



# MINUTES

## Ordinary Council Meeting Thursday, 15 June 2023

**MINUTES OF WINTON SHIRE COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE WINTON SHIRE COUNCIL BOARD ROOM  
ON THURSDAY, 15 JUNE 2023 AT 8.04AM**

**PRESENT:**

Cr Gavin Baskett (Mayor), Cr Anne Seymour, Cr Cathy White, Cr Shane Mann, Cr Frank Standfast, Cr Tina Elliott

**IN ATTENDANCE:**

Mr Dirk Dowling (Chief Executive Officer), Miss Shannon Van Bael (Executive Manager Community Services), Mr Roger Naidoo (Director of Works), Miss Chloe Cain (Minutes Secretary)

**1 ACKNOWLEDGEMENT OF COUNTRY**

The Mayor recited the Acknowledgement of Country and.

**2 APOLOGIES**

Nil

**3 DECLARATION OF INTEREST AND CONFLICT OF INTEREST**

Invited Councillors to declare any relevant "Interest" to respective items.

Nil

**4 CONFIRMATION OF COUNCIL MINUTES****23.06.01**

Moved: Cr Shane Mann

Seconded: Cr Anne Seymour

1. That the minutes of the Ordinary Council Meeting held on 18 May 2023 be confirmed with amendments.

**CARRIED 6-0**

**5 BUSINESS ARISING OUT OF PREVIOUS MEETING****6 MAYOR'S REPORT TO COUNCIL**

| Mayor Meeting & Inspections 19 May 2023 - 15 June 2023 |       |                        |                             |
|--|-------|------------------------|-----------------------------|
| DATE   | TYPE  | PARTIES                | PURPOSE                     |
| 16/05/2023-<br>20/5/2023                               | Event | Opera                  | Opera Festival              |
| 19/06/2023   | Event | Governor + Councillors | Visit to Winton Morning Tea |

|                           |                       |  |                                |
|---------------------------|-----------------------|--|--------------------------------|
| 22/05/2023-<br>24/05/2023 | Conference            | RAPAD Conference   | General Meeting                |
| 25/05/2023                | Meeting               | Winton Business Seminar:                                     | Eco Tourism                    |
|                           | Meeting               | Simon Vigliante & Geoff Baguley<br>representing Baguleybuild | General Catch up               |
|                           | Meeting               | Gemma and Ecotourism Officer<br>presenting                   | Ecotourism<br>Program briefing |
|                           | Meeting               | Budget Workshop + Councillors                                | Workshop                       |
|                           | Community             | Corfield Community Visit + Councillors                       | Community Visit                |
| 2/06/2023                 | Meeting               | Councillors and Senior Leadership team                       | Workshop                       |
| 4/06/2023                 | Meeting               | Opalton Community Visit + Councillors                        | Community Visit                |
| 5/06/2023                 | Meeting               | Telstra - Regional Engagement Manager                        | General Catch up               |
|                           | Meeting               | Mayor + CEO + K&L Gates                                      | General Meeting                |
| 6/06/2023                 | Advisory<br>Committee | Showground Users Meeting                                     | Committee Meeting              |
|                           | Advisory<br>Committee | RADAF Committee Meeting                                      | Committee Meeting              |
|                           | Advisory<br>Committee | Tourism Strategy Committee                                   | Committee Meeting              |
| 9/06/2023                 | Meeting               | Budget Workshop + Councillors                                | Workshop                       |
| 12/06/2023                | Meeting               | VSOFF  | General Meeting                |
| 14/06/2023                | Meeting               | Mayor + CEO  | Council Prep<br>Meeting        |
|                           |                       |  |                                |

**23.06.02**

Moved: Cr Tina Elliott

Seconded: Cr Shane Mann

1. That the Mayors Report be received with amendments.

**CARRIED 6-0****7 MAYOR'S BUSINESS TO BE CONSIDERED WITHOUT NOTICE****23.06.03**

Moved: Cr Gavin Baskett

Seconded: Cr Tina Elliott

1. That the Winton Pastoral & Agricultural Show Society be congratulated on another successful Winton Show event.
2. That Council acknowledge that Winton has been named Top Tiny Town in this year's Top Tourism Awards.
3. That Winton Shire Council engage Mr Bruce Davidson to complete the Chief Executive Officer's Performance Appraisal.

**CARRIED 6-0**

**8 QUESTIONS FOR WHICH NOTICE HAS BEEN GIVEN**

Nil

**9 QUESTIONS (WITHOUT DEBATE) FOR WHICH NOTICE HAS NOT BEEN GIVEN**

Nil

**10 PETITIONS**

Nil

**11 DEPUTATIONS/PRESENTATIONS**

Nil

**12 CONSIDERATION OF MOTIONS**

Nil

**13 DECISIONAL REPORTS**



**13.1 WSC-WHS-POL-005 DRUG AND ALCOHOL POLICY****SUMMARY**

An intensive review of the current Policy was initiated by the Workplace Health and Safety Committee. The Committee unanimously agreed that the current 'three strikes' before dismissal provisions in the Policy was too generous, and that the requirement for mandatory training after a second strike – rather than a first strike, was too generous.

The Committee therefore made changes to reflect a two strikes approach and to ensure mandatory training after the first strike, to ensure that worker safety was given the highest priority in the workplace.

The Committee also recognised that whilst mistakes can be made and people are entitled to be given a second chance, persistent use of drugs and alcohol in the workplace should not be tolerated.

The Committee also considered that the existing generous provisions that allowed for recorded incidents to be wiped after several years encouraged any persistent users of drugs or alcohol in the workplace to simply bide their time and then start the process again without being held to account i.e. to make use of that loophole to avoid accountability. Therefore, the provisions relating to the removal of incident recording (to in essence start the clock again) have also been removed.

**23.06.04**

Moved: Cr Shane Mann

Seconded: Cr Cathy White

1. That Council receives the Report.

**CARRIED 6-0**

**Discussion:**

Councillors were concerned that "Contractors" were being treated differently to Employees under the proposed Policy i.e. Employees that were terminated after a second strike, could potentially return to work at the Council after 5 years, but Contractors (who in many cases are local residents too) are terminated with no possibility of ever working for Council again.

**Motion unsupported****23.06.05**

Moved: Cr

Seconded: Cr

2. That Council adopts the amended Policy "WCS-WHS-POL-005 Drug and Alcohol Policy"

**23.06.06****Amended motion**

2. That Council adopts Policy "WCS-WHS-POL-005 Drug and Alcohol Policy" with the amendment that Contractors be treated the same as Council Employees in relation to the Second Strike.

Moved: Cr Frank Standfast

Seconded: Cr Tina Elliott

The amendment motion becomes the original motion.

**CARRIED 6-0**

## 13.2 COMMUNITY GRANTS REQUESTS

### SUMMARY

Council is committed to supporting not-for-profit community organisations that support the needs and liveability of the Winton community. This report is a reflection of the expenses during the 2022-2023 financial year thus far, and to present four further Community Grant Requests which have been received.

#### 23.06.07

Moved: Cr Shane Mann  
Seconded: Cr Frank Standfast

1. THAT Council receive the Report.

**CARRIED 6-0**

#### 23.06.08

Moved: Cr Tina Elliott  
Seconded: Cr Frank Standfast

2. THAT Council approve the donation request from the North Gregory Turf Club for the monetary value of \$1,200.00.

**CARRIED 6-0**

#### 23.06.09

Moved: Cr Cathy White  
Seconded: Cr Anne Seymour

3. THAT Council approve the donation request from the Boulder Opal Chicks for the monetary value of \$2,000.00.

**CARRIED 6-0**

### Motion unsupported

#### 23.06.10

Moved: Cr  
Seconded: Cr

4. THAT Council approve the request from the Winton Motorsports Association including the dry hire of the street sweeper on the condition that any Council machinery is driven only by a Council employee who will be volunteering their time after hours.

### Amended Motion

#### 23.06.11

- 4 a). THAT Council approve the request from the Winton Motorsports Association for support to the value of \$3780.00 including the dry hire of the street sweeper on the condition that any Council machinery is driven only by a Council employee who will be volunteering their time after hours.

Moved: Cr Shane Mann  
Seconded: Cr Tina Elliott

The amendment motion becomes the original motion.

**CARRIED 6-0****23.06.12**

Moved: Cr Shane Mann

Seconded: Cr Cathy White

5. THAT Council note the donation request (and subsequent CEO approval) from the Winton Agricultural and Show Society Committee for hire of the community big screens and the portable BBQ for the amount of \$100.00.

**CARRIED 6-0****13.3 WSC-CCS-POL-023 INCIDENT MANAGEMENT POLICY AND PROCEDURE****SUMMARY**

In December 2021 Council adopted a suit of Community Care Service Policies, after reviewing the list of policies that support this service it was recognised that there was a need for an Incident Management Policy and Procedure.

**23.06.13**

Moved: Cr Frank Standfast

Seconded: Cr Shane Mann

1. THAT the Report be received.

**23.06.14**

Moved: Cr Shane Mann

Seconded: Cr Tina Elliott

2. THAT the Incident Management Policy & Procedure "WSC-CCS-POL-023" be adopted.

**CARRIED 6-0****13.4 COMMUNITY GRANTS ADDITION****SUMMARY**

This Late Report is an addition to Report 13.2 COMMUNITY GRANTS REQUESTS; and has been added as a late item because the request was not made in time to make the Business Paper.

**23.06.15**

Moved: Cr Anne Seymour

Seconded: Cr Cathy White

1. THAT the Late Report be received.

**CARRIED 6-0**



**23.06.16**

Moved: Cr Cathy White

Seconded: Cr Shane Mann

2. THAT Council approve the request from the Queensland Boulder Opal Association to waive the fees for the road closure, including the traffic management plan and the operational cost of closing the road up to the amount \$2800.00.

**CARRIED 6-0**

**14 ADVISORY COMMITTEE MEETING REPORTS****14.1 MINUTES OF THE REGIONAL ARTS DEVELOPMENT FUND COMMITTEE MEETING HELD ON 5 JUNE 2023****23.06.17**

Moved: Cr Frank Standfast

Seconded: Cr Tina Elliott

1. That the Minutes of the Regional Arts Development Fund Committee Meeting held on 5 June 2023 be received and the recommendations therein be adopted.

Discussion:

- a) That Council accept the Noosa Film Academy (RADF) Application Form for the Value of \$3995.00; and
- b) That Council accept the Outback Festival INC. (RADF) Application Form for the Value of \$6,990.00, upon the provision that the email was received prior to the closing date for receiving applications.

**CARRIED 6-0**

**14.2 MINUTES OF THE TOURISM STRATEGY COMMITTEE MEETING HELD ON 5 JUNE 2023****Unsupported motion****23.06.18**

Moved: Cr

Seconded: Cr

1. That the Minutes of the Tourism Strategy Committee Meeting held on 5 June 2023 be received and the recommendations therein be adopted.

**Amended motion****23.06.19**

1. That the Minutes of the Tourism Strategy Committee Meeting held on 5<sup>th</sup> June 2023 be received.

Moved: Cr Anne Seymour

Seconded: Cr Frank Standfast

The amendment motion becomes the original motion.



**CARRIED 6-0****14.3 MINUTES OF THE SHOWGROUND USERS COMMITTEE MEETING HELD ON 6 JUNE 2023****23.06.20**

Moved: Cr Tina Elliott

Seconded: Cr Shane Mann

1. That the Minutes of the Showground Users Committee Meeting held on 6 June 2023 be received and the recommendations therein be adopted.

Discussion:

That Council undertake investigations into a new design for the Photo Finish Tower and the Kitchen & Bar setup.

**CARRIED 6-0****15 CORRESPONDENCE****15.1 CORRESPONDENCE****23.06.21**

Moved: Cr Shane Mann

Seconded: Cr Anne Seymour

1. That the Correspondence 2,3,4,5,7,8,9,10,13 be received and noted.

**CARRIED 6-0****23.06.22**

Moved: Cr Tina Elliott

Seconded: Cr Shane Mann

2. That the Correspondence from The QLD Department of Tourism, Innovation and Sport be shared on Social Media to give Local Residents the opportunity to engage in the Brisbane 2032 legacy consultation paper.

**CARRIED 6-0****23.06.23**

Moved: Cr Shane Mann

Seconded: Cr Anne Seymour

3. That the QBOA Correspondence be received and Council direct the CEO to liaise with QBOA regarding the Street Closure Times.

**CARRIED 6-0****23.06.24**

Moved: Cr Tina Elliott

Seconded: Cr Shane Mann

4. That the Department of Education Correspondence be received and that Council direct

the CEO to advise the department that the Melbourne Cup day be the nominated day for the gazetted show holiday.

**CARRIED 6-0**

**23.06.25**

Moved: Cr Frank Standfast

Seconded: Cr Anne Seymour

5. That the Corfield Races Correspondence be received and that Council provide in-principle support for sponsorship (and in-kind assistance) to the value of 'Major Sponsorship', and that the Committee be advised that they will need to fill in appropriate paperwork to go to the July Council Meeting for actual approval.

**CARRIED 6-0**

**Adjournment:** The Meeting adjourned for morning tea at 10.21am and resumed at 10.55am.

**16 LATE CORRESPONDENCE**

Nil

**17 OFFICERS REPORTS TO COUNCIL**

**17.1 COMMUNITY AND ECONOMIC DEVELOPMENT**

**23.06.26**

Moved: Cr Frank Standfast

Seconded: Cr Cathy White

1. That the Community and Economic Development Report be received.

**CARRIED 6-0**

**Departure:** Mr Roger Naidoo departed the chamber at 11:08am.

**17.2 CHIEF EXECUTIVE OFFICER**

**23.06.27**

Moved: Cr Anne Seymour

Seconded: Cr Shane Mann

1. That Chief Executive officer's information Report be received.

**CARRIED 6-0**

**Attendance:** Mr Roger Naidoo returned to the chamber at 11:32am.

**23.06.28**

Moved: Cr Tina Elliott

Seconded: Cr Anne Seymour

2. That the Financial Report be received.

**CARRIED 6-0**

**17.3 DIRECTOR OF WORKS****23.06.29**

Moved: Cr Cathy White

Seconded: Cr Shane Mann

1. That Director of Works Report information Report be received.

**CARRIED 6-0****18 CONFIDENTIAL SECTION**

Nil

**19 DATE OF NEXT MEETING**

Ordinary Meeting 20 July 2023

**The Meeting closed at 1:15pm**

**The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 20 July 2023.**

  
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**CHAIRPERSON**