



MINUTES

Ordinary Council Meeting Thursday, 17 April 2025

**MINUTES OF WINTON SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE WINTON SHIRE COUNCIL BOARD ROOM
ON THURSDAY, 17 APRIL 2025 AT 8:00AM**

PRESENT: Cr Cathy White (Mayor), Cr Tina Elliott (Deputy Mayor), Cr Frank Standfast , Cr Jacob Mutton, Cr Adrian Lenton, Cr Julie Dorries.

IN ATTENDANCE: Louise Knol (CEO), Shannon Van Bael (Executive Manager Community Services), Brenton Hall (Acting Director of Works), Adam Seiler (Interim Finance Manager), Kirby Reents (Minutes Secretary).

1 ACKNOWLEDGEMENT OF COUNTRY AND SERVICES

The Mayor recited the Acknowledgement of Country and paid respects to the family and friends of Mrs Nola Butterworth.

2 APOLOGIES

Nil

3 DECLARATION OF INTEREST AND CONFLICT OF INTEREST

invited Councillors to declare any relevant "Interest" to respective items.

NIL

4 CONFIRMATION OF COUNCIL MINUTES

25.04.01

Moved: Cr T Elliott

Seconded: Cr A Lenton

1. That the minutes of the Ordinary Council Meeting held on 20 March 2025 and the Special Council Meeting held on 31 March 2025 be confirmed.

CARRIED 6-0

5 BUSINESS ARISING OUT OF PREVIOUS MEETING

NIL

6 MAYOR'S REPORT TO COUNCIL

Mayor Meeting & Inspections 20 March - 17 April 2025			
DATE	TYPE	PARTIES	PURPOSE
22/03/2025	Meeting	Emergency LDMG Meeting	LDMG Committee
25/03/2025	Event	WSC Staff - CEO Bruce Davidson	Farewell Breakfast
26/03/2025	Meeting	Winton 150 Catch up Meeting	Event Planning

	Meeting	DDC Dial in with BOM and SDCC	Daily Meeting update on disaster Committee
26/03/2025 4/4/2025	- Meeting	Extraordinary DDMG meeting	Daily Meeting update on disaster Committee
	Meeting	LDMG Meeting	LDMG Committee
27/03/2025 4/4/2025	- Meeting	QDMC Extraordinary Meeting	Daily Meeting update on disaster Committee
27/03/2025	Interview	Channel 7 interview / Channel 9 and Channel ABC	Interview about the disaster
	Visitors	Calling Special Meetings for LDMG - David Crisafulli Premier of Queensland and Sean Dillon Assistant Minister for Primary Industry Development, Water and Western Queensland to meet our LDMG	Visit the town due the Local Disaster
28/03/2025 4/4/2025	- Meeting	Mayor / QPS / DPI / EMC / DOW and CEO	In House LDMG - Sub Committee
	Meeting	LDCC Meeting	Daily Meeting update on disaster Committee
31/03/2025	Meeting	Councillors / Senior Leadership team.	Special Council Meeting
31/03/2025	Meeting	Mayor / EMC / DOW and CEO Alison Lamb	LDMG Advise
1/04/2025	Meeting	Meeting - Minister Jenny McAllister who is the Federal Minister for Emergency Management	Visit the town due the Local Disaster
	Meeting	Winton 150 Catch Up	Event Planning Meeting
2/04/2025	Meeting	Rex Airlines Administration Update - NWQROC	General Meeting
	Event	Morning Tea 60 and Better	Event
	Meeting	LDMG Meeting	LDMG Committee
3/04/2025	Meeting	Mayor and CEO Louise	Weekly Catch up
	Meeting	Winton 150 Catch Up - Event Society	Event Planning
4/04/2025	Meeting	PM secretary-setting up meeting	PM visit
	Meeting	Budget Workshop - Councillors and SLT	Workshop

5/04/2025	Event	PM, Sean Dillon MP, Mayor Tony Raynor, Minister Jenny McAllister	PM visit
	Meeting	City of Moreton Bay and Winton Shire Council (2025 Winton Outback Festival - potential cultural exchange)	General Meeting
6/04/2025	Event	Waltzing Matilda Day	Event
7/04/2025	Meeting	Meeting with Roslyn Connor Aide to the Governor	Governor Visit for 150 Years
8/04/2025	Meeting	Flight around Winton - CEO and DOW	To capture the damage from the Disaster
		Clean up Cemetery	
9/04/2025	Meeting	Follow-up & Introduction – RRETS Group	General Meeting
	Meeting	Winton 150-year briefing with Event Society	Event Planning
	Event	opening of Crack up sister	150 Celebrations
10/04/2025	Meeting	Catchup with Travis & Tracey Harbour	Meeting
	Meeting	District Recovery Meeting	Recovery Daily Meeting update on disaster Committee
	EVENT	EVENT - VIP Invitation Encore Croc Dundee,	150 Celebrations
11/04/2025	Interview	ABC Danny Kennedy	150 Celebrations
	Meeting	Grow Your Own Workforce Advisory Group Meeting 3	Meeting
	EVENT	150 Event - Opening of the Youth Centre and Rec Grounds	150 Celebrations
12/04/2025	EVENT	Watch Grand Parade/ QantasLink "WINTON" flyover at 11am	150 Celebrations
	EVENT	Ride in Vintage Car with Governor	150 Celebrations
	EVENT	Interviews with journalists View Grand Parade floats	150 Celebrations
	EVENT	Governor - lunch – Councillors / CEO / School Students	150 Celebrations
	EVENT	Governor - Visit Winton	150 Celebrations

		Multipurpose Health Centre	
	EVENT	GALA BALL - Host to Governor, Professor Nimmo and Vice-regal party	150 Celebrations
13/04/2025	EVENT	Host to meet Governor outside Church - Winton Cemetery - Accompany Governor and Prof Nimmo / Waltzing Matilda Centre Lunch	150 Celebrations
	EVENT	Sunset Concert Finale - Speech – Closing comments	150 Celebrations
15/04/2025	Meeting	Mayor and CEO Weekly Catch up	
16/04/2025	Workshop	Age Care Strategy Meeting	Workshop
	Meeting	PLACEHOLDER – Western Queensland Flood Event EFRRG (Economic Functional Recovery and Resilience Group) Meeting	General Meeting

25.04.02

Moved: Cr A Lenton

Seconded: Cr J Mutton

1. That the Mayor's report be received.

CARRIED 6-0

7 MAYOR'S BUSINESS TO BE CONSIDERED WITHOUT NOTICE

Vote of thanks – Mr Bruce Davidson

On behalf of my fellow Councillors, I wish to extend our sincere thanks to Mr Bruce Davidson for the terrific job he has done during his time as Interim Chief Executive Officer for the past 5 months. We wish Bruce all the very best in his retirement.

Welcome to new CEO

I would like to formally welcome our new CEO Mrs Louise Knol to our Shire and wish her all the very best for the next four years.

150 Year Celebrations

I would like to congratulate the community on a very successful 150 years celebration and would like to thank all our staff, councillors, community volunteers and the WORK camp who worked tirelessly to make this momentous occasion one to remember. I would like council to host a BBQ to thank everyone for their valuable contribution.

8 QUESTIONS FOR WHICH NOTICE HAS BEEN GIVEN

NIL

9 QUESTIONS (WITHOUT DEBATE) FOR WHICH NOTICE HAS NOT BEEN GIVEN

Cr Cathy White

1. Could the Acting DOW please give Council an update on the rural signage project?

10 PETITIONS

NIL

11 DEPUTATIONS/PRESENTATIONS

NIL

12 CONSIDERATION OF MOTIONS

Cr Tina Elliott - Motion No.1

TOPIC: Recruitment of Chief Executive Officer policy and procedure

25.04.03

Moved: Cr T Elliott

Seconded: Cr F Standfast

1. That Winton Shire Council develop a Policy and Procedure that sets the framework for recruitment and engagement of a Chief Executive Officer.

CARRIED 6-0

Cr Tina Elliott - Motion No.2

TOPIC: WORKSHOPS or BRIEFING SESSIONS

25.04.04

Moved: Cr T Elliott

Seconded: Cr J Dorries

2. That Winton Shire Council develop a Policy that will set the framework for Councillor Briefing Sessions/Workshops.

CARRIED 6-0

13 DECISIONAL REPORTS

13.1 APPOINTMENT OF LDMG DEPUTY CHAIR

SUMMARY

Winton Shire Council has established a Local Disaster Management Group (LDMG) pursuant to Sections 29, 34, and 35 of the *Disaster Management Act 2003* to perform its role under the Act and advise Council on disaster management related topics.

Councillor Frank Standfast presided as Deputy Chair of the Winton Local Disaster Management Group (LDMG) and tendered his resignation at the Winton LDMG meeting held on 2 April 2025. That meeting accepted Councillor Standfast's resignation.

Section 10 (1) of the *Disaster Management Regulation 2014* (The Regulation) provides that the chairperson and deputy chairperson of a local group are the persons appointed by the relevant local government for the local group to be the chairperson and deputy chairperson.

25.04.05

Moved: Cr A Lenton

Seconded: Cr J Dorries

1. THAT the report be received.

CARRIED 6-0

25.04.06

Moved: Cr J Dorries

Seconded: Cr T Elliott

2. That Council acknowledge and thank Councillor Frank Standfast for his role as Deputy Chairperson of the Winton Local Disaster Management Group

CARRIED 5-1

Cr F Standfast – Abstained

25.04.07

Moved: Cr A Lenton

Seconded: Cr J Dorries

3. THAT Council appoint a Councillor Jacob Mutton to serve as Deputy Chairperson on the Winton Local Disaster Management Group.

CARRIED 6-0

13.2 COMMUNITY GRANT REQUEST REPORT

SUMMARY

Council is committed to supporting not-for-profit community organisations that support the needs and liveability of the Winton community. This report is a reflection of the expenses during the 2024-2025 financial year thus far.

25.04.08

Moved: Cr J Mutton

Seconded: Cr A Lenton

1. THAT the Report be received.

CARRIED 6-0

25.04.09

Moved: Cr F Standfast

Seconded: Cr J Mutton

2. THAT council do accept the request from Queensland Boulder Opal Association for the monetary donation of \$5,000.00 plus the costs of a Traffic Management Plan up to the value of \$1000 which will be delivered with internal Council resources.

CARRIED 6-0

25.04.10

Moved: Cr T Elliott

Seconded: Cr A Lenton

4. THAT council do accept the request from Winton Camel Races Inc for the monetary donation of \$5,000.00.

CARRIED 6-0

25.04.11

Moved: Cr A Lenton

Seconded: Cr J Dorries

4. THAT council do accept the request from Tower Hill Picnic Amateur Race Club for the monetary donation of the hire of the double portaloo and large marquee totalling \$220.00.

CARRIED 6-0

13.3 OPERATING MODEL FOR YOUTH CENTRE

SUMMARY

One of the key actions for implementation by the Winton Shire Council (WSC), as highlighted in the Operational Plan 2024-2025 is the establishment of an Operation Model for a Youth Centre.

This operating model translates strategic intent into the operational capability of the Centre.

25.04.12

Moved: Cr J Dorries

Seconded: Cr J Mutton

1. THAT the report be received.

CARRIED 6-0

25.04.13

Moved: Cr T Elliott

Seconded: Cr J Dorries

2. THAT the Winton Youth Centre Operating Model be adopted.

CARRIED 6-0

13.4 OPERATIONAL PLAN 2024-2025 QUARTERLY REPORT

SUMMARY

The report presents the 3rd quarterly update on the operational plan for the year ending 30 June 2025.

25.04.14

Moved: Cr A Lenton

Seconded: Cr J Mutton

1. That the report be received.

CARRIED 6-0

25.04.15

Moved: Cr A Lenton

Seconded: Cr J Mutton

2. THAT Council note the third quarterly report on outcomes delivered against the operational plan for the year ending 30 June 2025.

CARRIED 6-0

14 ADVISORY COMMITTEE MEETING REPORTS

Nil

15 CORRESPONDENCE**15.1 CORRESPONDENCE****25.04.16**

Moved: Cr A Lenton

Seconded: Cr J Mutton

1. That the Correspondence be received and noted.

CARRIED 6-0**16 LATE CORRESPONDENCE****NIL****17 OFFICERS REPORTS TO COUNCIL****17.1 ACTING DIRECTOR OF WORKS****25.04.17**

Moved: Cr A Lenton

Seconded: Cr T Elliott

1. THAT the Acting Director of Works report be received.

CARRIED 6-0**17.2 EXECUTIVE MANAGER COMMUNITY SERVICES REPORT****25.04.18**

Moved: Cr J Dorries

Seconded: Cr J Mutton

1. THAT the Executive Manager of Community Services for the Community Services Portfolio's operations for March 2025 be received.

CARRIED 6-0**17.3 INTERIM FINANCE MANAGER REPORT****25.04.19**

Moved: Cr A Lenton

Seconded: Cr J Mutton

1. That the Financial Reports for March 2025 be received.

CARRIED 6-0

17.4 CORPORATE SERVICES MANAGER REPORT**25.04.20**

Moved: Cr T Elliott

Seconded: Cr A Lenton

1. That the Corporate Services Manager report be received for the Corporate Services' Portfolio Operations.

CARRIED 6-0**17.5 CHIEF EXECUTIVE OFFICER****25.04.21**

Moved: Cr A Lenton

Seconded: Cr J Mutton

1. That the Chief Executive Officer's report be received

CARRIED 6-0**18 CONFIDENTIAL SECTION**

Nil

19 DATE OF NEXT MEETING

Ordinary Meeting 15 May 2025

The Meeting closed at 9:10am.**The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 15 May 2025.**.....
CHAIRPERSON