

Operational Plan 2021-2022

YOUR
Future



for the year ended 30 June 2022

Progress Legend	Complete	On Target	Requires Action	On Hold
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Programs and Objectives	Strategies and Goals	Strategic Functions	Outcomes From Corporate Plan	Strategies for Implementation	Performance Indicators and Levels of Service Outcomes	Off'r	Progress	Update
GOVERNANCE								
		Community Communication	To ensure minutes, reports, financial reports and Council tenders are available on Council's web site after confirmation.	Supply Minutes, Financial Reports, Mayoral Statements and plans to IT for loading to the Council Web site.	Number of times the Minutes, Business Papers, financial reports, mayoral statements are loaded to Council's web site within statutory timeframes. Awarding of tenders is updated on the website.	CEO		Business papers are generally made available to the Elected Members six days prior to Council Meetings and are placed on the website at least three days prior to meetings. Minutes and financial reports have been prepared and are available with in the required timeframes. Mayoral statements are provided as required.
			To provide regular Mayoral Press Releases on issues of importance to media outlets.	Mayoral Press Releases are issued to media outlets as circumstances dictate.	a) Mayoral Press Releases and Media communications are issued in a timely, factual, accurate and correct process, including regular updates in the Winton Herald. b) Number of facebook posts to provide timely information c) Number of radio interviews conducted.	Mayor/CEO		a) Budget report circulated through the Herald and regular Mayoral updates provided. b) Regular facebook posts are provided to circulate information c) Radio interviews provided when required.
			To ensure that there is a public consultation process and feedback when issue demand and when circumstances	Development and implementation of Communication and Marketing Strategy	Communications and Marketing Strategy to be developed and adopted by Council.	DCED		This will be developed post completion of the branding project.
				Development and implementation of digital content plan for all of Councils digital assets. **Will be included within Communications and Marketing Strategy	a) Content plans developed and delivered. **Will be included within Communications and Marketing Strategy b) Demonstrated growth in digital media following and engagement. **Ongoing as part of job role	DCED		
				Develop and implement corporate brand and style guidelines to deliver consistent and professional brand	Brand guideline adopted by Council.	DCED		Nick Did This will hold workshops with the community in 14-16 October to commence rebranding. The Style Guides will be provided as a deliverable of this project

for the year ended 30 June 2022

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GOVERNANCE AND FINANCE	to provide honest, transparent and accountable corporate governance in line with corporate values.		issues demand and which circumstances require.	All relevant issues are referred for public consultation and the responses noted as per Council's Community Engagement Policy.	a) Undertake community engagement for significant strategies and corporate plans. b) Community surveys are conducted for service satisfaction and community wellbeing c) Council holds its public meetings as per commitment to community a) Conduct community development, undertake engagement activities and enhance capacity and skill development, linked to human and social recovery. This does not belong in this section. b) Assist communities to develop proposals, including the assisting with the development and delivery of projects funded through the Flexible Funding Grants Program. This does not belong in this section	CEO/DCED		a) Community engagement plan in development for the 2022-2027 Corporate Plan; RAP community engagement in progress; Arts and Cultural Strategy engagement completed b) Quote to be obtained for a Community Wellbeing and Customer Satisfaction Survey c) Community Public Meetings are being held as per the commitment
		Community Engagement	To ensure Council has a constructive and active two way communication with the community.	Structured community engagement provided for in the Shire.	a) Comprehensive suite of Advisory Committees directly reporting through Council; b) Public meetings for Opalton, Middleton, Corfield and Winton each year. c) Regular Council messaging is provided in the Herald.	CEO		a) Completed b) Meeting held in Corfield on 3 September and another scheduled for 22 October. A meeting in Middleton is scheduled for 15 October. A public meeting was held in Opalton on 8 August. d) Regular articles and notices are being submitted to the Herald.

for the year ended 30 June 2022

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		Consultation	To consult with State and Federal agencies as issues and circumstances require.	To ensure that relevant issues for Winton Shire Council are lobbied with State and Federal agencies as circumstances require.	Number of issues that affect Winton Shire that are effectively lobbied and result in positive outcomes for the Shire.	CEO		Recent meeting held with Senator Susan McDonald. Ministers currently being lobbied regarding shortage of lots.
			Delegations to State and Federal Members and agencies as issues and circumstances require.	To ensure that relevant issues affecting Winton Shire are lobbied with State and Federal politicians as circumstances require.	Number of issues that affect Winton Shire that are effectively lobbied by elected representatives.	Mayor/CEO		All politicians who visit Winton are lobbied in relation to local issues. The Mayor has lobbied politicians on fencing the Bladensburg National Park, Mistake Creek Dam, Aged Homes, Road Sealing and other matters.
		Governance	To ensure the Councillors and the Staff Codes of Conduct are adhered to	All interactions within Council are consistent with Council core values.	a) Elected Members and Staff are aware of Code of Conduct requirements with any breaches being promptly investigated. b) That a review be commenced on Council's Local Laws c) That Council complete the Business Improvement Program with the Queensland Treasury Corporation. d) Updates provided on legislative changes by LGAQ, the Department of Local Government and legal representatives	Mayor/CEO		a) Elected Member Update to be delivered by LGAQ on 17 November. b) Dr Michael Limerick has been appointed to review Council's Local Laws c) Progress on the BIP is currently being reported through Council and the Audit Committee. d) Legislative updates provided through EMU's, conferences and discussion papers.
FINANCE								
GOVERNANCE AND FINANCE	to provide the wider community with confidence by effectively managing revenues and expenditure to ensure the financial viability of the Shire and to ensure the ongoing sustainability of the organisation	Council's Resources	To assess all avenues for the potential use of Council's assets, resources and facilities.	To seek the effective and efficient use of Council assets, resources and facilities.	a) Review the Operational Plan. b) Review Long Term Financial Plan c) Review the Organisational Structure and Staff Hierarchy Charts.	CEO		a) First quarter Operational Plan review to be considered on 21 October 2021. b) Reviewed on 2 July 2021 c) Reviewed on 2 July 2021, other reviews as required.
		Council Assets	To source or provide sufficient funds to maintain and improve Council assets.	In conjunction with the Asset Management Plan to develop strategies for the sustainability of all Council's assets.	a) Review assets and fund the development of a strategy to effectively manage the ongoing maintenance of Council assets. b) Implementation of new Business and Financial System. c) Upgrade WiFi for Council buildings and public spaces. d) Complete network upgrades at secondary locations to ensure all network components are on a standard level.	CEO/DOW		a) Asset Management program identifies renewal and maintenance activities as required. Broader BIP process to augment and optimise AM b) Currently recruiting for an implementation officer. c) Budgeted, but yet to be commenced d) To be completed
		Financial Reporting	To ensure that the annual Budget, general purpose Financial Report; Financial Forecast, Asset Register and annual Financial Statements are prepared within the statutory reporting timeframes.	That the documents are produced within legislative statutory timeframes.	a) Produce and Implement Annual Budget. b) Produce Operational Plan. c) Produce Annual Financial Statements. d) Produce Annual Report. e) Produce monthly financial report for Council. f) Complete an internal audit plan for the Audit Committee g) Prepare and adopt a new Corporate Plan for 2022-2027	CEO		a) Completed b) Completed c) Completed d) Completed Currently being drafted and required to be adopted prior to 13 November 2021. e) Being produced monthly f) To be completed - draft prepared g) Community Consultation report prepared for 21 October Council Meeting

for the year ended 30 June 2022

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SERVICE								
GOVERNANCE AND FINANCE	to achieve a customer focussed organisation that monitors, communicates and responds to community needs	Customer focus	To respond to customer communications in a prompt and informative manner.	To respond to customer communications within 7 business days.	Customer communications are acknowledged and requests for service are completed promptly.	CEO		Generally this is achieved, however timing for service requests to be completed are dependant on resources
		Customer complaints	To maintain a formal Complaints Process (including a register and report on the outcome).	Establishment of written complaints process and register.	a) Monitor complaints and timing responses. b) Ensure all required registers are established and maintained in accordance with legislative requirements.	CEO		a) Complaint registers are being maintained b) Administrative Complaint details are included in our Annual Report and provided to the Ombudsman. Governance and Risk Officer to review other registers.
REGIONAL GOVENANCE ROLE								
GOVERNANCE AND FINANCE	to play a constructive leadership role in regional issues.	Regional Organisations	To support and participate in the regional organisations that promote and address the programs, strategies and purposes of the Winton Shire Council.	Maintain and support membership of RAPAD, OQTA, LGAQ, WQAC, Outback Highway Inc., Red Ridge.	Maintain support and attend regular meetings and conferences as required.	CEO		Memberships continue to be maintained for various organisations including LGAQ, WQ Alliance, RAPAD, OQTA, IQRAP and the Outback Highway and other Committees as required. Elected Members and Staff attend regular meetings and conferences of these organisations.
		Regional Activities	To play a proactive role in regional activities.	Attendance at Regional Forums; make submissions on regional matters as required.	Number of attendances; Number of submissions	CEO		Elected Members and staff regularly attend regional forums and conferences. LGAQ Conference (3), Outback Highway (2), WQAC (3)
DEVELOPMENT								

for the year ended 30 June 2022

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	to develop an economic development philosophy that encourages and supports sustainable growth whilst considering environmental and heritage sites for future generations	Business	To respond to opportunities for new industry and overcome constraints for the development of existing businesses.	Support new and existing business opportunities	a) Encourage continuous improvement in small businesses including through identified small business development requirements and improving productivity and business performance. **Same as business assistance program b) Commence project for additional/upgrade of business signs on the Kynuna Road. c) Utilisation of strategic design fund to investigate economic strategies and projects. d) Explore and identify new opportunities to benefit from regional partnerships which boost Winton Shire's economic development goals. **Ongoing as part of job role e) Investigate the expansion of the industrial area to create additional allotments. f)Implement a Winton business awards to celebrate achievements and recognise excellence g) Develop and deliver a customer service accreditation program for local businesses h) Develop and implement a Winton Shire local buy program which promotes Winton Shire's business offer and uses qualitative data to influence purchase decisions.	CEO		b) Templates from Longreach Road project adapted, and process steps identified. Project being implemented. c) Workshops to be coordinated to develop shovel ready projects for future funding. e) Report submitted to 21 October 2021 meeting to expand industrial area. f) Discussions required with Winton Business & Tourism Association. g) Yet to be commenced h) Yet to be commenced

for the year ended 30 June 2022

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GOVERNANCE AND FINANCE		Development	To actively pursue new business development opportunities for the Shire in order to diversify our local economy.	To make Winton a destination of choice for investors.	a) Adoption and implementation of the Investment Prospectus and Accommodation Feasibility Report prepared by Stafford Strategy. b) Work with existing businesses to promote diversification and resilience focus, provide opportunities to upskill small business and promote new business ideas c) Promotional video showcasing the livability of living and working in Winton to be completed and promoted through an electronic prospectus located in the online portal. **Same as in lifestyle section d) Advocate for Queensland Government recognition of Winton Shire as the regional Queensland location for the film industry.** Ongoing engagement as part of job role	DCED		a) Workshop for implementation and adoption of the strategies planned for 14 October b) New project to be initiated when the Economic Development Officer is recruited. Planning underway.
		To develop an events based tourism program, and to ensure that Council has adequate infrastructure to attract new industries.		a) The Geothermal plant is operational; b) Further sealing on the Winton / Jundah Road out to Lark Quarry. c) Report on implementation of the Economic Development Strategy. d) Develop a Tourism and Events Strategy.	CEO		a) Legal Review commenced b) Further scaling recently completed c) Review and refresh of current EDS to be commenced when the EDO is recruited. Planning underway. d) This strategy should form part of the EDS	
		Saleyards	To continue to promote and operate Winton as a stock selling and spelling centre.	Ensure that saleyards fees are competitive; Lobby stakeholders to encourage saleyards usage.	a) Monitor and record number of spellings per annum/amount of profit b) Ensure facilities comply with safety requirements and meets user needs. c) Obtain a more secure tenure over the Saleyards site and Turkeys Nest. d) Replace the Saleyard Scales. e) Establish a Saleyards Advisory Committee.	DOW		a) Monthly report provided b) Improvement Notices recently issued by Workplace Inspector. c) Land purchase request has been submitted to the Department of Resources. d) Seeking quotes e) Applications received
EMERGENCY SERVICES								
GOVERNANCE AND FINANCE	to develop and implement disaster management mitigation plans and strategies	Disaster Response and Relief	To ensure that a capable emergency response is provided, within the resources available to the Shire.	Maintain efficient and effective SES unit; Ensure the Local Disaster Management Plan is current.	a) Financial support for the Winton SES unit; b) Regular Meetings of the LDMG are held; c) Local Disaster Management Plan is current. d) Organise one emergency exercise per year.	CEO		a) \$15,000 provided in the budget b) Two meetings scheduled each year with additional meetings as required c) New LDMP being developed d) Yet to be completed
				Improve community resilience and facilitate post disaster recovery	a) Advocate for locally based training opportunities and to increase membership of the Fire Service and SES. b) Promote community resilience in a disaster management context, identify community needs and priority projects that are linked to human and social recovery. c) Engage with the Royal Flying Doctor Service over the maintenance and management of emergency landing strips.	DCED		a) The next QFES training will be held in Longreach to try to make it easier for locals to join the service b) CDO has resumed substantive role c) Discussions to be held with RFDS

for the year ended 30 June 2022

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		Disaster Mitigation	To develop and implement Disaster Mitigation Plans and strategies.	The creation and maintenance of a current Local Disaster Management Plan; to hold effective exercises and maintain a vibrant SES unit.	a) Deliver Community recovery information strategies.	CEO		To be provided as required
EXTERNAL UTILITY SERVICES								
GOVERNANCE AND FINANCE	<i>to retain and improve the transport, communication and rural power network that services this region</i>	Rail Services	To lobby for the retention and improvement of rail services to the Shire.	Maintain political and community pressure to retain the existing service levels for rail services and lobby for the potential upgrade and improvement of the existing rail services.	Cattle and freight services remain open. Advocate for passenger service to be extended to Winton.	CEO		Cattle freight contract recently awarded to Watco and a meeting to be arranged with this company shortly. Council continues to lobby for the extension of the passenger rail service into Winton.
		Air Services	To lobby to ensure the provision of appropriate air services to the Shire.	Maintain political and community pressure to retain the existing service level of the air services and potentially upgrade and improve air services.	That the current level of air services, being Tuesdays and Thursdays Winton Longreach Townsville, be maintained as a minimum service level and Council advocate for further flights to Winton.	CEO		Current air services are being maintained with a review of services to be completed shortly. Direct Alliance flights from Brisbane to Winton have commenced
		Bus Service	To ensure there is the provision of appropriate coach/bus services to the Shire.	Mayoral and Councillor initiatives with political and departmental representatives to maintain bus/coaches services through/to Winton.	That the current level of bus/coach services, being one service to Brisbane and one to Mt. Isa daily, be maintained as the minimum service level.	CEO		Current bus services are being maintained.
		Power/Electricity	To lobby government and implement programmes to ensure the provision of reliable electrical power in the Shire. To investigate economic renewable options for the Shire.	Mayoral and Councillor initiatives with political and departmental representatives to maintain reliable electricity supply. To develop concepts for generation of renewable alternative sources eg geothermal.	a) Continue to liaise with Ergon re electricity production and to monitor electricity tariffs. b) Finalise construction of Geothermal Power Electricity Plant, including a new Power Purchase Agreement with Ergon..	CEO		a) Tariffs continue to be monitored to ensure savings are achieved where possible b) Geothermal Plant is currently not in operation, therefore a Power Purchase Agreement is yet to be finalised with Ergon
		Telecommunications	To ensure the provision of appropriate levels of affordable telecommunication services to the Shire.	Mayoral and Councillor initiatives with political and departmental representatives to maintain and improve telecommunication services to the Shire.	a) Ensure continuity of a reliable telecommunications system. b) Complete the small cell tower at Opalton in partnership with Telstra and in consultation with the QBOA.	CEO/DOW		a) Improved telecommunications contracts have been negotiated by the IT Officer b) Opalton Small Cell tower procurement completed. Working with Telstra to complete installation.

for the year ended 30 June 2022

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TOURISM								
ECONOMIC	to maximise the benefits to the community of Winton	Preservation of Historic Sites	To identify and protect historic sites in the shire on a prioritised basis.	The physical preservation of identified historical sites.	a) Painting of Corfield Fitzmaurice building completed by December 2021. b) Restoration of the old wagon in Elderslie Street and Gordon Kennedy Park by December 2021. e) Historical information signage around town for walking Tours to be erected. **Same as below point d) d) Historic signs and points of interest to be erected.	DCED		a) Completed b) Each wagon wheel will cost around \$52,000 to restore. Each wheel weighs 450kgs and the freight will need to be included. This project is estimated to cost \$75,000. c) Creating a map of where the signs will be erected; Updating information and photos with Historical Society (they are away until end of September); Receiving quotes for designing and printing signs d) Sign design plan needs to be developed in line with the new branding.
		Tourism Product Development	To enhance existing product and facilitate development of new products.	To enhance existing product and facilitate development of new products.	a) Assess tourism infrastructure opportunities as funding arises. **Ongoing as part of job role b) Approve & implement Business Plan for Waltzing Matilda Centre. Draft awaiting endorsement. **No draft completed yet c) Target trade delegations, Screen Queensland, and other film industry contacts to advocate that Winton is a great destination for film locations, television production and commercials. Subject to funding, develop the Western Town Film Set. d) Create a webpage to attract and support the Film Industry d) Further develop relationships with tour companies and airlines - new routes, experience gaps etc. **Ongoing engagement as part of job role e) Develop an event planning guide, to show potential event organisers the ease at which they could run an event in Winton. f) Develop and promote new tourist attractions which include: Agritourism and farm stays, and Indigenous cultural tourism. g) Support Opalton with tourism promotion and infrastructure	DCED		b) To be considered in the 2022-23 Operational Plan c) BBRF Funding not received. This project is to be considered as part of a broader Education Tourism Strategy, rather than specifically for the film industry. d) Commence in 2022 e) Underway f) Edu Tourism, Agritourism and Indigenous Cultural Tourism are all avenues being researched and considered - will be incorporated into the refreshed Economic Development Strategy g) Ongoing support for Opalton

for the year ended 30 June 2022

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DEVELOPMENT	from sustainable tourism	Tourism Marketing	To provide a framework for the cost effective promotion of Winton that will encourage increased visitor stays and widen the market scope & share.	Develop Winton Identity and deliver a compressive suit of destination marketing activities.	a) Brand creation and rebranding to refine Winton's positioning to be presented to Council in August 2021. This Destination Brand document includes a Brand Style Guide to ensure brand is carried across all marketing material including: website, partner websites, brochure, social media, banners. **Same as branding item b) Facilitate review/reprint of WMC & Experience Winton brochures with new branding. **Task included as part of branding c) Investigate a business assistance program providing advice on websites and social media, web content, and imagery, ATDW, aligning with Council strategy, product development ideas, packaging and how to work with journalists. d) Update tourism and Shire Entry signs e) Set up a system to evaluate the return from tradeshow. f) Plan events to attract families to the region twice a year. ** Ongoing as part of job role with WOWF and Outback Festival g) Demonstrate product offerings that sit at different price points. **Ongoing as part of job role h) Adoption of Strategic Tourism Marketing Plan **Will be included within Comms and Marketing Strategy i) Prepare or update a library of content including blogs, top ten, must see, history, self drive routes. **Task included as part of branding f) Deliver Winton's Way Out West Festival in April 2022	DCED		Branding workshop scheduled to develop Winton's Identity. c) to be considered as part of a refreshed EDS d) Contingent on new brand e) Tradeshow are being held back this year, and a more strategic promotion approach will be put forward f) Proposal for the WWOFF on October Council meeting agenda
		Tourism Facilities	To maintain and improve existing facilities to enhance the Winton tourist experience.	Develop or facilitate the realisation of appropriate level of tourist facilities.	a) Compliance of Management Plan for Lark Quarry with AAoD; b) Effective Management of Waltzing Matilda Centre. ** Ongoing as part of job role	DCED		To be commenced
		Tourism Education and Training	To increase the awareness of the potential benefits of tourism to the Winton economy through education, training & edification.	Facilitate, develop or implement training & education programs. Further facilitate & encourage traineeships. Provide information opportunities to the community.	a) Facilitation of famils. ** Ongoing promotion as part of job role b) Develop a strategy to secure education based school trips with a focus on Regional Queensland, in consultation with AB Paterson College.	DCED		This will be an increasingly important aspect of tourism diversification in the revised EDS.

for the year ended 30 June 2022

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BEAUTIFICATION								
ECONOMIC DEVELOPMENT	to develop new and implement the ongoing improvement in the appearance of the Shire.	Beautification	To plan and implement the ongoing improvement in the appearance of the Shire.	Facilitate one town clean-up per annum. Continue to pursue cemetery upgrades. Enhance the scenic appearance of approaches to the town of Winton. Encourage a green image for Winton.	a) Prepare a Landscape Master Plan for the town landscaping b) Undertake at least one annual clean-up campaign c) Beautify and maintain the repairs at the Cemetery d) Completion of Elderslie Street Landscape Project e) Maintain the Western Channels Bush Walking Track (not in budget) f) Completion of Lawn Cemetery Upgrade Stage 1 g) Upgrade the beautification at - Airport Entrance, Landscaping WINTON sign & Showgrounds Entrance including investigation into solar lighting.	DOW / DCEO		a) Seeking assistance through university programs. b) Completed 1 - looking at doing another early 2022. c) Ongoing d) Outstanding works to be completed e) Completed - graded before Outback Festival f) Concreting completed g) Waiting on rebranding before signs are ordered, landscaping to follow.
		Public Parks	To maintain and develop parks to meet the needs of the community.	To develop public parks & recreation areas appropriate to the identified needs of the Winton Community.	a) Maintain and repair the existing parks as required b) Develop a Parks Maintenance Program c) Produce Masterplan for Eric Lenton Memorial Recreational Grounds. d) Upgrade the beautification at Travellers Rest	DOW / DCEO		a) Ongoing b) Ongoing c) Design completed - awaiting Council approval d) To be programmed
		National Parks	To assist QPWS to preserve the natural attributes of Parks while increasing access and appreciation.	Facilitate periodic meets with QPWS staff in an effort to co-ordinate Council's tourism promotion & usage of the Bladensburg National Park.	Number of meetings with QPWS staff; Continued compliance of Trustee Agreement for the Lark Quarry Conservation Park.	DOW		QPWS staff attended the August meeting of the Wild Dog Committee. Trustee Agreement being complied with.

for the year ended 30 June 2022

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AIRPORT INFRASTRUCTURE								
ECONOMIC DEVELOPMENT	to maintain existing Council air strips at a safe standard, appropriate to the level of use.	Airport Operations	To ensure that the Council airstrips/landing surfaces are maintained at a safe and compliant standard and the facilities are appropriate to the level of use.	Council airstrips (sealed & unsealed) are maintained at the required standard. Staff are adequately trained in the safety and security issues. Airport inspections are undertaken regularly & NOTAMS issued as required.	a) Maintain the airstrips and report works to the Council Meetings b) Investigate the opportunities that were received through the Airport Feasibility Study c) Undertake yearly technical certification and inspection d) Undertake early lighting audit and inspection e) Purchase and install airport back-up generator f) Install Jet A1 above Ground Fuel Tank g) Investigate the installation of PAPI lighting	DOW		a) Ongoing b) Ongoing c) Completed d) Completed e) Backup generator in conjunction with PAPI lighting and apron floodlight upgrades in final planning stages. f) Looking at other options g) Contract awarded
BUSINESS								
ECONOMIC DEVELOPMENT	to improve and develop business continuity strategies and opportunities	Communications	Develop appropriate levels of communications services.	Improve internet and communications systems.	a) Assist businesses to access and utilise IT infrastructure and digital technologies. **Same as business assistance program			
ENVIRONMENTAL HEALTH								
HEALTH, ENVIRONMENT AND PLANNING	to pursue environmental health actions that comply with the minimum health, environmental and food standards.	Environmental Health	To conduct food inspections of all public food preparation facilities.	To promote best practice in public health matters through a regulatory process.	Number of public health inspections regarding public health matters undertaken.	CEO		Annual food inspections completed in October and April. Grease traps to also be inspected. Enforcement Notice issued for house demolition and other health matters followed up
			To conduct urban property inspections to minimise vermin.	To promote best practice in public health matters through a regulatory process.	a) Number of Food Handling training sessions conducted. b) Number of people attending Food Handling Training sessions. c) Develop application process for itinerant traders.	CEO		a) Food Handling training sessions are generally conducted online. b) Health Inspector is the key contact for food handling training enquiries c) Food licence applications recently completed for itinerant traders.
			To conduct urban property inspections to licenced Environmentally Relevant Activities.	To promote responsible processes by implementing regular inspections and licencing of Environmental Relevant Activity.	Number of environmental complaints received and actioned.	CEO		Complaints investigated and resolved as required
GARBAGE								
HEALTH, ENVIRONMENT AND PLANNING	to ensure that the current garbage collection facilities meet the needs of the Community	Garbage Collections	To monitor and improve waste management collection practices.	Maintain an effective and efficient garbage collection service.	Maintain appropriate cyclic garbage collection program.	DOW		Ongoing
ANIMAL CONTROL								
HEALTH, ENVIRONMENT AND PLANNING	to provide appropriate management of the control of animals within the town environment	Animal Control	To control animal management in Winton.	To ensure all dogs and registerable animals are registered; To react to complaints regarding animal nuisances in a timely manner.	Animal Registration Program initiated. Number of complaints actioned. Local Laws and Animal Control Officer investigated.	CEO		Annual Animal Registration program is implemented. Complaints are actioned as they are received. Ongoing issue trying to attract an officer to police Local Laws including Animal Control.

for the year ended 30 June 2022

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NATURAL RESOURCES and ENVIRONMENTAL MANAGEMENT								
HEALTH, ENVIRONMENT AND PLANNING	to provide sustainable management of the natural environment through application of resources and enforcement of legislation	Stock Routes Reserves	To support the ideal that the Stock Route Network's integrity as a State corridor is maintained and enhanced so that unimpeded travel can occur through Winton Shire and adjoining Shires.	Carefully monitoring pasture to ensure that the land managed for the long term to maintain biomass.	a) Monitor number of livestock utilising the Stockroute Network b) Ensure the Commons/Reserves/Stock Routes are maintaining animal welfare and are in compliance with the Biosecurity Act.	DOW		a) Ongoing b) Ongoing
			To manage the grazing impacts of travelling stock, and/or agisted stock, on the land condition and areas of significance of the Stock Route Network within Winton Shire, and to ensure that the grazing resources are available for future use.	Rural Lands Officers to partake in Grazing Land Management and Stocktake training as it becomes available to calculate biomass available to travelling stock.	a) Maintain sufficient pasture, fences and water availability for travelling stock b) Ensure permits to occupy (PTO) are followed through c) Source funding for water upgrades on Stock Routes and investigate and report back on current water agreements on the Stock Route.	DOW		a) Ongoing b) Ongoing c) Recent funding applications were successful for water / equipment upgrades along the stock route
			To implement the objectives identified in the Winton Shire Council Stock Route Management Plan.	That the plan be revisited biannually to ensure that monitoring is being performed.	a) Ensure that performance indicators in the plan are assessed on a yearly basis and reported to Council.	DOW		a) To be arranged
		Pest Management	To implement the objectives identified in the Winton Shire Council Pest Management Plan.	Target awareness campaigns at landowners in areas of risk; distribution of weed and pest animal information; attend field days: regular property inspections; shire information days.	a) Attend field days; awareness campaigns held; weed and pest animal literature distributed; control of Weeds of National Significance. b) Property inspections	DOW		a) Baiting programmed for October. b) Ongoing
			To support the Pest Management Plan in bringing together government agencies, businesses and the community in a concerted effort to tackle the critical issue of pests, by increasing awareness, sharing responsibility, and coordinating action.	Regular communications with stakeholders involved in pest management and funding, attendance at field days to keep up to date with current best practice.	a) Consider the regional strategies and initiatives of known sites and actioning of treatment of new outbreaks. b) Communicate Biosecurity Mangement Plan with Council Staff c) Provide financial support of Wild Dog Managment activities d) Attend Wild Dog Managment meetings e) Install drying sheds and racks f) Identify Desert Channels Queensland Funding Opportunities g) Work with DCQ on fencing areas to help rejuvenate the grass and reduce the prickly tree growth.	DOW		a) Ongoing b) Will commence when Biosecurity Officer starts c) Ongoing d) Ongoing e) Arrived - to be installed f) Ongoing g) Ongoing

for the year ended 30 June 2022

Progress Legend	Complete	On Target	Requires Action	On Hold
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Programs and Objectives	Strategies and Goals	Strategic Functions	Outcomes From Corporate Plan	Strategies for Implementation	Performance Indicators and Levels of Service Outcomes	Off'r	Progress	Update
			To support the development of a cluster fence solution to address the issue of wild dogs in the region.	Support the Wild Dog Advisory Committee in its endeavours to reduce Wild Dogs in the area	a) Undertake two aerial baiting activities annually b) Investigate Wild Dog Mapping.	DOW		a) Baiting programmed for October. b) Ongoing
					a) To support exclusion fencing & encourage new landowners to apply for funding.	DOW		a) Ongoing
		Commons	To maintain Common facilities at a level that meets the needs of the community and maintains environmental responsibility.	Monitor pasture cover; Monitor stock numbers; Monitor fencing condition; Monitor feed and water levels.	a) Ensure pasture cover is sufficient for cattle on agistment; Fences are stock proof; Water resources adequate for current stock carrying capacity. b) Fence along the Town Common (Riley Street)	DOW		a) Ongoing b) Quote awarded

for the year ended 30 June 2022

Progress Legend	Complete	On Target	Requires Action	On Hold
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Programs and Objectives	Strategies and Goals	Strategic Functions	Outcomes From Corporate Plan	Strategies for Implementation	Performance Indicators and Levels of Service Outcomes	Off'r	Progress	Update
TOWN PLANNING								
HEALTH, ENVIRONMENT AND PLANNING	to manage the development of land use in a sustainable manner.	Town Planning Policy	To review and upgrade Council's current town plan to ensure it meets community needs.	Secure processes that will lead to a new town planning scheme that meets legislative requirements and community needs.	Amendments to the Winton Planning Scheme appropriate to meet the community requirements.	CEO		No amendments currently required.
		Planning	To ensure that appropriate zoned land is available to meet public demand.	Identify the requirements and amended zoning as required to meet identified public and demand.	Assess zoning as required to ensure public demand for land usage is considered.	CEO		Additional areas for Residential and Industrial Land to be determined.
			To encourage development but not at the detriment of culture, heritage or environmental issues.	To streamline planning application processes; provide accurate and relevant planning information to clients.	a) To ensure Development Applications are processed in a timely manner and in accordance with legislative requirements.	CEO		Most applications are being approved under delegation to speed up the process, more complex applications submitted to Council
LIFESTYLE								
	to provide a suite of facilities and services that provide for the education, enjoyment and well-being of the community at large	Lifestyle	To enhance the liveability of Winton Shire.	Promote the liveability of Winton to new and potential residents	a) Develop a potential resident famil program and welcome pack or program for new residents. b) Development of video to promote the liveability of Winton c) Develop an online portal to advertise all Winton Shire employment opportunities (including Australian and Queensland Government vacancies), housing availability and details of key services and liveability factors. d) Establish a careers program to familiarise youth and employees with career options and the potential for local employment opportunities including in engineering, animal husbandry, palaeontology, museum curating, hospitality, child care, aged care, etc and assist to develop an appropriately skilled local workforce. e) Investigate the development of wetlands projects.	DCED		a) On hold for branding b) On hold for branding and scoping c) As above e) Land purchase application submitted to the Department of Resources for future wetlands site.
		Promotion and Facilitation	To encourage participation and community involvement in sporting and recreational activities.	Build the capacity of local Sporting Clubs and opportunities for participation in active sport and recreation activities	a) Support WHAT Program and discuss the future operation of WHAT and the Gym and the existing agreement with Council b) Support sporting and community organisations c) Investigate and deliver sporting and recreational activities d) Investigate option for Umbrella-style Club operation to combat rapidly dissolving local sporting clubs and committees.	DCEO		On Track

for the year ended 30 June 2022

Progress Legend	Complete	On Target	Requires Action	On Hold
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Programs and Objectives	Strategies and Goals	Strategic Functions	Outcomes From Corporate Plan	Strategies for Implementation	Performance Indicators and Levels of Service Outcomes	Off'r	Progress	Update
COMMUNITY, CULTURE AND LIFESTYLE		Education	To lobby to provide children of the Shire with educational opportunities equivalent to their peers elsewhere in Queensland.	Support the development of and access to education opportunities for all students in the shire	a) Allocate the Nadjayamba bursary annually. b) Support Schools, P&C's and ICPA to address local community priorities c) Conduct quarterly meetings with both schools to encourage and stimulate development opportunities for each school's students. d) Support AB Patersons' "Barty's Place" development.** Ongoing engagement as part of job role	DCEO		DCED to schedule meetings with schools
			To endeavour to provide assistance to the community in overcoming the challenge of our remoteness in terms of accessing development opportunities for the whole community.	Investigate strategies to mitigate the disadvantage to the community in accessing services and developmental opportunities.	a) Raise awareness of local career opportunities, initiate education and training initiatives in collaboration with schools, training providers and businesses to retain students in Winton Shire b) Foster a culture of life long learning by facilitating opportunity for community learning and development opportunities for all ages. e) Conduct weekly meetings with each school, student council and guidance counsellor to deliver assistance in accessing development opportunities.	DCEO		Review in 2022 Operational Plan
		Aged Welfare	To monitor and respond to the needs of the aged in the community.	60 & Better program delivered	a) Aged care events occurring are publicised, monthly b) 60 & Better program delivered weekly with activities such as BYO craft, painting, and age appropriate exercise c) delivery of subsidised monthly seniors activities such as Senior Lunches, organised craft session, community morning tea, bingo; d) Annual Activities delivered that highlight the important role of seniors in the community such as Seniors Week and Grandparent Day. e) Seniors focused publications delivered including printed Boredom Buster and 60's and better newsletter. f) Provide centre based support and advocacy for seniors that address community needs. g) Develop a Master Plan for the Aged Care precinct.	DCEO		On track

for the year ended 30 June 2022

Progress Legend	Complete	On Target	Requires Action	On Hold
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Programs and Objectives	Strategies and Goals	Strategic Functions	Outcomes From Corporate Plan	Strategies for Implementation	Performance Indicators and Levels of Service Outcomes	Off'r	Progress	Update
COMMUNITY SERVICES								
COMMUNITY,	to manage and develop our communities in such a way that they are accessible, function well, are safe and convenient with appropriate amenities that makes them a desirable place to live. To ensure the provision of appropriate health and welfare services to the community	Health Care	To monitor and improve level of health services offered to the community.	Monitor the current health services and research other viable options to improve health care.	Continue to liaise with and attend CAN/medical orientated meetings.	DCEO		To be reinstated
		Home and Community Care	To maintain and enhance Council sponsored health services.	1. Monitor the current health services of aged and younger disabled within the home. 2. Develop Winton as a location of choice for retirees through growing the region's capacity and capability in allied health care.	a) The aged and younger disabled basic needs are met; Obligations of Service Agreement met. b) Support the aged community through established CHSP & Packaged Care Programs. c) Ensure that people receiving CHSP are pathwayed into Packaged Care Programs as needs increase d) Participate in and complete the Service Development Assistance Program e) Develop and implement a service quality improvement plan e)- Increase the number of residents participating in the CHSP & Packaged Care Programs. d) Increase the number of residents participating in the NDIS Program. f) Support training and upskilling in aged care and disability services g) Promotion and community education of the aged and disability services available in the community.	DCEO		a) Planning required b) SDAP almost complete - mentoring request submitted c) In development and training in Quality Improvement will be provided d) BAU e) Planning required
		Youth Development	To monitor and respond to the social needs of the youth in the community.	Youth program established, scheduled youth events.	a) Obligations of Service Agreement met. b) Delivery of youth specific events c) Delivery of school holiday activities d) Increase number of youth support clients e) Identify outreach and support services and initiatives to encourage vulnerable and disengaged youth aged 8-21 years into Youth programs. f) Identify special needs youth and access to NDIS services in the community. g) Deliver a weekly youth drop-in program to monitor and respond to the social needs of the youth on a consistent basis in a safe and supportive environment. f) Renewal of Youth Centre Building.	DCEO		b) Youth programming is continuous c) Vacation care provided around Outback Festival d) Increased

for the year ended 30 June 2022

Progress Legend	Complete	On Target	Requires Action	On Hold
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Programs and Objectives	Strategies and Goals	Strategic Functions	Outcomes From Corporate Plan	Strategies for Implementation	Performance Indicators and Levels of Service Outcomes	Off'r	Progress	Update
CULTURE AND LIFESTYLE		Child Care Service	To facilitate the provision of child care services.	Provide a high quality child care service that meets the needs of the community and National Quality Framework	a) Accreditation sustained and rating improved b) Increase service utilisation c) Deliver dedicated school holiday program that engages with other school holiday activities in the community d) Ongoing training delivered to educators. e) Participate in monthly quality coaching with Department of Education f) Further development and promotion of after school program to increase enrolments; g) Increase community engagement through programming. h) Assessment and Rating is meeting or exceeding in the seven Quality Areas. i) Engage children in community events to build sense of belonging to the Winton community.	DCEO		a) Steps are being taken to improve achievement against ratings for the NQF b) Little Swaggies has increased in attendance and sustained the increase c) A joint Youth and Rec Officer program was held for Vacation care d) A range of training opportunities are being provided to staff and management e) Relationships are strong with the Department thanks to the Acting Director f) Enrolments remain relatively low - the lack of transport from school is a challenge for some parents g) Programming will be the subject of the Kindy Uplift funding which should spill over into ECE h) Not assessed as yet i) Significant involvement of children in the Outback Festival was noted
		Community and Individual Support	To monitor and respond to the social needs of the community.	Monitor the current health services and research other viable options to improve services for communities social needs.	a) Improve community awareness of CISP services b) Increase number of individuals utilising CISP Program. c) Community need is addressed by the program activity work plan d) Delivery of 4 Projects, 4 events, and 4 Resources/Tools per year in accordance with program activity work plan.	DCEO		On track
		Family Support	To maintain and improve level of health services offered to the rural community.	Strengthen the capacity of families with children and young people who find themselves in vulnerable circumstances.	a) Improve community awareness of the Family Support program. b) Increase number of families utilising Family Support Program. c) Delivery of regular playgroup d) Delivery of targeted community educational project or events	DCEO		On track

for the year ended 30 June 2022

Progress Legend	Complete	On Target	Requires Action	On Hold
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Programs and Objectives	Strategies and Goals	Strategic Functions	Outcomes From Corporate Plan	Strategies for Implementation	Performance Indicators and Levels of Service Outcomes	Off'r	Progress	Update
CULTURAL SERVICES								
COMMUNITY, CULTURE AND LIFESTYLE	to promote and facilitate Arts and cultural Activities throughout the Shire	Arts and Culture	To develop, support and facilitate arts and cultural activities in the Shire.	Increase opportunities for the community to access the arts.	a) Delivery of at least two cultural productions for Winton. b) Active consultation with community to understand cultural preferences and priorities in relation to art e) Increase collaborative art and cultural partnerships d) Develop, maintain & utilise the museum and gallery collection e) Delivery of arts and cultural development workshops **All ongoing as part of job role b) Develop and maintain Willie Mar site	DCEO		On track
			To pursue the aims and objectives of the Arts and Cultural Policy.	Develop Arts and Cultural Strategy to service the community.	a) Council adoption of the Arts and Cultural Strategy b) RADF grant funding secured and distributed to the community c) Plan Public Consultation in order for Council to develop a Reconciliation Action Plan.	DCEO		a) Arts and Cultural Strategy drafted to a high standard, the resourcing of the Strategy is the key hurdle b) RADF applications open c) Public consultation held on RAP, Koa People have engaged, and more time is needed to ensure that the RAP is fit for purpose. Consider an Aboriginal Aspirations Plan first.
SPORT AND RECREATION								
COMMUNITY,	to develop new and maintain existing sporting and recreational facilities appropriate to the needs of the community	Sporting Facilities	To provide sporting facilities appropriate to the needs of the community.	To identify additional sporting facilities needs for Winton; Provide appropriate maintenance of existing sporting facilities.	a) Maintain appropriate support to Sport and Recreation groups; b) Complete a Master Plan for the Recreation Grounds; c) Complete Swimming Pool Kiosk/Dressing Rooms Upgrade Project; d) Development and endorsement of Sport and Recreation strategy e) Upgrade Showgrounds Water for Campdraft events f) Install New Showgrounds Broadcasting Tower g) Replacement of Showgrounds Arena Power Poles (in increments) h) Install new PA and radio at Showgrounds i) Replacement of Swimming Pool Sand Filtration j) Complete Gym Upgrades	DCEO/DOW		a) Ready for public consult - draft design b) Apart of the Youth Centre Design c) Kiosk 85% complete. d) Madeline e) Completed f) Asset Manger working on Tender document for D&C for release g) TBA h) IT? i) Complete j) Will commence after Swimming Pool.
		Recreational Facilities	To provide recreational facilities appropriate to the needs of the community.	To identify additional recreational facilities needs for Winton; Provide appropriate maintenance of existing recreational facilities.	a) Implement plan of Eco Walking Track information to existing Western Creek track. b) Complete Showgrounds Stables upgrades Stage 1 in accordance with Masterplan. c) Complete Sealing of the Showgrounds Carpark & Fencing	DCEO/DOW		a) To be considered as part of the signage project - other signs take priority at this stage b) 85% complete c) Awaiting funding

for the year ended 30 June 2022

Progress Legend	Complete	On Target	Requires Action	On Hold
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Programs and Objectives	Strategies and Goals	Strategic Functions	Outcomes From Corporate Plan	Strategies for Implementation	Performance Indicators and Levels of Service Outcomes	Off'r	Progress	Update
CULTURE AND LIFESTYLE	<i>to develop new and maintain existing sporting and recreational facilities appropriate to the needs of the community</i>	Library	To provide library services appropriate to the needs of the community and other users.	Delivery of high quality public library services in accordance with public library guidelines and standards, that is responsive to the needs of the community.	a) Annual Report to State Library of QLD submitted on time; b) Library visitation and membership increased by 5%; c) An inclusive monthly program of activities promoted and implemented; d) Attract 1 new grant to contribute to programming or resources; e) Delivery of 2 adult learning activities per year; f) Delivery of weekly early years activities g) One library specific staff professional development activity held; h) Delivery of one community consultation activity, such as consultation workshop or satisfaction survey; i) Benchmark service against Queensland Public Library Standards and Guidelines, and recommendations implemented. j) Library Strategy developed and endorsed. k) Improve digital access and literacy. l) Delivery and implementation of street library project m) Delivery of regular youth activities. n) Delivery of regular seniors activities.	DCED		a) Complete b) On track to sustain membership increase c) Great programming taking place in the library d) Not as yet e) Tech Savvy and history themed events f) Early years program is well attended g) Librarian attended the First Five Forever professional development in Hughenden h) Not as yet - may be included in the Corporate Plan survey i) Not started j) Not started k) / m) n) BAU l) Not started

for the year ended 30 June 2022

Progress Legend	Complete	On Target	Requires Action	On Hold
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Programs and Objectives	Strategies and Goals	Strategic Functions	Outcomes From Corporate Plan	Strategies for Implementation	Performance Indicators and Levels of Service Outcomes	Off'r	Progress	Update
BUILDING INFRASTRUCTURE								
COMMUNITY, CULTURE AND LIFESTYLE	<i>to explore the needs for new Council building infrastructure whilst preserving existing assets.</i>	Council Building Management	To maintain and develop Council buildings.	To develop a schedule of inspections with appropriate refurbishment actions for Council buildings.	a) Maintain yearly scheduled inspections of buildings re tenancy; Buildings maintained within budget allocations. b) Reassess Building condition and defect assessments. c) Conduct painting at Corfield & Fitzmaurice and Lark Quarry Building d) Commence Youth and Disaster Recovery Centre construction. e) Replace Shire Hall Airconditioning f) Renew Library Airconditioning g) Construct Small Plant Shed at Depot. h) Ensure all commercial and residential building works are completed.	DOW		a) Yet to commence b) Ongoing c) Corfield Complete - Lark Quarry Complete d) A part of the Youth Centre Design e) To be tendered in Oct. f) Project awarded to Modus g) First stage (shipping containers) complete. Igloo ordered, awaiting installation h) Commerical and Residential work ongoing. Major project - renewal of AC at Diamantina Gardens - work awarded, to commence October 2021.
		Housing	To monitor and respond to the need for housing in the community.	Encourage new housing projects, continue to allow rate remission policy for house construction and renovations.	a) Report on the level of occupancy for all Council Housing on a quarterly basis. b) Purchase New Kit Home. c) Commence six-monthly tenancy inspections of Council housing	DOW		a) Buildings and Facilities Manager maintaining list of occupancy/vacancy b) TBA - third quarter 21'22 c) No responses to EOI

for the year ended 30 June 2022

Progress Legend	Complete	On Target	Requires Action	On Hold
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Programs and Objectives	Strategies and Goals	Strategic Functions	Outcomes From Corporate Plan	Strategies for Implementation	Performance Indicators and Levels of Service Outcomes	Off'r	Progress	Update
ASSET MANAGEMENT								
TRANSPORT and INFRASTRUCTURE	to develop a progressive asset/risk management plan	Asset Management	To implement an asset/risk management assessment of Council's operations.	Sustainable management of Council's assets.	a) Adopt the Asset Management Plans for all remaining asset classes; b) Undertake commercial and residential building works on a prioritised basis.	DOW		a)Significant work done on Asset Management as part of the QTC BIP process. Gap analysis and specific, measurable targets in place. B) Ongoing
SAFETY								
TRANSPORT and INFRASTRUCTURE	to acknowledge the need for a safe environment in all aspects of Council operations.	Safety Management Plan	To embrace the objectives of Council's Safety Management System and fully implement its objectives.	Continue to pursue goals and actions of Council's Safety Management System and its objectives.	a) Ensure incidents are properly reported and recorded within timeframes; b) Conduct a minimum two preventative training programs delivered per year; c) Upgrade Corfield water infrastructure	DOW		a) Incidents reported to Council and the WHS Committee on a monthly basis. b) Future training programs reported to Council on a monthly basis. c) New tanks installed
		Drug and Alcohol Testing	To continue the implementation of the Drug and Alcohol Policy.	To ensure that all personnel and contractors are drug and alcohol tested a minimum of 4 times per annum. That positive test are dealt with as per the policy.	Testing in accordance with Drug and Alcohol Policy and quarterly reporting.	CEO		Testing is being conducted as time and resources permit.
BEST PRACTICE								
TRANSPORT and INFRASTRUCTURE	to achieve best practice in Council operations	Operational Performance	To benchmark Council operations against similar Councils.	To ensure that the organisation delivers service consistently in line with industry best practice.	Benchmarking of key services against similar Councils.	DOW		Ongoing
		Quality Assurance	To implement a quality Assurance framework for Council operations.		Implementation of Quality Management System.	DOW		Ongoing

for the year ended 30 June 2022

Progress Legend	Complete	On Target	Requires Action	On Hold
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Programs and Objectives	Strategies and Goals	Strategic Functions	Outcomes From Corporate Plan	Strategies for Implementation	Performance Indicators and Levels of Service Outcomes	Off'r	Progress	Update
	ROADS AND STREETS							
		State and National Roads	To lobby for the improvement of government roads of significant economic benefit to the shire.	Establish open lines of communication with funding sources and continually lobby for extra funding and make all applications necessary for extra funding that may come available.	a) Report to Council when extra funds are received and on going efforts to acquire extra funds for works including through the ORRTG; b) Complete Richmond Road Project Upgrade c) Ensure Road Maintenance Performance Contract funds are consumed d) Review of unit rates for RMPC Contract before next contract.	DOW		a) Ongoing b) Stage 3 due to commence c) Ongoing d) Ongoing
		Town Streets	To provide a street network that satisfies the needs of the community, in terms of surface, lighting and safety.	Reinvigorate and reseal town streets as scheduled; adequate street lighting is identified; install appropriate signage, line marking and traffic calming.	a) Conduct street light audit and report any faults b) Complete signs, line marking and other regulatory traffic control devices maintained and replaced as required to comply with required Standards; c) Complete Town Reseals Program d) Install Carpark Lighting at NHC e) Complete K & C Rehabilitation work f) Complete School Infrastructure Program (K&C, Drainage, Resealing) g) Seal Lynette Lane h) Replace various pedestrian pram ramps i) Reseal Musical Fence Access Lane j) Complete Hospital Estate Development	DOW		a) To be completed before Xmas b) Ongoing c) Programmed for end of October. d) Completed e) Ongoing f) Planning stage g) To be programmed h) Ongoing i) Not started j) Sewerage and Water complete. Data and Comms tender and contract document in progress. Clean fill and road works TBA

for the year ended 30 June 2022

Progress Legend	Complete	On Target	Requires Action	On Hold
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Programs and Objectives	Strategies and Goals	Strategic Functions	Outcomes From Corporate Plan	Strategies for Implementation	Performance Indicators and Levels of Service Outcomes	Off'r	Progress	Update
TRANSPORT and INFRASTRUCTURE	to ensure the provision of a road and drainage system that facilitates efficient movement that preserves the integrity of the local environment	Rural Roads	To provide a rural road network that satisfies the needs of the community, in terms of safety and access.	Maintenance grade Shire roads as programmed within the budget constraints; reseal Shire roads as scheduled; reduce traffic hazards when identified.	a) Complete maintenance works and resealing programs according to established policies and budget allocations. Monthly reporting to Council on works undertaken. Traffic hazards identified and reduced within available funding and resources. Regular inspections of roads are performed in accordance with the Level of Service obligations of Council to the community. b) Complete 2020 DRFA Program c) Commence 2021 DRFA Program d) Complete Grid inspection and cleaning program through joint procurement with ORRTG Group. e) Complete the Rural Reseals Program f) Complete Reseal Works on the Winton-Jundah Road g) Commence rural addressing project (grant funded)	DOW		a) Ongoing b) 55% complete c) Not started d) 62% complete e) Ongoing f) Completed g) TBA
		Footpaths	To provide a network of footpaths to satisfy the pedestrian traffic needs of the town.	Undertake twice yearly inspections of all concrete and paved footpaths; Maintenance and renewal program to be based on the network maintaining a consistent LOS; minimise trip hazards by grinding high spots.	a) Conduct trip hazard inspections and any non-conformances rectified in accordance with best practice. b) Complete Footpath upgrade link to Showgrounds (Manuka to Nisbet Street - southern side) c) Complete footpath upgrade Elderslie Street (Sesbania - Fraser)	DOW		a) Ongoing b) Not started c) Not started
		Storm Water Drains	To provide a drainage system that minimises the impact of local flooding.	Keep all kerb and channel clear of debris and rubbish and ensure that all pipes and culverts are regularly cleaned out and free from foreign material.	a) Ensure kerb and channels are cleaned and blockages of culverts and pipes cleared b) Ensure bitumen surface adjacent to the kerb & channel is kept in good condition; c) Replace various storm water drain tops (which includes some for the School Infrastructure Program)	DOW		a) Ongoing b) Ongoing c) Not started
		Signage on Roads and Streets	To provide signage on roads and streets according to National Standards.	Replace damaged road signs in a timely manner; identify new sign locations as situations dictate, and erect property signs within budget constraints.	a) Ensure Shire Property and Rural Addressing Signs Project in accordance with State Government requirements b) Maintain road signage in compliant state. c) Complete Rural Road/Creek Signage audit and install	DOW		a) To be programmed b) Ongoing c) Audit complete, signs ordered

for the year ended 30 June 2022

Progress Legend	Complete	On Target	Requires Action	On Hold
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Programs and Objectives	Strategies and Goals	Strategic Functions	Outcomes From Corporate Plan	Strategies for Implementation	Performance Indicators and Levels of Service Outcomes	Off'r	Progress	Update
WATER and SEWERAGE								
TRANSPORT and INFRASTRUCTURE	<i>to meet the current and potential water and sewerage needs of the Community.</i>	Shire Water Assets	To maintain the performance of water management facilities (ie bores, heat exchange unit and water storage).	Monitor anti-scale treatment of heat exchangers. Perform regular maintenance as required on all water assets, according to established best practice.	a) Reports from scale probe inspections monitored and satisfactory results achieved on an ongoing basis. b) Implement Water Pump Station Automated System c) Maintain and operate Geothermal Electricity Plant d) Install FWIN Flood Gauges e) Complete Water Main Upgrades (as per replacement program) f) Refurbish pump head works pipes and connections g) Conduct Corfield water design and feasibility study	DOW		a) Both heat exchangers cleaned and tested by contractor. Cracked plates replaced, 1 spare kit created. Significant silt - cooling pond checked and needs urgent desilting. b) Tender Ready - pursuing BoR6 funding c) Ongoing legal issues d) Contract awarded e) TBA - likely April - June 2022 f) In progress. Standby pumps on site g) TBA - likely April - June 2022
		Water Quality	To supply potable water at safe temperatures and pressure levels to Winton.	Adjust hot water bypass valve settings as required to ensure temperature of water pumped to town is according to established policy. Ensure pressure levels of water pumped are regulated and monitored. Monthly Microbiological water testing is undertaken and any non conformances with required standards are acted upon immediately.	a) Ensure potable water is supplied at temperatures and pressures within policy limits and reported to Council on a monthly basis. b) Report all non-conformances of potable water analyses, action and rectify c) Progress with actions in the Water Supply Business Plan d) Implement inhouse ecoli and coliform testing e) Audit Drinking Water Quality Mangement Plan	DOW		a) Ongoing b) Ongoing c) In progress d) Ongoing e) Programmed in conjunction with RAPADWSA program
		Water Conservation	To promote Waterwise strategies within the Shire	Disseminate information, where applicable to Winton's climate, on strategies to reduce wastage of water and encourage its sustainable use.	Advertisements printed in the Winton Herald on an ongoing basis.	DOW		Ongoing
		Sewerage Assets	To maintain and improve sewerage infrastructure	CCTV of unlined sewer mains to be completed and a revised relining/replacement program established for future years.	a) Maintain activity on sewerage assets in a functional standard. Issues reported to Council on a monthly basis; b) Commence pump station automation project. c) Complete phase 2 Sewer Manhole Relining Project d) Complete Sewerage Treament renewals (sludge beds, pond overflow pits) e) Purchase 1 sewerage pond aerator f) Complete relining 300mm sewer rising main from pump station 1 to treatment plant (phase 1). g) Replace common house drains with sewer main connections	DOW		a) Ongoing b) Automation project ready for tender, in process of working BoR6 submission. c) Completed d) To be programmed e) 2 aerators purchased ready for installation. f) Camera purchased ready for CCTV inspection g) Ongoing

for the year ended 30 June 2022

Progress Legend	Complete	On Target	Requires Action	On Hold
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Programs and Objectives	Strategies and Goals	Strategic Functions	Outcomes From Corporate Plan	Strategies for Implementation	Performance Indicators and Levels of Service Outcomes	Off'r	Progress	Update
SHIRE PLANT and EQUIPMENT								
TRANSPORT and INFRASTRUCTURE	to ensure that Council plant operates at maximum effectiveness and efficiency.	Plant and Equipment	To ensure that Council maintains an appropriate level of plant, equipment and vehicles to effectively complete future municipal works.	Monitor plant requirements for programmed works on an ongoing basis with foremen and other staff as required.	a) Ensure purchases of plant are programmed and completed as per the Plant Replacement Budget.	DOW		Ongoing
			To ensure that adequate plant planning, both physically and financially, is made for plant replacements.	Updating of the 10 year strategic Plant Replacement Program as required. Fortnightly reconciliations between plant log books and timesheets are carried out to ensure plant is being charged out correctly.	a) Ensure plant reserve is maintained at appropriate levels. b) Prepare a Asset Management Plan for Replacement of Council Fleet. c) Ensure vehicle hours are being charged correctly and Plant Rates are completed and actions followed up on.	DOW		a) Ongoing b) To be programmed c) Ongoing
WASTE MANAGEMENT								
TRANSPORT and INFRASTRUCTURE	to provide waste management operations that are economically and environmentally sustainable in the long term with a focus on cost effectiveness and quality	Waste Management	To monitor and improve waste management practices.	DERM licencing of Environmentally Relevant Activities; refuse tip and local industrial businesses.	a) Business compliance; b) Yearly audit of tip.	DOW		a) Ongoing b) Planned April - May 2022
				Extension of the life of the tip being economical and effective recycling of material.	a) Opportunities approved by Council as identified.	DOW		Strategies in place to transform the tip to meet future environmental requirements
		Tip Management	To monitor the Council landfill in accordance with environmental requirements and the Waste Management	Tip is compliant in environmental management and maintained sustainably.	a) Comply with yearly audit requirements and implement Waste Management Plan; b) Install bunded area for waste drums c) Continue to bury tyres d) Continue to cover the tip face with soil to limit litter e) Complete Town Dump Fencing/Waste Control f) Construct New Rubbish Dump Pit and Bunding Wall	DOW		Ongoing. Strategies in place to increase environmental compliance
		Tip Development	Long term Strategic Management of the tip.					