

Winton Shire Council Work Camp Correctional Facility Advisory Committee Meeting

held at Winton Shire Council
Boardroom
on Monday, 19 February 2024
at 5:00 pm

1 MEMBERS PRESENT

Pearl Eatts, John Bowden

PRESENT

Cr Frank Standfast (Deputy Chair), Cr Cathy White, Dirk Dowling (WSC CEO),
Cr Gavin Baskett, Lyle Paterson (Corrections Queensland)

2 APOLOGIES

Cr Shane Mann, Carly Cox

3 CONFLICT OF INTEREST

Nil

The Meeting opened at 5:00 pm and closed at 6:14 pm.

4 REPORT

1. Policy and Terms of Reference changes

- No real changes to this Advisory Committee
- Change is that the first meeting of the year is now a planning meeting
- Other change is that the Minutes are now in a Report format.
- Discussed Corrections Queensland documents in relation to applications. Corrections Queensland have approved the Winton Shire Council process. Applicants are assisted either by Corrections Queensland or by staff at the Neighbourhood Centre.

Recommendation:

That the updated application documents from Corrections Queensland be implemented. (Governance Coordinator to update the forms on the WSC website)

2. Membership Process

- Requested that all people complete the forms both to confirm membership and also to update contact details. Those present were supplied with forms to complete.

3. Council election process

- Now in caretaker mode – still operating as a Council. The new Council will appoint people to Chair each Advisory Committee after the election.

4. Annual Planning session

- Purpose is to determine what the Committee would like to achieve over the next 12 months.
- Purpose of Committee was reiterated – strategic and providing recommendations to Council.
- Planning for next 12 months – stepped through the PowerPoint. Clarified Conflict of Interest requirements – Corrections Queensland is strict in relation to Conflict of Interest as it can lead to the Crime and Corruption Commission being involved (see Recommendation).
- Budget for next year – equipment and shared officer. Currently owned assets on the balance sheet that are not in the control of Council (for example, out at the Work Camp). Is there someone that goes out to train people and undertake appropriate maintenance? At present, no. This will be addressed over the next 12 months.
- Create a budget for the Work Camp Correctional Facility.
- Feedback from the projects. Include in the process feedback on delivery of assistance.
- Shared Work Camp Officer was discussed to be used either across a number of shires and the prisoners or shared between Corrections Queensland and Winton Shire Council which would provide a broader range of activities available rather than just lawn mowing. Corrections Queensland Supervisor suggested if the person is employed by Winton Shire Council – the person could just be approved by Corrections Queensland. Look at initial set it up as paid fully by Council while negotiations occur to obtain 50/50 funding.



- Discussion about prison officers travel by Rex instead of by road.
- Combo Waterhole discussed – in McKinlay Shire. McKinlay Shire were going to provide someone with expertise to rebuild the crossings at Combo Waterhole.
- Thank Councillor Mann for his year's of service to the Work Camp Advisory Committee.

Planning outcomes

1. Audit and Asset List of equipment held at the Work Camp.
2. Replacement and maintenance and other provisions (fuel, oil, etc.) of equipment located at the Work Camp.
3. People to be trained in the care of equipment.
4. Budget for Work Camp Correctional Facility for accounting and reporting purposes.
5. Shared Work Camp Officer – work with Corrections Queensland to obtain 50/50 funding.
6. Participation in Indigenous Burial (as they have previously)
7. Opportunities for activities to be undertaken on properties particularly in relation to flooding (not for profit) and also may be able to assist on the commons, etc.
8. Re-examine the opportunity to work with McKinlay Shire and the Work Camp to undertake maintenance work.

Recommendation:

1. That the Governance Coordinator add the Queensland Corrections and Winton Shire Council requirements in relation to Conflicts of Interest for this Advisory Committee in the Agenda for the next meeting.
2. Find out how transactions are costed and accounted for when Corrections Queensland purchase items, for example, from Brodie Agencies.
3. That the Governance Coordinator add a process for reporting annually about project delivery.
4. Approach Corrections Queensland about supporting local industry (Rex) by using air travel rather than by road – fatigue management, more economical.

5 NEXT MEETING DATE

Ordinary Meeting to be held in the Winton Shire Council Boardroom on Monday 20 May 2024 at 5pm

