



BUSINESS PAPER

Ordinary Council Meeting Monday, 22 February 2021

I hereby give notice that an Ordinary Meeting of Council will be held on:

Date: Monday, 22 February 2021

Time: 8.00 am

Location: Winton Shire Council Board Room

**Ricki Bruhn
Chief Executive Officer**

Mayor

Cr Gavin Baskett

Deputy Mayor

Cr Tina Elliott

Councillors

Cr Shane Mann

Cr Frank Standfast

Cr Cathy White

Cr Anne Seymour

Management Team

Ricki Bruhn (Chief Executive Officer)

Jessica Greenaway (Director of Community and
Economic Development)

Suniel Adhikari (Director of Works)

Order Of Business

1	Acknowledgement of Country	22081
2	Apologies	22081
3	Declaration of Interest and Conflict of Interest.....	22081
4	Confirmation of Minutes from Previous Meetings	22081
5	Business Arising out of Previous Meeting.....	22081
6	Mayor's Report to Council.....	22081
7	Mayor's Business to be Considered Without Notice.....	22082
8	Questions for Which Notice Has Been Given	22082
9	Questions (Without Debate) for Which Notice Has Not Been Given	22086
10	Petitions	22086
11	Deputations/Presentations.....	22086
	Nil	
12	Consideration of Motions.....	22086
13	Decisional Reports	22087
13.1	Lynett Lane Construction Options	22087
13.2	Opal Chicks Request for Sponsorship	22091
13.3	2020/21 Flood Damage Program - Project Management.....	22093
13.4	Musical Fence - Repairs and Maintenance Costing.....	22095
13.5	Local Roads and Community Infrastructure Program Phase Two.....	22097
13.6	QRA Recovery and Resilience Grant - Allocation of Projects	22099
13.7	Plant - Weight Batcher	22101
13.8	Councillor Portfolios and Advisory Committees	22103
13.9	WINTON SHOWGROUNDS MASTERPLAN	22106
13.10	WINTON RECREATION GROUNDS MASTERPLAN - PUBLIC DRAFT	22108
13.11	2021-22 Cycle Network Local Government Grants Program	22110
13.12	2022 Outback Queensland Masters	22115
13.13	Roadside Advertising Billboards - Kynuna Road	22117
13.14	Winton Motorsport Association Inc. - Request for support.....	22119
13.15	RAPAD Monthly Report.....	22121
13.16	OTB Group - Memorandum of Understanding	22122
13.17	Wild Dog Management Advisory Committee Terms of Reference	22124
13.18	Outback Highway Development Council Inc.	22125
13.19	Winton Hotel Charity Bush Camp.....	22126
13.20	Office of the Independent Assessor - Referral of Complaint	22129
13.21	Western Town Film Set Project Funding Application	22131
13.22	Sundry Debtors - Outstanding Amounts	22133
14	Advisory Committee Meeting Reports	22136

14.1	Minutes of the Rural Lands Committee Meeting held on 12 February 2021.....	22136
14.2	Minutes of the Wild Dog Management Committee Meeting held on 10 February 2021.....	22143
14.3	Minutes of the Showground Users Committee Meeting held on 9 February 2021.....	22149
14.4	Minutes of the WORK Camp Committee Meeting held on 2 February 2021	22160
15	Correspondence	22161
15.1	Correspondence.....	22161
16	Late Correspondence	22162
17	Officers Reports to Council	22163
17.1	Community and Economic Development Report	22163
17.2	Chief Executive Officers Report	22175
17.3	Director of Works Report.....	22180
18	Confidential Section	22188
	Nil	
19	Date of Next Meeting	22188

- 1 **ACKNOWLEDGEMENT OF COUNTRY**
- 2 **APOLOGIES**
- 3 **DECLARATION OF INTEREST AND CONFLICT OF INTEREST**
- 4 **CONFIRMATION OF MINUTES FROM PREVIOUS MEETINGS**
Ordinary Council Meeting - 21 January 2021
- 5 **BUSINESS ARISING OUT OF PREVIOUS MEETING**
- 6 **MAYOR'S REPORT TO COUNCIL**

MAYOR MEETINGS & INSPECTIONS 20 January – 21 February 2021			
DATE	TYPE	PARTIES	PURPOSE
20 January 2021	Teleconference	Qantas Regional Manager	Qantas 100 Years Celebrations
20 January 2021	Meeting	WOWF Working Group	General Meeting
20 January 2021	Meeting	Paul Walmsley – General Manager, Stephen Smith – Regional Director, David Phelps – Manager	Post Election Visit
21 January 2020	Meeting	Councillors, Senior Executives	General Meeting
27 January 2021	Meeting	Patrick Downing – QFES, Staff	Winton SES Members
29 January 2021	Teleconference	RAPAD	General Meeting
1 February 2021	Meeting	Tourism Strategy Advisory Committee	General Meeting
1 February 2021	Meeting	Peter Kinnane Red Tail Road to 100	Event
2 February 2021	Teleconference	Vision Splendid Film Festival	General Meeting
2 February 2021	Meeting	Shire Beautification Advisory Committee	General Meeting
2 February 2021	Meeting	Work Camp Advisory Committee	General Meeting
3 February 2021	Teleconference	Western Queensland Local Government Alliance	General Meeting
3 February 2021	Meeting	Opera Qld	Event
4 February 2021	Teleconference	Luke Bates, Director of Economic Development & Events & Communication Officer	Event
5 February 2021	Meeting	Councillors, Senior Staff	Workshop
8 February 2021	Meeting	Waltzing Matilda Centre Board	General Meeting
9 February 2021	Teleconference	RAPAD	Policy Executive pre Meeting
9 February 2021	Meeting	Showground Users Advisory Committee	General Meeting
9 February 2021	Meeting	Youth Centre Working Group	Youth Centre
10 February 2021	Meeting	Wild Dog Management Advisory Group	General Meeting
12 February 2021	Meeting	Rural Lands Advisory Committee	General Meeting
12 February 2021	Meeting	Clive Kitchen	General
12 February 2021	Teleconference	Outback Highway Development Council	General Meeting
16 February 2021	Meeting	Cr Frank Standfast, Staff	Induction to Council
11 February 2021	Meeting	Streets and Machinery Advisory Committee	General Meeting
17 February 2021	Meeting	Lydia Evert, Kerian Ludwick, Councillors	Winton Movies Inc.
22 February 2021	Meeting	Councillors, Senior Staff	General Meeting

7 MAYOR'S BUSINESS TO BE CONSIDERED WITHOUT NOTICE**8 QUESTIONS FOR WHICH NOTICE HAS BEEN GIVEN**

The following information was provided by the Chief Executive Officer in response to Questions on Notice regarding Asset Registers from Cr Tina Elliott on 21 January 2021:

1. Does Council have a current Asset Register that lists all real property assets including vacant land, reserves and other land which Council has control over?

Yes. There are two ways to provide this information: -

- Through the property valuation database where revaluations are carried out every four years. This information contains all land parcels in the name of the Winton Shire Council (excluding Reserves), all buildings and other structures;
- Through the Asset Register Listings for Land (excluding Reserves), all buildings and other structures which are used in the preparation of the Annual Financial Statements.

2. If yes, can Councillors be provided with this register?

Yes. Copies of both documents can be forwarded to Councillors.

The following information was provided by the Chief Executive Officer in response to Questions on Notice regarding wild dog baiting, private use of council vehicles, the purchase of second-hand furniture from the previous Tourism Officer and Councillor portfolios from Cr Anne Seymour on 21 January 2021:

1. Was a written request sent to Council advising not to bait on the Braes family properties?

No. A search of Council's records indicates no written request advising not to bait, has been received from the Braes family over the Colston property. Council does hold an 'Authority to Sign' baiting form dated 18 October 2017 signed by Robyn Braes over Lot 6 of FM20 only and no other Lot within the Colston property. Council also has a signed form dated 28 April 2020, requesting Council's Authorised Officer, Mr Geoffrey Cox provide baits for the control of invasive animals over Lot 1 of FM21, Lot 2 of AE 51 and Lot 4 of FM17.

2. Is it possible for the Chief Executive Officer to impose stricter restrictions on private usage on Council vehicles being used outside of the Winton Shire?

Whilst it is possible for tighter restrictions to be imposed by Council on the private usage of Council vehicles outside of the Winton Shire, it was not considered when Council last reviewed the Motor Vehicle Policy. I have administered the private usage of Council vehicles in accordance with individual Contracts of Employment and the '*Motor Vehicle Policy*' which was adopted by Council at a Special Meeting held on 23 July 2020.

3. If a Council vehicle was being driven by a person not employed by Council, would this vehicle be covered by insurance and is this legal?

Yes, subject to clause 5 – Private use of Vehicles within the Motor Vehicle Policy provides for: -

- Spousal use (except where the employee is present in the vehicle as well) is not permitted unless it is expressly provided for in the employee's terms of appointment.

If the spouse was driving the vehicle with the employee responsible for the vehicle, also in the vehicle, this would comply with the Motor Vehicle Policy. If the employee was not in the vehicle when it was being driven by the spouse, this would contravene the policy as there are no further provisions contained within an employee's term of appointment.

I clarified the insurance arrangements with Mr Kale Townsend (Account Manager – Member Services & Assets – LGM Assets) who provided the following commentary: -

- *Subject to the individual being suitably licenced and driving with your permission, then there are no implications on Council's Motor Vehicle coverage. Council should also ensure that the individual has a reasonable driving record (including claims and traffic history) and Council is confident of the individuals experience in the type of vehicle they are going to utilise.*

4. Who authorised and why did Council purchase second-hand furniture from the previous Tourist Officer?

The Chief Executive Officer authorised the purchase of the second-hand furniture. Council had previously requested that accommodation should be made available for visiting instructors and workshop facilitators. There are also instances where we need to accommodate short-term contract employees and other visitors.

Mr John Elliott approached the Asset Manager the week before vacating the house and asked if Council was interested in purchasing the furniture. Several times in recent months, the Building and Facilities Officer had been contacted to provide housing at very short notice for people / travellers. The Asset Manager sought my approval for the purchase of the furniture, whereby I requested an assessment of the furniture be made to enable an appropriate price to be established.

The Building and Facilities Officer inspected the furniture (noting the furniture was of very good quality and in very good condition) and researched similar products online to compile the assessment.

The total cost of the furniture was \$3,000 and included: -

- 2 Queen size beds
- 1 Dining Table with 6 chairs
- 1 Lounge Chair 3 seat
- 1 Lounge Chair 2 seat
- 1 Coffee table
- 3 Book shelves
- 2 Chest of Drawers

5. Until the election is finalised, would it be possible for the Deputy Mayor to cover the portfolio of Finance and Governance.

This would need to be a decision of Council, however there are no meetings of the Audit Advisory Committee scheduled prior to the induction of the new Councillor. Council will need to review the allocation of portfolios once the new Councillor is inducted.

The following information was provided by the Chief Executive Officer in response to Questions on Notice regarding recruitment processes and outstanding creditor payments from Cr Tina Elliott on 12 February 2021:

3. Has Council received any complaint/s in the past month regarding dissatisfaction of a decision made regarding the recruiting process?

I am aware of one letter being received on 2 February 2021 questioning the recruiting process for one of the vacancies.

4. If so, what is the outcome from this complaint/s?

I acknowledged the letter on 3 February 2021 and advised I would review the selection process for the position. I have since received written feedback from the Chair of the selection panel and one other panel member and I am hoping to have a formal response completed by the week ending 19 February 2021.

5. If so, is Winton Shire Council confident that the best possible practices are in place and followed?

Whilst I believe recruitment processes are conducted in accordance with required procedures and selection is based on merit, there is a need to review our Recruitment Policy and Procedures. Our Acting Human Resource Officer is in the process of completing this work to ensure we are using the best possible practices.

6. Can Councillors please be advised if as at 31.01.2021, Winton Shire Council had any creditors outstanding longer than 90days?

Whilst a Creditor's Report from our accounting system indicates there are no amounts outstanding in excess of 90 days, I have been made aware of statements received from SPAR which indicate (according to their records) there are amounts outstanding in excess of 90 days. This is currently being investigated by the Finance Officer, however the outstanding debt is yet to be confirmed.

7. If yes, why has this occurred?

One of the issues with the SPAR account is that separate accounts have been established for Child Care, 60's and better and Council. The Child Care account has been reviewed back to January 2019 and there is an amount of \$53.91 which cannot be accounted for and may be an issue for SPAR. In relation to the 60's and better account, regular payments have been made, however it appears not all payments made are being reflected in the statements we receive. This is currently being followed up with SPAR. The November 2020 balance is showing as \$1,087.03 owing; however, the December 2020 statement is yet to be presented to the Creditors Officer. The Main Account has been traced back to March 2019 and all payments have been made other than for October and December 2020 which are ready to be paid. Once again, there appears to be payments which have been made which are not being reflected in the statements we receive. This is also being followed up with SPAR.

8. If yes, is there procedures in place to mitigate this happening again?

I am confident our Finance staff will resolve the outstanding balances with SPAR. There are isolated instances where invoices are forwarded to staff to verify before payment is made, and they are either lost or misplaced which delays the payment process. Staff have been made aware of their obligations when it comes to purchasing and procurement and I believe this area has improved in recent times.

A purchasing / procurement manual is currently being prepared which should also mitigate situations where creditor payments may be delayed.

Please see attached report from PCS. As you can see it doesn't list any creditors with balances owing past 90 days.

Saying that the invoices are not entered till they are approved by relevant people so there can be instances that if an invoice is sitting on somebody's desk or gets lost we don't have it recorded in PCS. Once the invoices are processed they are generally paid the same week.

In regards of SPAR account – the statements indicate that we owe money past 90 days but it may not be like that after all.

WSC has three accounts (childcare, 60+ and general a/c) and there is also one the NHC committee owns and they get occasionally mixed up.

To date I have investigated the childcare a/c and found that for period from September 2019 to December 2020 we made all payments (late but not past 90 days except for one payment). Number of these payment are not receipted back to the account when received by SPAR so the illusion is we owe a lot (as I thought myself and reported to you). It also seems that there is a lag in recording of some of the receipts when I found them on the statements. We have not received statement and dockets for January yet. I will be talking to Tanya about this next week as I want to properly investigate the other two accounts before I contact her. There is \$112.32 amount I need to trace further back to find out if we paid it and it is not recorded or if it is in fact outstanding. It is very time consuming...

I have started the general account today and it seems to be a similar story. We have not yet paid October account as I have just sorted it out, found the orders and I am still looking for couple of signatures (you may have seen the email from earlier today). If I get no reply I will proceed to payment next week anyway as we can't really prove it's not ours and they are just a little amounts. October should be paid by end of November, I don't think that it would be past 90 days yet, would it?

I don't have all statements for 60+ account and have asked Tanya to send me copies but didn't receive them yet. The ones I have found were all paid. So maybe the payments are not receipted back, not sure as I have not complete data yet (missing 4 or 5).

I really want to have a proper look at each of them separately and how they affect each other before I draw a conclusion.

I will continue tomorrow so I can finish this job before I have to concentrate of budget.

We don't have a written procedure in place.

If we are late with payments it is usually because ordering hasn't been done properly in the first place, we have invoice but still chasing order (you know the drill) or the invoice was not received or was lost.

Does this answer the question? Do you want me to check a specific creditor?

Let me know if you need more details.

- 9 QUESTIONS (WITHOUT DEBATE) FOR WHICH NOTICE HAS NOT BEEN GIVEN**
- 10 PETITIONS**
- 11 DEPUTATIONS/PRESENTATIONS**
- Nil
- 12 CONSIDERATION OF MOTIONS**

13 DECISIONAL REPORTS**13.1 LYNETT LANE CONSTRUCTION OPTIONS****File Number:** 131260**Author:** Suneil Adhikari, Director of Works**Authoriser:****Attachments:** Nil**Meeting Date:** 22 February 2021**Corporate and Operational Plan Consideration**

Strategy	Corporate Plan Reference	Organisational Responsibility	Performance Measure
To ensure the provision of a road and drainage system that facilitates efficient movement that preserves the integrity of the local environment	Town Streets	Director of Works	To provide a street network that satisfies the needs of the community, in terms of surface, lighting and safety.

Budget Reference: Nil**Asset Management Reference:** Nil**SUMMARY**

This report summaries the options to resolve the dust control issues at Lynett Lane.

RECOMMENDATION

1. THAT the report be received.
2. THAT Council enforce ZM-2 of the Winton Shire Planning Scheme and commit to sealing Lynette Lane (lower cost pavement) at an estimated cost of \$37,800.

OR

3. THAT Council commit to partially Construct and Seal (lower cost pavement) Lynette Lane at an estimated cost of \$18,900. (Option 2)

REPORT

Lynette Lane (210m X 5m), much like Nisbet Lane, Allen Street and Bladensburg Street all divide a 'traditional' 215m x 215m block into north and south sub-blocks. Land parcels are not continuous across Lynette lane indicating that it was pre-existing at the time of land dedication.

In and around 1993, the middle northern block of land was divided into two parcels (1/RP722149 & 2/RP722149) such that the southern parcel (2 RP722149) can only be accessed via Lynett Lane.



Truck Access

The rear of house block 156-W24012 has a large shed with some private arrangement with use as a truck maintenance depot. Access to this shed is via the neighbouring block which acts as a truck turnaround between Cork Street and Lynette Lane.

As per ZM-2 of the Winton Shire Planning Scheme, the blocks in question are designated Residential (as opposed to Commercial or Industrial). The current town plan is not applied retrospectively, and previous inconsistent land use is accepted.

This is not the only example of inconsistent land use (Industrial activities within Residential or Commercial zones).

History

Council have previously discussed two projects that impact Lynette Lane.

1. Sealing Lynette Lane

Council have previously investigated sealing Lynette Lane as it is now the only town street that is not sealed. The project has been deferred for various reasons – all of which largely hinge on the route used by local trucks. The turning circle of trucks, trailer drag, transition from gravel/dirt to seal, the pavement design and the seal design have all been barriers to constructing the street.

In essence, Council didn't want to hinder current land use nor did it want to encourage it by constructing heavy duty pavements and seals.

2. Possible 'inner block' subdivisions

Seemingly diametrically opposed to this, Council have previously investigated the possibility of 'opening up' of the interior of blocks such that current owners can divide off the 'back half' of their blocks and create new residential possibilities.

This concept has largely faded away in the last 10 years with the development (and continued development) of the hospital estate.

Options

- 1) Enforce ZM-2 of the Winton Shire Planning Scheme and seal Lynette Lane (lower cost pavement).

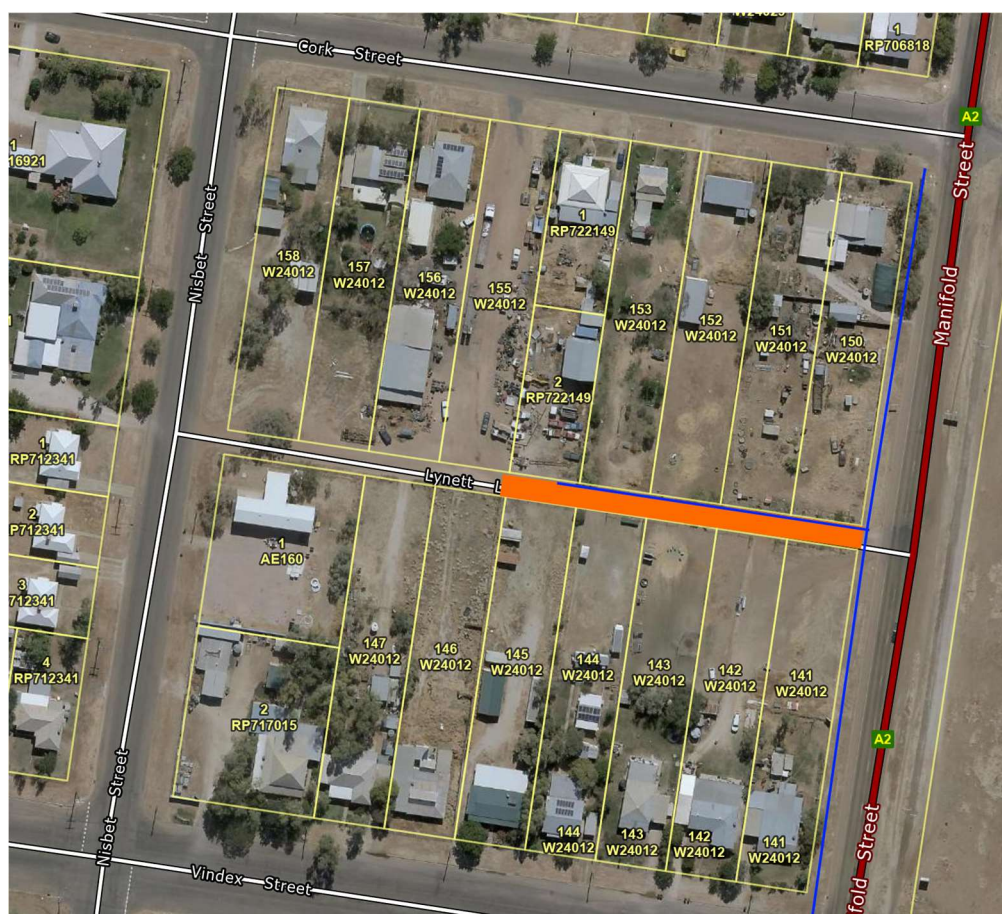
Estimated cost: \$37,800.

- 2) Partially Construct and Seal Lynette Lane

Council could close the western half of Lynette Lane and seal from block 2/RP722149 to the east (shown in orange below). This section of Lynette Lane needs to stay open as there is a water main (blue).

Council might be able to construct a lower cost pavement (as trucks won't be turning and dragging on it) but this option might attract some discussion.

Estimated cost :\$18,900.



- 3) Fully Construct and Seal Lynette Lane

This is a more expensive option – doing a designed pavement and seal that can withstand trucks turning and dragging.

Estimated cost : \$52,500.

- 4) Close Lynette Lane

This is likely not possible due to the block 2/RP722149 which only has access via Lynette Lane. A partial closure (the section to the west of the orange area shown above) might be possible – allowing landowners to ‘buy’ the land back.

Landowners would likely not bother, preferring the convenience of rear access, regardless of the condition of the street.

Any option that restricts movements of trucks would attract significant commentary.

RISK MANAGEMENT

The risks associated with sealing Lynette Lane has been assessed as Moderate (Consequence) and Possible (Likelihood) giving an overall assessment as **Medium 9**.

This assessment has been based on the current usage of Lynette Lane and the potential impact on property owners should a section of Lynette Lane be closed. Any future works on this Lane requires community feedback to ensure all opinions are considered.

13.2 OPAL CHICKS REQUEST FOR SPONSORSHIP**File Number:** 130928**Author:** Jessica Greenaway, DoCED**Authoriser:** Ricki Bruhn, Chief Executive Officer**Attachments:** 1. 2021-variety-bash-sponsorship-letter OPAL CHICKS.pdf**Meeting Date:** 22 February 2021**Corporate and Operational Plan Consideration**

Strategy	Corporate Plan Reference	Organisational Responsibility	Performance Measure
To maximise the benefits to the community of Winton from sustainable tourism	Tourism Marketing	Director of Community and Economic Development	To provide a framework for the cost- effective promotion of Winton that will encourage increased visitor stays and widen the market scope & share

Budget Reference: Nil**Asset Management Reference:** Nil**SUMMARY**

Council is asked to consider a request for sponsorship from the “Opal Chicks” Variety Bash team.

RECOMMENDATION

1. THAT the report be received.

THAT Council consider the sponsorship request from the “Opal Chicks” Variety Bash team.

REPORT

Council received the attached request for sponsorship from Vivienne Coleman, a member of the “Opal Chicks” Variety Bash team. To be eligible to participate in the Variety Bash, the team is required to raise a minimum of \$8,500 on behalf of Variety – the Children’s Charity.

The team have advised that meals, accommodation, fuel and other personal items required during the Variety Bash are fully funded by the team members and not by any money they fundraise.

The request asks Council to consider the following types of assistance:

- Financial Donations;
- Donating to our Variety Bash Car; and

- Providing goods to auction or raffle.

As the Winton Shire Council is the starting line sponsor for the 2021 Variety Bash, it provides a good opportunity to support one of the teams which has an affiliation with Opalton and Winton.

RISK MANAGEMENT

The risk associated with the recommendations of the report have been assessed as Insignificant (Consequence) and Rare (Likelihood) giving an overall assessment as **Low 1.**

13.3 2020/21 FLOOD DAMAGE PROGRAM - PROJECT MANAGEMENT**File Number:** 131323**Author:** Suneil Adhikari, Director of Works**Authoriser:****Attachments:** 1. v1 DRFA Activation Summary Western Queensland Thunderstorms
21- 30 Decem.pdf**Meeting Date:** 22 February 2021**Corporate and Operational Plan Consideration**

Strategy	Corporate Plan Reference	Organisational Responsibility	Performance Measure
To ensure the provision of a road and drainage system that facilitates efficient movement that preserves the integrity of the local environment	Rural Roads	Director of Works	b) Complete 2019 DRFA Program c) Commence 2020 DRFA Program

Budget Reference: 2020 Flood Damage Program**Asset Management Reference:** Various Roads affected by the 2020 flood event.**SUMMARY**

This report summarises the Program Management works that George Bourne & Associates (GBA) have performed for Winton Shire Council in rolling out the 2019 Flood Damage Program and gaining approvals for the 2020/21 flood program. In response to the recent severe thunderstorm (21-30 December 2020) disaster, assistance has also been activated for the area formally defined as:

"Communities within Central West Queensland affected by Severe Thunderstorms, 21 – 30 December 2020" (details attached).

This event will further have major overlaps with the previously approved flood programs (January 2020 Flood) and careful assessment and negotiation with the Queensland Reconstruction Authority (QRA) will be required in the coming months.

GBA are on Council's Prequalified Supplier Arrangement (PSA for Professional Services) and are the current program managers. GBA have implicit knowledge of the previous events which will greatly assist in negotiating the best outcome for Winton Shire Council. It is therefore recommended that GBA be appointed for the continuing role as Program Managers for 2020/21.

Program management fees are included as part of the NDRRA works program and are determined as a percentage of the overall program value and Council is not burdened with the cost.

RECOMMENDATION

1. THAT the report be received.
2. THAT Council appoint George Bourne & Associates as Program Managers for the 2020/21 Flood Damage Project.

REPORT

In February 2019, GBA were re-appointed as the Program Manager for the Winton Shire Council 2019 flood event.

In September 2019 Council approved a list of Prequalified Suppliers for Professional Services in which George Bourne and Associates were accepted on.

Since that time, the 2019 flood program has been rolled out and is approximately 91% complete with the balance expected to be completed by 17 May 2021.

GBA have proven their competency in managing the programs to date and to change consultants at this time would make the process unnecessarily difficult and complicate the process with QRA. Given the implicit knowledge that GBA now have, it would be prudent to formally appoint GBA as Program Manager for the 2020/21 flood program. Consultant's fees are included as part of the NDRRA works program and are determined as a percentage of the overall program value and Council is not burdened with the cost.

RISK MANAGEMENT

The risk associated with appointing George Bourne & Associates as Program Managers for the 2020 flood event program has been assessed as Minor (Consequence) and Unlikely (Likelihood) giving an overall assessment as **Low 4**.

This assessment has been based on the performance of GBA to ensure flood damage projects are completed within the required timelines and their knowledge of Council's road network and previous flood programs.

13.4 MUSICAL FENCE - REPAIRS AND MAINTENANCE COSTING**File Number:** 131390**Author:** Suneil Adhikari, Director of Works**Authoriser:****Attachments:** Nil**Meeting Date:** 22 February 2021**Corporate and Operational Plan Consideration**

Strategy	Corporate Plan Reference	Organisational Responsibility	Performance Measure
To maximise the benefits to the community of Winton from sustainable tourism	Tourism Facilities	Director of Community and Economic Development	To maintain and improve existing facilities to enhance the Winton tourist experience

Budget Reference: Musical Fence**Asset Management Reference:** Tourist Attraction**SUMMARY**

A report was presented at the January 2021 Council Meeting which included a quote for major repairs to be carried out on the Musical Fence. A full costing has now been prepared for Council to consider approving the cost of the repairs.

RECOMMENDATION

1. THAT the report be received.
2. THAT in accordance with the Purchasing Policy, Council determines that due to the specialised nature of the services sought, it would be impracticable or disadvantageous for Council to invite further quotes.
3. THAT approval be granted for the repairs and upgrade to the Winton Musical Fence with the cost to be considered in conjunction with the next budget review.

REPORT

At the Council Meeting held on 21 January 2021, the following decision was carried by Council: -

- *THAT Council support the rejuvenation of the Musical Fence, but seek a total costing inclusive of any in-kind support required for the repairs.*

Please see below the detailed costing for the repairs and maintenance work on the Musical Fence.

ORIGINAL ESTIMATE(A)	
Musical Fence – wires & tuning system	\$ 2,030
Musical Fence – Sound Shells	\$ 2,540
Hub Cap Arrays	\$ 750
Fuel Tank Swing Set	\$ 680

Bush Drum Kit	\$ 2,610
Gas Cylinder Bells	\$ 760
Sticks/mallets	\$ 1,020
Transport	\$ 690
Consumables	\$ 320
Sub total	\$ 11,400
GST	\$ 1,140
TOTAL A	\$ 12,540
IN-KIND SUPPORT(B)	
Fence Repair	\$5,000
Signage	\$12,000 (all new signs, plus the entrance signs)
Travel	\$ 1,700
Accommodation (2 weeks)	\$ 1,750
Ground Transport – Winton	\$ 1,500
Tool and Workshop Access	\$ 2,000 (estimation of staff time)
TOTAL B	\$ 23,950
TOTAL A+B	\$ 36,490

The original quote from the builder of the musical fence, Mr David Murphy was submitted for \$12,540 with additional costs being estimated for travel, accommodation, ground transport and tool and workshop access.

Additional costs outside the original quote have been added for fence repairs (\$5,000), signage (\$12,000), travel, accommodation, ground support, workshop access (total \$23,950) to improve the overall amenity of this important tourist attraction. Since the establishment of the musical fence in 2003, very little maintenance to the instruments has been carried out and it is now important for this facility to be rejuvenated.

RISK MANAGEMENT

The risk associated with completing the repair works to the Musical Fence has been assessed as Minor (Consequence) and Unlikely (Likelihood) giving an overall assessment as **Low 4.**

The risk to Council of not undertaking the repairs is much greater as the facility will fall into disrepair and may create safety issues for visitors.

13.5 LOCAL ROADS AND COMMUNITY INFRASTRUCTURE PROGRAM PHASE TWO**File Number:** 131517**Author:** Suneil Adhikari, Director of Works**Authoriser:****Attachments:** Nil**Meeting Date:** 22 February 2021**Corporate and Operational Plan Consideration**

Strategy	Corporate Plan Reference	Organisational Responsibility	Performance Measure
To provide the wider community with confidence by effectively managing revenues and expenditure to ensure the financial viability of the Shire and to ensure the ongoing sustainability of the organisation	Council Assets	Chief Executive Officer	To source or provide sufficient funds to maintain and improve Council assets.

Budget Reference: Local Roads and Community Infrastructure Program – Phase 2**Asset Management Reference:** Various individual assets**SUMMARY**

Winton Shire Council has approved funding under the Federal initiative - Local Roads and Community Infrastructure Program Phase Two for a preapproved amount of \$741,499.00.

At a Council workshop held on 5 February 2021, Councillors received recommendations from the Senior Management Team and the Asset Manager and determined the most appropriate projects for LRCI submission/consideration.

RECOMMENDATION

1. THAT the report be received.
2. THAT Council allocate projects for phase two of the Local Roads and Community Infrastructure Program as per the table below:

Project	Total Project Cost
Childcare Playground	\$75,240.34
Childcare – Carpark Asphalt	\$19,082.69
Neighbourhood Centre – Carpark Asphalt	\$20,173.13
Neighbourhood Centre - Carpark lighting	\$54,521.99
Neighbourhood Centre footpath	\$10,904.40
Showgrounds - 3rd stable	\$163,565.96
Showgrounds - bar under grandstand	\$109,043.97
Town Dump - fencing / waste control	\$21,808.79
Elderslie St CCTV	\$21,808.79

Local Roads and Town Street Sealing	\$218,087.94
Crusher Yard Emulsion Tank	\$27,260.99
TOTAL	\$741,499.00

REPORT

Winton Shire Council has approved funding under the Federal initiative - Local Roads and Community Infrastructure Program Phase Two for a preapproved amount of \$741,499.00.

The funding allocations for Phase 2 are determined by a formula and take into account road length and population.

<https://investment.infrastructure.gov.au/files/local-roads-community-infrastructure-program/lcri-program-phase-2-funding-allocations.pdf>

Council deliberated at length on the most appropriate and efficient way to allocate projects during a workshop held on 5 February 2021. Projects were drawn from recommendations provided by Council's Senior Management Team and the Asset Manager.

Council focused on projects that:

- Completed outstanding works or items (Childcare)
- Projects identified in master plans (Showgrounds)
- Projects that increase safety for the public (Neighbourhood Centre, CCTVs)
- Projects that reduce Council's environmental footprint (Town Dump and Crusher Yard)
- Projects that are achievable in the given timeframe (31 December 2021).

A summary of identified projects is provided in the table below.

Project	allocated	% of total	risk (by %)	Total Project Cost
Childcare Playground	\$69,000.00	10.15%	\$6,240.34	\$75,240.34
Childcare – Carpark Asphalt	\$17,500.00	2.57%	\$1,582.69	\$19,082.69
Neighbourhood Centre – Carpark Asphalt	\$18,500.00	2.72%	\$1,673.13	\$20,173.13
Neighbourhood Centre - Carpark lighting	\$50,000.00	7.35%	\$4,521.99	\$54,521.99
Neighbourhood Centre footpath	\$10,000.00	1.47%	\$904.40	\$10,904.40
Showgrounds - 3rd stable	\$150,000.00	22.06%	\$13,565.96	\$163,565.96
Showgrounds - bar under grandstand	\$100,000.00	14.71%	\$9,043.97	\$109,043.97
Town Dump - fencing / waste control	\$20,000.00	2.94%	\$1,808.79	\$21,808.79
Elderslie St CCTV	\$20,000.00	2.94%	\$1,808.79	\$21,808.79
Local Roads and Town Street Sealing	\$200,000	29.41%	\$18,087.94	\$218,087.94
Crusher Yard Emulsion Tank	\$25,000.00	3.68%	\$2,260.99	\$27,260.99
TOTAL				\$741,499.00

Table 1 – summary of LRCI Phase 2 projects

RISK MANAGEMENT

The risk associated with selecting projects for inclusion in the Local Roads and Community Infrastructure Program – Phase 2 has been assessed as Moderate (Consequence) and Possible (Likelihood) giving an overall rating as **Medium 9**. This assessment has been based on the key requirement to have all projects completed by 31 December 2021 to ensure all funds are received.

13.6 QRA RECOVERY AND RESILIENCE GRANT - ALLOCATION OF PROJECTS**File Number:** 131536**Author:** Suneil Adhikari, Director of Works**Authoriser:****Attachments:** Nil**Meeting Date:** 22 February 2021**Corporate and Operational Plan Consideration**

Strategy	Corporate Plan Reference	Organisational Responsibility	Performance Measure
To provide the wider community with confidence by effectively managing revenues and expenditure to ensure the financial viability of the Shire and to ensure the ongoing sustainability of the organisation	Council Assets	Chief Executive Officer	To source or provide sufficient funds to maintain and improve Council assets.

Budget Reference: QRA Recovery and Resilience Grant**Asset Management Reference:** Various individual assets**SUMMARY**

The Winton Shire Council has been allocated \$857,000 through the North Queensland Recovery and Resilience Grants (North & Far North Queensland Monsoon Trough, 25 January – 14 February 2019). A total of fourteen Councils each received \$857,000 for recovery and resilience projects / activities to be determined by individual Councils.

RECOMMENDATION

1. THAT the report be received.
2. THAT Council nominate the following projects through the North Queensland Recovery and Resilience Grant: -

Project name	Description	Funding sought
Community Disaster Relief Officer	Engagement of CDR Officer, community engagement and outreach program, mental health training. 12-month program	\$248,706.17
Rural Signage	Property location signage (supply), property owners to install	\$103,627.57
Airport Genset	Backup genset for PAL system and Comms	\$56,995.16
Road/Creek Signage	Location signage for roads/creeks, enhanced location service	\$62,176.54
Town Western Entrance Billboards	Business advertising and resilience	\$62,176.54
Youth Centre / Disaster Recovery Component	Augment Youth Centre with additional facilities for DR, control, coordination and evacuation centre	\$259,068.92

Local Disaster Coordination Centre	Augment Council operations with additional facilities during DR coordination	\$64,249.09
Total		\$857,000.00

REPORT

The Winton Shire Council has been allocated \$857,000 through the North Queensland Recovery and Resilience Grants (North & Far North Queensland Monsoon Trough, 25 January – 14 February 2019). A total of fourteen Councils each received \$857,000 for recovery and resilience projects / activities to be determined by individual Councils.

At a Council workshop held on 5 February 2021, Elected Members identified several projects that align with the strategic pillars of the funding.

A summary of the identified projects appears in the table below: -

Project name	Description	Funding sought	Explain how the project aligns with existing corporate documents and strategic pillars and/or actions
Community Disaster Relief Officer	Engagement of CDR Officer, community engagement and outreach program, mental health training. 12-month program	\$248,706.17	Improve networking in the community, promote mental health, domestic violence outreach programs, preventative health measures. Training and local leadership capabilities specifically for current staff for recovery and resilience
Rural Signage	Property location signage (supply), property owners to install	\$103,627.57	Program to develop property signage to assist in wayfinding for emergency services
Airport Genset	Backup genset for PAL system and Comms	\$56,995.16	Backup options for Winton Airport - specifically backup options for the PAL (pilot activated lighting) and radio communications/links, fuel pumping
Road/Creek Signage	Location signage for roads/creeks, enhanced location service	\$62,176.54	Program to develop additional road and creek signage to assist in wayfinding for emergency services. Ability for non-locals to easily identify landmarks for emergency services routing
Town Western Entrance Billboards	Business advertising and resilience	\$62,176.54	Business billboard signage to promote economic activity for local, rural orientated businesses
Youth Centre / Disaster Recovery Component	Augment Youth Centre with additional facilities for DR, control, coordination and evacuation centre	\$259,068.92	Opportunity to fill a gap/need for better disaster recovery coordination and evacuation. Augment current youth centre plans with some additional facilities centered around evac/DR. For example laundry services, temporary accommodation, and coordination
Local Disaster Coordination Centre	Augment Council operations with additional facilities during DR coordination	\$64,249.09	Augment current council facilities with fitout for disaster management (while Council plan and build the Youth Centre / Disaster Coordination Centre mentioned above). Equipment to be transferable from this project to the one above as required during disaster recovery times

Table 1 North Queensland Recovery and Resilience Grant allocation

RISK MANAGEMENT

The risk associated with selecting projects for inclusion in the North Queensland Recovery and Resilience Grant Program has been assessed as Minor (Consequence) and Unlikely (Likelihood) giving an overall rating as **Low 4**. This assessment has been based on the requirement for all projects to be completed December 2023 to ensure all funds are received.

13.7 PLANT - WEIGHT BATCHER**File Number:** 131540**Author:** Suneil Adhikari, Director of Works**Authoriser:****Attachments:** Nil**Meeting Date:** 22 February 2021**Corporate and Operational Plan Consideration**

Strategy	Corporate Plan Reference	Organisational Responsibility	Performance Measure
To ensure that Council plant operates at maximum effectiveness and efficiency.	Plant and Equipment	Director of Works	Plant Asset Management

Budget Reference: Nil**Asset Management Reference:** Plant**SUMMARY**

This report presents options for the future use and / or disposal of the Council owned Weigh Batcher (Plant Number 822).

RECOMMENDATION

1. THAT the report be received.
2. THAT Council determine the Weight Batcher (Plant Number 822) to be surplus to requirements and arrangements be made for its disposal, including associated material, through a tender process.

REPORT

Council's fleet that assisted with concreting works consisted of an Isuzu Truck Concrete Agitator and a 6^{m3} Mobile Weight Batcher.

In 2020, Council's Concrete Agitator was deemed unroadworthy by the Department of Transport. This plant required significant maintenance to make it roadworthy. Therefore, a decision was made to sell this piece of plant due to the cost required to repair the defect and the minimal plant utilisation.

Council now needs to consider the options for the 6^{m3} Weight Batcher as below:

Option 1Sell Weight Batcher

With the recent selling of the Concrete Agitator, the Weight Batcher does not assist with Council's concrete works.

Council has received interest from external contractors regarding purchasing the Weight Batcher. The option of tendering this piece of plant could prove beneficial.

Any remaining material relating to the plant item, including cement bags would also be tendered for sale.

Option 2

Dry Hire

This piece of machinery cannot be utilised by Council. However, it can be of service to the local concreting contractors. The terms will be the same as the hire of other Council plant- for example portaloo's, cold rooms etc. It would require the hirer to fill in the booking form, pay the bond and hire fee as well as be present whilst Council undertake an inspection before and after.

It has been recommended that a 'day rate' be implemented for this hire. This rate is determined by the volume of the plant (6^{m3}) by the *average* rate of concrete produced in a day (approx. 30^{m3}).

The day rate calculated is \$500/day.

The risk Council would have with dry hiring any plant and equipment to the public is the ongoing maintenance cost. Given the age of this piece of plant (20 + years), the repairs and maintenance costs will simply increase with time.

RISK MANAGEMENT

The risk associated with disposing of this piece of plant has been assessed as Insignificant (Consequence) and Rare (Likelihood) giving an overall assessment as **Low 1.**

13.8 COUNCILLOR PORTFOLIOS AND ADVISORY COMMITTEES**File Number:** 131557**Author:** Ricki Bruhn, Chief Executive Officer**Authoriser:****Attachments:** Nil**Meeting Date:** 22 February 2021**Corporate and Operational Plan Consideration**

Strategy	Corporate Plan Reference	Organisational Responsibility	Performance Measure
Community Engagement	To ensure Council has a constructive and active two-way communication with the community	Chief Executive Officer	Comprehensive suite of advisory committees directly reporting through Council

Budget Reference: Nil**Asset Management Reference:** Nil**SUMMARY**

Due to the completion of the recent by-election and subsequent confirmation of a new Councillor, it is necessary to reassess and allocate Councillors to respective portfolios and advisory committees.

Whilst major decisions for Portfolios activities and Advisory Committee Meetings are made by Council as a whole, such avenues enable Councillors to be actively involved in areas of their particular interest.

The current five portfolios referred in the Corporate Plan are:

- a) Governance and Finance
- b) Business and Economic Development
- c) Agriculture and Rural Development
- d) Community, Culture and Lifestyle
- e) Transport, Infrastructure and Utilities

Whilst the portfolios referenced in the Corporate Plan are not changing, Council may wish to change Councillors associated with portfolio's and Councillors nominated on respective advisory committees.

RECOMMENDATION

1. THAT the report be received.
2. THAT Councillor Tina Elliott be allocated the portfolio of Finance and Governance.
3. THAT Councillor Frank Standfast be allocated the portfolio of Community, Culture & Lifestyle.
4. THAT Councillor Frank Standfast be appointed as Councillor 1 to the Regional Arts Development Fund Advisory Committee and the Waltzing Matilda Centre Limited Board.
5. THAT Councillor Tina Elliott be appointed Councillor 1 to the Audit Committee.

6. THAT Councillor Frank Standfast be appointed as Councillor 2 to the Shire Beautification and Cemetery Advisory Committee and Work Camp Advisory Committee.
7. THAT Councillor Tina Elliott be appointed as Councillor 2 to the Regional Arts Development Fund Advisory Committee.

REPORT

Following the March 2020 General Election, the following portfolio and Advisory Committee appointments were made to Councillor Sandy Gillies: -

- Allocated the portfolio of Governance and Finance;
- Appointed to the Shire Beautification & Cemetery Advisory Committee;
- Appointed to the Regional Arts Development Fund Advisory Committee;
- Appointed to the Audit Committee (Chair);
- Appointed to the Waltzing Matilda Centre Limited Board.

Following the resignation of Councillor Gillies on 18 December 2020, these positions are currently vacant and need to be reallocated following the outcome of the by-election.

The current portfolios and the associated areas of responsibility are listed below:

1. Finance and Governance

- Governance – Community Communication, Community Engagement, Consultation;
- Finance – Resources; Assets; Reporting;
- Service – Customer Focus, Customer Complaints;
- Health.

2. Business and Economic Development

- Tourism – Marketing, Promotion and Development;
- Business Growth and Development;
- Services – Rail, Bus and Air;
- Town Planning and Beautification;
- Saleyards.

3. Community, Culture and Lifestyle

- Community Services – HACC, Child Care, Youth;
- Cultural Services – Arts, Culture and Heritage;
- Sport and Recreation – Facilities, Library;
- Government Services – Education, Electricity, Telecommunications;
- Lifestyle and Wellbeing – Promotion, Aged Welfare and Safety;
- Rural Communities and Mining;

4. Transport, Infrastructure and Utilities

- Roads and Streets;
- Water and Sewerage;
- Waste Management;
- Shire Plant and Equipment;
- Airport Development and Infrastructure

5. Agriculture and Rural Development

- Stock Routes;
- Pest Management;

- Commons;
- Natural Resource Management;
- Industry Growth;
- Biosecurity

Advisory Committees

Council has the following Advisory Committees operating now according to the Corporate Plan.

- Rural Lands Advisory Committee
- Wild Dog Management Committee
- Tourism Strategy Advisory Committee
- Shire Beautification & Cemetery Advisory Committee
- Showgrounds Users Advisory Committee
- Work Camp Advisory Committee
- Streets and Machinery Committee
- Regional Arts Development Fund
- Audit Committee
- Waltzing Matilda Centre Board
- Drought Committee

In this current Council, two Councillors have been appointed to each advisory committee to ensure that there is solid representation over the life of the Council. All Councillors should have the right to attend each advisory committee and may attend each advisory committee as their time permits and they feel the agenda warrants their attendance.

It is recommended that at least two Councillors be allocated to each advisory committee to ensure regular and consistent attendance and to ensure that Council has a positive relationship with committee members.

Attendance at advisory committee meetings is an important component of our community engagement with the local community and it is important that Council considers the insight that these committees provide into the ideas of the community.

RISK MANAGEMENT

The risk associated with allocating Councillors to respective portfolios and advisory committees has been assessed as Unlikely (Likelihood) and Insignificant (Consequence) giving an overall assessment of **Low 2**.

13.9 WINTON SHOWGROUNDS MASTERPLAN**File Number:** 131573**Author:** Jessica Greenaway, DoCED**Authoriser:** Ricki Bruhn, Chief Executive Officer**Attachments:** Nil**Meeting Date:** 22 February 2021**Corporate and Operational Plan Consideration**

Strategy	Corporate Plan Reference	Organisational Responsibility	Performance Measure
Sporting Facilities	To develop new and maintain existing sporting and recreational facilities appropriate to the needs of the community	Director of Community and Economic Development	Compile masterplan for the recreation grounds and showgrounds

Budget Reference: Nil.**Asset Management Reference:** Showgrounds Masterplan**SUMMARY**

This report presents to Council for endorsement, the final draft of the Showgrounds Masterplan following significant consultation with the community and Council.

RECOMMENDATION

1. THAT the report be received.
2. THAT Council endorse the Winton Showgrounds and Racecourse Master Plan as presented.

REPORT

Council have engaged C P Architects to develop a Masterplan for the Showgrounds. The Masterplan describes the 'big picture' plan for the Showgrounds and is intended to take a strategic approach to the future development or renewal of the site. The Masterplan addresses issues such as how the site will contribute to Council's corporate objectives, incorporating multiple compatible uses, pedestrians and vehicle flows, a wide range of events and activities, while also providing a plan for future assets renewal or development.

The draft plan has been developed with input from all the showgrounds user groups, Council and the public. Public feedback was compiled and was presented to Council. Council has considered the community feedback with comments and suggestions being incorporated into the final draft where appropriate.

The final draft is now presented to Council for endorsement and includes the following amendments requested at the January meeting:

- Proposed future covered sheep yard located to the south of the racetrack;
- Inclusion of new cattle yards to the south of the racetrack;

- Location of house to include the notation “TBC”; and
- Positioning of the letter ‘L’ depicting the stalls and tradeshow (Page 19).

RISK MANAGEMENT

The risk associated with the recommendations of this report has been assessed as Insignificant (Consequence) and Rare (Likelihood) giving an overall assessment as **Low 1**.

The masterplan is a planning document, prepared to guide future decision making, however the document does not commit Council to any financial or resources implications.

13.10 WINTON RECREATION GROUNDS MASTERPLAN - PUBLIC DRAFT**File Number:** 131574**Author:** Jessica Greenaway, DoCED**Authoriser:** Ricki Bruhn, Chief Executive Officer**Attachments:** 1. 210125 CP2007W ARCHITECTURALS 19 x PDFs PUBLIC CONSULTATION ISSUE C.pdf**Meeting Date:** 22 February 2021**Corporate and Operational Plan Consideration**

Strategy	Corporate Plan Reference	Organisational Responsibility	Performance Measure
Sporting Facilities	To develop new and maintain existing sporting and recreational facilities appropriate to the needs of the community	Director of Community and Economic Development	Compile masterplan for the recreation grounds and showgrounds

Budget Reference: Masterplans**Asset Management Reference:** Recreation Grounds Masterplan**SUMMARY**

Council have engaged an Architect to develop a Masterplan for the Recreation Grounds. The Masterplan describes the 'big picture' plan and is intended to take a strategic approach to the future development or renewal of the site. The Masterplan addresses issues such as how the site will contribute to Council's corporate objectives, incorporating multiple compatible uses, pedestrians and vehicles flow, a wide range of events and activities, while also providing a plan for future assets renewal or development.

The draft plan has been developed with input from user groups, as well as Council and is now ready for a period of public consultation.

RECOMMENDATION

1. THAT the report be received.

THAT the Draft Recreation Grounds Masterplan be released for a 21-day period of public consultation.

REPORT

Following feedback from the January Council meeting, amendments have been made to the draft including:

- Reconfiguration of playground, pump track and BBQ area;
- Amendment to rendering of the cricket oval to show this area will not be irrigated;
- Deletion of buildings 4 and 14;

- “Pitch” be changed to field when referring to the football field;
- Changes to Youth Centre and court to be shown as one large modular style construction; and
- Changes to viewing mounds to remove retaining walls and move path behind mounds (not between field and mound)

The draft document incorporating these amendments is attached for review. The report recommends public consultation on the attached Draft Recreation Grounds Masterplan including:

1. The distribution of an A3 Draft Masterplan document (attached) to be available on the Council website, distributed to community email groups and available in hard copy from Council service centres.
2. Notice of consultation listed in the Herald for two weeks.
3. Animated video shared on the Winton Connect Facebook page and directing people to the website.
4. Animated video displayed on screens at the library and neighbourhood centre.

The consultation will be open for a period of 21 days with community feedback able to be submitted via email to info@winton.qld.gov.au or by post. Feedback will be reviewed by officers and where appropriate, necessary changes will be made to the draft document before a final draft, incorporating the public feedback, will be presented to Council for review prior to adoption.

The report recommends Council proceed with public consultation of the Draft Recreation Grounds Masterplan.

RISK MANAGEMENT

The risk associated with the recommendations of the report have been assessed as Insignificant (Consequence) and Rare (Likelihood) giving an overall assessment as **Low 1**. The community has recently participated in similar community consultation and it is not expected that the proposed consultation poses any risk relating to community expectation management.

13.11 2021-22 CYCLE NETWORK LOCAL GOVERNMENT GRANTS PROGRAM**File Number:** 131580**Author:** Jessica Greenaway, DoCED**Authoriser:** Ricki Bruhn, Chief Executive Officer**Attachments:** 1. Central West Network Maps.pdf
2. Program Guidelines Cycle Network Local Government Grants.pdf**Meeting Date:** 22 February 2021**Corporate and Operational Plan Consideration**

Strategy	Corporate Plan Reference	Organisational Responsibility	Performance Measure
To ensure the provision of a roads and drainage system that facilitates efficient movement and preserves the integrity of the local environment	Footpaths	Director of Works	To provide a network of footpaths to satisfy the pedestrian traffic needs of the town.

Budget Reference: Nil.**Asset Management Reference:** Footpaths**SUMMARY**

The Department of Transport and Main Roads (TMR) recently opened applications for funding for the 2021-22 Cycle Network Local Government Grants Program (CNLGG). The report asks Council to consider submitting an application for construction of a shared path on Cork Street, which has been identified in the Principle Cycle Network Plan for Winton as a "Principle Route".

RECOMMENDATION

1. THAT the report be received.
2. THAT Council approve an application for funding to be submitted to the 2021-22 Cycle Network Local Government Grants Program for the construction of a shared path along Cork Street from Werna Street to Manifold Street intersections.
3. THAT Council consider an allocation of \$68,970 for this project in the 2021/22 budget in anticipation of the funding outcome.

REPORT

The Department of Transport and Main Roads (TMR) recently opened applications for funding for the 2021-22 Cycle Network Local Government Grants Program (CNLGG). Applications are open now and close on Friday 26 February 2021 with the 2021-22 program to be announced through the publication of the Queensland Transport and Roads Investment Program (QTRIP) expected mid-2021.

Local governments with a published Principal Cycle Network Plan are eligible to apply for grant funding towards projects that will provide high quality cycling infrastructure on the highest priority

routes of the principal cycle network. Winton is one of these local governments. The Central West Network Maps attached are an addendum to the Central West Principal Cycle Network Plan and shows Winton's principal cycle network follows a basic grid pattern with Cork Street identified as an east to west principal route providing access to Winton State School, St Patrick's Primary School and Child Care Centre, and connecting to residential areas to the east.

The report recommends Council consider submitting an application for funding for the construction of a shared path on Cork Street.

The following project types are available under the funding program:

- Highest Priority Route Options Analysis (Planning),
- Detailed Design,
- Construction and
- "Infra+" projects (promotion, engagement, behaviour change and educational activities).

The Cork Street Shared path project would be considered a Construction project.

Eligible projects are outlined below:

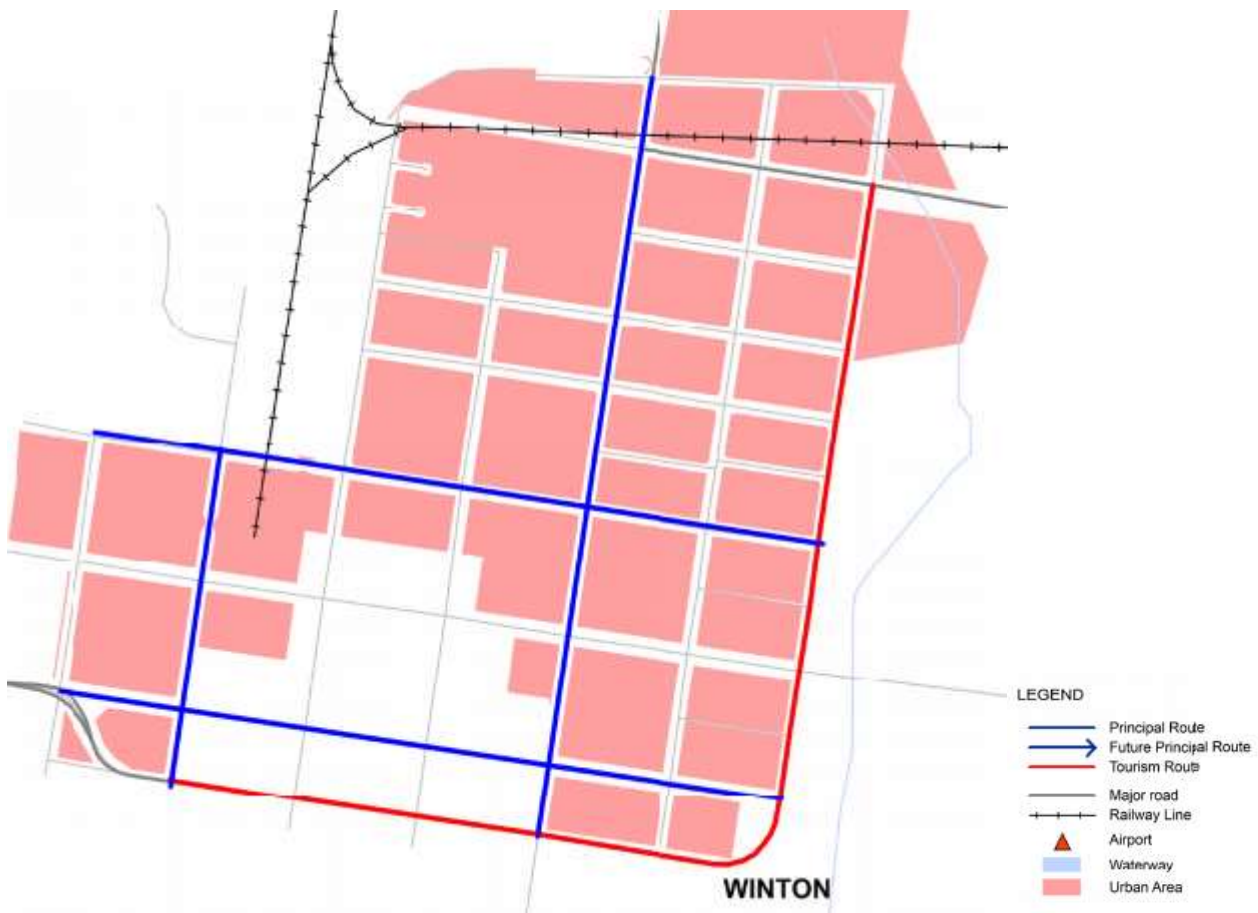
- off-road exclusive use bikeways
- on-road bicycle lanes which are physically separated from motorised traffic (also called Cycle Tracks)
- off-road shared paths
- advisory lanes
- on-road facilities, including bike lanes, shoulder widening, line marking, lane and intersection reconfiguration and priority signalling
- crossing provisions including at-grade treatments, bridges or underpasses
- mid-trip facilities and end-of-trip facilities
- directional and route signage
- lighting and data collection.

The Cork Street shared path project would be considered an off-road shared path.

Funding provided through the program is strictly for expenditure on direct costs incurred by Council in the delivery of the project with up to 50% grant funding available to be funded over two financial years. Construction projects are required to start in the first year of funding (2021/2022). Projects must be jointly funded between the Department and Council, and Council must not match the grant amount with funding from other State Government programs. Below provides a brief outline of the proposed funding structure for the project.

Year	Council Contribution Required	Grant Funding Requested	Total
2021/2022	\$68,970	\$68,970	\$137,940
2022/2023	\$90,750	\$90,750	\$181,500
All figures include a 10% contingency/escalation allowance	\$159,720.00	\$159,720.00	\$319,440.00

Cork Street is identified in the Principle Cycle Network Plan for Winton as a “Principle Route” as shown below.



The below image shows the Winton footpath network. The blue line indicates the existing footpath network, and the black line the Cork Street Shared Path Project, from Manifold Street, west to Werna Street on the southern footpath between the Ergon power poles and the property boundary. The proposed shared path would complement planned safety improvement works identified for Cork Street and Oondoroo Street, including traffic islands and road narrowing under the School Transport Infrastructure Program. The project will also provide improved access to the showgrounds, and direct pedestrians to the Cork Street main entrance as shown in the draft Showgrounds Masterplan. The project would link the Showground to the Recreation grounds.



Design Standard

The project proposes to construct the path in accordance with the Supplement to Austroads Guide to Road Design - Part 6A - Paths for Walking and Cycling, which states *“In most circumstances, the minimum standard for new shared paths should be 3.0 m wide. Park maintenance vehicles can typically operate on 2.5 m wide paths in dry conditions without causing damage to the path. For this reason, 2.5 m should be the minimum standard for shared paths.”*

Table 6A-2 - Shared path capacity for different widths

Pedestrians per hour	Cyclists per hour		
	2.5 m path	3.0 m path	4.0 m path
0	730	1,380	2,420
20	440	1,160	2,200
50	210	960	1,990
100	—	770	1,740
200	—	460	1,440

Note: Based on two way peak-hour volumes 90/10 directional split, design maximum of 12 delayed overtakings per hour.

Cost Estimate

The below costing has been estimated based on current rates for footpath construction.

Street	From	To	Length (m)	existing width (m)	proposed width (m)	Area (m ²)	Depth (m)	Cost
CORK	Werna	Oondooroo	220	1.2	1.3	286	0.15	\$42,900
CORK	Oondooroo	Manuka	220		2.5	550	0.15	\$82,500
CORK	Manuka	Nesbit	220		2.5	550	0.15	\$82,500
CORK	Nesbit	Manifold St	220		2.5	550	0.15	\$82,500
Subtotal								\$290,400
Plus 10% contingency and risk								\$319,440

Technical

Should the funding be successful, further investigation would be required regarding the following technical aspects:

- Clearances with Ergon services
- Location and clearance with Telstra services
- Future locations of Taipan Network infrastructure
- Location of water services and valves
- Location of sewer mains and manholes
- Driveway footpath levels
- Trees and garden beds existing on footpath (including relevant stakeholder engagement)

RISK MANAGEMENT

The risk associated with the recommendations of this report has been assessed as Insignificant (Consequence) and Rare (Likelihood) giving an overall assessment as **Low 1.**

The recommendations of the report do not commit Council to the delivery of the project, however should the project proceed then reputational risks associated with the interaction of the path with existing tree and garden beds will need to be managed carefully through stakeholder engagement to ensure the best outcome for the community and affected residents.

13.12 2022 OUTBACK QUEENSLAND MASTERS**File Number:** 131587**Author:** Jessica Greenaway, DoCED**Authoriser:** Ricki Bruhn, Chief Executive Officer

Attachments: 1. 2022 Outback QLD Masters Letter - Winton Shire Council.pdf
 2. 21.02 Outback Qld Masters 2022 Council Proposal - Winton.pdf

Meeting Date: 22 February 2021**Corporate and Operational Plan Consideration**

Strategy	Corporate Plan Reference	Organisational Responsibility	Performance Measure
To manage and develop our communities in such a way that they are accessible, function well, are safe and convenient with appropriate amenities that makes them a desirable place to live.	Promotion and Facilitation	Director of Community and Economic Development	Encourage participation and community involvement in sporting and recreational activities.

Budget Reference: Nil.**Asset Management Reference:** Nil.**SUMMARY**

Council has been requested to consider hosting a stage of the 2022 Outback Queensland Masters.

RECOMMENDATION

1. THAT the report be received.

THAT Council consider the funding proposal from Golf Australia to host a stage of the 2022 Outback Queensland Golf Masters.

REPORT

Golf Australia has invited the Winton Shire Council to host a stage of the 2022 Outback Queensland Golf Masters. It is proposed the Winton event would be "location 4", and scheduled to be held on 9 - 10 July 2022 (please see complete schedule on Page 6 of the attached proposal). Golf Australia has requested Winton Shire Council partners with the event at a Birdie Spirit partner level of \$20,000 (plus GST) with benefits detailed in Slide 31. If Council accepts the invitation from Golf Australia, payment would not be required until the 2021/2022 financial year.

The attached "Opportunity Proposal" provides further information regarding the event, which was awarded Australia's Best New Event at the Australian Event Awards.

Council provided a financial contribution of \$5,000 to Golf Australia for the staging of the event in 2019 after receiving a request for \$35,000.

RISK MANAGEMENT

The risk associated with accepting the invitation from Golf Australia to host a stage of the 2022 Outback Queensland Golf Masters has been assessed as Minor (Consequence) and Unlikely (Likelihood) giving an overall assessment as **Low 4.**

This assessment has been based on whether the benefits outlined in the sponsorship proposal will be realised. Also, it could be a lost opportunity should the invitation be declined and offered to another town. Council also has the opportunity to budget for this sponsorship in the 2021/2022 financial year.

13.13 ROADSIDE ADVERTISING BILLBOARDS - KYNUNA ROAD**File Number:** 131628**Author:** Ricki Bruhn, Chief Executive Officer**Authoriser:****Attachments:**
1. Billboard Agreement Form1.pdf
2. 20.08 Billboard Signage on Landsborough Highway - Dept. Transport and Main Roads.pdf**Meeting Date:** 22 February 2021**Corporate and Operational Plan Consideration**

Strategy	Corporate Plan Reference	Organisational Responsibility	Performance Measure
Tourism Marketing	To provide a framework for the cost-effective promotion of Winton that will encourage increased visitor stays and widen the market scope & share.	Chief Executive Officer	Update tourism and Shire Entry signs

Budget Reference: Nil**Asset Management Reference:** Nil**SUMMARY**

Back in 2008, the Winton Shire Council facilitated the construction of 26 Advertising Billboards on the Longreach Road on the approach into Winton. Due to the success of stage one of this project, a further 5 Billboards were allocated as part of the 2008/2009 budget and a further 6 Billboards were provided in 2019/2020 (these have been allocated, but are yet to have signwriting completed).

Recently, there has been local interest for Advertising Billboards to be placed on the Kynuna Road like the existing signage on the Longreach Road. This report seeks consideration from Council on the placement of advertising signage on the Kynuna Road and the conditions for business owners should this be agreed to.

RECOMMENDATION

1. THAT the report be received.
2. THAT Council approve the placement of Business Advertising Billboards on the Kynuna Road in accordance with the approval and conditions determined by the Department of Transport and Main Roads in their letter dated 19 August 2020.
3. THAT Council determine the application process and the conditions to apply for businesses seeking to have Advertising Billboards installed on the Kynuna Road.

REPORT

There are currently 37 Advertising Billboards on the Longreach Road and there is limited space available to expand any further. The coordinated approach to install this signage was done uniformly and in accordance with design and engineering standards approved by Council. This also provided the opportunity for unsightly signs to be removed which improved the visual amenity as you approach Winton on the Longreach Road.

The conditions for the Billboards are outlined in the attached 'Billboard Agreement Form' with Council making a significant contribution to the cost of these signs. Council arranged for the construction and installation of each sign, with businesses responsible for the professional signwriting of each sign. To give an indication of costs, the most recent signs (6) were made and installed at a cost to Council of \$22,000 or \$3,666 per sign.

Recently, there has been local interest for Advertising Billboards to be placed on the Kynuna Road like the existing signage on the Longreach Road. There are currently quite a few signs on this road of varying size and condition. With the Longreach Road nearing capacity for signage, it is an opportune time to review the signage on the Kynuna Road, with a view to standardizing future signage.

To this end, the Department of Transport and Main Roads has been contacted, seeking approval for controlled advertising signage on the Kynuna Road. In a letter dated 19 August 2020 (copy attached), approval was granted subject to the following conditions: -

- Signs will be erected outside 30 metres from the centreline of the Landsborough Highway;
- Signs will be spaced at adequate intervals to prevent driver distraction;
- Sign font must be of suitable size to be easily read by passing motorists;
- Sign face templates shall be maintained to a reasonable standard to be easily read.

If Council is supportive of business advertising signage being placed on the Kynuna Road, it will need to determine the level of support it is prepared to make. At the Council workshop held on 5 February 2021, it was proposed an amount of \$60,000 be made available from the Recovery and Resilience funding to commence installing this signage. Based on the previous costings, this would allow for approximately 16 signs to be installed with the businesses to be responsible for the signwriting.

As there are still some businesses in the shire who have requested a sign, but are yet to receive one, it is reasonable to provide these businesses with a sign under the previous arrangements. There are also likely to be some businesses who have signs on the Longreach Road, that will also request a sign for the Kynuna Road. Council will need to determine whether it wishes to subsidise a second sign for these businesses or allow a second sign at their cost, or some other arrangements.

RISK MANAGEMENT

The risk associated with approving the placement of business advertising billboards on the Kynuna Road has been assessed as Minor (Consequence) and Unlikely (Likelihood) giving an overall assessment as **Low 4**.

This assessment has been based on approval already being granted by the Department of Transport and Main Roads and the fact Council has already undertaken similar roadside signage on the Longreach Road. The main risk to Council is to develop conditions for the roll-out of the new signage.

13.14 WINTON MOTORSPORT ASSOCIATION INC. - REQUEST FOR SUPPORT**File Number:** 131631**Author:** Ricki Bruhn, Chief Executive Officer**Authoriser:****Attachments:** 1. Donation Request for Upcoming Event.pdf**Meeting Date:** 22 February 2021**Corporate and Operational Plan Consideration**

Strategy	Corporate Plan Reference	Organisational Responsibility	Performance Measure
To provide sporting facilities appropriate to the needs of the community	Sporting Facilities	Chief Executive Officer	Maintain appropriate support to Sport and Recreation

Budget Reference: Community Grants**Asset Management Reference:** Not Applicable**SUMMARY**

This report presents a request from the Winton Motorsport Association Inc for the donation of Council plant and equipment to assist with their April 2021 event.

RECOMMENDATION

1. THAT the report be received.
2. THAT Council approve the use of plant and equipment for the Winton Motorsport Association's April 2021 event with the cost of this usage to be recorded as a donation.

REPORT

A written request dated 4 February 2021 has been received from the Winton Motorsport Association Inc seeking council permission to hire the following items of plant and equipment to assist with the running of their April 2021 event: -

- 1 x community light tower
- 1 x generator
- 2 x portaloo's
- 1 x street sweeper (operators from parks and gardens have offered their time to operate as a donation due to the event being on a Sunday).

As the estimated cost of hiring and using this equipment is in excess of \$1,000 it is outside the CEO delegation and therefore, a decision needs to be made by Council. The estimated cost is between \$1,150 - \$1,500 (not including the plant hire cost for the use of the street sweeper). A copy of the correspondence and estimated costing is attached for information.

If Council is agreeable to this request, the cost will need to be accounted for as a donation to the Winton Motorsport Association Inc.

RISK MANAGEMENT

The risk associated with donating the use of Council plant and equipment for this event has been assessed as Minor (Consequence) and Possible (Likelihood) giving an overall assessment as **Medium 6.**

This assessment is based on the possibility of equipment being damaged or returned in poor condition following the event.

13.15 RAPAD MONTHLY REPORT**File Number:** 131637**Author:** Ricki Bruhn, Chief Executive Officer**Authoriser:****Attachments:**
1. 21.02 DRAFT RAPAD Board Meeting 29 January 2021 Communique.pdf
2. 21.02 RAPAD Draft Minutes 29 January 2021.pdf**Meeting Date:** 22 February 2021**Corporate and Operational Plan Consideration**

Strategy	Corporate Plan Reference	Organisational Responsibility	Performance Measure
Regional Organisations	To play a constructive leadership role in regional issues	Chief Executive Officer	Maintain support and attend regular meetings and conferences as required.

Budget Reference: Nil**Asset Management Reference:** Nil**SUMMARY**

This report provides the draft minutes of the Central West Queensland Remote Area Planning & Development Board (RAPAD) Meeting held via teleconference on 29 January 2021. Also provided is a copy of the Communique prepared following the meeting held on 29 January 2021.

RECOMMENDATION

1. THAT the report be received.
2. THAT the draft minutes from the meeting held on 29 January 2021, including the Communique, be received and noted.

REPORT

This report provides the draft minutes of the Central West Queensland Remote Area Planning & Development Board (RAPAD) Meeting held on 29 January 2021.

Following the 29 January 2021 meeting, a RAPAD Board Meeting Communique was forwarded to Councils and a copy of this is provided for information.

RISK MANAGEMENT

The risk associated with receiving and noting these Minutes has been assessed as Insignificant (Consequence) and Rare (Likelihood) giving an overall assessment as **Low 1**.

13.16 OTB GROUP - MEMORANDUM OF UNDERSTANDING**File Number:** 131647**Author:** Ricki Bruhn, Chief Executive Officer**Authoriser:****Attachments:**
1. 21.02 MOU - OTB Group and Winton Shire Council.pdf
2. 21.02 OTB Group - Winton Airport Management Proposal.pdf**Meeting Date:** 22 February 2021**Corporate and Operational Plan Consideration**

Strategy	Corporate Plan Reference	Organisational Responsibility	Performance Measure
To develop an economic development philosophy that encourages and supports sustainable growth whilst considering environmental and heritage sites for future generations.	Business Development	Chief Executive Officer	Explore and identify new opportunities to benefit from regional partnerships which boost Winton Shire's economic development goals.

Budget Reference: Not Applicable**Asset Management Reference:** Not Applicable**SUMMARY**

At the Council Meeting held on 19 November 2020, Council considered a project proposal from the OTB Group for the '*Development of a Regional Innovation and Resources Hub*' in Winton. This included a project proposal for the Winton Airport Management and Development with two options. A draft Memorandum of Understanding in relation to the airport has now been received from the OTB Group and is provided to Council for consideration.

RECOMMENDATION

1. THAT the report be received.
2. THAT Council review the draft Memorandum of Understanding and provide feedback.

REPORT

This proposal was verbally presented by Mr Michael Kaminski at the Council Meeting held on 21 May 2020. Following this initial meeting, a more detailed project proposal was prepared and dated 14 July 2020.

This proposal was further considered at a Council Workshop held on 13 August 2020. The goal of the OTB Group in relation to this proposal is best described as: -

- *To develop a Regional Innovation and Resource Hub to offer opportunities for people in regional Queensland to learn about emerging technologies and to provide an environment that fosters ingenuity and innovation.*

One of the key components of the Regional Innovation and Resource Hub is to establish a Test Centre, where new and innovative technologies can be tested. This is proposed to be located at the Winton Airport which would require careful consideration by Council as the airport owner.

Test Centre

This is proposed to be located at the existing Winton Airport site given it has a sealed surface with open space all around it with easy access to large uninhabited areas. To facilitate the usefulness of the test facility and to ensure the safety of those using it, as well as the safety of other users of the airport, the OTB Group would like to: -

- Install a raised viewing tower with operation centre;
- Take over the management of the airport logistics and communications;
- Build a hangar and storage facility;
- Install signage;
- Provide electric transport between the airport and the Innovation Centre;
- Look to open direct flights from major centres which are within range of suitable planes (Brisbane, Townsville, Cairns etc).

Most of the requests above appear to be workable, however I requested further information from Mr Kaminski on how the 'take over of the management of the airport logistics and communications' will affect the current operations of the airport and the role of our existing caretakers.

This information was provided in a report which was considered at the Council Meeting held on 19 November 2020. A copy of the document entitled '*Project Proposal: Winton Airport Management and Development*' is attached to this report for information. After considering this proposal, Council carried the following decision: -

- *THAT Council provide in-principle support for the OTB Group's 'Development of a Regional Innovation and Resources Hub' in Winton and enter into a Memorandum of Understanding.*

Mr Kaminski from the OTB Group has now provided a draft MoU and a copy is attached for Council's information and feedback.

RISK MANAGEMENT

The risk associated with considering this project proposal has been assessed as Moderate (Consequence) and Possible (Likelihood) giving an overall assessment as **Medium 9**.

This assessment has been based on the proposed transfer of management, logistics and communication at the Winton Airport and the uncertainty over the proposed site for the Community Facility. It also needs to be determined how this proposal will affect the current role of the Airport Caretakers.

13.17 WILD DOG MANAGEMENT ADVISORY COMMITTEE TERMS OF REFERENCE**File Number:** 131649**Author:** Ricki Bruhn, Chief Executive Officer**Authoriser:****Attachments:** 1. 21.02 Wild Dog Management Advisory Committee - Terms of Reference V2.pdf**Meeting Date:** 22 February 2021**Corporate and Operational Plan Consideration**

Strategy	Corporate Plan Reference	Organisational Responsibility	Performance Measure
To provide honest, transparent and accountable corporate governance in line with corporate values	Community Engagement	Chief Executive Officer	Review Terms of Reference for all Advisory Committees

Budget Reference: Not Applicable**Asset Management Reference:** Not Applicable**SUMMARY**

This report presents revised Terms of Reference for Council's Wild Dog Management Advisory Committee for adoption.

RECOMMENDATION

1. THAT the report be received;
2. THAT Council adopts the revised Wild Dog Management Advisory Committee Terms of Reference as presented.

REPORT

At the Council meeting held 17 September 2020 elected members reviewed the Advisory Committees Terms of Reference, the following motion was made:

20.09.44*Moved: Cr C White**Seconded: Cr S Mann*

7. *THAT Council refers the revised Wild Dog Management Advisory Committee Terms of Reference to the Committee for review.*

CARRIED 6-0

At the February 2021 Meeting of the Wild Dog Management Advisory Committee, the Terms of Reference were reviewed. The Committee requested that Item 7 Quorum be changed from 50% plus one of the voting members to 6 voting members plus the chair or their delegate.

RISK MANAGEMENT

The risk associated with adopting the recommendations of this report has been assessed as Insignificant (Consequence) and Rare (Likelihood) giving an overall assessment as **Low 1.**

13.18 OUTBACK HIGHWAY DEVELOPMENT COUNCIL INC.**File Number:** 131651**Author:** Ricki Bruhn, Chief Executive Officer**Authoriser:****Attachments:** 1. OW General Minutes 12 February 2021.pdf**Meeting Date:** 22 February 2021**Corporate and Operational Plan Consideration**

Strategy	Corporate Plan Reference	Organisational Responsibility	Performance Measure
Regional Organisations	To play a constructive leadership role in regional issues	Chief Executive Officer	Maintain support and attend regular meetings and conferences as required.

Budget Reference: Nil**Asset Management Reference:** Nil**SUMMARY**

This report provides the Minutes of the Outback Highway Development Council Inc. General Meeting held on 12 February 2021.

RECOMMENDATION

1. THAT the report be received.
2. THAT the Minutes of the Outback Highway Development Council Inc. General Meeting held on 12 February 2021 be received and noted.

REPORT

These Minutes are provided for information and provide the Elected Members with an update on the activities of this organisation.

RISK MANAGEMENT

The risk associated with receiving and noting these Minutes has been assessed as Insignificant (Consequence) and Rare (Likelihood) giving an overall assessment as **Low 1.**

This assessment has been made on the basis the sealing of the Outback Highway has the potential to provide significant benefits for Council with minimal risk.

13.19 WINTON HOTEL CHARITY BUSH CAMP**File Number:** 131688**Author:** Ricki Bruhn, Chief Executive Officer**Authoriser:**

Attachments:

1. 21.02 Cover Letter - Springsure Branch Railway 06.02.2021.pdf
2. 21.02 Email RE_ Submission to Council - Springsure Branch Railway, Winton - Winton Hotel Charity Camp.pdf
3. 2004-16280 SPL - PA6-L Pre-lodgement advice.pdf
4. 02 PlanningR17_28Aug20 - Extract - Contaminated Land.pdf

Meeting Date: 22 February 2021**Corporate and Operational Plan Consideration**

Strategy	Corporate Plan Reference	Organisational Responsibility	Performance Measure
Town Planning Policy	To review and upgrade Council's current town plan to ensure it meets community	Chief Executive Officer	Amendments to the Winton Planning Scheme appropriate to meet the community requirements.

Budget Reference: Nil**Asset Management Reference:** Nil**SUMMARY**

This report presents a request from Concept Planning and Development Consultants (on behalf of the Winton Hotel) to allow self-contained vehicle camping to occur on Lot 662 on SP104915 during the upcoming Winton Way Out West Fest. It also requests Council to amend its Planning Scheme to allow for this type of accommodation to occur for short periods of up to 7 days on both this land and other dis-used State land.

RECOMMENDATION

1. THAT the report be received.

REPORT

A detailed submission has been received from Ms Nadine Kirley from Concept Planning and Development Consultants on behalf of Kevin and Jo Fawcett of the Winton Hotel.

The submission is seeking a decision from Council to allow self-contained vehicle camping to occur on Lot 662 on SP104915 during the upcoming Winton Way Out West Fest. It also requests Council to amend its Planning Scheme to allow for this type of accommodation to occur for short periods of up to 7 days on both this land and other dis-used State land.

The use of this land for accommodating tourists has been an ongoing issue since it was ascertained the subject land (Lot 662 on SP104915) was on the Environmental Management Register and there is no 'site suitability statement' which permits the land to be used as a tourist park. Although there is considerable commentary regarding Council's Planning Scheme in the submission, I don't believe it is the Planning Scheme which has created the issue as temporary and / or infrequent uses of land for tourist accommodation does not require a Material Change of Use (MCU) application.

There is considerable disagreement between the author of the submission and Council's Planning Consultant when it comes to the application of the Planning Regulation 2017. On page 6 of the submission the following comment is made: -

- *The Planning Act and Planning Regulation do not prescribe the level of assessment for a tourist park. The determination of the category of assessment in this instance falls back to the Planning Scheme to determine.*
- *The Regulation makes a material change of use involving contaminated land Assessable Development under Schedule 10, Part 4, Division 1, Section 6 (10.4.1 s6).*
- *It should be noted that applicability of the Regulation and assessment of the proposal under 10.4.1 s.6 only comes into play where the proposed development is deemed to be a Material Change of Use. In order for the Regulation to be applicable, the test must determine if either the Regulations or the Planning Scheme deem the use as assessable development. The power to determine if this applies is in the hands of Winton Shire Council.*

Council's Planning Consultant deems the above statement to be incorrect based on the following: -

- *A regulation (i.e. the Planning Regulation 2017) or a local categorising instrument (i.e. Winton Shire Planning Scheme) can separately and independently set the level of assessment.*
- *As has been the subject of much communication previously, Schedule 10, Part 4 of the Planning Regulation 2017 states at section 6:*

Assessable development—material change of use on contaminated land

A material change of use of premises is assessable development if—

(a) all or part of the premises are on—

(i) the contaminated land register; or

(ii) the environmental management register; and

(b) the premises are not being used for a sensitive land use; and

(c) the material change of use involves—

(i) a sensitive land use;

A “sensitive land use”, by definition, includes a “tourist park”.

That is, the Regulation, at Schedule 10, Part 4 makes a “tourist park” on land on the EMR assessable development, separate to and independent of whether or not the “tourist park” is assessable under the Planning Scheme.

The above was confirmed by email from State Assessment and Referral Agency (SARA) as far back as February 2018:

In practice, if development is made assessable under Schedule 10, Part 4, Division 1 of the Planning Regulation, two separate development approvals are required, including:

- 1. a development approval for a MCU assessed against a local government planning scheme, where the local government is the assessment manager, and*
- 2. a development approval for a MCU on contaminated land assessed against the relevant assessment benchmarks in the Planning Regulation, with SARA as assessment manager.*

That is, even if a Development Application is not required under the Planning Scheme (on whatever basis), a Development Application is still required to be lodged with SARA.

In my previous correspondence with SARA, they provided the following commentary on the matter:-

Is council correct in requiring a Material Change of Use application for a “Sensitive land use” over land which is on the EMR?

- *The subject site is listed on the Environmental Management Register (EMR). In accordance with Schedule 10, Part 4, Division 1 of the Planning Regulation, a Material Change of Use for a sensitive use is assessable development where there is no site suitability statement for the premises. Where there is a site suitability statement, the proposal may be accepted development. The site suitability statement is needed to provide any advice on this matter.*

This situation is made difficult for Council given that other Councils in the same position are allowing tourist camping to occur on land which is listed on the Environmental Management Register. They appear to have ignored the provisions of the Planning Regulation 2017 and used their Planning Schemes to ‘validate’ the use of this land for tourism accommodation purposes. Up to this point, Council has maintained its position that the Planning Regulation is the determining factor. This is based on the land being on the EMR and usage as a tourist park constitutes a sensitive use and therefore triggers an MCU.

I have suggested to Mr Fawcett that an option is to seek written confirmation from SARA that the use of the land for a ‘sensitive land use’ could occur, and in what circumstances, having regard to the requirements of the Planning Regulation 2017. I have tried to work with the Winton Hotel to bring about a workable resolution, however up to now this has not been possible.

I have recommended this report and attached information be received. I consider the Planning Regulation 2017 is the primary piece of legislation to be considered, however it is a difficult issue and I sympathise with Kevin and Jo Fawcett and the position they find themselves in.

RISK MANAGEMENT

The risk associated with receiving this report has been assessed as Moderate (Consequence) and Possible (Likelihood) giving an overall assessment as **Medium 9**.

This assessment has been made on the basis that should Council maintain its current position regarding the Tourist Park, it will negatively impact on the Winton Hotel and the availability of accommodation for the Way Out West Fest and other upcoming festivals. Should Council approve the recommendations in the submission, it may increase scrutiny from other caravan park operators in Winton and could be viewed as a deliberate breach of the Planning Regulation 2017.

13.20 OFFICE OF THE INDEPENDENT ASSESSOR - REFERRAL OF COMPLAINT**File Number:** 131689**Author:** Ricki Bruhn, Chief Executive Officer**Authoriser:****Attachments:** Nil**Meeting Date:** 22 February 2021**Corporate and Operational Plan Consideration**

Strategy	Corporate Plan Reference	Organisational Responsibility	Performance Measure
Governance	To ensure the Councillors and the Staff Codes of Conduct are adhered to.	Chief Executive Officer	Elected Members and Staff are aware of Code of Conduct requirements with any breaches being promptly investigated.

Budget Reference: Nil**Asset Management Reference:** Nil**SUMMARY**

This report provides an update on the Referral Notice received from the Office of the Independent Assessor dated 30 November 2020. The report also requests delegated authority be provided to the Chief Executive Officer to enable an Investigator to be appointed in accordance with Council's Investigation Policy.

RECOMMENDATION

1. THAT the report be received.
2. THAT Council delegate authority to the Chief Executive Officer to appoint an Investigator to conduct the investigation in accordance with the direction received from the Office of the Independent Assessor in a letter dated 30 November 2020.

REPORT

Elected Members will recall an email I forwarded on 1 December 2020 providing details of correspondence received from the Office of the Independent Assessor. This correspondence provided details of a complaint it had received and a determination to refer the conduct to Council to be dealt with under Chapter 5A, Part 2 Division 5 of the Local Government Act 2009. The investigation must be conducted in accordance with the Council's Investigation Policy adopted pursuant to Section 150AE of the Act.

Council's Investigation Policy provides the following commentary in relation to the Investigator: -

- *Unless otherwise resolved by Council, the Mayor will manage the investigation of suspected inappropriate conduct of other Councillors.*

In an email to all Elected Members and the CEO dated 15 December 2020, Mayor Baskett advised that he had decided to remove himself from the investigation process and indicated the CEO would be tasked with furthering the process.

I have sought advice from both the Office of the Independent Assessor and the Manager of Governance at the Department of State Development, Infrastructure, Local Government and Planning on the next steps in the investigation process.

The recommended action is for the Council to pass a motion delegating authority to the CEO to appoint an Investigator to conduct the investigation in accordance with the direction received from the Office of the Independent Assessor in a letter dated 30 November 2020.

RISK MANAGEMENT

The risk associated with delegating authority to the CEO as outlined in the recommendation has been assessed as Minor (Consequence) and Unlikely (Likelihood) giving an overall assessment as **Low 4.**

This assessment is based on the requirement for this complaint to be investigated in accordance with Council's Investigation Policy and the legislative provisions contained in the Local Government Act 2009.

13.21 WESTERN TOWN FILM SET PROJECT FUNDING APPLICATION**File Number:** 131585**Author:** Jessica Greenaway, DoCED**Authoriser:** Ricki Bruhn, Chief Executive Officer**Attachments:**
1. Western Town Proposal.pdf
2. 21.02 FW_ Making contact - business case.pdf
3. 21.02 Western Town Contacts.pdf**Meeting Date:** 22 February 2021**Corporate and Operational Plan Consideration**

Strategy	Corporate Plan Reference	Organisational Responsibility	Performance Measure
To maximise the benefits to the community of Winton from sustainable tourism	Tourism Product Development	Director of Community and Economic Development	To enhance existing product and facilitate development of new products

Budget Reference: Nil.**Asset Management Reference:** Nil.**SUMMARY**

This report seeks Council approval to submit an application to the Building Better Regions Fund – Infrastructure Projects Stream – Round Five for the 'Western Town Film Set' project.

RECOMMENDATION

1. THAT the report be received.
2. THAT Council provide in-principle support for the Western Town Film Set project and authorises the CEO to submit an application to the Building Better Regions Fund – Round 5 for the project.
3. THAT Council authorise the CEO to investigate land tenure for the proposed site, with a further report to be presented to the March meeting.
4. THAT Council further review the Western Town project business case based on the feedback received from Queensland Treasury Corporation and that a revised business case is presented to the March meeting.

REPORT

The \$200 million Building Better Regions Fund (BBRF) is now open and closes 5 March 2021. The program includes:

\$100 million to support tourism-related infrastructure projects which are focussed on mitigating the economic impact of the COVID-19 pandemic on a region's tourism industry.

The other \$100 million will support regional remote Australia more broadly, by funding general infrastructure projects and community investment projects.

The program aims to drive economic growth and build stronger regional communities by supporting investment ready projects that provide economic and social benefits for regional and remote areas.

The attached Business Case has been drafted by Rural and Remote Development Consultants for the construction of a Western Town Film Set in Winton, attached also is a list of stakeholders consulted during the preparation of the business case.

Feedback on the business case has been received from Queensland Treasury Corporation and is attached. The feedback identified several matters requiring further consideration and response. A response has been requested from the consultant, Rural and Remote Development Consultants, and will be presented to the March meeting. The report recommends that Council review the Western Town project business case based on the feedback received from Queensland Treasury Corporation and that a revised business case is presented to the March Ordinary Council Meeting.

Due to the pending deadline for this funding round, the report seeks Council's in-principle support for the Western Town project and recommends Council authorise the CEO to submit an application to the BBRF for the Western Town project. For the purpose of the funding submission only, the report proposes to identify option 2 as the preferred option, that is, it is proposed that Council agree to submit an application for funding through the BBRF program, which includes a 25% co-contribution of \$250,000 from Council towards the project. This co-contribution of \$250,000 is noted only for the purpose of the funding application and does not in any way commit Council to deliver the project. Should the application be successful; and only after Council is satisfied that it has completed due diligence regarding the project, Council may choose to accept or reject the offer of funding.

In regard to land tenure, the Department of Resources (previously the Department of Natural Resources Mines and Energy (DNRME) have advised that a Permit to Occupy (PTO) application would not be suitable for this project. The Department has advised Council to apply to freehold the portion of Lot 118 AE151 (Town Common) required for the construction of the Western Town Film Set. Council would need to lodge an application with the Department of Resources should it wish to proceed with this project. The report recommends that Council authorise the CEO to investigate land tenure for the proposed site, with a further report on the matter to be presented to the March meeting.

RISK MANAGEMENT

The risk associated with pursuing an application under the Building Better Regions fund has been assessed as Minor (Consequence) and Possible (Likelihood) giving an overall assessment as **Medium 6**.

The risks associated include reputational risks associated with the possibility that council could be awarded the funding and not accept it. This risk is considered possible. Furthermore reputational risks driven by perception that Council is operating outside what is "normal" Local Government core business has been considered as unlikely as Council already provides many services that are not considered core business.

13.22 SUNDRY DEBTORS - OUTSTANDING AMOUNTS**File Number:** 131701**Author:** Ricki Bruhn, Chief Executive Officer**Authoriser:****Attachments:** Nil**Meeting Date:** 22 February 2021**Corporate and Operational Plan Consideration**

Strategy	Corporate Plan Reference	Organisational Responsibility	Performance Measure
Financial Reporting	To ensure that the annual Budget, general purpose Financial Report, Financial Forecast, Asset Register and Annual Financial Statements are prepared within the statutory reporting timeframes.	Chief Executive Officer	Produce monthly financial report for Council.

Budget Reference: 1500-1721 – Debtors Write Offs \$2,000**Asset Management Reference:** Nil**SUMMARY**

This report provides details of three outstanding sundry debtor accounts and seeks Council's consideration for these amounts to be written off.

RECOMMENDATION

1. THAT the report be received.
2. THAT Council write off the following outstanding debts: -

- Pioneer Construction – Invoice No. 43595	\$1,530.14
- A Fogarty – Invoices 44543 and 44824	\$ 576.90
- N Howard - Invoice 41713	\$ 75.00

REPORT

Outstanding debtor amounts are reviewed by staff monthly and are subject to audit by Council's external Auditors twice yearly. This is to ensure outstanding debts are being followed up and every effort is being made to collect outstanding amounts.

Finance staff have presented details of three outstanding amounts and are seeking consideration from Council to have these amounts written off. The reasons for this request include the inability to contact the debtor and the additional cost to engage a debt collection authority to recover the debts. Details of the outstanding debts are provided below.

Pioneer Construction

This debt was for the purchase of 900 litres of emulsion at a cost of \$1,530.14 back in March 2020. A group of workers had arrived at the Main Roads depot in Winton seeking to purchase emulsion, however there was none available, and they were sent to the Council depot. It was at the end of the day when the workers arrived at the depot and spoke to the Procurement & Stores Support Officer.

The Officer checked with either the Works Manager or the Acting Director of Works who advised if they appeared legitimate and everything was in order, it would be fine. They offered to pay with a credit card, however the depot does not have credit card facilities and an invoice would be sent. The Officer recorded their phone and email details, and everything appeared to be in order.

Their truck was marked with 'Pioneer Construction' stickers and they had a trailer attached with a roller. They were also wearing high-vis clothing and the truck itself was loaded with pre-mix. There was nothing about them or their vehicle which indicated suspect behaviour. The emulsion was provided, and an invoice was raised on 28 March 2020 for \$1,530.14 and sent to the address provided in Western Australia.

Since the invoice was forwarded, staff have tried numerous approaches to track down Pioneer Construction. The phone number which was checked at the time has now been disconnected. A phone number linked to the company was sourced, however the person indicated they had received a lot of phone calls regarding Pioneer Construction, but they had nothing to do with the company. Numerous emails have been forwarded about the outstanding invoice, but no response has been received.

I have provided a directive that the sale of any materials from the depot must be completed before the materials are taken.

A Fogarty

This lady had two horses on the horse common and when they were mustered she failed to claim them. Our records indicate she was living in Charters Towers at the time and she had basically abandoned the horses. Correspondence was forwarded advising if the horses were not claimed, they would be offered for sale to recoup the cost of providing hay. Council held the horses for quite a few months and invoices for hay and tie downs were forwarded on 7 September 2020 for \$326.65 and 18 November 2020 for \$250.25.

As the cost of keeping these horses were continuing to amount, an advertisement was placed offering the horses for sale by tender. The horses were eventually sold for \$100.00, however the outstanding debt remains outstanding.

N Howard

This debtor for \$75.00 dates back to 23 October 2018 when Council arranged for a CPR Training Course for employees and I assume it was also offered to others. I do not have a lot of details regarding this, however monthly statements have been forwarded and verbal requests made for payment. Given the cost to recover this debt now far outweighs the actual amount outstanding, it is presented for consideration to be written off. A debt collector could be engaged; however, this will only add to the cost of the debt recovery.

Whilst it is disappointing a report such as this needs to be presented to Council, we must demonstrate to our auditors that all reasonable efforts have been made to recover outstanding debts before taking the step to have these debts written off.

RISK MANAGEMENT

The risk associated with writing off these outstanding debts has been assessed as Minor (Consequence) and Unlikely (Likelihood) giving an overall assessment as **Low 4**.

This assessment is based on a budget allocation being available for writing off sundry debtors. Whilst the risk is low, it is important to ensure our procedures are reviewed to recover amounts at the point of sale.

14 ADVISORY COMMITTEE MEETING REPORTS**14.1 MINUTES OF THE RURAL LANDS COMMITTEE MEETING HELD ON 12 FEBRUARY 2021**

File Number: 131693

Author: Ricki Bruhn, Chief Executive Officer

Authoriser:

Attachments: 1. Minutes of the Rural Lands Committee Meeting held on 12 February 2021

Meeting Date: 22 February 2021

RECOMMENDATION

1. That the Minutes of the Rural Lands Committee Meeting held on 12 February 2021 be received and the recommendations therein be adopted.



MINUTES

Rural Lands Committee Meeting Friday, 12 February 2021

**MINUTES OF WINTON SHIRE COUNCIL
RURAL LANDS COMMITTEE MEETING
HELD AT THE WINTON SHIRE COUNCIL BOARD ROOM
ON FRIDAY, 12 FEBRUARY 2021 AT 9.00AM**

1 COMMENCEMENT OF MEETING

The meeting commenced at 9.00am with Cr White welcoming those present.

2 PRESENT

Cr Gavin Baskett (Mayor), Cr Cathy White, Cr Tina Elliott, Cr Anne Seymour, Mr Suneil Adhikari (Director of Works), Mr Geoff Cox (Rural Service Manager), Mr Peter White, Ms Dolly Grant, Ms Natasha Howard, Mrs Debbie Nichols, Mr John Paine (via phone), Mr Dale Elliott (Works Supervisor) and Mrs Tiffany Neilson (Minute Secretary)

3 APOLOGIES

21.02.01

Moved: Mrs T Elliott
Seconded: Mrs D Nichols

THAT apologies from Mr Ricki Bruhn, Mr Mohammed Rahman and Miss Courtney Brown be received and noted.

RCARRIED

4 CONFIRMATION OF MINUTES

21.2.02

Moved: Ms D Grant
Seconded: Mrs D Nichols

That the minutes of the Rural Lands Committee Meeting held on 27 November 2020 be confirmed with the changes in wording from lines to poles in General Business.

5 BUSINESS ARISING OUT OF PREVIOUS MEETING

Rain Gauges

Debbie Nichols noted that they have been liaising with the Project Managers of the Flood Gauges and relocated one of the gauges near Bendermeer to a more beneficial location.

Stockroutes Mangement Plan

Debbie Nichols noted that the Stockrotues Management Plan is missing the reference to the reading and transferring of NLIS.

6 ITEMS FOR DISCUSSION**6.1 Stockroutes Update**

Council's Rural Service Manager gave a brief update on the below items:

- Currently investigating funding for troughs
- Troughs are bought locally
- Pumps purchased externally due to warranty issues
- Dams around the Shire are very dry
- WMC Windmill update – waiting on Ergon to inspect as the power lines is too close to the windmill.

Cr Anne Seymour asked about the trough's having 1 outlet.

Council's Rural Service Manager explained the trough layout.

6.2 Town Common Supplement

Cr Cathy White noted that a recent motion was made at the January Council Meeting for Council's Rural Service Manager to have authority to order supplements and distribute them on the town common as needed.

6.3 Pig Snouts

Council's Rural Service Manager noted that there is not enough money in this year's budget to support the bounty for pig snouts, however will consider for 21/22 budget.

Discussion was held regarding pig numbers, authorised personnel and other alternative options.

21.2.03

Moved: Mr P White

Seconded: Ms N Howard

THAT Council consider putting forward \$10,000 in the 21/22 budget for trialing a Pig Snout Bounty (\$5 per snout).

CARRIED

6.4 Shearing School

Mrs Cathy White mentioned that consideration should be given for another Shearing School, as the previous one was a huge success.

6.5 Stockroutes Management Plan**21.2.04**

Moved: Mr B Elliott
Seconded: Mr P White

THAT the Stockroutes Management Plan be amended to add another item under the Owners Responsibilities to ensure they are aware they are responsible for NLIS transfers.

CARRIED

6.6 Rain Gauges

Maps were distributed to all members identifying the locations of the installed gauges as well as the proposed locations of the new gauges.

Mr B Elliott noted that several gauges that have already been installed aren't in the most ideal location.

Mr P White mentioned that a River Gauge would be beneficial on the Opalton Road.

7 CORRESPONDENCE

7.1 Ergon response in relation to rural power poles

Members discussed it would be beneficial for the landowners to liaise with Ergon.

8 ACTION ITEMS

Action	Person Responsible	Date Raised	Update
Making sure Council employees are aware of Landowners Biosecurity Plans	RSM	01/03/2020	Ongoing
Education for Council employees of land care when constructing roads	DOW	30/03/2020	Ongoing – Open to the public
Organise Erosion Workshop	DOW	25/09/2020	
Provide location of Rain Gauges to next meeting	DOW	25/09/2020	Completed
Advise DCQ when Erosion Workshop commences.	Works Manager	15/02/2021	
Investigate Showgrounds Race Reader/Wand	RSM	15/02/2021	Completed – Wand Available
Investigate funds transfer from pest and weeds to grasshoppers	RSM	15/02/2021	Completed – No funding available
Herald Advert regarding soil project (if required)	Tiffany	15/02/2021	
Distribute Leanne's details to members	Tiffany	15/02/2021	Completed – December Rural Newsletter
Organise lick distribution on town common and notify users	RSM	15/12/2020	Completed
Ensure enough signage is placed along stock routes water notifying users of	RSM	15/02/2021	Completed

regulations.			
Investigate gates of Exclusion Fencing	RSM	15/02/2021	Completed – Email sent
Liaise with Suzie Brodie about another Shearing School	Tiffany	12/02/2021	
Liaise with Ergon about the Rural Power Poles	Tiffany	12/02/2021	
Put ad into Winton Herald explaining how to read Rural Addressing Signs	Tiffany	12/02/2021	
Prepare a draft Good Neighbour Policy	RSM	12/02/2021	
Circulate the use of Snap, Send and Solve in the next Rural Lands Newsletter	RSM	12/02/2021	
Investigate if Council can clean up the old Picnic Race Course Area	DOW	12/02/2021	
Ask landowners for their input about the Grasshopper issue	RSM	12/02/2021	
Investigate Drought Advisory Committee Members	Tiffany	12/02/2021	
Invite a representative to explain rural Addressing to next meeting	Tiffany	12/02/2021	
Inspect Mills Creek	DOW	12/02/2021	

9 GENERAL BUSINESS

Mr Geoff Cox

Suggested we explain how to interpret Rural Addressing Signs to landowners.

Mentioned he has been approached by Rural Property Owners in relation to additional rural airstrips.

Investigating the option to fence the Corfield Common.

Suggested Council look at producing a 'Good Neighbour Policy'

Mr Peter White

Mentioned that the grid policy does not reference gates.

It was explained that the ORRTG Group are preparing a joint procurement project to clean and inspect grids.

Discussion was held in the standards of grids.

Increasing problem with wallaroo's and greys.

Mr Dale Elliott

Noted that Council can either patch the grid on the road to the Slaughter House or remove grid altogether.

Suggested we encourage Property Owners to utilise Snap, Send and Solve for Road Complaints.

Mrs Cathy White

P.Ashman has asked if the washout near Mills Creek can be inspected.

Mrs Anne Seymour

Asked if the Old Picnic Race Course can be cleaned up.

Would like to start being proactive in relation to Grasshopper's in the Shire.

Mrs Tina Elliott

Noted that more members are needed for the Drought Advisory Committee.

Mr Brett Elliott

Mentioned that he has recently purchased a 'Rock Bucket' to attach to a loader, to retrieve the larger rocks.

Ms Dolly Grant

Asked about the Riley Street Common Fence

Rural Service Manager noted it will be considered for the 21/22 budget.

Ms Natasha Howard

Noted that when there is a power outage it is affecting the timing for weighing of cattle.

Rural Service Manager commented that there is a spare generator in the Stock Routes yard for the Saleyards.

Mr John Paine

Noted that he still believes there should be a gate every 5km with the exclusion fences.

Rural Addressing needs to be reviewed.

Noted that Windorah-Quilpie utilise the road as a rural airstrip.

Cr Tina Elliott departed meeting at 11.09am

Mrs Cathy White

Commented that there has been good feedback regarding the Rural Newsletter.

MOTION NUMBER	MOTION	COUNCIL RESPONSE
20.11.03	THAT Council amend the Stock routes Management Plan to add a section regarding drover's responsibility.	
20.11.04	THAT Council consider offering a bounty for pig snouts.	
20.11.05	THAT Council present a letter to Ergon expressing their concern for the number of damaged poles as well as the number of unused poles left on properties around the Shire.	
21.02.03	THAT Council consider putting forward \$10,000 in the 21/22 budget for trialing a Pig Snout Bounty (\$5 per snout).	
21.03.04	THAT the Stockroutes Management Plan be amended to add another item under the Owners Responsibilities to ensure they are aware they are responsible for NLIS transfers.	

6 CLOSURE AND NEXT MEETING DATE

Next Meeting will be held on Friday 14th of May 2021.

The Meeting closed at 11.17am

.....
CHAIRPERSON

14.2 MINUTES OF THE WILD DOG MANAGEMENT COMMITTEE MEETING HELD ON 10 FEBRUARY 2021

File Number: 131697

Author: Ricki Bruhn, Chief Executive Officer

Authoriser:

Attachments: 1. Minutes of the Wild Dog Management Committee Meeting held on 10 February 2021

Meeting Date: 22 February 2021

RECOMMENDATION

1. That the Minutes of the Wild Dog Management Committee Meeting held on 10 February 2021 be received and the recommendations therein be adopted.



MINUTES

Wild Dog Management Committee Meeting

Wednesday, 10 February 2021

**MINUTES OF WINTON SHIRE COUNCIL
WILD DOG MANAGEMENT COMMITTEE MEETING
HELD AT THE NEIGHBOURHOOD CENTRE TRAINING ROOM
ON WEDNESDAY, 10 FEBRUARY 2021 AT 3.10PM**

1 COMMENCEMENT OF MEETING

The Chair, Mr Ben Ogg welcomed everyone present and declared the meeting open at 3.10pm

2 PRESENT

Ben Ogg (Chair), John Banning (Deputy Chair), Cr Gavin Baskett (Mayor), Cr Cathy White, Cr Anne Seymour, Ray Foxwell (Rural Lands Officer), Rob Banning, Courtney Brown (Biosecurity Officer), Suneil Adhikari (Director of Works), Shane Axford, Gary Jorgensen, Shane Hume, Andrew Richardson and Shannon Van Bael (Minute Secretary)

IN ATTENDANCE:

Charles Dyer (Asset Manager), Michael Kaminski OTB Spacial.

3 APOLOGIES

21.02.01

Moved: Ben Ogg

Seconded: Shane Axford

THAT apologies be accepted for Errol Entriaken, Rob Faulkner, Harry Elliott, Adele Pentland, Leah Mitchell, Brett Elliott, Ricki Bruhn (Chief Executive Officer) and Geoff Cox (Rural Land Manager).

CARRIED

4 CONFIRMATION OF MINUTES

21.02.02

Moved: Ben Ogg

Seconded: Shane Axford

THAT the minutes of the Wild Dog Management Committee Meeting held on 4 November 2020 be confirmed.

CARRIED

Special guests Michael Kaminski and Charles Dyer (Asset Manager) gave a presentation on wild dog data mapping.

Ben Ogg (Chair) thanked Michael Kaminski, Charles Dyer (Asset Manager) and Courtney Brown (Biosecurity Officer) for their time and information.

DEPARTURE: Charles Dyer and Michael Kaminski departed the meeting at 4.03pm.

5 WILD DOG MANAGEMENT ADVISORY COMMITTEE TERMS OF REFERENCE

The Committee requested that Item 7 Quorum be changed from 50% plus one of the voting members to 6 voting members plus the chair or their delegate.

6 CORRESPONDENCE

5.1 Ricki Bruhn requesting feedback on Draft Terms of Reference.

21.02.03

Moved: Ben Ogg

Seconded: Cr Cathy White

THAT correspondence Item 5.1 be received.

CARRIED

7 DIVISION LEADERS REPORTS

Shane Hume

- Wildlife cameras are being distributed around the Bladensburg National Park.

Ben Ogg

- Minimal activity;
- Tiviot 1 dog;
- Narangie 1 dog.

John Banning

- 4 dogs at Verdin, Sandilla recorded 8 for 2020, Middleton 30 – 40 for 2020.
- 6 Dogs at Franklin, 1 seen from the helicopter. 150 pigs for the year.

Rob Banning

- Starting to move since recent rain.

Shane Axford

- 1 in the last 3 weeks;
- 3 on the Wokingham bridge.

8 CHAIRMAN'S REPORT

- Other Shires are desperate for meat;

Shane Axford noted Thargomindah is also desperate for meat.

9.1 MAYORS REPORT

- The Central West Pest Management Group Meeting is upcoming.
 - Have recommended Shire boundary baiting in the past and have been told it is up to the Rural Land Managers to communicate on the issue;
 - Discussions on baiting poison;
 - Round 5 of the QFPI was 100% over-subscribed;
 - Michael Allpass is looking into poison training for landowners.
- Had a meeting with the Minister for Wildlife and other Ministers to discuss fencing and intensive internal baiting of Bladensburg National Park.

Ben Ogg

Asked if there was any discussion around collective dog bounties with other Shires.

Cr Gavin Baskett

Noted, that other shires are happy to stay with the \$30 per dog.

9.2 BUDGET

Council Funding	\$280,000
Total Expenditure	\$135,032.60
Committed Funds	\$ 94,594.62
Remaining Funds	\$ 50,372.78

10 ACTION LIST

Action	Responsible	Update
2021 Meeting Dates	Chair	5 May 4 August 27 October

11 GENERAL BUSINESS

Ben Ogg

Pig snout bounty

- The Wild Dog Management Advisory Committee does not have funds to support a pig snout bounty;

John Banning

- Mapping suggestion is to keep it simple, suggestions to go to Courtney Brown (Biosecurity Officer);
- Baiting Middleton country will mostly be done from Franklin in the future.

5 CLOSURE AND NEXT MEETING DATE

The next Wild Dog Management Advisory Committee Meeting to be held at the Neighbourhood Centre on 5 May 2021.

The Meeting closed at 4.51 pm.

The minutes of this meeting were confirmed at the Wild Dog Management Advisory Committee Meeting held on _____.

.....
CHAIRPERSON

14.3 MINUTES OF THE SHOWGROUND USERS COMMITTEE MEETING HELD ON 9 FEBRUARY 2021**File Number: 131698****Author: Jessica Greenaway, DoCED****Authoriser: Ricki Bruhn, Chief Executive Officer****Attachments: 1. Minutes of the Showground Users Committee Meeting held on 9 February 2021****Meeting Date: 22 February 2021****RECOMMENDATION**

1. That the Minutes of the Showground Users Committee Meeting held on 9 February 2021 be received and the recommendations therein be adopted.



MINUTES

Showground Users Committee Meeting

Tuesday, 9 February 2021

**MINUTES OF WINTON SHIRE COUNCIL
SHOWGROUND USERS COMMITTEE MEETING
HELD AT THE WINTON SHIRE COUNCIL BOARD ROOM
ON TUESDAY, 9 FEBRUARY 2021 AT 1.00PM**

1 COMMENCEMENT OF MEETING

The Chair, Cr Tina Elliott welcomed those present and declared the meeting open at 1.00pm.

2 PRESENT

Cr Gavin Baskett (Mayor), Cr Tina Elliott, Cr Cathy White, Ms Jessica Greenaway (Director of Community & Economic Development), Mrs Linda Young (North Gregory Turf Club), Mrs Sam Foxwell (North Gregory Turf Club), Mrs Patrice Elliott (Diamantina Rodeo & Campdraft Association), Mrs Roslyn Blacket (Camel Races), Miss Shannon Van Bael (Showgrounds Caretaker), Mrs Carly Cox (Winton Show Society & Pony Hack Committee), Miss Amanda Cluff (Winton Pony Hack Committee), Mary Webb (Winton Show Society & Pony Hack Committee), & Ms Helen Fogarty (Administration Secretary)

3 APOLOGIES**21.02.01**

Moved: Miss Amanda Cluff
Seconded: Cr Cathy White

THAT apologies from Mr Thomas Mills (Diamantina Rodeo & Campdraft) & Mr Richard Scarr (Showgrounds Caretaker) be received and noted.

CARRIED

4 CONFIRMATION OF MINUTES**21.02.02**

Moved: Mrs Patrice Elliott
Seconded: Mrs Linda Young

THAT the minutes of the Showground Users Committee Meeting held on 1 December 2020 be confirmed.

CARRIED

5 BUSINESS ARISING OUT OF PREVIOUS MEETING

NIL

6 ITEMS FOR DISCUSSION**6.1 Arena resurfacing update from Teegan Mills**

- Letter is attached at regarding the Scope of Works – Resurfacing Winton Arena;
- Examples of 3 types of sand samples were shown to the committee, with the ratios of sand to dirt, the committee voted on the sand ratio preference;

- The User Group agreed to go with the preferred ratio of sand which was a recommendation by Peter Hammer from Hammer & Co Earthmoving;
- Awaiting on approval from grant funding body; and
- The User Group is all in agreeance with progressing with this project and for taking advice from Hammer & Co Earthmoving.

6.2 Elle Neil confirmed for April meeting

- Stock Movements and requirements, Nils tags etc;
- Any specific questions are to be sent through to DOCED;
- A Spelling of Stock at the Winton Showgrounds Flyer has been designed and prepared regarding the Showgrounds and stock. This has been approved by the Senior Biosecurity Inspector from DAFF Longreach; and
- The User Committee are to take it away and bring back any feedback to the next meeting.

6.4 Round 6 stronger communities program

- Stronger Communities Program are opened for Expressions Of Interest till the 18th February;
- Any projects are to be brought back to the committee; and
- Projects are from the amount of \$2000 to \$ 20 000.

6.5 Winton Community Microgrants

- Micro Grants for the amounts of \$300 to \$3000 also close on the 18th February;
- Any small capital projects are to be brought back to the committee; and
- DRCD have applied for funding for cooling system etc fans, for the bar area and shed, the User Committee agreed for this and are awaiting of approval from the funding body.

6.6 2021/2022 budget requests for consideration by Council

- Budget consideration for a footpath from the carpark to the show pavilions as well as a drop off point for people with disabilities; and
- Budget consideration from the User Committee to take away and discuss as a committee and send through any items for consideration to the DOCED; and
- DRCA have a list of items they need funded which include, playground equipment, trough at the backyards, different water system (to water the camp and water the back yards), shipping container to put items in like hessian etc. (to be approved by the committee), shelving for the bar in the shed; and
- Playground that is to be erected a certification needs to be supplied.

6.7 Pavilion doors finishing

- Pavilion doors have been erected, an email was circulated to see what recommendations were for painting of the doors; response was to keep the doors the same look finish; DOCED to liaise with the Building Facility Officer to recommend a finish, this is a high priority.

6.8 Showgrounds power - project update

- Capitol Works Project Managers update, is that the contract has been let and the contractor is on sight and materials have been stockpiled, excavation of trenches and installation of conduit and other work has commenced. Duration of the contract is roughly ten weeks, which makes it dissipate mid-April; and
- Any committee users that have an event within the timeframe are to liaise with the DOCED to arrange a meeting with the Project Manager to ensure there are other avenues to ensure the running of the event is successful.

6.9 Budget request for additional speakers – (minimum cost of \$30,000)

- Feedback from IT has a quote for additional Speakers of the amount of \$30,000;

- A request from the Bike Sports Day, there was no sound in the arena, or the other side near the toilets and the bar. Suggestion that the Dirt Bike Committee request a grant from Stronger Communities Program, with the User Committee to send letters of support; if the grant is not successful to put a consideration in to council:

21.03

Moved: Mrs Patrice Elliott

Mrs Tegan Mills

That council consider the speaker upgrade be an urgent priority for the showgrounds.

CARRIED

- Any faults around the Showgrounds need to be taken back to the caretaker of the Showgrounds

7 CORRESPONDENCE

7.1 Daniel Caston – Request to camp at Showgrounds

- Mr Caston who has a roof restoration company, has sent a request to Council to stay at the Showgrounds for a period of six to eight weeks, with quite a large scale caravan and small truck. Mr Caston has a few customers around Winton. The timeframe will be during WOWF, he is agreeable to move when council requests; There needs to be a time limit and the area needs to be left the same as when he first arrived; clear rules need to be set before this stay; The Committee had a vote for Mr Caston to stay at the grounds and the vote was 4:2 to allow as a recommendation.

8 ACTION LIST

Responsible Officer	Action	Progress	Completed
BFO	Lights to be placed at the front of the grandstand and pavilion. An engineer's report needs to be in place for this to progress further.	Will hopefully be incorporated into the power upgrades (as they include fixtures and fittings in and around the main area). We need to start being conscious of light pollution now that AAOD has dark skies accreditation. No further progress	
DoCED	Mesh at horse stables needs replacing, funding approved waiting on the builder to start works. Funding has been extended due to Covid-19, with materials hard to purchase to complete the project.	In progress - waiting on Mal Elliott. Front Stables are staying. NGTC are to hand on information to Mr Elliott on the progress of the stables upgrade.	
BFO	Replace blinds for the Announcer's Box.	Quoted by House Proud. New quote will be needed due to changes in the window. The window changes have been passed onto Houseproud - awaiting his return to Winton.	
BFO	An audit for the light poles to be assessed around the grounds for	WHSO advising on requirements for inspections – looks like a	

	replacement.	licensed electrician every 5 years, inspected every year for the structural condition. Datalek have commenced work on electrical upgrades have already removed old wiring from grandstand area and upgraded some lights. Poles need to be inspected as some are suspect.	
DOW	Drum Roller needs repair	The Workshop Manger has advised that the Drum Roller will not be repaired any time in the near future, due to limited staff in the workshop as the part has to be manually made due to the age of roller. The part has to be made as the roller is outdated. Tractor is still at the crusher yard, priority to have it taken back to the Showgrounds.	
DOW	Speakers	More speakers to be placed near the toilets, bar & Campdraft Shed. Brendon has advised this would require a minimum of about \$30,000 to install extra speakers, amps cabling and other equipment to the area. Committee advice needed if this should be listed as a budget request.	
DOCED	Budgeting within the committee	An idea for a 12-month plan to be sent to the council to inform the budgeting process and that the council is aware of committee projects. 12-month plan to be set at the February meeting. User Committee members to email DOCED any ideas for additional projects.	
Carly Cox/ DOCED	Cattle Yards	Plans accepted by the Committee. Purchasing materials locally. Awaiting on the successful tenders. Suggestion of a walk way from the carpark to the cattleyards.	

9 MOTION LIST

Date	Motion Number	Motion	Resolution from Council
9/02/2021	21.03	Priority for additonal speakers to be added at the Showgrounds	
9/02/2021	21.04	Priority for Council to repair steps to Photo Finish box due to Racing Queensland Safety Audit.	

--	--	--	--

10 GENERAL BUSINESS

Mrs Carly Cox reported:

- Sourcing funding to erect fencing around the donger, to tie the children's horses to it; update inside the donger to erect shelving, and clean it out to make it more user friendly; to add a cement area and awning. Also cement inside the Pony Club Shed, to keep it tidy for when it rains, water runs straight through it;
- QCAS are holding a Covid Workshop on the 20th February to attend a ticket needs to be purchased;
- Pony Club are holding a Horse Riding School on the 20th March at the Pony Club Arena;
- Rally Day on the 27th February; and
- Suggested to committee to check out the Australian Shows Facebook regarding RSA and Sanitising.

Mr Sam Foxwell reported:

- Racing QLD are to do a Safety Audit on the 10th March, with concerns of the Photo Finish box and the steps, these need to be looked at, advised an engineer's report and plans needs to be completed.

21.04

Moved: Mrs Sam Foxwell

Seconded: Mrs Carly Cox

That it is a priority for Council to repair steps to Photo Finish box due to Racing Queensland Safety Audit.

CARRIED 17-0

Mr Gavin Baskett report:

- The race track fencing has broken away; This has been reported to the Asset Manager, and is being actioned.

Mrs Roslyn Blacket reported:

- Advice on Covid Plans. This depends on the industry of the committee.

Cr Cathy White reported:

- Racing Club sign which hangs over the pavilion doors is nearly falling off; NGTC is actioning this.
- Enquired if the toilets have been finished; Mayor Baskett advised that there are still some issues, so they haven't been finished; and

Mrs Patrice Elliott reported:

- Enquired about the Big Screens for use of the Committee Users, and FM88; DOCED responded that all Committees are able to utilise these; and
- DOCED is to send DRAC details regarding the playground equipment that is up for tender.

Miss Shannon Van Bael reported:

- Pavers have not been picked up from the Showgrounds.



SPELLING OF STOCK AT WINTON SHOWGROUNDS

Individuals seeking to spell stock at the Winton Showgrounds must seek permission from the Caretaker prior to spelling stock.

All stock must be free of disease and ticks and abide by biosecurity regulations.

*Property Identification Code – Winton Showgrounds
QEW0243*

The PIC number is required for any movement of cattle, horses, sheep, donkeys, mules, bison etc. onto the grounds.

Movement Records

A movement record is a compulsory document that must be created when animals are moved between properties in Queensland. The purpose of a movement record is to allow animals to be traced in the event of a disease. A copy of individuals movement records must be given to the Caretaker prior to spelling. This record will be kept for 2 years.

All livestock movements must be accompanied by a [movement record](#) from the property of origin.

If a committee has hired the grounds for an event it is the committee's responsibility to keep a copy of the movement record for 2 years and to complete all NLIS transfers.

Types of Movement Records

A movement record can be in any format (electronic or hardcopy). Some examples of different types of movement records are (some are not suitable if you have crossed the tick line):

- diary or logbook entries
- notepads or exercise books
- emails
- text messages
- Excel spreadsheets
- [movement record template](#) (this is a template that can be used for all animals - some information may not be required for horse movements)
- horse health declarations.

A [National Vendor Declaration \(NVD\)](#) is the preferred form of movement record when selling cattle, sheep and goats.

A [Pig Pass](#) is the preferred form when moving pigs.

Documents that are completed under the law of another state or territory that are similar to Queensland requirements may also be used as movement records.

NLIS Tagging Requirements

All cattle, sheep, goats and pigs must be identified with an [NLIS device](#) before spelling at the grounds.

Any untagged stock that arrive must be reported to a [Biosecurity Queensland inspector](#) and be tagged with a NLIS post-breeder tag bearing the PIC of the grounds.

NLIS Tagging Exemptions

Registered stud dairy goats **do not** require an NLIS tag if they bear an approved tattoo. Pigs and goats at sporting events **do not** require an NLIS tag if they are travelling to a sporting event (for example, goat or pig races) and there are no other goats or pigs present from another holding at the event and the goats or pigs will return to the place of departure within 48 hours.

Reporting to the NLIS Database

If individuals are spelling stock at the grounds the Caretaker can assist with NLIS transfers to the [NLIS database](#).

During an event, it is the event committee's responsibility to report all movements of cattle, sheep and goats to the [NLIS database](#) within 48 hours of the stock leaving the event.

To report to the NLIS database committees must register for a 'sporting event' NLIS account. To register for a 'sporting event' account visit the [NLIS website](#). If you require further assistance, contact the NLIS helpdesk on 1800 654 743.

[MLA tech tips \(PDF, 4.5MB\)](#) are available on the NLIS database to assist event committees with the NLIS reporting requirements.



Sighted cattle transfer

The 'sighted cattle' function records the presence of an animal at an event without having to transfer the animal onto and off the source PIC. This reporting function may be used for any event where at least 1 of the following applies:

- cattle are held for less than 96 hours
- there are less than 500 head
- all cattle that are present at the event are from the same PIC.

The following information must be reported when completing a 'sighted cattle':

- NLIS or RFID tag number for each animal
- movement record number
- PIC of event grounds
- date of event
- comment: name of event.

Only 1 transaction per movement record will be required when using 'sighted cattle'.

Property to property transfer

If the event does not fit the 'sighted cattle' criteria, a 'property to property' transfer must be used when reporting to the database.

The following information must be reported when completing a 'property to property' transfer:

- NLIS or RFID tag number for each animal
- movement record number
- from PIC
- to PIC
- date of event.

The return transfer is usually carried out by the event committee as a service to those who attended the sporting event. This means 2 transactions will be required for 'property to property' transfers at an event, the first from the origin PIC to the event PIC, and the second from the event PIC back to the same PIC (if the animal is not returning to the original PIC it must be transferred to the PIC it is going to).

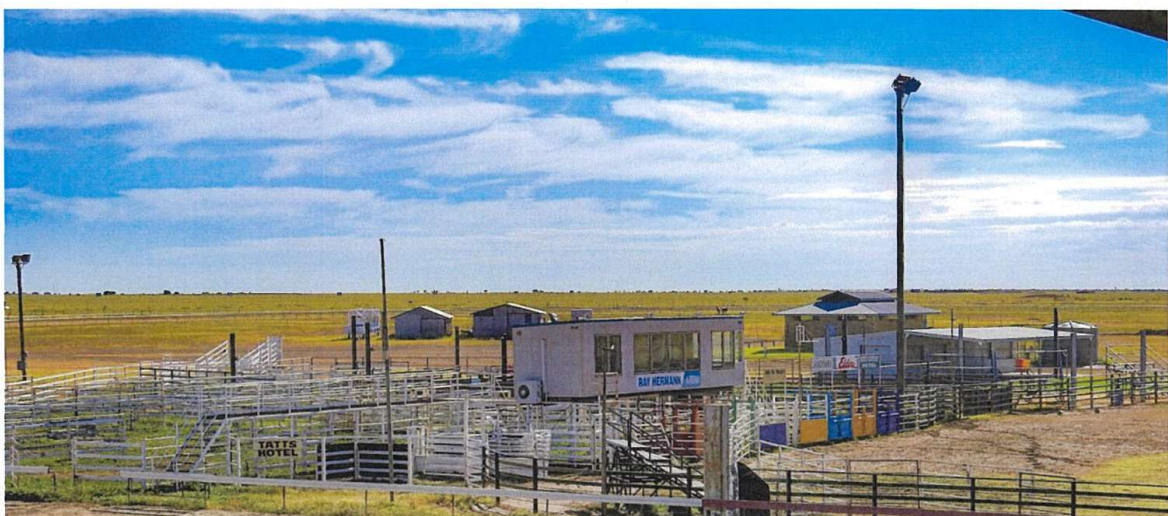
Reporting sheep and goat movements

Mob based movement

Sheep and goats are reported using the 'mob based movement' function which can be found in the sporting event account. A 'mob based movement onto PIC' and a 'mob based movement off PIC' must be completed for each mob.

The following information must be reported when completing a 'mob based movement':

- date of movement
- from PIC
- showgrounds PIC
- number of stock
- movement record number
- other PICs
- if the animals have been bred by the vendor or not.



HAMMER & CO EARTHMOVING

ABN: 96 928 941 715

82 OLD DALRYMPLE ROAD,
P.O. BOX 9,
CHARTERS TOWERS. 4820.

PHONE: (07) 47874049
FAX: (07) 47874847
MOBILE: 0428 779 996

21st January 2021

The President,
Diamantina Rodeo & Campdraft Association Inc:
PO Box 77,
Winton. QLD. 4735.

Dear Thomas,

RE: Scope Of Works – Resurfacing Winton Arena

Further to our discussions, following is a brief outline of the proposed work to resurface the existing arena, inside the fenced and panelled area, at Winton.

- 1: Remove the existing surface to a depth of 150mm.
- 2: Screen that material to remove any stones, and blend it with sand to the agreed ratio.
- 3: Place the blended material into the arena and trim to the original level.

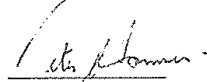
I have supplied three blended samples containing a mix of soil from the arena, and sand, for your committee to comment on. These samples are my suggestions only. The decision on which sample or another blend is up to you.

When on site we can make a small amount of blended material, and place in the arena in an insignificant area, to demonstrate what the product will be. At that point we will need a final decision on whether you are happy to use that blend or try another.

Based on the expected blend, we have delivered about 65% of the sand needed for the job. We expect the entire job will take two weeks to complete, weather dependant.

Please feel free to contact me if you wish to clarify any points or discuss the project further.

Yours sincerely,



Peter Hammer

11 CLOSURE AND NEXT MEETING DATE

The next meeting of the Showground Users Advisory Committee Meeting will be held at the Neighbourhood Centre Training Venue on the 13th April 2021 at 1pm.

The Meeting closed at 2.37pm .

These Minutes were confirmed at the Showground Users Advisory Committee Meeting held on _____.

.....
CHAIRPERSON

14.4 MINUTES OF THE WORK CAMP COMMITTEE MEETING HELD ON 2 FEBRUARY 2021**File Number:** 131700**Author:** Jessica Greenaway, DoCED**Authoriser:****Attachments:****Meeting Date:** 22 February 2021**RECOMMENDATION**

1. That the Minutes of the WORK Camp Committee Meeting held on 2 February 2021 be received and the recommendations therein be adopted.

15 CORRESPONDENCE**15.1 CORRESPONDENCE**

File Number: 131658

Attachments:

1. 21.02 Business Improvement Program.pdf
2. 21.02 Established Pest Animals and Weeds Management Pipeline Program Unsuccessful Letter.pdf
3. 21.02 2021 Australia Day - Gitie and Ron House.pdf

Meeting Date: 22 February 2021

RECOMMENDATION

1. THAT Correspondence Items 1-3 be received.

16 LATE CORRESPONDENCE

17 OFFICERS REPORTS TO COUNCIL**17.1 COMMUNITY AND ECONOMIC DEVELOPMENT REPORT****File Number:** 131303**Attachments:** Nil**Meeting Date:** 22 February 2021**RECOMMENDATION**

1. THAT the report be received.

REPORT**CENTRAL WEST COMMUNITY OPTIONS**

Community Health Manager will be taking long service leave from 17th April 2021 to October 2021. During this period, the position will be backfilled to ensure compliance and a continuum of care. Our program had one staff resignation during January, HR is advertising to recruit a new worker.

Jan Service	Hours	Trips	Good/Eq	Clients Serviced	Exits	New
CHSP	126	21	6	34	0	2
NDIS	155			7	0	2
Package Care	159			6	0	0

Compliance

- CHSP consumer data uploaded to Data Exchange for the quarter ending Dec 2020

Service	O/P
Domestic Assistance	539
Personal Care	201
Social Support Ind	191
Social Support Group	37
Home Maintenance	74
Transport	389
Meals	146
Equipment	26

- CHSP grandfathered client additional migration. Grandfathered clients are people who received services before the CHSP began and who are not yet registered in My Aged Care. All consumers receiving services under CHSP are registered through My Aged Care;
- Aged Care Workforce Census completed; and
- Updated pricing on the My Aged Care Portal for Home Care packages.

Training

- Diane Harrison, RAPAD Skilling completed the Disability Skill Set with PCA workers during January. Workers were happy with the delivery and content of the training;
- CWCOP has registered administration and support workers for the CHSP Reablement Training, as part of the Better Ageing – Promoting Independent Living measure by the Department of Social Services. The content developed includes consideration of the roles played by assessors, clients, and their families and informal carers, so there is a shared understanding of reablement and its application by service providers. Reablement is a planned approach to community care and services for older people that aims to help them re-establish daily living skills and community connections through a time-limited, goal-oriented program;

The training includes:

- Podcast series in wellness and reablement
- eLearning modules hosted on the My Aged Care Learning Environment (MACLE), and
- Facilitator's Toolkit for CHSP providers with existing in-house training infrastructure
- Staff have been registered to complete the online training module – Comply with Infection Prevention and Control with ARC Training. This free training is a Federal and Qld Government initiative to ensure employees in customer facing roles have access to the latest guidelines and knowledge in relation to the prevention and control of bacteria and other infectious contaminants;
- Frontline Care Solutions online training ongoing; and
- Preventing Dementia online – the University of Tasmania – ongoing.

Policy Reviews (Aged & Disability)

- Complaints & Feedback
- Safe Environment
- Violence, Abuse, Neglect Exploitation & Discrimination
- Privacy & Dignity

Policies to be submitted to Council for approval to meet the Aged Care Quality Standards and the NDIS Practice Standards.

Meetings

- Social Worker and Occupational Therapist
- CWHHS Nurse Navigator
- Service Assistance Development Program (SDAP)
- RAPAD Skilling
- Winton Hospital

Name	Abbreviation
Commonwealth Home Support Program	CHSP
Home Care Packages	HCPS
National Disability Insurance Scheme	NDIS

WINTON NEIGHBOURHOOD CENTRE PROGRAM

The Garden Club: We have not had a meeting for January. The next meeting is on 12th February 2021.

Centrelink: Centrelink has been busy with people reporting and updating information. Attendance has been well received for this time of the year. The locals have been the main clients until the tourist season starts.

These are the statistics from the Centrelink Program for January 2021.

Centrelink Stats for January 21

Stats Departments

Centrelink	11
Medicare	3
Other	1

Breakdown

Lodge forms	9
Assist with POI	0
Assist with form completion	6
Refer DHS	9
Assist with equipment	3
Register with DHS	2
Assist with scanning of docs	3
Assist with DHS equipment	4
General enquiries	1

Time

5 - 10minutes	4
15 - 30 minutes	6
Over 30 minutes	8

The Winton Men's Shed: The next meeting is being advertised for 27/2/2021.

The Neighbourhood Centre: The Neighbourhood Centre programs were all working out of the Training Venue for the first three weeks and with the air conditioning fixed all programs shifted back to their offices.

Winton Neighbourhood Centre Program: The work carried out from this program has been mainly planning events that we are holding for the next three months. We have been proactive and have an eventful calendar for February and March. The Events Calendar is displayed in the office and we are trying very hard not to clash with other events in the shire.

Winton 60's and Better

- Lunch this month was fish and chips from the Winton Roadhouse accompanied by a delicious pudding with 13 people attending this lunch.
- Beads workshop delivered – this is a popular craft at present.
- Mailbox drop of 380 newsletters. The focus is to build a mailing/emailing list to distribute in the Winton Community and reach out to encourage greater participation. This was not in the budget.
- Participation numbers are varying with some regulars struggling with health issues.
- Movie viewing of Slim and I received low interest; those who attended enjoyed this movie.
- A large percentage of December boredom busters were destroyed and are not being utilised.
- Storage boxes were purchased locally and were motivated by the need to address the clutter in the building.

a) Aged care events occurring are publicised, monthly	Winton 60 & Better Activities are advertised on social media, in the Winton Herald, posters around, hand delivered materials and private text messages.
b) 60 & Better program delivered weekly with activities such as BYO craft, painting, and age appropriate exercise	Daily activities continue to be delivered from the Winton 60 & Better meeting rooms as per COVID restrictions. Numbers vary each day as does the consistency of these activities.
c) delivery of subsidised monthly seniors' activities such as Senior Lunches, organised craft session, community morning tea, bingo	Lunch this month was fish and chips from the Winton Roadhouse and we dined in at 60 & Better. This was attended by 13 seniors. The dessert provided was a plum pudding and custard donated to the group and was not wasted.
d) Annual Activities delivered that highlight the important role of seniors in the community such as Seniors Week and Grandparent Day	No annual 60 & Better Activities for the month of January.
e) Seniors focused publications delivered including printed Boredom Buster and 60's and better newsletter	400 Newsletters printed and mailbox dropped this month. The aim is to reach more seniors in the community and build a mailing list and email group.

f) Provide centre-based support and advocacy for seniors that address community needs	Winton 60 & Better operates on a casual basis and has become a drop-in centre for our seniors over the past few months offering all forms of support. We have identified community needs and liaise with the Aged Care Committee.
---	---

	January 2021
Number of hours of Information, advice, individual advocacy, engagement and/or referral provided during the period	12
Number of hours of Community/community centre-based development, coordination and support provided during the period	76
Number of service users who received a service during the reporting period	47
Number of Service Users identifying as Aboriginal and/or Torres Strait Islander	3
Number of Service Users identifying as being from culturally and linguistically diverse backgrounds	2
Number of Service Users over 75 years	16
Number of female Service Users	33
Number of male Service Users	3

February Plan

- Ceramic Bird Feeders Craft Wednesday 17th
- Community Morning Tea Tuesday 16th
- Bingo Tuesday 23rd
- Valentine's Day Lunch Friday 12th
- Survey of senior based activities in the Winton community

Community Development Recovery

The Winton Community Development Officer for Recovery is now moving into creating an exit strategy for the Winton Shire Council. During the next five months, the CDO for recovery will work hand in hand with stakeholders within the region, to ensure the continuity of services will be sustained once the role is completed in June 2021.

Winton Community Development has completed the 18-month quarterly report to the Queensland Reconstruction Authority. Most reportable items have now returned back to normal activities such as Health and Wellbeing Services, Community Connectedness and the continuation of the Rural and Small Business Financial Counselling Support.

Key stakeholders such as the Royal Flying Doctors and Outback Futures have been working with the Winton Shire Council Community Development Officer as part of the Community Development

Recovery Exit Strategy to ensure the continuity of Mental Health and Wellbeing services are easily accessible to the Winton community and continue to be part of the Winton events throughout the years to come.

Small Business Financial Counselling tasks for the period:

- Two successful applications for the QLD Government Adaption Grants (round 2) - \$20,000
- One accountant supported adaption grant application - \$10,000
- One federal funding assistance approved for small business turnaround - \$5,500 for specialist services
- 2 Initial entry and engagement of case-managed clients (ongoing support and business planning with implementation and monitoring of goals)
- One client file closed and exited from service
- Remote informal support – Fielding of multiple general enquiries (phone calls, emails)
- Face to face informal support – Meeting with numerous business owners in Winton – initial eligibility discussed, support information given for grants and service access if required.

Winton Shire Council Australia Day celebrations were a great success. The Royal Flying Doctors Shami Gushure assisted at the breakfast and made a point to get in touch with Winton locals throughout the event. The Royal Flying Doctors and the Longreach Mental Health team are currently working towards completing radio interviews to broadcast on Winton 88FM in the coming months. The Australia Day Breakfast was the beginning of a great day of celebrations and community spirit.

The Community Development Recovery Officer has met with the SES Area Controller Mr Patrick Downing to build and maintain an appropriate SES response capability to respond to the community's needs during an event or a disaster through a local recruitment campaign.

A Way Out West Fest community consultation was held at the Winton Neighbourhood Centre on the 20th January by Chandler Shaw Events team Greg Shaw and Darren Bell. Several business owners and community group members attended the evening. Overall the night was very positive, Greg and Darren made themselves available after the event to speak with people one on one and alleviate any concerns they may have had.

Family Support

Family Support has started Playgroup back for 2021, the first session was at the Library. Due to families being away there were 3 families in attendance. Regular playgroup sessions have changed to Thursdays at the Neighbourhood Centre, with the air conditioning being fixed.

Family Support has been liaising with Corfield parents to hold a regular playgroup out there, this will be a once a month event due to children returning to school, this will be held at the Corfield Pub on a Tuesday between 9 to 12.

Australia Day 2021, Family Support organised games with the children, there were around twenty children that took part in sack races, egg and spoon, three-legged race, boot throwing and Tug O War, the children had so much fun. Buccaneer time trials were a big hit for the young and old. This was an awesome family event, which was well attended, with over 100 people in attendance.

Program promotional items have turned up, water bottles, bags, arm bands, frisbees and brochures, these items have the contact numbers for Family Support and Youth, Sport and Recreational.

Family Support has offered help to clients in need of support by the way of vouchers, one on one support and referrals.



LITTLE SWAGGIES

The sail shade structure should arrive end of February.

Inclusion support has been granted for a child under the Inclusion Support Program, this means funding for another educator to hold one on one sessions for children with higher support needs.

Enrolment numbers are shown below:

FD: Full Day of Care

HD: Half Day of Care

BK: Billabong Kindy

NF: Afternoon of Care

Billabong friends Kindy Room Enrolment Numbers

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
FD	BK	FD	FD	FD
BK	BK	BK	BK	BK
BK	FD	FD	FD	BK
FD	FD	FD	FD	FD
BK	BK	BK	BK	BK
FD	FD	FD	BK	
	BK	BK	BK	
	BK	BK	BK	
	FD	FD	FD	
		BK		
6	9	10	9	5

Junior Busies Enrolment numbers

MONDAY	TUESDAY	Wednesday	Thursday	Friday
HD	HD	NF	FD	FD
FD	FD	FD	FD	FD
FD	FD	FD	FD	FD
FD	FD	FD	FD	FD
FD	FD	HD	FD	NF
	NF	FD	FD	HD

	FD	FD		FD
		FD		FD
5	7	8	6	8

Little Larrikins Enrolment numbers

MONDAY	Tuesday	Wednesday	Thursday	Friday
HD	FD	HD	FD	FD
FD	FD	FD	FD	FD
FD	FD	FD	FD	FD
FD	FD	FD	FD	FD
FD	FD	FD	FD	FD
FD	FD	FD	FD	
		FD		
6	6	7	6	5

OSHC Enrolment Numbers

MONDAY	TUESDAY	Wednesday	Thursday	FRIDAY
AS	AS	AS	AS	AS
AS	AS	AS	AS	AS
AS	AS	AS	AS	AS
	AS	AS	AS	AS
				AS
3	4	4	4	5

Plus 5 Casual Bookings

Staff are working on two to three policies each fortnight at staff meetings, so parents can review them, then these will be sent to Council for endorsement.

Kindy started back on the 27th of January. Parent teacher night was not a huge success with only three parents showing up. The team have been working hard decorating their rooms with the themes they have been working on for the month. All staff are studying at present and working towards higher qualification:

- Shai Howard- Diploma
- Chloe Cain- Diploma
- Bridget Brotherton – Diploma
- Claudia Bowden – Certificate
- Shirley Kelly – Advanced Diploma

P and C AGM will be held on the 10th of February with all positions vacant.

WALTZING MATILDA CENTRE

Total visitors to the Waltzing Matilda Centre for the month of January – 341

Monthly Totals 2020/2021				
Sept	Oct	Nov	Dec	Jan
5285	2977	746	574	341

- Visitor numbers for the month of January were 341. Visitors to the Centre for the same period last year was 210 showing an increase of 131.
- Way Out West enquiries continue to be received daily. Local ticket sales are slow at this point.
- The Dagworth Station Store shop sales were up \$1427.00 for January 2021 from January 2020.
- There have been 30 positive comments in our guest book throughout the month of December.

Tourism and Economic Development

Tuckerbag Café

Completed the *Tuckerbag Cafe Management Agreement* for issue to the successful applicant – Outback Technology. All references to the ‘Tuckerbox’ naming of the café have been adjusted to ‘Tuckerbag’.

WMC Positions

The new *Communications and Events Officer* – Elizabeth Thame has commenced in the position as of the 11th January 2021 and the new Tourism and Economic Development Officer – Adam Head has also commenced as of the 8th February 2021.

Western Town Film Set

The ‘Western Town Film Set’ Business Case workshop held. List of personnel contacted during the development of the Business Case to be presented to Council.

Economic Statement

Completed the Winton Shire Council Economic Statement. The document describes the following:

- Economic Opportunities,
- Current Infrastructure,
- Recent Achievements, and
- Project Pipeline.

Road Signs

The *Winton Dinosaur Capital of Australia* signs have now been installed in all 5 locations (4 on approach to Winton and one in Barcaldine).

Historical Signs

Information and historical photos for the historical signs - Qantas Landing Ground, Winton’s Artesian Bores, Arno’s Wall, Winton Shire Chambers, Winton Railway Station, The Winton Club, Middleton, Opalton and the Winton Saleyards has now been sourced and formatted. Information for the Corfield sign is being arranged by Carleen Entriken.

Outback Regional Gallery

2021 John Villiers Outback Art Prize (13 March to 7 May)

Forty exhibition finalists from 180 entries have been chosen by our judging panel. The awards night will be Saturday 13th March. Facebook page interaction and statistics have dramatically increased from around 300 views per post to 4219 views. Reach ^69%, Engagement ^172% and likes ^163% (last page view 1/2/21 9.38am).

Qantas Pop Up Exhibition (Until 14 Feb)

Twenty-five lots of artwork from the children and youth of the Winton State School and St. Patricks Catholic School are on display as a pop-up exhibition at the Outback Regional Gallery. The emerging local talent interpreted QANTAS through a poster design competition with two works chosen for the 2021 Winton calendar. The artworks celebrate colour, invention and the joy of flight.



Arts and Cultural Strategy (2021-2026)

Initial consults with arts and non-arts focus groups within the Winton community has been completed. The results from the feedback, interviews and surveys will assist with identifying arising themes for the strategy. A wider community consult is being planned for mid-April.

Artwork Donation

A donation of artwork 'Pelican Waterhole Western River Queensland' (1995) by artist Sally Ogg (b. 1928) has been accepted by the Outback Regional Gallery Fine Art Collection. The original mixed media artwork on paper addresses community identity and themes of the outback contributing to Winton's history – 'Pelican Waterhole', the original name of the 1875 settlement of Winton. Ogg produced similar works for the original Outback Regional Gallery's Art Collection 'Troopers', 'Swaggie' and 'Ghost,' all executed in 1995. The three artworks were valued in 2005 at \$2000 each and revalued in 2012 for \$3300 each. 'Troopers, Swaggie and Ghost' were destroyed in the 2015 fire. Ogg's donation is one of local significance to generate storytelling, maintain identity and history.



Pelican Waterhole Western River Queensland, 1995, Sally Ogg, 54 cm x 74cm (image), natural ochres, charcoal on paper, hand signed by artist.

WINTON LIBRARY

People Counter	Jul	Aug	Sep	Oct	Nov	Dec	Jan
2020 /2021	2565	3093	3314	2192	2166	2411	2353
2019/20	4900	4048	3752	3389	3345	2608	3735

Events:

EVENT	SESSIONS	ATTENDANCE
First 5 Forever		
Vacation Care Youth Centre		
Other Playgroup	2	24 approx.

Monthly Statistics:

ISSUES	LOANS	RENEWALS	RESERVATIONS	TOTAL
	476	370	153	999
CURRENT MEMBERSHIP	ADULTS	JUNIOR		
	683	123		806

Operations:

- Winton Library details have been updated on the Winton Shire Council website; and
- Welcome to new staff member Sheree Banning! Sheree is employed as a casual library assistant and will be working Tuesday and Wednesday morning. Sheree will be facilitating the 'Tech Savvy Citizens' program.

New Staff Member-Sheree Banning

- Summer Reading Club:
This summer State Library offered a newly refreshed opportunity to encourage a continued love of reading, literacy skills development and a love of libraries. The Summer Reading Club challenge finished on 31 January. Four Winton children encouraged by their mother participated in the challenges (41 of them). The tasks were completed online at home and at the Library.
Congratulations!

Staff member Linda Jeffrey presented participation certificates to the children who participated in the Summer Reading program, and the Mayor presented books to the Winton library written and donated by Gitie House Australia Day ambassador.

WINTON AQUATIC CENTRE**Usage**

Total numbers for the month

Adults- 274

Children- 336

Maintenance/ infrastructure

All maintenance is carried out as per the council checklist.

Disabled toilet erected western side of the facility, still not connected and available for public use.

Swimming club

The swimming club is still on hiatus, hopefully be up and running in 2021.

Comments

- A steady month over the January school holidays with families going away for holidays;
- Buccaneer was up, including Australia day;
- Testing of the pools was unavailable from the 28th to the 31st January due to an issue with the water link program, asset manager notified verbally and by email;
- The acid pump on the 25mt pool is still not repaired, parts have arrived and awaiting installation;
- Pump for the ballast tank awaiting repair/replacement;
- The prominent system for the waterpark is still waiting for a part/repair; and
- Swim teacher course held on the weekend of the 30th-31st, with 4 participants in attendance.

SHOWGROUNDS**Stock Movement**

Date	Horse / Cattle	From	To	Number
26.01.21	Horse	Tiaro	Mt Isa	2
26.01.21	Horse	Clein's Transport	Qld	7
TOTAL				9

Maintenance

- Work almost complete on toilets.
- Work commenced on power upgrades.
- Speakers removed from stables (will be re-erected on new stables)
- Bar and canteen awning has been cemented under thanks to the Diamantina Rodeo and Campdraft Association.



17.2 CHIEF EXECUTIVE OFFICERS REPORT**File Number:** 131632**Attachments:** 1. 21.02 Financial Reports.pdf**Meeting Date:** 22 February 2021**SUMMARY**[Type here](#)**RECOMMENDATION**

That the Chief Executive Officers Report be received.

REPORT

CEO MEETINGS & INSPECTIONS – 9 January 2021 – 5 February 2021		
Type	Parties	Purpose
11-01-2021 Teleconference	Deputy Premier and other Government Officials	COVID-19 Update
13-01-2021 Meeting	Mr Kim Llewelyn – Acting Inspector QFES	Meet and greet with the Area Commander
14-01-2021 Teleconference	CES Civil, Fulton Hogan, GBA and Council staff	Discussion of the Independent Report into Elderslie Street pavement failure and planning for the remedial works to be carried out
15-01-2021 Meeting	Boyd McDonald	Group discussion at the Tuckerbox Café around placement of screens in the café and the operation of the cafe
15-01-2021 Visit	Councillors and Staff	Inspection of playground upgrade at the Child Care Centre
19-01-2021 Meeting	Senior Executive	Senior Management Team Meeting
19-01-2021 Visit	Prime Minister and other Ministers	Visit to Winton to view Drought Communities Program projects
20-01-2021 Meeting	Winton Way Out West Event Managers, Elected Members and staff	Winton Way Out West Working Party Meeting
21-01-2021 Meeting	Council Meeting	Monthly Council Meeting
22-01-2021 Meeting	Office Staff	Weekly Office Staff Meeting
22-01-2021 Meeting	RAPAD CEO's	Monthly teleconference with RAPAD CEO's
25-01-2021 Function	Australia Day Ambassador Gitie House and husband Ronald, Councillors and staff	Welcome dinner at Tattersalls Hotel
26-01-2021 Event	Winton Community	Australia Day Events

27-01-2021 Meeting	Mr Patrick Downing – Longreach Area Controller – State Emergency Service	Future arrangements for the Winton State Emergency Service
29-01-2021 Meeting	Office Staff	Weekly Office Staff Meeting
29-01-2021 Meeting	RAPAD	Monthly RAPAD Board Meeting via teleconference
03-02-2021 Meeting	Mr Mark Taylor and other representatives from Queensland Opera	Briefing on the upcoming Festival of Outback Opera which includes performances in Winton
04-02-2021 Teleconference	Mr Luke Bates from Golf Australia	Briefing and presentation on the 2022 Outback Queensland Masters Golf Event
05-02-2021 Workshop	Elected Members and Staff	Council Workshop
05-02-2021 Event	Police, Health Workers, Council, Community and other interested parties	Launch of the Safe at Home – Never alone campaign at the Neighbourhood Centre

IT & COMMUNICATIONS OFFICER (ITO)

Stage Hall Lighting

The stage hall lighting and rigging project has been awarded to Stage and Audio after careful consideration of the submitted quotations. They have been formally engaged to provide and install upgraded lighting, equipment, and curtains to not only ensure that the hall is equipped to handle any presentations but theatre events and other stage acts in the future. All current lighting bars will be replaced along with the majority of the curtains the exception being the main stage curtain. There will be a significant number of lights both fixed and remotely controllable to provide a large number of uses to any production being featured on the stage. These will all link back to a control desk and upgraded power inputs so that everything is brought up to the current safety standards necessary to continue hosting events.

Telephony Proposals

Winton Shire Council has received a number of proposals for a new telephony system to replace the existing Telstra provided solution. Each company approached to provide a solution has existing agreements with the Council ensuring both a smooth transition and the knowledge that support is readily available through known means for such a crucial service.

The proposals include the replacement of all desk handsets and boardroom conference equipment. Employees will also be able to utilise programs on their computers and apps on their mobile devices to make and receive calls. This serves to transition employees away from handsets in the future where savings can be made by having their computers provide the telephony service directly without needing the handset device.

Domain Controllers

Winton Shire Councils server environment has had an upgrade to existing services with the addition of a second domain controller. This ensures that there is more redundancy built into our environment in the event of any type of failure or damage. The flaw was recognised and corrected by our managed service team so that we can have the most robust system possible given our current hardware's capabilities.

Workplace Health and Safety Officer's Report

1. Safety Performance Matrix

	Current Month	2020/21 YTD
Vehicle/Plant Accidents	1	5
Near Misses	0	1
Number of All Injuries	1	9
Number of LTI's (Lost Time Injuries)	0	3
Number of MTI's (Medical Treatment Injuries)	0	0
Number of FAI's (First Aid Injuries)	0	1
Number of Days Lost	26*	103

*21 days of the 26 days is a psychological claim which is being investigated by LGW and the claim has not yet been determined.

Safety Performance Summary

Incident Description

Date	Description
18/1/21	Placing sign post on frame and stepped backed into large hole in the black soil and felt pain in top of buttocks
18/1/21	Contractor was desilting when advised black smoke coming out of engine bay of grader, found flames and could not extinguish and grader burnt to the ground

Hazard/Risk Description

Rehabilitation Case Management Activity

New Cases	Closed Cases	Total Active Cases	Cases >5 Days	Cases >40 Days
0	2	2	0	2

Safety Improvement Notices (Internal)

Date	Department	Details of Non-Conformance
20/1/21	Works	Failure in system to prevent electrical contractor from using electric power drill to cut hole in asbestos wall for install of new air conditioner
20/1/21	Works	Contractor used powered drill to cut hole in asbestos sheeting as part of install air conditioner unit

2. WH&S Training

Course	Date	No of Attendees
Silica Dust (internal training)	11/1/21	30
Working in Proximity to Traffic Awareness Part 1 and 2	19/1/21	1

WH&S training planned and booked * (note * not booked):

Course	Date	No of potential Attendees
Silica Dust* (Internal)	TBA	30
Chemicals – cleaners *	TBA	7
Testing and Tagging of Electrical Equipment – Online Course	TBA	1
Traffic Management Implementation	2/2/21	1
First Aid*	TBA	20
Working in Proximity to Traffic Awareness Part 1*	Ongoing	30
Operating EWP Over 11m*	TBA	5
Vehicle Loading Crane Under 10T*	TBA	20
Working in Proximity to Traffic Awareness Part 2*	Ongoing	30
Remove Non-Friable Asbestos*	TBA	6
Dogger Training *	TBA	6

3. Safety Inductions

The following safety inductions were carried out during January

Area	January
Works	1
Finance	1
Contractors	1

There were no refresher safety inductions carried out during January.

4. Consultants

There were no consultants engaged during the month of January.

5. Safety Management System

There were two updates made to the safety management system during January being the review of the Take 5s for Compliance Notices and WHS Queensland Inspectors.

Contractors

There was no review of contractor safety documentation during the month of January.

6. Workplace Health and Safety Committee

The next meeting was scheduled for the 10 February 2021, the date of the meeting has been changed to the 24 February 2021 as the WHSO will be attending the LGW WHS Conference in Brisbane.

7. Drug and Alcohol and Testing

There were no drug and alcohol tests carried out in January. This was due to a change from paper testing records to electronic testing records and training to be undertaken in how to complete job cards and testing records electronically.

8. Infringement Notices

There were no infringement notices issued for breaches of the national heavy vehicle laws during November

Human Resources Council Report

Current Recruitment February 2021

Position	Section	Status
Tourism and Economic Development Officer (New Position)	Community and Economic Development	Incumbent Commenced 8 February 2021
Executive Assistant to the Director of Community and Economic Development	Community and Economic Development	Closing date 25 January 2021 – Interviewed and do have a candidate for the position once all processes are signed off.
Tourism and Economic Development Office Manager	Community and Economic Development	Closing date 25 January 2021 – No Suitable Applicants Closing Date extended.
Youth Sport and Recreation Officer	Community and Economic Development	Closing date 25 January 2021 – Interviewed and do have a candidate for the position once all processes are signed off.
School Based Trainee Community Services	Community and Economic Development	Appt letter signed off 7 Feb, meeting with the school/trainee provider scheduled for 24 Feb
School Based Trainee Work Program	Works Department	Appt letter signed off 8 Feb, meeting with the school/trainee provider scheduled for 24 Feb
Personal Care Attendant	Community and Economic Development	No closing date, Ongoing until filled
First State Trainee (Administration)	Administration and Finance	Closing Date 19 th February
First State Trainee (Works)	Works Department	Closing Date 19 th February
Diesel Fitter and Fabrication	Works Department	Closing date 19 th February

Resignations February 2021

Personal Care Attendant	Resignation 29 th February	
-------------------------	---------------------------------------	--

17.3 DIRECTOR OF WORKS REPORT**File Number:** 131344**Attachments:** 1. 21.02.08 - Council Monthly Report.pdf
2. 20210112 V12 Capital Works (CJD edit).xlsx**Meeting Date:** 22 February 2021**REPORT****Assets**

Please see attached spreadsheet.

Roads and Drainage Report

Capital Works Program**Reconstruction of Floodway's**

All 4 floodway reconstruction works have been completed (Olio Fairview, Old Landsborough, Lerida Stamford).

Blomfield and Nisbet Street Kerb and Channel and Reseal Works under R2R and TIDS Project.

These works are funded from two sources of funding- TIDs and Roads to Recovery. The works involved are to remove damaged kerb and channel and replace the base and install new kerb and channel before reseal works are conducted.

Kerb and channel contractors completed the construction of new kerb and the council crew have completed the backfilling of these works.

The current expenditure for Kerb and Channel is \$293,489.58. Work to reseal these two roads will commence soon.

Maintenance Program**Rural Roads**

Rural road maintenance has been progressing well. Crews have been intergrading maintenance works with the flood damage program. This will enable Council to get a better value for money out of both programs. Roads that are not part of the flood damage program will be monitored and maintenance will be conducted as needed.

Works conducted include signage works on the Opalton Road, replacing old signs and re-erecting signs that have fallen over. There has been a grading crew working on the Jundah Road between Winton and Lark Quarry doing a full maintenance grade and patrol grading from Lark Quarry to the Boundary which is now complete. Crews had to repair a broken rail on a grid on the Cork Mail Road.

The current expenditure to date for rural maintenance is \$743,142.39, with the total budget for rural maintenance being \$1,200,000.00

Grid Maintenance

The Works Department have been working on getting a grid maintenance program together. All grids will be inspected for defects and cleanliness and a cleaning program will be built from this. A

joint grid tender was released and closed on 19th January 2021. Thirteen (13) submissions were received and a tender summary/report is being drafted.

Town Maintenance

Town Maintenance is progressing well. Crews have been working on replacing footpaths and pram ramps around the town that are causing trip hazards to the public. Other issues were dealt with as the need was raised.

Crews have been working on footpath replacement on Werna Street. There was a section of footpath on Werna Street that was creating trip hazards. Works crews have replaced approximately 35 metres. Crews have also been involved in bitumen patching around town when needed.

Current expenditure to date for Town Maintenance is \$296,724.99 and the total budget for town maintenance is \$330,000.00.

TMR Contract Works

Road Maintenance and Performance Contract (RMPC)

The RMPC works program is progressing well. With an overall budget of \$390,000.00 Which is made up of the following schedules.

- Schedule 1 – Maintenance of State Controlled roads \$360,000.00
- Schedule 2 – Management of Declared Pest and Weeds \$20,000.00
- Schedule 3 – Incident Management \$10,000.00

To date the following claims have been made.

- July 2020 No claim was made
- August 2020 \$129,600.00
- September 2020 \$ 19,700.00
- October 2020 \$ 27,976.68
- November 2020 \$ 95,412.59
- December 2020 No Claim was made
- January 2021 No Claim was made

Crews have been working on patching works and signage works. Crews have been cleaning the toilets at Corfield and emptying bins at the rest stop.

Kennedy Development Road Betterment Works (CN14674)

During the 2019 flood event, Kennedy Development Road sustained damage due to the pavement being saturated and heavy vehicles using the road. TMR put in an application to Queensland Reconstruction Authority (QRA) to conduct reconstruction works on a section of the road.

The total contract amount is \$2,602,120.50. Total work completed to date is \$1,171,757.43. Works on this project are progressing well and will be completed by the end of March 2021.

Flood Damage Restoration Works

NDRRA Flood Damage - 2019 Works 90% work completed

The following project under NDRRA Flood Damage - 2019 are not completed yet.

- 305 - Dicks Creek Dagworth (Dagworth Access)

- 216 - Belmont Access
- 317 - Cathedral Access
- 110 - Diamantina River Road (Collingwood to Old Cork)
- 109 - Dicks Creek Road
- 306 - Dillcar - Fairymead Road
- 318 - Cooinda Access
- 355 - Webb Access

QDRF Flood Damage - 2020 Works 3% work completed.

Water & Sewerage

Water Pump Station

Number 1 heat exchange cool delivery side blocked.

Water Mains and Services

Reading and replacements of broken water meters.

Sewerage Maintenance

Removal of grease and solids from Imhoff tank.

Installed more sprays at Imhoff tank to help settle solids.

Removal of rubbish from sewer ponds.

Inspection on council grease traps was completed and one out of the three were found to be in good order. The grease trap at the WMC had to be cleaned out the following day.

Corfield

Nil.

Other Works

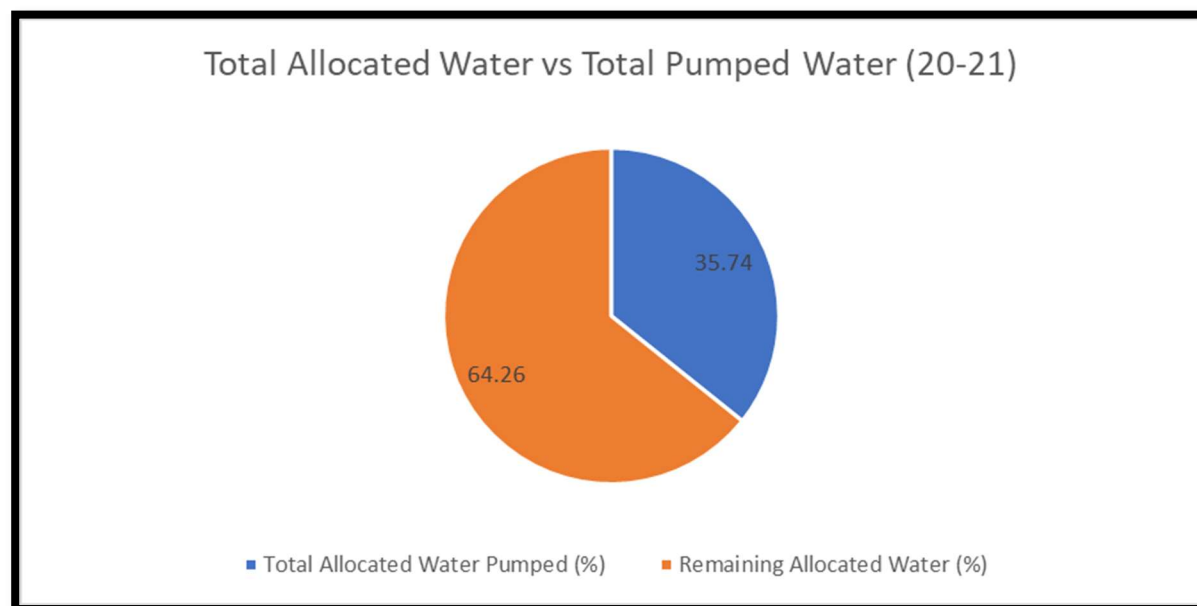
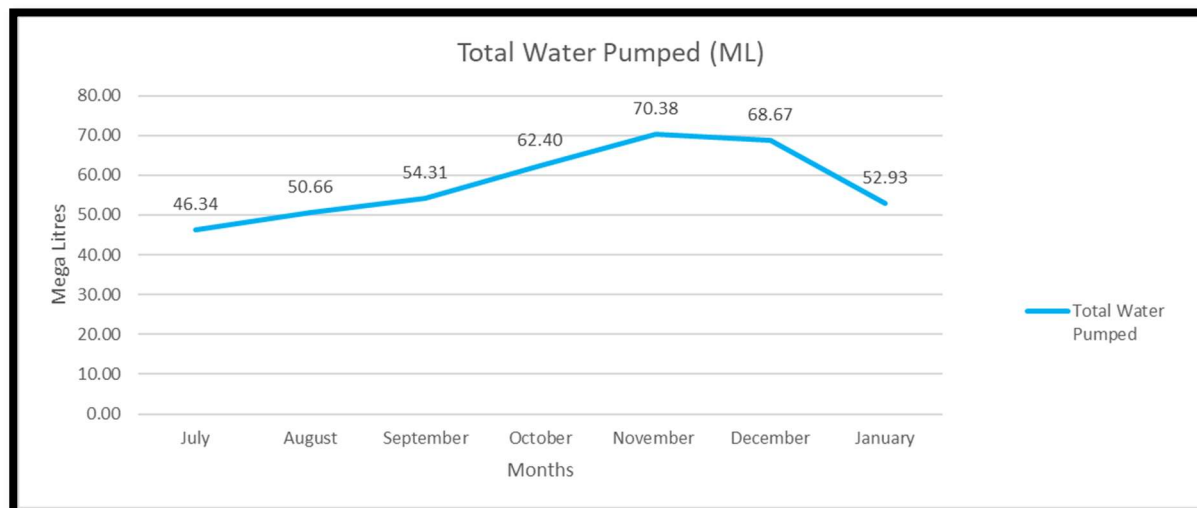
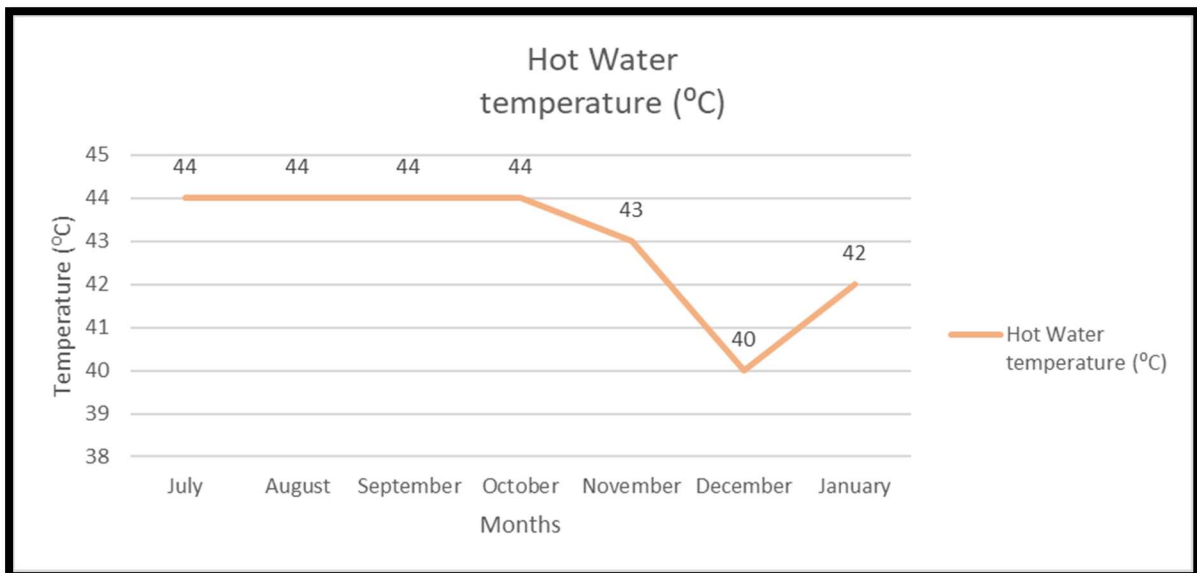
Replacement of toilet cisterns at youth housing unit 1 and the library.

Removal of leaves in down pipes at shire office.

Pumped out storm water drains.

Replacement of combination in laundry wall and installed toilet and cistern at 57 Dagworth Street.

Blockage in basin in bathroom at Diamantina Gardens Unit 15. Replacement of showers. At Diamantina Gardens unit 16 and 5. Installed drainage to disabled toilets at swimming pool.



Workshop

Plant	Repairs/Service performed	Scheduled Service Interval	Kilometres/Hours When Serviced	Operator
69 Toyota Hilux	Replace RH steering tie rod- replace LH driveshaft cv joint – investigate and rectify abs fault		231000 km	Various
79 Holden Colorado	Investigate steering complaint (major damage to spring support and upper control arm mounts indicating it's had a very serious impact) Insurance claim is being processed		125085 km	R.Foxwell
83 Holden Colorado	Routine service – replace drive shaft centre bearing		32284 km	M.Starkoff
91 Ford Ranger	Routine service – repair trailer wiring harness	40000 km	42000 km	L.Heslin
527 CAT grader M	Replace turbo/manifold gasket – remove and replace broken studs - Routine service	7750hr	7812 hr	S.Allman
529 CAT grader M	Service a/c system – replace drier – investigate malfunction with articulation and diff lock – investigate cause of burnt wiring and repair damaged cables		3249 hr	P.Mutton
530 Multipac roller	Investigate intermittent fault with a/c system		1050 hr	R.Brotherton
773 Dog trailer	Replace brake shoes and service wheel bearings			Various

Rural Services**Water facility's**

General maintenance checks, water runs and checking of dams. Applying for stock route water facility updates through the stock route management system online.

Weeds

Weed spraying has been conducted at the Winton cemetery.

Baiting

No baiting issues to report on. Lots of wild dog activity reported within the shire. Close to 40 dog scalps for the month of January.

Biosecurity

No biosecurity issues to report on.

Commons/routes/reserves

Cattle on the Middleton Common are looking good all fat and well. Corfield Common has no cattle on the common. Horse Common has no issues.

Comments

Looking at removing all windmills located on stock route water facilities as it is a requirement by the state government.

Saleyards

CONTRACTOR NAME		Gavin and Jodie Smith	
TYPE OF CONTRACT		Saleyards Manager	
MONTH		January 2020	
Data and statistics			
	Spelling	Weighing	Total
Current Month	47	2,204	2,251
Current Year (2021)	47	2,204	2,251
Financial Year (20/21)	28,051	34,860	62,911
Assets and Maintenance			
Item		Outcome	
Bitumen in front of new loading ramp.		Seeking an update on the bitumen in front of the loading ramp.	
Backup generator		Investigation regarding a backup generator is currently being conducted.	
Preventative Maintenance Activities for the month			
Item		Contractor/External	Date Completed/Closed
Weekly Trough Cleaning		Turned the troughs off when they are not in use. We clean them when we have stock coming into that trough.	
Quarterly Sump Cleaning		Nil	
Cleaning of Scales		Completed after each weighing session	
Calibration of Scales			
Compliments, Complaints and Suggestions			
Item		Actions	Date Completed/Closed
Organic		Organic yards have been approved by Council. Process started.	
Workplace Health and Safety			
Item		Actions if necessary	Date Investigation Completed if applicable
Accidents		Nil	
Incidents		Nil	
Near Misses		Nil	
WPHS Audits		Nil	
Internal Audits			
Item		Actions	Date Completed/Closed
Completion of Facility Checklist			

Compliance Items		
Item	Actions	Date Completed/Closed
NLIS	Nil	
Bio Security	Nil	
Continuous Quality Improvement		
Item	Actions	Date Completed/Closed
	nil	

Parks & Facilities

Public Parks.

During the month of January, Parks & Facilities team continued to maintain all parks and garden areas. All mowing, hedging, shaping and pruning and other associated tasks continued on a weekly basis.

Show Grounds

The Showgrounds area has been mowed weekly and hedged when needed.

Recreational Grounds

The Recreational Grounds precinct was mowed and whipper snipped weekly. The main oval was mowed weekly. We did have some trouble with the irrigation system on the oval that was rectified quickly.

Swimming Pool

The Swimming Pool complex is being mowed weekly & hedged as needed.

Street sweeping

Street sweeping continuing on a as needed basis.

Vegetation and Vermin Control

Weed control continued after the much-needed rainfalls that brought on some unwanted vegetation on footpaths and other open areas, however, this has been poisoned and mowed.

Winton Aerodrome

Normal twice weekly inspections were carried out without any major problems. Both airstrips are inspected and are in correct working order.

Undertaking and Cemetery

We had one funeral in January with a graveside service. Council's Funeral Director carried out his duties as undertaker, meeting with the family to address their family's needs.

Special projects

We carried out one private works job trimming trees.

Refuse collection

Town garbage collection continues on the same schedule with no issues.

Meter Readings		Avgas Dispensed
Start	Finish	January 2021
271650	274279	2629

Details of Fuel Dispensed & Aircraft Usage	
Drums Filled – Avgas	7
Drums Filled – Jet A1	0
Planes – Fuelled	9
Helicopter – Fuelled	5
Helicopter – Overnight	0
Helicopter – Short Stay	5
Helicopter – Long Stay	1
Gyro Copter – Visits	0
Gyro Copter – Filled	0
Aircraft – Visit	13
Aircraft – Overnight	6
Aircraft – Long Stay	3
Aircraft – Short Stay	5
Aircraft – Training	0
Aircraft – RFDS/Care Flight	2
Oil 100+	0
Oil 100	0

18 CONFIDENTIAL SECTION

Nil

19 DATE OF NEXT MEETING

Ordinary Meeting 18 March 2021