



MINUTES

**Ordinary Council Meeting
Thursday, 19 September 2024**

**MINUTES OF WINTON SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE WINTON SHIRE COUNCIL BOARD ROOM
ON THURSDAY, 19 SEPTEMBER 2024 AT 8:00AM**

PRESENT: Cr Cathy White (Mayor), Cr Tina Elliott (Deputy Mayor), Cr Frank Standfast, Cr Jacob Mutton, Cr Adrian Lenton and Cr Julie Dorries.

IN ATTENDANCE: Mr Roger Naidoo (Acting Chief Executive Officer), Mr Brenton Hall (Acting Director of Works), Miss Kirby Reents (Minute Secretary) and Miss Lacey Arthur (Minute Secretary).

ONLINE: Miss Shannon Van Bael (Executive Manager Community Services).

1 ACKNOWLEDGEMENT OF COUNTRY AND SERVICES

The Mayor recited the Acknowledgement of Country and Service to Country.

2 APOLOGIES

Nil

3 DECLARATION OF INTEREST AND CONFLICT OF INTEREST

The Mayor invited Councillors to declare any relevant "Interest" to respective items.

- Cr Tina Elliott - 13.6 – Nadjayamba Bursary 2024
- Cr Jacob Mutton - 17.2 – Interim CEO report
- Cr Frank Standfast - 13.8 – Operational Plan 2024-2025

4 CONFIRMATION OF COUNCIL MINUTES

24.09.01

Moved: Cr J Dorries

Seconded: Cr A Lenton

1. THAT the minutes of the Ordinary Council Meeting held on 15 August 2024 be confirmed.

CARRIED 6-0

5 BUSINESS ARISING OUT OF PREVIOUS MEETING

Nil

6 MAYOR'S REPORT TO COUNCIL

Mayor Meeting & Inspections 14 August to 19 September 2024			
DATE	TYPE	PARTIES	PURPOSE

19/08/2024	Meeting	Winton WPHS CAN Meeting	General Meeting
	Committee	Work Camp Correctional Facility Advisory Committee	Advisory Meeting
20/08/2024	Committee	Community Facilities Users Advisory Committee	Advisory Meeting
	Meeting	LGAQ - PE Meeting Pre-Briefing	General Meeting
22/08/2024	Meeting	QPS LGAQ DEM Roundtable - Mayor/CEO/CFO	With Longreach / Blackall-Tambo /Barcoo /Boulia and Diamantina
	Committee	Audit, Risk & Improvement Committee	Advisory Meeting
	Meeting	150 Year Celebrations + Deputy Mayor	General Meeting
	Meeting	Daniel Arthur – DDMG Mayor + Cr Standfast	General Meeting
23/08/2024	EVENT	St Patricks School	Book Week
	Committee	Board Meeting of Waltzing Matilda Centre Ltd.	Advisory Meeting
26/08/2024	Meeting	CUC - Inaugural board meeting	F2F meeting Longreach
27/08/2024	Committee	Tourism Advisory Committee	Advisory Meeting
26/08 - 29/08/24	Meeting	RAPAD	Face to Face Meeting - Conference Longreach
29/08/2024	Meeting	Outback Queensland and TEQ	Dinner Catch up
30/08/2024	Meeting	CEO Recruitment + Deputy Mayor and HR	Meeting with Recruitment agency
1-3/9/2024	Meeting	Outback Highway Development Council + Deputy Mayor	AGM Boulia
4-5/09/2024	Meeting	Western Queensland Alliance of Councils + Deputy Mayor + CEO	Assembly 2024 - Mt Isa
11/09/2024	Meeting	Australia Top Tourism Town Awards	Canberra Awards for the Top Tiny Town
12/09/2024	Meeting	Koa Board - McKinlay Shire and Winton Shire Council	Meet and Greet
13/09/2024	Meeting	Ceremony and Celebration with Koa People	Land Handover Ceremony
	Meeting	Councillors and Senior Leadership Team - CEO	Workshop

24.09.02

Moved: Cr T Elliott

Seconded: Cr J Mutton

1. THAT the Mayor's report be received with the inclusion of the meeting held with Daniel Arthur on 22/08/2024.

CARRIED 6-0

7 MAYOR'S BUSINESS TO BE CONSIDERED WITHOUT NOTICE

Mayor Cathy White extended an invitation to Councillors to attend the LGAQ Annual Conference to be held in Brisbane from 21-23 October 2024.

8 QUESTIONS FOR WHICH NOTICE HAS BEEN GIVEN

Nil

9 QUESTIONS (WITHOUT DEBATE) FOR WHICH NOTICE HAS NOT BEEN GIVEN

Cr Cathy White

1. Could the Acting CEO give Council an update on the progress of the water agreements for watering facilities between Council and landholders

Acting CEO – All water agreements have been sent to Carpenter Law in Longreach for review and advice. Council is awaiting feedback.

2. Could the Acting CEO explore options to deter birds resting on the powerlines, especially in Elderslie Street as this is not only costly in the damage to powerlines but the birds are regularly making a mess on footpaths and infrastructure.

Acting DOW – We have contacted Ergon Energy and are waiting on quotes for reflectors to be added to the power lines.

3. Could the Acting CEO give Council an update on the timeframe for the repairs to the drumkit at the Musical Fence.

Acting DOW – We have contacted the artist and he will be coming out in October to repair the drumkit.

10 PETITIONS

Nil

11 DEPUTATIONS/PRESENTATIONS

9:00am - Winton Community and Aged Care Services.

12 CONSIDERATION OF MOTIONS

Nil

13 DECISIONAL REPORTS**13.1 WSC-FIN-POL-004 COMMUNITY GRANTS POLICY****SUMMARY**

The WSC-FIN-POL-004 Community Grants Policy addresses requirements under the Local Government Regulation 2012 Section 189 and 194. The policy provides corporate guidelines on the provision of grants and subsidies to community individuals and organisation.

24.09.03

Moved: Cr J Dorries

Seconded: Cr T Elliott

1. THAT the report be received.

CARRIED 6-0**24.09.04**

Moved: Cr A Lenton

Seconded: Cr T Elliott

2. THAT the WSC-FIN-POL-004 Community Grants Policy be adopted with amendments.
School sport sponsorship at North West / State / National Events
Seed Funding

CARRIED 6-0**24.09.05**

Moved: Cr J Dorries

Seconded: Cr T Elliott

1. THAT Council agree to change the order of Agenda Items to *13.3 Queensland Opera – sponsorship request.*

CARRIED 6-0**13.3 QUEENSLAND OPERA - Sponsorship Request****Summary**

This report seeks endorsement from Council for a Sponsorship of \$13,200 in cash and \$5,000 for in-kind support to Queensland Opera for the Festival of Outback Opera 2025. Queensland Opera is also seeking approval from Council to close the Waltzing Matilda Centre Museum and Tuckerbox Café on Friday 16 May 2025 to host the Winton long lunch.

24.09.06

Moved: Cr T Elliott

Seconded: Cr A Lenton

1. THAT the report be received.

CARRIED 6-0**24.09.07**

Moved: Cr A Lenton

Seconded: Cr T Elliott



2. THAT Council approve a cash contribution of \$13,200 and an in-kind contribution of \$5,000 to Queensland Opera in support of the Festival of Outback Opera 2025.

CARRIED 6-0

24.09.08

Moved: Cr J Dorries

Seconded: Cr J Mutton

3. THAT Council approve the closure of the Waltzing Matilda Centre Museum and Tuckerbox Café on 16 May 2025 in return for a payment of \$3,500 to facilitate the Winton Long Lunch event.

CARRIED 6-0

24.09.09

Moved: Cr J Dorries

Seconded: Cr J Lenton

1. THAT Council agree to change the order of Agenda Items to *13.5 Winton 150 years Celebrations – Camerata in Winton 2025*.

CARRIED 6-0

13.5 WINTON 150 year celebrations - Camerata in Winton 2025

Summary

A momentous occasion awaits Winton as it prepares to mark its 150th year with a series of meticulously planned events and activities throughout the year.

Camerata – Queensland's Chamber Orchestra based in Brisbane, proposes a multi-day residency in the Winton Shire Hall to perform the Matilda Award nominated program "When the World Was Wide", a collaborative concert music production and acting performance on Saturday, 19 July 2025.

The performance which highlights the life and sparring friendship of two of Australia's iconic poets and writers, Henry Lawson and Banjo Paterson, has significant connection to Winton's history and the Waltzing Matilda song as a milestone celebration event.

The total cost of the residency is planned to be co-supported by Arts Queensland through the Touring Queensland Fund.

This report requests Council's support and approval for a sponsorship of \$85,000 for performance fees for artists, tour management, travel costs and equipment. This cost includes significant contingencies for fluctuations in travel costs.

24.09.10

Moved: Cr T Elliott

Seconded: Cr J Mutton

1. THAT the report be received.

CARRIED 6-0

Recommendation

THAT Council supports and approves a sponsorship (in-principle commitment) of \$85,000 for the Camerata performance at the Winton Shire Hall on Saturday 19th July 2025.

- *There was no decision from Council to support this recommendation.*

Attendance: Representatives from Winton Community and Aged Care Services attended the meeting at 9.00am.

Departed: The deputation from the Winton Community and Aged Care Services departed the chambers at 9:45am.

13.2 Complaints Management Policy

Summary

The report presented to Council on 15 August 2024 was laid on the table. This report introduces a revised Complaints Management Policy to respond to those queries presented by Councillors.

This policy is meant as a vehicle to inform the public how to raise complaints with the Winton Shire Council. Whilst many of the complaints received are managed within Council, there are some matters that are referred to other parties.

24.09.11

Moved: Cr T Elliott

Seconded: Cr A Lenton

1. THAT the report laid on the table on 15 August 2024 be retrieved from the table.

CARRIED 6-0

24.09.12

Moved: Cr J Dorries

Seconded: Cr T Elliott

2. THAT this report and the Complaints Management Policy (WSC-GOV-POL-003) attached to this report be substituted for that retrieved from the table.

CARRIED 6-0

24.09.13

Moved: Cr J Dorries

Seconded: Cr T Elliott

3. THAT the Complaints Management Policy (WSC-GOV-POL-003) as presented be adopted by Council.

CARRIED 6-0

13.4 Disposal of old Youth Centre in Werna Street

Summary

On 19 November 2020, Council declared that the Youth Centre at 38 Werna Street was surplus to requirements and instructed the Chief Executive Officer to offer the property for sale via a tender process (Motion 20.11.08).

This paper seeks to have the property offered for sale via auction rather than by tender.

24.09.14

Moved: Cr J Dorries

Seconded: Cr A Lenton

1. THAT the report be received.

CARRIED 6-0

Recommendation

2. THAT in accordance with Section 227 of the *Local Government Regulation 2012*, Council approve the sale of the old Youth Centre located at 38 Werna Street by auction.

- *The Council did not support this recommendation and maintained the previous decision.*

ADJOURNMENT: The meeting adjourned for morning tea at 10:04am and resumed at 10:28am.

13.6 Nadjayamba Bursary 2024

Summary

The Winton Shire Council (WSC) Nadjayamba Bursary Program aims to encourage the academic progress of students from the Winton Shire with the eligible criteria. This bursary aims to provide students with monetary assistance for costs associated with studying.

Declared Conflict of Interest

I Cr Tina Elliott inform the meeting that I have a prescribed conflict of interest, Report 13.6-Nadjayamba Bursary 2024, as I am related to the applicant William Elliott.

As a result of this prescribed conflict of interest, I will now leave the room.

Departure: Cr T Elliott departed the chamber at 10:28am.

24.09.15

Moved: Cr A Lenton

Seconded: Cr J Dorries

1. THAT the Report be received.

CARRIED 5-0

24.09.16

Moved: Cr A Lenton

Seconded: Cr J Mutton

2. THAT Council approve the application from William Elliott for the 2024 Nadjayamba Bursary.

CARRIED 5-0

Attendance: Cr T Elliott returned to the chamber at 10:30am.

13.7 Community Grant Request

Summary

Council is committed to supporting not-for-profit community organisations that support the needs and liveability of the Winton community. This report also reflects the expenses during the 2024-2025 financial year thus far.

24.09.17

Moved: Cr T Elliott

Seconded: Cr J Dorries

1. THAT the Report be received.

CARRIED 6-0

24.09.18

Moved: Cr T Elliott

Seconded: Cr A Lenton

2. THAT Council accept the request from the Outback Writers Festival for the hire and delivery of 100 chairs and a monetary amount of \$934.00.

CARRIED 6-0

13.8 Operational Plan 2024-2025**Summary**

The adoption of a Corporate Plan and an Operational Plan is a requirement under Local Government legislation. The attached Operational Plan outlines the delivery plan for the 2024-2025 financial year which will continue to progress the implementation of the Winton Shire Council Corporate Plan 2022-2027.

24.09.19

Moved: Cr T Elliott

Seconded: Cr J Mutton

1. THAT the report be received.

CARRIED 6-0

Declared Conflict of Interest

I Cr Frank Standfast inform the meeting that I have a prescribed conflict of interest, Report 13.8 Operational Plan 2024-2025 – due to a conversation about the naming of the new Youth Centre.

As a result of this prescribed conflict of interest, I will now leave the room.

Departure: Cr F Standfast departed the chamber at 12:30pm.

Attendance: Cr F Standfast returned to the chamber at 12:44pm.

24.09.20

Moved: Cr A Lenton

Seconded: Cr T Elliott

2. THAT Council adopt the 2024-2025 Operational Plan.

CARRIED 5-1

13.9 Annual Christmas Shutdown**Summary**

This report provides a recommendation for the proposed shutdown of Council's operations over the Christmas / New Year period.

24.09.21

Moved: Cr A Lenton

Seconded: Cr J Mutton

1. THAT the report be received.

CARRIED 6-0

24.09.22

Moved: Cr A Lenton

Seconded: Cr F Standfast

2. THAT Council approves the following arrangements for the shutdown of Council operations over the 2024 / 2025 Christmas / New Year period: -

- a. Works staff commence leave on Monday 16 December 2024 and return to work on Monday 13 January 2025;
- b. Neighbourhood Centre / Community Services staff commence leave on Monday 23 December 2024 and return to work on Monday 6 January 2025;
- c. Administration / Shire Office staff commence leave on Monday 23 December 2024 and return to work on Thursday 2 January 2025;
- d. Little Swaggies Childcare Centre staff commence leave on Monday 23 December 2024 and return to work on Monday 13 January 2025;
- e. The Waltzing Matilda Centre will close only Christmas Day, Boxing Day and New Year's Day.

CARRIED 6-0

13.10 Winton Cemetery Master Plan

Summary

The CPR Group was commissioned by Winton Shire Council to prepare a Master Plan for the Winton Cemetery. The purpose of this Plan is to build on the cemetery's rich history and to serve as a guide for its future development and management.

24.09.23

Moved: Cr J Dorries

Seconded: Cr J Mutton

1. THAT the Report be received.

CARRIED 6-0

24.09.24

Moved: Cr J Dorries

Seconded: Cr J Mutton

2. THAT Council adopt the Winton Cemetery Master Plan with amendments to infrastructure items and planting species.

CARRIED 6-0

13.11 Construction of a New Bar and Canteen at the Winton Showgrounds

Summary

Council intends to replace the old existing Bar and Canteen at the Winton Showgrounds.

CP – Architects were engaged to provide some concept Plans for this Project.

24.09.25

Moved: Cr T Elliott

Seconded: Cr J Mutton



1. THAT the Report be received.

CARRIED 6-0

24.09.26

Moved: Cr J Dorries

Seconded: Cr J Mutton

2. THAT Council endorse the Winton Showgrounds Bar and Canteen Concept Plan.

CARRIED 6-0

24.09.27

Moved: Cr T Elliott

Seconded: Cr A Lenton

3. THAT Council progresses to the Detailed Design Stage for the Winton Showgrounds Bar and Canteen upgrade.

CARRIED 6-0

13.12 2024 Interim Audit Report

Summary

This report presents the interim audit provided by the Queensland Audit Office for the financial year ending 30 June 2024. This audit report provides an assessment of our internal control framework, a summary of internal control deficiencies, financial reporting considerations and other matters.

This Interim Audit Report was also presented to a meeting of Council's Audit Risk and Improvement Committee held on 22 August 2024 where representatives from both William Buck (Qld) and the Queensland Audit Office were in attendance. Pursuant to section 213 of the *Local Government Regulation 2012*, a copy of this Report must be presented to Council's next Ordinary Meeting.

24.09.28

Moved: Cr J Dorries

Seconded: Cr A Lenton

1. THAT the report be received.

CARRIED 6-0

24.09.29

Moved: Cr J Dorries

Seconded: Cr T Elliott

2. THAT the '2024 Interim Report to the Mayor' dated 19 August 2024 and provided by the Queensland Audit Office be received and noted.

CARRIED 6-0

14 Advisory Committee Meeting Reports

14.1 Minutes of the Work Camp Correctional Facility Advisory Committee Meeting held on 19 August 2024

24.09.30

Moved: Cr F Standfast

Seconded: Cr J Dorries



1. THAT the Minutes of the Work Camp Correctional Facility Advisory Committee Meeting held on 19 August 2024 be received and the recommendations be considered after the appointment of a permanent CEO.
 - *That Council reconsider the inclusion of employees as community members on this advisory committee.*

CARRIED 6-0

14.2 Minutes of the Waltzing Matilda Centre Ltd Board Meeting held on 23 August 2024

24.09.31

Moved: Cr T Elliott

Seconded: Cr A Lenton

1. THAT the Minutes of the Waltzing Matilda Centre Ltd Board Meeting held on 23 August 2024 be received and the recommendations therein be adopted.
 - *THAT all donations and acquisitions be referred to the Art Acquisition Committee to recommend appropriateness and acceptance of donations and acquiring additional pieces.*
 - *THAT Sunday 6th of April be Waltzing Matilda Day with Monday 7th of April to be the trip to Combo Waterhole.*
 - *THAT an Annual Report be produced before Christmas by Council to inform Board Members, Councillors, Ambassadors and promotion for tourism purposes (local government, Queensland government, media and tourism promotion organisations).*
 - *THAT an informative and inclusive patter be developed so people are aware of what is included in the entry fee and where to go.*
 - *THAT the Waltzing Matilda Centre collaborate with the Historical Society to compile a brochure which includes all of the features of the Waltzing Matilda Centre.*

CARRIED 6-0

14.3 Minutes of the Audit, Risk and Improvement Committee Meeting held on 22 August 2024

24.09.32

Moved: Cr T Elliott

Seconded: Cr J Dorries

1. THAT the Minutes of the Audit, Risk and Improvement Committee Meeting held on 22 August 2024 be received.

CARRIED 6-0

14.4 Minutes of the Community Facilities Users Advisory Committee Meeting held on 20 August 2024

24.09.33

Moved: Cr A Lenton

Seconded: Cr J Mutton

1. THAT the Minutes of the Community Facilities Users Advisory Committee Meeting held on 20 August 2024 be received.

CARRIED 6-0

14.5 Minutes of the Rural Lands and Agriculture Advisory Committee Meeting held on 21

August 2024**24.09.34**

Moved: Cr J Dorries

Seconded: Cr A Lenton

1. THAT the Minutes of the Rural Lands and Agriculture Advisory Committee Meeting held on 21 August 2024 be received.

CARRIED 6-0

14.6 Minutes of the Tourism and Beautification Advisory Committee Meeting held on 27 August 2024**24.09.35**

Moved: Cr T Elliott

Seconded: Cr J Mutton

1. THAT the Minutes of the Tourism and Beautification Advisory Committee Meeting held on 27 August 2024 be received and the recommendations therein be adopted.
 - *THAT forward plans for marketing be provided monthly as this will assist tourism operators and the Winton Business & Tourism Association to plan their campaigns.*
 - *THAT a reminder to businesses when the newsletter goes out that the packs will be available for any new staff commencing.*

CARRIED 6-0

15 Correspondence**15.1 Correspondence****24.09.36**

Moved: Cr Lenton

Seconded: Cr Dorries

1. THAT correspondence items 1-5, 7 and 12 be received.

CARRIED 6-0

24.09.37

Moved: Cr T Elliott

Seconded: Cr J Dorries

2. THAT the Acting CEO responds to the letter from the Local Government Remuneration Commission.

CARRIED 6-0

24.09.38

Moved: Cr T Elliott

Seconded: Cr J Dorries

3. THAT the Acting CEO responds to the 4 letters received from Jeff Close: -
 - Street Naming Ceremonies
 - Large thermometer
 - Winton Cemetery
 - Lynett Lane

CARRIED 6-0

16 Late Correspondence

Nil

ADJOURNMENT: The meeting adjourned for lunch at 12.30pm and resumed at 12.44pm.

17 Officers Reports to Council**17.1 Director of Works**

24.09.39

Moved: Cr J Dorries

Seconded: Cr T Elliott

1. THAT the Director of Works Report be received.

CARRIED 6-0

17.2 Interim Chief Executive Officer

24.09.40

Moved: Cr J Dorries

Seconded: Cr A Lenton

1. THAT the Interim Chief Executive Officer's and financial report be received.

CARRIED 6-0

17.3 Executive Manager Community Services Report

24.09.41

Moved: Cr J Dorries

Seconded: Cr T Elliott

1. THAT the Executive Manager of Community Services Report be received.

CARRIED 6-0

18 CONFIDENTIAL SECTION

Nil

19 DATE OF NEXT MEETING

Ordinary Meeting 17 October 2024

The Meeting closed at 1:41pm

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 17 October 2024.


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CHAIRPERSON