



# MINUTES

**Ordinary Council Meeting  
Thursday, 22 January 2026**

**MINUTES OF WINTON SHIRE COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE WINTON SHIRE COUNCIL BOARD ROOM  
ON THURSDAY, 22 JANUARY 2026 AT 8:00**

**PRESENT:** Cr Cathy White (Mayor), Cr Tina Elliott (Deputy Mayor), Cr Frank Standfast, Cr Jacob Mutton, Cr Adrian Lenton, Cr Julie Dorries

**IN ATTENDANCE:** Louise Knol (Chief Executive Officer), Shannon Van Bael (Executive Manager Community Services), Ryan Francis (Director of Works), Kirby Reents (Minutes Secretary), Harish Nair (Executive Manager Finance), Linda Gingborn (Executive Manager Corporate Services)

**Via Online:** Cr Tina Elliott (Deputy Mayor), Harish Nair (Executive Manager Finance).

## **1 ACKNOWLEDGEMENT OF COUNTRY AND SERVICES**

The Mayor recited the Acknowledgement of Country and Services and paid respects to family and friends for the passing of of Leslie (Jack) Fogarty, Amy Brand, Dallas Ireland and Alan James Cooms.

Today is a National Day of Mourning to honour the victims of the Bondi Beach terrorist attack. It is a solemn reminder of Australia's diverse culture and the importance of showing kindness, respect, and compassion to one another.

## **2 APOLOGIES**

### **APOLOGY**

#### **RESOLUTION 2026/1**

Moved: Cr Adrian Lenton

Seconded: Cr Jacob Mutton

That the apology received from Cr Frank Standfast be accepted and leave of absence granted.

**CARRIED 5-0**

## **3 DECLARATION OF INTEREST AND CONFLICT OF INTEREST**

Mayor invited Councillors to declare any relevant "Conflict of Interest" to respective items.

## **4 CONFIRMATION OF COUNCIL MINUTES**

#### **RESOLUTION 2026/2**

Moved: Cr Adrian Lenton

Seconded: Cr Tina Elliott

That the minutes of the Ordinary Council Meeting held on 11 December 2025 be confirmed.

**CARRIED 5-0**

**5 BUSINESS ARISING OUT OF PREVIOUS MEETING**

NIL

**6 MAYOR'S REPORT TO COUNCIL**

<b>Date</b>	<b>Meeting Name</b>	<b>Key Participants</b>
<b>16 Dec 2025</b>	DNRMMRRD, CEO & Mayor WSC	DG Graham Fraine, Ross Eddington, Andrew Grabski, Mayor, CEO
<b>18 Dec 2025</b>	OHDC General Meeting – Claimer	CEO, Mayor, OHDC reps
<b>19 Dec 2025</b>	RAPAD Dec Board Meeting	Regional CEOs & Mayors,
<b>19 Dec 2025</b>	Middleton Common / Hotel MOU	Stoney Caine, Clara Fisher, Mayor, Deputy Mayor, CEO, Cr Standfast
<b>19 Dec 2025</b>	Winton Cemetery & Showgrounds	Mayor, CEO, Deputy Mayor, NRMRRD officials
<b>19 Dec 2025</b>	Discuss Koa ILUA	Mayor, CEO, Deputy Mayor, Deanna Cartledge
<b>28 Dec 2025</b>	LDMG – Status Update & Preparedness	Mayor, Cr Mutton, Deputy Mayor, CEO, WSC staff, multi-agencies
<b>29 Dec 2025</b>	LDMG Meeting 1 – Lean Forward	Mayor, Cr Mutton, Deputy Mayor, CEO, WSC staff, multi-agencies
<b>30 Dec 2025</b>	LDMG Meeting 2 – Lean Forward	Mayor, Cr Mutton, Deputy Mayor, CEO, WSC staff, multi-agencies
<b>30 Dec 2025</b>	QDMC Meeting	Statewide agencies incl. Mayor
<b>31 Dec 2025</b>	LDMG Meeting 3 – Lean Forward	Mayor, Cr Mutton, Deputy Mayor, CEO, WSC staff, multi-agencies
<b>1 Jan 2026</b>	LDMG Meeting 4 – Lean Forward	Mayor, Cr Mutton, Deputy Mayor, CEO, WSC staff, multi-agencies
<b>1 Jan 2026</b>	QDMC – Weather Event	Statewide agencies incl. Mayor
<b>2 Jan 2026</b>	LDMG Meeting 5 – Stand Up	Mayor, Cr Mutton, Deputy Mayor, CEO, WSC staff, Multi-agencies
<b>2 Jan 2026</b>	Situation Awareness Update	Mayor, Cr Mutton, Deputy Mayor, CEO, WSC staff, Multi-agencies
<b>3 Jan 2026</b>	LDMG Meeting 6 – Stand Up	Mayor, Cr Mutton, Deputy Mayor, CEO, WSC staff, multi-agencies
<b>3 Jan 2026</b>	Seven Brisbane Zoom Meeting	Mayor
<b>4 Jan 2026</b>	LDMG Meeting 7 – Stand Up	Mayor, Cr Mutton, Deputy Mayor, CEO, WSC

		staff, multi-agencies
<b>4 Jan 2026</b>	Resupply & Fodder Activation	Mayor, CEO, WSC staff, TMR, others
<b>4 Jan 2026</b>	LDMG Meeting 8 – Stand Up	Mayor, Cr Mutton, Deputy Mayor, CEO, WSC staff, multi-agencies
<b>5 Jan 2026</b>	Visit to Winton - Minister Leah and Sean Dillion MP	CEO, Mayor, CEO, Cr Mutton
<b>5 Jan 2026</b>	LDMG Meeting 9 – Stand Up	Mayor, Cr Mutton, Deputy Mayor, CEO, WSC staff, multi-agencies
<b>5 Jan 2026</b>	LDRG Meeting 2 – Active	Mayor, Cr Mutton, Deputy Mayor, CEO, WSC staff, multi-agencies
<b>6 Jan 2026</b>	LDMG Meeting 10 – Stand Up	Mayor, Cr Mutton, Deputy Mayor, CEO, WSC staff, multi-agencies
<b>6 Jan 2026</b>	LDRG Meeting 3 – Active (Recovery Meeting)	Mayor, Deputy Mayor, CEO, WSC staff & State reps
<b>7 Jan 2026</b>	DDMG Situational Awareness	Mayor, Cr Mutton, Deputy Mayor, CEO, WSC staff, multi-agencies
<b>7 Jan 2026</b>	LDRG Meeting 4 (2026) (Recovery Meeting)	Mayor, Cr Mutton, Deputy Mayor, CEO, WSC staff, multi-agencies
<b>8 Jan 2026</b>	LDRG Meeting 5 – 2026 (Recovery Meeting)	Mayor, Cr Mutton, Deputy Mayor, CEO, WSC staff, multi-agencies
<b>9 Jan 2026</b>	QDMC – Monsoon Trough & Flooding	State leadership, regional Mayors, Statewide agencies
<b>10 Jan 2026</b>	QDMC – Weather Event	State leadership, regional Mayors, Statewide agencies
<b>11 Jan 2026</b>	QDMC – 10am Weather Event	State leadership, regional Mayors, Statewide agencies
<b>12 Jan 2026</b>	LDRG Meeting 6 – 2026 (Recovery Meeting)	Mayor, Cr Mutton, Deputy Mayor, CEO, WSC staff, multi-agencies
<b>22 Jan 2026</b>	Council Meeting	Mayor, Councillors, CWE, SLT
<b>22 Jan 2026</b>	Australia Day Awards Panel	Mayor, Deputy Mayor, Cr Lenton, Leisa Fraser

## MAYORS REPORT

### RESOLUTION 2026/3

Moved: Cr Cathy White

Seconded: Cr Jacob Mutton

That the Mayors report be received.

**CARRIED 5-0**

## **7 MAYOR'S BUSINESS TO BE CONSIDERED WITHOUT NOTICE**

I wish to acknowledge the CEO for the professional manner in which she carried out her role as Disaster Coordinator in the recent monsoon trough. I would also like to acknowledge our own Council team members, local responders, agencies and our local volunteers who stepped up when the community needed it most. Thank you all for your resilience, your teamwork, and your commitment to keeping Winton safe.

## **8 QUESTIONS FOR WHICH NOTICE HAS BEEN GIVEN**

### **8.1 WORKSHOPS OR BRIEFING SESSIONS**

#### **RESOLUTION 2026/4**

Moved: Cr Tina Elliott

Seconded: Cr Julie Dorries

Cr Tina Elliott

Can Council be updated on the expected date for a Policy that will set the framework for Councillor Briefing Sessions/Workshops?

CEO

Policy is in development and can be brought to the February 2026 Councillor Workshop and Ordinary Meeting of Council for consideration.

**CARRIED 5-0**

### **8.2 RECRUITMENT OF CHIEF EXECUTIVE OFFICER POLICY AND PROCEDURE**

#### **RESOLUTION 2026/5**

Moved: Cr Tina Elliott

Seconded: Cr Julie Dorries

Cr Tina Elliott

Can Council be updated on the expected date for a Policy regarding the engagement of a Chief Executive Officer, either for a permanent or relieving position, as per Resolution of Council at Ordinary Council Meeting April 2025.

CEO

Policy is in development and can be brought to the February 2026 Councillor Workshop and Ordinary Meeting of Council for consideration.

CARRIED 5-0

**9 QUESTIONS (WITHOUT DEBATE) FOR WHICH NOTICE HAS NOT BEEN GIVEN****9.1 REGISTER OF DELEGATIONS FROM COUNCIL TO THE CHIEF EXECUTIVE OFFICER**

Cr Tina Elliott

Can Council be advised when a review for the Register of Delegations from Council to the Chief Executive Officer will be brought to Council?

**9.2 ELECTRICITY GEOTHERMAL PLANT**

Cr Tina Elliott

Can Council be advised if electricity has been reconnected to the inoperative Geothermal plant/precinct and why?

**9.3 UPDATED ORGANISATION STRUCTURE**

Cr Julie Dorries

Can Council please be advised with an updated on the Organisation structure?

**9.4 UPDATE WITH THE REFUSE PIT**

Cr Julie Dorries

Can Council please be advised on an update regarding the refuse pit?

**9.5 1080 BATING LICENSE**

Cr Julie Dorries

Can council please be advised on where we sit with our 1080 bating program?

**10 PETITIONS****NIL****11 DEPUTATIONS/PRESENTATIONS**

Nil

**12 CONSIDERATION OF MOTIONS****NIL****13 DECISIONAL REPORTS****13.1 OPERATIONAL PLAN 2025-2026 QUARTERLY REPORT****SUMMARY**

This report presents the second quarterly report on the outcomes delivered against the Operational Plan for the year ended 30 June 2026.

**RESOLUTION 2026/6**

Moved: Cr Adrian Lenton

Seconded: Cr Jacob Mutton

That the report be received

**CARRIED 5-0****RESOLUTION 2026/7**

Moved: Cr Adrian Lenton

Seconded: Cr Tina Elliott

2. THAT Council note the second quarterly report on outcomes delivered against the Operational Plan for the year ended 30 Jun 2026.

**CARRIED 5-0****14 ADVISORY COMMITTEE MEETING REPORTS**

Nil

**15 CORRESPONDENCE****15.1 CORRESPONDENCE****RESOLUTION 2026/8**

Moved: Cr Adrian Lenton

Seconded: Cr Jacob Mutton

That the correspondence be received and noted

**CARRIED 5-0****16 LATE CORRESPONDENCE****NIL****17 OFFICERS REPORTS TO COUNCIL****17.1 FINANCE REPORT****RESOLUTION 2026/9**

Moved: Cr Adrian Lenton

Seconded: Cr Jacob Mutton

That the Finance monthly reports for December 2025 be received.

**CARRIED 5-0****17.2 CHIEF EXECUTIVE OFFICER****RESOLUTION 2026/10**

Moved: Cr Adrian Lenton

Seconded: Cr Jacob Mutton

That the Chief Executive Officer's report be received.

**CARRIED 5-0****17.3 DIRECTOR OF WORKS REPORT****RESOLUTION 2026/11**

Moved: Cr Jacob Mutton

Seconded: Cr Adrian Lenton

That the Director of Works' report be received

**CARRIED 5-0****17.4 EXECUTIVE MANAGER OF COMMUNITY SERVICES REPORT****RESOLUTION 2026/12**

Moved: Cr Adrian Lenton

Seconded: Cr Jacob Mutton

That the Executive Manager of Community Services' report be received.

**CARRIED 5-0**

**17.5 EXECUTIVE MANAGER CORPORATE SERVICES REPORT****RESOLUTION 2026/13**

Moved: Cr Jacob Mutton

Seconded: Cr Tina Elliott

That the Executive Manager Corporate Services' Report be received.

**CARRIED 5-0**

**18 CONFIDENTIAL SECTION****RESOLUTION 2026/14**

Moved: Cr Adrian Lenton

Seconded: Cr Tina Elliott

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 275 of the Local Government Act 2012:

**18.1 Engagement of Project Management Consultant - QRA Recovery Works**

This matter is considered to be confidential under Section 254J (3) - g of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;.

That Council moves in to Closed Council 8:48am

**CARRIED 5-0**

**RESOLUTION 2026/15**

Moved: Cr Adrian Lenton

Seconded: Cr Jacob Mutton

That Council moves into Open Council at 9:19am

**CARRIED 5-0**

## 18.1 ENGAGEMENT OF PROJECT MANAGEMENT CONSULTANT - QRA RECOVERY WORKS

### SUMMARY

This report seeks Council approval to engage a suitably qualified Project Management Consultant to support delivery of Queensland Reconstruction Authority (QRA) funded recovery works. Consistent with QRA guidelines, a fee-for-service engagement is the preferred procurement model for program and project management services where scope, sequencing, and workload evolve over time. Although the cumulative consultancy value will exceed \$200,000, this approach provides flexibility, cost transparency, value for money, and effective risk and compliance management.

### RESOLUTION 2026/16

Moved: Cr Adrian Lenton

Seconded: Cr Jacob Mutton

That the report be received

**CARRIED 5-0**

### RESOLUTION 2026/17

Moved: Cr Adrian Lenton

Seconded: Cr Jacob Mutton

1. Awards the tender WSCT 2526-05 Disaster Recovery Project Management Services to Lackon Pty Ltd to support delivery of Council's QRA funded recovery works program
- 2- Authorises the Chief Executive Officer to negotiate, finalise and enter into a contract with Lackon Pty Ltd. in the form issued with the request for tender (as amended by agreement between the parties)

In Favour: Crs Cathy White, Jacob Mutton and Adrian Lenton

Against: Crs Tina Elliott and Julie Dorries

**CARRIED 3-2**

## 19 DATE OF NEXT MEETING

Ordinary Meeting 19 February 2026

**The Meeting closed at 9:30am .**

**The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 19 February 2026.**

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**CHAIRPERSON**