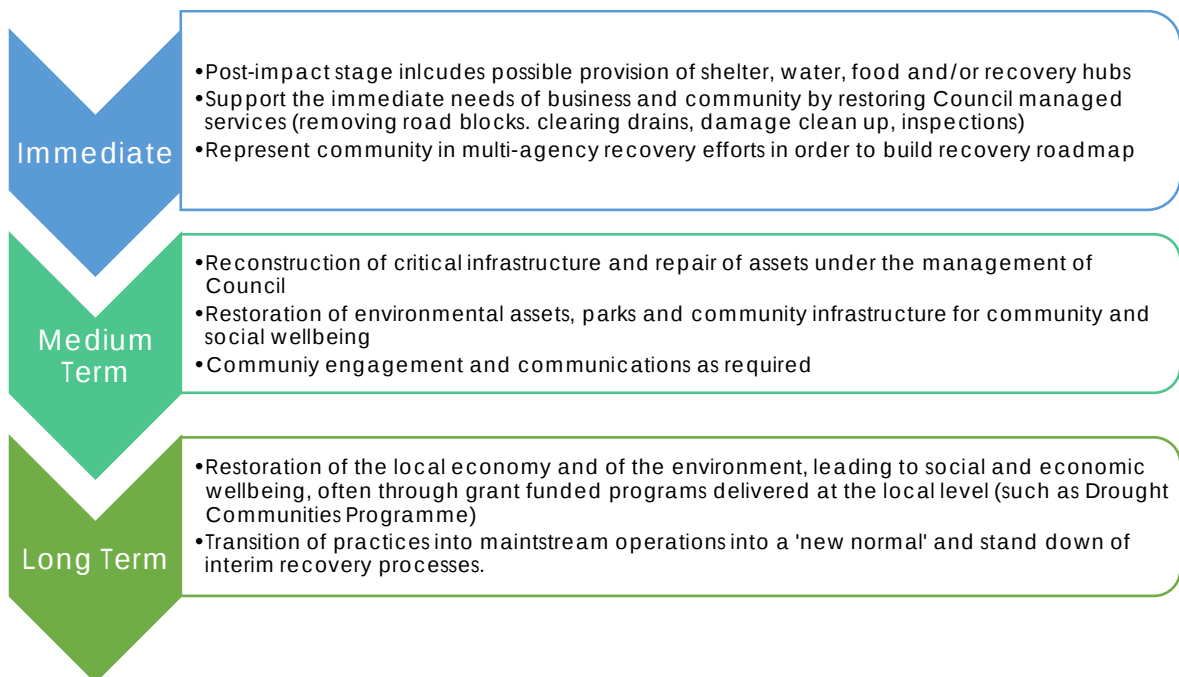


PART 2 – RECOVERY

2.1 Stages of Recovery

Recovery operations cannot always be planned in advance and are not always able to be executed in a linear fashion. Recovery responsibilities are also often multi-faceted, with multiple parties responsible for their execution. This is further complicated depending on the type of recovery: immediate / short term, medium term recovery, and long-term recovery. Depending on the type of adverse event, and the impact at the local level, there are varying levels of tasks which Winton Shire Council may need to consider in collaboration with their Local Emergency Management Committee and leading response and recovery agencies, as specified in the supporting Emergency Management Plans.

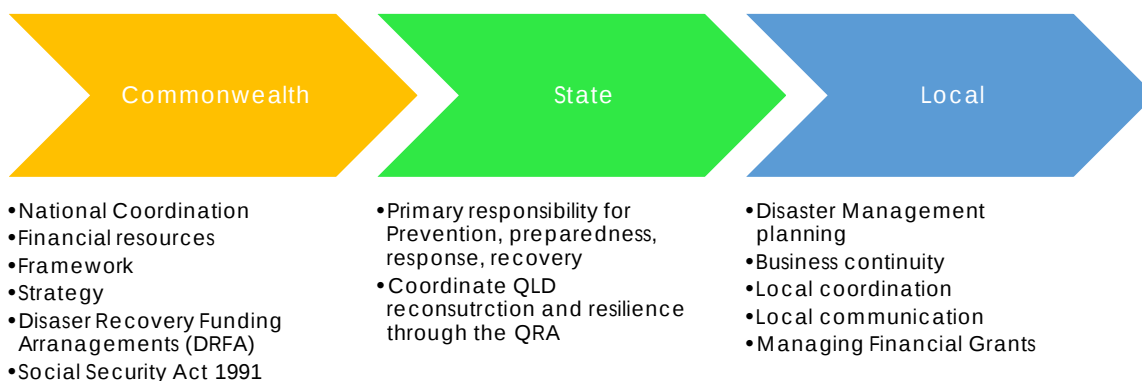
From a Local Government point of view, in some instances the initial recovery action relates to understanding the local landscape and representing the needs of the community, both in the response and early recovery stages. The types of recovery tasks then differ depending on the event, and Winton Shire Council considers the following actions, depending on the stage of recovery, may be required:



In the case of drought, for example, it can often be difficult to pinpoint a time or individual incident where a response or recovery phase may commence. Indeed, the longer, slow developing adverse events certainly require a level of long-term commitment and a decisive action to lead the community through recovery. It is also often unclear when a disaster is not declared, who is responsible for managing the recovery.

2.2 Roles and Responsibilities

The roles of various levels of Government in national emergency and disaster response are well established with national coordination and planning in place. The 2011 National Strategy for Disaster Resilience and the 2017 Australian Government Crisis Management Framework (AGCMF) set out overarching strategy and decision-making framework for all kinds of crises events including the above prevention, preparedness, response, recovery model utilised by the QLD State Government.





PART 3 – RESILIENCE

3.1 Winton Shire Council Context

The region is a rich tapestry of landscapes and ecosystems, often in delicate balance within their boom and bust cycles. Rural settlement began in the 1860s with the discovery of the Mitchell Grass Downs and Channel Country by the early explorers.

Since this time, agriculture continues to be the primary economic activity of the Central West, largely consisting of beef and sheep production. This sector dominates the current employment share of the Central West at 27.7 per cent. Tourism comprises 6 per cent of regional output (2017) and maintains an enormous capacity for growth. Towns across the region provide local services and industries which support our communities, our economy and local businesses.

ABS Value of Agricultural Commodities Produced, Australia 2019-20 Queensland - Outback	
Livestock slaughtered and other disposals - Sheep and lambs	\$12,796,400
Livestock slaughtered and other disposals - Cattle and calves	\$2,607,431,463

With a wide variety of businesses

Business Type (Winton Shire)	%
Agriculture	39
Construction	17
Retail	12
Accommodation and Food	12
Transport	12
Other	8

Noting strong links between Agriculture and Transport and Accommodation and Tourism.

Extreme changes in weather patterns results in a cycle of prolonged droughts punctuated by extreme flooding. These natural disasters have a direct impact on the profitability of primary industries resulting in a downturn in economic productivity which directly affects local businesses, individuals and the community.

Council are also cognisant of the psychological impact that natural disasters have on everyone in the Shire.

Council recognises that it has an integral part in providing information on preparation, management, support, risk mitigation and recovery of natural disasters. Council, as a major employer in the region, is able to provide support and resources in the preparation, response and recovery of natural disasters.

3.2 New Possibilities

New Possibilities is a RAPAD initiative across the Western Queensland Shires. It covers a range of objectives that strongly align with the principles of an adverse event plan.

Natural events in our region are not necessarily disasters, like they may be in the city. The natural processes of our landscape are part of our lifeblood, we respect and embrace it. However, we acknowledge our climatic cycles are shifting. How we drive community and economic prosperity is intricately tied to our land and its function, and ultimately our overall resilience and ability to adapt to change over time.

The purpose of the Strategy is to:

- be a regional blueprint to guide coordinated resilience action
- guide how we work together to proactively journey toward enhanced community and climate-related disaster resilience over time
- combine strategy and investment in community resilience in a way that encompasses the impacts of our weather and climatic conditions
- adopt a holistic approach to the factors that underpin and contribute to disaster resilience
- acknowledge the people of the Central West as being amongst Queensland's most resilient, and recognise the proud cultural and pioneering heritage of the region, and its important role as part of the Lake Eyre Basin
- forge a clear framework of strategies, building upon a comprehensive suite of existing studies and position statements derived at a local and regional level
- outline our approaches and actions to promote sustainable, resilient and prosperous Central West communities into the future, as well as the government systems that are critical to its success.

Our objectives under **New Possibilities** are to:

- thrive on uncertainty
- maintain strong settlements
- enhance liveability
- diversify economic activity
- adapt to climate uncertainty
- support local custodianship for environmental longevity
- support capacity and capability
- support connections

3.3 New Possibilities strategic pathways

We are unique in the Central West - in every way possible. Our landscape and environment, our communities, our economy – our needs and aspirations are different to communities in other parts of Queensland. This is reflected across the range of strategies prepared by RAPAD, its member Councils, non-government organisations and community groups over recent years.

[New Possibilities](#) draws upon this foundation of information. Acknowledging the integrated, complex and far-reaching concepts of resilience, the objectives of [New Possibilities](#) is focused on the following:

NP1 Thriving on uncertainty

The only thing certain about life in the bush is uncertainty, and we have learnt to thrive on it. Economic uncertainty, climatic uncertainty and uncertainty of service provision remain not only our most significant challenges, but our greatest opportunities.

NP2 Maintaining strong settlements

Our townships are the heartbeat of our communities. Strong settlements support our regions by enabling access to goods and services, opportunities to socialise and relax, and supporting diversity in employment which underpins population retention and service provision in the longer term.

NP3 Enhanced liveability

Seeking out opportunities to bolster liveability and quality of life experiences as a key opportunity to support our valued communities, and to attract and retain skilled workers, professionals and their families - showcasing why the Central West is a great place to call home.

NP4 Economic diversification

Economic diversification will help us ride the wave of climate variability between flood and drought. New opportunities across our region emerge, particularly in terms of tourism, agriculture, technology, e-commerce and service provision.

NP5 Adapting to climate uncertainty

Droughts may become longer and floods, more intense. Proactive planning to explore our opportunities to harness and thrive on change is inherent to our way of life in the bush. Working together will help us continue to capitalise on innovation and ingenuity in adaptation.

NP6 Environmental longevity through local custodianship

Every aspect of our way of life is linked to the landscape in which we live, and we care for it and respect its processes deeply. We have a very deep connection with our land and its health and sustainability is important to us and we rely on it. We want to leave this land in a healthy condition for future generations.

We recognise the value of local knowledge and local community members in administering key land management practices, building skill and capability and sharing knowledge through mutually beneficial processes. These skills carry us through times of drought.

NP7 Supporting capacity and capability

Building capacity and capability across governments, the private sector, industry groups and communities through knowledge sharing, collaboration and a focus on resourcing will assist us to work better together, and work towards continuous improvement for our region.

NP8 Connections

Resilience is about connection. Connection between people and communities, connection with our land and its processes, environmental and ecological connectivity, connection to economic markets, and connection to our past, our history and local knowledge. Maintaining connection requires multi-dimensional approaches.

3.4 Alignment to Winton Shire Council's Economic Development

The Winton Shire Council Economic Development Strategy has 6 themes – many of which are interwoven with principles of resilience.

Strengthen Agriculture

Tourism Growth

Expanded Film Industry

Small Business Growth

Infrastructure and
Planning

Liveability, investment
and attraction



Theme 1 – Strengthen Agriculture

Winton Shire Council has established an agricultural stakeholder group to collaborate, advocate and identify professional development requirements and local support.

The group is investigating technology to assist with wild dog control as well as constructing cluster fencing to allow the industry to return to sheep as wool prices improve.

The group is also investigating aquaculture, expanding organic beef production and exploring crop growing on town commons.

Council are actively exploring the application of technology specifically for the agricultural sector – with drones, soil monitoring and electric motors powered by renewable sources being the most immediately applicable.

Links to [New Possibilities](#)

NP1 Thriving on uncertainty

NP5 Adapting to climate uncertainty

NP6 Environmental longevity through local custodianship

The theme to strengthen agriculture is to become more fluid and responsive to change. Change in the environment, the market, the people and businesses and current and emergent technology. Local solutions to local problems bedded in good science / best practice.

Theme 2 – Tourism Growth

Whilst the local economy has historically been heavily dependent on a narrow range of traditional primary industry activities, economic diversification is vital to ensure the Winton Shire's economy is not heavily affected by factors beyond its control. The shire has done well in recent time to identify its competitive advantages in the tourism, film and events sectors and develop products and experiences which have successfully allowed it to increase gross regional product (GRP) and new jobs from non-traditional markets.

Tourism, particularly self-drive based tourism, forms an important part of Winton Shire's economy and provides a major economic boost during the peak season of May through August and to a lesser extent during the shoulder periods of March, April, September and October. Tourism growth may be achieved by lengthening the tourism season through encouraging tourists to visit in the shoulder seasons. New tourism experiences including those focused on Indigenous culture and station stays would contribute to holding tourists in region for longer periods.

Links to [New Possibilities](#)

NP4 Economic diversification

NP6 Environmental longevity through local custodianship

NP7 Supporting capacity and capability

Tourism has come a long way in 20 years and potential to continue to evolve into a complete and diverse industry. While the Australian Age of Dinosaurs and Waltzing Matilda are the 'big name' destinations Council is fostering an environment for small business to take advantage of our products in new and unique ways.

This includes a range of opportunities for traditional businesses to explore new possibilities – such as agriculture combined with farm stays.

Theme 3 – Expand the film industry

With three movies and several smaller productions 'in the can', Winton Shire continues to explore the potential for growth through the film industry. Its stunning natural features, historic outdoor movie theatre, annual Vision Splendid film festival and significant relationships with key people in the film industry place the shire in a solid position to benefit further from this sector.

Winton Shire Council has been consulted about the Queensland Government's 10-year roadmap for the screen industry in Queensland, which is currently under development. The launch of the roadmap is likely to provide opportunities for further development of Winton Shire's film industry.

Links to [New Possibilities](#)

NP1 Thriving on uncertainty

NP4 Economic diversification

The film industry is a virtually untapped barrel of potential for the region. With several national and international productions Winton has a reputation as a film friendly town. This provides a new mixed revenue stream for the town – from transport to hospitality and even 'extras'.

Theme 4 – Small business growth

Small businesses play an integral role in the local economy. Winton Shire's retail businesses account for just under ten per cent of the shire's jobs. In a survey undertaken in early 2018, a majority of businesses in Winton township reported their turnover increased in the previous 12 months despite the economic challenges presented by a prolonged drought, the freight costs to bring supplies into town and people choosing to shop outside the region. In reporting numbers of workers / owners the businesses employed, figures varied according to the time of year with 156 people employed in summer, increasing to 183 employees in winter which is the peak tourism season.

Links to [New Possibilities](#)

NP2 Maintaining strong settlements

NP3 Enhanced liveability

NP7 Supporting capacity and capability

Collaboration and enhancing competitive advantage are important for future growth in Winton Shire's businesses. It is also important for businesses to have the skills to support their current and future needs. The Winton Business and Tourism Association (WBTA) has been in operation for 50 years, promoting Winton and increasing visitation to generate increased incomes and sustainability for its members and the broader community.

Future growth in tourism experiences and, film and television in the shire will undoubtedly benefit small businesses. Small businesses can maximise these opportunities through continuous improvement in all aspects of their individual operations. There are numerous developmental opportunities specific to all areas of retailing, whether front of business or back office, and a variety of ways of accessing opportunities including online and face-to-face.

Winton Shire Council make a portion of Drought Communities Program funding available DIRECT to local organisations.

Theme 5 – Infrastructure and planning

Infrastructure development and regional connectivity is integral to the economic development of regional Australia. The quality of infrastructure including transport connections and communications technologies is a challenge in remote areas and improving the standard is an important factor developing economic opportunities. Although remoteness and distance are issues, the open spaces and climate provide opportunities, particularly in renewable energy.

A functional standard of road infrastructure is fundamental to facilitating current and future economic activity. Winton Shire's key economic sectors of agriculture and tourism are heavily reliant on a resilient road network.

Links to [New Possibilities](#)

NP2 Maintaining strong settlements

NP3 Enhanced liveability

NP5 Adapting to climate uncertainty

NP6 Environmental longevity through local custodianship

NP8 Connections

Winton Shire Council have a pipeline of infrastructure projects that prioritise infrastructure which has potential to attract new investment, thereby increasing GRP and population. Council are always advocating for more funding for high priority roads and sealing the Donohue Highway and the Winton-Richmond Road.

Council ensure that policies align with economic growth potential to encourage new investment. Winton has a strong focus on renewable energy and water projects over the coming years – including pilot projects specifically designed to explore new economic options.

Theme 6 – Liveability, investment and attraction

Winton Shire's future economic prosperity is dependent on driving population retention and growth. Without intervention, the shire's population is expected to continue to gradually decline. Population decline is exacerbated by students not returning to the region after completing secondary schooling or tertiary studies. The population is also aging, with the proportion of residents aged over 65 years expected to increase significantly to 2036.

There are a number of factors which influence liveability, however in this strategy focus is placed on the key economic drivers of employment, housing, education and health services. Creating new jobs is very important in attracting and retaining population. New jobs will lead to new families in the shire which will have flow on benefits including more income being spent in local businesses, increased students in the schools and therefore retention of existing teaching staff or an increase in teaching staff, an increase to the rates base, more volunteers, etc.

Creating jobs in areas of competitive and comparative advantage will ensure they are more sustainable. Therefore, building on what has already been achieved, for example in tourism and film, in addition to agriculture is likely to be a more successful strategy. Opportunities will arise for the Winton Shire to adapt to anticipated changes in the economy and to embrace new technologies thereby being well positioned to take advantage of a high level of demand for digital and higher order skills in the future.

Further to theme 6 Winton Shire Council has partnered with private industry to rapidly transform the quality and speed of Winton's internet from 'typical NBN speeds' to world class. Starting in 2019 Council and fibre providers have installed fibre to the premise across 30% of the township with more coming.

This has boosted speeds from a maximum of 50Mbps down and 10Mbps up to 1000Mbps up and down speeds. This network is unaffected by congestion or peak times and delivers the rated speeds day and night. Plans are in place to boost this to 10Gbps to meet future demand.

Links to [New Possibilities](#)

NP2 Maintaining strong settlements

NP3 Enhanced liveability

NP6 Environmental longevity through local custodianship

NP8 Connections

Winton Shire Council has established a base group of key stakeholders to initiate education and training in collaboration with schools, training providers and businesses to retain students in Winton Shire. This program establishes career programs to familiarise youth and employees with career options and the potential for local employment opportunities including in engineering, animal husbandry, palaeontology, museum curating, hospitality, child care, aged care, etc and assist to develop an appropriately skilled local workforce.

Council is actively promoting the town and shire as a place to work and more importantly to live and thrive.

14 ADVISORY COMMITTEE MEETING REPORTS**14.1 MINUTES OF THE RURAL LANDS COMMITTEE MEETING HELD ON 24 MAY 2021**

File Number: 136061

Author: Ricki Bruhn, Chief Executive Officer

Authoriser: Ricki Bruhn, Chief Executive Officer

Attachments: 1. Minutes of the Rural Lands Committee Meeting held on 24 May 2021

Meeting Date: 17 June 2021

RECOMMENDATION

1. That the Minutes of the Rural Lands Committee Meeting held on 24 May 2021 be received and the recommendations therein be adopted.

MANAGEMENT



MINUTES

Rural Lands Committee Meeting Monday, 24 May 2021

**MINUTES OF WINTON SHIRE COUNCIL
RURAL LANDS COMMITTEE MEETING
HELD AT THE WINTON SHIRE COUNCIL NEIGHBOURHOOD CENTRE
ON MONDAY, 24 MAY 2021 AT 9.00AM**

1 COMMENCEMENT OF MEETING

The meeting commenced at 9.00am with Cr White (Chair) welcoming those present.

2 PRESENT

Cr Gavin Baskett (Mayor), Cr Cathy White (Chair), Cr Tina Elliott, Cr Anne Seymour, Mr Suneil Adhikari (Director of Works), Mr Ricki Bruhn (Chief Executive Officer), Mr Geoff Cox (Rural Service Manager), Mr Mohammed Rahman (Works Manager), Mr Peter White, Ms Dolly Grant, Mrs Debbie Nichols, Mr John Paine and Mrs Tiffany Neilson (Minute Secretary).

3 APOLOGIES

21.05.01

Moved: Mr John Paine

Seconded: Mrs Tina Elliott

THAT the apologies from Ms Natasha Howard and Mr Brett Elliott be received.

CARRIED

4 CONFIRMATION OF MINUTES

21.05.02

Moved: Mrs Tina Elliott

Seconded: Mr Gavin Baskett

THAT the minutes of the Rural Lands Advisory Committee Meeting held on 12 February 2021 be confirmed subject to: -

- Correction to the spelling of 'investigating' under Item 6.1;
- Amending the following passage under Item 6.6 to read 'Mr P White mentioned that a River Gauge would be beneficial at Bluebush Creek on the Opalton Road'.

CARRIED

5 BUSINESS ARISING OUT OF PREVIOUS MEETING

Flood Gauges

The Chief Executive Officer confirmed a camera will be placed on the Opalton Road at Blue Bush Creek, which will detect flooding.

The flood gauge at Mahrigong has been repaired.

Shearing School

Touch base with relevant staff members to seek clarification on another shearing school.

6 CORRESPONDENCE

Nil

7 ITEMS FOR DISCUSSION

7.1 Rural Addressing

Council's Asset Manager presented a power point explaining how Rural Addressing is determined.

The following items were also discussed during this presentation:

- New property signage
- Providing tablets to the emergency services with updated data from Council
- Uniform property signage
- QRA funding being sought for rural addressing signage

7.2 Grid Cleaning

Council's Director of Works updated the Committee on the upcoming grid cleaning:

- Contractor currently completing work in the Boulia Shire
- Estimated to arrive in the Winton Shire in June
- Council's Foreman will be the liaison contact
- Notifying landowners through email, rural newsletter etc

Questions were also raised in relation to the replacement of grids.

7.3 Additional Common Muster

Council's Rural Service Manager confirmed it is not feasible to have an additional common muster as common fees would need to increase. Next muster may be moved one month forward.

7.4 Power Poles

Email from Ergon was distributed to the Committee. Council will liaise with landowners and prepare a list of old rural power poles on properties.

7.5 Stockroute Update

Council's Rural Service Manager gave a brief update on the below items:

- Funding completed – additional \$15k was provided for troughs and pumps
- \$150k of funding has been allocated for the 21/22 financial year
- Majority of the dams are dry and pumps have been removed
- Issues with Corfield water supply
- 2 permits have been received
- Saleyards Rail Project has commenced
- Organic Certification Audit is scheduled for 25th May
- 1080 conference in Brisbane next week

8 ACTION ITEMS

Action	Person Responsible	Date Raised	Update
Making sure Council employees are aware of Landowners Biosecurity Plans	RSM	01/03/2020	Ongoing
Education for Council employees of land care when constructing roads	DOW	30/03/2020	Ongoing – Open to the public
Organise Erosion Workshop	DOW	25/09/2020	Next FY
Advise DCQ when Erosion Workshop	Works Manager	15/02/2021	Next FY

commences.			
Herald Advert regarding soil project (if required)	Tiffany	15/02/2021	Ongoing
Liaise with Suzie Brodie about another Shearing School	Tiffany	12/02/2021	
Liaise with Ergon about the Rural Power Poles	Tiffany	12/02/2021	Start notifying landowners
Put ad into Winton Herald explaining how to read Rural Addressing Signs	Tiffany	12/02/2021	Put onto website – link in herald
Prepare a draft Good Neighbour Policy	RSM	12/02/2021	In draft mode
Circulate the use of Snap, Send and Solve in the next Rural Lands Newsletter	RSM	12/02/2021	Completed
Investigate if Council can clean up the old Picnic Race Course Area	DOW	12/02/2021	Completed
Ask landowners for their input about the Grasshopper issue	RSM	12/02/2021	Surveys distributed – minimal responses
Investigate Drought Advisory Committee Members	Tiffany	12/02/2021	
Invite a representative to explain rural Addressing to next meeting	Tiffany	12/02/2021	Completed
Inspect Mills Creek	DOW	12/02/2021	Completed
Investigate gates on grids policy	DOW	24/05/2021	
Ensure Landowners are aware of the upcoming grid cleaning	Tiffany	24/05/2021	

9 GENERAL BUSINESS

Mr Ricki Bruhn mentioned Council are awaiting confirmation of QRA funding for projects.

Mrs Cathy White mentioned that Mr R. Faulkner noted that the concrete approaches to the grids are very beneficial.

Mr Gavin Baskett discussed the shire locality boundaries.

Mrs Tina Elliott acknowledged the work from Councillors (Cathy, Gavin and Anne) in relation to the grasshoppers.

Mr Peter White discussed the location of the traffic counters on the Opalton and Jundah Road, enquired about Council's view on replacing gates with grids as well as the standard of grid.

Mrs Anne Seymour suggested this Committee invite Vaughn Johnson to the next meeting.

6 CLOSURE AND NEXT MEETING DATE

Next meeting will be held on Friday 13th of August.

The meeting closed at 10.15am.

CHAIRPERSON

14.2 MINUTES OF THE STREETS AND MACHINERY COMMITTEE MEETING HELD ON 19 MAY 2021**File Number:** 136062**Author:** Suneil Adhikari, Director of Works**Authoriser:** Ricki Bruhn, Chief Executive Officer**Attachments:** 1. Minutes of the Streets and Machinery Committee Meeting held on 19 May 2021**Meeting Date:** 17 June 2021**RECOMMENDATION**

1. That the Minutes of the Streets and Machinery Committee Meeting held on 19 May 2021 be received and the recommendations therein be adopted.



MINUTES

Streets & Machinery Committee Meeting

Wednesday, 19 May 2021

**MINUTES OF WINTON SHIRE COUNCIL
STREETS & MACHINERY COMMITTEE MEETING
HELD AT THE WINTON SHIRE COUNCIL DEPOT MEETING ROOM
ON WEDNESDAY, 19 MAY 2021 AT 8.30AM**

1 COMMENCEMENT OF MEETING

Cr Shane Mann opened the meeting at 8.30am and welcomed those present.

2 PRESENT

Cr Shane Mann (Chair), Cr Anne Seymour, Mr Suneil Adhikari, Mr Mohammed Rahman, Mr Charles Dyer, Mr Brad Moden, Mr Peter Stephens and Mrs Tiffany Neilson (Minute Secretary).

3 APOLOGIES**21.05.01**

Moved: Cr Shane Mann

Seconded: Cr Anne Seymour

THAT the apologies received from Cr G Baskett and Mr R Bruhn be received and noted.

CARRIED

4 CONFIRMATION OF MINUTES**21.05.02**

Moved: Cr Shane Mann

Seconded: Cr Anne Seymour

THAT the minutes of the Streets & Machinery Committee Meeting held on 17 February 2021 be confirmed.

CARRIED

5 BUSINESS ARISING OUT OF PREVIOUS MEETING

- Weigh Batcher (Plant # 822) and Graders (Plant #'s 525 & 526) have been sold.

6 CORRESPONDENCE

Nil

7 ITEMS FOR DISCUSSION**7.1 Plant Profit and Loss Report**

- Graders 525 & 526 sold

7.2 Works Department Update

Council's Works Manager presented the Committee with a power point presentation of all the current road construction projects, the brief update included:

TMR Project:

1. CN-15871 Richmond-Winton Pave and Seal is progressing well, some gravel issues. TMR has also requested to add additional sections.
2. CN-14674 Hughenden Road Pave & Seal Project (5km) -90% complete
3. CN-13656 Kennedy Development Road has been completed - 100% complete.
4. Quotation WSCQ-2021-20 - Supply & Delivery of Gravel for Richmond Rd – awarded.
5. Quotation WSCQ-2021-23 - Stabilisation Works Winton Richmond Rd – awarded.
6. Quotation WSCQ-2021-24 - Sealing Works Richmond Rd - awarded

QRA Flood Damage Project:

1. 2019 Flood Damage Program 99% completed.
2. 2020 Flood Damage Program – recently commenced.

QRA Betterment Project

1. Lark Quarry Access Pave and Seal 80% completed.
2. Quotation WSCQ-2021-19 - Seal Works Hughenden Rd - awarded
3. Tender WSCT-2021-21- Seal Works Hughenden Rd (Second Seal) – awarded and completed
4. Quotation WSCQ-2021-22 - Seal Works Lark Quarry Access Rd – awarded.
5. Tender WSCT-2021-25 - Construction of Concrete Floodway – awarded.
6. Tender WSCT-2021-26 - Stabilisation and Sealing of Cork Mail Floodway – awarded.
7. Tender WSCT-2021-17 - Reconstruction of Cork Mail Road Floodway – awarded.
8. Tender WSCT-2021-27 - Seal Works Lark Quarry Access Rd – awarded.

Roads to Recovery Project:

1. Concrete crew have completed the removal and reconstruction of kerb and channel in Blomfield and Nisbet Streets. Resealing to commence end of May
2. Reallocated money from Lark Quarry Access to Winton Jundah Road under R2R and TTC funding.
3. Werna St, Winton - Corner of Chirnside St and Werna St, Estate, Maxwell Court (stage 1).

RMPC Works:

1. CN-13913, 2020-2021 Routine Maintenance Performance Contract (RMPC) is progressing well.
2. Additional funding/variation (CN13913 Reseal Prep Works- Schedule 6) under RMPC – completed.
3. CN-16656 2021-2022 Routine Maintenance Performance Contract (RMPC) has been submitted.

Maintenance Program**Shire Road Roads:**

The current expenditure to date for rural maintenance is \$906,940.16.

Town Maintenance

Current expenditure to date for Town Maintenance is \$369,216.53.

7.3 Parks & Gardens Update

Council's Acting Parks & Facilities Manager presented a brief update on the Parks & Facilities Department:

- Childcare landscaping (turf and garden beds)
- General landscaping, weeding, mowing and poisoning undertaken

Cr A Seymour suggested it would be a good idea to present Council's work projects in the Winton Herald.

7.4 Asset Manager Update

Council's Asset Manager presented a brief update on the current asset road construction projects:

- Jundah Road defect needs a geotechnical assessment
- Change in mining operators act in relation to gypsum carting, agreements are required over a certain tonnage.

7.5 20/21 Plant Replacement

Council's Workshop Manager presented a briefing on the 20/21 Plant Replacement Program:

- 4 Vehicles remaining to purchase (1 possible insurance claim)
- Discussion was held in relation to neglect of Council plant.

7.6 21/22 Plant Replacement

Council's Workshop Manager presented a briefing on the draft 21/22 Plant Replacement Program:

- Purchase of drop deck trailer (will also assist with transportation of plant in need of servicing and repair work)
- Older camps need to be replaced
- Older generators need to be replaced
- Plant 76 to be replaced with dual cab
- Purchase of new trailer mounted porta loos
- Sell UD Nissan due to age and condition
- CAT Grader – replace plant # 527
- Water Snorter - NEW
- Sewer Camera - NEW

7.7 Water System Median Strips

Discussion was held in relation to the damage the median strips are causing on the bitumen roads. Currently investigating options such as concrete outlets.

8 ACTION LIST

Responsible Officer	Action	Date Raised	Target Date to Complete	Progress	Notes
Peter Stephens	10 Year Plant Replacement Program	07/09/2018	30/04/2019	Progressing	Ongoing
Tiffany	Investigate booking out the Coaster Bus to show the revenue made	19/08/2020	30/09/2020	Progressing	Liaise with Waltzing Matilda Centre to book out bus.
Peter Stephens	Organise Plant # 71 to be auctioned	25/11/2020	10/02/2021	Progressing.	Completed
Peter Stephens	Check with WMC with spec on new vehicle	25/11/2020	10/02/2021	On hold	Awaiting arrival of new Tourism Manager

WM/Stock routes	Investigate repairing fence and filling of dam on the southern end of town	25/11/2020	10/02/2021		21/22 Budget Item
WM	Inspect and repair grid near the Slaughter yards	25/11/2020	10/02/2021		Has been inspected – discuss with RSM
Tiffany	Additional signs on Landsborough Highway	19/05/2021	01/07/2021		
DOW/WM	Identify the changes to the Mining Operation Act.	19/05/2021	01/08/2021		Need to clarify the new changes and implement.

9 GENERAL BUSINESS

Cr Seymour suggested additional signage is required on the T section on the Landsborough Highway (Haul Road and Slaughter Yards turn off).

Mr S Adhikari also suggested a turning lane or sign is required for the Winton Sign on the Longreach Road.

10 CLOSURE AND NEXT MEETING DATE

Next meeting date TBC.

The meeting closed at 9.35am.

The Minutes of this meeting were confirmed at the meeting of the Streets and Machinery Advisory Committee Meeting held on _____

.....
CHAIRPERSON
CR SHANE MANN

14.3 MINUTES OF THE TOURISM STRATEGY COMMITTEE MEETING HELD ON 7 JUNE 2021**File Number: 136075****Author: Melissa Doyle, Community Development Officer****Attachments: 1. Minutes of the Tourism Strategy Committee Meeting held on 7 June 2021****Meeting Date: 17 June 2021****RECOMMENDATION**

1. That the Minutes of the Tourism Strategy Committee Meeting held on 7 June 2021 be received and the recommendations therein be adopted.



MINUTES

Tourism Strategy Committee Meeting Monday, 7 June 2021

**MINUTES OF WINTON SHIRE COUNCIL
TOURISM STRATEGY ADVISORY COMMITTEE MEETING
HELD AT THE NEIGHBOURHOOD CENTRE TRAINING ROOM
ON MONDAY, 7 JUNE 2021 AT 5:30PM**

1 COMMENCEMENT OF MEETING

Cr Anne Seymour (Chair) welcomed those present and declared the meeting open at 5:35pm.

2 PRESENT

Cr Gavin Baskett (Mayor), Mr Bruce Collins (Australian Age of Dinosaurs), Mrs Lyn Fraser (Corfields & Fitzmaurice), Mrs Robyn Stephens (Outback Festival), Mrs Alison Summerville (Queensland Boulder Opal Association), Miss Kim Stoter (Winton Historical Society), Ms Vickie Jones (Winton Business & Tourism Association), Cr Cathy White, Cr Anne Seymour (Chair), Mrs Melissa Doyle (Acting Director of Community and Economic Development), Ms Denise Flett (Minute Secretary), Mr Albert Stafford (Director of Stafford Strategy – via Webex).

3 APOLOGIES

Apologies were received from Mr Jeff Close (Corfields and Fitzmaurice) and Mrs Jenny Elliott (Waltzing Matilda Centre).

4 CONFIRMATION OF MINUTES**21.06.01**

Moved: Cr Gavin Baskett

Seconded: Mrs Lyn Fraser

THAT the minutes of the Tourism Strategy Advisory Committee Meeting held on 13 April 2021 be confirmed with amendments.

CARRIED

5 BUSINESS ARISING OUT OF PREVIOUS MEETING

5.1 Restoration of the old wagon in Elderslie Street and Gordon Kennedy Park.

Robyn Stephens advised:

- The wagons have history – don't wish to lose.
- Kerry Reihl of Wheelright advised that the wagons will deteriorate if not covered.

21.06.02

Moved: Mrs Robyn Stephens

Seconded: Mr Bruce Collins

THAT the Council investigates protective shelters and painting with suitable dressing (oil) for the restoration of the old wagons in Elderslie Street and Gordon Kennedy Park .

CARRIED

- 5.2 Mrs Alison Summerville raised the issue that Opalton miners and residents were not recognised as Winton locals and therefore were unable to purchase local tickets for Winton's Way out West Festival.

The Committee agreed to come up with suggestions regarding local ticket sales and the people of Opalton.

6 CORRESPONDENCE

6.1 WINTON BUSINESS TOURISM ASSOCIATION (WBTA)

- Advice of new WBTA Committee Members for 2021.

6.2 OUTBACK QUEENSLAND TOURISM ASSOCIATION (OQTA)

- Outback Queensland Events Recovery 2021 - deadline by 13 June.

21.06.03

Moved: Mrs Robyn Stephens

Seconded: Cr Cathy White

THAT the correspondence be received.

CARRIED

7 ITEMS FOR DISCUSSION

7.1 Station Program update from Cr Seymour & Cr White

Cr Seymour and Cr White attended a Station Stay workshop hosted by the Flinders Shire Council and presented marketing material and a guide to set up Station Stays.

Mayor Jane McNamara of Flinders Shire Council, Jenifer Tasker - Tourism & Economic Development Advisor, Jo Murphy of Closepeg Air BNB, Karen & Duncan Emmett of Noonbah Station & Bram Collins from the Undarra Lava Tubes presented at the workshop.

Discussion was held around various opportunities and several stations were identified as possible operations. It was proposed to bring interested parties together and assist them with ideas and solutions to run such a business.

7.2 Circuit Drives for Winton Shire

The Committee identified many natural attractions that could be highlighted for a Winton Circuit Drive. The Tourism Advisory Committee members noted they would like to work with the Tourism Officer on this.

Ms Vicki Jones advised that in 2011 Winton Shire won an Outback Tourism Award for their Circuit Drive.

Ms Vicki Jones advised she is planning on creating an app.

Mr Bruce Collins suggested finding all the past circuit drives and improve and update them.

7.3 Savannah Guide – look at expanding the tourist season

- Ms Vicki Jones advised Savannah Guides is an accreditation for individual guides and businesses, and actually standard of professionalism about the guiding service. She advised she was a Savannah Guide and so were The Age of Dinosaur Guides.
- Seeking to host the Savannah Guide Conference.

7.4 Special Guest – Albert Stafford Director of Stafford Strategy

- Mr Stafford asked the Committee, 'What would you encourage tourists to go out and see in the wider region?' The Committee listed the promoted attractions and were invited to list less commonly promoted attractions. The Committee listed:
 - 0 The Truck Museum;
 - 0 Bird watching;
 - 0 Beautiful Sunsets and the 3 Silhouette Signs;
 - 0 Boulder Opal;
 - 0 The Aquatic Facility;
 - 0 The Large Stations;
 - 0 Opalton;
 - 0 Cork Waterhole; and
 - 0 Grasslands.
- Mr Stafford asked the Committee if they had considered themed accommodation and suggested a plane conversion/renovation that would complement the Qantas history;
- The Committee recognised a shortage of both short term accommodation for the tourists and long term accommodation needed for future employees as the tourist market expanded; and
- Mr Stafford advised he would be here to focus on the accommodation opportunities and the wider investment opportunities.

8 ACTION LIST

Responsible Officer	Action	Completed	Progress
Ms Vicki Jones	Contact Savannah Guides and suggest an April 2022 location		
Ms Vicki Jones	Seeking to host the Savannah Guide Conference.		
DoCED	Signage Style Guide – DoCED to co-ordinate WMC Coordinator, Tourism Officer & Charles Dyer		Report submission to July Council meeting
DoCED	Email updated Town Map to Committee	Completed	
DoCED	Ask Council to assess viability of Town Chalk Board		To be taken to the June Council meeting
Mrs J Elliot (WMC)	Restoration of the old wagon in Elderslie Street and Kennedy park	Ongoing	Quote has been received for the repairs to the wagon, now procuring a quote for transportation of wheels to Toowoomba
Mrs J Elliott (WMC)	Historical information signage around town	Ongoing	Quotes for the historical signs around town to be updated

			have been received
Mrs J Elliott (WMC)	Historical Walking Tour Map	Ongoing	Highlighting the towns attractions and encouraging visitors to walk a town loop commencing at the Waltzing Matilda Centre.
Mrs J Elliott (WMC)	Flags at front of WMC	Ongoing	
DoCED	Birdwatching brochures - update to include 'Opalton Grass Wren'	Edits Completed	DoCED to email edits to Tourism Committee
DoCED	Experience Winton Guide – NEW BROCHURE Edits to be emailed to Tourism Committee for input at August Meeting	Edits Completed	

9 GENERAL BUSINESS

Vicki Jones (Winton Business & Tourism Association) reported:

- o WBTA awards on the 18th June; and
- o Alliance have scheduled another 2 dates for August and September, bringing the total to 5 dates for direct flights and tours.

Mrs Alison Summerville (Queensland Boulder Opal Association)

- o Opalton will spend \$10k to upgrade their facilities including a disabled ramp and new tank and cover;
- o Still working on accommodation plans;
- o Opalton Community Meeting 8 August;
- o Opal Festival 8, 9 and 10 July;
- o A new concept with a forum and guest speakers will be held at the back of the North Gregory on Friday 8 July;
- o Opal trading will be all day Saturday and Sunday;
- o Dinner Saturday evening; and
- o 2nd Opal Festival to be held in September.

Robyn Stephens (Outback Festival) reported:

- o Musical Fence has had a wonderful restoration;
- o Suggested sandstone boulders or logs to prevent cars driving too close to the Musical Fence to protect it;
- o Outback Festival caravan/camping opened for bookings in March, 100 caravans & 50 tents;
- o Outback Festival website went live for ticket sales on 1 June; and
- o Travel Oz Six Part Series which was sponsored by Outback Queensland and 17 other outback Councils – Episode 2 features Winton and is screening this Saturday June 12 at 5:30 pm.

Mayor Gavin Baskett:

- o The Writers, Film and Opal Festivals are coming up this month.

Mrs Lyn Fraser (Corfield's & Fitzmaurice Association)

- o The Noticeboard shifted to the main street;

Bruce Collins ((Winton Historical Society) reported:

- o The Outback Regional Gallery has an exhibition called "Living Colour";
- o Karen Stephens invited the Historical Society to put in some physical items from the 1890's. The selection included Shearers Strike, Rail to Winton, 1890 and Domestic Life in the 1890's.

Bruce Collins (Australian Age of Dinosaurs) reported:

- o Age of Dinosaurs have 2 digs scheduled for this year
- o Age of Dinosaurs visitors 6,500 for May, Stampede 2,200 for May & 5,600 to date

Cr Cathy White reported:

- o Camel races 24th July in the last stages of planning.

Cr Anne Seymour reported:

- o Attended Brisbane for the Top Town Awards.
- o Thanked the Committee Members for coming.

10 CLOSURE AND NEXT MEETING DATE

Ordinary Meeting 2 August 2021

The Meeting closed at 7:23 pm.

The minutes of this meeting were confirmed at the Tourism Strategy Committee held on 2 August 2021.

.....
CHAIRPERSON

14.4 MINUTES OF THE SHOWGROUND USERS COMMITTEE MEETING HELD ON 8 JUNE 2021**File Number:** 136080**Author:** Melissa Doyle, Community Development Officer**Attachments:** 1. Minutes of the Showground Users Committee Meeting held on 8 June 2021**Meeting Date:** 17 June 2021**RECOMMENDATION**

1. That the Minutes of the Showground Users Committee Meeting held on 8 June 2021 be received and the recommendations therein be adopted.



MINUTES

Showground Users Committee Meeting

Tuesday, 8 June 2021

**MINUTES OF WINTON SHIRE COUNCIL
SHOWGROUND USERS ADVISORY COMMITTEE MEETING
HELD AT THE NEIGHBOURHOOD CENTRE BOARD ROOM
ON TUESDAY, 8 JUNE 2021 AT 1:00PM**

1 COMMENCEMENT OF MEETING

Cr Tina Elliott (Chair) welcomed those present and declared the meeting open at 1:05 pm.

2 PRESENT

Cr Tina Elliott (Chair), Cr Gavin Baskett (Mayor), Cr Cathy White, Mrs Melissa Doyle (Acting Director of Community and Economic Development), Mrs Sam Foxwell (North Gregory Turf Club), Mrs Linda Young (North Gregory Turf Club), Miss Shannon Van Bael (Showgrounds Caretaker), Mrs Carly Cox (Winton Show Society & Pony Hack Committee), Miss Amanda Cluff (Winton Pony Hack Committee), Mrs Mary Webb (Winton Show Society), Ms Denise Flett (Minute Taker), Mr Charles Dyer (Asset Manager).

3 APOLOGIES

Apologies were received from Mr Thomas Mills, Mrs Patrice Elliott, Mr Malcolm McQueen, Mrs Rosslyn Blacket and Mr Richard Scarr.

4 CONFIRMATION OF MINUTES**21.06.01**

Moved: Miss Amanda Cluff

Seconded: Mrs Mary Webb

THAT the minutes of the Showground Users Committee Meeting held on 13 April 2021 be confirmed with amendments.

CARRIED

5 BUSINESS ARISING OUT OF PREVIOUS MEETING

Nil

6 ITEMS FOR DISCUSSION**6.1 Water points update**

Charles Dyer (Asset Manager), attended the meeting and explained the water infrastructure plan.

The water infrastructure in the Showgrounds area has been mapped at a cost of \$30,000. A copy of this map has been provided to the Committee Members. The Asset Manager explained the water upgrades and advised a ring of pipes will circle the grounds which will allow other pipes to feed from it. In addition to the water pipe installation a water cooling tank is to be installed.

Miss Amanda Cluff (Winton Pony and Hack Club)

The Pony Club donga will require a water point to water the grass around it for a barbeque and seating area.

Mrs Mary Webb (Winton Show Society):

The second toilet block was required due to the high numbers utilising the toilets in the morning.

Miss Shannon Van Bael (Showgrounds Caretaker)

The old toilets were opened due to high demand but they don't drain and causes water to pool outside the building. The new disabled men's toilet doesn't flow to the drain.

Gavin Baskett (Mayor)

In the new toilet block, urine pools in front of the men's urinal.

Charles Dyer (Asset Manager)

The plan is to demolish the old toilet block. The draining problems in the new amenities are to be addressed and if needed at future events, portable toilets can be arranged.

7 CORRESPONDENCE

- | | | |
|-----|---|----------|
| 7.1 | <i>Diamantina Rodeo and Campdraft Association</i>
- Letter seeking date to proceed with arena resurfacing. | 27 May |
| 7.2 | <i>Winton Pastoral and Agricultural Show Society</i>
- Request access to bar during the Show weekend. | 27 May |
| 7.3 | <i>Diamantina Rodeo and Campdraft Association</i>
- Permission to use bar 31 st May. | 21 May |
| 7.4 | <i>Diamantina Rodeo and Campdraft Association</i>
- Thanking Council for water truck with fee waiver. | 8 May |
| 7.5 | <i>North Gregory Turf Club</i>
- Conditional agreement with shade sail over cattle yard. | 7 June |
| 7.6 | <i>Capital Works Project Manager</i>
- Forwarded Showground Electrical Plans. | 20 April |
| 7.7 | <i>Winton Pastoral and Agricultural Show Society</i>
- Budget requests. | 28 April |
| 7.8 | <i>Director of Community and Economic Development</i>
- Showground Users Priority Projects 2021-2022. | 13 May |

7.9 Director of Community and Economic Development

31 May

- Forwarded Lock Up Logo for RADF material.
- Approval for Lock up Logo.

21.06.02

Moved: Cr Cathy White

Seconded: Mrs Sam Foxwell

THAT the correspondence be received.

CARRIED**8 ACTION LIST**

Responsible Officer	Action	Progress	Completed
Charles Dyer	Light in Gatekeepers shed.	New request	
Charles Dyer	Fence around Caretakers Residence.	Ongoing	
Charles Dyer	Extra lights around race track. Double light on the Arena. One facing toward the arena and one towards the cattle yard. Engineer's report needs to be in place for this to progress further.	New request	
Charles Dyer	Mesh at horse stables needs replacing, funding approved waiting on the builder to start works.	In progress - waiting on Mal Elliott. Funding has been extended due to Covid-19, with materials hard to purchase to complete the project.	Ongoing
User Group	Arena resurfacing.	Scheduled for June 2021.	Scheduled
User Group	Additional speakers near the toilets, bar & Campdraft Shed.	\$6,000 allocated in budget. Awaiting scheduling.	Progressing
Workplace Health and Safety Officer	Light poles to be assessed around the grounds for replacement.	Assessment completed poles identified for replacing.	Progressing
Director of Community and Economic Development	2021/2022 Budget Requests for consideration by Council.	List circulated. Awaiting Council decision.	Completed

9 GENERAL BUSINESS

The following document, SHOWGROUND PRIORITY PLAN FEEDBACK, authored by Asset Manager, Charles Dyer addresses:

Showgrounds Council Works;

Winton Pastoral and Agricultural Show Society's budget requests;

Diamantina Rodeo and Campdraft Association's budget requests;

Winton Pony Club's budget requests.

SHOWGROUND PRIORITY PLAN FEEDBACK by Asset Manager, Charles Dyer

Showgrounds Council Works

1	Complete Stables Council have a firm price for the third stable and this has been included in the budget – currently proposed as Council capital however LRCI p3 might be a source of funding. Project is shovel ready.
2	Fix Drainage centre toilets and showers This item has been put into the budget – propose to install new waste water pit outside and install a trench and grill drain the length of the showers. WSC plumbers have indicated they can do the work. Project is shovel ready
3	Stairs and Handrails for Pavilions Need a carpenter builder for next year to complete the works.
4	Commentary Box Looking at a product from Landmark Pro (recently bought by Furphy) for a modified scoreboard shelter. This could be pre-fabricated to be 3 storeys tall and would suit the requirements well. Can choose colours that suit. https://www.landmarkpro.com.au/product/scoreboard-and-storage-shelter/ Charles is investigating for next year. Proposed a budget of \$100k with the note that Council have promised Racing QLD we will fix it next financial year. 

5	Water upgrades You can go to this map https://winton.maps.arcgis.com/apps/webappviewer/index.html?id=2f9603a999be40309bbd03e8a2a44863 And in layers (green button at bottom) turn on water points. In base map (orange button) turn on imagery. Water is a real mess down there with 50mm spaghetti all over the place. The plan for next financial year is to demolish the old toilet block (between the new amenities building and the caretaker house) and install 2 large tanks for cold water which feed the 'outside' buildings and facilities. Then a new main that runs north/south that feeds • The horse washdown bay and round yard • The Stables carpark area • Stable 3 • Stable 2 • Stable 1 and Swab Room • Jockey Room • Bar (and allowances for new bar/kitchen/dining room) • Under grandstands • New Ablutions • Pavilions • Irrigation throughout • Water to all mushroom points This might be a mix of mains water and cooled water to some locations depending on what the requirements are (stakeholder engagement) so we are delivering what people want and where. This will fix the current pipe nightmare we have found. For inside the arena a trunk loop that wraps around the north and south, crosses the track and provides for everything inside the track. This is easier to do – need some stakeholder discussions – particularly with camp draft – they had pipes running across the flat to somewhere – see if we can accommodate that in a bigger plan. Assets is considering metering the showgrounds.
6	Refurbish Pavilions Charles' hit list for several years. Have put it up in this year's budget – see what happens. Fix a couple of spongy sections of flooring, line the rooms, new ceilings (suspended) and generally tighten up the spaces to make cleaner.
7	Footpath from Cork Street Entrance Charles has plans (I think I put something in the budget) – see what happens.





Winton Show Society

Sails on sheep yards	No comment
Shelving in the bar	No comment
	Note the masterplan areas for pedestrian vs vehicle – some planters would be great!!!!
	
Plant holders and hanging baskets	With

	
Portable Stage	No comment – except storage – eventual refurbishment of area under grandstands for storage.

Diamantina Rodeo & Campdraft Association

Fans for bar area	Should be sufficient power – lights have changed to LED to conserve power. Size and power requirements should be provided to WSC ASAP to discuss with contractor on site.
Shelving for the bar in the shed	No comment
Playground equipment	Playgrounds come with significant legislative / Health and Safety requirements – the design of the equipment, the Softfall, certification, shade etc. No playground equipment should be planned or installed without consultation with Council and our insurer.
Trough at the backyards	See water comments about making a proper mains ring. Need more information in additional requirements for water so we can include in future planning.
Shipping container	Where at what for? Will it clean up some 'stuff' that is lying around?
PA and Radio for DRCA Bar and Toilets \$6000	No comment – consult with WSC IT to link it into existing system.

Pony Club

Portable Panels	Storage?
Fencing around the donger	No comment
Update inside the donger	Assess donger for building code compliance if it a permanent structure.
Erect shelving	No comment

The following items were further explained by the Asset Manager:

Commentary Box

The Asset Manager has sourced a company who pre fabricate Sports Commentary Boxes up to three storeys high with stairs. Asset Manager believes this would be a good option for the Showgrounds.

Water Upgrades

Money in the budget for some mains work. Predominately the money will come out of the operations budget.

Refurbish the Pavilions;

Footpaths from Cork Street entrance;

Entrance Statement Feature;

Building a multipurpose bike and pathway in Cork Street;

Sail over Cattle Yards;

Planters and seating bollards at the Showgrounds;

Create a storage space under the Grandstand;

Shelving in the bar;

Adverse to playground equipment because of the legislative requirements;

Shade over a trough supplied with water (included);

Extra PA equipment;

Shipping container;

New PA and Speakers (installing cable free which has reduced the cost from \$30,000 to \$6,000);

Portable Stage.

Mrs Sam Foxwell (North Gregory Turf Club) advised:

There is a portable stage that has been in the Winton Shire Council back shed for three years.

Cr Tina Elliott requested:

Could we have a review of the portable stage in the Councils back shed?

Miss Shannon Van Bael (Showgrounds Caretaker) advised:

The portable stage can be stored under the Grandstand where it can be easily accessed.

Gavin Baskett (Mayor) asked:

Can the portable stage be added to the booking sheet ?

Miss Shannon Van Bael (Showgrounds Caretaker) suggested:

Additional extras that could be included on the booking form are sanitising stations, trestle tables, chairs and COVID signs.

Mrs Carly Cox (Winton Show Society & Pony Hack Committee) advised:

The toilet roll holder is very low. The paper towel holder was high. There are no mirrors in the new amenities.

No power issues were identified at the show. Suggest a power point to the back of the new building.

Thanked the Council for its assistance throughout the event.

Mrs Mary Webb (Winton Show Society):

Advised she continues to get phone calls for camping bookings. She directs enquiries to the visitor centre. Request to Council to make google search for Winton Camping more prominent.

Thanked the Winton Shire Council CEO for the help with the booklets. Thanked Brendon for the help with the aerial photos. Thanked the Neighbourhood Centre for help with printing and COVID signs.

Requested a sign into town and out of town showcasing the dates of the Winton Show to inform tourists and travellers.

Mrs Sam Foxwell (North Gregory Turf Club) advised:

Advised a sign already exists that requires a sign printed on magnetic strips.

Mrs Mary Webb (Winton Show Society)

Advised there was an issue with locking the Showground Office.

Miss Shannon Van Bael (Showgrounds Caretaker) advised:

The Show Society was only given a key for the back door, not the front.

The grass around the toilets in the Showgrounds Arena is dying. Have emailed Parks and Gardens advising.

To repair the Ice freezer in the bar the quote was \$7,500, instead of the repair, the Caretaker has purchased two new freezers that can run continuously.

Mrs Linda Young (North Gregory Turf Club) advised:

Next race meeting 18 September & 6 November.

Cr Cathy White advised:

Camel races 24th July.

Cr Tina Elliott advised:

Capital Works Project Manager met with the architect and the project manager of the stables to discuss the start date for construction.

Advised the paper towel holder in the new amenities was too high. Request it be lowered so that children can reach it.

Congratulated the Show Society.

Stated the Show appeared to run seamlessly.

Gavin Baskett (Mayor):

Congratulated the success of the Show. Advised the new yards looked good.

10 CLOSURE AND NEXT MEETING DATE: 10 August 2021

The Meeting closed at 3pm.

The minutes of this meeting were confirmed at the Showground Users Advisory Committee Meeting held on _____

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CHAIRPERSON

15 CORRESPONDENCE**15.1 OLIO - MUTTABURRA ROAD COMPLAINT****File Number:** 136163**Attachments:** Nil**Meeting Date:** 17 June 2021**RECOMMENDATION**

1. THAT correspondence from Mr Peter Robertson be received.

From: Crown Cattle Co Admin <admin@crowncattle.com.au>
Sent: Friday, June 11, 2021 2:38 pm
To: Cathy White
Subject: Road

Cathy,

Just wanted to email you this to request it be tabled in the next council meeting.

Don't wish to annoy you but after our chat it seems the best way.....

Thanks Pete. and Nett.

To Winton shire C.E.O, council and whomever it may concern.

In regards to our roads.

It is now the middle of June and we have no sign of any road maintenance on the Olio-Muttaborra Road from the January rain event. There are many gullies and washouts that vehicles have hit and caused damage to themselves that are not addressed. Last week we stopped to help 4 separate vehicles that were broken down on our road due to its condition. All commented that they were shocked that such a road could be maintained by a modern Australian council.

On top of that, one of our hay suppliers has straight out refused to deliver to us anymore and another wants to charge an extra \$3,000 to bring hay on our road. So that's \$8000 for 2500 km Adelaide to Muttaborra and \$3000 for the last 60 km !!!

We know where we live and are realistic about the service that our \$60,000 pa in rates should get us, but we wish to work with council to improve the situation.

4 months ago, Muttaborra sent out a little tractor with a loader bucket on the front, it stopped every 500 m at the bad gullies and dropped a bucket of dirt, backbladed and moved on. It was out of town for 7 hours...

The next day Nett and I drove to town , the Barcaldine section allowed safe and comfortable driving along with no hassles. After crawling, bouncing and scrapping frustratingly through our Winton Shire Road.

I am not asking for water trucks , lolly pop men, 4 graders and rollers.

Please just a machine to fill in the 2 foot deep gorges that destroy trucks and cars.

I believe if an operator was dispatched in a tractor on our roads 1 week after rain it could save the council considerable cost for whole road works that are sometimes unnecessary. The sharper washouts are what destroys cars the long-raised sections stay reasonable trafficable.

I am more than happy to discuss these issues with Council, but the status quo is unacceptable.

Regards Peter Robertson

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16 LATE CORRESPONDENCE

17 OFFICERS REPORTS TO COUNCIL**17.1 COMMUNITY & ECONOMIC DEVELOPMENT REPORT****File Number: 135775****Attachments: Nil****Meeting Date: 17 June 2021****RECOMMENDATION**

THAT the report be received.

REPORT**DCED MEETINGS**

- Meeting with RIP regarding Human & Social Services Project
- Interview for Assistant Childcare Worker (Inclusion Support)
- Capital and Operational Budget & Asset Presentation
- Train the Trainer – Small Business Disaster Hub
- Ray Crawford – Tuckerbox Café
- Chrissie Parker – HR
- Outback Futures – Mental Health Programming – Community Needs
- CAN Meeting – Winton Hospital
- Reconciliation Morning Tea – Winton Hospital
- WBTA Meeting – WBTA Dinner
- FNQ NQ Monsoon Close Out Meeting
- OGTA & TDO Meeting
- The Department of Employment and Small Business
- Winton Interchange Agreement Meeting – Linda Vella
- Abbey Buckham – Tourism & Economic Development Manager

CENTRAL WEST COMMUNITY OPTIONS

Hon Dianne (Di) Farmer, Minister for Employment and Small Business and Minister for Training and Skills Development, visiting Winton Shire Council to meet former and current First Start apprentices and trainees. The Minister attended the Neighbourhood Centre and met with program coordinators and CWCOP personal care worker completing her Cert III in Individual Support.

Consumer Stats: CHSP, NDIS, Home Care Packages including new referrals and exits

Program	Clients serviced	Instances	Hours	New referrals	Exits
CHSP	42	295	216	2	
Package Care	9	440	259.25	1 review	
NDIS	7	252	173		

Recipient Incidents	
Slip/Trip/Falls/witnessed/unwitnessed	2
Behavioural	2
Medication Errors	2
Welfare/Consumer Risk	2

Consumer Incidents: 1

Hazards: Nil

Compliments/Complaints/Feedback: Nil

Continuous Quality Improvement

CWCOP approved and endorsed policies submitted for review pertaining to the Aged Care Quality Standards and the National Disability Practice Standards. CWCOP will continue to work with the Service Development Assistance Panel (SDAP) who had their last scheduled site visit to Winton in June to focus on policies and procedures for our program.

Audit

NDIS External Quality Audit was conducted by Sheila Frater, Disability Consultant Quality Auditor appointed through Q Audit by an electronic meeting on the 24th May 2021. CWCOP had already met the requirements of self-audit with rating 2: 'clearly demonstrate that the outcomes and indicators are met as proportionate to the size and scale of the provider' from evidence submitted.

Stage 2, Certification audit to confirm the management system conforms to all the requirements of the NDIS standard 2018 and is effectively implemented included interviews with two consumers with their representatives, direct care staff and Community Health Manager and Client Care Coordinator. Director of Community and Economic Development and Acting Director of

Community and Economic Development also contributed towards providing confirmation and evidence regarding governance of the Winton Shire Council. Auditor will prepare a report from the audit within 10 days, however the process of verification could take several months. We were able to competently demonstrate that we are meeting the requirements of the National Disability Practice Standards and have taken the opportunity to make changes to the scope to include

- Assist Access/Maintain Employment
- Assist Life Stages, Transition and Support
- Innovation Community Participation
- Development of Daily Living & Life Skills

Staff were interviewed, two consumers with their representatives, Community Health Manager and Client Care Coordinator. Director of Community and Economic Development and Acting Director of Community and Economic Development also contributed towards the governance of the Winton Shire Council.

Reporting/compliance:

- April 2021 Packaged Care Statements issued to Package Care consumers.
- Fee Schedule – Home Care Packages reviewed, effective 1st July 2021

Training

Workplace Health & Safety Officer has secured training in Driver Safety with wheelchair operations. Six key workers have been identified to complete the training 9th and 10th June 2021.

Recommendation from NDIS Certification Audit is to access Behavioural Support training for staff, which focuses on evidence-based strategies and person-centred supports that address the needs of the person with disability and the underlying causes of behaviours of concern, while safeguarding the dignity and quality of life of people with disability who require specialist behaviour support.

Patient Manual Handling Training is to be accessed through the Winton Hospital in June or July 2021. This will also give our organisation the opportunity to train up our own staff member to continue to share skills and knowledge.

Vaccinations: Flu vaccinations were conducted in May 2021

Policy Reviews:

Policies submitted to Council for review and endorsement. CWCOP working with SDAP and will submit another batch for endorsement in May 2021 and included:

1. Aged and Disability Care Admission Policy April 2021.Pdf
2. Aged and Disability Reassessment Policy April 2021.pdf
3. Antimicrobial Stewardship and Minimising Infection Risks Policy.pdf
4. Compliments Complaints and Feedback Policy.pdf
5. Consumer Service Policy.pdf
6. Deceased Client Policy.pdf
7. Deterioration and Health Changes Policy 2.pdf
8. Equipment and Support Aids Policy.pdf
9. How to respond when a consumer does not respond to a scheduled visit- V2.pdf
10. Managing Risk Dignity Choice and Respect Policy.pdf
11. Nutrition and Hydration Policy.pdf
12. Open Disclosure Policy April 2021.pdf
13. Records and Information Management Policy April 2021.pdf
14. Referrals Policy April 2021.pdf
15. Supporting Consumer Choice, Independence and Decision-Making Policy April 2021.pdf
16. Supporting Social Connections Policy April 2021.pdf
17. Wellbeing Policy April 2021.pdf

Meetings/Info sessions:

- CWHHS Social workers
- DON Winton MPHS

OHS – Take 5's**Workforce:**

Community Health Manager has submitted resignation from the position after 17 years.

Community Health Manager has flagged with RESQ, Longreach, the need for staff for aged care and disability sector in Winton.

Two staff members completed the Mental Health First Aid delivered by the Royal Flying Doctor Service

Name	Abbreviation
Commonwealth Home Support Program	CHSP
Home Care Packages	HCPS
National Disability Insurance Scheme	NDIS
Service Development Assistance Panel	SDAP
Central West Hospital & Health Service	CWHHS
Service Development Assistance Program	SDAP

WINTON 60 & BETTER

a) Aged care events occurring are publicised, monthly	Winton 60 & Better Activities are advertised on social media, in the Winton Herald, posters around, hand delivered materials and private text messages
b) 60 & Better program delivered weekly with activities such as BYO craft, painting, and age-appropriate exercise	Daily activities continue to be delivered from the Winton 60 & Better meeting rooms as per COVID restrictions. Consistency is important with this age group
c) delivery of subsidised monthly seniors' activities such as Senior Lunches, organised craft session, community morning tea, bingo	Mother's Day Breakfast at Pelican Eatery Craft Milk bottle gardens in May Painting continues Thursday with only 3-4 regulars committed to doing art.

d) Annual Activities delivered that highlight the important role of seniors in the community such as Seniors Week and Grandparent Day	Mother's Day Breakfast and Mother's Day Sip and Paint held on a Sunday to attract the age group who are still in the workforce.
e) Seniors focused publications delivered including printed Boredom Buster and 60's and better newsletter	Format of the newsletter changed. The Winton 60 & Better Newsletter will be delivered to Spar, Shoprite, Newsagency, Library and 60 & Better. Only 2 users have requested postage, email will continue
f) Provide centre based support and advocacy for seniors that address community needs	Winton 60 & Better operate on a casual basis and has become a drop-in centre for our seniors offering all forms of support. We have identified community needs and liaise with the Age Care Committee and other stake holders.

	May 2021	May 2020	May 2019
Number of hours of Information, advice, individual advocacy, engagement and/or referral provided during the period	8	15	10
Number of hours of Community/community centre-based development, coordination and support provided during the period	66	68	79
Number of service users who received a service during the reporting period	26	10	37
Number of Service Users identifying as Aboriginal and/or Torres Strait Islander	3	2	3
Number of Service Users identifying as being from culturally and linguistically diverse backgrounds	2	0	2

Number of Service Users over 75 years	10	6	8
Number of female Service Users	21	10	36
Number of male Service Users	5	0	1

June Plan

- Outback Futures Morning 2nd
- Morning Melodies 15th
- Trinket box craft 23rd
- Beading workshop 2nd
- Movie during the Vision Splendid Festival 29th
- Lunch at the Winton Roadhouse 16th

WINTON NEIGHBOURHOOD CENTRE PROGRAM

The Garden Club

May was a Bring and Swap Day which went very well. Gary Doak gave a presentation on the water content and how it affects our growing in Winton. Gary has also suggested that the Garden Club start and put together all trees, shrubs and smaller plants that grow in the Winton Area.

Centrelink

There has been an increase in the number of clients accessing services. We are having problems with the computer currently, but hopefully they will be fixed soon.

Centrelink Program Statistics for January 2021

Stats Departments	
Centrelink	38
Medicare	1
Other	0
Breakdown	
Lodge forms	15
Assist with POI	2
Assist with form completion	15
Refer DHS	26
Assist with equipment	3

Register with DHS	0
Assist with scanning of docs	14
Assist with DHS equipment	2
General enquiries	16
Time	
5 - 10minutes	7
15 - 30 minutes	6
Over 30 minutes	8

The Winton Men's Shed

Coordinator does not attend the Men's shed meeting anymore.

The Neighbourhood Centre

The Programs are busy with plans for future events, sessions and information dispersal. The Training Venue will be used for Neighbourhood Centre Program activities and will not be available for outside hire in the future. The venue is booked until the end of June, our programs will then be used solely for our programs.

Winton Neighbourhood Centre Program

The Program has helped all the other programs with the events they have organised. There is a lot of events and sessions organised, so I have been helping instead of adding to the number.

COMMUNITY DEVELOPMENT RECOVERY

Human and Social Services Group

A Human and Social Services Group held a meeting on the 4th of May at the Winton Neighbourhood Centre. Outback Futures are now officially permanent stakeholders in the group and will deliver the Drug and Alcohol Foundation Community Action Plan. The Peer Support Program has identified at least four peer leaders within the community to participate in the pilot program before the 30th of June.

As part of the Peer Support Program, three Spray Painting workshops were delivered by Christian Griffith from Sauce Studio throughout May. Christian also completed a school demonstration with the kids at the school assembly on Monday, the 17th of May. Three community murals were completed by Christian during his visit.

A Peer Support Leadership Program delivered by Outback Futures started on the 31st of May; three youth leaders that have volunteered their time to participate in the program. They commenced their first module and will start their journey towards being great representatives in the Winton Community.

Psych's on Bikes

This organisation consists of mental health professionals raising awareness of mental health issues in rural and remote communities. The neighbourhood centre staff have a passion for work in the mental health industry and a desire to reduce the burden of mental health illness in rural Australia. The team visits focus on mental health in rural, remote communities in Australia. They provide support, advice awareness seminars, and free health checks. A community BBQ was held in the main street. Many locals and visitors came for health checks and conversation. Thanks to Sisters of the North for their \$500 donation towards the community lunch.

Mental Health First Aid

The Royal Flying Doctors team delivered a Mental Health First Aid workshop on the 11th and 12th of May at the Winton Neighbourhood Centre. Approximately six people attended and completed the course over the two days. The Mental Health First Aid workshops continue to build capacity in the community to support and offer assistance to those in need of mental health support.

Recovery at the Royal

Recovery at the Royal has been a great success, with both locals and tourists enjoying the free movie presented each week. On average, 60 – 80 people have been in attendance each night which has been great for the theatre and tourism in the town. 518 people have attended the community event so far. The free movies will continue throughout June, with the last film scheduled on June 18. Recovery at the Royal is a community initiative to encourage social connectedness and reintroduce locals and tourists to the newly refurbished Royal Theatre.

Dusty & The Diva's

Dusty and the divas was an excellent night for all who attended. Over one hundred and twenty people attended the free event. Dusty and the Diva's was an interactive stage show delivered to maintain social connectedness through laughter, dinner and a show. Dusty and the Diva's is one of the many stage shows being delivered as part of the recovery process following the 2019 monsoon.

Community Mural – Sauce Studio

The community mural has been completed on the bakery and newsagency walls in the main street. Christian Griffith from Sauce Studios has provided a maintenance plan for the murals and has used paint to withstand the heat and the weather conditions experienced by Winton for the next ten years before needing attention. The maintenance plan can be found in the BCS Community Development file in Infoexpert. The murals have drawn a lot of attention, plenty of conversation and photo opportunities for visitors and locals alike. The Newsagency wall showcases all that represents Winton including drought, floods and landscapes. Christian has included brands from all different property owners who reached out to be part of the community project.

Are You Lonesome Tonight? Qld Opera

The Queensland Opera delivered a fantastic showcase of country music at the 'Are You Lonesome Tonight' to over 300 people who attended the free event outside the Waltzing Matilda Centre on the 20th of May. The feedback from participants was very encouraging as locals and visitors to the town were able to attend a diverse, accessible and exciting event that is opera.

Small Business Disaster Hub App

The hub aims to help Queensland small businesses prevent, prepare, respond and recover when disaster strikes.

The [Small business disaster hub](#) is an online one-stop shop tailored to small business sectors, providing information to help them manage nine different types of crises from natural disasters to workplace emergencies and reputation incidents.

It covers all small businesses, primary producers, tourism and hospitality operators, retailers and construction, transport and logistics businesses. The site and app include tailored checklists, messaging, how-to videos, insurance claim tips, links to financial assistance and downloadable resources to print.

Best of all, the disaster hub will mean it is easier and faster for small businesses to access the information they need to manage a disaster within a few clicks.

The initiative, jointly funded by the Commonwealth and Queensland Governments under the Disaster Recovery Funding Arrangements (DRFA), was developed in partnership with the Small Business Recovery Advisory Council and in consultation with small businesses, industry and local councils impacted by the 2019 North and Far North Queensland Monsoon Trough.

How to access the resources

Visit business.qld.gov.au/disasterhub to view the Small business disaster hub or download the app via [Apple Store](#) or [Google Play](#).

The Neighbourhood Centre staff have all attended the train the trainer workshop delivered by Articulous who showcased the benefits of the App and how to get the information to all small businesses in the local community. The Small Business Disaster Hub has been presented on the Winton Shire Council Facebook page. The Winton Neighbourhood Centre staff will now outreach to local business and show business owners how to use the app in readiness for the next disaster.

FAMILY SUPPORT

Playgroup is ongoing spending days at the park, library and the Neighbourhood Centre. There are a few new faces which is great for both the babies and parents. Family Support organised the Child Health Nurse to visit Playgroup. This was great for the mums as she weighed the babies and offered advice. She will return and make regular visits, which is great for the community. Playgroup was busy for the last day of the month, this was held at the library with seven parents and ten children.

The Family Support Officer was finally able to visit Corfield, Tuesday 25th May, this was well received with a total of eight adults and fifteen children attending. The Sport and Rec Officer also visited Corfield. He played soccer on the tennis courts with the children, they had so much fun. We have scheduled another trip to Corfield for Tuesday 15th June.

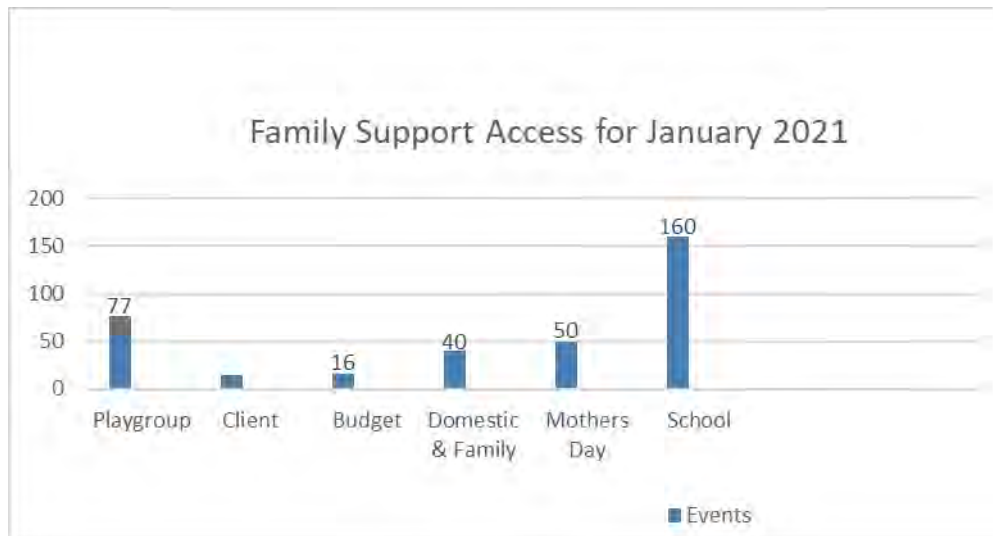
Domestic & Family Violence Vigil was held on Wednesday 5th May. The night commenced with a barbecue, which was well received by the community. Mayor Gavin Baskett spoke about Domestic and Family Violence. Winton Police Sergeant, Ben Lavington, said a few words before inviting the community to place lanterns around the purple ribbon that was on the lawn outside the Neighbourhood Centre - the symbol for Domestic and Family Violence.

Mother's Day Brunch held out the front of the Waltzing Matilda Centre on Saturday 8th May from 9.30am to 11.30am. What a lovely day it was! There was a great roll up, with events clashing, it is so hard at this time of the year. Mothers went away with smiles on their faces for the nice give-aways on offer. Tourists also joined in with a cup of tea and a lovely morsel that was on offer. Approximately fifty people attended, including tourists and members of the community.

Cooking on a Budget was held on the 21st of May from 10am to 12pm. This wasn't received well with families being unwell, because of the cold change. Family Support delivered meals to families in the community and they were very thankful for what they received. We also gave out knitted items of blankets and jumpers etc. These were donated, to the program.

Family Support has been joining the Youth Sport & Rec Officer with activities at both schools. This has been great for the children. They played soccer, giant game of snakes and ladders, connect four and hand ball. This is great to be welcomed into the schools to engage with the students.

The Local Police, Youth Sport and Rec and Family Support, spoke to the older school students, regarding bullying and violence. This will be an ongoing campaign with the programs returning to the schools to reiterate that both won't be tolerated. The purple benches were also mentioned that there are numbers on top of the benches, for students to call if they feel they need help elsewhere and they are a free call for children to use.



WINTON YOUTH, SPORT and RECREATION

Youth

As part of Peer Support, Human Social Services Group hosted an art spray paint workshop over two weekends with professional street artist Christian Griffiths from the Sauce Studio. More than 20 kids and teenagers in the town took part to learn the basics of spray painting and learn how to legally paint and create design. Mural artist Christian Griffiths has run workshops all over Queensland. He said that painting the Bakery and Newsagents' wall was a great experience because of the interaction with the local attendees.

Over the first weekend the participants learned the basics of spray painting on canvas, creating and using their own stencils for the art works. Over the next weekend the participants came up with some extra-ordinary art work. Education and workshops would assist kids gain confidence and develop their creative skills providing opportunities down the track. Many participants said that the workshop was fun, and they would continue spray painting at home. The workshop wouldn't have been as successful without assistance from our Community Development Support Officer Chloe Cain.

Move IT NQ

Move It NQ is a project of the North Queensland Sports Foundation. It is aimed at supporting healthier and active lifestyles, through the successful development of evidence-based strategies and delivery of community physical activity programs across North Queensland. The Foundation has provided funding and support to the Winton Shire Council to facilitate an after-school youth physical activity program. This program will run twice a week after school at the Winton State School shed. The program will provide a free and safe environment for the children and youth to enjoy variety of fitness activities.

Youth Centre

A Youth Centre will be set-up at the Neighbourhood Centre after the film festival. The idea is to host the Youth Drop-ins twice weekly. Our Drop-in Centre will be a safe place for the young people aged 11-18 years to socialize and hang out with their friends. We aim to offer a range of activities utilising a pool table, foosball table, Xbox and PlayStation, ping-pong table, computer with free internet access, board games and access to healthy meals and refreshments every day. The Drop-in Centre will be open 5 days a week and will be supervised by qualified workers.

Youth Support

Two boys from Winton State School, Kelly Remfrey and Gabriel Hasted were selected in the North Western Regional Team to play for the State Championship in the month of May. Two successful grant applications for financial assistance have been written on behalf of Winton Shire Council. In addition, a support application was written to a leading sports brand which resulted in the boys being awarded a pair of Nike Football boots. These were presented to them by Mayor Gavin Basket and the Director of Community and Economic Development Jessica Greenaway.

Sports

Lunch hour sports including soccer, Spike ball, Cricket, Dodgeball have commenced at the Winton State School. This program is run twice-weekly for both the primary and secondary kids. A similar program has started at the St Patrick's Catholic School. There are over 40 participants at the state school and close to 15 participants at the St Patrick's Catholic School. The program has started as skill development and will transition to game-play through the next month.

A monthly meeting will be held at both schools with the school administration, athletic directors and recreational professionals to discuss on-going sports season and setting up a sports calendar for school lunchtime sports.

Football practice continues with Juniors practice starting an hour early with 30 kids participating. Tuesdays and Thursdays continue to be practice days and Wednesdays are reserved for the game of Oz-tag.

LITTLE SWAGGIES**Enrolments****Little Larrikins**

Monday	Tuesday	Wednesday	Thursday	Friday
3	5	5	3	3

Junior Bushies

Monday	Tuesday	Wednesday	Thursday	Friday
7	12	12	11	11

Billabong Friends

Monday	Tuesday	Wednesday	Thursday	Friday
7	11	11	11	9

After school care

Monday	Tuesday	Wednesday	Thursday	Friday
4	5	5	5	4

Child protection Training – 15th & 16th May

Sacha Goodwood from the Gold Coast delivered face to face child protection training. The girls gave up their weekend for this extensive training which they all got a lot from and enjoyed.

On the same weekend the team were able to go through 62 policy and procedures for updating. We reviewed and updated these in accordance with the changes to regulations and the national quality standards. These policies and procedures will be passed on to parents for review and input. Finally, they will be submitted to Council for endorsement.

Grounds

The turf and plants have been laid by Parks and Gardens and the Work Camp. A temporary fence barrier will remain for 3 weeks in order for the turf to settle. This does not affect where the children can play. We did not need a waiver.

Parent Feedback

No parent complaints have been received.

Assessment and Rating

Is scheduled to occur sometime this year but no date has been set as yet.

Interchange agreement

On Monday 31st of May Susan, Melissa Doyle and myself had a zoom meeting with the director of Early Childhood Education and Care Linda Vella regarding the new Interchange Agreement.

Staff

Susan Martyr has agreed to stay on as our funded Kindergarten teacher at Little Swaggies. Thank you, Susan.

Visitors

Outback futures are due to return to the centre on the 2nd and 3rd of June.

WALTZING MATILDA CENTRE**May visitors total - 3759**

Monthly Totals 2020/2021											
Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
3328	3734	5285	2977	746	636	479	305	792	3262	3759	

The Centre was closed for May 2020 due to COVID. There were 2387 visitors through the door in May 2019 resulting in an increase this year by 1372.

Staff were excited to learn that Cox Architecture were awarded the 2021 Queensland and Regional Architecture Award - JW Wilson Award for Building of the Year for the Waltzing Matilda Centre.

Late last year Alliance Airline officials came to Winton investigating the possibility of starting day trips departing Brisbane to Winton. We were advised that three trips were planned for 2021 with travel dates being the 15th May 3rd July and 18th September.

The inaugural flight was a huge success with 67 people on board. Passengers depart Brisbane at 7.00am arriving in Winton at 8.30am, travel to Australian Age of Dinosaurs have lunch in town and visit the Waltzing Matilda Centre before departing for Brisbane at 5.00pm. A gift bag was presented to visitors, containing the Out of the Ashes - Waltzing Matilda Centre book and our Experience Winton brochure.

The following week the next two flights booked out and now an additional two flights have been arranged for 21st August and 2nd October.

Qld Opera were in Winton from the 19th - 21st May with one of their performances being held at the front of the Waltzing Matilda Centre with approximately 300 people attending, the Waltzing Matilda Centre provided an amazing backdrop.

TOURISM and ECONOMIC DEVELOPMENT

Trade Shows

The first three weekends in May were spent at Trade Shows in Cairns, Townsville and Mackay. Townsville and Mackay were the most productive with over 800 Brochures passed on directly to tourists. Cairns didn't have the same outcomes with less people coming to the event and those that did having already travelled through Winton or had upcoming bookings in town.

Alliance Airlines

Winton has had the first successful touchdown of one of the Alliance Airlines flights. This has generated a great amount of Media interest with Alliance posting on their Facebook page;

***BIG  NEWS**

After recently selling out for the first 3 Winton Day trips, we have released 2 new dates 21 AUG & 02 OCT. Please head to our website or your local travel agent to book! Hurry these seats won't last long 

Glamping at Rangelands

The first of the Glamping Tents was successfully put up which is getting Winton closer to having its own luxury camping spot with first bookings expected to be rolling through the gates towards the end of June.

Outback Festival of Opera

Opera Queensland's Festival of Outback Opera was held between the 19th - 21st of May. The Opera/Country partnership performance of *Are You Lonesome Tonight* with Winton Shire Council took place out the front of the Waltzing Matilda Centre, selling out of 290 tickets with an estimated 50 extra people happily bringing their own chair or sitting on the grass to enjoy the performance

SHOWGROUNDS APRIL REPORT**Stock Movement**

Date	Horse / Cattle	From	To	Number
7.6.2021	Horses	Augathella	Normanton	3
25.5.2021	Horses	Wakefield Stn	Winton	3
18.5.2021	Horses	Brisbane	Winton	1
26.5.2021	Horses	Karoola Stn	Winton	3
29.4.2021	Horses	Cloncurry	Winton	4
TOTAL				14

Maintenance / upgrades

Upgrades to electrical continuing.

Events

5 June Winton Agricultural Show.

24/25 July Winton Camel Races

18 Sep Winton Races

20-26 Sep Outback Festival Camping

OUTBACK REGIONAL GALLERY**Programmes (2018-2021)**

YEAR	WORKSHOP OR ADDITIONAL PROGRAM	CONFIRMED EXHIBITIONS
2018	2	2
2019	4	7
2020	2	5
2021	5-6	13

Lightning Without Flash by Joe Ruckli (19 June to 1 August)

A solo exhibition by documentary photographer Joe Ruckli which seeks to unearth the idiosyncratic qualities of Lightning Ridge, a rural mining town in northern New South Wales famous for its large deposits of Black Opal. The artist will visit Winton for the exhibition's opening, deliver a floor talk for the community on Saturday 19th June and meet with members of the Queensland Boulder Opal Association (QBOA) Joe is also planning a trip to Opalton. The exhibition will coincide with the Queensland QBOA festival on the 8/9th July.

Copper! A touring exhibition from the Queensland State Archives (21 June to 1 August) (Gallery Foyer)

An interactive experience that combines play and learning using historical architectural plans from the Queensland State Archives through the medium of a retro video arcade game offering 19th century records, 20th century inspiration and 21st century fun for all ages. Also, on display are the copies of the original 1884 plans of the Winton Courthouse, Inspector of Police Quarters, Barracks and Sergeants Quarters.

Artwork Acquisition

A decision was reached at the recent Waltzing Matilda Centre Board meeting on 17th May to acquire artwork 'Dry Grass' by Bailey Donovan, valued at \$1900 for the Outback Regional Gallery's collection (pictured). Donovan, from South Australia was the winner of the inaugural Emerging Youth Category of the 2021 John Villiers Outback Art Prize. Donovan's works are inspired by the Venetian technique of *murrine* and the fluid nature of molten glass. Murrine is used to create thin lines of colour that dance around the vessel as if blown by the wind, giving the appearance of grass or brushstrokes. Donovan's contemporary vessels represent *Outback: A Sense of Place* through the subject of grasses of the Central Western Queensland landscape.

WINTON LIBRARY

Monthly statistics for May 2021

Year to Date Table												
People Counter	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
2020 /2021	2565	3093	3314	2192	2166	2411	2353	2022	2941	2908	2996	
2019/20	4900	4048	3752	3389	3345	2608	3735	2722	2328	2937	3859	3813

Events

EVENT	SESSIONS	ATTENDANCE
First 5 Forever	5	97
TECH SAVVY CITIZENS	3	24
Playgroup	1	17
Little Swaggies Childcare	1	11

Monthly Statistics

ISSUES	LOANS	RENEWALS	RESERVATIONS	TOTAL
	540	360	147	1047

WINTON AQUATIC CENTRE**Maintenance/ Infrastructure**

Repairs have not commenced on the Water Slide.

New Construction to the Kiosk has not commenced.

17.2 DIRECTOR OF WORKS REPORT**File Number:** 135969**Attachments:**
1. 20210604 V24 Capital Works.pdf
2. 21.06.07 - 2019 FD Council Monthly Report.pdf
3. 21.06.07 - 2020 FD Council Monthly Report.pdf**Meeting Date:** 17 June 2021**REPORT****Assets**

Please see attached report.

Roads and Drainage Report

This report outlines the works that have been completed up to the month of May 2021.

Maintenance Program**Rural Roads**

The current expenditure to date for rural maintenance is \$973,744.23, and total budget for rural maintenance is \$1,377,842.00.

Grid Maintenance

The grid cleaning contract has been awarded to the contractor. The Grid contractor will commence work at the end of this month.

Town Maintenance

Town reseal work has been completed. Current expenditure to date for Town Maintenance is \$369,216.53 and total budget for town maintenance is \$350,000.00. \$19,216.53 overspent will be transferred from rural road maintenance.

Road to Recovery Project:

1. Blomfield and Nisbet Street Kerb and Channel and Reseal Works under R2R and TIDS Project have been completed.
2. Werna Street, Winton - Corner of Chirnside St and Werna Street, Estate, Maxwell Court (stage 1)- Will need to be completed by September 2021.
3. Winton Jundah Road under R2R and TTC funding is progressing well- Will need to be completed by September 2021.

QRA Betterment Project

1. Lark Quarry Access Pave and Seal 100% completed.
2. Stabilisation and Sealing of Cork Mail Floodway 100% completed.
3. Reconstruction of Diamantina River Road Floodway's (5) 100% completed.

TMR Contract Works

1. CN-14674 Hughenden Road Pave & Seal Project (5km) is 100% complete.
2. CN-13656 Kennedy Development Road has completed - 100%.
3. CN15871 Richmond-Winton Pave and Seal is progressing, behind schedule due to disruption of gravel supply.

Road Maintenance and Performance Contract (RMPC)

The RMPC works program is progressing well. With an overall budget of \$390,000.00: is made up of the following schedules.

- Schedule 1 – Maintenance of State Controlled roads \$360,000.00
- Schedule 2 – Management of Declared Pest and Weeds \$20,000.00
- Schedule 3 – Incident Management \$10,000.00
- Schedule 6 – Reseal preparation works \$186,789.00.

To date the following claims have been made.

- July 2020 No claim was made.
- August 2020 \$129,600.00
- September 2020 \$ 19,700.00
- October 2020 \$ 27,976.68
- November 2020 \$ 95,412.59
- December 2020 No Claim was made.
- January 2021 No Claim was made.
- February 2021 \$ 22,924.06
- March 2021 No Claim was made.
- April 2021 \$204,481.80
- May 2021 No Claim was made.

TMR have allocated additional funding under RMPC for the current financial year, totalling \$250,000 which will be utilised for shoulder grading on the Hughenden Road. An amount of \$494,591.00 has been approved for the 2021-22 financial year. Contract documents have been submitted and is in the process of approval.

Water & Sewerage**Water Pump Station**

Repairs and replacement of heat exchangers will commence on 21/6/2021.

Water Mains and Services

Replaced 63mm tapping saddle at 13 Vindex Street.

Repairs to water meter and service at 33 Werna Street.

Sewerage Pump Station

Installed new sewer pump at number 1 sewer pump station. Currently waiting on 150mm pipe for delivery side of pump.

Sewerage and Sewerage Mains

Private works took place at 37 Blomfield Street as the property owner could not engage a plumber to unblock the house drain. The issue at the property is that it shares the same connection with two other properties. Future works for this issue to be resolved is for Council to install a new sewer main on the footpath in Manuka Street so that the house owners have separate connections.

Removed blockage in men's toilet at Recreation Grounds.

Removed blockage at Rams and Ewes toilets.

Removed blockage at Saleyards.

Removed waste, grass and rubbish at treatment plant and planted trees along the front fence.

Removed dried waste from drying beds at treatment plant.

Removed solids from Imhoff tank.

Other works

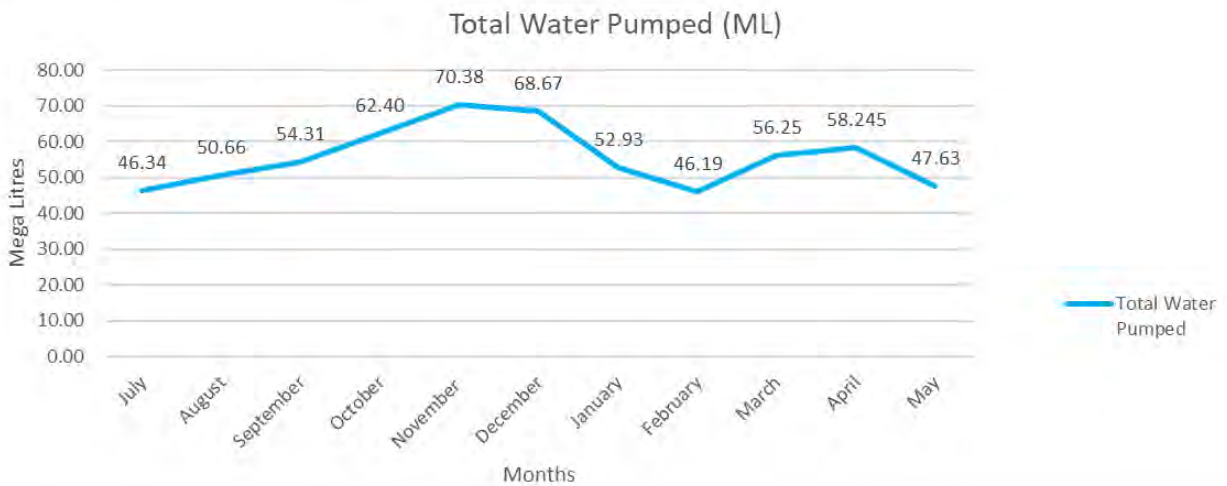
Replaced basin set in bathroom at 22 Dagworth Street.

Replaced basin set in bathroom and replaced kitchen taps at unit 10 Diamantina Gardens.

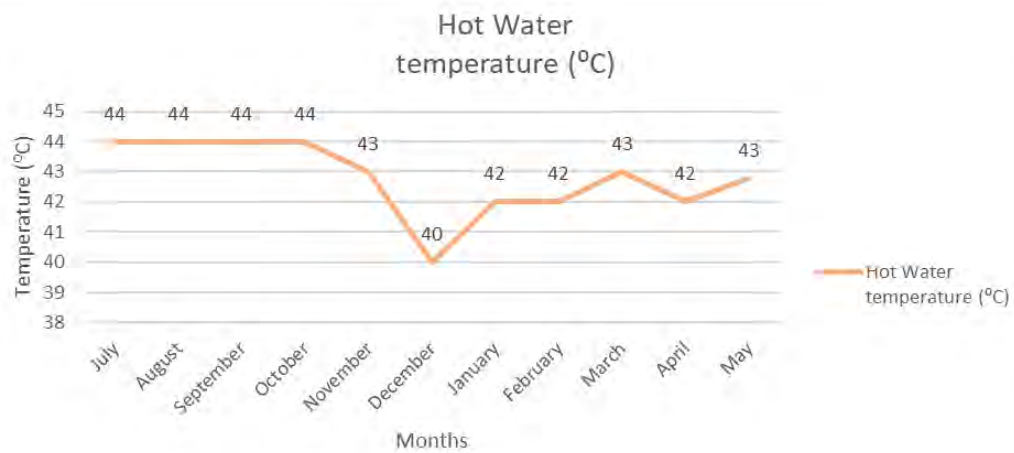
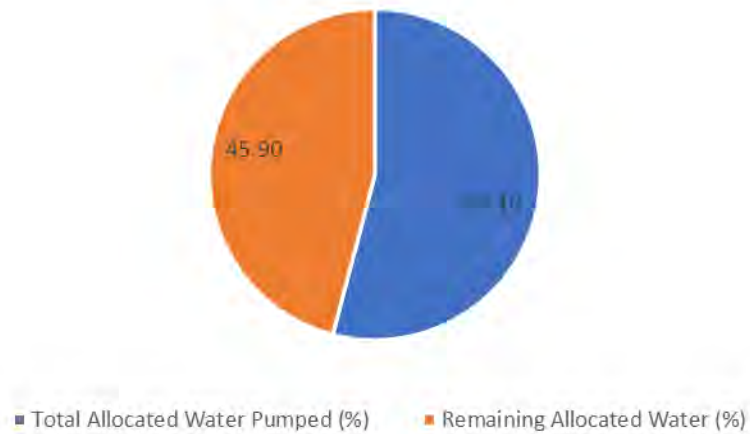
Installed new hot water system in the bar area at Recreational Grounds.

Installed new hot water system for road camp.

Installed water and sewerage pipes at Neighbourhood Centre to service new washing machine and dryer.



Total Allocated Water vs Total Pumped Water (20-21)



Workshop

Plant	Repairs/Service performed	Scheduled Service Interval	Kilometres/Hours When Serviced	Operator
117 Hino truck	Investigate and rectify engine light fault		142042 km	Various
118 Hino truck	Replace a/c compressor and hoses		157278 km	R.Fraser
121 Garbage truck	Routine service	40000 km	41000 km	Various
123 Isuzu truck	Replace LH mirror			Various
124 Isuzu truck	Routine inspection – fit tie down lugs to tray	35000 km	35640 km415 hr	D.Lane
203 Shephard trailer	Machinery inspection			Various
210 Tag trailer	Machinery inspection			Various
370 Vac trailer	Replace rear door seal and locking device – replace hydraulic pack		231 hr	Various
380 Fork lift	Replace seat base and seat belt		419 hr	Various
381 Cherry picker	Replace battery bank			Various
407 Ammann roller	Investigate and rectify intermittent drive fault			Various
417 JCB loader	Replace hydraulic hoses		2891 hr	C.Rix
527 CAT grader M	Replace circle drive pinion and adjust circle – routine service	8000 hr	8175 hr	S.Allman
528 CAT grader M	Replace UHF radio			J.Cluff
529 CAT grader M	Routine service – replace air line	3500 hr	3563 hr	P.Mutton
533 CAT 140 grader	Routine service – check circle adjustment	500 hr	518 hr	D.Howard
640 Genset	Routine service		21107 hr	D.Lenton
642 Genset	Routine service			D.Howard
645 Genset	Routine service			R.Brotherton
648 Genset	Routine service		5750 hr	S.Allman
649 Genset	Routine service		3963 hr	P.Mutton
720 Lacey trailer	Service wheel bearings			Various
779 Bartel trailer	Service wheel bearings			Various
918 Fuel delivery tank	Replace fuel pump			R.Stout

Plant Replacement 20/21

Plant No	Description	kms/Hrs	Operator	PURCHASED PRICE (exc. GST)	YEAR PURCHASED	Buy Cost (exc GST)	Trade In (exc GST)	Change Over (exc GST)	Replacment Details	Comments
526	12M CATERPILLA GRADER	9555	David Howard	\$ 182,518.00	2012	\$ 399,104.00	\$ 118,819.00	\$ 280,285.00	Replace with a Caterpilla Grader with 14ft blade.	WSCQ-2021-3: Awarded - August 2020 (delivery expected mid-November) WSCT-2021-11: Awarded - October 2020 Arrived November 2020
71	FORD RANGER XL DUAL CAB	205,138	Peter Mutton	\$ 43,162.07	2015	\$ 138,117.02	\$ 4,545.45	\$ 133,571.57	Replace with a small 4x4 LR dual cab truck.	WSCQ-2021-18: Awarded - March 2021 (delivery expected June 2021) No tender for sale - car was auctioned.
50	TOYOTA AURION	83,140	Works Admin	\$ 27,633.75	2011	\$ 46,888.22	\$ 6,045.45	\$ 40,842.77	Replace with a Hi-Ride single cab ute	WSCQ-2021-8 Awarded November 2020 (delivery expected 2021) WSCT-2021-18: Awarded - November 2020. Arrived March 2021
55	MITUSBISHI TRITON	81,743	Safety Officer	\$ 41,211.95	2012	\$ 50,000.00	\$ 12,000.00	\$ 38,000.00	Replace with a Hi-Ride single cab ute	Only triton in Council, not happy with make of vehicle. Car is 6 years old.
73	TOYOTA KLUGGER	155,051	John Elliott	\$ 46,134.95	2015	\$ 60,000.00	\$ 18,000.00	\$ 42,000.00	Replace with a 4x4 dual cab ute	Kluger is not suitable for offroad driving, replacing with 4WD ute
213	HINO FUEL TRUCK	261,306	Robert Stout	\$ 141,178.83	2008	\$ 191,090.90	\$ 59,700.00	\$ 131,390.90	Replace with a long wheel base flat top truck.	WSCQ-2021-25: Awarded - April 2021 (delivery expected June 2021) WSCT-2021-22: Awarded - April 2021
525	12H CATERPILLAR GRADER	10836	David Lenton	\$ 114,000.00	2010	\$ 399,104.00	\$ 122,121.21	\$ 276,982.79	Replace with a Caterpilla Grader 14ft blade	WSCQ-2021-3: Awarded - August 2020 (delivery expected end-November) WSCT-2021-11: Awarded - September 2020
79	HOLDEN COLARADO	97,437	Geoff Cox	\$ 41,349.04	2018	\$ 60,000.00	\$ 15,000.00	\$ 45,000.00	Replace with a 4x4 dual cab ute	Car is damaged, needs to be replaced due to high kilometers
NEW			Engineering			\$ 55,000.00		\$ 55,000.00	4x4 Dual Cab Ute	Asset Manager is currently utilising his own car on a regular basis
822	WEIGHT BATCHER		Crusher Yard	TBC	TBC	NIL	\$ (38,500.00)	\$ (38,500.00)	NIL (old unused equipment)	WSCT-2021-28 Awarded
-	MATERIALS FOR WEIGHT BATCHER		Crusher Yard	NIL	NIL	NIL	\$ (11,230.00)	\$ (11,230.00)	Replace with new machine	WSCT-2021-28 Awarded
-	SALE OF PLAYGROUND EQUIPMENT		Childcare	NIL	NIL	NIL	\$ (550.00)	\$ (550.00)	Replace with new machine	WSCT-2021-19 Awarded
999	ICE MACHINE		Depot			\$ 9,816.00	-	\$ 8,436.00	Replace with new machine	HBB replaced ice machine - October 2020
NEW	SEWER PUMP STATION GEN SET		Sewer Pump Station			\$ 22,450.00	-	\$ 22,450.00	Required by EPA for power outages.	
-	VARIOUS ITEMS FOR SALE		Crusher Yard	NIL	NIL	NIL	\$ (39,974.55)	\$ (39,974.55)	NIL (old unused equipment)	WSCT-2021-13 'SALE OF VARIOUS PLANT ITEMS' AWARDED SEPTEMBER 2020 TO VARIOUS TENDERERS
						\$ 1,409,120.14	TOTAL	\$ 983,704		
							Budget	\$1,068,000.00		
								\$84,295.52		

Green: Completed

Blue: Awarded, awaiting arrival

Peach: Currently out to tender

Yellow: No specs received yet

Yellow: Awaiting insurance claim

Rural Services**Water Facilities**

General maintenance checks, water runs and checking of dams.

Baiting

No baiting issues to report on. A total of 20 dog scalps brought in for the month.

Biosecurity

No biosecurity issues to report on.

Commons/Routes/Reserves

Cattle on the Middleton Common are looking good all fat and well. Corfield Common has no cattle on the common. Horse Common has no issues.

Comments

- Funding approval has been given to upgrade a solar setup at Kalkadoon and new trough at Dunbar.
- Exclusion fence is now complete – inspections will commence beginning of May. (Hillview station has been granted extra time to complete fence by 30th June)
- Saleyards removal of mesh and rail upgrade is 90% completed.

- CONTRACTOR NAME		Gavin and Jodie Smith	
TYPE OF CONTRACT		Saleyards Manager	
MONTH		May 2021	
Data and statistics			
	Spelling	Weighing	Total
Current Month	5,711	3,920	9,631
Current Year (2021)	13,742	29,283	43,025
Financial Year (20/21)	41,746	61,939	103,685
Assets and Maintenance			
Item		Outcome	
Bitumen in front of new loading ramp.		Seeking an update on the bitumen in front of the loading ramp.	
Reactive Maintenance for the Month and time frame to rectify			
Item		Issue	Date Completed/Closed
Preventative Maintenance Activities for the month			
Item		Contractor/External	Date Completed/Closed
Weekly Trough Cleaning		Turned the troughs off when they are not in use. Cleaned when stock come into that trough.	
Quarterly Sump Cleaning		Nil	
Cleaning of Scales		Completed after each weighing session	

Calibration of Scales		
Compliments, Complaints and Suggestions		
Item	Actions	Date Completed/Closed
Organic	Organic yards have been approved by Council. Audit was conducted on 25/5/21 – awaiting report.	
EU accreditation	An application has been lodged to become EU accredited – awaiting audit.	
Meetings/Training Attended		
Type	Actions	Outcomes
Events		
Type	Actions	Outcomes

Parks & Gardens

Public Parks

During the month of May, the Parks & Facilities team continued to maintain all parks and garden areas. All mowing, hedging, shaping and pruning and other associated tasks continued on a weekly basis.

Show Grounds

The Showgrounds area has been mowed weekly and hedged when needed.

Recreational Grounds

The Recreational Grounds precinct was mowed and whipper snipped weekly. The main oval was mowed weekly.

Swimming Pool

The Swimming Pool complex is being mowed & hedged as needed.

Street Sweeping

Street sweeping continuing on an as needs basis.

Vegetation and Vermin Control

Weed control continued against unwanted vegetation on footpaths and other open areas. These areas are continuously being poisoned and mowed.

Undertaking and Cemetery

The Lawn Cemetery was mowed on a weekly basis and hedged when required.

Special Projects

The new lawn for the Child Care has been laid & gardens have been planted. There was some leftover turf from the Child Care that was laid in Gordon Kennedy Park.

Refuse collection

Town garbage collection continues on the same schedule with no issues.

Winton Aerodrome

Normal twice weekly inspections were carried out without any major problems. Both airstrips are inspected and are in correct working order.

Meter Readings		Avgas Dispensed
Start	Finish	May 2021
299588	306649	7,061

Details of Fuel Dispensed & Aircraft Usage	
Drums Filled – Avgas	9
Drums Filled – Jet A1	3
Planes – Fuelled	31
Helicopter – Fuelled	6
Helicopter – Overnight	3
Helicopter – Short Stay	6
Helicopter – Long Stay	4
Gyro Copter – Visits	0
Gyro Copter – Filled	0
Aircraft – Visit	35
Aircraft – Overnight	20
Aircraft – Long Stay	21
Aircraft – Short Stay	13
Aircraft – Training	0
Aircraft – RFDS/Care Flight	5
Oil 100+	0
Oil 100	4

WSC CAPITAL WORKS WEEK ENDING 4 June 2021							
Projects			Funding	Council contribution	Expensed	Remaining	Comments
Drought Communities Program, Extension 2							Federal funding - no Council wages allowed
Item	Name	Description					
1	QANTAS Silhouette	Install raised area + sign at musical fence	\$150,000		\$188,436.00		Completed
2	WINTON Silhouette	Install raised area and WINTON sign (location TBA?)					
3	Winton Community Projects	Advertise to community	\$100,000		\$87,198.00		Completed
4	Corfield Water Infrastructure	Estimate - Delivery infrastructure	\$40,000		\$20,000.00		Completed (\$20k eligible expense. Remaining \$6k needs to move to Corfield Water Mtce & Repairs)
5	Historic Society - Shed 5 Disabled Access	Have quotes previously for this item	\$40,000		\$43,682.00		Completed
6	Small Cell - Middleton	Small Cell (Council have previous firm pricing from Telstra)	\$70,000		\$149,730.00		Project in process. Telstra sub contractor engaged.
7	Small Cell - Opalton	Small Cell (Council have previous firm pricing from Telstra)	\$150,000		\$181,880.00		Telstra offer received Friday 21st. WSC signed. Telstra fast tracking invoicing
9	Saleyards	Lighting and Electrical upgrade	\$400,000		\$340,720.00		Completed
10	Small Cell - Lark Quarry		\$40,000		\$40,000.00		Completed
	Boulia Shire Contribution to Middleton Cell				\$70,000.00		Boulia invoiced
	TOTAL		\$990,000		\$981,646.00		
LGGSP							extension requested
Item	Name	Description					
1	Water Automation	Design new automation system for Water	\$517,000		\$410,955.00		Consultants engaged (ARCs, Cyber CX). IT Base level infrastructure being installed in May. Risk assessment on best location to spend final \$110k - likely a container at the Water Tower to house equipment in a clean space - seeking quotes. High chance can be done before EOFY but extension sought.
Works For Queensland 2019-21							State - can have Council wages
Item	Name	Description					
2	Childcare Playground Renewal	Replace substandard playground equipment, softfall and aging shade structures at the Winton Childcare Centre	\$300,000	(\$275k from LRCIF1) and (\$75k from LRCIF2)	\$300,000.00		Complete. Stage 1 (had 2 phases - baby side and bigger kids side) and total budget of W4Q and LRCIF1 of \$575k. Stage 2 is for last of the play equipment and is LRCIF2 for \$75k
4	Council Housing Refurbishment	Funding contribution to assist Council with \$1M backlog of repairs and maintenance work on Council housing	\$130,000		\$108,729.00		Major works/renovations complete at 57 dagworth St. Investigating 22 Dagworth St (DOW) house for works
Works For Queensland COVID							extension requested
Item	Name	Description					
1	Electrical Renewal	Replace fire damaged MSB and move out of flood area, install new Pit and Pipe system, upgrade Camp area power distribution, replace existing electrical fixtures (various) and replace sub mains and DBs	\$500,000.00		\$494,336.00		Work is substantially complete. The 2 generators which were on hire are off hired and being removed from site. Discussion with Ergon over connection to the grid is progressing.

2.	Stables Renewal	Demolish existing failing structures and reinstate with 2 new buildings, orientated east-west to prevent sun. Incorporate swabroom	\$400,000.00	\$170,000.00	\$730,318.00	committed - works to start in 2 weeks	One tender received. See decisional report. Contract signed. \$842k available. \$730k quoted
3	Fencing and Parking (Stables)	Fencing the stable area to comply with Racing Queensland requirements. Car parking and wash down facility for horse floats.	\$140,000.00		\$102,568.00		Bulk earthworks for the pavement and temporary fencing are complete and the carpark was in use during the show last weekend. The area will now be closed to facilitate demolition of the stables.

LRCIF 1							due by 31 December 2021 - extension requested
Item	Name	Description					
1	Airport Firefighting Upgrade	Install additional tank for standby water for firefighting.					complete??
2	Airport Fuel Facility	Existing underground fuel tank to be decommissioned and replaced with a new above ground tank	\$221,785		\$176,362.36		complete
3	Childcare Playground (2)	Completion of principal construction of playground, softfall, new equipment, swings, fort, sandpit, both sides	\$275,000.00	see W4Q project	\$275,000.00		complete - see W4Q project
4	Shire Hall Air-conditioning Replacement	PEAK investigating suitable tender specification documentation. Assessing value in separating design from construction (to avoid getting 'cheap tenders' with undersized equipment just to make a price more attractive)	\$400,000		\$40,480.00		Council workshop has provided advice on design - split systems, 300people. Designer working on design. Extension sought
5	Hall Lighting and Curtains		\$170,000.00		\$185,746.00		Project at practical completion. Some more lights and training to come. Might be some final GBA invoices to come
BUDGET			\$1,066,785.00		\$677,588.36		
LRCIF 2							due by 31 December 2021
Item	Name	Description					
1	Childcare Playground	Additional playground equipment to complete project	\$75,240.34	see W4Q project			Stage 2 play equipment to complete project. Variation to contract issued to Ausplay to supply and install additional content.
2	Childcare - Carpark	Asphalt carpark	\$19,082.69				Total cost (\$50k) to be part funded by Council resal program (and LRCI town sealing - see below)
3	Neighbourhood Centre - Carpark	Asphalt carpark	\$20,173.13				Resal completed
4	Neighbourhood Centre - carpark lighting	Carpark lighting for rear of neighbourhood Centre	\$54,521.99				To be investigated - low level lighting, sensor/timer arrangement
5	Neighbourhood Centre footpath	Additional footpath link from rear of neighbourhood centre to Wema St	\$10,904.40				To be programmed in 21'22 financial year (before December 21)
6	Showgrounds - 3rd stable	Additional funding for Showground Stables project	\$272,609.93				Subject to funding
7	Showgrounds - bar under grandstand	Close in bar under grandstand, move coldroom and prepare existing bar for demolition	withdrawn				CHANGED TO STABLES - contract signed
8	Town Dump - fencing / waste control	Fencing to trap waste/rubbish at Town Dump	\$21,808.79				Additional fencing to trap/contain rubbish at town dump
9	Elderslie St CCTV	Additional CCTV for Elderslie St	\$21,808.79				Additional CCTV for Elderslie St (IT Project). Brendon in consultation with QPS.
10	Local Roads and Town Street Sealing	Resealing (and some AC) for town streets	\$218,087.94				Completed
11	Crusher Yard Emulsion Tank	Environmental improvements for Crusher Yard emulsion tank	\$27,260.99				Ordered - pending transport.
LRCIF 3 ANNOUNCED							
Item	Name	Description					
<i>Pending Council budget to allocate existing projects to funding</i>							
TIDS/R2R (reseals)							contractor onsite end of may/early june
Item	Name	Description					
1	Town Street Reseals		\$268,000.00	(plus \$236k from LRCIF p2)			Completed
2	Rural Reseals		\$150,000.00				Completed

Council Capital 2020'21							Council money
Item	Name	Description					
	Front Offices Fitout	Depot renovation and lunch room acoustic work		\$179,761			Substantially complete
	Corfield & Fitzmaurice Building Painting	Lead investigation and carpentry (allowing for lead) required prior to painting		\$80,000			Contract awarded to Higgins seeking carpenter
	Lark Quarry Building Painting	Tender docs almost ready. Risk Assessment has identified that some further research into National Parks & Wildlife requirements (environmental protection) for the works. PEAK researching these factors.		\$90,000			Completed
	Youth Centre Upgrade	Proposal received by GBA. Procurement completed. GBA engaged and have carried out an inspection. Report expected mid September.		\$136,000			Tender awarded to C Pritchett. First briefing with Architect scheduled for Wed 9/6
	Kiosk/Changeroom Upgrade	Kiosk and change rooms require renovation, provision of facilities for People With Disabilities (PWD) required.		\$300,000			Tenders closed 28/5. 3 tenders received. Recommendation to go to next council meeting.
	Gym Upgrade	Gym building needs extending and the adjacent storage shed should be removed		\$220,000			No bids received. This has been combined with the pool kiosk above. Tender closed - report to Council
QRA Recovery and Resilience Grant							awarded
	Community Disaster Relief Officer		\$248,706.17	Council need to budget 10% contribution?			
	Rural Signage		\$103,627.57				
	Airport Genset		\$56,995.16				
	Road/Creek Signage		\$62,176.54				
	Town Western Entrance Billboards		\$62,176.54				
	Youth Centre / Disaster Recovery Component		\$259,068.92				
	Local Disaster Coordination Centre		\$64,249.09				
North Queensland Telecommunications and Energy		Lodged 30 April					Pending
1	Solar Panels on the Shire Hall/Supper Room	Design and construct significant solar panel array on the Shire Hall / Supper Room, offsetting power used in these buildings as well as the Shire Offices.	\$300,000	\$100,000 Council contribution - needs to be budgeted			Pending
2	UHF Network renew / extend	Renew UHF network and install additional repeater stations at strategic locations. Better battery resilience	\$200,000				Pending
3	Additional 4Gx Small Cell	Strategic 4Gx small cell located in the Shire. Old Cork.	\$200,000				Pending
QRA 2020'21 Queensland Resilience and Risk Reduction (QRRRF)		SHORTLISTED PROJECTS - AS OF 7th MAY					
WSC-EOI-519	Cork Mail Road - Ch46530 - Ch46610 Concrete Floodway		\$112,477.60	Council need to budget 10% contribution?			Pending final approval
WSC-EOI-520	Cork Mail Road - Ch 79830 - 79890 Concrete Floodway		\$84,358.20				Pending final approval
WSC-EOI-521	Cork Mail Road - Ch 87310 - 87370 Concrete Floodway		\$84,358.20				Pending final approval
WSC-EOI-527	Youth and Recovery Centre		\$300,000.00				Pending final approval
WSC-EOI-533	DM Training		\$11,000.00				Pending final approval

Works For Queensland 21'24							
	Youth Centre	Construct youth centre	\$1,040,000				Approved!
Youth Centre Summary							YELLOW = pending approvals still to come
<i>source</i>	<i>comonent</i>	<i>description</i>	<i>funded</i>	<i>council contribution</i>			
Council Capital	Council funding	utilise for design and architecture fees		\$136,000			Architect engaged
Council Capital	Sale of current asset	estimated - used for design and architecture		\$80,000			Encumbrance on block to be removed (by opening easement on adjacent block). Prep for sale where is, as is
QRA recovery and resilience	Youth Centre / Disaster Recovery Component	Augment Youth Centre with additional facilities for DR, control, coordination and evacuation centre	\$259,069				pending approval
QRA recovery and resilience	Local Disaster Coordination Centre	Augment Council operations with additional facilities during DR coordination	\$64,249				pending approval
QRA resilience and risk reduction	Youth Centre / Recovery Centre / Assembly Centre	Additional facilities at the proposed youth centre building to incorporate additional facilities - particularly food preparation and ablutions / laundry	\$300,000	\$30,000			pending approval
W4Q 21'24	Works 4 Queensland 21'24	Principal construction	\$1,040,000				pending agreement
NQ Energy Grant		some component of the NQ energy grant for solar	\$50,000				pending approval
			\$1,713,318	\$246,000	totals		
	Current Approved / Gauranteed	\$1,256,000					
	Design / Spec / Tender	\$200,000					
	Stage 1 construction (youth)	\$1,056,000					
	As additional funding comes through						
	Stage 2 construction (indoor X-ball court)	?					
	Stage 3 fitout	?					

Winton Shire Council DRFA Financial/Construction Progress
North & Far North Queensland Monsoon Trough, 25 January - 14 February 2019

Submission	Recommended Value
2019 Preliminary Section	\$3.56M
2019 Southern Section	\$11.99M
2019 Northern Section	\$10.69M

**Note Estimates and Recommended value exclude escalation and contingency*

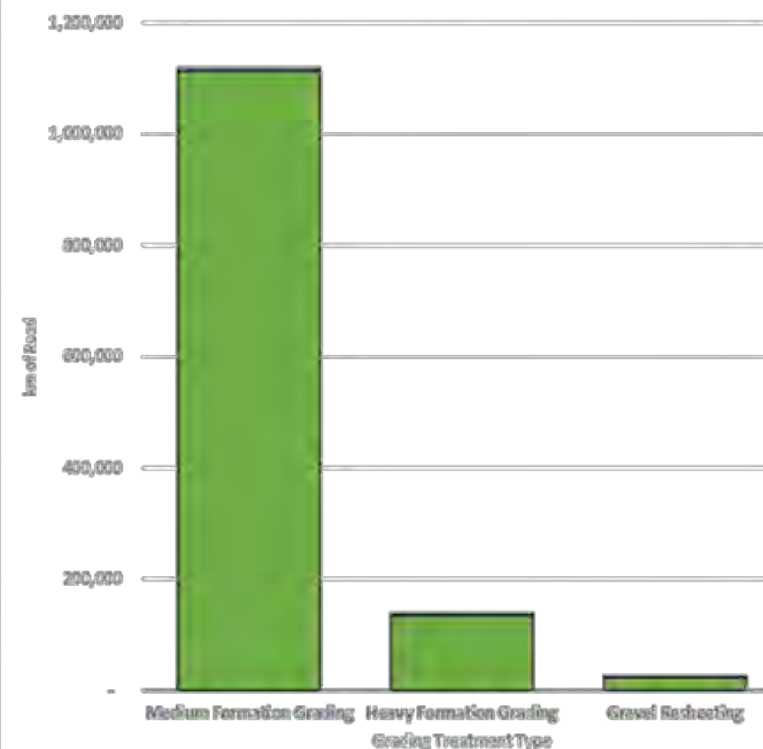
Completed Road	Cost to Date	Finish Date
Amelia Access	\$ 121,453	15/08/19
Beaulieu Access	\$ 19,149	5/11/20
Belmont Access	\$ 20,341	23/03/21
Bernborough Downs Access	\$ 87,225	15/05/20
Blairmore Access	\$ -	30/06/20
Boobie Access	\$ 68,926	7/07/20
Brakenburgh Access	\$ 114,934	15/06/20
Cathedral Access	\$ 30,220	5/03/21
Chiltern Hills Access	\$ 6,978	20/09/19
Colston Access	\$ 5,449	11/10/19
Coolinda Access	\$ 65,252	22/03/21
Corfield Muttaborra Road	\$ 397,925	16/10/20
Corfield Richmond Road	\$ 461,342	9/06/20
Cork Mackunda Road	\$ 478,101	13/11/19
Cork Mall Road	\$ 1,136,206	15/02/20
Cressy Access	\$ 56,721	28/08/20
Diamantina River Road (Old Cork to Boundary)	\$ 892,332	15/04/20
Dicks Creek Dagworth (Dagworth Access)	\$ 171,105	24/02/21
Dicks Creek Road	\$ 599,770	18/03/21
Dilcar - Fairymead Road	\$ 51,486	27/04/21
Dilcar - Longreach SR	\$ 23,149	28/08/19
Dinosaur Drive	\$ 2,713	8/06/20
Erinagh/Dahlia Access	\$ 23,742	11/06/20
Fermoy Access	\$ 190,647	13/04/20
Frensham Dagworth (Frensham Access)	\$ 332,776	6/12/20
Gnafa Access	\$ 2,900	19/06/20
Golf Links Bladensburg (Route of the River Gum)	\$ 47,785	10/09/19
Haul Road	\$ 35,167	30/08/19
Hutt Access	\$ 92,919	19/08/20
Jundah Cork Road	\$ 70,739	28/11/19
Lark Quarry Access	\$ 1,137	12/08/19
Lerida Stamford Road	\$ 254,213	10/07/20
Mackunda Toolibuc Road	\$ 100,386	1/07/20
Mahrigong Marita Road	\$ 86,346	24/06/20
Mayneside Access	\$ 345,535	23/03/20
Mentone Access	\$ 30,057	13/11/20
Middleton Kynuna Road	\$ 302,913	25/05/20
Middleton Kynuna Road (Kynuna Shire)	\$ 461,842	17/09/19
Middleton Park Access	\$ 6,614	23/08/19
Mountain View Access	\$ 8,365	3/09/19
Mt Windsor Access	\$ 19,223	23/03/20
Nareen Jumpup Road	\$ 162,073	3/04/20
Old Cork Road (Red Hill Road)	\$ 141,347	11/03/20
Old Landsborough Highway	\$ 797,418	22/10/20
Olio-Fairview Road (East)	\$ 784,314	19/10/20
Olio-Fairview Road (West)	\$ 285,977	11/03/21
Opalton Road	\$ 791,828	29/02/20
Richmond Road (Old-New Landsborough HW)	\$ 32,316	18/08/20
Robyn Downs Access	\$ 69,998	25/01/21
Teviot-Leeson Road	\$ 146,614	19/10/19
Webb Access	\$ 35,267	1/04/21
Windemere Access	\$ 13,529	13/09/19
Winton Eskdale Road	\$ 920,391	10/08/20
Winton Jundah Road	\$ 1,234,513	26/03/20
Wokingham Stock Route (Ayrshire - Brooklyn)	\$ 188,855	17/08/20
Wokingham Stock Route (Brooklyn-Anrod)	\$ 592,568	6/08/20
Wokingham Stock Route (Collingwood-Ayrshire)	\$ 301,182	4/10/19
Woolfield Access	\$ 118,223	9/12/20

Unsealed Grading Road Works



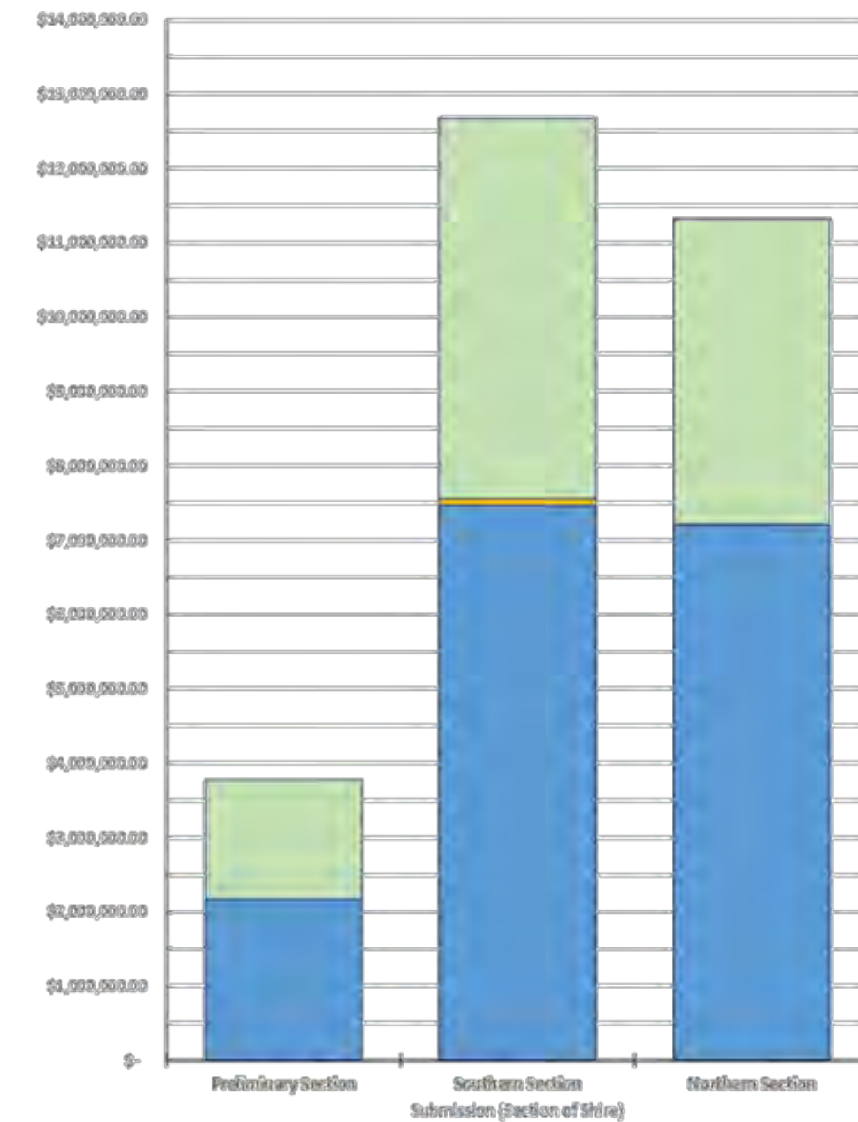
■ Works Complete ● Works Remaining

Unsealed Road Works



■ Total ■ Distance Complete

Expenditure to Date



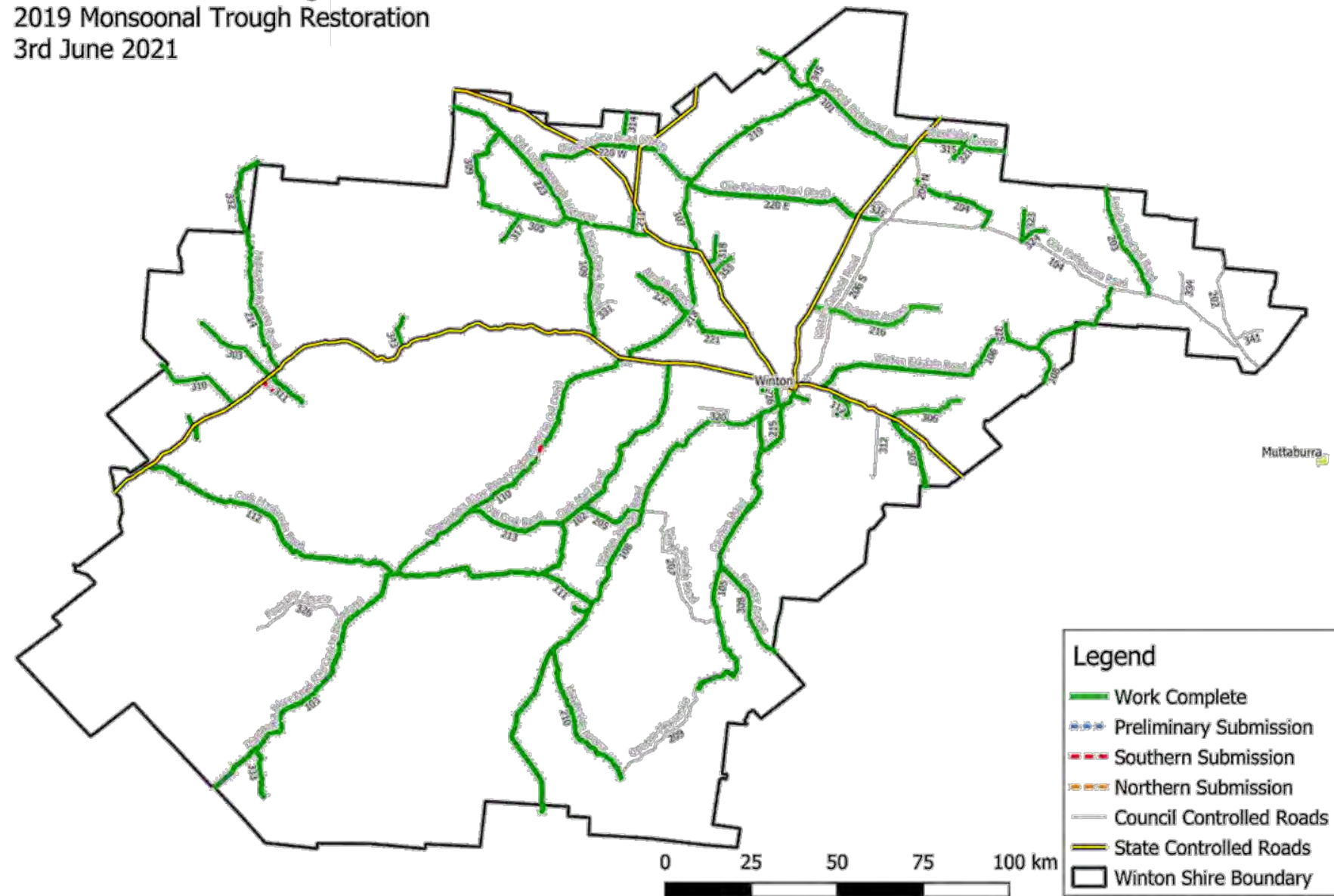
■ QRA Original Recommended Value ■ Estimated Cost at Completion (With Contingency) ■ Cost to Date

Program for Flood Damage 2020 21.06.03 RB (ID 385297).mpp																							
ID	Task Name	Start	Finish	Duration	% Work Complete	Jan '21	Feb '21	Mar '21	Apr '21	May '21	Jun '21	Jul '21	Aug '21	Sep '21	Oct '21	Nov '21	Dec '21	Jan '22	Feb '22	Mar '22	Apr '22	May '22	
1	Flood Damage	23/7/19	13/5/22	710 days	77%																		77
2	NDRRA Flood Damage - 2019 Works	23/7/19	9/6/21	468 days	99%																		99%
9	Southern Submission	23/7/19	9/6/21	468 days	97%																		97%
10	311 - Middleton Park Access	15/8/19	22/8/19	6 days	100%																		
11	322 - Chiltern Hills Access	17/9/19	18/10/19	24 days	100%																		
12	112 - Cork Mackunda Road	18/9/19	12/11/19	40 days	100%																		
13	111 - Jundah Cork Road	13/11/19	27/11/19	11 days	100%																		
14	103 - Diamantina River Road (Old Cork to Boun	27/11/19	15/4/20	101 days	100%																		
15	333 - Mt Windsor Access	16/3/20	23/3/20	6 days	100%																		
16	110 - Diamantina River Road (Collingwood to Old Cork)	8/7/20	9/6/21	217 days	90%																		90%
17	213 - Old Cork Road (Red Hill Road)	25/2/20	11/3/20	12 days	100%																		
18	307 - Dillcar - Longreach SR	22/8/19	27/8/19	4 days	100%																		
19	226 - Haul Road	28/8/19	29/8/19	2 days	100%																		
20	313 - Mountain View Access	30/8/19	2/9/19	2 days	100%																		
21	215 - Golf Links Bladensburg (Route of the River Gum)	2/9/19	9/9/19	6 days	100%																		
22	356 - Windemere Access	10/9/19	12/9/19	3 days	100%																		
23	105 - Opalton Road	12/9/19	28/2/20	122 days	100%																		
24	316 - Colston Access	9/10/19	10/10/19	2 days	100%																		
25	210 - Mayneside Access	19/11/19	23/3/20	90 days	100%																		
26	308 - Fermoy Access	23/3/20	15/4/20	18 days	100%																		
29	212 - Lark Quarry Access	23/7/19	22/8/19	23 days	100%																		
30	113 - Dinosaur Drive	8/10/19	11/10/19	4 days	100%																		
27	108 - Winton Jundah Road	14/10/19	26/3/20	119 days	100%																		
28	205 - Nareen Jumpup Road	17/2/20	3/4/20	35 days	100%																		
3	Preliminary Submission	30/7/19	14/2/20	144 days	100%																		
4	332 - Middleton Kynuna Road (McKinlay Shire)	30/7/19	17/9/19	36 days	100%																		
5	222 - Amelia Access	1/8/19	15/8/19	11 days	100%																		
6	102 - Cork Mail Road	13/8/19	14/2/20	134 days	100%																		
7	218 - Wokingham Stock Route (Collingwood - Ayshire)	20/8/19	4/10/19	34 days	100%																		
8	221 - Teviot Leeson Road	4/10/19	18/10/19	11 days	100%																		
31	Northern Submission	12/3/20	27/4/21	279 days	100%																		100%
32	214 - Middleton Kynuna Road	16/4/20	25/5/20	28 days	100%																		
33	303 - Brakenburgh Access	26/5/20	15/6/20	15 days	100%																		
34	310 - Mackunda Toolebuc Road	16/6/20	1/7/20	10 days	100%																		

Page 1

		Program for Flood Damage 2020 21.06.03 RB (ID 385297).mpp																					
ID	Task Name	Start	Finish	Duration	% Work Complete	Jan '21	Feb '21	Mar '21	Apr '21	May '21	Jun '21	Jul '21	Aug '21	Sep '21	Oct '21	Nov '21	Dec '21	Jan '22	Feb '22	Mar '22	Apr '22	May '22	
35	337 - Gnalta Access	19/6/20	19/6/20	1 day	100%																		
36	343 - Boolbie Access	2/7/20	7/7/20	4 days	100%																		
47	321 - Beaully Access	4/11/20	5/11/20	2 days	100%																		
46	352 - Mentone Access	12/11/20	13/11/20	2 days	100%																		
45	315 - Woolfield Access	17/11/20	9/12/20	17 days	100%																		
38	106 - Winton Eskdale Road	12/3/20	10/8/20	108 days	100%																		
39	325 - ErinaghDahlia Access	8/6/20	11/6/20	4 days	100%																		
42	203 - Lerida Stamford Road	8/6/20	10/7/20	25 days	100%																		
40	208 - Mahrigong Marita Road	12/6/20	24/6/20	9 days	100%																		
41	323 - Hutt Access	11/8/20	19/8/20	7 days	100%																		
43	324 - Cressy Access	20/8/20	28/8/20	7 days	100%																		
44	204 - Corfield Muttaborra Road	31/8/20	16/10/20	35 days	100%																		
50	318 - Cooinda Access	12/3/21	22/3/21	7 days	100%																		
48	216 - Belmont Access	19/3/21	23/3/21	3 days	100%																		
51	355 - Webb Access	23/3/21	29/3/21	5 days	100%																		
49	306 - Dillcar - Fairymead Road	12/4/21	27/4/21	12 days	100%																		
37	109 - Dicks Creek Road	18/1/21	18/3/21	43 days	100%																		
52	101 - Corfield Richmond Road	21/4/20	9/6/20	36 days	100%																		
53	345 - Bernborough Downs Access	8/5/20	15/5/20	6 days	100%																		
54	219 - Wokingham Stock Route (Brooklyn-Anrod)	10/6/20	29/7/20	36 days	100%																		
55	342 - Blairmore Access	30/6/20	30/6/20	1 day	100%																		
56	107 - Wokingham Stock Route (Ayrshire - Brooklyn)	30/7/20	17/8/20	13 days	100%																		
57	220 E - Olio-Fairview Road (East)	18/8/20	19/10/20	45 days	100%																		
58	220 W - Olio-Fairview Road (West)	20/10/20	11/3/21	79 days	100%																		
59	314 - Robyn Downs Access	7/12/20	25/1/21	13 days	100%																		
60	223 - Old Landsborough Highway	20/7/20	22/10/20	69 days	100%																		
61	211 - Richmond Road (Old-New Landsborough HW)	12/8/20	18/8/20	5 days	100%																		
62	309 - Frensham Dagworth (Frensham Access)	23/10/20	6/12/20	31 days	100%																		
63	305 - Dicks Creek Dagworth (Dagworth Access)	7/12/20	24/2/21	33 days	100%																		
64	317 - Cathedral Access	1/3/21	5/3/21	5 days	100%																		
65	QDRF Flood Damage - 2020 Works	12/1/21	13/5/22	345 days	19%																		
97					0%																		
Page 2																							

Winton Shire Flood Damage Works
2019 Monsoonal Trough Restoration
3rd June 2021





17.3 CHIEF EXECUTIVE OFFICERS REPORT**File Number:** 136074

Attachments:

1. 21.06 Balance Sheet - final May.pdf
2. 21.06 Capital works - May 2021.pdf
3. 21.06 Discrepancies - final May.pdf
4. 21.06 Investment report - final May.pdf
5. 21.06 Revenue and Expenditure May 2021.pdf

Meeting Date: 17 June 2021**REPORT**

CEO MEETINGS & INSPECTIONS – 21 May 2021 – 11 June 2021		
Type	Parties	Purpose
21-05-2021 Meeting	Office Staff	Weekly Office Staff Meeting
21-05-2021 Interviews	Interview Panel for Tourism & Economic Development Manager	Panel Interviews
24-05-2021 Meeting	Rural Lands Advisory Committee Meeting	Quarterly Meeting
27-05-2021 Teleconference	Representatives from the Queensland Music Festival and Robyn Stephens	Briefing on possible event in Winton during 2022
28-05-2021 Workshop	Elected Members and Senior Staff	3 rd Council Workshop to prepare 2021/2022 budget – Revenue and Expenditure plus review of Capital Projects
31-05-2021 Teleconference	Linda Vella, Director of Early Childhood Education and Care	Discussion on Interchange Agreement between the Department of Education and Council
01-06-2021 Teleconference	Greg Hoffman and North West & Central West Councils	Update on tender process for 73 flood warning devices across the 12 local government areas
01-06-2021 Meeting	Wendy Philpotts and Linda Hansen from Outback Futures	Update on service delivery provided to Winton by Outback Futures
01-06-2021 Meeting	Ray Crawford and the Acting Director of Community and Economic Development	Discussion on the possible operation of the Waltzing Matilda Centre Café
01-06-2021 Meeting	Michael Kaminski from the OTB Group	Discussion on the draft MoU for controlled access of the Winton Airport airspace
02-06-2021 Meeting	Trevor Harvey from Harvey Project Solutions and Charles Dyer	Initial meeting for the Queensland Water Regional Alliance Program – Expert water and sewerage panel
02-06-2021 Teleconference	Bernadette Plummer – Department of Local Government	Clarification on extension required for the water automation project
03-06-2021 Meeting	Larry Burnie from the Australian Workers Union, workplace representatives and the HR Officer	Discussion on employee issues
04-06-2021 Teleconference	RAPAD CEO's	Monthly meeting of CEO's from the RAPAD region

05-06-2021 Function	Winton Showgrounds	Winton Show and opening of the new cattle yards
07-06-2021 Teleconference	Albert Stafford from Stafford Strategy	Update on accommodation business case and industry development
07-06-2021 Meeting	Celia Jones and Troy Wild from PEAK Services	Update on support available for employment related matters
10-06-2021 Teleconference	Queensland Treasury Corporation	Update on Business Improvement Program
11-06-2021 Workshop	Elected Members and Senior Staff	4 th Council Workshop to prepare 2021/2022 budget

Workplace Health and Safety Officers Report

May 2021

1. Safety Performance Matrix

	Current Month	2020/21 YTD
Vehicle/Plant Accidents	1	9
Near Misses	0	1
Number of All Injuries	1	11
Number of LTI's (Lost Time Injuries)	0	4
Number of MTI's (Medical Treatment Injuries)	1	1
Number of FAI's (First Aid Injuries)	1	2
Number of Days Lost	0	93

Safety Performance Summary

Incident Description

Date	Description
6/5/21	Supervisor has chastised trainee employee
7/5/21	A partition was carried too high when bringing up the stairs on the hall verandah and hit and broke the fluoro tube
20/5/21	A member of the public experienced chest pains while they were visiting the library
26/5/21	An employee has been verbally abused while attending the home of a consumer by the consumer's relative

Hazard/Risk Description

Date	Description
17/5/21	Portable stage stairs that allow person/s to access stage from hall do not meet current safety standards

2. WH&S Training

Course	Date	No of Attendees
Snake Awareness Session	24/5/21	17
Snake Catching Course	25-26/5/21	4

While Julian Craig was here delivering training to staff, he also delivered a free community session. Those that attended on the day walked away with more knowledge of snakes by attending this session and the important lesson that they learnt was to leave the snake alone and he will leave you alone. At the end of the session they got to hold an olive python called Matilda.

WH&S training planned and booked * (note * not booked):

Course	Date	No of potential Attendees
Chemical Course (Agriculture)	3/6/21	3
Wheelchair Vehicle Access Training	9/-10/6/21	6
First Aid	22/7/21	20
Electrical Spotters*	TBA	40
Silica Dust* (Internal)	TBA	30
Chemicals – cleaners *	TBA	7
Working in Proximity to Traffic Awareness Part 1*	Ongoing	30
Operating EWP Over 11m*	TBA	3
Vehicle Loading Crane Under 10T*	TBA	20
Working in Proximity to Traffic Awareness Part 2*	Ongoing	30
Remove Non-Friable Asbestos*	TBA	6
Dogger Training *	TBA	6

3. Safety Inductions

The following safety inductions were carried out during May

Area	May
Little Swaggies	1
Contractors	4

There were no refresher safety inductions carried out during May.

4. Consultants

There were no consultants engaged during the month of May.

5. Safety Management System

There was one update made to the safety management system during May being the review of the Take 5 for Working in Occupied Areas. A review of the following policies/procedures has been undertaken and these procedures/policies are currently with the HSR's for consultation with their work groups and will be endorsed at the committee meeting in August.

- WHS Disciplinary Process Procedure
- WHS Policy Statement Procedure
- Workplace Health and Safety Policy Statement
- WH&S Issue Resolution Procedure
- Performance Measures Procedure
- Leadership Procedure
- Risk Management Procedure
- Incident Reporting and Recording Procedure
- Electrical Incident Reporting, Recording and Investigation Procedure

6. Contractors

There was no review of contractor safety documentation during the month of May.

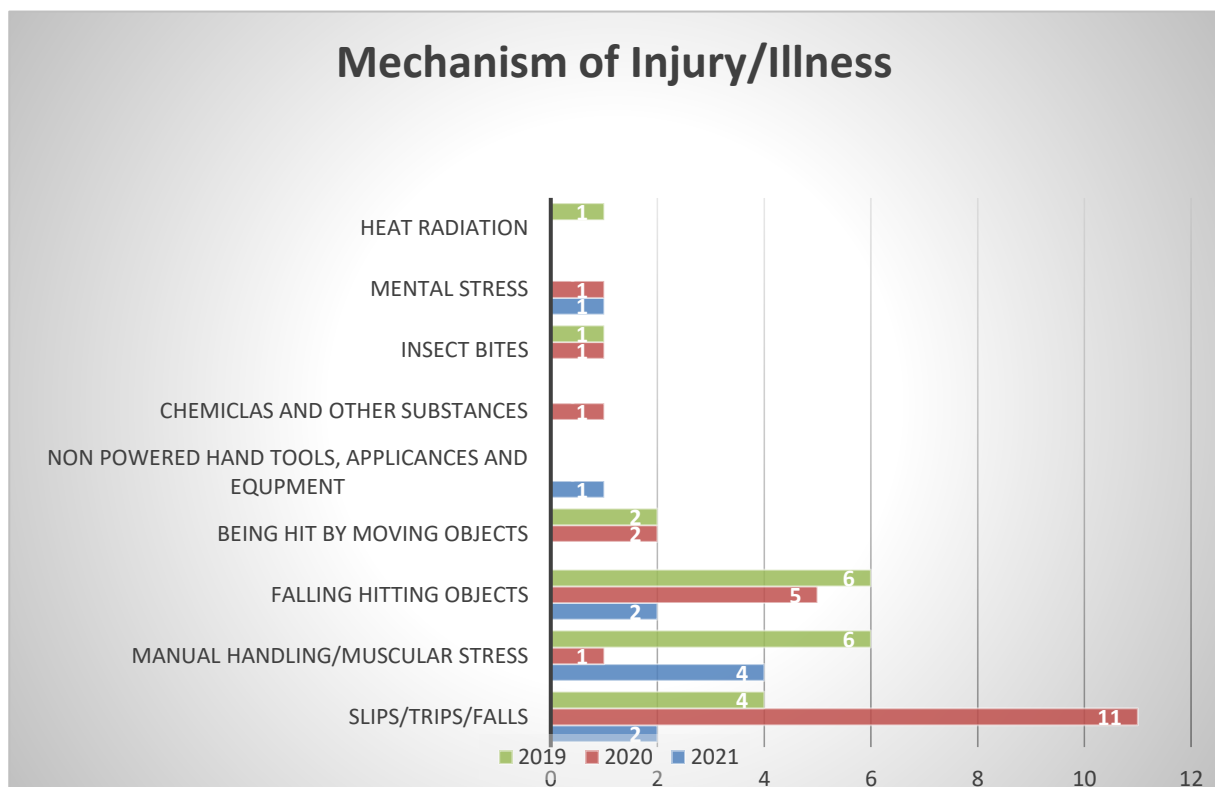
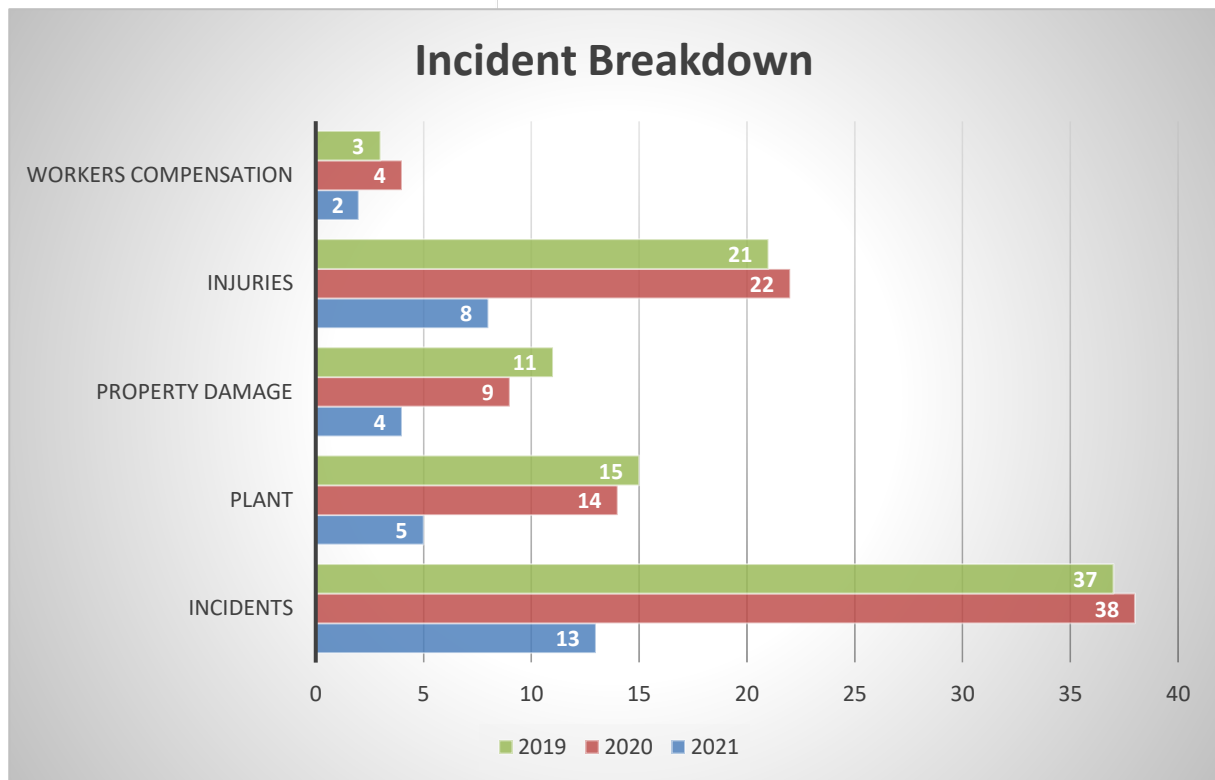
7. Workplace Health and Safety Committee

The last Workplace Health and Safety Committee Meeting was held on the 12 May 2021. The next meeting is scheduled for 11 August 2021.

At the May meeting the following policies/procedures were endorsed:

- Housekeeping Policy
- Heavy Vehicle Safety Policy and Responsibilities
- Consultation Procedure
- WH&S Issue Resolution Flowchart
- HSR Functions and Rights
- Workers Compensation Management Procedure
- WHS Resources Procedure
- Breast Screening Appointments - Staff Attendance During Work Time (New)

At the meeting details were presented on the incident breakdown for the 2019, 2020 and 2021 (April) years. 57% of all incidents reported have an injury sustained. 39% of all incidents reported have involved plant. Slips, trips and falls equate to 20% of all incidents reported. The statistics are all incidents reported including members of the public who have injured themselves while at a Council facility.



8. Drug and Alcohol and Testing

There were 4 drug and alcohol tests carried out in May. All those tested returned a negative result to drugs and alcohol. There were 2 tests for concern of drug and alcohol. One test returned a negative to drugs and alcohol and the other test returned a positive to amphetamines. A secondary sample was sent to laboratory for confirmation and this resulted in a confirmed positive

to amphetamines which was consistent with the medication prescribed by a doctor that the person is currently taking.

9. Infringement Notices

There were no infringement notices issued for breaches of the national heavy vehicle laws during May.

10. Wellness

This year's free staff flu vaccination was held on the 25th May 2021. This is following on from last year when we did the first free staff flu vaccinations. A total of 38 employees received their flu vaccinations this year.

11. Safety

Planning is also underway to have a Workplace Health and Safety Queensland Safety Advocate visit during Safe Work Month in October. Safety Advocates increase awareness about the importance of work health and safety, highlight the personal impacts that an injury can have on workers and their families and prompt discussion about work health and safety. The Safety Advocates:

- increase awareness about the importance of work health and safety
- highlight the personal impacts that an injury can have on workers and their families
- prompt discussion about work health and safety
- encourage employers and workers to develop work health and safety solutions together
- **Human Resources Council Report**

Human Resources Current Recruitment

Position	Section	Status
Tourism and Economic Development Manager	Community and Economic Development	Interviews conducted and offer of employment signed. Abbey Buckham will commence on 19 July 2021.
Personal Care Attendant - Casual	Community and Economic Development	No closing date, ongoing until filled
Diesel Fitter and Fabrication	Works Department	Out with LO-GO recruitment agency
Plumber	Works Department	LO-GO recruited - contract commencing second week of June.
Carpenter/Handyman	Works Department	Out with LO-GO recruitment agency
Community Health Manager FT	Community and Economic Development	Out with McArthur recruitment agency
Shire Hall Caretaker/Cleaner	Corporate and Governance	Candidate withdrew will be re-advertised. Advertised Closes 25 th June
Director of Community and Economic Development	Community and Economic Development	The position is now out with McArthur recruitment agency. Closes 31 May – Shortlisting 4 June

Front Office Receptionist	Corporate Governance and	Advertised Closes 25 th June
Bio-Security Officer	Works	Interviews 1 st week of June
Administration Officer	Works	Interviews 1 st week of June
Water and Sewerage Tech	Works	Possible candidate

Resignations April 2021 – working on recruitment for all recently created vacancies.

Amount	Position	Department
1 Front Office Reception	Receptionist	Corporate and Governance
1 Works Crew	Labourer (Concrete crew)	Works

IT & COMMUNICATIONS OFFICER (ITO)

Cisco Webex Phone installation

Upgrades to Winton Shire Councils Telephony has been completed early this month. With a full migration to a Cisco based Webex solution. Winton Shire Council now has access to a traditional handset as well as a computer-based softphone app for more advanced users. The upgrade also encompasses our Teleconference unit in the Council Chambers boardroom with a new design and interface that is far more user friendly than the previous installation. This will be followed by two additional units located in our Neighbourhood Centre boardroom, and training room. This will allow for redundancy of units and a greater allocation for public use in both training and information sessions.

Printer Solutions

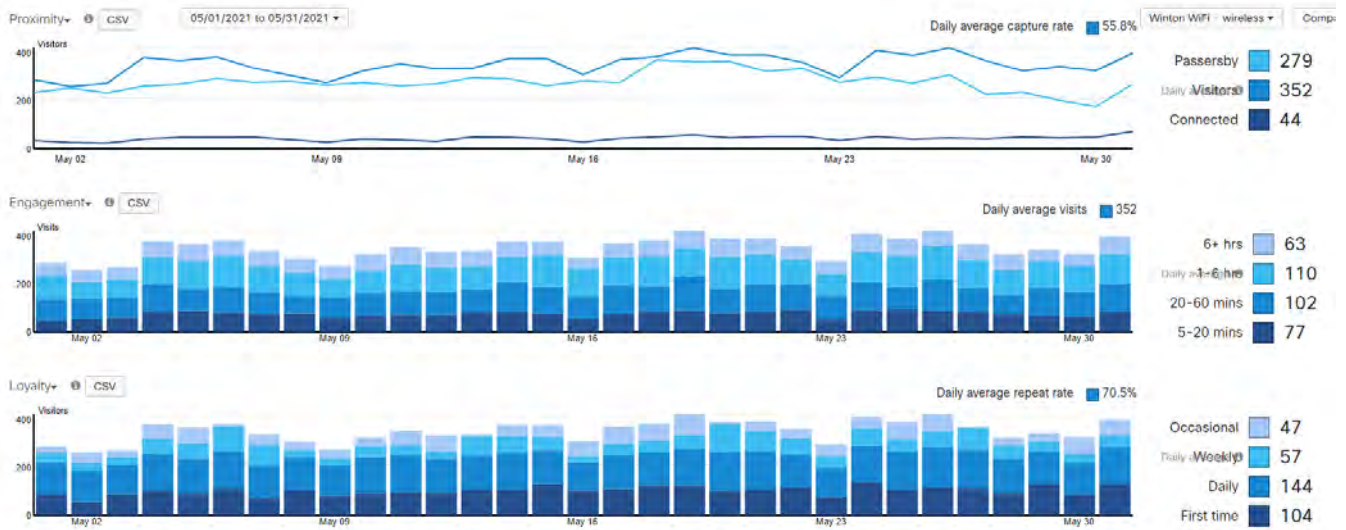
Due to a number of our printers approaching end of life, a new solution is being investigated to provide an easier transition between upgrades that will benefit both Council and the supplier due to decreased downtime and newer machinery with up to date features being available to staff. This model will be based on an operation cost rather than paying up front for machines as they are needed and then running them until they are no longer functional. The new model will also allow for additional printers to be installed within a financial year without causing disruption to the budgets that have been put in place. This will allow for far better rollover in the event of a large-scale failure of a printer where it becomes unserviceable.

Depot Renovation

With the completion of the depot renovation additional networking was added to support additional workspaces and desks in the front office. This will ensure that any new hires or temporary workers will have a position to occupy without having to inconvenience current employees by moving them away from their workspaces.

Outback Telegraph

Location analytics



Despite some small issues the Outback Telegraph network is showing quite positive numbers in usage and visitors to the network.

Winton Shire Council
Balance Sheet
as at 31 May 2021

31 May 2021

30 June 2020

ASSETS		266,612,446	259,837,345
Cash		26,963,789	30,518,152
Debtors		505,785	697,023
Debtors - Rates & Charges	336,632		292,259
Debtors - Rural Electricity	0		0
Debtors - Animal Control	2,117		2,688
BAS	56,441		0
Debtors - Miscellaneous	110,594		402,076
Accrued Revenue		557,053	618,433
Stores & Materials		453,915	409,935
Land Bank		0	0
Capital Work in Progress		22,578,062	7,951,335
Property, Plant & Equipment		215,553,842	219,642,467
LIABILITIES		10,702,525	12,426,886
Accounts Payable		266,433	108,516
Other Payables (Fire Levy, S/R, etc.)		13,897	16,374
Accruals		514,577	2,345,252
Unearned Revenue		5,988,886	5,988,886
Provisions (LSL, A/L, TIL, RDO)		2,357,582	2,229,308
Loans		1,561,150	1,738,550
Council Depot	779,073		855,577
Swimming Pool	782,077		877,697
Rural Electricity	0		5,276
NET ASSETS		255,909,922	247,410,459
EQUITY		255,909,922	247,410,459
Reserves		8,100,000	7,510,000
Aged Care Development	1,000,000		1,000,000
Buildings - Commercial	200,000		200,000
Buildings - Residential	200,000		200,000
Bladensburg Dam Development	100,000		100,000
Integrated Financial System	200,000		60,000
Lagoon Development	500,000		500,000
Machinery & Plant Renewal	850,000		500,000
Pest & Animal Control	100,000		100,000
Saleyards	400,000		300,000
Sewerage Infrastructure	350,000		350,000
Shire Hall & Office Complex	250,000		250,000
Shire Roads	1,500,000		1,500,000
Showgrounds	150,000		150,000
Stockroute Development/Facilities	100,000		100,000
Streetscape Development	200,000		200,000
Water Infrastructure	500,000		500,000
Works - General	1,500,000		1,500,000
Shire Capital Account		38,229,244	38,229,244
Asset Revaluation Reserve		144,389,484	144,389,484
Current Years Surplus		8,499,463	3,249,276
Accumulated Surplus		56,691,731	54,032,455

Winton Shire Council
Capital Works 20/21
as at 3 June 2021

		Actual	%	Budget	Committed	Reason / Notes
2100-4513	New Financial System	5,300	2%	238,423	109,737	Project postponed due to Covid19 travel restrictions.
2100-4514	Production Server Node/Firewall	12,100	81%	15,000	0	
2100-4515	Disaster Recovery Server Node	45,334	101%	45,000	0	
2100-4520	Production Server Core Upgrade	38,501	100%	38,500	0	
2100-4521	Council Internet Changeover	25,133	101%	25,000	0	
3500-4500	Childcare Playground Renewal	526,507	88%	600,240	69,613	Combined with 5950-4600.
3500-4500	Washing Machine/Dryer Childcare	0	—%	0	6,768	
4000-4510	Front Offices Fitouts	85,707	48%	179,761	72,000	
4000-4513	Building Works 19/20 Residential	4,469	100%	4,469	0	
4000-4514	Building Works 19/20 Commercial	37,370	88%	42,320	0	
4000-4515	Building Works 20/21 Residential	98,951	51%	195,531	6,193	
4000-4516	Building Works 20/21 Commercial	73,220	127%	57,680	2,670	
4205-4500	Hospital Estate Sewerage & Water	61,691	19%	320,000	59,064	
4400-4500	Crusher Yard Emulsion Tank	16,556	61%	27,261	23,175	Overspent paid from operating budget.
4500-4308	Plant Purchases 19/20	151,306	100%	151,306	0	
4500-4309	Plant Purchases 20/21	877,397	82%	1,068,000	334,089	Trade-ins \$400,926.
4607-4507	Rural Reseals 20/21	368	0%	150,000	224,463	
4607-4508	Town Reseals 20/21	541	0%	518,088	344,228	
4607-4509	Carpark Asphalt	112,836	287%	39,256	0	Childcare & NHC carparks. Town reseal budget also utilised for this project.
4607-4509	Carpark Lighting	0	0%	54,522	0	
4607-4655	Lark Quarry Pave & Seal	697,676	65%	1,071,664	521,121	
4607-4656	K&C Rehabilitation 20/21	293,672	100%	293,675	0	
4607-4657	Winton-Jundah Rd	64,452	4%	1,501,502	120,067	
4608-4700	Elderslie St Reconstruction	6,425	8%	78,414	10	
4608-4801	DRFA Flood Gauges	0	0%	165,000	0	
4608-4850	Lerida/Old Landsborough Highway Floodways	294,870	100%	294,870	0	
4608-4851	Betterment Olio-Fairview Rd	122,567	98%	124,659	0	
4608-4852	Betterment Old Landsborough Highway	69,590	37%	186,777	15	
4608-4853	Betterment Cork-Mail Rd	107,081	17%	639,534	191,890	
4608-4854	Betterment Realign Diamantina River Rd	0	—%	0	0	Project cancelled. Funding reallocated.

Winton Shire Council
Capital Works 20/21
as at 3 June 2021

		Actual	%	Budget	Committed	Reason / Notes
4608-4855	Betterment Corfield- Richmond R	6,317	3%	190,988	119,998	
4608-4856	Betterment Diamantina River Rd	181,623	42%	427,673	121,964	
4608-4861	School Transport Infrastructure Program	6,775	—%	0	0	Deferred to 2021-22.
4610-4507	Strategic Design Fund	83,544	84%	100,000	2,592	Master plans for showgrounds and rec grounds. Showgrounds commentator box investigations.
4610-4550	Pedestrian Crossovers	34,422	100%	34,422	0	This year target reached. Work completed.
4610-4560	Footpath (Link to Showgrounds)	0	—%	0	0	Deferred to 2021-22.
4610-4570	Urban Drainage Gully	0	—%	0	0	Deferred to 2021-22.
4662-4500	Flood Damage 2019 Restoration	7,732,482	106%	7,272,035	509,448	
4666-4500	Flood Damage 2020 Restoration	1,317,190	59%	2,244,236	991,409	
4667-4500	Flood Damage 2021 Emergent	149,193	124%	120,000	10,407	
5300-4500	Lawn Cemetery Extension	0	0%	45,000	0	
5600-4500	Drying Shed and Racks	3,727	37%	10,000	0	
5602-4502	Saleyards Cattle Feeders	11,007	100%	11,007	0	Completed.
5602-4503	Saleyards Rails Update	43,400	43%	100,000	58	
5602-4504	Saleyards Organic Upgrade	1,100	5%	22,000	0	
5800-4504	Billboard Signage	0	0%	7,714	0	
5950-4555	Showground Ablution Upgrade	373,734	101%	370,800	0	
5950-4557	Kiosk/Change Room Upgrade	20,027	7%	300,000	328	
5950-4561	Gym Upgrade	17,271	8%	220,000	0	
5950-4564	DCPE2-Silhouettes (2)	81,144	56%	146,101	63,500	
5950-4565	DCPE2-Community Projects	75,789	89%	84,966	0	
5950-4566	DCPE2-WMC Shed Disabled Access	42,911	98%	44,000	1,101	
5950-4567	DCPE2-Drought Adverse Event Plan	0	—%	0	0	Funding allocated to 5950-4572.
5950-4569	DCPE2-Corfield Water	0	—%	0	0	
5950-4570	DCPE2-Telstra Small Cells (Middleton/Opalton)	150,479	68%	220,000	0	Firm offer for Middleton received.
5950-4571	DCPE2-Saleyards Power Upgrade	365,179	89%	410,000	6,582	
5950-4572	DCPE2-Telstra Small Cell (Lark Quarry)	40,200	100%	40,200	0	Completed.
5950-4590	FNQNMOT-Keeping Connected	22,613	90%	25,133	0	
5950-4591	FNQNMOT-Promoting Winton's Recovery	122,300	102%	119,324	0	
5950-4600	LRCIF-Childcare Playground Renewal	0	—%	0	0	Combined with 3500-4500.

Winton Shire Council**Capital Works 20/21****as at 3 June 2021**

		Actual	%	Budget	Committed	Reason / Notes
5950-4601	LRCIF-Shire Hall Air Conditioning	10,264	3%	400,000	36,800	
5950-4602	LRCIF-Shire Hall Lights/Curtains	185,746	109%	170,000	0	
5950-4603	LRCIF-Airport Fuel Facilities	167,265	80%	209,785	9,097	
5950-4604	LRCIF-Airport Firefighting Upgrade	0	0%	12,000	0	
5950-4650	W4QC-Showgrounds Power	469,367	94%	500,000	25,529	
5950-4651	W4QC-Showgrounds Stables	53,391	11%	470,000	676,927	
5950-4652	W4QC-Showgrounds Fencing/Parking	116,581	83%	140,000	41,873	
5960-4500	Land Tenure	0	0%	18,000	0	Purchase of land at saleyards.
5990-4500	Geothermal Project - Design & Management	0	—%	0	0	
5990-4502	Geothermal Project - Construction	0	—%	0	0	
6201-4501	W4Q Council Housing Refurbishment	80,665	62%	129,821	28,518	
6203-4500	Training Room Teleconferencing	0	—%	0	25,502	
6207-4500	Youth Centre Upgrade	13,021	10%	136,000	75,419	
6600-4500	Showgrounds Caretaker House Fence	0	0%	13,000	12,760	
6700-4507	Water Park	4,312	100%	4,312	0	Completed.
6902-4500	Corfield & Fitzmaurice Painting	0	0%	80,000	77,791	
7300-4512	Sewerage Manhole Relining	0	0%	43,500	0	
7300-4513	Replace Common House Drains with Mains	22,803	114%	20,000	30	
7300-4514	Sewerage Pump Station Relining	0	0%	15,000	0	
7400-4520	Automation System Upgrade	98,200	21%	467,573	177,200	
7400-4525	Water Pump Station Auto Start	0	—%	0	0	
7400-4526	Water Main Upgrades 20/21	31,750	87%	36,500	0	
7630-4500	Lark Quarry Building Painting	81,937	102%	80,000	0	
		16,047,349	68%	23,637,542	5,099,937	

Capital Works 19/20

		Actual	%	Budget	Committed	Reason / Notes
4608-4800	Flood Warning Gauges	19,869		0	0	Project completed. Final payment made.

Winton Shire Council
Discrepancies between budget and actuals
May 2021

A/c No.	Account Name	Actual	%	Budget	Reason/Notes
New accounts for this period					
4400-2330	Depot Repairs & Maintenance	26,919	108%	25,000	Labour \$15,556 & plant \$3,183. Installation of air conditioner. Costs to be reviewed.
6100-2330	Halls Repairs & Maintenance	36,203	121%	30,000	Electrical repairs, floor renewal, tables, table cloths and chair covers.
6600-2220	Showgrounds General Expenses	39,700	132%	30,000	Ergon \$12,464, purchase of fridge. Adjustment required for diesel used for WOWF.
7300-2330	Sewerage Repairs & Maintenance	181,286	113%	160,000	Purchase of pumps \$43,701.

Accounts previously reported on

1300-2073	Workers Compensation	131,348	116%	113,000	Annual premium. Awaiting reimbursement of expenses.
2000-2350	Telephone/Fax/Internet	160,585	127%	126,000	Increase due to provider changeover period.
3300-2000	Community Options Salaries	193,036	110%	175,000	Program is within budget overall.
5100-2220	EHO Assessments & Inspections	16,714	111%	15,000	Cost of service.
5600-2220	Biosecurity	91,079	110%	83,000	Cost of service.
5600-2631	Wild Dog Destruction-WSC Labour	22,337	112%	20,000	Both baiting rounds completed.
5800-2002	Western Town Film Set	56,933	114%	50,000	Business case completed.
6203-2330	Winton Neighbourhood Centre Repairs & Mtn.	28,283	113%	25,000	Airconditioning repairs \$19,422.
6802-2220	Pelican Pensioner Units General Expenses	17,074	114%	15,000	Rates \$7,174.
6803-2330	Diamantina Gardens Repairs & Maintenance	44,366	111%	40,000	Install airconditioning for Unit 10. New flooring for unit 10 & 14.
6900-2330	Recreation Grounds Repairs & Maintenance	29,369	147%	20,000	Additional works relating to WOWF.

Note: 92% of year elapsed.

Winton Shire Council
Investment report
as at 31 May 2021

Current Term Deposits

Term Deposit Number	Amount Invested	Term	Maturity Date	Interest Rate	Interest Earned
33-169-9821	3,000,000	6 months	3/06/2021	0.48%	7,180
29-250-6600	4,000,000	6 months	15/06/2021	0.39%	7,778
57-523-3454	2,500,000	6 months	29/06/2021	0.38%	4,736
91-051-8247	3,000,000	6 months	13/08/2021	0.35%	5,206
77-329-6296	1,500,000	6 months	28/08/2021	0.28%	2,082
87-684-4013	1,000,000	6 months	20/09/2021	0.30%	1,512
36-960-0591	2,000,000	5 months	24/10/2021	0.25%	4,201
22-105-6876	4,000,000	6 months	3/11/2021	0.25%	5,041
21,000,000					37,736

Accounts closed during 2020-21

Term Deposit Number	Amount Invested	Closure Date
32-402-6848	2,000,000	29/01/2021
74-068-7602	2,000,000	20/11/2020
80-790-2603	3,000,000	28/04/2021

All term deposits are held with National Australia Bank.

Winton Shire Council
Revenue and Expenditure Report
May 2021

FINANCE		Revenue			Expenses			Surplus / (Deficiency)		
		31 May 2021	%	Budget	31 May 2021	%	Budget	31 May 2021	%	Budget
1100-0002	Rates & Charges	2,574,214.43	100%	2,580,020	0.00	---	0	2,574,214.43	100%	2,580,020
1200-0002	Financial Assistance Grant - General	1,833,975.00	100%	1,833,975	0.00	---	0	1,833,975.00	100%	1,833,975
1300-0002	Financial Transactions - Oncosts	0.00	---	0	-164,493.18	459%	-35,835	164,493.18	459%	35,835
1500-0002	Debt Management	-7,179.76	90%	-8,000	815.20	3%	31,000	-7,994.96	20%	-39,000
1600-0002	Cash/Bank Account	149,376.66	95%	157,160	0.00	---	0	149,376.66	95%	157,160
		4,550,386.33	100%	4,563,155	-163,677.98	>999%	-4,835	4,714,064.31	103%	4,567,990

ADMINISTRATION

2000-0002	General Administration	111,698.19	89%	125,570	2,237,428.43	87%	2,572,300	-2,125,730.24	87%	-2,446,730
2100-0002	IT & Social Media Services	0.00	---	0	407,621.80	86%	471,570	-407,621.80	86%	-471,570
2200-0002	Councillors	0.00	---	0	474,242.88	88%	537,500	-474,242.88	88%	-537,500
2400-0002	Human Resources	0.00	---	0	150,357.44	83%	181,000	-150,357.44	83%	-181,000
2500-0002	Workplace Health & Safety	0.00	---	0	116,997.33	87%	134,798	-116,997.33	87%	-134,798
		111,698.19	89%	125,570	3,386,647.88	87%	3,897,168	-3,274,949.69	87%	-3,771,598

WELFARE

3000-0002	Community Services	0.00	---	0	251,813.12	75%	335,000	-251,813.12	75%	-335,000
3100-0002	Sport & Rec Coordinator	0.00	---	0	34,266.71	46%	74,327	-34,266.71	46%	-74,327
3200-0002	Community & Individual Support Program	93,477.00	75%	124,636	116,905.41	94%	124,636	-23,428.41	---	0
3210-0002	Family Support Program	127,633.00	80%	159,728	130,426.32	102%	128,380	-2,793.32	-9%	31,348
3220-0002	Youth Development Officer	11,251.00	25%	45,004	62,748.89	60%	105,000	-51,497.89	86%	-59,996
3230-0002	Community Development	222,342.00	75%	296,456	304,222.80	59%	519,046	-81,880.80	37%	-222,590
3300-0002	Community Options	541,914.90	101%	538,082	356,057.79	49%	721,611	185,857.11	-101%	-183,529
3400-0002	Community Agent	16,814.60	92%	18,344	36,902.37	98%	37,750	-20,087.77	104%	-19,406
3500-0002	Childcare	419,393.56	97%	434,000	743,075.49	94%	792,870	-323,681.93	90%	-358,870
3600-0002	Community Care Packages	104,044.74	56%	185,500	174,611.29	79%	222,000	-70,566.55	193%	-36,500
3650-0002	NDIS Program	155,285.68	78%	200,000	143,195.54	72%	200,000	12,090.14	---	0
3700-0002	60 & Better Program	59,926.90	100%	59,710	66,740.14	75%	89,000	-6,813.24	23%	-29,290
		1,752,083.38	85%	2,061,460	2,420,965.87	72%	3,349,620	-668,882.49	52%	-1,288,160

		Revenue			Expenses			Surplus / (Deficiency)		
ENGINEERING SERVICES		31 May 2021	%	Budget	31 May 2021	%	Budget	31 May 2021	%	Budget
4000-0002	Engineering Services	0.00	---	0	364,217.47	79%	463,000	-364,217.47	79%	-463,000
4200-0002	Town Streets	82,500.00	100%	82,500	506,101.73	92%	550,000	-423,601.73	91%	-467,500
4201-0002	Shire Roads Maintenance	45.00	---	0	970,039.93	62%	1,555,342	-969,994.93	62%	-1,555,342
4205-0002	Hospital Residential Estate	0.00	---	0	0.00	---	0	0.00	---	0
4300-0002	Airports	183,623.41	91%	201,050	237,732.12	82%	289,165	-54,108.71	61%	-88,115
4400-0002	Council Depot	0.00	---	0	440,766.27	94%	470,692	-440,766.27	94%	-470,692
4500-0002	Plant Operation & Maintenance	6,066,038.61	99%	6,122,203	2,628,698.47	89%	2,963,869	3,437,340.14	109%	3,158,334
4602-0003	RMPC	500,095.13	87%	576,789	417,235.33	72%	576,789	82,859.80	---	0
4604-0003	Private Works	34,230.46	68%	50,000	32,718.33	65%	50,000	1,512.13	---	0
4606-0003	Other Roads Funding	2,338,945.20	47%	4,950,676	0.00	---	0	2,338,945.20	47%	4,950,676
4606-0003	Roads Depreciation	0.00	---	0	2,497,451.06	93%	2,695,629	-2,497,451.06	93%	-2,695,629
4624-0003	State Roads Recoverable Works	4,300,042.94	53%	8,117,203	3,292,637.87	53%	6,172,300	1,007,405.07	52%	1,944,903
4638-0003	Flood Damage	7,724,089.85	81%	9,538,283	0.00	---	0	7,724,089.85	81%	9,538,283
4700-0002	Stores & Materials	0.00	---	0	0.00	---	0	0.00	---	0
		21,229,610.60	72%	29,638,704	11,387,598.58	72%	15,786,786	9,842,012.02	71%	13,851,918

ENVIRONMENTAL SERVICES

5000-0002	Heritage Protection	0.00	---	0	11,152.99	93%	12,000	-11,152.99	93%	-12,000
5100-0002	Health & Building Services	17,841.00	119%	15,000	58,176.44	90%	65,000	-40,335.44	81%	-50,000
5200-0002	Animal Control	5,531.73	108%	5,100	7,460.10	47%	15,948	-1,928.37	18%	-10,848
5300-0002	Cemeteries	0.00	---	0	39,756.83	73%	54,667	-39,756.83	73%	-54,667
5401-0003	State Emergency Service	15,123.44	101%	15,000	6,323.33	40%	15,980	8,800.11	-898%	-980
5402-0003	Fire Service Levy	3,502.70	98%	3,560	0.00	---	0	3,502.70	98%	3,560
5403-0003	Disaster Management	4,585.80	68%	6,780	25,980.47	55%	47,358	-21,394.67	53%	-40,578
5404-0003	Waste Oil Disposal	0.00	---	0	0.00	0%	2,000	0.00	0%	-2,000
5405-0003	Fire Services	0.00	---	0	1,837.33	37%	5,000	-1,837.33	37%	-5,000
5600-0003	Rural Services	63,000.00	100%	63,000	685,973.17	87%	784,229	-622,973.17	86%	-721,229
5601-0003	Stock Routes	103,785.67	73%	143,000	556,330.51	96%	581,443	-452,544.84	103%	-438,443
5602-0003	Saleyards	254,937.84	116%	220,000	275,056.65	95%	288,405	-20,118.81	29%	-68,405
5800-0002	Area Promotion	41,606.00	100%	41,698	568,345.79	80%	713,926	-526,739.79	78%	-672,228
5900-0002	Town Planning	16,180.91	108%	15,000	38,812.53	55%	70,000	-22,631.62	41%	-55,000
5950-0003	Economic Development & Drought Fund	2,705,414.00	76%	3,540,001	141,340.43	46%	309,759	2,564,073.57	79%	3,230,242
5951-0003	Town Common	37,800.10	70%	54,000	64,706.60	92%	70,000	-26,906.50	168%	-16,000
5952-0003	Funeral Services	25,458.55	42%	60,000	27,389.30	46%	60,000	-1,930.75	---	0
5990-0003	Geothermal Energy Project	400,000.00	100%	400,000	0.00	---	0	400,000.00	100%	400,000
		3,694,767.74	81%	4,582,139	2,508,642.47	81%	3,095,715	1,186,125.27	80%	1,486,424

		Revenue			Expenses			Surplus / (Deficiency)		
COMMUNITY & CULTURAL		31 May 2021	%	Budget	31 May 2021	%	Budget	31 May 2021	%	Budget
6100-0002	Hall & Shire Office	20,535.97	137%	15,000	317,533.18	89%	358,429	-296,997.21	86%	-343,429
6201-0003	Council Housing	21,161.86	106%	20,000	142,766.68	84%	170,910	-121,604.82	81%	-150,910
6203-0003	Winton Neighbourhood Centre	73,247.91	101%	72,200	131,219.34	75%	174,265	-57,971.43	57%	-102,065
6204-0003	Creative Arts	0.00	---	0	10,724.39	63%	16,928	-10,724.39	63%	-16,928
6206-0003	Youth Housing	15,310.00	102%	15,000	33,132.51	98%	33,720	-17,822.51	95%	-18,720
6207-0003	Youth Centre	0.00	---	0	15,652.69	69%	22,765	-15,652.69	69%	-22,765
6300-0002	Library	9,157.67	100%	9,190	236,724.32	86%	274,393	-227,566.65	86%	-265,203
6460-0002	RADF program	22,500.00	100%	22,500	19,705.20	51%	38,500	2,794.80	-17%	-16,000
6470-0002	Cultural programs	20,294.33	97%	20,948	26,616.09	71%	37,448	-6,321.76	38%	-16,500
6500-0002	Parks & Gardens	0.00	---	0	528,621.55	72%	736,299	-528,621.55	72%	-736,299
6600-0002	Showgrounds	13,422.73	112%	12,000	279,022.12	93%	299,738	-265,599.39	92%	-287,738
6700-0002	Swimming Pool	0.00	---	0	376,587.26	92%	407,981	-376,587.26	92%	-407,981
6801-0003	Pensioner Units - Couple	11,092.00	92%	12,000	15,508.90	77%	20,126	-4,416.90	54%	-8,126
6802-0003	Pensioner Units - Pelican Lodge	10,982.47	81%	13,500	39,338.28	74%	53,257	-28,355.81	71%	-39,757
6803-0003	Pensioner Units - Diamantina Gardens	87,928.07	94%	94,000	304,661.32	94%	324,315	-216,733.25	94%	-230,315
6900-0002	Recreation Grounds	2,013.64	71%	2,850	184,553.64	96%	192,475	-182,540.00	96%	-189,625
6901-0002	Tennis Courts	0.00	---	0	2.74	0%	2,000	-2.74	0%	-2,000
6902-0002	Corfield & Fitzmaurice Building	1,363.64	105%	1,300	27,033.34	81%	33,498	-25,669.70	80%	-32,198
6903-0002	Film Facility	0.00	---	0	8,606.07	51%	16,905	-8,606.07	51%	-16,905
6904-0002	Squash Courts	0.00	---	0	9,937.07	76%	13,059	-9,937.07	76%	-13,059
6910-0002	Public Conveniences	0.00	---	0	90,716.41	92%	98,305	-90,716.41	92%	-98,305
		309,010.29	100%	310,488	2,798,663.10	84%	3,325,316	-2,489,652.81	83%	-3,014,828
UTILITIES										
7100-0002	Garbage	225,421.99	100%	226,392	275,789.43	90%	307,095	-50,367.44	62%	-80,703
7200-0002	Rural Electricity	0.00	---	0	195.30	72%	270	-195.30	72%	-270
7300-0002	Sewerage	418,884.14	100%	417,457	316,550.20	99%	318,950	102,333.94	104%	98,507
7400-0002	Water	748,118.56	77%	975,980	447,588.83	72%	622,183	300,529.73	85%	353,797
7500-0002	Geothermal Plant	0.00	---	0	28,442.40	57%	50,000	-28,442.40	57%	-50,000
		1,392,424.69	86%	1,619,829	1,068,566.16	82%	1,298,498	323,858.53	101%	321,331

		Revenue			Expenses			Surplus / (Deficiency)		
TOURIST ATTRACTIONS		31 May 2021	%	Budget	31 May 2021	%	Budget	31 May 2021	%	Budget
7600-0001	Lark Quarry	0.00	---	0	109,820.12	76%	145,248	-109,820.12	76%	-145,248
7800-0002	Waltzing Matilda Centre	1,008,212.78	97%	1,038,800	1,320,163.20	90%	1,473,613	-311,950.42	72%	-434,813
7805-0002	Outback Regional Gallery	14,694.52	33%	44,000	137,094.55	55%	251,000	-122,400.03	59%	-207,000
		1,022,907.30	94%	1,082,800	1,567,077.87	84%	1,869,861	-544,170.57	69%	-787,061
WAY OUT WEST FEST										
7820-0002	Way Out West Fest	647,935.79	48%	1,358,181	1,236,877.14	81%	1,523,744	-588,941.35	356%	-165,563
		647,935.79	48%	1,358,181	1,236,877.14	81%	1,523,744	-588,941.35	356%	-165,563
TOTAL REVENUE & EXPENDITURE		34,710,824.31	77%	45,342,326	26,211,361.09	77%	34,141,873	8,499,463.22	76%	11,200,453

Note: 92% of year elapsed.

DISCREPANCIES BETWEEN BUDGET AND ACTUALS

1300-0002 Financial Transactions - Oncosts Due to the size of the amount for creditor oncost recoveries the total percentage figure is distorted.
Individual accounts within budget.

18 CONFIDENTIAL SECTION**RECOMMENDATION**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 275 of the Local Government Act 2012:

18.1 Outstanding Rates - Assessment 00579-05000-000

This matter is considered to be confidential under Section 254J - e of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government..

18.2 Native Title condition precedent to tenure transactions between the State of Queensland and the Winton Shire Council

This matter is considered to be confidential under Section 254J - e of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government..

19 DATE OF NEXT MEETING

Ordinary Meeting 15 July 2021