



MINUTES

**Ordinary Council Meeting
Thursday, 19 December 2024**

**MINUTES OF WINTON SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE WINTON SHIRE COUNCIL BOARD ROOM
ON THURSDAY, 19 DECEMBER 2024 AT 8:00 AM**

PRESENT: Cr Cathy White (Mayor), Cr Tina Elliott (Deputy Mayor), Cr Frank Standfast, Cr Jacob Mutton, Cr Adrian Lenton, Cr Julie Dorries.

IN ATTENDANCE: Bruce Davidson (Interim Chief Executive Officer), Shannon Van Bael (Executive Manager Community Services), Roger Naidoo (Director of Works), Christine Parker (Manager Corporate Services), Adam Seiler (Interim Finance Manager), Lacey Arthur (Minutes Secretary).

1 ACKNOWLEDGEMENT OF COUNTRY AND SERVICES

The Mayor recited the Acknowledgement of Country and Services, and paid respects to the family and friends of the Late Peter Russell and David Murphy (Windy).

2 APOLOGIES

Nil

3 DECLARATION OF INTEREST AND CONFLICT OF INTEREST

The Mayor invited Councillors to declare any relevant "Interest" to respective items.

4 CONFIRMATION OF COUNCIL MINUTES

24.12.01

Moved: Cr T Elliott

Seconded: Cr A Lenton

1. THAT the minutes of the Ordinary Council Meeting held on 21 November 2024 be confirmed.

CARRIED 6-0

24.12.02

Moved: Cr A Lenton

Seconded: Cr T Elliott

2. THAT the minutes of the Special Council Meeting held on 29 November 2024 be confirmed.

CARRIED 6-0

5 BUSINESS ARISING OUT OF PREVIOUS MEETING

- Cr Elliott questioned the correct length of the proposed unloading platform at the Saleyards as the information provided consisted of three different lengths. The correct length is 36 metres as confirmed by the Director of Works.
- Cr Elliott redefined her question from the previous meeting "Who controls the Experience Winton Facebook and Instagram Pages?" with the Interim Chief Executive Officer

responding: Council have been engaging a company called Vink who help manage and present the articles that appear on a number of media publications.

6 MAYOR'S REPORT TO COUNCIL

Mayor Meeting & Inspections 20 November 2024 - 19 December 2024			
DATE	TYPE	PARTIES	PURPOSE
21/11/2024	Event	Winton's Seniors 60 & Better + Councillors	Annual Christmas Lunch
22/11/2024	Meeting	Outback Highway Development Council	General Meeting
25/11/2024-27/11/2027	Meeting	RAPAD F2F - Mayor and Interim CEO	Annual General Meeting - Brisbane
28/11/2024	Meeting	Mayor / CEO Outback Hotel Owners	General Meeting
29/11/2024	Meeting	Mayor / Councillors / Senior Leadership Team	Special Council Meeting
	Committee	Waltzing Matilda Board LTD	Advisory Committee
29/11/2024	Meeting	Winton Comedy Festival-Feasibility Study-Mayor/Deputy Mayor/Amanda Lyn/Economic Development Coordinator	
1/12/2024	Event	Mayor-lighting of the Christmas tree	Community Annual Event
2/12/2024	Meeting	Winton QLD Music Trail- Mayor/Deputy Mayor/Events & Economic Development Coordinator	Winton QMF 2026 - General Meeting
3/12/2024	Meeting	CWQ Interagency Meeting	General Meeting
4/12/2024	Meeting	Mayor / Deputy Mayor / Events & Economic Development Coordinator	150 Years Meeting
	Committee	Local Disaster Management Group	Committee Meeting
5/12/2024	Meeting	Winton Comedy Festival - Feasibility Study – Mayor/Cr Cath Tonks (Moreton Bay)/Amanda-Lyn/Economic Development Coordinator	General Meeting
6/12/2024	Workshop	Mayor / Councillors / Senior Leadership Team	Workshop
6/12/2024	Event	Annual Christmas Street Party	Community Annual Event
9/12/2024	Meeting	Crack up Sisters - Mayor	General Meeting
9/12/2024	Committee	Wild Dog Advisory Committee Mayor/Deputy Mayor	Advisory Committee
	Meeting	George Vinal - Creek names-Works Manager/CEO	General Meeting

11/12/2024	Meeting	Integrated Care and Commissioning Longreach and RAPAD region	Stakeholder Advisory Group
12/12/2024	Event	Opening of CUC Longreach Mayor/Deputy Mayor	Opening Longreach -
	Event	Work Camp Community BBQ	Community Annual Event
13/12/2024	Event	Winton Shire Council Staff	Annual Christmas Dinner

24.12.03

Moved: Cr C White

Seconded: Cr A Lenton

1. THAT the Mayors report be received.

CARRIED 6-0

7 MAYOR'S BUSINESS TO BE CONSIDERED WITHOUT NOTICE

Nil

8 QUESTIONS FOR WHICH NOTICE HAS BEEN GIVEN

Nil

9 QUESTIONS (WITHOUT DEBATE) FOR WHICH NOTICE HAS NOT BEEN GIVEN

Cr T Elliott:

1. Can Council be advised of the number of rental housing stocks we are currently in tenancy agreements with?
2. Can Council be updated on the position of the Neighbourhood Centre underpayment of wages?
3. Can Council be informed of the status of the back-up generators for fixed assets - i.e. – Shire Council Main Office, Supper Room, Sewer Plant No 2 and Youth Centre.
4. Which budget year was the Rubbish Truck budgeted from?
 - If it was from the 2023 budget, is it under the \$300,000K budget allowance.

DOW: The rubbish truck was from the 2023-2024 financial budget.

Cr White:

1. Can the councillors receive a monthly report on the update of the Capital Works projects including the schedule of works as part of their monthly Business Paper?

10 PETITIONS

Nil

11 DEPUTATIONS/PRESENTATIONS

9:00am – Andrew Wilkie – Waltzing Matilda Centre AV Equipment Presentation.

12 CONSIDERATION OF MOTIONS

Nil

13 DECISIONAL REPORTS

13.1 YOUTH CENTRE FINANCIAL REPORT FOR CONSTRUCTION

SUMMARY

This Financial report details the cost of construction and sources of funding of the Youth Centre since its inception in 2022.

24.12.04

Moved: Cr T Elliott

Seconded: Cr J Dorries

1. THAT the report be received.

CARRIED 6-0

24.12.05

Moved: Cr J Dorries

Seconded: Cr A Lenton

2. THAT the Financial Report by the Interim Finance Manager on the construction of the Youth Centre be received.

CARRIED 6-0

24.12.06

Moved: Cr J Dorries

Seconded: Cr T Elliott

3. THAT Executive Manager Community Services report to the January council meeting on the furniture and equipment required at the Youth Centre to make it fully functional.

CARRIED 6-0

13.2 WINTON SHIRE COUNCIL LOCAL RESILIENCE ACTION PLAN**SUMMARY**

Council staff and members of the local community attended the Queensland Reconstruction Authority (QRA) Big Map workshop in Winton in early 2019 and provided information to QRA about their knowledge of the impacts of rain and flood events which have occurred within the Winton local government area. The Big Map workshops were conducted across all seven Councils of RAPAD. From the information gathered from these workshops, QRA developed the Central West Regional Resilience Strategy.

24.12.07

Moved: Cr T Elliott

Seconded: Cr J Dorries

1. THAT the report be retrieved from the table.

CARRIED 6-0

24.12.08

Moved: Cr T Elliott

Seconded: Cr A Lenton

2. THAT Council adopt the 'Winton Shire Council Local Resilience Action Plan' subject to the deletion of item RT O5 on page 33234.

CARRIED 6-0

ADJOURNMENT: The meeting adjourned at 8:53am for the purpose of meeting Andrew Wilkie at the Waltzing Matilda Centre and returned at 9:46am.

24.12.09

Moved: Cr A Lenton

Seconded: Cr T Elliott

1. THAT Council adjourn the December 19 Council meeting at 8:53am to meet the Diversified Service Development Manager at the Waltzing Matilda Centre for information and discussion on moving forward.

CARRIED 6-0

24.12.10

Moved: Cr A Lenton

Seconded: Cr J Mutton

2. THAT Council meeting of December 19 resume at 9:46am.

CARRIED 6-0

13.3 SHOWGROUND BAR AND KITCHEN UPGRADE

SUMMARY

The upgrade of the Showground Bar and Kitchen is a project that has taken some time to develop. This Report presents the concept that has been the subject of a number of iterations. The funding to construct the building must be expended by 30 June 2025.

24.12.11

Moved: Cr A Lenton

Seconded: Cr J Mutton

1. THAT the Report be received.

CARRIED 6-0

24.12.12

Moved: Cr J Dorries

Seconded: Cr T Elliott

2. THAT Council supports the Design for upgraded Showgrounds Bar and Kitchen as shown on the Drawing prepared by CP – Architects, issue C, dated 10 December 2024.

CARRIED 6-0

24.12.13

Moved: Cr T Elliott

Seconded: Cr A Lenton

3. THAT Council delegates to the Chief Executive Officer the power to undertake the Invitation to Tender and Tender evaluation process.

CARRIED 6-0

24.12.14

Moved: Cr J Dorries

Seconded: Cr A Lenton

4. THAT Council delegates to the Chief Executive Officer the power to award the Tender within the funding allocated in the 2024-25 budget for the project as per s238 of the *Local Government Regulation 2012*.

CARRIED 6-0

13.4 REMUNERATION COMMISSION REPORT

SUMMARY

Consistent with section 243 of the Local Government Regulation 2012 (the Regulation), the Local Government Remuneration Commission has finalised its determination of the maximum remuneration amounts for mayors, deputy mayors and councillors for these categories, which will apply from 1 July 2025.

24.12.15

Moved: Cr J Dorries

Seconded: Cr T Elliott

1. THAT the Report be received.

CARRIED 6-0

24.12.16

Moved: Cr T Elliott

Seconded: Cr J Mutton

2. THAT the remuneration for the Mayor, Deputy Mayor, and Councillors as from 1 July 2025 be as per the Remuneration Schedule contained in the Local Government Remuneration Commission December 2024 Report.

CARRIED 5-1

Cr Standfast voted against.

13.5 VIABILITY OF AUDIO VISUAL AND MEDIA EQUIPMENT – WALTZING MATILDA CENTRE

The Audio Visual and Media equipment at the Waltzing Matilda Centre has reached a stage of impending failure and needs repair and/or replacement.

24.12.17

Moved: Cr T Elliott

Seconded: Cr A Lenton

1. THAT the report be received.

CARRIED 6-0

24.12.18

Moved: Cr J Dorries

Seconded: Cr J Mutton

3. THAT it be noted that consultants will provide a detailed report on works required to restore the presentation at the Waltzing Matilda Centre for Council's January 2025 ordinary meeting.

CARRIED

ADJOURNMENT: The meeting adjourned at 10:03am for morning tea and resumed at 10:18am.

13.6 ANTI-DISCRIMINATION, BULLYING AND HARASSMENT POLICY AND CONFLICT OF INTEREST POLICY

SUMMARY

This report presents the updated Anti-Discrimination, Bullying and harassment Policy and Conflict of Interest Policy for endorsement.

24.12.19

Moved: Cr A Lenton

Seconded: Cr T Elliott

1. THAT the report be received for consideration.

CARRIED 6-0

24.12.20

Moved: Cr T Elliott

Seconded: Cr J Dorries

2. THAT Council adopt the required review of:
 - (a) the WSC-HR-POL-003 Anti-Discrimination, Bullying and Harassment Policy.
 - (b) the WSC-HR-POL-009 Conflict of Interest Policy.

CARRIED 6-0

13.7 MODEL MEETING PROCEDURE

SUMMARY

The Model Meeting Procedure published by the Queensland Government was updated in July 2024. An addition relating to the chairing of a local government meeting was included to clarify the chairing of a meeting in the absence of the Mayor.

24.12.21

Moved: Cr J Dorries

Seconded: Cr J Mutton

1. THAT the report be received.

CARRIED 6-0

24.12.22

Moved: Cr A Lenton

Seconded: Cr J Dorries

2. THAT the Model Meeting Procedure (WSC-GOV-PRO-004) as presented be adopted.

CARRIED 6-0

13.8 ACCEPTABLE REQUESTS POLICY

SUMMARY

The *Local Government Act 2009* requires Council to adopt acceptable request guidelines. The last published version was adopted by Council in May 2020. Whilst the policy was reviewed in September 2022 it was not adopted by Council and therefore not published.

The version presented to Council for adoption is a significant change and is less prescriptive than the previously adopted version.

24.12.23

Moved: Cr T Elliott

Seconded: Cr J Mutton

1. THAT the Report be received.

CARRIED 6-0

24.12.24

Moved: Cr A Lenton

Seconded: Cr T Elliott

2. THAT the Acceptable Request Policy (WSC-GOV-POL-007) as presented be adopted.

CARRIED 6-0

13.9 INTELLECTUAL PROPERTY REGISTRATION

SUMMARY

On 15 September 2023, in the Confidential Section, Council adopted to register trademarks. All but one of those trademarks and are now protected with the ability to add an ® after them.

The only one that has not been able to be registered is the Outback Looking Forward animation.

This animation was developed as part of the Destination branding that was commissioned to Wonderkarma. At present, Winton Shire Council is unable to alter the animations it has to hand as they were not provided in an editable format, and all animations have the year 2023 included.

This limits the ability to trademark the animation to the 2023-year branding. Previous branding / design staff advised that Wonderkarma owned the property rights. When enquiries were made about the Wonderkarma contract to determine ownership of the intellectual rights, current staff do not know where the contract is located.

There are a number of options:

1. Not register the animation – cost saving \$250.
2. Determine the location of the Wonderkarma contract and check intellectual property ownership – unknown cost, depending on time taken to locate and examine the contract.
3. Register intellectual property for the billboard artwork, instead of the animation – cost of \$250 for a 10-year period.

The recommendation is to locate the Wonderkarma contract to determine ownership and explore the opportunity to remove the 2023 branding to allow Winton Shire Council to use the artefacts for promotional purposes.

24.12.25

Moved: Cr T Elliott

Seconded: Cr A Lenton

1. THAT the report be received.

CARRIED 6-0

24.12.26

Moved: Cr T Elliott

Seconded: Cr A Lenton

2. THAT staff locate the Wonderkarma contract to determine ownership of elements developed for the Destination Branding project.

CARRIED 6-0

13.10 TENDER - SALE OF OLD YOUTH CENTRE**SUMMARY**

Council has determined that the old Youth Centre property at 38 Werna Street be sold by Tender.

The criteria for awarding of the tender have not yet been determined. There is also the option to include additional Special Conditions to the Contract of Sale.

It is recommended that there be no conditions included in the Contract of Sale to retain the current buildings on site as this would limit those likely to tender and the likely offers due to limitations on how the buyer may use the building and the significant costs likely to be incurred to bring the building/s up to building code.

Should the recommendation be accepted, that there be no requirement imposed to retain the current buildings, then it is recommended that the evaluation criteria for tenders be based on price offered.

24.12.27

Moved: Cr J Mutton

Seconded: Cr A Lenton

1. THAT the report be received.

CARRIED 6-0

24.12.28

Moved: Cr J Dorries

Seconded: Cr T Elliott

2. THAT there be no additional conditions imposed on the Contract of Sale.

CARRIED 6-0

24.12.29

Moved: Cr F Standfast

Seconded: Cr J Dorries

3. THAT the evaluation criteria include a weighting of fifteen per cent for a not-for-profit organisation.

CARRIED 6-0

13.11 GRIDS POLICY**SUMMARY**

All Winton Shire Council policies are reviewed from time to time, generally due to updated legislation or requirements.

The Grids Policy review has been brought forward in the schedule due to conversations during, and feedback from, the Rural Lands and Agriculture Advisory Committee.

The Grids Policy is largely unchanged in process and responsibilities. The only updates have been to references, language, and layout.

24.12.30

Moved: Cr T Elliott

Seconded: Cr J Dorries

1. THAT the report be received.

CARRIED 6-0

24.12.31

Moved: Cr A Lenton

Seconded: Cr T Elliott

2. THAT the Grids Policy (WSC-WKS-POL-003) be adopted with amendments to change the word "Road Train" to "Vehicular Movements" on page 3 of 6.

CARRIED 6-0

13.12 WORK CAMP CORRECTIONAL FACILITY ADVISORY COMMITTEE MEMBERSHIP**SUMMARY**

An application has been received from a current staff member to be a community member of the Work Camp Correctional Facility Advisory Committee. Previously, staff members who were on committees were removed at the discretion of the Chief Executive Officer.

24.12.32

Moved: Cr A Lenton

Seconded: Cr J Dorries

1. THAT the report be received.

CARRIED 6-0

24.12.33

Moved: Cr F Standfast

Seconded: Cr J Dorries

2. THAT Mr Doug Stuart be confirmed as a Community Member of the Work Camp Correctional Facility Advisory Committee.

CARRIED 6-0

Kristi leave 11:05

13.13 CHILDCARE FEE'S**SUMMARY**

Little Swaggies Childcare supports and promotes access to high quality and flexible early childhood education and childcare for children, families, and the community. The Centre is a licensed 41 place centre, which operates from 7.30am to 5.30pm five days a week. The Centre also offers out of school care for your children.

The final 2024-25 Revenue and Expenditure Budget for Little Swaggies Childcare showed a deficit of \$585,000. As a result, this has triggered a review of possible savings to enhance the sustainability of the organization.

24.12.34

Moved: Cr T Elliott
Seconded: Cr J Mutton

1. THAT the Report be received.

CARRIED 6-0

Departure: Cr Dorries departed the chamber at 11:14am

Attendance: Cr Dorries returned to the chamber at 11:15am.

24.12.35

Moved: Cr A Lenton
Seconded: Cr T Elliott

2. THAT the Winton Shire Council Fees and Charges be amended to reflect the Childcare Fees showing an out of school fee of \$35.00 for the individual sessions between the hours of 7:30am to 8:30am and 3:00pm to 5:30pm and the daily rate of \$109.00 to remain.

CARRIED 6-0**24.12.36**

Moved: Cr T Elliott
Seconded: Cr J Dorries

3. THAT all other Childcare fees be removed including the weekly discount fee and half day fees.

CARRIED 6-0**24.12.37**

Moved: Cr J Dorries
Seconded: Cr J Mutton

4. THAT families be notified at least 14 days before new charges are applied.

CARRIED 6-0

13.14 AGED AND DISABILITY CARE POLICIES**SUMMARY**

Council is presented with a suite of Aged and Disability Care policies for review and adoption.

24.12.38

Moved: Cr J Dorries

Seconded: Cr J Mutton

1. THAT the report be received.

CARRIED 6-0

24.12.39

Moved: Cr J Dorries

Seconded: Cr J Mutton

2. THAT Council adopt the Aged and Disability Care policies as presented.

CARRIED 6-0

13.15 COMMUNITY GRANT REQUEST REPORT**SUMMARY**

Council is committed to supporting not-for-profit community organisations that support the needs and liveability of the Winton community. This report is a reflection of the expenses during the 2024-2025 financial year thus far.

24.12.40

Moved: Cr J Dorries

Seconded: Cr A Lenton

1. THAT the Report be received.

CARRIED 6-0

24.12.41

Moved: Cr T Elliott

Seconded: Cr J Dorries

2. THAT Council do accept the request from Winton Diamantina Devils Senior Rugby League for the monetary amount of \$3471.40.

CARRIED 6-0

24.12.42

Moved: Cr A Lenton

Seconded: Cr T Elliott

3. THAT Council do accept the request from Winton Movies Inc for the monetary amount of \$5,000.

CARRIED 6-0

14 ADVISORY COMMITTEE MEETING REPORTS**14.1 MINUTES OF THE WALTZING MATILDA CENTRE LTD BOARD MEETING HELD ON 29 NOVEMBER 2024****24.12.43**

Moved: Cr A Lenton

Seconded: Cr T Elliott

1. THAT the Minutes of the Waltzing Matilda Centre Ltd Board Meeting held on 29 November 2024 be received.

CARRIED 6-0

14.2 MINUTES OF THE LOCAL DISASTER MANAGEMENT GROUP MEETING HELD ON 4 DECEMBER 2024**24.12.44**

Moved: Cr A Lenton

Seconded: Cr J Mutton

1. THAT the Minutes of the Local Disaster Management Group Meeting held on 4 December 2024 be received and the recommendations therein be adopted.
 - (a) That the Council endorse the Local Disaster Management Plan Version 4.3 and the sub plans and the guidelines.

CARRIED 6-0

14.3 MINUTES OF THE WILD DOG MANAGEMENT WORKING GROUP MEETING HELD ON 9 DECEMBER 2024**24.12.45**

Moved: Cr T Elliott

Seconded: Cr A Lenton

1. THAT the Minutes of the Wild Dog Management Working Group Meeting held on 9 December 2024 be received and the following recommendations be adopted.
 - That the group be reinstated as an advisory committee and that the terms of reference be reviewed.
 - That the opportunistic purchasing of donated meat be set at a fixed rate. The rate will be based on the previous tendered price. This rate should be reviewed and adjusted after each baiting round as necessary.

CARRIED 6-0

ADJOURNED: The meeting adjourned for lunch at 12:23pm and resumed at 12:46pm.

15 CORRESPONDENCE**15.1 CORRESPONDENCE****24.12.46**

Moved: Cr T Elliott

Seconded: Cr J Dorries

1. THAT the Correspondence be received and noted.

CARRIED 6-0

16 LATE DECISIONAL REPORTS**13.16 IRBS PTY - CONTRACT OF SALE AND INFRASTRUCTURE AGREEMENT****SUMMARY**

Pursuant to the terms and conditions prescribed in the Contract of Sale and the Infrastructure Agreement between IRBS 4 Pty Ltd and Council, IBRS 4 have lodged a request to extend the deadline for the lodging of the Development application for a further 3 months to 31st March 2025.

24.12.47

Moved: Cr A Lenton

Seconded: Cr J Mutton

1. THAT the Late report be received.

CARRIED 6-0

24.12.48

Moved: Cr A Lenton

Seconded: Cr T Elliott

2. THAT Council agree to the request by IRBS 4 to an extension of time to 31st March 2025 for the lodgement of the required Development application, conditional upon IRBS 4 agreeing to:
 - I. a corresponding extension of time to the 31st of March 2026 for the completion of the infrastructure works pursuant to Clause 4.3 of the infrastructure agreement; and
 - II. amendment of the Settlement Date for the Contract to 30 days from the date the Buyer receives Development Approval.

CARRIED 5-1

Cr J Dorries voted against

16.1 LATE CORRESPONDENCE**24.12.49**

Moved: Cr T Elliott

Seconded: Cr A Lenton

1. THAT the Late Correspondence from the Gua-Koa Aboriginal Corporation be received and noted.

CARRIED 6-0

17 OFFICERS REPORTS TO COUNCIL

17.1 EXECUTIVE MANAGER COMMUNITY SERVICES REPORT

24.12.50

Moved: Cr J Dorries

Seconded: Cr A Lenton

1. THAT the Executive Manager of Community Services Report be received.

CARRIED 6-0

17.2 DIRECTOR OF WORKS

24.12.51

Moved: Cr J Dorries

Seconded: Cr T Elliott

1. THAT the Director of Works Report be received.

CARRIED 6-0

17.3 MANAGER CORPORATE SERVICES

24.12.52

Moved: Cr A Lenton

Seconded: Cr T Elliott

1. THAT the Manager of Corporate Services report be received.

CARRIED 6-0

17.4 INTERIM FINANCE MANAGER

24.12.53

Moved: Cr A Lenton

Seconded: Cr J Dorries

1. THAT the Interim Finance Manager report be received.

CARRIED 6-0

17.5 INTERIM CHIEF EXECUTIVE OFFICER**24.12.54**

Moved: Cr T Elliott

Seconded: Cr J Mutton

1. THAT the Interim Chief Executive Officer report be received.

CARRIED 6-0

18 CONFIDENTIAL SECTION

Nil

19 DATE OF NEXT MEETING

Ordinary Meeting 23 January 2025

The Meeting closed at 1:42pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 23 January 2025.

.....
CHAIRPERSON