



# MINUTES

**Ordinary Council Meeting  
Thursday, 18 August 2022**

**MINUTES OF WINTON SHIRE COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE WINTON SHIRE COUNCIL BOARD ROOM  
ON THURSDAY, 18 AUGUST 2022 AT 8.00am**

**PRESENT:**

Cr Gavin Baskett (Mayor), Cr Tina Elliott (Deputy Mayor), Cr Anne Seymour, Cr Cathy White, Cr Shane Mann, Cr Frank Standfast.

**IN ATTENDANCE:**

Mr Ricki Bruhn (Chief Executive Officer), Ms Madeleine Lawler, (Director of Community & Economic Development), Mr Charles Dyer (Acting Director of Works), Miss Kirby Reents (Minute Secretary) and Miss Shannon Van Bael (Minute Secretary).

**1 ACKNOWLEDGEMENT OF COUNTRY**

The Mayor recited the Acknowledgement of Country and paid respects to the family and friends of Mrs Jean O'Connell, Mr Colin White, Mr Barry Welsh and Mr John Little.

**2 APOLOGIES**

Nil

**3 DECLARATION OF INTEREST AND CONFLICT OF INTEREST**

The Mayor invited Councillors to declare any relevant "Interest" to respective items.

- Cr S Mann
  - Decisional Report 13.8 WSCT-2223-1 Construction of Concrete Floodway's.

**4 CONFIRMATION OF COUNCIL MINUTES**

**22.08.01**

Moved: Cr S Mann

Seconded: Cr A Seymour

THAT the minutes of the Ordinary Council Meeting held on 25 July 2022 be confirmed.

**CARRIED 6-0**

**5 BUSINESS ARISING OUT OF PREVIOUS MEETING**

Nil

## 6 MAYOR'S REPORT TO COUNCIL

Mayor Meeting & Inspections 26 July – 17 August 2022			
DATE	TYPE	PARTIES	PURPOSE
25th July 2022	Meeting	Councillors / Senior Staff	Monthly Council Meeting
26th July 2022	Conference	Bush Council Conference	3-day Conference
29th July 2022	Meeting	Llanrheidol and Mayfair Stations - David Baker	Grading of Roads into Mayfair and Common Fencing
29th July 2022	Morning Tea	Mayors Morning Tea	Budget Meeting 22/23 / Council Meeting
1st August 2022	Meeting	Winton Outback Festival Committee	Stakeholders Meeting
3rd August 2022	Meeting	Outback Highway	Canberra
5th August 2022	Meeting	Streets & Machinery Committee	General Meeting
8th August	Meeting	Waltzing Matilda Board Committee	General Meeting
	Meeting	Drought Committee	General Meeting
	Meeting	150th Anniversary of Winton	General Meeting
9th August 2022	Meeting	Australian Age of Dinosaurs	General Meeting
10th August 2022	Event	Social Club - Neighbourhood Centre	Age Care Workers Awareness Day
11th August 2022	Meeting	LGAQ Roads and Transport Advisory Committee	General Meeting
12th August 2022	Meeting	Winton Outback Festival 50th Anniversary Celebrations	General Meeting
15th August 2022	Meeting	David Littlepound	Winton Visit
	Meeting	TMR / Winton Shire Council	Cattle Yards
	Event	QHA Board Members and Corporate Partners	Private Dinner
17th August 2022	Meeting	EOI Meeting	General Meeting

22.08.02

Moved: Cr A Seymour

Seconded: Cr S Mann

1. THAT the Mayor's Report to be received.

CARRIED 6-0

## 7 MAYOR'S BUSINESS TO BE CONSIDERED WITHOUT NOTICE

- Advised Councillors about the upcoming events for Outback Way's 25th Anniversary & AGM.

## 8 QUESTIONS FOR WHICH NOTICE HAS BEEN GIVEN

The following information was provided by the Chief Executive in response to the Question taken on Notice from Cr Tina Elliott on 25 July 2022:

1. **Can Council please be informed of the proposed timeframe by the contractor engaged for the construction of the showground residence fence as further increases to the actual expenses has been incurred during the past month with no commencement of any work?**

The contractor "OTB Group" has been contacted for an update on when the fence will be constructed. On 8 August 2022, a response was received advising his builders were currently completing projects in Cairns and Townsville and once these works are completed, they will be travelling to Winton to complete the Showgrounds residence fence.

The following information was provided by the Chief Executive Officer in response to the Questions on Notice submitted by Cr Tina Elliott dated 6 August 2022 and for consideration at the Council Meeting held on 18 August 2022:

1. **Does Winton Shire Council have in place any policy that would allow for any of the Winton Shire Council Plant and Machinery and / or staff being utilised through a bush fire brigade in the event of a fire, if there was a Council camp situated within a proximity of a fire?**

To my knowledge, there is currently no written policy which would deal with this situation. A Council policy could add potential confusion to a process that is already defined in the Fire and Emergency Services Act and the Queensland Rural Fire Service processes. The Acting Director of Works has provided the following information on how a request can be made for the use of Council Plant and Machinery in an emergency: -

## **Fire prevention**

### **Property Owners**

<https://www.qfes.qld.gov.au/planning-and-compliance/bushfire-planning>

*What can you do to manage bushfire risk on your property?*

*The Queensland Government's vegetation clearing laws allow landholders to undertake a range of activities to deal with the threat of a bushfire. In fact, there are a range of clearing activities that you can undertake without requiring a permit to light fire or notifying authorities.*

<https://www.qld.gov.au/environment/land/management/vegetation/clearing-laws>

### **Council grading fire breaks on private property**

With current and projected work-loads Council may be able to do select private works grading however doing dozens and dozens of kilometres on multiple properties at multiple sites across the flood damage and maintenance program will have an impact to overall productivity.

In addition to this – Council costing (hourly rates with operators) are more costly than privately hiring a contractor which, in most cases, will be more cost efficient for property owners.

### **Council grading fire breaks on reserves/commons**

The Rural Lands Officer organizes fire break grading on the common twice a year – usually at the end of the wet season (May/June) and then again just before the storm season (November).

This is a requirement of Stock Routes and funding is utilized.

## **Fire Suppression**

### **Council plant and equipment for fire fighting**

Rural - A fire warden (such as Frank McKerrow) rings firecom and firecom ring Council and request the equipment – firecom are responsible for insurance and pay Council for the equipment.

*Firecom is the only organization that can make this direction to Council.*

In Town - Under the Fire and Emergency Services Act 1990 the local fire department can direct Council plant and equipment in an emergency. An example would be the use of a water truck.

It has long been Council's practice to keep a water truck full, at the yard, after hours, in the event of an emergency.

## **2. Has Council made any progress in investigating the viability of a Local Buy Card Program, as per the above motion from February 2022?**

Staff are currently working with the "Why Leave Town" Card providers to develop a program for Winton's local economy. This card has been hugely successful in small communities around Australia and is usually a Council led initiative. The Gift Card program from "Why Leave Town" uses the concept of:

- a) "Load Up Stores" and
- b) "Redemption Stores"

All the money injected into the program is retained locally. It is anticipated the program will be running in Winton in the next quarter, just in time for the Christmas shopping season.

**9 QUESTIONS (WITHOUT DEBATE) FOR WHICH NOTICE HAS NOT BEEN GIVEN**

Nil

**10 PETITIONS**

Nil

**11 DEPUTATIONS/PRESENTATIONS**

Nil

**12 CONSIDERATION OF MOTIONS**

**22.08.03**

Moved: Cr T Elliott

Seconded: Cr F Standfast

1. THAT Winton Shire Council undertakes a review of all advisory Committees to ensure that the committees are fit for 2022 purpose and meet with the community expectations of communication engagement and consultation.

**CARRIED 5-1**

Cr White voted against the motion and asked for her vote to be recorded.

**13 DECISIONAL REPORTS****13.1 WILLIE MAR HERITAGE LISTING COST BENEFIT ANALYSIS****SUMMARY**

Council requested a report be prepared into the risks and benefits for heritage listing Willie Mar's Fruit and Vegetable Shop. The report presents an overview of the requirements of heritage listing, a cost vs benefit analysis of undertaking the work and makes the recommendation to proceed in applying to be listed on the heritage registry.

**22.08.04**

Moved: Cr S Mann

Seconded: Cr T Elliott

1. THAT the report be received.

**CARRIED 6-0**

**22.08.05**

Moved: Cr T Elliott

Seconded: Cr F Standfast

2. THAT Council proceed with procuring a Conservation Management Plan to ensure the site is being cared for appropriately.

**CARRIED 6-0**

**13.2 2024 WINTON COMMUNITY EXHIBITION PROPOSAL****SUMMARY**

This report presents a proposal for the Outback Regional Gallery to run a Winton Community Exhibition in 2024.

**22.08.06**

Moved: Cr S Mann

Seconded: Cr A Seymour

1. THAT the report be received.

**CARRIED 6-0**

**22.08.07**

Moved: Cr F Standfast

Seconded: Cr T Elliott

2. THAT the Outback Regional Gallery run a local community exhibition in late 2024.

**CARRIED 6-0**

**13.3 CORDIAL LANE PREDEVELOPMENT****SUMMARY**

In the 2022 / 2023 budget, Council resolved to develop the area of land behind the Neighbourhood Centre for 'units'. The cost of a concrete block building (similar to the Pelican Units) will be prohibitively expensive. The Buildings and Facilities Officer, Mr Andrew Williamson, was requested to conduct investigations into the 'tiny house' market – a popular and rapidly growing phenomenon – both worldwide and here in Australia.

Assets and Engineering Services are seeking Council guidance on several matters that impact pre-project scoping and definition.

**22.08.08**

Moved: Cr C White

Seconded: Cr A Seymour

1. THAT Council receive the report.

**CARRIED 6-0**

**22.08.09**

Moved: Cr S Mann  
Seconded: Cr T Elliott

2. THAT Council formalise 'Cordial Lane' as the name for the laneway.

**CARRIED 6-0**

**22.08.10**

Moved: Cr A Seymour  
Seconded: Cr C White

3. THAT Council design the development internally (including hydraulics and power, landscaping and traffic movements).

**CARRIED 6-0**

**22.08.11**

Moved: Cr F Standfast  
Seconded: Cr T Elliott

4. THAT Council proceed with a mix of 1 bedroom and 2-bedroom units.

**CARRIED 6-0**

**22.08.12**

Moved: Cr F Standfast  
Seconded: Cr C White

5. THAT Council proceed with pre-fabricated homes.

**CARRIED 6-0**

**13.4 SOLAR ENERGY CAPACITY INCREASE IN THE WINTON SHIRE****SUMMARY**

At its Ordinary Meeting of February 2022, Council considered a recommendation to pursue a High-Level Feasibility Study for a Winton Microgrid. A core component of that project was consultation with Ergon Energy. Ergon was very forthcoming with its assistance and through project scoping recommended that an alternative approach was taken by Council to increase the supply of renewables into the grid. This paper recommends the alternative approach to increasing resilience of supply and renewable production in the shire, which is to seek the development of a Local Energy Strategic Implementation Plan.

**22.08.13**

Moved: Cr S Mann  
Seconded: Cr F Standfast

1. THAT the report be received.

**CARRIED 6-0**

**22.08.14**

Moved: Cr T Elliott

Seconded: Cr A Seymour

2. THAT Council issue a Request for Quote for a Local Energy Strategic Implementation Plan.

**CARRIED 6-0****13.5 OUTCOME AGAINST THE 2021/2022 OPERATIONAL PLAN - FOURTH QUARTER****SUMMARY**

This report presents the fourth quarterly report on the outcomes delivered against the Operational Plan for the year ended 30 June 2022.

**22.08.15**

Moved: Cr A Seymour

Seconded: Cr C White

1. THAT the report be received.

**CARRIED 6-0****22.08.16**

Moved: Cr S Mann

Seconded: Cr T Elliott

2. THAT the fourth quarterly report on outcomes delivered against the Operational Plan for the year ended 30 June 2022 be received.

**CARRIED 6-0****13.6 CONSULTATION PLAN - INCREASING FIRST NATIONS SIGNAGE AND PRESENCE IN WINTON SHIRE****SUMMARY**

Council undertook an intensive engagement exercise with the First Nations residents and Traditional Owners of the Shire. A clear message from the data was related to the lack of visual presence and acknowledgement of important locations and culture around the Shire. The report below documents the consultation plan for the project to increase the visual presence of landmarks and culture.

**22.08.17**

Moved: Cr S Mann

Seconded: Cr F Standfast

1. THAT the report be received.

**CARRIED 6-0**

**22.08.18**

Moved: Cr T Elliott

Seconded: Cr S Mann

2. THAT Council note the community consultation plan.

**CARRIED 6-0**

**13.7 YOUTH, SPORT & RECREATION STRATEGY 2022 - 2027****SUMMARY**

In July 2022, Council released the Winton Shire Council Corporate Plan 2022 – 2027. The goals of the Corporate Plan 2022 -2027 are augmented with targeted strategies which are delivered each year through the Operational Plan. One of the strategic achievement measures is to adopt a Youth Sport and Recreation Strategy.

**22.08.19**

Moved: Cr A Seymour

Seconded: Cr F Standfast

1. THAT the report be received.

**CARRIED 6-0**

**22.08.20**

Moved: Cr F Standfast

Seconded: Cr C White

2. THAT the Draft Youth, Sport & Recreation Strategy 2022 – 2027 be released for public consultation.

**CARRIED 6-0**

**DECLARATION OF A DECLARABLE CONFLICT OF INTEREST**

Cr Shane Mann advised of a Declarable Conflict of Interest for Item 13.8 WSCT-2223-1 – Construction of Concrete Floodway's.

*I Cr Shane Mann inform this meeting that I have a declarable conflict of interest in this matter (as defined in section 150EN of the Local Government Act 2009). The nature of my interest is as follows:*

*This declarable conflict of interest arises as one of the Tender Applicants, Mr Joel Mann (Mann Made Construction) is a related party.*

*I propose to leave and stay away from the place where the meeting is being held while this matter is discussed.*

**DEPARTURE:** Cr Shane Mann departed the chamber at 9:21am.

**13.8. WSCT-2223-1 CONSTRUCTION OF CONCRETE FLOODWAYS****SUMMARY**

This report outlines the process for the procurement of a contractor to construct three reinforced concrete floodways within Winton Shire. The road sections approved by QRA are located on the Cork Mail Road (Ch46490-Ch46570, Ch79800-Ch79680, Ch87280-Ch87340). To get work completed on time, Council has decided to contract out the scheduled work.

**22.08.21**

Moved: Cr T Elliott

Seconded: Cr F Standfast

1. THAT the report be received.

**CARRIED 5-0**

**22.08.22**

Moved: Cr T Elliott

Seconded: Cr F Standfast

2. THAT Council award tender WSCT-2223-1, Construction of Concrete Floodways on the Cork Mail Road to Mann Made Construction for the sum of \$251,663.50 (GST Exclusive).

**CARRIED 5-0**

**ATTENDANCE:** Cr Shane Mann returned to the chamber at 9:26am.

**13.9 ECONOMIC DEVELOPMENT - LIVEABILITY PROMOTION PROPOSAL****SUMMARY**

This report provides a suggested solution to encouraging people to relocate, live and work in Winton.

**22.08.23**

Moved: Cr A Seymour

Seconded: Cr C White

1. THAT the report be received.

**CARRIED 6-0**

**22.08.24**

Moved: Cr F Standfast

Seconded: Cr C White

2. THAT Council fund the development of a collection of assets that promote the livability and investment potential of the Winton Shire – inclusive of a film and digital presence.

**CARRIED 6-0**

**13.10 WINTON COMMUNITY CONSULTATION REPORT****SUMMARY**

At the January 2022 Council meeting a Report was tabled with an update on the Winton Flood Memorial. Consultants 02LA Landscape Architects had been engaged to conduct community consultation and develop a concept design for the proposed Flood Memorial. An update is provided in the Report.

**22.08.25**

Moved: Cr S Mann

Seconded: Cr F Standfast

1. THAT the report be received.

**CARRIED 6-0**

**22.08.26**

Moved: Cr F Standfast

Seconded: Cr T Elliott

2. THAT a plan be developed for the construction of the park.

**CARRIED 6-0**

**22.08.27**

Moved: Cr F Standfast

Seconded: Cr S Mann

3. THAT the name of the Project be changed to Winton Flood Monument.

**CARRIED 6-0**

**13.11 OUTBACK HIGHWAY DEVELOPMENT COUNCIL INC.****SUMMARY**

This report provides the Draft Minutes of the Outback Highway Development Council Inc. General Meeting held on 22 July 2022.

**22.08.28**

Moved: Cr S Mann

Seconded: Cr F Standfast

1. THAT the report be received.

**CARRIED 6-0**

**22.08.29**

Moved: Cr S Mann

Seconded: Cr C White

2. THAT the Draft Minutes of the Outback Highway Development Council Inc. General Meeting held on 22 July 2022 be received.

**CARRIED 6-0**



**13.12 INDEPENDENT AGED ACCOMMODATION POLICY - UPDATE PROPOSAL****SUMMARY**

At its Ordinary Meeting of July 2022, Council adopted the Independent Aged Accommodation Policy. The policy has been amended to explicitly provide for the use of the Couples Unit as a transitional accommodation facility for people needing singles units, whilst it is available.

**22.08.30**

Moved: Cr A Seymour

Seconded: Cr T Elliott

1. THAT the report be received.

**CARRIED 6-0**

**22.08.31**

Moved: Cr S Mann

Seconded: Cr T Elliott

2. THAT the amended Independent Aged Accommodation Policy be adopted by Council.

**CARRIED 6-0**

**14 ADVISORY COMMITTEE MEETING REPORTS****14.1 MINUTES OF THE SHOWGROUND USERS COMMITTEE MEETING HELD ON 3 AUGUST 2022****22.08.32**

Moved: Cr A Seymour

Seconded: Cr F Standfast

1. THAT the Minutes of the Showground Users Committee Meeting held on 3 August 2022 be received.

**CARRIED 6-0**

**14.2 MINUTES OF THE DROUGHT COMMITTEE MEETING HELD ON 8 AUGUST 2022****22.08.33**

Moved: Cr T Elliott

Seconded: Cr C White

1. THAT the Minutes of the Drought Committee Meeting held on 8 August 2022 be received.

**CARRIED 6-0**

**14.3 MINUTES OF THE BOARD OF THE WALTZING MATILDA CENTRE LIMITED COMMITTEE MEETING HELD ON 8 AUGUST 2022****22.08.34**

Moved: Cr S Mann

Seconded: Cr F Standfast

1. THAT the Minutes of The Board of the Waltzing Matilda Centre Limited Committee Meeting held on 8 August 2022 be received.

**CARRIED 6-0****ADJOURNMENT:** The meeting adjourned for morning tea at 10:12am and resumed at 10.31am.**14.4 MINUTES OF THE STREETS AND MACHINERY COMMITTEE MEETING HELD ON 5 AUGUST 2022****22.08.35**

Moved: Cr S Mann

Seconded: Cr F Standfast

1. THAT the Minutes of the Streets and Machinery Committee Meeting held on 5 August 2022 be received.

**CARRIED 6-0****15 CORRESPONDENCE****22.08.36**

Moved: Cr A Seymour

Seconded: Cr C White

1. THAT the correspondence from the Winton's Diamantina Heritage Truck and Machinery Museum Inc. be received.

**CARRIED 6-0****16 LATE CORRESPONDENCE**

Nil

**17 OFFICERS REPORTS TO COUNCIL****17.1 DIRECTOR OF WORK'S REPORT****22.08.37**

Moved: Cr S Mann

Seconded: Cr T Elliott

THAT The Director of Work's Report be received.

**CARRIED 6-0**

**17.2 DIRECTOR OF COMMUNITY AND ECONOMIC DEVELOPMENT REPORT****22.08.38**

Moved: Cr F Standfast

Seconded: Cr S Mann

THAT the Director of Community and Economic Development Report be received.

**CARRIED 6-0****17.3 CHIEF EXECUTIVE OFFICER REPORT****22.08.39**

Moved: Cr S Mann

Seconded: Cr T Elliott

THAT the Chief Executive Officer's Report be received.

**CARRIED 6-0****22.08.40**

Moved: Cr S Mann

Seconded: Cr T Elliott

THAT the Financial Report as at 31 July 2022 be received

**CARRIED 6-0****18 CONFIDENTIAL SECTION****22.08.41**

Moved: Cr T Elliott

Seconded: Cr A Seymour

1. THAT Council considers the confidential report listed below in a meeting closed to the public in accordance with Section 254J of the *Local Government Regulation 2012*:

**CARRIED 6-0****18.1 DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT – RESTRUCTURE PROPOSAL**

This matter is considered to be confidential under Section 254J - b of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with industrial matters affecting employees.

**22.08.42**

Moved: Cr S Mann

Seconded: Cr A Seymour

1. THAT Council moves into the closed session at 10:38am

**CARRIED 6-0**

**22.08.43**

Moved: Cr A Seymour

Seconded: Cr S Mann

1. THAT Council moves out of the closed session at 11.00am.

**CARRIED 6-0**

**22.08.44**

Moved: Cr S Mann

Seconded: Cr A Seymour

1. THAT the report be received.

**CARRIED 6-0**

**22.08.45**

Moved: Cr T Elliott

Seconded: Cr S Mann

2. THAT the revised structure for the Directorate of Community and Economic Development be approved for consultation with staff and adopted.

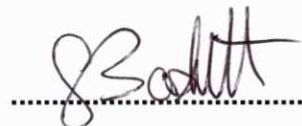
**CARRIED 6-0**

**19 DATE OF NEXT MEETING**

Ordinary Meeting 15 September 2022

**The Meeting closed at 11.43am**

**The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 15 September 2022.**



**CHAIRPERSON**