



BUSINESS PAPER

Ordinary Council Meeting Thursday, 19 November 2020

I hereby give notice that an Ordinary Meeting of Council will be held on:

Date: Thursday, 19 November 2020

Time: 8.00am

Location: Winton Shire Council Board Room

**Ricki Bruhn
Chief Executive Officer**

Mayor

Cr Gavin Baskett

Deputy Mayor

Cr Tina Elliott

Councillors

Cr Shane Mann

Cr Sandy Gillies

Cr Cathy White

Cr Anne Seymour

Management Team

Ricki Bruhn (Chief Executive Officer)

Jessica Greenaway (Director of Community and
Economic Development)

Suneil Adhikari (Director of Works)

Order Of Business

1	Acknowledgement of Country	5
2	Apologies	5
3	Declaration of Interest and Conflict of Interest.....	5
4	Confirmation of Minutes from Previous Meetings	5
5	Business Arising out of Previous Meeting.....	5
6	Mayor's Report to Council.....	5
7	Mayor's Business to be Considered Without Notice.....	6
8	Questions for Which Notice Has Been Given	6
9	Questions (Without Debate) for Which Notice Has Not Been Given	6
10	Petitions	6
11	Deputations/Presentations.....	6
12	Consideration of Motions.....	6
13	Decisional Reports	7
13.1	Winton Youth Centre Condition Report	7
13.2	Australian Age of Dinosaurs Request to Transfer Voting Interest for Australian Dinosaur Trail.....	11
13.3	Winton Way Out West Fest Wet Areas.....	18
13.4	Organic Saleyards Report	22
13.5	Werna Street Houses	26
13.6	2021 Winton Shire Council Ordinary Meeting Dates.....	29
13.7	Purchase of Turkey Nest Land at Saleyards	31
13.8	Review of Town Planning Services	33
13.9	Sooch Route Management Plan 2020 - 2024	35
13.10	Meeting Procedures Policy for Council Meetings.....	37
13.11	Request for a Roadside Advertising Billboard - AB Paterson College.....	39
13.12	School Transport Infrastructure Program.....	41
13.13	Karen Stephens - RADF application.....	43
13.14	Fees and Charges Register - Electrical Testing and Tagging Fees	45
13.15	Winton Local Buy Cards - Closing Report	47
13.16	RAPAD Monthly Report.....	48
13.17	Queensland Audit Office - Final Management Report for the 2019 / 2020 Financial Audit.....	49
13.18	Bush Councils Compact - Meeting the needs of the Bush	51
13.19	OTB Group - Regional Innovation and Resources Hub	53
14	Advisory Committee Meeting Reports	56
14.1	Minutes of the Drought Committee Meeting held on 29 October 2020.....	56
14.2	Minutes of the Regional Arts Development Fund Committee Meeting held on 27 October 2020	63

14.3	Minutes of the Wild Dog Management Committee Meeting held on 4 November 2020.....	68
14.4	Minutes of the Showground Users Committee Meeting held on 2 November 2020.....	76
14.5	Minutes of the WORK Camp Committee Meeting held on 9 November 2020	82
15.1	Correspondence.....	87
16	Late Correspondence	88
17	Officers Reports to Council	89
17.1	Community and Economic Development Report	89
17.2	Chief Executive Officers Report	106
17.3	Director of Works Department Report	112
18	Confidential Section	124
18.1	Geothermal Power Plant - Legal Review of Project ... Error! Bookmark not defined.	
19	Date of Next Meeting	125

- 1 ACKNOWLEDGEMENT OF COUNTRY**
- 2 APOLOGIES**
- 3 DECLARATION OF INTEREST AND CONFLICT OF INTEREST**
- 4 CONFIRMATION OF MINUTES FROM PREVIOUS MEETINGS**
 Ordinary Council Meeting - 15 October 2020
 Special Council Meeting - 11 November 2020
- 5 BUSINESS ARISING OUT OF PREVIOUS MEETING**
- 6 MAYOR'S REPORT TO COUNCIL**

MAYOR MEETINGS & INSPECTIONS 16 October – 19 November 2020			
DATE	TYPE	PARTIES	PURPOSE
19 – 22 October	Conference	Mayor, Deputy Mayor, CEO & Cr White	LGAQ State Conference
19 October	Meeting	Brian Grimmes, Councillors, CEO	Tour of AB Paterson College
20 October	Meeting	Drought and Flood Agency	Planning Day
26 October	Teleconference	Local Government Mayors	General Meeting
27 October	Meeting	RADF Committee	General Meeting
28 October	Meeting	Linfox	Freight Train
28 October	Teleconference	Working Group	IQRAP
28 October	Teleconference	K & L Gates Law Firm	Geothermal
29 October	Meeting	Members from the Women's International League, Deputy Mayor	Nuclear Weapons
29 October	Meeting	Drought Relief Advisory Committee	General Meeting
30 Oct	Meeting	Brent Sweeney, CEO	Head Yakka Funding
2 November	Meeting	Showground Advisory Committee	General Meeting
2 November	Teleconference	McKinlay Shire, Deanna Cartledge, Asset Manager, CEO	Native Title
4 November	Meeting	NDANQFRARA, Councillors	View Drought Communities Program (DCP) projects.
4 November	Meeting	Wild Dog Committee Members, Mayor, Councillors, CEO, RLM	Wild Dog Pre-Meeting
4 November	Meeting	Wild Dog Committee	General Meeting
5 November	Meeting	Councillors, Schools, Staff	Youth Centre Working Group
6 November	Meeting	RAPAD Board	General Meeting
9 November	Meeting	Outback Queensland Tourism Assoc	AGM
9 November	Meeting	Local Government Mayors	Premiers Department COVID-19 Update
9 November	Meeting	Work Camp Advisory Committee Meeting	General Meeting

10 November	Meeting	Staff	Liquor Licence
10 November	Teleconference	TMR E. Denham	Road Funding
10 November	Meeting	Youth Centre Working Group	Youth Centre
11 November	Event	Community	Remembrance Day
11 November	Special Meeting	Councillors, Senior Management	Adoption of Annual Report
16 November	Meeting	Lachlan Millar MP	General
16 November	Meeting	LGAQ Members, Councillors, Senior Management	General
16 November	Meeting	Western Town Developers, Staff	Western Town Development
16 November	Meeting	David Littleproud, Councillors	Visit
17 November	Meeting	Shire Beautification Advisory Committee	General Meeting
18 November	Event	Winton State School Speech Night	Awards

7 MAYOR'S BUSINESS TO BE CONSIDERED WITHOUT NOTICE

8 QUESTIONS FOR WHICH NOTICE HAS BEEN GIVEN

9 QUESTIONS (WITHOUT DEBATE) FOR WHICH NOTICE HAS NOT BEEN GIVEN

10 PETITIONS

11 DEPUTATIONS/PRESENTATIONS

Michael Cominski – OTB

Deanna Cartledge – Native Title

12 CONSIDERATION OF MOTIONS

13 DECISIONAL REPORTS**13.1 WINTON YOUTH CENTRE CONDITION REPORT****File Number:** 127313**Author:** Suneil Adhikari, Director of Works**Authoriser:****Attachments:** 1. Winton Youth Centre Condition Compliance Report (ID 358506).pdf**Meeting Date:** 19 November 2020**Corporate and Operational Plan Consideration**

Strategy	Corporate Plan Reference	Organisational Responsibility	Performance Measure
To manage and develop our communities in such a way that they are accessible, function well, are safe and convenient with appropriate amenities that makes them a desirable place to live.	Youth Development	Director of Works	

Budget Reference: NIL**Asset Management Reference:** NIL**SUMMARY**

The current Youth Centre located at 38 Werna Street is approaching the end of its useful life with substantial structural and cosmetic defects. In August 2020, Winton Shire Council commissioned an engineering firm to complete a condition and compliance report on the facility. A copy of the report is attached).

The condition of the building is average to poor and has a lot of compliance issues regarding use, access, egress and persons with disability.

As an alternative to further spending on this building, Council has an opportunity to investigate options for a new Youth Centre.

RECOMMENDATION

1. THAT Council receive the report.
2. THAT Council create a Working Group to investigate and design a new Youth Centre/Space.
3. THAT Council determine the future of the existing Youth Centre / site.

REPORT

In August 2020, an engineering contractor was commissioned to prepare a Youth Centre condition and compliance report to provide comment on:

- The overall condition of the building and priorities for renewals
- How the building conformed to compliance requirements under the BCA

The assessment was a visual condition assessment and did not include structural analysis. No cladding or coverings were removed during the inspection. The report highlights issues with the stumps, building frame, doors and windows, the latter two are hard to assess without removing the vinyl cladding and mini-corrugated steel layer. Internally the building is in average condition requiring plumbing, electrical, painting and various fixtures and fitting renewal.

The inspectors are hesitant to declare the building safe (nor condemn) for the type of occupancy required by youth program.

In addition to the physical condition of the building, there are significant compliance issues to be considered. Although the building is old the risk/legal exposure Council faces by not having a compliant *environment* for the Youth Program is significant.

Part D Access and Egress

- All stairways, landings and handrails do not comply with the current building codes
- Doorway thresholds do not comply with the current building codes.
- Door handles and widths do not comply with the current building codes.
- There are no access ramps for people with a disability (PWD).

Part F Health and Amenity

- Inadequate weatherproofing does not prevent deterioration of building elements.
- Kitchen room height is 2360mm down to 2020mm which is below the required 2400mm

Part J Energy Efficiency

- Energy efficiency requirements do not meet the current building codes

Similarly for the Toilet Block:

Part D Access and Egress

- Toilet block has no access or circulation spaces for disability and does not comply with the current building codes and Australian Standard 1428.1-2009 Design for access and mobility
- Doorway thresholds do not comply with the current building codes
- Door handles and door widths do not comply with the current building codes.

Part F Health and Amenity

- Inadequate weatherproofing of wet areas does not prevent deterioration of building elements
- The toilet block does not comply with the accessible sanitary facilities requirements of the current building codes and standards.

Council has budgeted \$136,000 which would address some of the condition issues however, the fact the facility would require significantly greater funds to bring it up to code means that an alternative is the more attractive option.

Following the Council Workshop (9th of October 2020) the following recommendation was determined.

1. Research options for a new youth centre, being:
 - a. Hollow Log, in conjunction with upgrading/renewing the ablution block
 - b. Rear of the Neighbourhood Centre (and potentially utilising the existing Kitchen and Toilets)
 - c. Recreation Grounds (with more utilisation of sporting and recreational facilities planned under the masterplan project)
 - d. Selling the building for removal and retain the land
2. That Council sell the existing Youth Centre as is, where is.

As the Youth Program is not currently using the building it will not create additional hardship and the revenue can be reinvested into a new, fit for purpose structure. The alternatives all come with various pros and cons.

Hollow Log	Spacious, Large area at the rear of Hollow Log Park Would link in with renewal of the existing toilet block (increasing the cost significantly) Proximity to grassed area
Neighbourhood Centre	Relatively small area Displaces the existing carpark Potential to share services with NHC Good location (central to town)
Recreation Grounds	Large Area Links to sporting and recreational facilities Long way from town centre
Same Location	<i>Would require the existing building to be removed from site</i> <i>Would require demolition of existing toilet block</i>

Comparison of Services

A review of Police Citizens Youth Clubs (PCYC) throughout Queensland show a large number of their facilities are simply gyms while others expand on this theme with:

- Basketball
- Volleyball
- Gymnastics
- Martial Arts
- Discos
- Function rooms
- Offices

If Winton is providing a gym and the services above in other ways, then the requirements for a new building need to be clearly defined.

School Engagement

On the 21st and 22nd of October the Asset Manager, casual worker working under the Assets Manager, and the Consulting Project Manager, attended Winton State School class 4,5,6 for two brainstorming sessions. Earlier that week, a local teacher approached the Asset Manager about students studying needs and wants in society. This was an excellent opportunity to work with the school and gather some additional information on a Youth Centre.

- The first session was about the needs and wants of children in the fields of technology, transport, entertainment and sports and recreation looking at all of Winton.
- The second session was more specifically around a Youth Centre and the types of rooms and spaces, daytime and night-time activities that the children felt was important to them.

While this predates the formal assembly of a Steering Committee, the Asset Manager felt it was too good an opportunity to pass up – deep engagement with the State school and a younger cohort of children.

Some of the ideas that came out of these sessions are easy to implement and the students are clearly passionate about these ideas.

Recommendation

That Council create a Working Group for the project. The Committee will be comprised of the Asset Manager, Youth Worker, Consulting Architect, School Leaders and Councillor representation.

The Committee will determine the optimal location, building structure and fit out based on a need and want analysis. Areas of interest will be:

- Different age groups
- Inclusion and Equality
- Day and night-time activities
- Sporting, Recreational, Educational and Leisure
- Wet and Dry Spaces

Risk Management

The risk associated with creating a Working Group to investigate an alternative Youth Centre has been assessed as Minor (Consequence) and Unlikely (Likelihood) giving an overall assessment as **Low 4**. This assessment has been based on using an inclusive approach to determine what is best for the community and the youth of Winton.

The future of the existing Youth Centre poses a more significant risk for Council given the condition of the building and a direction on the future of the building needs to be determined.

13.2 AUSTRALIAN AGE OF DINOSAURS REQUEST TO TRANSFER VOTING INTEREST FOR AUSTRALIAN DINOSAUR TRAIL**File Number:** 128073**Author:** Jessica Greenaway, DoCED**Authoriser:****Attachments:** 1. Naomi Miles - Email - Dinosaur Trail.pdf**Meeting Date:** 19 November 2020**Corporate and Operational Plan Consideration**

Strategy	Corporate Plan Reference	Organisational Responsibility	Performance Measure
To maximise the benefits to the community of Winton from sustainable tourism	Tourism Marketing	Director of Community and Economic Development	

Budget Reference: Nil**Asset Management Reference:** Nil**SUMMARY**

This report considers a request from the Australian Age of Dinosaurs to enter into a Memorandum of Understanding regarding representation on the Australia's Dinosaur Trail Committee.

RECOMMENDATION

1. THAT the report be received.
2. THAT the Australian Age of Dinosaurs be thanked for the draft MoU and advised this matter will be further considered at the December meeting of Council.
3. THAT the draft MoU be an agenda item for the next Australian Dinosaur Trail Committee Meeting with any subsequent feedback being incorporated into a report for consideration at the December meeting of Council.

REPORT

Council received the below email from the Australian Age of Dinosaurs (AAOD) on 20 October 2020, in summary, requesting Council transfer its voting interest in the Australia's Dinosaur Trail Committee (ADTC) to AAOD, with Council continuing to contribute financially to the ADTC.

Hi Ricki and Jessica,

I am writing to you in relation to the Australian Age of Dinosaurs Museum's (the Museum's) role in the Australia's Dinosaur Trail. The Australia's Dinosaur Trail (ADT) was founded between three councils, Flinders Shire Council, Richmond Shire Council and the WSC to promote, in partnership, the Flinders Discovery Centre, Kronosaurus Korner, Dinosaur Stampede National Monument and the Museum. Every year the partnership develops a marketing plan, where the \$5,000 allocation per Council is

decided upon. Though if opportunities arise throughout the year it is also spent on unplanned ventures such as TV ads or print material.

The ADT partnership is predominantly a discounted pass to the four attractions that is sold at each attraction as well as the Waltzing Matilda Centre. The Museum is the only attraction to sell the ADT Pass online.

I initially attended almost every ADT meeting with a WSC representative, but as new projects were proposed to expand the reach of the partnership it became difficult to put forward ideas or action projects without facing resistance, usually from within the WSC - I have now not attended for four years. Without the authority to adequately promote and push for change and new projects it became pointless to attend. I have proposed the Museum become an active member of this partnership through a Memorandum of Understanding (MoU) with WSC, many times over the years – generally with positive feedback but with no outcome. The MoU would enable the Museum to actively work to promote the attractions within the ADT, by having a vote to make decisions. An MoU would give the Museum the authority to vote at ADT meetings without having a WSC representative. Given Australian Age of Dinosaurs also manages the Dinosaur Stampede National Monument this would ensure decisions are made by a Museum representative with knowledge on palaeo tourism, but who is also willing to achieve project success.

This is the only way in which a partnership could work as the Museum cannot be made an additional voting member to the three Councils as it affords Winton two votes or a 50% stake in the partnership, creating unnecessary friction between the other Councils. Secondly, as the Museum represents both Australian Age of Dinosaurs and Dinosaur Stampede it doesn't make sense to have two people with two votes representing the same thing.

As it stands from April 2021 the Museum is adding two new attractions (the *March of the Titanosaurs* exhibition and the Gondwana Stars Observatory) and changing its tour structure and pricing. As the Museum is not included in any of the meetings or discussions with the Australia's Dinosaur Trail, if no change is made, I will need to remove the Museum from the ADT partnership to ensure the Museum does not lose money and that visitors are not sold tickets that do not include our newest attractions. This is not ideal, but I have tried for four years to be included in these meetings and have a say in how the Museum and Dinosaur Stampede are marketed to no avail. I am now preparing to roll out new signs, brochures, TV ads etc... with new pricing - and need to know if the WSC will assist in creating an MoU or if we should formally advise the Australia's Dinosaur Trail Committee that the Australian Age of Dinosaurs would like to be removed from the partnership.

This is a lot to take in, but I need a response by the end of November so I can move ahead with creating the branding, marketing and advertising for the new attractions.

If you need any questions answered, please do not hesitate to give me a call.

Kind regards

Naomi Miles

BUSINESS DEVELOPMENT MANAGER

AUSTRALIAN AGE OF DINOSAURS

MUSEUM OF NATURAL HISTORY

Officers contacted AAOD and requested they provide a draft MOU for further consideration. The attached draft MOU was received by Council on 7 November 2020.

Feedback on this request has also been sought from the Council's representative on the Committee, Jenny Elliot, and is presented below:

Australia's Dinosaur Trail was developed in January 2007 by the three Shires, Winton, Flinders & Richmond with common goals combined with a unique similarity to explore the possibility of forming a marketing region based on Dinosaurs and Marine Reptiles.

The concept is to expand the Tourism Drive Market. The Trail will form a holistic approach to tourism delivery that will benefit the whole outback, not just the signature parties.

Each of the three shires have varied and unique products which encourages the consumer to visit the entire trail region to gain the full experience of the complete trail which as well as dinosaurs and marine reptiles includes all other attractions and events.

This issue has been raised on a number of occasions, each time the Committee has voted to exclude a representative from Australian Age of Dinosaurs (AAOD) as a member of the group because Australian Age of Dinosaurs is a private entity and as a private organisation is not involved in marketing our region as a whole. The ADT group represents all three shires, operating from the Visitor Information Centres in each town by providing information to consumers to enhance the visitor experience throughout the trail region.

At the ADT meeting held in Richmond on 24th July 2017 discussion was held regarding the inclusion of AAOD to the ADT group. It was decided that no change would be made for the 2017-2018 financial year. (Naomi Miles was an apology at this meeting).

At the ADT meeting held in Hughenden on 23rd October 2017, discussion was again held regarding AAOD joining the ADT group. At this meeting it was understood that AAOD were prepared to contribute \$6,000. It was decided the Board of AAOD be given the opportunity to correspond explaining how AAOD would benefit from being a financial member of the ADT group. During the discussions the ADT group learned they had been misled and AAOD were not prepared to contribute \$6,000, further discussion between ADT group and a representative from AAOD ensued and a unanimous decision was made that AAOD not join the group and no further action be taken because the three shires involved in ADT represents each shire as a whole. (Naomi Miles was in attendance at this meeting).

When the ADT group began there was one attraction in each Shire, when Australian Age of Dinosaurs opened an additional ADT pass became available, this was known as the 'Extended Pass' which gave visitors the option to visit three attractions on one pass or purchase the extended pass which allowed them access to all four attractions.

The ADT group worked closely with AAOD, to implement the Extended Pass and again when Dinosaur Canyon opened with entry prices increasing.

Naomi Miles was in attendance at the meeting when ticketing arrangements were made when Dinosaur Canyon opened.

Over time the original pass was made obsolete, the only ticket available now is the pass to all four attractions.

The ADT group would most definitely consult AAOD whenever there is a change in pricing.

The ADT group has no influence on the branding, marketing and advertising of the Australian Age of Dinosaurs Museum.

Further:

Would it be in Council's best interest to have a non-Council employee representing on behalf of Winton Shire Council?

The ADT group should remain as is, consisting of employees from each Shire specialising in developing tourism in our regions which is what Australia's Dinosaur Trail stands for.

The ADT group is well aware of the new attractions due to open at Australian Age of Dinosaurs next year, this has briefly been discussed at previous meetings.

ADT group would continue to work together with AAOD to discuss the new ticketing arrangements as they would with Flinders and Richmond Shires should they wish to alter ticket prices.

Ticket pricing can be added to the agenda for the next meeting.

The next ADT meeting is scheduled for Tuesday, 24th November at 10.00am in the Shire Council Chambers at Hughenden. Zoom arrangements will be made for anyone unable to attend.

Briefly, meetings are held every two months, on a rotational basis, at each Shire, recently the decision was made to hold zoom meetings during the busy months.

Each Shire has a spokesperson/secretary:

Flinders Shire - Chanelle Viney
Richmond Shire - Beck Kuhl
Winton Shire - Jenny Elliott

Representatives from Winton who normally attend meetings:

Visitor Information/Secretary:	Jenny Elliott
Tourism & Events Manager:	John Elliott
Councillor:	Ann Seymour
OQTA representative:	Robyn Stephens
Mayor – When available.	Gavin Baskett

The report recommends this matter is discussed at the next meeting of the ADT, scheduled for Tuesday, 24th November 2020. The report recommends that Council advise Australian Age of Dinosaurs that the matter will be discussed at the next ADT committee with this feedback to be considered at the December meeting of Council.

RISK MANAGEMENT

The risk associated with the recommendation of this report has been assessed as Insignificant (Consequence) and Rare (Likelihood) giving an overall assessment as **Low 1.**

There is little risk associated considering the request. There are risks associated with pursuing the MOU, Council may no longer have a voice on the Committee and the MOU will also impact on the other members of the ADT committee.

MEMORANDUM OF UNDERSTANDING**between****WINTON SHIRE COUNCIL****and****AUSTRALIAN AGE OF DINOSAURS LIMITED**

This Memorandum of Understanding (MoU) is made between the Winton Shire Council (hereafter referred to as WSC,) and the Board of Australian Age of Dinosaurs Limited, (hereafter referred to as AAOD) (the parties).

1. Purpose of the agreement

Australia's Dinosaur Trail (ADT) was founded in 2002 between three councils, Flinders Shire Council, Richmond Shire Council and WSC to promote, in partnership, the Flinders Discovery Centre, Kronosaurus Korner and Dinosaur Stampede National Monument. As part of this partnership, each Council currently allocates \$6,000 to be used in collaborative marketing opportunities to promote the ADT.

In 2009 AAOD opened to the public and entry to the Museum was included in the ADT pass as a Winton attraction. In 2016 AAOD took over the management of Dinosaur Stampede National Monument from WSC. AAOD, which trades as the Museum, is not a partner in ADT, does not have a voting interest and has not been included in ADT discussions for many years.

WSC and AAOD (hereinafter referred to collectively as "the Parties"), noting the mutually beneficial relations and co-operative collaboration already existing between their organisations, desire to establish and maintain a framework for ongoing co-operation.

The purpose of this MoU is to:

- define the roles of the parties
- acknowledge the benefits of the arrangement, which are intended to ensure the ongoing promotional integrity of Winton's unique fossil record, create a more holistic Winton visitor experience and contribute to the advancement of ADT and
- transfer the WSC voting interest to AAOD to advance the marketing interests of DSNM and the Museum.

2. The understanding:

2.1 That the parties adopt a co-operative approach that will provide important benefits to the Winton region.

2.2 That the parties recognise the value and significance of Winton's fossil discoveries and the importance of ensuring that they are promoted accurately and to a high scientific standard that is continuously assessed against new research. That all ADT metadata, information, images and video used to represent the Winton region also promotes the integrity of its fossil record.

2.3 That neither WMC nor AAOD makes public announcements, or releases or publishes information in relation to any previously documented activity or collaboration that concerns the parties without the prior approval of the other. All media releases concerning projects that have been officially agreed upon in writing as a collaborative project will be signed off by the parties' agreed representatives for this purpose before being submitted to the media.

3. WSC will:

3.1 Continue to allocate ADT partnership funding obligations previously agreed upon, to be used in collaborative marketing opportunities to promote ADT.

3.2 Make ADT material available to AAOD for replication through mutual agreement.

3.3 Transfer its voting interest in ADT to AAOD, effective from the date of this MoU.

4. AAOD will:

4.1 Attend ADT meetings on behalf of WSC to promote Winton's unique palaeo products in collaboration with Richmond Shire Council and Hughenden Shire Council.

4.2 Share the secretarial obligations of the ADT with Richmond Shire Council and Hughenden Shire Council, including minute taking and acting as a treasury.

4.3 Vote and act as the WSC representative during all ADT meetings and collaborative projects.

4.4 Assist with the advancement of ADT by proposing and completing projects that will promote all three shires, such as website development, marketing design, social media content and advertising material.

4.5 Ensure that Winton's fossil discoveries are promoted accurately and to a high standard of scientific integrity when marketing ADT.

4.6 Submit to WMC each year a January to December annual report for the previous year detailing ADT activities including the following:

- Marketing (ADT marketing plan and outcomes)
- Commercial endeavours (including any new grants awarded and any data on economic benefits of the partnership)
- Promotions and media relations (including any new ADT media coverage)
- Statistics (including data on visitor pass sales from each outlet)
- Projects (updates on any projects planned, started, underway or completed).

5. Conclusions

5.1 The CEO of WMC or their nominee, (the Director of Community and Economic Development) and the Executive Chairman of AAOD or his nominee (the Business Development Manager) will consult each other at least annually to review the operation of this MoU.

5.2 The CEO of WMC or their nominee as above and the Executive Chairman of AAOD or their nominee as above will review the terms of this MOU at least annually.

5.3 This MoU will commence on the date it is signed by the parties and will continue for a period of five (5) years unless terminated earlier pursuant to Clause 5.6.

5.4 The parties will review the outcomes of this MoU and confer concerning the renewal of this MoU at least six months prior to the expiration date

5.5 This MoU may be amended and supplemented by an agreement between the parties.

5.6 Either WMC or AAOD may terminate this MoU by giving six months' notice in writing to the other party.

5.7 The parties do not wish to be legally bound by the provisions of this MoU.

5.8 The parties hereby acknowledge that they have entered this MOU in good faith and they will use their best endeavours to comply with the various terms and conditions herein contained and to maintain open and constructive communications between them.

6. Approval of this Agreement

SIGNED on behalf of the Board of Australian Age of Dinosaurs Limited

David Elliott, Executive Chairman

Signature

This day of , 2020

Witness -----

(print name and sign)

SIGNED on behalf of the Winton Shire Council

Ricki Bruhn. Chief Executive Officer of the Winton Shire Council

Signature

This day of , 2020

Witness -----

(print name and sign)

13.3 WINTON WAY OUT WEST FEST WET AREAS**File Number:** 128078**Author:** Jessica Greenaway, DoCED**Authoriser:****Attachments:** Nil**Meeting Date:** 19 November 2020**Corporate and Operational Plan Consideration**

Strategy	Corporate Plan Reference	Organisational Responsibility	Performance Measure
To promote and facilitate Arts and Cultural Activities throughout the Shire.	Arts and Culture	Director of Community and Economic Development	To develop, support and facilitate arts and cultural activities in the shire.

Budget Reference: Nil.**Asset Management Reference:** Nil**SUMMARY**

This report considers seeking public feedback on the declaration of wet areas for the 2021 Winton Way Out West Fest.

RECOMMENDATION

1. THAT the report be received.
2. THAT Council seek public feedback regarding the declaration of wet areas for the 2021 Winton Way Out West Fest.

REPORT

'Wet areas' are designated by a local council to allow the consumption of alcohol in a public place. The Council may elect to designate a certain public place as a 'wet area' on an ongoing basis or for a specific event by nominating specific days and times when alcohol can be consumed. Council would then advertise the decision in a local newspaper and signs must be erected to identify the area, days and times for liquor consumption.

This report requests Council consider seeking public feedback on the declaration of wet areas for the 2021 Winton Way Out West Fest. It is expected the concert venue will have a wet area (or licenced area), however officer's recommendations would be not to declare a wet area in the main street. However, given the decision to declare or not to declare a wet area would not only impact business but the community at large, and given the significance of this decision and the impact this will have on a large number of stakeholders, the report recommends Council seek public feedback to inform the decision-making process.

There is strong opposition by local police and Liquor Licencing regarding the declaration of wet areas. One of the issues, other than the difficulty in managing alcohol-fuelled violence and antisocial behaviour in a public area, is that it is a costly, difficult and sometimes ugly exercise to provide separation between wet areas and licenced areas. This separation is required as open

alcohol containers cannot be brought in or taken out of a licenced area and into a wet area. Wet areas can be extremely problematic to licensees and may not bring about the “family” atmosphere Council is hoping to create for the event.

Further to this, Council has a due diligence as the event owner and the party declaring the wet area to provide a safe environment and will bear the cost of additional security (or police) or fencing to secure and delineate the area.

The expectation that members of the public will be able to walk down the street or move from hotel to hotel with open alcohol is becoming less and less and is no longer the norm. For example, should the 2020 Birdsville Races have run, then there was to be no wet area declared in the main street, only a small wet area to be declared in the food vendor area, which would not impact on or about the licenced area.

Administration have received some feedback already regarding the wet area, however the report recommends that further formal public consultation is undertaken with licensees, businesses and the public to inform future decision making.

Feedback from Police:

Listed below is the major issues that Police and other departments encounter by allowing this area, there is also input and suggestions from both Police and Liquor Licencing. This information has been provided by Sgt Lavington (OIC Winton) and S/Con Jenkins.

- The wet areas are run incorrectly and illegally, they are a BYO alcohol only area, which means that a patron cannot buy an alcoholic drink inside one of the pubs and then go outside into the wet area.
- Police have spoken to the bar owner's and some have indicated they are aware of the legalities of a wet area, but as it has 'always been done that way', that is how they'll keep doing it.
- If they continue to run the wet areas illegally, it could open the businesses and town to insurance and liability issues.
- Licenced premises have never been brought onboard during the planning which needs to happen so that everyone can be properly educated regarding the wet area, and also be involved and agree upon the management of it.
- There was no security supplied and therefore no crowd monitoring of behaviour, so it becomes an expectation for QPS to provide a security response, this overwhelms QPS with liquor based offences which we cannot respond to, as for QPS we are business as usual and have to prioritise staff and job disruptions (e.g. responding to high risk domestic violence over liquor offences).
- It should therefore be up to Council to supply security personnel to monitor the wet area.
- Council needs to supply and properly set-up road blockages and signage for the wet area. Last festival there was only minimal road blockages and one 'wet area' sign which was attached above head level to a street post with no lighting (near the Bowls Club), so it was too high and not visible at night.
- During previous festivals as there was no monitoring of intoxication levels and behaviour (no RSA), and Police had persons in custody that were breath tested over 0.30% (approx. 4x over the legal limit). When Police have a person at these limits in custody, we are forced to stay at the station to monitor them, and become unable to respond to any other incidents.
- Doctors and nurses at the hospital ended up working up to 3 days straight, with no breaks, due to not having the staff levels to deal with the number of alcohol related admissions.
- The wet area is creating a zone where there is an uncontrolled supply of liquor.

- Liquor licencing is aware of the wet area and how it is being managed, they object strongly to Winton running another area, but expect to be included in planning if one is going ahead. Event planners are required to include liquor licencing in any proposals or planning for wet areas, which has never been done.
- The wet area cannot be run 24 hours a day for the entire festival, this makes it unmanageable.
- The management of a wet area does not form part of QPS responsibility, regarding security, RSA and monitoring of persons behaviour and intoxication.
- If Council chooses to run another wet area, it is Police and Liquor Licensing's suggestions that the area needs to be smaller, and not located close to the licenced premises – so small, condensed and fully manned.
- Another suggestion is that rather than having a wet area, Council could look at setting up a temporary licenced area/premise near the big events, and not have anything in town. It would be worth speaking to Virginia Jones at liquor licencing regarding the set-up and management of this type of area.

Feedback from Chandler Shaw Events:

Hi Jessica

Thank you for your email.

I have consulted with Darren and Greg and we support your recommendation that no wet areas be created in Winton's main street (Elderslie Street)

As you are aware, this is also in line with the strong advice received from the Queensland Police Service.

We agree with your position about the need to create a family atmosphere and any extension of wet areas could put this at risk and would require additional security and an increased police presence.

We trust that this email provides sufficient support for your recommendation to Council.

Kind regards

Jeff Chandler

Feedback from North Gregory Hotel Manager:

Hi Jessica,

Thank you for your time today.

Of interest is the previous year's wet areas allocated during festivals which I believe are set down by the Shire. I am wondering if the Shire is proposing such a wet area as in previous years for the Way Out West Festival in 2021?

My concerns as a licensee is the wet area (if any) and its location.

As a wet area is defined by the Shire, the Licensee must conduct their own hotel business within the laws of the liquor act and monitoring the potential breaches of our licence due to large volume of patrons as well as the proximity of a proposed wet area.

Some of these laws include potential breaches such as patrons bringing in alcohol from another area and patrons leaving the hotel with alcohol meant to be consumed only within the licenced premises.

Bottle shop sales can only leave the licenced bottle shop packaged and can cause issues for us as well if the wet area is too close to the hotel.

The general public are indifferent to these laws particularly during a festival season, it is paramount that wet areas are measurably defined with barriers, signage and directional signage. Security is also expected during these events and to liaise with all main street licensees.

What can impact our licence is the location of the wet area and the influx of people/patrons entering the hotel without fear nor favour as to what they are carrying. I.e: alcohol.

The licensees are expected to continue to abide by the laws of the liquor act which there are many, even during the festival, there is no leniency or 'blind eye'. We are liable to harsh liquor breaches and it is my job to mitigate any issues before and during the event.

Having potentially hundreds of people in the hotel during the event will define how we operate, and inclusive of the Shire's decision to include a wet area will impact our decision on trading hours and effectiveness. (early closes, limited trading hours or complete closure)

Could you let me know if there are any plans to provide a wet area next April, and if so, can we as a major stakeholder in Winton, be a part of this planning issue well before the event. It is important for the North Gregory Hotel to be involved and help create a fantastic calendar showpiece for Winton.

Planning has commenced at the North Gregory Hotel for the WOW festival and I look forward to being a significant part of the program.

The report recommends that Council seek further public feedback regarding the declaration of wet areas for the Winton Way Out West Fest 2021.

RISK MANAGEMENT

The risk associated with the recommendation of this report has been assessed as Insignificant (Consequence) and Rare (Likelihood) giving an overall assessment as **Low 1.**

There is little risk associated with seeking public feedback on the matter, furthermore, it is likely that stakeholders will appreciate council seeking their input.

13.4 ORGANIC SALEYARDS REPORT**File Number:** 128114**Author:** Suneil Adhikari, Director of Works**Authoriser:****Attachments:**

1. Extraction from Saleyards Masterplan.pdf
2. Letter of Support - Garland Cattle Transport.pdf
3. Letter of Support - Goodwood Pastrol.pdf

Meeting Date: 19 November 2020**Corporate and Operational Plan Consideration**

Strategy	Corporate Plan Reference	Organisational Responsibility	Performance Measure
To continue to promote and operate Winton as a stock selling and spelling centre.	Saleyards	Director of Works	Ensure facilities comply with safety requirements and meets user needs.

Budget Reference: Winton Saleyards - Organic**Asset Management Reference:** Saleyards**SUMMARY**

This report presents information and costs on the process to have the Winton Saleyards certified as organic saleyards.

RECOMMENDATION

1. THAT the report be received.
2. THAT Council approve the upgrade towards Certified Organic Saleyards to ensure local and organic cattle owners have the option to spell their cattle throughout their journey.
3. THAT the initial establishment cost of \$22,000 to create the Certified Organic Saleyards, be funded from the Saleyards Reserve.

REPORT

This report outlines the possible outcomes if the saleyards were to become certified organic saleyards. The current saleyard contractors have advocated for the upgrading of the saleyards to provide separate spelling yards to become organic. Agents, property owners, trucking companies and organic cattle organisations throughout Queensland and Northern Territory have contacted the Saleyard Contractors enquiring whether Winton has organic spelling yards.

To become certified organic, the contractor managing the Saleyards believes it will not only have a huge impact towards the income and movement through the town, but also an increase in saleyard profits. Organic organisations will pay a premium rate for organic cattle to be processed through the saleyards.

The saleyard contractors have spoken with Blackall Saleyards and have mentioned they are supportive of the idea for the Winton Saleyards to become organic certified. The saleyard contractors also mentioned that all organic truckloads of cattle would travel in decks of 6 or more

through Winton, no less. An estimated 800 head of cattle per month is expected to pass through the organic spelling yards.

Attached are letters of support and sections from Council's draft Strategic Master Plan for the Saleyards. It is up to the cattle purchasers/sellers if they wish to spell/weigh their cattle in the Winton saleyards, not up to the local stock agents. There are 3 properties within the shire that are organic certified.

Table of start-up cost for upgrading yards

Description	Cost	Comment
Processor initial application	\$275.00	
Processor audit base rate	\$840.00	
Processor audit additional hourly fee	\$1050.00	5 hours at \$210.00 per hour
Processor annual Certification fee	\$510	
Clean yards bobcat	\$7200.00	4 days at \$1800 per day
Clean yards loader	\$6920.00	4 days at \$1730 per day
Clean yards truck	\$5200.00	4 days at \$1300 per day
Total \$21,995.00		

The saleyard contractors believe it will be a 2-month timeframe for this project to be completed.

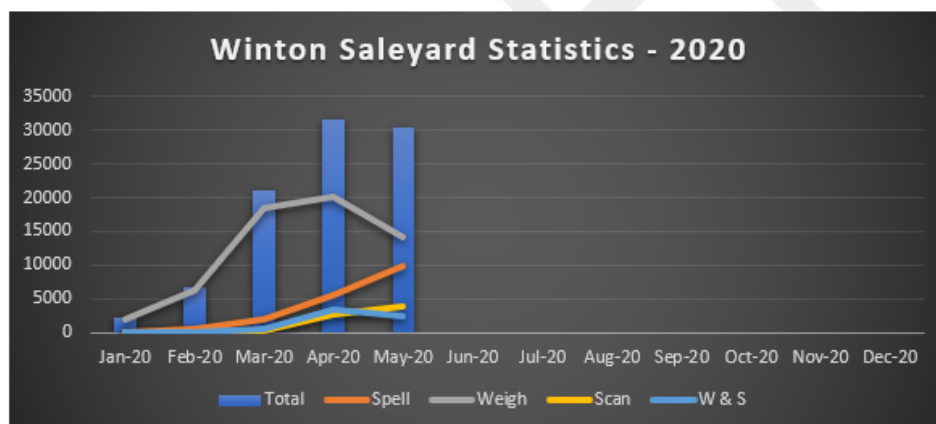
Steps to becoming organic certified include;

- getting approval from Council,
- cleaning designated yards and processing areas to required standards,
- organise for certification company to audit the designated organic areas,
- set-up process to guarantee all products meet the organic standards, and
- set up fees and charges.

An estimation of non-organic cattle through spelling yards (unsure of organic pricing yet but it will be slightly higher) to pay off the start-up cost of \$21,995 would be 29,317 head of cattle. Statistics below show the saleyards reach the 30,000 mark by May 2020.

Known explanation of fluctuations in statistics and comparison to previous year/s:

2019 saw an increase in throughput to the previous year, with a decrease in livestock weighing. This was due to an increase in cattle prices at the Rockhampton abattoirs which attracted large numbers of livestock from Northern Territory (NT) and north west Queensland. NT was also experiencing drought, livestock was being relocated to properties in the southern channel and Lake Eyre catchment regions.



Winton Shire Council – Saleyards Statistics 2020 YTD						
	Total	Spell	Weigh	Scan	W & S	No. Days Spelled
Jan 2020	2230	131	2099	0	0	2-130, 34-1
Feb 2020	6722	526	6196	0	0	1-125, 2-401
Mar 2020	21115	1907	18414	264	530	1-1182, 2-236, 3-43, 4-312, 10-134
Apr 2020	31671	5657	20033	2622	3359	1-574, 2-1083
May 2020	30437	9802	14115	3949	2571	1-8994, 2-737, 5-28, 7-23, 13-20
Totals	92175	8221	46742	2886	3889	

Table 6: Saleyards Throughput 2020

Known explanation of fluctuations in statistics and comparison to previous year/s:

A number of regions within the Winton Saleyards catchment area have experienced good seasonal rain. An increase in cattle prices during the first quarter of 2020, is driving sales.

Annual certification fees are required each year (approx. \$2000 - \$3000). Additional administration tasks will be required of saleyard contractors to process organic cattle. Organic feed will need to be sourced and stored separately to the general stockfeed, although this is something sourced through contractors separately. Organic signage will need to be placed within the saleyards as well as being updated on Council's website.

8.4 ORGANIC CERTIFICATION FEES

The table below, list the fees applicable for the organic certification of the Winton Saleyards:

Fee Type	Amount
Initial Application Fee	\$280.00
Audit Base Rate (minimum 4 hours)	\$880.00
Annual Certification Fee – National Standard	\$520.00
Annual Certification Fee – USDA NOP	\$520.00
Soil Test	\$330.00
Total	\$2530.00
Notes: Audit – Additional Hourly Rate \$220.00 Travel and accommodation outside of 100km from Brisbane will be charged at cost.	

Table 13: Initial Organic Certification Fees

RISK MANAGEMENT

The risk associated with upgrading towards Certified Organic Saleyards has been assessed as Moderate (Consequence) and Possible (Likelihood) giving an overall assessment as **Medium 9.**

This assessment has been based on the scenario of the upgrade requiring moderate numbers of organic cattle spelled at the saleyards to ensure the maintenance costs are covered.

13.5 WERNA STREET HOUSES**File Number:** 128162**Author:** Suneil Adhikari, Director of Works**Authoriser:****Attachments:** Nil**Meeting Date:** 19 November 2020**Corporate and Operational Plan Consideration**

Strategy	Corporate Plan Reference	Organisational Responsibility	Performance Measure
To develop a progressive asset/risk management plan	Asset Management	Director of Works	Undertake commercial and residential building works on a prioritised basis

Budget Reference: NIL**Asset Management Reference:** NIL**SUMMARY**

Council is currently undertaking condition assessments and drafting an Asset Management Plan for the residential houses class. Prior to this being fully developed, Council has identified a need to review the future ownership of Council houses located at 22, 24 and 24A Werna Street.

These houses are currently on one block, while their 'backyards' are in the rear of the property located at 76 Vindex Street. This report, based on feedback received at the Council Workshop held on 9 October, recommends preparing these houses for sale (in terms of minimal future maintenance and renewal), carry out any plumbing works required and survey the blocks for future sale.

RECOMMENDATION

1. THAT the report be received.
2. THAT Council only provide minimal future maintenance and renewal expenditure on the houses located at 22, 24 and 24A Werna Street, in preparation for sale.
3. THAT Council assess the existing connections for water and sewerage and undertake remedial works as required.
4. THAT Council proceed with the dismantling of the carports between the houses at 22 and 24A Werna Street to meet the Building Code Australia fire requirements for building separation.
5. THAT Council undertake survey work to establish required easements onto the new blocks of land.
6. THAT Council proceed with plans to sell the houses located at 22, 24 and 24A Werna Street when it can do so.

REPORT

During the Council workshop held on 9 October, Council discussed the issues surrounding the Council owned houses at 22, 24 and 24A Werna Street. Prior to this, an engineering firm prepared a report dated 8 February 2019 which combined a housing report and needs analysis.

The Werna Street houses were reported in average to poor condition with costs of renewal meeting or exceeding the likely market value, identifying them for potential future sale.

During the workshop, Council determined a need for three new houses (4 bedrooms) suitable for director level positions and the disposal of (at least) three houses. Council also noted the market was currently conducive to sale – particularly for accommodation / air BNB style rentals.

The Werna Street houses (and the property at 76 Vindex Street) present a special case as the property boundaries do not match the fence lines and there is possibly shared water and sewerage lines. The contracted surveyor recommends Council complete the water and sewerage works and remove the joined carport prior to survey and development application as these would be picked up and would, normally, adversely affect sale value. The issue of the carport was previously raised in the June 2018 Council meeting (24a Werna Street- carports (ID 290679)) as nonconforming BCA requirements regarding fire safety standards.



Current land parcels



Proposed land parcels

Services



Records show a sewer line runs through the blocks, so houses are likely to have separate connections.

For water it is assumed houses are using the tank at the rear of 76 Vindex St. Further investigation required to ensure each house has its own connection.

An easement is recommended (shown in yellow) identifying the location of Council owned fibre optic cable. In the future this could be moved to the footpath.

It is likely that area A (owned by Council) will be a car park. Access to the rear of the Werna Street houses should be given some consideration.

Order of Works

The recommended order of works is:

1. Council nurse 22, 24 and 24A Werna Street to sale in terms of maintenance and renewals
2. Council assess house connections for water and sewerage and make remedial works as required
3. Council proceed with the dismantling of the carports between 22 and 24A Werna St which will meet BCA fire requirements for building separation
4. Council carry out survey work including bringing the easement onto the new blocks of land. This step would include all development application processes.
5. Council proceed with plans to sell and consider how to advertise/promote the current demand for short term accommodation / rental / Air BNB to potential buyers.

In order to do this, Council should review the current lease arrangements with the engaged accountancy firm (22 Werna Street) and carefully consider the duration and type of accommodation offered in 24 and 24A Werna Street houses.

13.6 2021 WINTON SHIRE COUNCIL ORDINARY MEETING DATES**File Number:** 128404**Author:** Ricki Bruhn, Chief Executive Officer**Authoriser:****Attachments:** Nil**Meeting Date:** 19 November 2020**Corporate and Operational Plan Consideration**

Strategy	Corporate Plan Reference	Organisational Responsibility	Performance Measure
Community Communication	To contribute to transparency and public accountability by having minutes and other information available to the public	Chief Executive Officer	Number of times the Minutes, financial reports, mayoral statements are loaded to Council's web site within statutory timeframes or after Council's approval

Budget Reference: Not Applicable - Statutory Requirement**Asset Management Reference:** Not Applicable**SUMMARY**

In accordance with *Section 277 of the Local Government Regulation 2012*, the Ordinary Meeting dates of the Winton Shire Council for 2021 are required to be established and advertised. The dates of meetings can be modified provided sufficient advertising is undertaken prior to the relevant meeting being undertaken.

The prepared dates scheduled are the third Thursday of the month commencing at 8.00am and to be held in the Winton Shire Council Board Room.

RECOMMENDATION

1. THAT the report be received.
2. THAT Council adopt its Ordinary Meeting dates for 2021 in accordance with the attached schedule and provides public notice of these dates in accordance with *Section 277 of the Local Government Regulation 2012*.
3. THAT the date for the December 2020 Ordinary Meeting of Council be rescheduled from 17 December 2020 to 10 December 2020 and the appropriate notice be provided to the community.

REPORT

In accordance with *Section 277 of the Local Government Regulation 2012*, the Ordinary Meetings of the Winton Shire Council for 2020 are scheduled to be held on the following dates:

- All Ordinary Meetings of Winton Shire Council are held in the Board Room, Winton Shire Council, 75 Vindex Street, Winton. The meetings are scheduled to commence at 8.00am.

January

21st January 2021

February	18 th February 2021
March	18 th March 2021
April	15 th April 2021
May	20 th May 2021
June	17 th June 2021
July	15 th July 2021
August	19 th August 2021
September	16 th September 2021
October	21 st October 2021
November	18 th November 2021
December	16 th December 2021

At the Council Meeting held on 17 September 2020, Council was asked to consider reviewing the timing for the December Ordinary Meeting of Council which is scheduled to be held on 17 December 2020. At this stage (subject to approval), both the Chief Executive Officer and the Director of Community and Economic Development will be on leave the week commencing Monday 13 December 2020.

RISK MANAGEMENT

The risk associated with rescheduling the December 2020 Ordinary Meeting date and the setting of Ordinary Meeting dates for 2021 has been assessed as Insignificant (Consequence) and Unlikely (Likelihood) giving an overall assessment as **Low 2.**

As the setting of Ordinary Council Meeting dates each year is a legislative requirement, the only risk to Council is a failure to meet this requirement.

13.7 PURCHASE OF TURKEY NEST LAND AT SALEYARDS**File Number:** 128453**Author:** Suneil Adhikari, Director of Works**Authoriser:****Attachments:** 1. 20.11 Lot 1 on W2405 Associated Emails.pdf**Meeting Date:** 19 November 2020**Corporate and Operational Plan Consideration**

Strategy	Corporate Plan Reference	Organisational Responsibility	Performance Measure
Saleyards	To continue to promote and operate Winton as a stock selling and spelling centre.	Director of Works	Obtain a more secure tenure over the Saleyards site

Budget Reference: Winton Saleyards**Asset Management Reference:** Winton Saleyards**SUMMARY**

This report provides options for Council in relation to the future of the Turkey's Nest adjoining the Saleyards and located on Lot 1 on W2405.

RECOMMENDATION

1. THAT the report be received.
2. THAT Council agree to the purchase of Lot 1 on W2405 (Saleyards Turkeys Nest) from the Department of Natural Resources, Mines and Energy and to address any Native Title issues to give effect to the purchase.
3. THAT the cost of the purchase be funded from the Saleyard Reserve.

REPORT

Council was approached by the Department of Natural Resources, Mines and Energy in mid-September regarding Lot 1 on W2405 which is the turkey's nest adjoining the Saleyards. The turkey's nest is situated on unallocated State land without tenure and poses a risk to the Department and the State. The Department has therefore requested this turkey's nest be decommissioned and the land remediated. This turkey's nest is an important piece of infrastructure for the operation of the saleyards as it provides cool water to the Saleyards Cattle troughs.

The alternative options to decommissioning the turkey's nest are found below:

Option 1 - Purchase

The preliminary valuation for Lot 1 on W2405 is between \$15,000 and \$18,000.

This is a preliminary valuation only based on information obtained following the procedures set out for an indicative assessment.

The preliminary valuation is not a representation as to the purchase price of the subject property as defined in the *Land Act 1994*.

This assessment is based on a desktop assessment methodology and may not accord with a formal valuation carried out by a registered valuer on the day of valuation.

Native Title

State would need to know as soon as possible if Council does have an interest in purchasing the property as draft Agreements are currently being drawn in relation to the negotiations with the native title party.

If Council decide to apply to purchase this parcel, then native title would need to be addressed for any purchase to proceed.

It's the Departments understanding that Council is currently in negotiations with the legal representatives of the Koa People for an ILUA to address several issues that Council would like to address.

If Council wish to apply to purchase this parcel, then Council should look to address native title in its ILUA negotiations with the Koa People.

Option 2 - Lease

If Council still require use of the turkey's nest, then removal is not necessary provided Council holds tenure over that parcel of land.

Council would need to complete a Form LA00 and LA10 for a lease of state land.

*Rent is calculated in accordance with the Land Regulation 2020. From the information to hand it would appear the proposed lease to Council would be a Category 13 lease (ss.22(2) and 26 Land Regulation 2020). Rent is based on the rental valuation (s.33 Land Regulation 2020). The amount of rent for the particular category is as set out in s.35 Land Regulation 2020 and for a category 13 lease it would be 6% of the rental valuation.

A rental valuation would be sought from State Valuation Services as part of the application process.

It is recommended that Council purchase Lot 1 on W2405 because of its strategic importance as it would allow potential expansion from the Saleyards.

RISK MANAGEMENT

The risk associated with purchasing Lot 1 on W2405 (Saleyards Turkeys Nest) has been assessed as Moderate (Consequence) and Possible (Likelihood) giving an overall assessment as Medium 9.

This assessment has been made based on the importance of the turkey's nest to the operation of the saleyards and the native title issues Council will need to address to secure the purchase.

13.8 REVIEW OF TOWN PLANNING SERVICES**File Number:** 128459**Author:** Ricki Bruhn, Chief Executive Officer**Authoriser:**

Attachments:

1. CHTP Cabability Statement and Fee Advices.pdf
2. Provision of Town Planning Services - Reel Planning CQ.pdf

Meeting Date: 19 November 2020**Corporate and Operational Plan Consideration**

Strategy	Corporate Plan Reference	Organisational Responsibility	Performance Measure
Planning	To manage the development of land use in a sustainable manner.	Chief Executive Officer	Undertake a review of Council's Town Planning Services.

Budget Reference: Town Planning**Asset Management Reference:** Nil**SUMMARY**

The purpose of this report is to present submissions for the future provision of Town Planning Services.

RECOMMENDATION

1. THAT the report be received.
2. THAT Council engage _____ for the future provision of Town Planning Services for the Winton Shire Council.

Background:

At the Council Meeting held on 17 July 2020, the following decision was carried in response to a Notice of Motion submitted by Cr Seymour: -

- *THAT Council undertake a review of the Town Planning Services.*

This decision was actioned at the Council Meeting held on 17 September 2020 where a report was provided on the review of Town Planning Services. The report included items such as: -

- Current Town Planning Consultants utilised by RAPAD Councils;
- Town Planning Services income and expenditure for the last five years;
- A list of development applications approved over the last ten years;
- Feedback received from applicants.

Following consideration of this report, the following decision was carried: -

- *THAT the Chief Executive Officer be authorised to seek quotes for the provision of Town Planning Services and report back to Council.*

REPORT

In response to this decision, I arranged for both Campbell Higginson Town Planning and Reel Planning to provide '*Capability Statements*' which also included a schedule of fees for services provided. It should be noted, both consultants are on the Local Buy schedule of approved suppliers for local government, therefore there is no requirement to go through a full tender process. Also, the average cost of these services is approximately \$63,500 per annum.

Whilst additional quotes could be obtained given the large number of registered providers available through Local Buy, I have only included these two given their coverage of Central West Queensland. Should Council require further quotes, I am happy to provide these along with Capability Statements.

As this review has been initiated through a decision of Council, I have attached copies of both Capability Statements for review and consideration. In arriving at a decision, it would be appropriate for Council to document specific reasons for the selection of the successful consultant.

RISK MANAGEMENT

The risk associated with undertaking this review of Council's planning services has been assessed as Minor (Consequence) and Unlikely (Likelihood) giving an overall assessment as **Low 4**.

This assessment has been based on the possibility of an alternative provider being selected who does not have the background knowledge of previous planning decisions or the Winton Planning Scheme.

13.9 SOOCK ROUTE MANAGEMENT PLAN 2020 - 2024**File Number:** 128471**Author:** Ricki Bruhn, Chief Executive Officer**Authoriser:****Attachments:** 1. 20.11 Stock Route Management Plan 2020-2024.pdf**Meeting Date:** 19 November 2020**Corporate and Operational Plan Consideration**

Strategy	Corporate Plan Reference	Organisational Responsibility	Performance Measure
To provide sustainable management of the natural environment through application of resources and enforcement of legislation.	Stock Routes Reserves	Chief Executive Officer	Ensure that performance indicators in the plan are assessed on a yearly basis and reported to Council.

Budget Reference: Not Applicable**Asset Management Reference:** Not Applicable**SUMMARY**

This report presents an amended copy of the draft Stock Route Management Plan 2020-2024 following the end of the community consultation period on 6 November 2020. Feedback from the community is attached to this report and Council can now consider adopting the Plan.

RECOMMENDATION

1. THAT the report be received;
2. THAT the Stock Route Management Plan 2020-2024 be adopted.

REPORT

A draft copy of the *Stock Route Management Plan 2020-2024* was considered at the Council Meeting held on 17 September 2020 where the following decision was carried: -

- *THAT the draft Stock Route Management Plan 2020-2024, as amended, be referred to the next meeting of the Rural Lands Advisory Committee to be held on 25 September 2020.*

The Plan was referred to the Rural Lands Advisory Committee Meeting held on 25 September 2020 and whilst there were no amendments raised at that meeting, members were asked to review the Plan and provide feedback to the Chief Executive Officer.

The attached copy of the Plan includes the amendments requested by Elected Members at the 17 September 2020 meeting. The Plan has also been reviewed further by the Biosecurity Officer and the Rural Lands Manager with additional information being included under Appendix 1 – Risk Management Index.

The Plan was then referred to the Council Meeting held on 15 October 2020 where the following decision was carried: -

- *THAT the draft Stock Route Management Plan 2020-2024 be released for a 21-day period of community consultation closing on Friday 6 November 2020.*

Following this decision, advertisements were placed in the Winton Herald, Winton Connect Facebook page and the Council website. At the end of the community consultation period, one response had been received from Mr John Paine of Daintree Station. A copy of Mr Paine's submission is attached for information. In response to Mr Paine's suggestions, I can advise all spelling / typing errors have been corrected including the removal of the reference to the Drought Bore Policy which currently does not exist. The remaining outstanding matter to be considered is: -

- *(6.12 Types of Devices) May I suggest a more accurate definition of these:*
 - o *White breeder devices are attached to cattle before leaving their property (PIC) of birth;*
 - o *Orange post-breeder devices are attached to cattle born on another property (PIC) which have lost or damaged their device, or to any other unidentified cattle, before leaving their current property (PIC).*

A copy of the amended Stock Route Management Plan 2020-2024 is attached and presented to Council for adoption.

RISK MANAGEMENT

The risk associated with adopting the Stock Route Management Plan 2020-2024 following a 21-day period of community consultation has been assessed as Minor (Consequence) and Unlikely (Likelihood) giving an overall assessment as **Low 4.**

This assessment has been based on the Plan having been referred to previous Council Meetings, the Rural Lands Advisory Committee Meeting and undergoing community consultation.

13.10 MEETING PROCEDURES POLICY FOR COUNCIL MEETINGS**File Number:** 128431**Author:** Ricki Bruhn, Chief Executive Officer**Authoriser:**

Attachments:

1. 20.11 Electoral and Other Legislation Amendment to Act 2020 Notification.pdf
2. Model Meeting Procedures (Adopted November 2020).pdf

Meeting Date: 19 November 2020**Corporate and Operational Plan Consideration**

Strategy	Corporate Plan Reference	Organisational Responsibility	Performance Measure
Governance	To ensure the Councillors and the Staff Codes of Conduct are adhered to	Chief Executive Officer	Action Councillors and Staff Code of Conduct Issues

Budget Reference: Nil**Asset Management Reference:** Nil**SUMMARY**

This report addresses the changes required to be made by Council in response to the assent of the *Electoral and Other Legislation (Accountability, Integrity and Other Matters) Amendment Act 2020* (Integrity Act).

RECOMMENDATION

1. THAT the report be received.

THAT Council adopt the updated Model Meeting Procedures Policy as provided by the Department of Local Government, Racing and Multicultural Affairs.

REPORT

The Electoral and Other Legislation (Accountability, Integrity and Other Matters) Amendment Act 2020 was passed by the Legislative Assembly on 18 June 2020 and received assent on 30 June 2020.

Most of the local government amendments come into effect on 12 October 2020.

Changes in the amendment Act affecting local government include:

- new registers of interests requirements
- new and clarified conflict of interest requirements
- new requirements for Councillor advisors and Councillor administrative support staff
- provisions relating to the dissolution of a local government and interim administrators
- stopping Mayors from giving directions about the appointment or discipline of local government employees

- changes for filling Councillor and Mayor vacancies. In addition to the amendment Act's requirements there are also a number of regulatory amendments which come into effect 12 October 2020.

To support these legislative changes, the Department of Local Government, Racing and Multicultural Affairs has prepared updated documents including model meeting procedures and best practice meeting standing orders. The revised Model Meeting Procedures Policy is attached to this report and can be considered by Council for adoption.

The Best Practice Meeting Standing Orders will be reviewed and compared to our existing Standing Orders Policy and a report will be presented to Council at a future meeting.

A copy of correspondence received from the Director-General Mr Warwick Agnew dated 8 October 2020 is attached to this report, along with a copy of the amended Model Meeting Procedures Policy.

RISK MANAGEMENT

The risk associated with adopting the updated Model Meeting Procedures Policy has been assessed as Insignificant (Consequence) and Unlikely (Likelihood) giving an overall assessment as **Low 2**.

This assessment has been based on the Model Meeting Procedures being endorsed by the Department of Local Government, Racing and Multicultural Affairs.

13.11 REQUEST FOR A ROADSIDE ADVERTISING BILLBOARD - AB PATERSON COLLEGE**File Number:** 128519**Author:** Ricki Bruhn, Chief Executive Officer**Authoriser:****Attachments:** 1. 20.11 AB Paterson College Sign Proof.pdf**Meeting Date:** 19 November 2020**Corporate and Operational Plan Consideration**

Strategy	Corporate Plan Reference	Organisational Responsibility	Performance Measure
Business Development	To respond to opportunities for new industry and overcome constraints for the development of existing businesses.	Chief Executive Officer	Investigate potential for additional / upgrade of business signs on road approaches to town.

Budget Reference: Nil**Asset Management Reference:** Nil**SUMMARY**

This report presents a request from AB Paterson College for permission to erect a Roadside Advertising Billboard on the Longreach Road similar to the existing billboards.

RECOMMENDATION

1. THAT the report be received.
2. THAT Council grant permission for AB Paterson College to erect a Roadside Advertising Billboard in accordance with Council's specifications and with all costs to be met by the College.

REPORT

A request has been received from AB Paterson College to erect a Roadside Advertising Billboard on the Longreach Road. Back in 2008, Council standardized the advertising billboards to provide a neat and informative business / tourism guide on the entrance to Winton from the Longreach Road. An additional six signs have recently been installed and are awaiting signwriting by the respective businesses.

I can see no issues with this request on the proviso their sign is in accordance with Council's specifications and with all costs to be met by AB Paterson College. The marketing of this future facility to other schools and organisations will only benefit local businesses and should be encouraged.

RISK MANAGEMENT

The risk associated with permitting AB Paterson College to erect a Roadside Advertising Billboard has been assessed as Minor (Consequence) and Unlikely (Likelihood) giving an overall assessment as **Low 4**.

This assessment has been based on the fact that Council has an Engineering specification available for the sign and all costs will need to be met by the College.

13.12 SCHOOL TRANSPORT INFRASTRUCTURE PROGRAM**File Number:** 128521**Author:** Ricki Bruhn, Chief Executive Officer**Authoriser:****Attachments:** 1. 20.11 School Transport Infrastructure Program (STIP) Ideas Application project estimates, maps and a letter of support.pdf**Meeting Date:** 19 November 2020**Corporate and Operational Plan Consideration**

Strategy	Corporate Plan Reference	Organisational Responsibility	Performance Measure
To provide the wider community with confidence by effectively managing revenues and expenditure to ensure the financial viability of the Shire and to ensure the ongoing sustainability of the organisation	Council Assets	Chief Executive Officer	To source or provide sufficient funds to maintain and improve Council assets

Budget Reference: Not Applicable**Asset Management Reference:** Not Applicable**SUMMARY**

This report is to advise Council an application submitted by staff under the School Transport Infrastructure Program (STIP) has been successful with Council receiving \$165,000 (GST exclusive). This funding needs to be matched by Council and a funding agreement has been received from the Department of Transport and Main Roads for execution.

RECOMMENDATION

1. THAT the report be received.
2. THAT Council accept the funding allocation of \$165,000 through the School Transport Infrastructure Program and authorise the Chief Executive Officer to execute the funding agreement.
3. THAT the Council contribution of \$165,000 be considered at the next budget review.

REPORT

Back in May 2020, the Works Manager applied through the School Transport Infrastructure Program for a range of works to improve safety along the roads which are adjacent to both schools. These works included: -

- Installation of traffic islands and line marking to reduce the width of the road and make the school zone more visibly;

- Installation of a bike lane to encourage cycle traffic to use the road and not the footpath making it safer for pedestrians.

The estimated cost of these works is \$330,000 and the funding conditions require any grant to be matched on a dollar for dollar basis. I cannot recall if this matter has previously been reported or discussed with Council, however the funding application has been successful, and a funding agreement has been received for execution. This project was not included in the 2020/2021 budget as there was no indication at the time on the outcome of the application.

Based on the cost estimates for the project, Council's contribution of \$165,000 will include employee labour, plant costs and administration. An aerial map showing the identified school zones and the traffic control treatments is provided for information.

Whilst this is an additional project to be added to Council's busy 2020/2021 program of works, it is likely Council's contribution can be easily covered through the adjustment of other maintenance / capital projects at the next available budget review.

It is recommended the funding offer be accepted and the Chief Executive Officer be authorised to execute the funding agreement.

RISK MANAGEMENT

The risk associated with accepting this funding through the School Transport Infrastructure Program has been assessed as Minor (Consequence) and Unlikely (Likelihood) giving an overall assessment as **Low 4**.

This assessment has been based on road safety improvements within the school zones to mitigate risks and the ability for Council's financial contribution to be met through adjustments to other work programs.

13.13 KAREN STEPHENS - RADF APPLICATION**File Number:** 128523**Author:** Jessica Greenaway, DoCED**Authoriser:**

Attachments:

1. Karen Stephens Letter to Chair - 28th October.pdf
2. Karen Stephens Letter to Chair - 30th October.pdf
3. RADF Guidelines Categories of Funding.pdf
4. Winton Shire Council Regional Arts Development Fund Program Glossary.pdf
5. Application-Ildris Murphy Art Exhibition.pdf

Meeting Date: 19 November 2020**Corporate and Operational Plan Consideration**

Strategy	Corporate Plan Reference	Organisational Responsibility	Performance Measure
To promote and facilitate Arts and Cultural Activities throughout the Shire.	Arts and Culture	Director of Community and Economic Development	To develop, support and facilitate arts and cultural activities in the shire

Budget Reference: Nil**Asset Management Reference:** Nil**SUMMARY**

This report provides information for Council to review the request for additional RADF funding made by Miss Karen Stephens.

RECOMMENDATION

1. THAT the report be received.
2. THAT following consideration of the request for additional Regional Arts Development Funding lodged by Miss Karen Stephens, _____
3. THAT Council review the RADF guidelines to provide further guidance for future applicants.

REPORT

Council received an application from Miss Karen Stevens under the most recent round of RADF funding considered by the RADF Advisory Committee. The application entitled "*7 Day artist residency and mentoring Ildris Murphy East MacDonnell Ranges, NT*" requested total funding of \$2,000.

The Committee considered the application and recommended \$1,000 be awarded to the applicant.

Following the meeting, Council has received correspondence from Miss Stevens regarding this matter. While no applicants have been formally advised of the outcome of their applications, the Committee's recommendations need to be approved by Council. Miss Stevens has been advised of the recommendations as she is a current member of the RADF Advisory Committee.

The report recommends Council consider the request for additional funding made by Miss Karen Stephens.

The attached guidelines presented by Karen relate to the Blackall-Tambo Regional Council and not the Winton Shire Council. Both Maranoa and Paroo have a limit of \$2,000 for national travel and other Council's such as Cairns and the Sunshine Coast cap theirs at \$1,500.

No guidelines have been placed on the Winton Shire website in recent times that would indicate a guaranteed amount of \$2,000 is available for interstate projects.

The last guidelines in council records (which appear to have been prepared in 2017) are attached. There is no mention of \$2,000 for interstate projects. Also attached is the current Arts and Culture Policy, again there is no mention of \$2,000 for interstate projects and there is no mention of \$2,000 for interstate projects listed on Council's website.

Karen has previously been funded to attend professional development in Sydney with the same artist - Idris Murphy – in 2019. She was funded \$2,000 for this activity. See below:

There is a limited pool of funding available under the RADF program, meaning there are many occasions when applicants do not receive their full funding request.

RISK MANAGEMENT

The risk associated with considering this request for additional funding has been assessed as Moderate (Consequence) and Possible (Likelihood) giving an overall assessment as **Medium 9**.

This assessment has been based on Council potentially not accepting a recommendation from one of its Advisory Committees. It should also be noted the applicant is an employee of Council and sits on the RADF Advisory Committee.

13.14 FEES AND CHARGES REGISTER - ELECTRICAL TESTING AND TAGGING FEES**File Number:** 128515**Author:** Ricki Bruhn, Chief Executive Officer**Authoriser:****Attachments:** Nil**Meeting Date:** 19 November 2020**Corporate and Operational Plan Consideration**

Strategy	Corporate Plan Reference	Organisational Responsibility	Performance Measure
Financial Reporting	That the documents are produced within legislative statutory timeframes.	Chief Executive Officer	Produce and implement Annual Budget

Budget Reference: Nil**Asset Management Reference:** Nil**SUMMARY**

This report seeks Council approval for new fees and charges to be established for the testing and tagging of electrical equipment on behalf of contractors engaged by Council.

RECOMMENDATION

1. THAT the report be received.
2. THAT Council approve the following fees for inclusion in the Fees and Charges register: -

- \$3.50 plus GST for each electrical tag;

\$1.75 per kilometre for travelling to site (only payable if testing does not occur when Council's electrical equipment is being tested and a one-off visit to site is required).

REPORT

Council staff regularly undertake hazard inspections of our road construction camps for compliance against the Work Health and Safety Act and the Electrical Safety Act. During these inspections, it was identified many of Council's contractors were not compliant with the testing and tagging of their electrical equipment in line with the Electrical Safety Regulation 2013.

Some of Council's contractors had advised the Works Manager that the electrical contractor in Winton was not always available to undertake the testing and tagging of their electrical equipment due to being busy with an already heavy workload.

Council can currently only undertake in-house testing of its electrical equipment under the Electrical Safety Regulation 2013 and cannot provide this service to our Contractors who hold a different ABN to Councils. Council currently has an application being assessed by the Licensing

Processing Services of the Electrical Safety Office to hold a Restricted Electrical Contractors Licence – Testing and Tagging Only.

This licence will allow Council's Qualified Technical Person/s to be able to undertake the testing and tagging of Council's contractors to assist them in their compliance against the Electrical Safety Regulation 2013.

As Council is responsible for ensuring our Contractors are meeting their safety and electrical safety obligations and due to the difficulties of having their electrical equipment tested, particularly when they are camped up to 200km from the town, Council can ensure they are meeting their obligations by providing this service while we are at Council's camps testing Council's electrical equipment. This service will only be provided to Contractor's engaged by Council.

Council will be sending a letter to our Contractor's advising of this service and the fees associated with this service being provided. The contractors are not obligated to use the testing and tagging service provided by Council.

It is recommended the following fees be charged:

- \$3.50 plus GST per tag
- \$1.75 per kilometre for travel to site (only payable if testing does not occur when Council's electrical equipment is being tested and a one-off visit to site is required)

RISK MANAGEMENT

The risk associated with providing this voluntary service and setting the fees has been assessed as Minor (Consequence) and Unlikely (Likelihood) giving an overall assessment as **Low 4**.

This assessment is based on the fact this will help to reduce a risk posed by contractors who fail to have their electrical equipment tested and tagged in accordance with legislation.

13.15 WINTON LOCAL BUY CARDS - CLOSING REPORT**File Number:** 128525**Author:** Ricki Bruhn, Chief Executive Officer**Authoriser:****Attachments:** 1. 20.11 Spreadsheet showing usage of Winton Local Buy Cards.pdf**Meeting Date:** 19 November 2020**Corporate and Operational Plan Consideration**

Strategy	Corporate Plan Reference	Organisational Responsibility	Performance Measure
Disaster Response and Relief	To ensure that a capable emergency response is provided, within the resources available to the Shire.	Chief Executive Officer	Expenditure of \$1m Monsoon Trough February 2019 Commonwealth Category D Funding.

Budget Reference: 5950-2147 Disaster Recovery Fund**Asset Management Reference:** Nil**SUMMARY**

This report provides a summary of the outcomes from the initiative to create the \$300 Winton Local Buy Card as part of the \$1m Monsoon Trough February 2019 Commonwealth Category D – Exceptional Circumstances Funding.

RECOMMENDATION

1. THAT the report be received.

REPORT

The \$300 Winton 'Local Buy Card' initiative commenced in October 2019 and recently concluded on 16 October 2020. This project resulted in 903 cards being issued to community members who met the criteria set by Council and a further 97 cards which were issued to community groups through the micro-grants community program.

At the end of the 12-month expiry date for the cards, a total of \$283,740.10 had been redeemed from the total funding pool of \$300,000 (94.6% spent). For information, a spreadsheet is attached which shows where cardholders spent their \$300. Arrangements are now being made to recoup the balance of \$16,259.90 from the card provider in accordance with the contractual arrangements entered.

This initiative proved to be extremely popular and provided a much-needed stimulus for local businesses during a period of heartbreak and despair following the February 2019 North Queensland Monsoon Event.

RISK MANAGEMENT

The risk associated with receiving this report on the \$300 Winton 'Local Buy Card' has been assessed as Insignificant (Consequence) and Unlikely (Likelihood) giving an overall assessment as **Low 2**.

13.16 RAPAD MONTHLY REPORT**File Number:** 128391**Author:** Ricki Bruhn, Chief Executive Officer**Authoriser:****Attachments:**
1. 20.11 RAPAD Draft Minutes 6 November 2020.pdf
2. 20.11 RAPAD Draft Communique 6 November 2020.pdf**Meeting Date:** 19 November 2020**Corporate and Operational Plan Consideration**

Strategy	Corporate Plan Reference	Organisational Responsibility	Performance Measure
Regional Organisations	To play a constructive leadership role in regional issues	Chief Executive Officer	Maintain support and attend regular meetings and conferences as required.

Budget Reference: Nil**Asset Management Reference:** Nil**SUMMARY**

This report provides the draft minutes of the Central West Queensland Remote Area Planning & Development Board (RAPAD) Meeting held via teleconference on 6 November 2020. Also provided is a copy of the Communique prepared following this meeting.

RECOMMENDATION

1. THAT the report be received.

THAT the draft minutes from the meeting held on 6 November 2020, including the Communique, be received and noted.

REPORT

This report provides the draft minutes of the Central West Queensland Remote Area Planning & Development Board (RAPAD) Meeting held on 6 November 2020. Following the 6 November 2020 meeting, a RAPAD Board Meeting Communique was forwarded to Councils and a copy of this is provided for information.

RISK MANAGEMENT

The risk associated with receiving and noting these Minutes has been assessed as Insignificant (Consequence) and Rare (Likelihood) giving an overall assessment as **Low 1.**

13.17 QUEENSLAND AUDIT OFFICE - FINAL MANAGEMENT REPORT FOR THE 2019 / 2020 FINANCIAL AUDIT**File Number:** 128402**Author:** Ricki Bruhn, Chief Executive Officer**Authoriser:****Attachments:** 1. 20.11 Final Management Report for Winton Shire Council.pdf**Meeting Date:** 19 November 2020**Corporate and Operational Plan Consideration**

Strategy	Corporate Plan Reference	Organisational Responsibility	Performance Measure
Financial Reporting	That the documents are produced within legislative statutory timeframes.	Chief Executive Officer	Produce Annual Financial Statements

Budget Reference: Council Audit**Asset Management Reference:** Nil**SUMMARY**

This report presents the Final Management Report from the Queensland Audit Office following the 2019 / 2020 financial audit. This report is required to be presented to Council in accordance with legislation.

RECOMMENDATION

1. THAT the report be received.
2. THAT the Final Management Report from the Queensland Audit Office following the 2019 / 2020 financial audit be received and noted.

REPORT

As part of our financial audit for the 2019/2020 financial year, the Queensland Audit Office provided Mayor Baskett with a *'Final Management Report'* dated 20 October 2020 following completion of the financial audit. The Auditor-General issued an unmodified audit opinion on Council's financial statements for 2019/2020. A copy of the Final Management Report is attached for information.

Section 213 of the *Local Government Regulation 2012* – **Presentation of auditor-general's observation report** provides for the following: -

1. *This section applies if the auditor-general gives the mayor of a local government a copy of the auditor-general's observation report about an audit of the local government's financial statements.*
2. *An **auditor-generals observation report**, about an audit of a local government's financial statements, is a report about the audit prepared under Section 54 of the*

Auditor-General Act 2009 that includes observations and suggestions made by the auditor-general about anything arising out of the audit.

3. *The mayor must present a copy of the report at the next ordinary meeting of the local government.*

RISK MANAGEMENT

The risk associated with receiving and noting the 'Final Management Report' from the Queensland Audit Office has been assessed as Insignificant (Consequence) and Unlikely (Likelihood) giving an overall assessment as **Low 2**.

As this is a legislative requirement, the only risk to Council is a failure to meet this requirement. Outstanding matters and deficiencies outlined in the report will be resolved by staff and through an internal audit plan.

13.18 BUSH COUNCILS COMPACT - MEETING THE NEEDS OF THE BUSH**File Number:** 128631**Author:** Ricki Bruhn, Chief Executive Officer**Authoriser:**

Attachments:

1. 20.11 Bush Councils Compact - LGAQ.pdf
2. 20.11 Draft Feedback Statement from RAPAD re. LGAQ Bush Council Compact.pdf

Meeting Date: 19 November 2020**Corporate and Operational Plan Consideration**

Strategy	Corporate Plan Reference	Organisational Responsibility	Performance Measure
Regional Organisations	To play a constructive leadership role in regional issues	Chief Executive Officer	Maintain support as determined appropriate

Budget Reference: Nil**Asset Management Reference:** Nil**SUMMARY**

This report provides a copy of the Bush Councils Compact developed by the Local Government Association Queensland (LGAQ) and provides the opportunity for Council to provide further input into this important initiative. Any final feedback on the Compact needs to be forwarded by 6 December 2020.

RECOMMENDATION

1. THAT the report be received.

THAT Council review the draft '*Bush Councils Compact*' and instructs the Chief Executive Officer to provide feedback, as considered necessary.

REPORT

During the recent LGAQ Annual Conference, Elected Members and I participated in the Rural and Remote Councils Forum session. The Bush Councils Compact is a partnership between the Queensland Government and the Local Government Association of Queensland that enables bush councils to meet the unique challenges, responsibilities, opportunities and needs of their rural and remote communities. A copy of the '*Bush Councils Compact*' is attached for information.

Following the recent Queensland State election, the LGAQ is asking Councils to provide any final feedback on the Compact by no later than 6 December 2020. Any feedback received will then be considered by the LGAQ Policy Executive representatives at their meeting on 11 December 2020.

This matter was also discussed at the RAPAD meeting held via teleconference on 6 November 2020 and a statement has been prepared by the CEO of RAPAD, Mr David Arnold for Council's information. A copy of the statement is attached to this report. This statement was prepared following discussions with the North-West and South-West Regions of Councils. The North-West

Regional Organisation of Councils has moved a motion to not support the Bush Councils Compact and do not want to be included.

I seek feedback from Council on their level of support / or concerns in relation to the Bush Councils Compact.

RISK MANAGEMENT

The risk associated with providing feedback on the proposed '*Bush Councils Compact*' has been assessed as Minor (Consequence) and Possible (Likelihood) giving an overall assessment as **Medium 6**.

This assessment has been based on concerns expressed by other Regions of Councils in establishing another category of Councils and the benefits which may come from forming a Bush Councils Compact.

13.19 OTB GROUP - REGIONAL INNOVATION AND RESOURCES HUB**File Number:** 128683**Author:** Ricki Bruhn, Chief Executive Officer**Authoriser:**

Attachments:

1. 20.11 Email regarding Proposal for Innovation Centre and Airport Winton.pdf
2. 20.08 OTB Group - Project Proposal.pdf
3. 20.11 Winton Airport Management Proposal.pdf

Meeting Date: 19 November 2020**Corporate and Operational Plan Consideration**

Strategy	Corporate Plan Reference	Organisational Responsibility	Performance Measure
To develop an economic development philosophy that encourages and supports sustainable growth whilst considering environmental and heritage sites for future generations.	Business Development	Chief Executive Officer	Explore and identify new opportunities to benefit from regional partnerships which boost Winton Shire's economic development goals.

Budget Reference: Not Applicable**Asset Management Reference:** Not Applicable**SUMMARY**

This report presents a project proposal from the OTB Group for the '*Development of a Regional Innovation and Resources Hub*' in Winton. Council has received several presentations from Mr Michael Kaminski on this proposal and is now seeking feedback from Council on its level of support.

RECOMMENDATION

1. THAT the report be received.

THAT Council determine its level of support for the OTB Group's '*Development of a Regional Innovation and Resources Hub*' in Winton.

REPORT

This proposal was verbally presented by Mr Michael Kaminski at the Council Meeting held on 21 May 2020. Following this initial meeting, a more detailed project proposal was prepared and dated 14 July 2020.

This hard-copy project proposal was further considered at a Council Workshop held on 13 August 2020 and a copy of the project proposal is attached for information. The goal of the OTB Group in relation to this proposal is best described as: -

- *To develop a Regional Innovation and Resource Hub to offer opportunities for people in regional Queensland to learn about emerging technologies and to provide an environment that fosters ingenuity and innovation.*

Some of the key messages from the proposal include: -

- To look at a 100% renewable energy model that promotes not only the technology itself, but the capability and usability of the technology;
- The innovation hub will comprise: -
 - o A Data Centre which will give users access to enormous compute and storage capacity. This will utilise the faster broadband access available through Datalec (Taipan);
 - o A Café where visitors can discuss innovations and help to facilitate the generation of more;
 - o A Visitors Centre to showcase the ideas that are generated within it;
 - o A Test Centre where new and innovative technologies can be tested;
 - o A Community Facility (the details of what facilities are to be included would be put to the wider community for consideration prior to decision).

The key considerations for Council are the Test Centre and the Community Facility.

Test Centre

This is proposed to be located at the existing Winton Airport site given it has a sealed surface with open space all around it with easy access to large uninhabited areas. To facilitate the usefulness of the test facility and to ensure the safety of those using it, as well as the safety of other users of the airport, the OTB Group would like to: -

- Install a raised viewing tower with operation centre;
- Take over the management of the airport logistics and communications;
- Build a hangar and storage facility;
- Install signage;
- Provide electric transport between the airport and the Innovation Centre;
- Look to open direct flights from major centres which are within range of suitable planes (Brisbane, Townsville, Cairns etc).

Most of the requests above appear to be workable, however I requested further information from Mr Kaminski on how the 'take over of the management of the airport logistics and communications' will affect the current operations of the airport and the role of our existing caretakers.

This information has now been received in a separate document entitled '*Project Proposal: Winton Airport Management and Development*' and a copy of this is attached to the report.

Community Facility

The identified site for this facility is the current Winton Bowling Club site and I believe some discussions have already been held between the OTB Group and the Club. As this facility is owned by the Winton Bowling Club, Council has no direct input into the negotiations over this facility. My understanding is that both the Test Centre (Winton Airport) and the Community Facility (proposed Winton Bowling Club) would need to be secured for this proposal to be advanced.

I believe Council should consider in-principle support for the project proposal for the '*Development of a Regional Innovation and Resources Hub*' in Winton. However further clarification is needed on

the proposed arrangements for the management of the Winton Airport and the securing of a site for the Community Facility.

RISK MANAGEMENT

The risk associated with considering this project proposal has been assessed as Moderate (Consequence) and Possible (Likelihood) giving an overall assessment as **Medium 9**.

This assessment has been based on the proposed transfer of management, logistics and communication at the Winton Airport and the uncertainty over the proposed site for the Community Facility.

14 ADVISORY COMMITTEE MEETING REPORTS**14.1 MINUTES OF THE DROUGHT COMMITTEE MEETING HELD ON 29 OCTOBER 2020**

File Number: 128398

Author: Ricki Bruhn, Chief Executive Officer

Authoriser:

Attachments: 1. Minutes of the Drought Committee Meeting held on 29 October 2020

Meeting Date: 19 November 2020



MINUTES

Drought Committee Meeting Thursday, 29 October 2020

**MINUTES OF WINTON SHIRE COUNCIL
DROUGHT ADVISORY COMMITTEE MEETING
HELD AT THE WINTON NEIGHBOURHOOD CENTRE TRAINING ROOM
ON THURSDAY, 29 OCTOBER 2020 AT 3.00PM**

1 COMMENCEMENT OF MEETING

The meeting commenced at 3.02pm with Mayor Gavin Baskett (Chair) welcoming everyone present.

2 PRESENT

Cr Gavin Baskett (Mayor), Cr Cathy White, Cr Tina Elliott, Cr Anne Seymour, Ricki Bruhn (Chief Executive Officer), Jessica Greenaway (Director of Community and Economic Development), Helen Fogarty (Family Support Officer), Geoff Cox (Rural Lands Manager), Paul Misipeka (Rural Financial Counselling Service North Queensland), Craig Neuendorf (Disaster Management Coordinator), Rachael O'Brien (Regional Recovery Officer), Susie Brodie (Industry Recovery Officer), Geoff Coupe, Debbie Nichols.

3 APOLOGIES

20.10.01

Moved: Debbie Nichols

Seconded: Cr Anne Seymour

THAT the apologies received from Cr Shane Mann, Phil Kuhne (Queensland Fire and Emergency Services), Rachael Bock (Rural Financial Counsellor), Melissa Doyle (Community Development Officer) and Suniel Adhikari (Director of Works) be accepted.

CARRIED

4 CONFIRMATION OF MINUTES

20.10.02

Moved: Cr Cathy White

Seconded: Cr Tina Elliott

THAT the minutes of the meeting held 7 April 2017 be confirmed.

CARRIED

5 REPORTS

Cr White

Requested Drought Relief Committee Meetings be scheduled on the same day as Rural Lands Meetings.

Cr Baskett

At a recent National Drought and North Queensland Flood Recovery and Response Agency Meeting, a review of the Drought Support Measures was conducted. Some things discussed were:

- Eligibility and support;
- Continuancy Loans;
- National Disaster Arrangements; and
- Shane Stone's visit.

ATTENDANCE: Mr Vaughan Johnson OAM attended the meeting via teleconference at 3.13pm.

Mr Johnson gave a brief explanation about his current role as State Drought Commissioner. Mr Johnson's role is to oversee and report back to the Premier regarding drought conditions, business and stock operations, exclusion fencing, and the cattle industry.

Mr Johnson noted the following:

- Winton is a drought declared shire and this will be reviewed in April 2021;
- Freight rebate on cattle carting is in place;
- Monsoon flood 2019 funds have been lifted and replaced with a restocking subsidy;
- Emergency water rebate has increased to 25% until it rains;
- Distilling rebate is still available; and
- Exclusion fencing.

Cr White

Exclusion fencing is only one part of the puzzle. Shearing quarters and structural expenses are also an issue.

Cr Elliott

Added, the road maintenance program and water accessibility is also an issue.

Cr Baskett

Would like to see funding for drought bores so the council can have water accessibility for roads.

Cr Seymour

Asked what could be done about the grasshopper plague.

Mr Johnson said he would follow up on all of these comments with the relevant people.

DEPARTURE: Mr Johnson departed the meeting at 3.33pm.

The group discussed the importance of drought bores.

Regional Recovery Officers Report

Rachael O'Brien discussed the following:

- Programming and strategy towards floods;
- Department of Agriculture and Fisheries – water for drought;
- Drought resilience self-assessment tool;
- Smart Farmer Grant is now closed;
- Flood strategy programs awaiting State Election results;
- Continuing to engage with landowner and graziers;
- Report and Action Plan into the response to drought; and
- \$400,000 possible grant extension.

Cr Seymour

Noted damage done to natural watercourses.

Cr Elliott

Noted that a lot of areas have not recovered since the flood and won't for a long time.

Industry Officer Report

Susie Brodie discussed the following:

- The \$400,000 grant can also be utilised to replant and reseed natural grasses;
- Soil testing is being done. One property has had good results with grass seed still in the soil even after being completely scoured.

Family Support Officer Report

Helen Fogarty introduced herself to the group and explained her role. She also discussed the following:

- Drought funding;
- Flexible hardship support funding for individual families;
- Events;
- School resources and camps; and
- Breakfast clubs for schools.

Small Business Financial Counsellor Report

Paul Misipeka reported on the following:

- Assistance with grants;
- Drought Small Business Program;
- Financial hardship and recovery strategies;
- Business planning and succession planning
- \$5,000 available per client;
- Grant information sessions;
- Adaption grant for small business;
- Tourism adaption grant; and
- Monsoon grant.

6 FINANCIALS

The financials for the Drought Relief Advisory Committee were tabled.

20.10.03

Moved: Cr Cathy White

Seconded: Debbie Nichols

THAT the funds being held for Drought Relief be transferred into the Council's Trust Account and the Drought Relief account be closed.

CARRIED

7 ITEMS FOR DISCUSSION

7.1 DROUGHT RESPONSE PLAN

Cr White

Would like to see a mapping tool to identify who has had rainfall and how much they have tracked in past years.

This was discussed in the group and was decided there would be too many anomalies.

7.2 HAYRUNNERS

Cr White

Has made contact with Burrumbuttock Hay Runners and asked who their contact was in Winton. Their reply was Dolly Grant.

G Cox

Noted there is a lot of biosecurity risks when it comes to hay. All hay must have a declaration. Has also made contact with Burrumbuttock Hay Runners and told them hay will not be stored at any Council facilities.

The group discussed the pros and cons of incoming hay to the shire and the co-ordination and distribution.

7.3 TERMS OF REFERENCE

The Terms of Reference were tabled and distributed amongst members.

8 ACTION LIST

Responsible Officer	Action	Due Date	Progress	Completed
Helen Fogarty	Contact external agencies and make them aware you are the point of contact for Council	29/10/20		

9 GENERAL BUSINESS

C Cox

Update on traveling stock on reserves.

S Brodie

- Shearing workshops
- Upskilling
- Will continue in current role until June 2021

Cr White

Would like an update from the Family Support Officer to be included in the Rural Lands Newsletter.

Cr Seymour

Noted that she has been holding some schools.

- 2 x Dog training school
- Preg Testing school

- AI School

D Nichols

Suggests having one point of contact at the Council for external agencies.

G Coupe

Also supports the idea of having one point of contact.

7 CLOSURE AND NEXT MEETING DATE

Next Meeting to be advised

The Meeting closed at 5.13pm.

The minutes of this meeting were confirmed at the Drought Relief Advisory Committee Meeting held on

.....
CHAIRPERSON

**14.2 MINUTES OF THE REGIONAL ARTS DEVELOPMENT FUND COMMITTEE MEETING
HELD ON 27 OCTOBER 2020****File Number: 128399****Author: Jessica Greenaway, DoCED****Authoriser:****Attachments: 1. Minutes of the Regional Arts Development Fund Committee
Meeting held on 27 October 2020****Meeting Date: 19 November 2020**



MINUTES

Regional Arts Development Fund Committee Meeting Tuesday, 27 October 2020

**MINUTES OF WINTON SHIRE COUNCIL
REGIONAL ARTS DEVELOPMENT FUND ADVISORY COMMITTEE MEETING
HELD AT THE WINTON NEIGHBOURHOOD CENTRE
ON TUESDAY, 27 OCTOBER 2020 AT 5.00 PM**

1 COMMENCEMENT OF MEETING

The Chair, Cr Tina Elliott welcomed those present and opened the meeting at 5.05 pm.

2 PRESENT

Cr Tina Elliott (Chair), Cr Gavin Baskett (Mayor), Ms Jessica Greenaway (Director of Community & Economic Development), Mrs Lyn Fraser (Corfield & Fitzmaurice), Mrs Robyn Stephens (Outback Festival), Ms Linda Jeffries, Mrs Judy Sale, Mrs Alexandra Sorensen, Miss Karen Stephens, Ms Elizabeth Thame (Administration Secretary).

3 APOLOGIES

Cr Sandy Gillies - Unable to connect via teleconference.
Mr John Elliott

4 CONFIRMATION OF MINUTES

20.10.01

Moved: Mrs Judy Sale
Seconded: Mrs Robyn Stephens

THAT the minutes of the Regional Arts Development Fund Advisory Committee Meeting held on 18 February 2020 be confirmed.

CARRIED

5 CORRESPONDENCE

Applications received from:

- Karen Stephens - Idris Murphy Art Exhibition
- Topology – Bring It On! Winton

Outcome reports received from:

- Sandra Whitehead
- Winton Creative Arts Group – Furniture Restoration
- Acquittal receipts need to be in the project dates only.
- Outcome reports need to be acquitted properly and all fields to be completed and signed by the applicant.

6 CONSIDERATION OF APPLICATIONS – 1ST FUNDING ROUND 20/21

Mrs R Stephens & Miss K Stephens declared a conflict of interest in relation to the Idris Murphy Art Exhibition application and left the room for the duration of the Committee's deliberations.

Application for Assistance

Name: Karen Stephens

Summary: Idris Murphy Art Exhibition

Category: Developing Regional Skills

Project Cost: \$6568

Amount Requested: \$2000

Amount Funded: \$1000

Finish Date: 30th June 2021

It was agreed that the application for Karen Stephens be funded for \$1000.

Name: Topology

Summary: Bring It On! Winton

Category: Developing Regional Skills

Project Cost: \$35,000

Amount Requested: \$4500

Amount Funded: \$4500

Finish Date: 28th February 2021

It was agreed that the application for Topology be funded for \$4500.

20.10.02

Moved: Cr Gavin Baskett

Seconded: Ms Linda Jeffries

THAT the applications be accepted and funding allocated as follows: -

- Idris Murphy Art Exhibition (Karen Stephens) \$1,000
- Bring it On Winton (Topology) \$4,500

CARRIED

7 BUSINESS ARISING OUT OF PREVIOUS MEETING**7.1 Terms of Reference - Updates**

- Three community members have been added to the Committee;
- Community Members and Rural Community Members will be renewed every 2 years. If a voting member is absent for two consecutive meetings, the Chairperson of the Committee will write to that member seeking an explanation on why they should remain on the Committee.

7.2 Request for variation from the Winton Garden Club

- Request from the Committee for a new budget breakdown to be sent to Committee members via email.

8 GENERAL BUSINESS

Ms J Greenaway reported:

- Update on projects from the 19/20 funding project - All funding is still allocated to projects that have been unable to go ahead due to COVID-19. Dates to be set for 2021;
- New Smarty Grants application form has been created for Committee review; and
- Request to consider out of round late application from Amanda Lyn of the Crack Up Sisters.

20.10.03

Moved: Mrs Robyn Stephens

Seconded: Mrs Lyn Fraser

THAT the late correspondence be accepted.

CARRIED

The Committee advised any late applications should apply for the next funding round.

Mayor Gavin Baskett reported:

- The Arts and Cultural Policy is in the process of being updated.

9 ACTION LIST

Responsible officer	Action	Due date	Progress	Completed
B Thame	Create a fact sheet for RADF Grant		In progress. Pending review of applications.	
	Review Funding Applications		In progress	

9 CLOSURE AND NEXT MEETING DATE

The Meeting closed at 6.23pm.

Next meeting date to be set in February 2021.

The minutes of this meeting were confirmed at the Regional Arts Development Fund Advisory Committee Meeting held on _____

.....
CHAIRPERSON

14.3 MINUTES OF THE WILD DOG MANAGEMENT COMMITTEE MEETING HELD ON 4 NOVEMBER 2020**File Number: 128513****Author: Ricki Bruhn, Chief Executive Officer****Authoriser:****Attachments: 1. Minutes of the Wild Dog Management Committee Meeting held on 4 November 2020****Meeting Date: 19 November 2020**



MINUTES

Wild Dog Management Committee Meeting

Wednesday, 4 November 2020

**MINUTES OF WINTON SHIRE COUNCIL
WILD DOG MANAGEMENT ADVISORY COMMITTEE MEETING
HELD AT THE WINTON NEIGHBOURHOOD CENTRE TRAINING ROOM
ON WEDNESDAY, 4 NOVEMBER 2020 AT 3.00PM.**

1 COMMENCEMENT OF MEETING

The Chair, Mr Ben Ogg welcomed everyone present and declared the meeting open at 3.14pm.

2 PRESENT

Ben Ogg (Chair), John Banning (Deputy Chair), Cr Gavin Baskett (Mayor), Cr Cathy White, Cr Anne Seymour, Cr Tina Elliott (Deputy Mayor), Ricki Bruhn (Chief Executive Officer), Geoff Cox (Rural Lands Manager), Shane Axford, Robert Banning, Harry Elliott, Courtney Brown (Biosecurity Officer), Suneil Adhikari (Director of Works), Frank McKerrow, Gary Jaugason, Shane Hume, Errol Enriken, Ray Foxwell and Elizabeth Thame (Administration Secretary).

3 APOLOGIES

Leah Mitchell, Andrew Richardson, Ben Elliott and Rob Fawcner.

4 CONFIRMATION OF MINUTES

20.11.01

Moved: Mr Frank McKerrow

Seconded: Cr Cathy White

THAT the minutes of the Wild Dog Management Advisory Committee Meeting held on 6 August 2020 be confirmed.

CARRIED

5 CORRESPONDENCE

- Letter from Cracka (Pilot) – Report on issues from the last baiting.
- Letters from Land Owners declining baiting.

6 DIVISION LEADERS REPORTS

Harry Elliott:

- The most recent baiting program went well and the meat was OK.

Rob Banning:

- A fair bit of country was covered that hasn't been baited for a while.

Shane Axford

- The amount and size of the meat needs to be looked at. Thanks to the landowners and Council workers for thawing the frozen meat out, it was a great help.

Frank McKerrow

- Baiting went well, there were issues with the Authority to Sign forms not being received in time. Some dog activity at Jaloonda on both sides of the fence.
- Robert Bray has lost 2 domestic dogs.

Errol Entriken

- Materials for exclusion fencing has arrived and;
- Baiting along the fenceline is effective as it funnels the dogs;
- Mixing the baits in town and taking it out works well.

John Banning

- 2 dogs shot on Franklin boundary and;
- Clearer maps would be helpful, landowners are happy to supply their own, Cracka agrees.

Leah Mitchell

- 6 weaners were killed in August and;
- 6 killed in one night in July and;
- 1 dog trapped in August and;
- 5 pups were killed by 1080 and shooting.

Ben Ogg (Chair)

- Baiting went well with all fresh meat and support from Dagworth and;
- They were unable to bait 3 areas due to Authority to Sign forms not being received.

7 COUNCIL REPRESENTATIVES REPORTS

Cr Gavin Baskett (Mayor)

- Issues have been discussed and actioned regarding Authority to Sign forms and tendering processes;
- Central West Regional Pest Management Group has a meeting due in two weeks, where coordinating baiting between the shires will be raised.

Ricki Bruhn (Chief Executive Officer)

- Authority to sign books distributed to division leaders, hope to receive more forms by the next round so we can update the book;
- Financial report distributed, we are awaiting a few more invoices but its tracking well; and
- 63 scalp forms have been received.

Geoff Cox (Rural Lands Officer)

- Received a further 13 scalp forms this morning;
- There has been dog activity west of the Jundah road; and
- 70 places were baited this round using just under 19 tonnes of meat.

20.11.02

Moved: Shane Axford

Seconded: Harry Elliott

THAT Charles Dyer and Courtney Brown provide a presentation on the ESRI dog tracking software at the next meeting of the Committee to be held in February 2021.

CARRIED**20.11.03**

Moved: Ben Ogg

Seconded: Shane Axford

THAT the Winton Shire Council supply meat substrate to Bladensburg National Park, if required.

CARRIED**20.11.04**

Moved: Ben Ogg

Seconded: Cr Cathy White

1. THAT Council release tenders for meat and aircraft suppliers three months in advance for future baiting rounds.
2. THAT a representative from the Wild Dog Management Advisory Committee participate in future tendering processes.
3. THAT a timeline be presented at the next meeting with deadlines for future tendering processes.

CARRIED**8 GENERAL BUSINESS***Ben Ogg (Chair)*

- Tentative next baiting round date set for Monday 19th April 2021.

Cr Cathy White

- Terms of reference to include:
 - The appointment of Chairman has Mayor twice, remove one.
 - To add the role of Biosecurity Officer.
 - Authority to sign forms to go under the role of the Biosecurity Officer rather than the Secretary.

Shane Axford

- Terms of Reference changes:
 - Take the following out of the Chairman's role;
 - Organising those landholders who wish to ground bait (to be moved to Division leaders' roles);
 - Organising the purchase of meat baits (this falls under the meat Coordinator role).
- Biosecurity officer to send a copy of all baiting invoices to the chairman.

Leah Mitchell

- Poster distributed providing information and contact details on wild dog baiting.

9 ACTION LIST

Action	Responsible	Update
Authority to Sign forms go directly to the Biosecurity Officer	RLO	
Landowners to supply maps for the next baiting program	Division Leaders	

Flight paths to be presented to the committee	RLO	
---	-----	--

10 MOTIONS

MOTION NUMBER	MOTION	COUNCIL RESPONSE
20.11.02	THAT Charles Dyer and Courtney Brown provide a presentation on the ESRI dog tracking software at the next meeting of the Committee to be held in February 2021.	
20.11.03	THAT the Winton Shire Council supply meat substrate to Bladensburg National Park, if required.	
20.11.04	THAT Council release tenders for meat and aircraft suppliers three months in advance for future baiting rounds. THAT a representative from the Wild Dog Management Advisory Committee participate in future tendering processes. THAT a timeline be presented at the next meeting with deadlines for future tendering processes.	

6 CLOSURE AND NEXT MEETING DATE

Next meeting to be held 10 February 2021 at 3.00pm in the Neighbourhood Centre Training Room.

The Meeting closed at 4:45pm.

The minutes of this meeting were confirmed at the Wild Dog Management Advisory Committee Meeting held on 10 February 2021.

.....
CHAIRPERSON

WILD DOG DESTRUCTION COMMITTEE

Financial report as at 30 October 2020

	Actual 20/21	Budget 20/21
Meat Purchases	15,075.00	
Plane and Avgas	-	
Trapper	-	
Vehicle/Plant Hire	-	
Freezers	-	
Miscellaneous	878.98	
Scalps (63)	6,322.37	
Subtotal - Wild Dog Committee	22,276.35	260,000.00
Employee Costs	9,104.18	20,000.00
Total Expenditure	31,380.53	280,000.00
Council Funding	280,000.00	280,000.00
Donation	-	
Meat Sales	-	
Total Income	280,000.00	280,000.00
Remaining Funds Subtotal	248,619.47	
Committed		
Aircraft (full year)	122,417.00	
Bags for 1080 baiting (with label)	2,703.00	
Meat purchases (various suppliers)	42,612.00	
Total Committed	167,732.00	
Remaining Funds Total	80,887.47	

DRFA - Wild Dog and Feral Pig Control Program

Through the Disaster Recovery Fund Assistance - Wild Dog and Feral Pig Control Program, the Winton Shire Council has received \$50,000 (GST inclusive) for two supplementary baiting programs in April 2020 and September 2020 (each with allocation of \$25,000). A further \$120,000 (GST inclusive) has also been received to undertake 2 aerial shooting programs (April 2020 and September 2020) each with an allocation of \$60,000.

WILD DOG DESTRUCTION COMMITTEE

Financial report as at 30 October 2020

Details

Meat Purchases

Carlin Ellis	15,075.00
	<u>15,075.00</u>

Plane

South West Air Services P/L	-
Avgas	-
	<u>-</u>

Vehicle/plant hire

-

Trapper

-

Freezers

-

Miscellaneous

Advertising	246.68
Digital scales	493.36
Gloves	138.94
	<u>878.98</u>

Scalps (65 paid)

6,322.37

Subtotal

22,276.35

Employee Costs

9,104.18

Total

31,380.53

14.4 MINUTES OF THE SHOWGROUND USERS COMMITTEE MEETING HELD ON 2 NOVEMBER 2020**File Number:** 128514**Author:** Jessica Greenaway, DoCED**Authoriser:****Attachments:** 1. Minutes of the Showground Users Committee Meeting held on 2 November 2020**Meeting Date:** 19 November 2020



MINUTES

Showground Users Committee Meeting

Monday, 2 November 2020

**MINUTES OF WINTON SHIRE COUNCIL
SHOWGROUND USERS ADVISORY COMMITTEE MEETING
HELD AT THE WINTON SHOWGROUNDS BAR AREA
ON MONDAY, 2 NOVEMBER 2020 AT 1.00 PM**

1 MEETING COMMENCED

The Chair, Cr Tina Elliott welcomed those present and declared the meeting open at 1.05pm.

2 PRESENT

Cr Gavin Baskett (Mayor), Cr Tina Elliott (Chair), Cr Cathy White, Mrs Sam Foxwell, Mrs Linda Young (North Gregory Turf Club), Miss Shannon Van Bael (Showgrounds Caretaker), Mrs Carly Cox (Winton Show Society & Pony Hack Committee), Ms Jessica Greenaway (Director of Community & Economic Development), Miss Amanda Cluff (Winton Pony Hack Committee), Ms Teegan Mills (Diamantina Rodeo & Campdraft Association), Mr Paul De Launay (Capital Works Project Manager) & Miss Elizabeth Thame (Administration Secretary).

3 APOLOGIES

Mrs Roslyn Blacket (Camel Races), Mr Thomas Mills (Diamantina Rodeo & Campdraft Association).

4 CONFIRMATION OF MINUTES**20.11.01**

Moved: Mrs Sam Foxwell

Seconded: Miss Amanda Cluff

THAT the Minutes of the Showground Users Advisory Committee Meeting held on 1 September 2020 be confirmed, with the inclusion of Ms Teegan Mills (Diamantina Rodeo & Campdraft Association) in attendance.

CARRIED

5 BUSINESS ARISING OUT OF PREVIOUS MEETING

5.1 Showgrounds Users Groups to supply their own sanitiser. Sanitising stations to be labeled by the Council.

6 ITEMS FOR DISCUSSION**6.1 Master Plan Update**

- The project has progressed and the next stage is for the plan to be presented to Council at the next meeting.

6.2 Stock Movement Requirements

- Elle Neil the District Stock Inspector has advised the Council to keep copies of the MPD's and health declarations of all cattle entering the showgrounds. It is the Council's obligation to know what, when, how many and where they come from. If the venue is hired out it is the club's responsibility to do the NLIS transfer and keep copies of all documentation for all stock. They should let the Council know whose cattle and where they are coming from and how long they will be in the Showgrounds.
- List of responsibilities to be written up for each Showground User and sent to Elle Neil for approval. Draft to be presented at the next meeting.

6.3 Council Approval required for capital grants that impact the showgrounds.

- Approval to be received before submitting a funding application.

6.4 Request from Diamantina Rodeo & Campcraft Association – Support for arena resurface

- The Diamantina Rodeo & Campcraft Association has been successful in the North Queensland Monsoon funding round. Able to fund half the sand required to resurface the arena. Sand is currently being stockpiled in an unused area of the showgrounds to be spread after the wet season.
- This is a fully-funded \$95,000 project.

6.5 Stables update

Mr Paul De Launay (Capital Works Project Manager) reported:

- Awaiting master plan approval from this month's Council Meeting.
- The stables will be turned 90 degrees, the structural design is in process.
- Electrical upgrades will be starting next week.
- The stable blocks will be completed in stages.

Mrs Sam Foxwell:

- Funding of \$27,000 has been approved for the replacement of the stables mesh, before proceeding the North Gregory Turf Club will wait to see finalised plans from the Council.

- **CORRESPONDENCE**

7.1 Letter from Diamantina Rodeo & Campdraft Association – Arena resurfacing.**8 ACTION LIST**

Responsible Officer	Action	Due Date	Progress	Completed
BFO	Lights to be placed at the front of the grandstand and pavilion. An engineer's report needs to be in place for this to progress further.		Will hopefully be incorporated into the power upgrades (as they include fixtures and fittings in and around the main area). We need to start being conscious of light pollution now that AAOD has dark skies accreditation.	
DoCED	Mesh at horse stables needs replacing, funding approved waiting on the builder to start works. Funding has been extended due to Covid-19, with		In progress - waiting on Mal Elliott.	

	materials hard to purchase to complete the project.			
BFO	Doors to the pavilion to be upgraded to replace with like doors or roller doors. Quoted by KL Carpentry		In Progress. Quote from Kaleb Lenton accepted. Work has not started on doors, still sourcing materials. Floors had been started.	
BFO	Replace blinds for the Announcer's Box. Quoted by House Proud		Quote from Justin Lenton passed onto Helen for dissemination to the relevant party. Helen passed this onto Camp Draft committee members. Re-quote will be needed.	
BFO	An audit for the light poles to be assessed around the grounds for replacement.		Will be done in conjunction with power upgrades. WHSO advising on requirements for inspections – looks like a licensed electrician every 5 years, inspected every year for the structural condition. Electrical upgrade due to start in Mid Nov.	
DoCED, BFO & Asset Manager	Louvers to be replaced at the grandstand		Louvers have been sourced and awaiting delivery.	
DOW	Drum Roller needs repair		No progress -Workshop needs to figure out how to move it from the showgrounds to the depot. They also require parts that may have to be hand fabricated.	
	Pavillion Floors		Repair to floors underway.	
DOCED	Masterplan update		Draft to be presented to the November council meeting for approval.	
DOCED	Stable Upgrade update		Designs still need to be presented to the user group	
	Speakers		More speakers to be placed near the toilets, bar & Campdraft Shed	
DOCED	Budgeting within the committee		An idea for a 12-month plan to be sent to the council to inform the budgeting process and that the council is aware of committee projects. 12-month plan to be set at the February meeting.	
Carly Cox/ DOCED	Cattle Yards		The design to be circulated within the Showgrounds Committee to ensure everyone is aware of the change. ProWay Livestock Equipment is responsible for design and supply. To be completed by next year's show.	

10 MOTION LIST

NIL

11 GENERAL BUSINESS

Ms Shannon Van Bael:

- Showgrounds caretakers must be informed when contractors will be at the Showgrounds.
- Clubs must let Council know if they need the sprinklers to be turned off during events.
- A new fridge has been purchased for the catering shed.

Cr Gavin Baskett (Mayor)

- Congratulations to Winton Dirtbike & Winton Pony and Hack Club on the very successful Bikes, Bulls and Bullets weekend.

12 CLOSURE AND NEXT MEETING DATE

The next meeting of the Showground Users Advisory Committee Meeting will be held at the Neighbourhood Centre Training Venue in February 2021, date to be confirmed.

The Meeting closed at 2.10 pm.

The minutes of this meeting were confirmed at the Showground Users Advisory Committee Meeting held on _____.

.....
CHAIRPERSON

14.5 MINUTES OF THE WORK CAMP COMMITTEE MEETING HELD ON 9 NOVEMBER 2020**File Number:** 128554**Author:** Ricki Bruhn, Chief Executive Officer**Authoriser:****Attachments:** 1. Minutes of the WORK Camp Committee Meeting held on 9 November 2020**Meeting Date:** 19 November 2020



MINUTES

WORK Camp Committee Meeting Monday, 9 November 2020

**MINUTES OF WINTON SHIRE COUNCIL
WORK CAMP ADVISORY COMMITTEE MEETING
HELD AT THE WINTON NEIGHBOURHOOD CENTRE TRAINING ROOM
ON MONDAY, 9 NOVEMBER 2020 AT 5.00PM**

1 COMMENCEMENT OF MEETING

The Chair, Cr Shane Mann welcomed everyone present and declared the meeting open at 5.00pm.

2 PRESENT

Cr Shane Mann (Chair), Cr Gavin Baskett (Mayor), DoCED Ms Jessica Greenaway (Director of Community & Economic Development), Mr Frank Standfast (Community Member), Mr Rip Castles, Mr John Bowden (Community Member), Cr Tina Elliott, Ms Helen Fogarty (Administration Secretary) & Jason Kepper.

3 APOLOGIES

20.11.01

Moved: Cr Tina Elliott

Seconded: Cr Gavin Baskett

THAT the apology received from Pearl Eatts be accepted and leave of absence granted.

CARRIED

4 CONFIRMATION OF MINUTES

20.11.02

Moved: Mr Rip Castles

Seconded: Cr Tina Elliott

THAT the minutes of the Work Camp Advisory Committee Meeting held on 18 August 2020 be confirmed subject to an amendment to show Cr Tina Elliott had chaired the meeting.

CARRIED

5 BUSINESS ARISING OUT OF PREVIOUS MEETING

Nil

6 CORRESPONDENCE

Nil

7 ITEMS FOR DISCUSSION

7.1 Drug testing

- Drug and Alcohol Testing is carried out regularly by corrective services. Due to recent testing, an open investigation will be carried out by Council.

7.2 Blue Cards

- The Department of Education have approved the Work Camp men being allowed on the Child Care premises to help with the removal rubbish as they are supervised and have no regulated offences.

7.3 Terms and conditions for mowing

- Guidelines to be updated with clear expectations.

The revised draft will be updated and presented to the Community Engagement Committee for approval.

20.11.03

Moved: Mr John Bowden

Seconded: Mr Frank Standfast

THAT the applicants for the Lawn Mowing be approved by the Community Engagement Committee.

CARRIED

8 ACTION LIST

ACTION LIST

Responsible Officer	Action	Due Date	Progress	Completed
DOC	Fence at Caretakers house to be erected at the Showgrounds		Still in progress waiting on contractor to start.	
DOC	House numbers need to be marked in guttering around the district	Ongoing	Progressing well.	
DOC	To create a list of projects that have been completed by Work Camp & future projects to be on an agenda		Not started	
DOW	Liaise with Julia Creek about the Over Shot at Combo Crossing, the scope of works needs to be brought back to the meeting		Allen from Julia creek work camp waiting on scope, is following up with his Council. Col is waiting for a response from Parks and Wildlife in regards to construction of the overshoot. 16 th November – a scope of works to be sent through. Combo Water Hole, Project completion tentative date for the 6 th April to coincide with Waltzing Matilda Day.	

DOCED	Liaise with Jeff Close to upskill the Work Camp men to use the projector at the theatre		Request made to Jeff Close to gauge interest. Following up with Jeff on the 18 th November.	
DOCED	Suggested a community garden to be placed at the end of the Arbour at the Winton Club.		John to send through information to the DOCED. Still on going.	
DOCED	Walking track and rewelded seats, would like to repair the yards on the southern side of the walking track as it was where Ray Hermann first learnt to ride.		Progressing Need to following up on an Asset Number for maintenance.	
DOCED	Removing vegetation from the Willie Mar's site.		Progressing	
DOCED	Advertise in the Herald if any Community Groups have any projects.			

9 GENERAL BUSINESS

Cr Gavin Baskett reported:

- Date for the community BBQ – Tentative date of 9 December 2020; and
- Enquired if Winton Shire Council could pass on a thanks to the boys for what they do in the community, but this is against Corrective Services procedures.

Cr Shane Mann reported:

- Invite the Work Camp Men to the Mens Shed to restart projects.

Jason Kepper reported:

- Liasing to have the 162 form to be published on the website as it has not been working; and
- Resolved the control of the block of land, this is freehold land.

10 CLOSURE AND NEXT MEETING DATE

The next meeting of the Work Camp Community Advisory Users Committee Meeting will be held at the Winton Neighbourhood Centre at a date and time to be advised.

The Meeting closed at 6.22pm.

The minutes of this meeting were confirmed at the WORK Camp Advisory Committee Meeting held on _____.

.....
CHAIRPERSON

15 CORRESPONDENCE**15.1 CORRESPONDENCE**

File Number: 128552

Attachments:

1. 20.11 Response to NAB letter re Branch Hour Reduction.pdf
2. 20.11 Cr Gavin Basket Mayor of Winton - Congratulations on a successful Vision Splendid Outback film Festival.pdf
3. 20.10 Preservation of Wallaces Camp - Ron McKenzie.pdf

Meeting Date: 19 November 2020

SUMMARY**RECOMMENDATION**

1. THAT Correspondence Items 1 and 2 be received and noted.
2. THAT Correspondence Item 3 be received and the Director of Community and Economic Development requested to investigate options to acknowledge and preserve the 'Wallace Camp' site.

16 LATE CORRESPONDENCE

17 OFFICERS REPORTS TO COUNCIL**17.1 COMMUNITY AND ECONOMIC DEVELOPMENT REPORT****File Number:** 128070**Attachments:** Nil**Meeting Date:** 19 November 2020**RECOMMENDATION**

THAT the report be received.

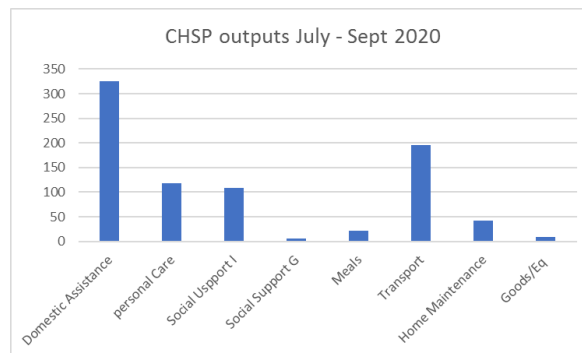
CENTRAL WEST COMMUNITY OPTIONS

CWCOP has engaged the services of Q-Audit an approved certifying body to carry out the audit for recertification for the National Disability Insurance Scheme (NDIS) program. This was a referral from Provider Plus who our organisation has subscribed to assist in the process of recertification with support, advice and training.

My Aged Care Portal/TRACCs audit is ongoing with Service Development Assistance Program (SDAP). This audit is to ensure My Aged Care and current consumer care plans are reflecting the services provided and approved. There have been approximately 20 new referrals for additional Commonwealth Home Support Services for existing clients. There have been 2 new Commonwealth Home Support Program (CHSP) referrals accepted through My Aged Care and allocation of Package Care level 1 for existing CHSP client.

Compliance

- Aged Care Financial Return for the Packaged Care Program submitted 30th October 2020
- New brokerage agreement with Longreach HACC Inc for home maintenance
- Reviewing Commonwealth Home Support Program client contributions
- Commonwealth Home Support Program (CHSP) consumer data uploaded to the Data Exchange (DEX) for the first quarter July – September 2020.

**Staff Training**

- Admin Racheal Lenton, Neighbourhood Centre OHS representative, completed her Electrical Safety Test & Tag Course in Townsville during October.
- Frontline Care Solutions online training ongoing
- Disability Skill set deferred to a later date
- Dementia Training online – ongoing

- Bullying Workshop all staff
- Report writing
- Fire and evacuation Instruction Record
- Review restraint policy and procedures

Meetings

- Social Worker
- Occupational Therapist
- Nurse Navigator
- Portfolio Meeting
- Service Assistance Development Program (SDAP)
- CWCOP Funding Arrangement Manager
- Funding Arrangement Manager Community Grants Hubstaff meeting regarding Commonwealth Home Support Program outputs and unit costs for the 2019/2020 financial year. To be reviewed in February 2021.

Think Mobility completed servicing of CWCOP and consumer equipment during October.

Workforce Retention Bonus Grant to support the continuity of the aged care workforce in home care.



Helen Parlett, Sharon Chambers, Michelle Patterson,
Rozie Banning, Julie Thierry

Vanessa Howard and Carol Stokes

Absent: Racheal Lenton, Teonie Dwyer

Occupational Health & Safety

- Take 5 - Ladders
- 1 incident

Program service delivery October 2020

Service Type	Hours	Instances	Exits	No of Clients
Commonwealth Home Support Program	180	53	0	39
National Disability Insurance Scheme	191.75		0	7
Packaged Care	134		0	5

Meetings/Activities

- Nurse Navigator (CWHHS)
- Planning Meeting Neighbourhood Centre

- DCED Portfolio Meeting
- Social Worker CWHHS
- CWCOP staff meetings

Complaints – Nil, Compliments - Nil

WINTON NEIGHBOURHOOD CENTRE PROGRAM

Centrelink:

These are the stats from the Centrelink Program for October 2020.

Centrelink Stats for October 2020

Stats Departments

Centrelink	35
Medicare	3
Other	0

Breakdown

Lodge forms	9
Assist with POI	3
Assist with form completion	21
Refer DHS Call Centre	41
Assist with equipment	17
Register with DHS	2
General enquiries	16

Time

5 - 10minutes	5
15 - 30 minutes	16
Over 30 minutes	17

Centrelink clients are now having to meet their reporting requirements instead of phone reporting. This has some coming in as it is their first-time reporting face to face.

The Winton Men's Shed: The Winton Men's Shed has not had a meeting since COVID19 restrictions have been in place. The plan is to start meeting again in 2021.

The Neighbourhood Centre: The Neighbourhood Centre facility has been busy again this month. The venues have been busy and the people using the facilities are a 50/50 mix of local groups and Government Agencies. Business is starting to pick up with more people coming to our events and presentations.

Winton Neighbourhood Centre Program: October was Mental Health Month. We had a Street Morning Tea, R U OK Breakfast and a Colour Battle. These went very well with attendance being around the numbers we expected. Numbers for events are slowly increasing so we are still putting on our events.

The Program Coordinator assisted with other programs in October including; the Mental Health First Aid, Man to Man, and the Teddy Bear's Picnic and Grandparents Day. The last event was affected by sickness, so the numbers could have been better.

October Garden Club: Garden Club visited Stephanie Grant's garden. This was great as the garden was started from scratch around ten years ago. Steph had great advice on trees and plants that did well and some that didn't do so well. This was a great morning for around 20 women who all were looking for some social interaction and good advice.



Winton 60's and Better

- Clever patch catalogues were purchased and distributed to committee members to peruse craft ideas and supplies.
- Lunch at the North Gregory Hotel the manager and staff were very obliging.
- Coordinator has completed report Writing workshop and Workplace bullying and harassment training.
- Combined Grandparent Teddy Bears picnic completed with the Family Support Officer and Youth Officer.
- Beading workshop which was organised by the committee member while the coordinator completed compulsory training. There has been positive feedback from the day further supplies will be purchased to enhance this craft.
- The group organised a bus to go to Rosie Archers for her 94th birthday.
- Friday Pancake mornings have low attendance.
- Bingo had a huge attendance.
- Fire Drill to be completed at the 60 & Better building with the Health and Safety Officer.
- We wished our Deputy Chairperson happy 70th Birthday this month.
- Winton 60 & Better Activities were advertised on social media, in the Winton Herald, posters around town, hand delivered material and private text messages.
- Daily activities continue to be delivered from the Winton 60 & Better meeting rooms as per COVID restrictions

Number of hours of Information, advice, individual advocacy, engagement and/or referral provided during the period	5
Number of hours of Community/community centre-based development, coordination and support provided during the period	65
Number of service users who received a service during the reporting period	35
Number of Service Users identifying as Aboriginal and/or Torres Strait Islander	3
Number of Service Users identifying as being from culturally and linguistically diverse backgrounds	2

Number of Service Users over 75 years	13
Number of female Service Users	35
Number of male Service Users	4

November Plan

- Christmas lunch November 26th.
- Councillors Moring tea November 19th – Moved forward due to building painting.
- Paint Pouring workshop November 11th.
- Bingo November 24th.
- Aged Care event late November/December - Pancake stack at the Neighbourhood Centre Saturday Morning. Pending content from Central West Community Options.

December Plan

- Building painting.
- Christmas Craft workshop.
- Extra Bingo game.
- Plans to run a community art project – decorated fan.
- Plans to offer an extra lunch.
- At this stage Winton 60 & Better program will continue to run games morning and craft morning over the Christmas break. Previous years has seen this program cease for two months over the Christmas break. The coordinator believes that the seniors need the program more during the Christmas period than any other time of the year. The coordinators leave has not been finalised, where needed alternative arrangements will be in place to continue games and craft.
- Exercises will cease for approximately 2 months.

Community Development Recovery

Mental Health Week 2020 was a great success with various activities held throughout the week. A Rural Minds and Leather workshop kicked off the week with everyone having the opportunity to create belts, bags and dog leashes. The leather workshop and Rural Minds training was delivered by the "Tackling Regional Adversity Through Integrated Care" team (TRAIC) who also assisted with the Royal Flying Doctors Mental Health and First Aid Training.



Each year 1 in 5 Australians will experience mental illness. The Mental Health and First Aid training give people the tools to assist someone who is in crisis or developing mental health problems. Winton Shire Council aims to remove the stigma for people who suffer from mental health issues and enable them to access the care and medical attention they require locally. The more locals who become accredited with Mental Health First Aid, the Winton community will have more capacity to help someone who may need support while waiting for service providers to assist.

A community morning tea was held in the main street for locals to come to enjoy a scone and a cuppa while meeting representatives from different mental health service providers. The Royal Flying Doctors Shami Gushure, recovery clinicians Jenny and Phil based at the Winton Hospital, met with everyone and spoke about the services they provided within the local community.



The Winton Neighbourhood Centre staff also delivered information about their programs and the services they provide, including writing referrals for clients for visiting support services.

The Longreach Mental Health team, the Royal Flying Doctors and the local clinicians also attended the R U OK? BBQ breakfast delivered in the main street on Thursday. Attendees were given resources and support service details and numbers to call when in crisis. The Beyond Blue “Black Dog” book series and storybooks specifically designed for small children who are maybe struggling with mental health or anxiety was also available for parents to share with children.



Mental Health Week 2020 was finished off with a bit of fun at the Winton Shire Council Colour battle held at the Eric Lenton Memorial Grounds. People from far and wide came to enjoy the colour fun, collect tokens and get wet under the hoses of the Winton Fire Brigade. A BBQ lunch was enjoyed by all. Everyone who attended was encouraged to reach out and seek assistance. Remember come on down and see us at the Winton Neighbourhood Centre anytime for a cuppa and a chat. We can assist you in contacting local service providers. A big thank you to the Winton Fire Brigade and the Mental Health Support Services that visited Winton throughout the week.



A Human and Social Services Group meeting was held Thursday the 22nd of October. The group worked with the Brisbane Drug Foundation to create and identify objectives for the community action plan currently in the draft form. It has been determined the group will deliver a peer support program to at least four Winton Youth who will then provide peer support to the peers around risky social behaviour including underage drinking and the dangers of drugs.

There is a growing body of evidence suggesting that the same factors cause alcohol and other drug-related risk and harm as other health and social outcomes such as youth suicide, social dislocation, mental health and sexual health problems and that prevention and early intervention that addresses these factors (e.g. resilience, social connection) can make a difference across those outcomes.

Throughout November important key messages from Get Ready Queensland will be delivered via social media, Winton 88FM and the Winton Herald in readiness for the possible wet weather event currently predicted over the coming months. Community Development is now working hand in hand with Get Ready Queensland with merchandise for emergency response packs that will be delivered to members of the community at the Christmas Street Party scheduled for the 11th of December.

A Yoga and Wellbeing workshop was delivered at the Winton Neighbourhood Centre on the 31st of October. Tricia Cranney, the yoga instructor, attended the Winton Neighbourhood Centre to provide a yoga class in person rather than virtually. Shami Gushure delivered a health and wellbeing workshop also which has proven quite popular. Another yoga and wellbeing workshop will be scheduled in the coming weeks.

Family Support

The Family Support Officer has been liaising with Work Camp to have two bench chairs and a table and chairs painted for the Red Rose Foundation's (RRF) Red Bench. Red Rose Foundation's Red Bench initiative is to stop domestic violence. Plaques have been attached to these to make people aware that this is still going on and that it needs to stop. This will incorporate the Red Bench Walk, which is being held on Friday 27th November 2020 at 6.30 am.

Playgroup has been well received with children having fun and mums able to have a chat with



others. This has been a weekly event, being held in the Neighbourhood Centre Training Venue.

The Family Support Officer helped deliver Mental Health Week, with a Morning Tea, R U Ok Breakfast and Colour Battle. These events were well received, and information regarding Mental Health Support was passed on to those who attended.

The Family Support Officer organised a Man to Man, exploring the role of men in preventing domestic violence. This was delivered via virtual webinar, at the Neighbourhood Centre Training Venue on Thursday 22nd October. This was attended by community members, and the information was valuable.

A Teddy Bear's Picnic/Book Character and Grandparents Day was held on Friday 30th October. There was a low attendance due to sickness in the community, those who attended enjoyed the morning immensely.

The Family Support Officer has been engaging with the schools for Children's Week, with hosting games and disco's, ice cream sundaes and sausage sizzles, the children enjoyed themselves and were very thankful.

Halloween was held on Saturday 31st October, there were over 50 children in attendance, all in costumes. There was a sausage sizzle held before the children went on their scary walk. Ten houses and businesses participated with decorations for the children to trick or treat at, the children had an exciting time.

Youth Sport & Recreation

Week 1

Final days of the school holiday program. Attended by 30 youth on average per day, ending on Friday 2nd October.

Week 2

Youth officer accompanied four senior students to Rockhampton as part of the CQUni Campus Connect program arranged by CQUni. Winton State School invited the Youth Officer to chaperone the students and support and guide them through the orientation program.

Two Female and two Male Year 10 students attended. Students and Youth Officer departed Winton early on the morning of Tuesday October 6th on the Stormridge bus, which then collected students from neighbouring towns of Longreach, Barcaldine, Alpha, Blackall and Tambo along the way. Students and Youth Officer bunked at the CQ university dorms with the other students and teachers for the two-day program.

Day 1 – Tour of the North Rockhampton campus with students attending lectures and learning about various career paths that are offered by the university. The Uni detailed the range of flexible study options while the tour group officers shared their own personal study journeys emphasizing the key message that no matter their location, circumstance or age there is a program that can be tailored to support individual study goals at CQUniversity.

Day 2 – Tour of the TAFE city campus where students were shown through the practical workshops for areas such as construction, beauty and hair, hospitality, electrotechnology and automotive. Lectures in each area helped students understand the many ways that they can get into chosen fields – even whilst still at school – through the Start Uni Now (SUN) and Start TAFE Now (STN) programs.

Students spent the last evening with free time shopping at Stocklands and mingling with the other schools on campus grounds and dinner at the campus cafeteria.



This trip provided a terrific opportunity for the Youth Officer to get to know the senior students on an intimate basis. As a result, the youth officer developed a fast friendship and bond with these students at a level that hadn't been achieved prior.



Week 3

Youth officer on leave.

Week 4

Tuesday 20th New Youth Centre Meeting 1

Youth Officer met with Paul de Launay and Camden Mitchell for initial discussions on designing and building a new youth centre following the unsatisfactory conditions listed in the GBA report on the old youth centre. It was determined that a working group would need to be established between relevant groups and individuals to allow all relevant parties an opportunity to be involved.

Wednesday 21st Outback Futures/Topology Music Workshops & Youth Network Forum

Visit by Outback Futures and Topology music with drummer Dr Grant Collins. Workshops were held at both schools throughout the day as Grant engaged with youth and shared his drumming skills and music journey. After school, the youth officer hosted the 2nd Youth Network Forum from the Neighbourhood centre with a free pizzas and Coca Cola afternoon sponsored by Coca Cola. Outback Futures joined the afternoon along with Grant and spent time getting to know the youth and engaging in conversations about how music steered Grant through the difficult times in his life and how it has offered an amazing array of career pathways as a result. Grant then led body wellbeing and percussion exercises, everyone in the room participated in and all left the neighbourhood centre still smiling and laughing. It was fantastic to see so many seniors attend the event as numbers previously were minimal.



Week 5 (Children's Week)

Sundae's, Games and Disco's with the youth each day.



Youth officer assisted the Family Support Officer with an activity a day with each year level to celebrate Children's Week.

Day 1 Sundae's at St Pats

Day 2 Sundae's and Games Prep-1 at WSS

Day 3 Sundae's and Games Year 2/3 at WSS

Day 4 Sundae's, Games and Disco Year 4/5/6 at WSS

Day 5 Sundae's and Music Seniors at WSS

Tuesday 27th Oct Robert Barty/Ken Hick Tennis School

Visit from Robert Barty, Father of World Tennis Champion Ash Barty, and Ken Hick hosted free tennis workshop for youth at Winton Tennis Court. Supported by Winton Tennis Club.

Friday 30th Oct School/Sports Captain election speeches on parade.

On Friday, the school held a parade for the school and sports captain campaigns. Students that were vying for positions bravely took to the front of parade to perform their speeches in front of the entire school. The youth officer arrived early to read through speeches with students and give words of encouragement prior to the oral presentation.



After the parade, the youth officer assisted the Family Support Officer with the Teddy Bear's Picnic/Grandparent's morning tea at Patricia Bucknell Park. Youth Officer engaged with the younger children and entertained them with a series of ball games and treasure hunts. Numbers for the event were minimal due to a series of illnesses affecting predominately children throughout the week including HFMD, Tonsillitis and Flu.

Following the event in the park the youth officer and family support officer hosted a free sausage sizzle at Winton State School to end the last day of Children's Week.

Halloween Trick or Treat Walk

Youth Officer and Family Support Officer hosted sausage sizzle at the Neighbourhood Centre before sending youth and families on a wonderful Trick or Treat walk around town. 12 houses and 2 businesses generously registered to be hosts along the walk offering treat-filled pit stops along the way. Over 50 youth attended the walk aged 2-15 years.



Sport and Recreation

W.H.A.T

Committee has given the green light to advertise for an AGM. Fresh executive committee still on standby ready to begin.

Tennis

Discussions with Doug Williams and Rosie Archer on holding an AGM for the Tennis Club so that current committee can stand down. Expectation for club to fold and hand control back to Council. New tennis equipment to be purchased so that public using the courts are not using the tennis club equipment. Tennis courts require maintenance. Visit from Robert Barty and Ken Hick with a free tennis clinic and meet and greet about tennis champ Ash Barty's life and career was a great hit with the youth and families who attended. Visit from Councillor White to start the Tennis Hotshots program up for younger youth to participate in. Flyer has been created for social tennis in lieu of AGM outcome.

Social Squash

Social squash has been quiet due to the Sport and Recreation Officer having a busy schedule. An Officer is investigating new storage equipment to purchase for the courts. Stair well also needs carpet re-done to prevent trip hazard and signage for low overhead on the stairs.

LITTLE SWAGGIES

The kindergarten children have continued to participate in transition visits to St Patrick's School and commenced visits to Winton State School. They really enjoy the experience of being at 'big school'.

Kristen Lenton and Nicole Searle both resigned from their positions. Bridget Brotherton and Chloe Cain have re-joined the team.

We had a hand, foot and mouth disease outbreak at the end of the month, requiring us to shut down for one day on October 30th for a deep clean of the centre.

Little Swaggies Enrolments as of Friday 6th November 2020

	Monday	Tuesday	Wednesday	Thursday	Friday
Little Larrikins Ages 6weeks to 2 years Ratio 1 educator to 4 children Room capacity 8 children	6	5	6	7	7
Junior Bushies Ages 2 to 3.5 years Ratio one (2-3yrs) 1 educator to 5 children Ratio two (3yrs and over) 1 educator to 11 children Room capacity 21 children	6	9	8	10	7
Billabong Friends Kindergarten Ages 3.5 to 4.5 years Ratio 1 educator to 11 children Room capacity 11 children	5	6	6	5	4
After School Care available as we are not at centre capacity of 41 children and currently no youth centre operating	4	4	3	3	1

WALTZING MATILDA CENTRE

Total visitors to the Waltzing Matilda Centre for the month of October - 2977

Monthly Totals 2019/2020			
Jul	Aug	Sept	Oct
3328	3734	5285	2977

Total visitors to the Waltzing Matilda Centre for the same period last year was 1427 equating to an increase this year by 1550.

This month a school that would normally travel to Canberra for their annual school excursion came to our region, there was a total of 81 students aboard two buses. Whilst at the Centre we were chatting with the bus driver who commented that there is a large amount of interest from schools in the southern region enquiring about travelling west next year.

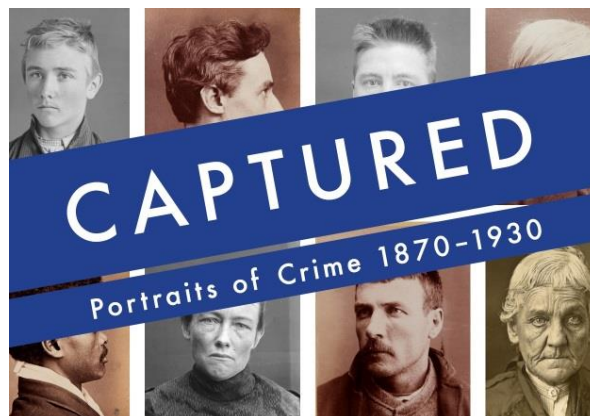
Queensland Rail has again introduced their Spirit of the Outback Summer 2 for 1 deal this year. Here at the Centre we are receiving calls from consumers requesting information on our region as they intend to take up these offers.

Since Winton's Way Out West Festival announced the dates for next year, there have been numerous calls received requesting information regarding the concert and camping arrangements. This is encouraging and hopefully an indication of the success of the event.

WORK camp crew carried out repairs and maintenance at the Centre. The crew repaired the dividing fence between the Centre and the neighbouring Telstra block and repaired a large gap in a cement pathway within the Qantilda Museum.

Outback Regional Gallery**Captured Portraits of Crime 1870-1930**

Captured: Portraits of Crime is an exhibition produced by NSW State Archives and Records Authority New South Wales that explores the extraordinary stories of men, women and children incarcerated in NSW gaols from 1870 to 1930. This touring exhibition of photographic portraits and historic records illuminates events and contexts that led ordinary people to commit crimes. The timeline of these events makes a direct parallel to Banjo Patterson's swagman who allegedly stole a sheep in his tuckerbag in *Waltzing Matilda* (1895). The exhibition will continue to early 2021.

**Waltzing Matilda, A Song for Everyone Listening Station**

Visitors will now be able to hear a short two-minute audio recording from Peter Burgess discussing how he came about collecting the media for our recently acquired Waltzing Matilda Music collection. The listening station will complement the Waltzing Matilda: A Song for Everyone exhibition and has been designed and manufactured from grant funding received from the Community Benefit Gambling Fund.

Museum Skills Workshop Gladstone Regional Gallery

A free Museum Skills Workshop at Gladstone Art Gallery and Museum was attended by the Exhibition Coordinator on Saturday 24th October. 'Significance Assessment' training will assist with managing and assessing the museum and gallery collection. The workshop was facilitated by Museums and Galleries Queensland, delivered by Museum Development Officer for Central Qld, Dr Melanie Piddocke, Queensland Museum Network and sponsored by the Community Heritage Grant program.



Image credit: Leisha Walker, Training and Professional Development Program Officer, Museums and Galleries Queensland.

Renewal of Arts and Cultural Strategy

The planning stage of initiating the renewal of the Winton Shire Council Arts and Cultural Strategy has now been completed. Stage 1 reviewing of previous document, Stage 2 strategic planning and development and stage 3 - community consultation will commence this month and until January 2021. This project is planned to be completed by 30 June 2021.

Sister City Arts and Cultural Exchange

An opportunity to initiate a three-year pilot Sister City Arts and Cultural Exchange Program is currently being discussed with the Moreton Bay Regional Council. The objective of the project is to build strong partnerships that demonstrate long term outcomes with sustainable future positioning focus, provide collaborative opportunities for renewed art practice and learning processes and activate partnership projects for First Nation's peoples. The project is dependent on securing funding.

Tourism



Summer Package is on sale

2 for 1 OUTBACK RAIL is on sale now! With great value fares, you're Good to Go. Experience true blue hospitality see incredible landscapes and come meet the outback locals ready to say g'day!

We are using our social media to promote the offer.

FACEBOOK - Experience Winton

- Reach - 165,177
- Engagement - 28,652

Facebook's top post: Reached 51,000 for the AAOD story on the new brass dinosaurs.

Posting regularly on the following Facebook pages:

- Waltzing Matilda Centre – 7 posts on this site.
- Matilda Way – 4 posts on this site.
- Outback QLD Marketing Network – 5 posts on this site

Tourism Officer produced 8 different video packages on Winton destinations and events. These videos can be seen on the Facebook pages for Experience Winton and Waltzing Matilda Centre.

Waltzing Matilda Centre - Economic Development

Eureka Production - The Amazing Race episode that was produced in Winton was a great success. Following is feedback received from Andrew Thomas – Episode Producer, who was coordinating the group.



We loved everything about Winton. The accommodation in places was not ideal but we all survived. We were well fed by the Aussie Hotel and everyone we met was so helpful.

Our Dunny Derby was a real hit and the locals for the North Gregory got into the spirit of it and cheered us on. It gave a great atmosphere to the event.

The people at AAOD were amazing and our filming there was also a great success.

Robyn Stephens was especially helpful in setting up the Dunny Derby and providing the dunnies and volunteers to assist.

The general feeling from everyone in production is that it could be one of our best episodes. Everyone left in very high spirits feeling confident we had shot a great episode.

So thank you to you and Ricki for everything you did and of course everyone else at the council who assisted us along the way. It would have been so much harder without your help.

I hope one day I can come back with a less frantic show and really explore everything Winton has to offer. I know it has lots of stories to tell.

Kind regards,

Andrew

ANDREW THOMAS | Episode Producer

Tuckerbox Café – The Management Services Agreement has been completed by Helix Legal.

The Expression of Interest for the Tuckerbox Café was advertised in Mount Isa North West Star, Winton Herald, Longreach leader, Cairns Post, The Courier-Mail (Brisbane and State wide, Townsville Bulletin and Central Queensland News).

Winton Aerodrome Funding Application – Round 8 Remote Airstrip Upgrade Program – Funding submission completed for \$140,000.00 to upgrade the current Halogen lighting to LED lighting, including lighting to the wind direction indicator and fuel service area. If successful, the funding will also cover the extension of the round hard surface under the wind direction indicator – Compliance Issue 5: To provide and appropriately define a signal circle that has a 9m diameter darkened surface within its defining marking.

Dinosaur Capital of Australia road signs x 5 – Graphic art completed.

LIBRARY

Year to Date: _____

People Counter	Jul	Aug	Sep	Oct
2020/2021	2565	3093	3314	2192
2019/20	4900	4048	3752	3389

EVENT	SESSIONS	ATTENDANCE
First 5 Forever	5	32
Vacation care Youth Centre	1	15 approx.

ISSUES	LOANS	RENEWALS	RESERVATIONS	TOTAL
	481	532	89	1102
CURRENT MEMBERSHIP	ADULTS	JUNIOR		
	679	119		798

Operations:

- Tahnee and the vacation care children visited the library this month.
- First 5 Forever - Staff distributed library bags and contents at recent First 5 Forever morning.
- Staff continue to research local history for visitors and locals.
- Indigenous research – ongoing.
- Scanning and emailing, technical assistance for devices.

Summer Reading Club

Summer Reading Club aims to encourage a love of reading and literacy skills development in children and young people during the summer holidays. Staff is excited about this year's theme 'Myths, legends and fairy tales'.

It is planned to promote the program with a fun-filled morning of activities.



- Sheree Banning our new casual library assistant commenced training the last week of the month We look forward to working with Sheree
- Wendy Philpott and Lea from Outback Futures visited the library this month.

WINTON AQUATIC CENTRE

Usage for the month of October

- Adults- 604
- Children- 866

Maintenance/ infrastructure

- All maintenance carried out as per Council checklist.
- Council workers visited to discuss and choose Disabled Toilet site.

Swimming club

- Swimming club is still in hiatus, hopefully be up and running soon.

Notes

- Normal month with normal usage,
- 2 children's birthday parties were held at the pool.
- Inflatable has not yet been erected, still waiting on the facility to be test and tagged by council.

SHOWGROUNDS**Stock Movement**

Date	Horse / Cattle	From	To	Number
20.10.20	Horse	Rudds		10
15.10.20	Horse	Rudds		11
6.11.20	Horse	Charleville	Alice Springs	1
2.11.20	Horse	Stirling Station	Spring Hills NSW	3
22.10.20	Horse	Beansville	Kiana	4
22.10.20	Horse	Springs Stn	Tambo	5
6.10.20	Horse	Gum Creek	Tambo	1
5.10.20	Horse	Burke & Wills	Julia Creek	7
26.9.2020	Cattle	Vuna Station	Winton	10
26.9.20	Cattle	Surprise Station	Winton	25
TOTAL				77

Maintenance

The North Gregory Turf Club re-furbished their jump out gates.

The Diamantina Rodeo and Campdraft Association re-furbished the Commentators Box and extended the window and purchased 10 ton of sand to upgrade the surface of the arena.

HALL AND FACILITIES HIRE

Hire SEPTEMBER			
Area	HALL	SUPPER ROOM	EQUIPMENT
Council	2	3	4
Private		11	2
Total no. of days	2	14	5

Hall

Bush Beatz Dance Program in Hall on fortnightly basis until end of year.

Supper Room

Mental Health First Aid
 Council hosted Axle Events – TV Production
 Christian Fellowship – Every Sunday
 Bullying and Harassment Training
 Electoral Commission

Equipment Hire

Private hire for business
 Bikes and Bullets event
 Council funeral services x 2

Portaloo

A table broke while being hired for a private function. The screws holding the legs mechanism in place came away from the top. Many of the other tops on the tables are showing wear and tear also. Options for the replacement of these tables will be investigated.

17.2 CHIEF EXECUTIVE OFFICERS REPORT**File Number:** 128392**Attachments:** 1. 20.11 Financial Reports.pdf**Meeting Date:** 19 November 2020**RECOMMENDATION**

1. That the Chief Executive Officers Report be received.
2. That the Financial Report be received.

REPORT

CEO MEETINGS & INSPECTIONS – 12 October 2020 – 9 November 2020		
Type	Parties	Purpose
12-10-2020 Meeting	Mr Phil Kuhne – Emergency Management Coordinator QFES	Update on training requirements for the Local Disaster Management Group
13-10-2020 Meeting	Senior Management Meeting	Update meeting with Directors
15-10-2020 Meeting	Council Meeting	Monthly Council Meeting
16-10-2020 Meeting	Office Staff	Weekly Office Staff Meeting
16-10-2020 Teleconference	Hans Muller & Jari Ihalainen – PEAK Services	Update on legal review, cooling tower defect liability period and geothermal lease
16-10-2020 Community Meeting	Corfield Community and Elected Members	Corfield Community Meeting
19-10-2020 Visit	Brian Grimes – AB Paterson College	Tour of AB Paterson College facilities on the Gold Coast in conjunction with LGAQ conference
19-21 October 2020 Conference	LGAQ Annual Conference	Annual Conference held at the Gold Coast Convention Centre
27-10-2020 Meeting	Senior Management Meeting	Update meeting with Directors
27-10-2020 Meeting	Local Government Managers Australia – Lisa Hamilton	Workplace Bullying and Harassment Training
28-10-2020 Training	Local Government Managers Australia – Lisa Hamilton	Report Writing Training
28-10-2020 Meeting	Mr Matthew McIntyre – Regional Innovation and Development Coordinator- Central Highlands Development Corporation	Update on Food and Fibre Plus project across Central Queensland
28-10-2020 Meeting	Harry Nicolaidis and Lauren Wrafter from K & L Gates	Introductory discussions on Geothermal legal review
29-10-2020 Meeting	Drought Relief Advisory Committee	Meeting of the Drought Relief Advisory Committee

30-10-2020 Meeting	Hans Muller & Jari Ihalainen – PEAK Services	Update on Geothermal issues
30-10-2020 Meeting	Brent Sweeney – Outback Futures	Discussion on funding for Head Yakka
30-10-2020 Function	Council Staff and Elected Members	Social evening for staff hosted at the Winton Bowls Club
02-11-2020 Teleconference	Deanna Cartledge – Holding Redlich and McKinlay Council	Update on Native Title Determination and Indigenous Land Use Agreement
03-11-2020 Meeting	Senior Management Meeting	Update Meeting with Directors
04-11-2020 Meeting	Wild Dog Management Advisory Committee	Quarterly Meeting and pre-meeting discussions
04-11-2020 Meeting	Shane Stone – National Drought and North Queensland Flood Response and Recovery Agency	Update on the strategy for the long-term recovery from the 2019 monsoon
06-11-2020 Meeting	Office Staff	Weekly Office Staff Meeting
06-11-2020 Meeting	RAPAD	Monthly RAPAD Zoom Meeting
06-11-2020 Meeting	Gavin & Jodie Smith – Winton Sale Yards Caretakers	Contractual discussions for the operation of the Winton Sale Yards

CURRENT RECRUITMENT

Position	Section	Status
Admin Officer (Accounting Support)	Corporate and Regulatory	To be advertised November 2020
Human Resources Officer (Vacant)	Corporate and Regulatory	To be advertised November 2020
Works Manager	Works and Utilities	Advertised online on Seek, LGAQ website, and Outback Queensland Jobs, with a closing date of 15 October 2020. Interviews conducted 26 October 2020 and successful applicant to commence 21 December 2020 (Relocating from Tasmania)
Works Administrative Support Officer (Vacant)	Works and Utilities	To be advertised November 2020 (via Internal Vacancy Notice)
Childcare Group Leader	Community and Economic Development	Advertised via Internal Vacancy Notice on 16 October 2020 One application received, and recommendation approved to appoint
Assistant Children's Services Worker	Community and Economic Development	Advertised via Internal Vacancy Notice on 16 October 2020 One application received, and recommendation approved to appoint
Communications and Events Officer (New Position)	Community and Economic Development	To be advertised November 2020
Tourism and Economic Development Officer (New Position)	Community and Economic Development	To be advertised November 2020
Tourism and Economic Development Manager (New Position)	Community and Economic Development	To be advertised November 2020

Resignations

Tim Williams – Works Manager – Ceased 23 October 2020

Nicole Searle - Childcare Group Leader – Ceased 12 October 2020

IT & COMMUNICATIONS

Waltzing Matilda Centre Audio Devices

Working together with the team at One Diversified (formerly Rutledge) we have deployed a new audio app to allow visitors to listen to the stories and yarns provided through out the Matilda Centre. This new approach will allow for a much more hands on experience with users interacting with the devices and having the ability to choose different sections and play and pause as needed throughout the tour. This version has come from a large amount of feedback from the visitors since the Centre has been opened. We are hoping that this will be a simpler solution to allow for greater user experience whilst visiting this tourism site.

Palo Alto Firewalls

With the commencement of our new internet service connections the firewalls that were purchased have now come into full use and will allow for greater security as well as control over the internet usage of the Winton Shire Council offices. A new domain name has been bought to allow for Virtual Private Network (VPN) connections to take place. This will allow users direct access to their profiles and allow us to remove a server from our current environment.

TIPT Replacement

Due to the nature of our phone system requiring a Telstra connection to continue operating, a number of alternatives are being looked at to replace them. This will serve multiple purposes as IP Telephony has advanced quite a bit since the deployment of the phone system took place. Firstly, we are hoping to see a vast reduction in cost due to pricing changes of the devices and licensing options. Secondly, the new phone systems will be able to be used on any connection to the internet, meaning we will not be restricted to a single carrier to provide internet services.

Workplace Health and Safety

1. Safety Performance Matrix

	Current Month	2020/21 YTD
Vehicle/Plant Accidents	1	3
Near Misses	0	0
Number of All Injuries	2	7
Number of LTI's (Lost Time Injuries)	1	3
Number of MTI's (Medical Treatment Injuries)	0	0
Number of FAI's (First Aid Injuries)	0	1
Number of Days Lost	0	14

Safety Performance Summary**Incident Description**

Date	Description
1/10/2020	Child came down slide before other riders had exited slide and has hit other riders causing sprain to arm
1/10/2020	Child went down slide with knees tucked up and arms around them and has hit their head on the end of the slide cover causing gash above eye
5/10/2020	Going down water slide head first hit nose on end of slide cover causing cut to nose bridge
7/10/2020	Twisted ankle when walking on uneven ground during a site visit
27/10/2020	Pallecon of emulsion fell out of back of truck when the tie down lug broke causing the strap to let go
27/10/2020	Fell over mobility ramp on bus onto bitumen
30/10/2020	Tripped down the stairs of the camp caravan when walking down with arms full and landed on their left-hand side

Hazard/Risk Description

Date	Description
21/10/20	Push bike riders riding along Neighbourhood Centre pathway heading towards rear entry and not being able to see vehicles entering via the rear driveway.

Rehabilitation Case Management Activity

New Cases	Closed Cases	Total Active Cases	Cases >5 Days	Cases >40 Days
1	2	0	1	0

2. WH&S Training

Course	Date	No of Attendees
Establish Legal and Risk Management Requirements of Small Business	6/10/20	1
Electrical Testing and Tagging	15/10/20	1
Backhoe	15/10/20	1
Working in Proximity to Traffic Awareness Part 1 and 2	15/10/20	2
Working in Proximity to Traffic Awareness Part 1 and 2	16/10/20	4
Working in Proximity to Traffic Awareness Part 1 and 2	20/10/20	6
Working in Proximity to Traffic Awareness Part 1 and 2	26/10/20	2
Forklift	28/10/20	2

WH&S training planned and booked * (note * not booked):

Course	Date	No of potential Attendees
Silica Dust* (Internal)	TBA	30
Working in Proximity to Traffic Awareness Part 1*	Ongoing	40
Operating EWP Over 11m*	TBA	5
Vehicle Loading Crane Under 10T*	TBA	20
Working in Proximity to Traffic Awareness Part 2*	Ongoing	40
Remove Non-Friable Asbestos*	TBA	6
Dogger Training *	TBA	6

3. Safety Inductions

The following safety inductions were carried out during October

Area	October
Library	1
Contractors	2

There were no refresher safety inductions carried out during October.

4. Consultants

There were no consultants engaged during the month of October.

5. Safety Management System

The Take 5 for reporting incidents and causes of incidents was updated during October. The pre-employment health assessment form was also updated

Contractors

There have been no contractor safety documents reviewed during the month of October.

6. Workplace Health and Safety Committee

The last safety committee meeting was held on the 12 August 2020 with the next meeting scheduled to be held on 12 November 2020.

7. Drug and Alcohol Testing

There were 22 drug and alcohol tests carried out in October which resulted in all being negative to drugs and alcohol.

8. Infringement Notices

There were no infringement notices issued for breaches of the national heavy vehicle laws during October.

9. Safety

During October, another 2 AEDs were purchased for the Shire Office, Shire Hall and supper room. One AED has been installed in the Shire Hall foyer next to the first aid kit. This enables easy access for office staff to be able to access and also access during events in the Shire Hall when the office is closed. The other AED is located on the hall verandah above the fire extinguisher on the Supper Room side. This also gives access to events being held in the Supper Room and the Shire Hall. This now brings the total of AEDs in Council facilities to eleven. The AEDs have also been registered on the Queensland Ambulance Service which allows the Emergency Medical Dispatcher (EMD) to direct someone, who has called Triple Zero (000) for a suspected cardiac arrest to our facilities, to retrieve our AED and begin crucial defibrillation before paramedics arrive.

RISK MANAGEMENT

17.3 DIRECTOR OF WORKS DEPARTMENT REPORT**File Number:** 128556**Attachments:** 1. October DOW Council Monthly Report.pdf**Meeting Date:** 19 November 2020**RECOMMENDATION**

That the Report be received.

REPORT**Assets**

Drought Communities Program, Extension 2		
Silhouettes 2 (Qantas & Winton)	\$171,800	Entire project outsourced to GBA to design and project manage. Xtreme Engineering engaged for fabrication. Fabrication underway. Local builder engaged for gravel pads and erecting of signs
Community Projects	\$100,000	Community groups engaged and invoicing
Corfield Water Infrastructure	\$22,000	Project Complete
Historic Shed Lift	\$46,200	Jenny Elliott conducting procurement
Small Cells (Middleton & Opalton)	\$220,000	Telstra to advise. Telstra have re-engaged with Council and are actively working on the project
Adverse Event Plan	\$0	Council have received a template document that is acceptable to DCP and will be negligible cost to develop. \$50,000 moved to other projects
Saleyard Power Update	\$396,000	Paul de Launay – Acting Project Manager Contractor engaged. Contract particulars in progress
Small Cells (Lark Quarry)	\$44,000	Project complete (funding previously allocated to Adverse Event Plan)

A variation with Drought Communities has been lodged to reallocate the AEP funding and seek an extension to end of Financial Year.

Works For Queensland 2019-21		
Childcare Playground Renewal	\$250,000 (\$275,000)	Ausplay engaged and carrying out detailed design work and have advised that they will be on site 9 th of November to begin works on the larger area. LRCIF contribution of \$275,000 bringing total project cost to \$525,000.
Council Housing Refurbishment	\$129,821	Workshop complete. Building and Facilities Officer will be focusing efforts 57 Dagworth St with significant internal renovations. Parks and Gardens have been asked to keep the yard alive and presentable.

Works For Queensland COVID		
Showgrounds Power	\$500,000	Paul de Launay – Acting Project Manager Contractor engaged. Contract particulars in progress.
Showgrounds Stables	\$470,000	Paul de Launay – Acting Project Manager Detailed design, tender documentation in progress. Project Manager pushing architect to complete previously procured tender package.
Showgrounds Fencing & Parking	\$140,000	Paul de Launay – Acting Project Manager Detailed design, tender documentation in progress

LRCIF		
Airport Firefighting Upgrade	\$12,000	Paul de Launay – Acting Project Manager Investigations/procurement underway
Airport Fuel Facility	\$209,785	Paul de Launay – Acting Project Manager Investigations/procurement underway
Childcare Playground Renewal	\$275,000	See Works For Queensland entry
Shire Hall Air-conditioning HVAC	\$400,000	Tender for design completed and released to Tenderbox, Vendorpanel and advertised in Townsville Bulletin. Council decided to split the Design and Construction into separate procurement processes.
Shire Hall Lighting	\$170,000	GBA designer, Caroline Hernandez, and Building Certifier, Jason Burger attended site to take measurements in order to model loading on the truss frame portals of the hall. Preliminary investigation and deflection modelling look positive

Capital		
Geothermal Project	\$57,858	Legal processes occurring. K&L Gates have been sent information in order to make a proposal.
Strategic Design Fund	\$100,000	Pending 'NEEDS WORKSHOP'. Workshop material is ready - needs a workshop day with Council to get started and then another dozen workshops throughout the year on various topics. Identify strategic gap, develop ideas > shortlist > cost benefit > risk assessment > shovel ready
New Financial System (BESPOC)	\$238,423	Project stalled due to COVID - waiting for boarders to reopen.
Front Offices Fitout (depot reno)	\$179,761	Tender completed, work awarded to Mann Made Construction and will be scheduled for Christmas closedown.
Building Works 20/21 Residential	\$200,000	Building Officer engaged – carpenter likely to start mid-November. Meantime Painting and Electrical work prioritised. Aged and Youth units being a priority.
Building Works 20/21 Commercial	\$100,000	Building Officer engaged – carpenter likely to start mid-November.
Corfield & Fitzmaurice Building Painting	\$80,000	Professional set for site visit late October. Works to be scheduled thereafter.
Lark Quarry Building Painting	\$90,000	Tender docs ready, including Parks and Wildlife requirements. Tender has been released on Tenderbox and advertised in the Townsville Bulletin.
Youth Centre Upgrade	\$136,000	See decisional report.
Kiosk/Changeroom Upgrade	\$300,000	Paul de Launay – Acting Project Manager Preparing for work to install new unisex disabled toilet block.
Showgrounds Ablution Upgrade	\$237,000	Builder engaged – project approaching completion.
Gym Upgrade	\$220,000	Paul de Launay – Acting Project Manager Project back on track – PM actively engaged with Architect on extending the current building.

Roads and Drainage Report

Capital Works Program

Reconstruction of Floodway's

During the 2018 and 2019 flood events some of Councils floodway infrastructure was damaged on Council Road Networks which made them eligible for funding under the Queensland Reconstruction Authority Betterment Works Funding. Under this funding application council were granted six floodway reconstruction works ranging from full reconstruction to installing new margins. Council works crews will be completing two of six floodway's and the rest will be put out to tender for contractors to tender on. Council have until the 30th June 2021 to complete these works.

Tenders for two floodways on the Olio – Fairview road have been awarded to a local contractor. Works on this program commenced at the end of October.

Kerb and Channel Rehabilitation Works Bloomfield and Nesbit Street

These works are funded from two sources of funding, TIDs funding and Roads to Recovery funding. The works involved are to remove damaged kerb and channel, replace the base and install new kerb and channel before reseal works are conducted.

These works are progressing well with crews nearly finished removing the old kerb and replacing the base in Bloomfield Street. Once they have completed removing old kerb and replacing the

base in Bloomfield Street crews will move onto Nesbit street and kerb and channel contractors will be engaged to install the new kerb. It is estimated that these works are completed by Christmas.

Maintenance Program

Rural Roads

Rural road maintenance has been progressing well. Crews have been intergrading maintenance works in with the flood damage program. This will enable Council to get a better value for money out of both programs. Roads that are not part of the flood damage program will be monitored and maintenance will be conducted as needed.

The current expenditure for rural maintenance is \$413,166.66

Grid Maintenance

Works department have been working on getting a grid maintenance program together. All grids have been inspected in the shire for defects and cleanliness and a cleaning program will be built from this. Discussions have been had at the ORRTG meeting to put together a joint procurement package for all shires that are interested in getting a contractor to clean and inspect the structural integrity of the grids, Winton Shire Council Works Department has shown interest in this. A grid tender has been created and will be reviewed and recommended at the October ORTTG meeting.

Town Maintenance

Town Maintenance is progressing well, crews have been working on replacing footpaths and pram ramps around the town that are causing trip hazards to the public. Other issues were dealt with as the need was raised.

Crews have been working on footpath replacement on Werna Street. There was a section of footpath on Werna Street that was creating trip hazards, works crews have replaced approximately 25 meters with another 10 meters left to repair. Crews have also been doing bitumen patching around town when needed.

Current expenditure to date for Town Maintenance is \$220,685.68

TMR Contract Works

Road Maintenance and Performance Contract (RMPC)

The RMPC works program is progressing well. With an overall budget of \$390,000.00 Which is made up out of the following schedules;

- Schedule 1 – Maintenance of State Controlled roads \$360,000.00
- Schedule 2 – Management of Declared Pest and Weeds \$20,000.00
- Schedule 3 – Incident Management \$10,000.00

To date the following claims have been made;

- July 2020 No claim was made
- August 2020 \$129,600.00
- September 2020 \$ 19,700.00
- October 2020 \$ 27,976.68

Works crews have been working on patching works and Signage Works. Crews have been cleaning the toilets at Corfield and emptying bins at the rest stop.

Kennedy Development Road Betterment Works

During the 2019 flood event the Kennedy Development road sustained damage due to the pavement being saturated and heavy vehicles using the road. TMR put in an application to Queensland Reconstruction Authority (QRA) to conduct reconstruction works on a section of the

road. With this application being approved TMR invited council to put a price in for the works. Council submitted a price to TMR which was approved.

Works on this project are progressing well. There was a week's delay on the project due to rain, however the project is now back on track. The existing roadway has been pulverised and paved with the first sealing crew due to seal the works in mid-November.



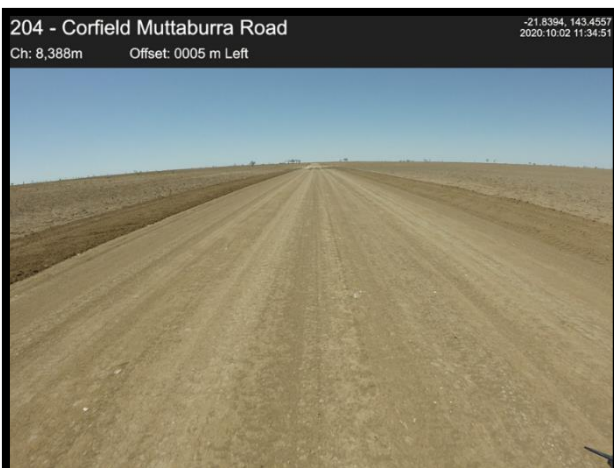
Flood Damage Restoration Works

During February 2019 the Winton Shire and surrounds were inundated with heavy rainfall totals which cause major flooding across much of the shire and cause significant damage to the local road network. The roads were inspected, and video footage was taken, and a package put together for QRAs approval.

Crews are tracking well with the 2019 program with 98% of grading works completed in the southern half of the shire. Grading crews have now moved to the north of the shire to complete the awarded works it is estimated that there will be 6 month's work in the northern program.

A sperate program has been put together from this year's rain event. Straight after the rain event this year GBA were engaged to conduct road surveys on the works that was completed in the southern half of the shire and on the remainder roads that were not included in the 2019 program. GBA have completed all surveying on the roads and have been working on putting together a proposal to QRA for the damage that was received from this rain event.

Works on the Northern Flood Damage program have been progressing well. The 2020 program has been approved by QRA and is due to have gravel imported over the next couple of months weather permitting.



**Flood Damage Works on Corfield
Muttaborra Road**



**Flood Damage Works on Olio-
Fairview Road**

Water Supply & Sewerage

Water Service Maintenance

25mm water services were repaired at the following locations:

- 16 Bladensburg Street
- 58 Chirnside Street
- 68 Manuka Street
- 70 Nesbit Street
- 54 Blomfield Street
- 45 Dagworth Street
- 15 Cork Street (Disconnection)
- 39 Sesbania Street
- Warnmbool Court (Industrial Estate)

Water Main Maintenance

- Repaired 150mm DI watermain in Dagworth Street between Manifold and Nesbit Streets.
- Repaired 100mm tapping saddle, 110mm poly water main in Wilson Street between Manifold and Nesbit Streets.
- Completed the upgrade of the water supply to the Showgrounds.

Corfield Water

- No maintenance required at Corfield township during the month.

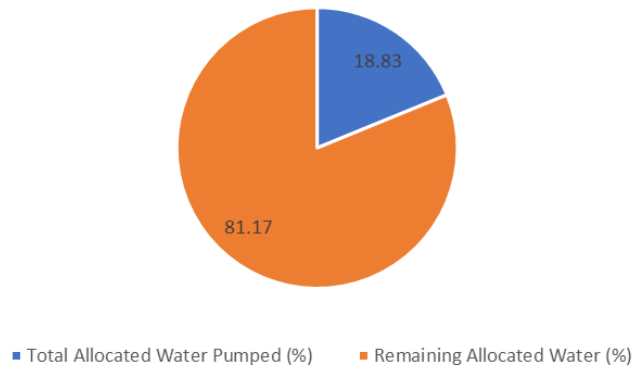
Sewerage Maintenance

- Removed main blockage in Elderslie Street between Sesbania and Werna Streets.
- Removed main blockage in Riley Street between Werna and Oondooroo Streets (large quantities of grease)

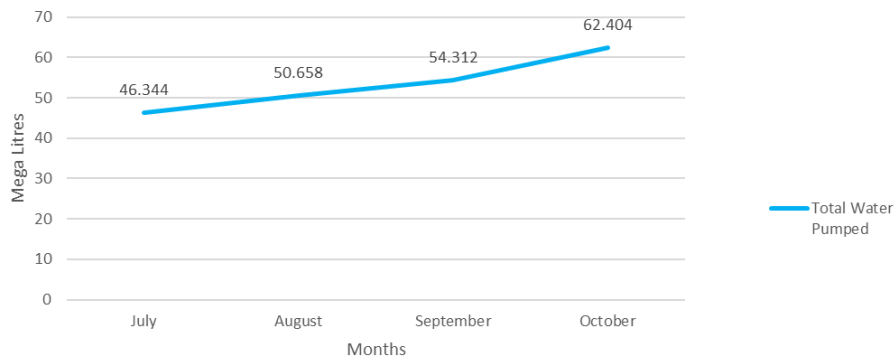
Other Works

- Public toilets require constant attention however the vandalism aspect has subsided somewhat.
- Taps at the Waltzing Matilda Centre have been re-washed.
- A frame has been fabricated to support the new 50kva generator to be permanently based at the No.1 sewer pump station.
- Diamantina Gardens units require constant maintenance to under slab drainage. Mostly caused by tree roots entering through cracked lines.

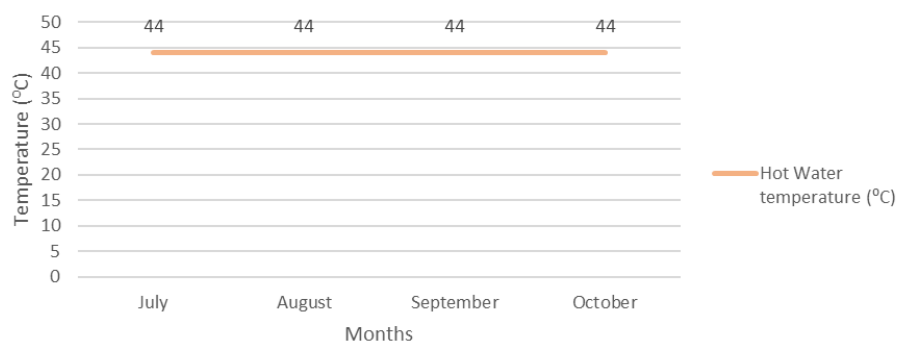
Total Allocated Water vs Total Pumped Water (20-21)



Total Water Pumped (ML)



Hot Water temperature (°C)



Workshop

Plant	Repairs/Service performed	Scheduled Service Interval	Kilometres/Hours When Serviced	Operator
75 Holden Colorado	Routine service – rotate tyres and check steering alignment	90000 km	89800 km	Workshop
76 Toyota LC	Routine inspection	175000 km	174623 km	J.Stockham
78 Toyota Hilux	Routine service – investigate malfunction with park brake	120000 km	121054 km	D.Elliott
85 Toyota Prado	Routine inspection – replace tyres	25000km	25008 km	S.Adhikari
91 Ford Ranger	Routine service	20000 km	20021 km	L.Heslin
121 Garbage compactor	Replace hydraulic hose – investigate and rectify electrical fault with camera system		37013 km	Various
124 Isuzu truck	Install voltage inverter for remote battery charging		18621 km	D.Lane
213 Isuzu truck	Service front wheel bearings and replace brake shoes		276865 km	R.Stout
215 Mack truck	Investigate and rectify electrical with windows and a/c		186647 km	Various
347 Wood chipper	Service machine – investigate fault with E-stop system and rectify fault		244 hr	Various
415 CAT loader	Service machine – replace turbo – replace belt adjuster bearings		4216 hr	Various
416 JCB backhoe	Replace teeth on backhoe bucket		2029 hr	G.Scarr
525 CAT grader H	Replace hydraulic hoses			D.Lenton
526 CAT grader M	Investigate electrical malfunction code		9838 hr	D.Howard
527 CAT grader M	Routine service – replace a/c drier		7599 hr	S.Allmann
528 CAT grader M	Routine service – recode new injectors with ECU		4208 hr	J.Cluff
529 CAT grader M	Replace side shift ram seals and replace blade slide wear strips		2344 hr	P.Mutton
634 Kubota genset	Replace radiator			Various
644 Genelite genset	Replace timing case and rear main oil seals			Various
648 Genelite genset	Routine service			J.Cluff
649 Genelite genset	Routine service		3064 hr	S.Allmann
650 Genelite genset	Routine service			P.Mutton
738 Dog Trailer	Replace spring packs – check wheel bearings and brakes			R.Stout
915 Water Delivery tank	Repair tank support frame			R.Stout

20/21 Plant Replacement Schedule (Current)

Description	kms/Hrs	Operator	PURCHASED PRICE (exc. GST)	YEAR PURCHASED	Buy Cost (exc GST)	Trade In (exc GST)	Change Over (exc GST)	Replacement Details	Comments
12M CATERPILLA GRADER	9555	David Howard	\$ 182,518.00	2012	\$ 399,477.00	\$ 118,819.00	\$ 280,658.00	Replace with a Caterpilla Grader with 14ft blade.	WSCQ-2021-3: Awarded - August 2020 (delivery expected mid-November) WSCT-2021-11: Awarded - October 2020
FORD RANGER XL DUAL CAB	205,138	Peter Mutton	\$ 43,162.07	2015	\$ 130,000.00	\$ 12,000.00	\$ 118,000.00	Replace with a small 4x4 LR dual cab truck.	Job cars are being replaced with job trucks because of the tare weight
TOYOTA AURION	83,140	Works Admin	\$ 27,633.75	2011	\$ 50,000.00	\$ 8,000.00	\$ 42,000.00	Replace with a Hi-Ride single cab ute	WSCQ-2021-8 currently advertised for suitable car to be quoted on. WSCT-2021-18: currently out to tender for the sale of car 50.
MITUSBISHI TRITON	81,743	Safety Officer	\$ 41,211.95	2012	\$ 50,000.00	\$ 12,000.00	\$ 38,000.00	Replace with a Hi-Ride single cab ute	Only triton in Council, not happy with make of vehicle. Car is 6 years old.
TOYOTA KLUGGER	155,051	John Elliott	\$ 46,134.95	2015	\$ 60,000.00	\$ 18,000.00	\$ 42,000.00	Replace with a 4x4 dual cab ute	Kluger is not suitable for offroad driving, replacing with 4WD ute
HINO FUEL TRUCK	261,306	Robert Stout	\$ 141,178.83	2008	\$ 160,000.00	\$ 16,000.00	\$ 144,000.00	Replace with a long wheel base flat top truck.	Expenditure is very high as truck keeps breaking down, need to replace as it's a vital piece of machinery.
12H CATERPILLAR GRADER	10836	David Lenton	\$ 114,000.00	2010	\$ 399,477.00	\$ 122,333.34	\$ 277,143.66	Replace with a Caterpilla Grader 14ft blade	WSCQ-2021-3: Awarded - August 2020 (delivery expected end-November) WSCT-2021-11: Awarded - September 2020
HOLDEN COLARADO	97,437	Geoff Cox	\$ 41,349.04	2018	\$ 60,000.00	\$ 15,000.00	\$ 45,000.00	Replace with a 4x4 dual cab ute	Car is damaged, needs to be replaced due to high kilometers
		Charles Dyer			\$ 55,000.00		\$ 55,000.00	4x4 Dual Cab Ute	Asset Manager is currently utilising his own car on a regular basis
ICE MACHINE		Depot			\$ 9,816.00		\$ 8,436.00	Replace with new machine	HBB replaced ice machine - October 2020
VARIOUS ITEMS FOR SALE		Crusher Yard	NIL	NIL	NIL	\$ (39,474.55)	\$ (39,474.55)	NIL (old unused equipment)	WSCT-2021-13 'SALE OF VARIOUS PLANT ITEMS' AWARDED SEPTEMBER 2020 TO VARIOUS PURCHASES
					\$ 1,373,770.00	TOTAL	\$ 1,010,763		
Green: Completed									
Blue: Awarded, awaiting arrival									
Peach: Currently out to tender									
Yellow: No specs received yet									

Rural Services**WATER FACILITY**

The water facilities work undertaken this month include: general maintenance checks, water runs and checking of dams. Removal of pumps has begun due to lack of water in the dams. Middleton Bore has stopped pumping, an investigation into the cause of this is being conducted. Kalkadoon pump has been destroyed by feral pigs. Troughs have been checked and cleaned. Trough sheeting for Apsley and Nadjiyamba have arrived and will be installed in the coming weeks.

WEEDS

Weed spraying has been conducted along Olio Fairview and Olio Muttaborra Stock Route.

BAITING

No baiting has been carried out this month and minimal dog activity has been reported. There have been 14 dog scalps handed in this month.

The second round of aerial dog baiting took place on Monday 12th October to Friday 16th October. 19,000 kilos of bait meat was distributed throughout 70 out of the 188 properties within the shire. Ground baiting will be carried out for those who did not utilise the aerial baiting.

BIOSECURITY

Councils Biosecurity Officer attended aerial baiting days and helped prepare bait meat. Unable to apply for proposed exclusion fence funding due to lack of interest. It has been noted a majority of property owners would prefer weed eradication instead of exclusion fencing. Awaiting a response on the acceptance of extensions towards the ongoing exclusion fencing program (due to finish in December but extension for April next year). No biosecurity issues to report on.

COMMONS/ROUTES/RESERVES

Apsley lane and Collingwood reserves are both going to be occupied by cattle.

Cattle on the Middleton Common are looking good all fat and well.

Corfield Common has no cattle on the common. Horse Common has no issues.

In relation to the fencing advert for Winton Common, contractor was awarded the successful applicant. The contractor will commence fencing of the Common on November 4, 2020.

SALEYARDS

Winton Saleyards have been slow this month.

CONTRACTOR NAME	Gavin and Jodie Smith
TYPE OF CONTRACT	Saleyards Manager
MONTH	SEPTEMBER 2020

Data and statistics			
	Spelling	Weighing	Total
Current Month	4,150	4,047	8,197
Current Year (2020)	50,101	106,565	156,666
Financial Year (20/21)	23,892	27,479	51,371

Assets and Maintenance		
Item	Outcome	
The lights are not working around the yards.	Electrician has been awarded the tender works for the Saleyard Lighting Upgrade. Contract due to commence works in the first week of December.	
Bitumen in front of new loading ramp.	Seeking an update on the bitumen in front of the loading ramp.	
Backup generator	Investigation regarding a backup generator is currently being conducted.	
Organic	Separate decisional report regarding Organic Yard Upgrade.	
Lights on the dump side of yards have stopped working completely	Have been given 3 portable lighting towers. They have helped however lighting is still a huge issue.	
Preventative Maintenance Activities for the month		
Item	Contractor/External	Date Completed/Closed
Weekly Trough Cleaning	We have decided to turn the troughs off when they are not in use. We clean them when we have stock coming into that trough.	
Quarterly Sump Cleaning	Nil	
Cleaning of Scales	Completed after each weighing session	
Calibration of Scales		
Compliments, Complaints and Suggestions		
Item	Actions	Date Completed/Closed
Organic	We are getting numerous phone calls from agents and stock owners about organic.	

Parks and Facilities

Public Parks.

The Parks & Facilities team continued to maintain all parks and garden areas. All hedging, shaping, pruning and other associated tasks continued on a weekly basis or as needed. All parks and grassed areas are mowed, and whipper snipped weekly or as needed.

Show Grounds.

The Showgrounds area has been mowed and hedged weekly or as needed basis

Recreational Grounds.

The Recreational Grounds precinct was mowed, and whipper snipped weekly. The main oval was also mowed weekly.

Swimming Pool.

The swimming Pool complex is being mowed weekly and gardens were hedged, poisoned and weeded.

Street sweeping.

Street sweeping continued on a weekly or as needed basis.

Vegetation and Vermin Control.

Weed control continues with the unwanted vegetation on footpaths and other open areas has been poisoned. Vermin control is ongoing with cat & dog traps being set with a number of feral cats being caught.

Undertaking and Cemetery.

None.

Refuse collection.

Town garbage collection continues with the same schedule with no issues or breakdowns.

Winton Aerodrome.

Normal twice weekly inspections were carried out without any major problems.

Meter Readings		Avgas Dispensed
Start	Finish	October 2020
252,937	259,555	6,618

Details of Fuel Dispensed & Aircraft Usage	
Drums Filled – Avgas	19
Drums Filled – Jet A1	0
Planes – Fuelled	18
Helicopter – Fuelled	9
Helicopter – Overnight	0
Helicopter – Short Stay	9
Helicopter – Long Stay	3
Gyro Copter – Visits	0
Gyro Copter – Filled	0
Aircraft – Visit	20
Aircraft – Overnight	12
Aircraft – Long Stay	12
Aircraft – Short Stay	5
Aircraft – Training	0
Aircraft – RFDS/Care Flight	6
Oil 100+	0
Oil 100	0

18 CONFIDENTIAL SECTION**RECOMMENDATION**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 275 of the Local Government Act 2012:

18.1 Geothermal Power Plant - Legal Review of Project

This matter is considered to be confidential under Section 254J - e of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government..

19 DATE OF NEXT MEETING

Ordinary Meeting 17 December 2020