



# **MINUTES**

## **WORK Camp Committee Meeting Monday, 9<sup>th</sup> March 2020**

**MINUTES OF WINTON SHIRE COUNCIL  
WORK CAMP COMMITTEE MEETING  
HELD AT THE WINTON NEIGHBOURHOOD CENTRE TRAINING VENUE  
ON MONDAY, 9 MARCH 2020 AT 5.30PM**

**1 COMMENCEMENT OF MEETING**

The meeting commenced at 5.30 pm.

**2 PRESENT**

(Chair) Cr Shane Mann (Deputy Mayor), Cr Gavin Baskett (Mayor), DoCED Jessica Greenaway, Rip Castles, Frank Standfast, John Bowden, Pearl Eatts, Greg Anglim, Jason Kepper & Ms Helen Fogarty.

**3 APOLOGIES**

Cr Travis Harbour

**4 CONFIRMATION OF MINUTES J BOWDEN/R CASTLES**

**20.03.01**

**Moved:** J Bowden

**Seconded:** R Castles

THAT the minutes of the WORK Camp Committee Meeting held on 4 November 2019 be confirmed.

**CARRIED**

**5 BUSINESS ARISING OUT OF PREVIOUS MEETING**

- Inmates can cut meat up for the Wild Dog Committee, but this would need to be done in town. DOCED to coordinate with the RLO regarding if they still need this done;
- House numbers this needs to go to the council meeting, which has been an ongoing project, DOCED to liaise with the Asset Manager regarding this;
- Community Supervisor appointed by the council needs to have the 27A form completed, this needs to be completed annually. The following members need to have these forms completed by the end of March 2020, the members are Leon Parry, John Bowden, Doug Stewart and Brad Moden;
- List of projects the Work Camp Men have completed, R Castles to send to DOCED; and
- March is the month for Annual Projects to have the applications renewed.

## 6 CORRESPONDENCE

Nil

## 7 ITEMS FOR DISCUSSION

### 7.1 Overshot at Combo Crossing

- McKinlay Council are to Liaise with Winton Shire Council on the scope of works;
- Julie Creek and Winton Work Camp project applications are to be filled out before any work is to start; and
- The scope of works is to be brought back to the next meeting.

### 7.2 The NGTC have hired Winton Rural to complete the stables work at the showgrounds, as this is private work, inmates are not needed for this project.

## 8 ACTION LIST

Responsible Officer	Action	Due Date	Progress	Completed
DoC	House numbers need to be marked in guttering around the district	Ongoing	In progress	
DoC	To create a list of projects that have been completed by Work Camp & future projects to be on an agenda		In progress	
DOW	Liaise with Julia Creek about the Over Shot at Combo Crossing, the scope of works needs to be brought back to the meeting		In Progress	

## 9 GENERAL BUSINESS

Mr Rip Castles Reported:

- Lawn Mowing Scheme the terms and conditions need to be reviewed;
- When guidelines are set, letters need to be sent out to applicants to ensure they still need works to be completed;
- If able-bodied people are residing at the address, they should not be on the list;
- R Castles thanked the Council for their efforts to allow the inmates to participate in courses for them to be upskilled and gain certificates for their achievements; and
- Project at the dump - with the moving of the tyres, DOCED to liaise with DOW to deliver a scope of works. *R Castles requested that this needs a Project Form completed and the work to be early in the morning 6am and only to be for 2 hours.*

DOCED Ms Jessica Greenaway Reported:

- DOCED is reviewing the Terms and Conditions for eligible people to apply for Work Camp to assist with their Lawn needs;
- There could be an opening for someone to start a business;
  - (a) Government funding for Home Assist Packages, for people that don't qualify for Work Camp but need to have works completed for various reasons;

**Pearl Eatts Reported:**

- Pearl has concerns around collecting materials for funerals as some protocols regarding religious beliefs, will not allow them to gather these at certain locations;
- Pearl has asked if Inmates can gather resources for funerals. R Castles requested Pearl to fill in the project forms 162 and 163 to have this work completed, 172 forms will have to be completed annually.

**John Bowden Reported:**

- Requested if community groups would have any projects in the future for Work Camp to be utilised so as they could achieve skills, DOCED will task this to Youth, Sport and Rec Officer, to send out expressions of interest. Groups would have to fill in the project forms to allow this to happen; and
- Concerned that particular projects the Council and Inmates ratio should be the same when they are tasking together, DOCED to raise at a Directors Meeting.

**Frank Standfast Reported:**

- House Numbers need to match with the emergency coordinates for when there is an emergency and if there are new paramedics who are unsure of where community members reside; and
- Requested if Inmates are able to make donation boxes for the Aged Care Service.  
*R Castles requested the ACS secretary to fill in an application for this work.*

**Jason Keppers Reported:**

- Reiterated the project renewal forms are to be completed by March, for compliance; and
- Thank you to Council for organising training for the Work Men as they will receive RPL which will help them transition back into the work force when their time is finished.

**Gavin Baskett Reported:**

- Thanked the Work Camp Men for the work they do in the community.

**Shane Mann Reported:**

- When the lagoon works start near the football field, Work Men could have a chance to experience using machinery.

**CLOSURE AND NEXT MEETING DATE**

The next meeting of the Work Camp Community Advisory Users Committee Meeting will be held at the Winton Neighbourhood Centre on Monday 11<sup>th</sup> May 2020.

**The Meeting closed at 6.44pm.**

**The minutes of this meeting were confirmed at the WORK Camp Committee held on .**

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**CHAIRPERSON**

**Shane Mann**