



MINUTES

**Ordinary Council Meeting
Thursday, 18 January 2024**

**MINUTES OF WINTON SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE WINTON SHIRE COUNCIL BOARD ROOM
ON THURSDAY, 18 JANUARY 2024 AT 8:0AM**

PRESENT: Cr Gavin Baskett (Mayor), Cr Tina Elliott (Deputy Mayor), Cr Cathy White, Cr Shane Mann, Cr Frank Standfast.

Via Phone: Cr Anne Seymour

IN ATTENDANCE: Mr Dirk Dowling (Chief Executive Officer), Miss Shannon Van Bael (Executive Manager Community Services), Mr Roger Naidoo (Director of Works), Miss Kirby Reents (Minutes Secretary).

1 ACKNOWLEDGEMENT OF COUNTRY

The Mayor recited the Acknowledgement of Country and paid respects to the family and friends Graham McKerrow and John Bates.

2 APOLOGIES

Nil

3 DECLARATION OF INTEREST AND CONFLICT OF INTEREST

Councillors were invited to declare any relevant "Interest" to respective items.

- No relevant interest were declared

4 CONFIRMATION OF COUNCIL MINUTES

24.01.01

Moved: Cr S Mann

Seconded: Cr T Elliott

That the minutes of the Ordinary Council Meeting held on 14 December 2023 be confirmed.

CARRIED 6-0

5 BUSINESS ARISING OUT OF PREVIOUS MEETING

6 MAYOR'S REPORT TO COUNCIL

Mayor Meeting & Inspections 14 December 2023 – 18 January 2024			
DATE	TYPE	PARTIES	PURPOSE
14/12/2023	Meeting	Community	Work Camp BBQ
15/12/2023	Meeting	RAPAD	General Meeting
9/01/2024	Meeting	Elders Winton Linda Young	Official Opening of Elders Building
11/01/2024	Meeting	Director of Nursing Winton	Discussion about Community Advisory

		Hospital	Network Group (CAN)
12/01/2024	Workshop	Councillors + CEO and Senior Leadership Team	Monthly Workshop
17/01/2024	Meeting	Mayor + Deputy Mayor + CEO	CEO Mid-Term Review

24.01.02

Moved: Cr T Elliott

Seconded: Cr A Seymour

That the Mayors Report be received.

CARRIED 6-0

7 MAYOR'S BUSINESS TO BE CONSIDERED WITHOUT NOTICE

On behalf of the Outback Highway Development Council (OHDC) the Mayor thanked Councillor Shane Mann for his time and commitment to the OHDC and continued lobbying for the sealing of this important inland route across Australia. Councillor Mann was presented with a plaque and letter of thanks from the OHDC.

8 QUESTIONS FOR WHICH NOTICE HAS BEEN GIVEN

NIL

9 QUESTIONS (WITHOUT DEBATE) FOR WHICH NOTICE HAS NOT BEEN GIVEN

Cr C White

1. Will the new initiative "Welcome to Winton Pack" be ready to roll out for the upcoming Meet and Greet?

- CEO took this question On Notice

10 PETITIONS

NIL

11 DEPUTATIONS/PRESENTATIONS

10:30 Outback Festival

12 CONSIDERATION OF MOTIONS

NIL

13 DECISIONAL REPORTS

13.1 WSC_HSQF_POL_014 SOCIAL HOUSING TENANCY MANAGEMENT POLICY

SUMMARY

The Social Housing Tenancy Management Policy integrates the Housing Policy and the Independent Aged Accommodation Policy in order to streamline processes within the Human Services Quality Framework.

24.01.03

Moved: Cr S Mann

Seconded: Cr A Seymour

1. THAT Council receive the Report.

CARRIED 6-0

24.01.04

Moved: Cr T Elliott

Seconded: Cr S Mann

2. THAT the existing Council Housing Policy and the Independent Aged Accommodation Policy be discontinued and that Council adopt the WSC_HSQF_POL_014 Social Housing Tenancy Management Policy.

CARRIED 6-0

13.2 60 & BETTER SERVICE AGREEMENT

SUMMARY

The expiration date of the Winton 60 & Better Service agreement (con_14782) is set for 30th June 2024. The Department of Child Safety, Seniors, Disability Services and Multicultural Affairs (the department) is seeking interest from Winton Shire Council to continue to provide the Winton 60 & Better Service under the Seniors Social Isolation Program (the program) from 1 July 2024 to 30 June 2029.

24.01.05

Moved: Cr F Standfast

Seconded: Cr A Seymour

1. THAT the Report be received.

CARRIED 6-0

24.01.06

Moved: Cr T Elliott

Seconded: Cr S Mann

2. THAT the Chief Executive Officer be authorised to provide written notification to the Department of Seniors, Disability Services and Aboriginal and Torres Strait Islander Partnerships accepting the offer.

CARRIED 6-0**13.3 COMMUNITY CARE UPDATED POLICIES****SUMMARY**

This report presents the Antimicrobial Stewardship Policy, the Restrictive Practice Policy and the End of Life Care Policy for endorsement by Council.

24.01.07

Moved: Cr C White

Seconded: Cr A Seymour

1. THAT the report be received.

CARRIED 6-0**24.01.08**

Moved: Cr S Mann

Seconded: Cr C White

2. THAT Council adopt the following policies:
 - a. WSC-CCS-POL-025 Antimicrobial Stewardship Policy;
 - b. WSC-CCS-POL-16 Restrictive Practice Policy; and
 - c. WSC-CCS-POL-011 End of Life Care Policy.

CARRIED 6-0

13.4 RESCIND PREVIOUS RESOLUTION - PREFERRED SUPPLIER ARRANGEMENT FOR THE SUPPLY OF BAITING MEAT SUBSTRATE

SUMMARY

Council, at its meeting on 13 October 2023 approved a Register of Preferred Suppliers for the Supply of Baiting Meat Substrate.

A copy of Meeting Recommendations is provided below.

23.10.10

Moved: Cr C White

Seconded: Cr S Mann

1. That the Report be received.

CARRIED 5-0

23.10.11

Moved: Cr F Standfast

Seconded: Cr C White

2. Approve the following applicants to be on Register of Preferred Supplier Arrangement, for the Supply of Baiting Meat Substrate: -

- NQ Game Meats;
- Malcolm McQueen (Trading as MJ & CJ McQueen);
- GA & JE Smith; and
- Stuart Searle.

CARRIED 5-0.

As a result of subsequent discussions with Shire officers, it was agreed that there is no requirement to have a Register of Preferred Suppliers for the Supply of Baiting Meat Substrate. In addition, any new suppliers that might wish to be considered at baiting time would be precluded from providing services.

24.01.09

Moved: Cr S Mann

Seconded: Cr T Elliott

1. THAT Council receives the Report.

CARRIED 6-0

There was some discussion on the reasoning underpinning this recommendation. The concern was raised that changing the current system would somehow disadvantage the coordination efforts when baiting occurs more than two times per year and Council should be maintaining stockpiles as well. The CEO explained that the change allows for further suppliers to be involved in simple EOIs as, and when, supplies are needed, unlike the existing system that locked out suppliers that might not be included in the original list. With good planning there should be no real downside to changing the system, but rather increased flexibility.

24.01.10

Moved: Cr A Seymour
Seconded: Cr S Mann

2. THAT Council rescinds the previous decision to establish a Register of Preferred Supplier Arrangement (PSA), for the Supply of Baiting Meat Substrate.

CARRIED 6-0

24.01.11

Moved: Cr T Elliott
Seconded: Cr A Seymour

3. THAT Council notifies the Respondents accordingly.

CARRIED 6-0

24.01.12

Moved: Cr T Elliott
Seconded: Cr S Mann

4. THAT Council initiates a Request for Quotation for the Supply of Baiting Meat Substrate as required.

CARRIED 6-0

13.5 LOCAL LAWS

SUMMARY

Subordinate Local Laws have been through public consultation and feedback has been received that should be considered in the final version for making by Council and publication in the Gazette. Information has been received that changes to Queensland State legislation may now mean some additional requirements may need to be included in Local Laws.

24.01.26

Moved: Cr S Mann
Seconded: Cr C White

1. That the report be received

There was some discussion on the need to ensure the Designated Town Area (DTA) is not so extensive in area that it captures those residents that are on the outskirts and where their behaviour will rarely affect others (e.g. acreage for farming). The CEO explained that the net was cast wide to ensure the ability to enforce laws when a complaint is made, even if it is anticipated to be rare – risk management question. Options for changing the DTA mapping were suggested. New mapping options to be brought back later in the day.

24.01.13

Moved: Cr C White
Seconded: Cr F Standfast

That the **Decisional Report 13.5 Local Laws** be laid on the table.

CARRIED 6-0**13.6 2023-24 OPERATIONAL PLAN - Q2 REPORT****SUMMARY**

This report presents the second quarterly report on the outcomes delivered against the Operation Plan for the year ended 30 June 2024.

24.01.14

Moved: Cr S Mann

Seconded: Cr C White

1. That the report be Received.

CARRIED 6-0**24.01.15**

Moved: Cr T Elliott

Seconded: Cr S Mann

2. Note the second quarterly report on outcomes delivered against the Operational Plan for the year ended 30 Jun 2024.

CARRIED 6-0

Cr A Seymour made a declaration that she is alone in the room.

14 CONFIDENTIAL SECTION**24.01.17**

Moved: Cr S Mann

Seconded: Cr A Seymour

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 275 of the Local Government Regulation 2012:

18.1 Evaluation of Tender for Sale of Council owned land.

This matter is considered to be confidential under Section 254J (3) - g of the Local Government regulation 2012, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interest of the local government.

CARRIED

24.01.18

Moved: Cr S Mann

Seconded: Cr A Seymour

18.2 Youth Centre Construction WSCT-2324-05

This matter is considered to be confidential under Section 254J (3) - g of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interest of the local government.

CARRIED

24.01.19

Moved: Cr S Mann

Seconded: Cr A Seymour

1. THAT Council moves into the closed session at 9:45am

CARRIED 6-0

24.01.20

Moved: Cr S Mann

Seconded: Cr A Seymour

1. THAT Council moves out of the closed session at 10.20am

CARRIED 6-0

18.1 EVALUATION OF TENDER FOR SALE OF COUNCIL OWNED LAND.**SUMMARY**

This report seeks Council approval for the sale of Council owned land, being Lot1 on SP 335297 Landsborough Highway. Public Tender process has been completed with only one Response received, that being from IRBS Trust.

24.01.21

Moved: Cr T Elliott

Seconded: Cr C White

1. THAT the report be received.

CARRIED 6-0

24.01.22

Moved: Cr F Standfast

Seconded: Cr S Mann

2. THAT Council authorises the CEO to enter into a Contract of Sale for the sale of Lot 1 on SP335297 to IRBS Trust.

CARRIED 6-0

18.2 YOUTH CENTRE CONSTRUCTION WSCT-2324-05**SUMMARY**

As part of Council's Asset Management, Enhancement and Community response, it was identified that there was a need for a new Youth Centre that will also be used as an Evacuation Centre in times of a disaster. Furthermore, this facility is designed to cater to the needs of the younger population in the Community, providing a dedicated space for various activities, programs, and services aimed at fostering their development and well-being. The centre is envisioned as a hub for social, educational, and recreational activities, offering a range of resources and opportunities to engage and support the youth community.

24.01.23

Moved: Cr S Mann

Seconded: Cr A Seymour

1. THAT the Report be received.

CARRIED 6-0

24.01.24

Moved: Cr G Baskett

Seconded: Cr F Standfast

2. THAT Council engages Kent Construction to build the Youth Centre as per Kent Constructions original Tendered amount of \$2,286,900.00 (excl. GST) and
 - a) Council completes the Excavations, Earthworks and Concrete Works and deducts these amounts from the Tendered Rates and
 - b) Council takes out a Loan or uses Reserves to fund the shortfall

CARRIED 6-0

ADJOURNMENT: The meeting adjourned for morning tea at 10:24am and resumed at 10:40am.

24.01.25

Moved: Cr T Elliott

Seconded: Cr C White

That Council retrieve the **Decisional report 13.5 Local Laws** from the table.

CARRIED 6-0

13.5 LOCAL LAWS

SUMMARY

Subordinate Local Laws have been through public consultation and feedback has been received that should be considered in the final version for making by Council and publication in the Gazette. Information has been received that changes to Queensland State legislation may now mean some additional requirements may need to be included in Local Laws.

24.01.26

Moved: Cr S Mann

Seconded: Cr C White

2. That the report be received

CARRIED 6-0

24.01.27

Moved: Cr S Mann

Seconded: Cr C White

3. That public feedback on the advertised draft local laws be considered, and changes be incorporated in the final local laws.

CARRIED 6-0

24.01.28

Moved: Cr T Elliott

Seconded: Cr F Standfast

4. That the Public Interest Review Report on the anti-competitive provisions contained in proposed Subordinate Local Law No. 1 (Administration) 2024 and proposed Subordinate Local Law No. 2 (Animal Management) 2024 be received.

CARRIED 6-0

24.01.29

Moved: Cr A Seymour

Seconded: Cr S Mann

5. That the Public Interest Report's recommendation that the anti-competitive provisions contained in the proposed subordinate local laws are in the public interest and should be retained.

CARRIED 6-0

24.01.30

Moved: Cr F Standfast

Seconded: Cr C White

5. That Council resolves to make the following local and subordinate local laws as

advertised:

- (a) *Repealing Local Law No. 1 (Miscellaneous) 2024*
- (b) *Subordinate Local Law No. 1 (Administration) 2024*
- (c) *Subordinate Local Law No. 3 (Community and Environmental Management) 2024*
- (d) *Subordinate Local Law No. 4 (Local Government Controlled Areas, Facilities and Roads) 2024*

CARRIED 6-0

24.01.31

Moved: Cr T Elliott

Seconded: Cr S Mann

6. That additional provisions in relation to dangerous dogs be incorporated into proposed *Subordinate Local Law No. 2 (Animal Management) 2024* and that it be noted that no community consultation is considered necessary for these provisions as they are minor in nature.

CARRIED 6-0

24.01.32

Moved: Cr T Elliott

Seconded: Cr A Seymour

7. That Council resolves to make *Subordinate Local Law No. 2 (Animal Management) 2024*, which has been amended, since it was publicly advertised, to include the following additional provisions in relation to dangerous dogs and amendments to the designated town area: the following local and subordinate local laws as advertised:
- (a) in column 1 of schedule 5, insertion of a new row relating to a declared dangerous dog, declared menacing dog or restricted dog (as defined within the Animal Management (Cats and Dogs) Act 2008)
 - (b) in column 2 of schedule 5, inserting new minimum standards for the keeping of such dogs, to ensure that enclosures for these dogs cannot be accessed by visitors without the assistance of an adult occupier and are constructed of adequate materials.
- C) Substituting the map of the designated town area in Schedule 11.

CARRIED 6-0

24.01.33

Moved: Cr S Mann

Seconded: Cr C White

8. That the CEO attend to the public notification and gazettal of the new laws made by Council to ensure they take effect in accordance with the requirements of the Local Government Act 2009.

CARRIED 6-0

15 ADVISORY COMMITTEE MEETING REPORTS

Nil

16 CORRESPONDENCE**15.1 CORRESPONDENCE****24.01.34**

Moved: Cr S Mann

Seconded: Cr C White

That Correspondence 1,2,3,4,5,6, 8,9,10,12,13,14,16,17,18,20,21,22,24 be received.

CARRIED 6-0

24.01.35

Moved: Cr A Seymour

Seconded: Cr S Mann

Attachment 7

That the Mayor writes a letter of response to Guwa-Koa Aboriginal Corporation (RNTBC).

CARRIED 6-0

24.01.36

Moved: Cr T Elliott

Seconded: Cr S Mann

Attachment 11

That the Mayor writes a letter of response to Australia Age of Dinosaurs (AAOD).

CARRIED 6-0

24.01.37

Moved: Cr G Baskett

Seconded: Cr T Elliott

Attachment 19

That Council moved the April Meeting to Friday 19 April 2024 for the Mayor to be a part of the Specail Mayor Forum which will be held at Parliament house Wednesday 17th April 2024.

CARRIED 6-0

24.01.38

Moved: Cr C White

Seconded: Cr F Standfast

Attachment 15

That Council authorised the CEO to arrange payment for \$18,000 to come from the area promotion

budget, to be reimbursed depending on sponsorship.

CARRIED 6-0

24.01.39

Moved: Cr T Elliott

Seconded: Cr S Mann

Attachment 23

That Council

- a) That Mayor writes a letter of response to Lloyd Nielsen OAM
- b) Council investigates options to develop a plan to combat this pest.

CARRIED 6-0

17 LATE CORRESPONDENCE

NIL

18 OFFICERS REPORTS TO COUNCIL

17.1 CHIEF EXECUTIVE OFFICER

24.01.40

Moved: Cr S Mann

Seconded: Cr T Elliott

That Chief Executive Officer information report be received.

CARRIED 6-0

24.01.41

Moved: Cr S Mann

Seconded: Cr C White

That the Financial Report be received.

CARRIED 6-0

17.2 DIRECTOR OF WORKS

24.01.42

Moved: Cr S Mann

Seconded: Cr C White

THAT the Director of Works report be received.

CARRIED 6-0

13

17.3 EXECUTIVE MANAGER OF COMMUNITY SERVICES REPORT**24.01.43**

Moved: Cr C White

Seconded: Cr F Standfast

1. THAT the Executive Manager of Community Services Report be received.

CARRIED 6-0**19 DATE OF NEXT MEETING**

Ordinary Meeting 15 February 2024

The Meeting closed at 12:40pm**The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 15 February 2024.****CHAIRPERSON**
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