

**MINUTES OF THE GENERAL MEETING OF THE WINTON SHIRE COUNCIL
HELD IN THE BOARD ROOM, WINTON SHIRE COUNCIL, VINDEK STREET,
WINTON ON THURSDAY 16th APRIL 2009, COMMENCING AT 8.00AM.**

Present: Cr EL Warren (Mayor), Cr JE Sale, Cr PS Mann, Cr DR Nichols and
Cr LA Fraser.

Chief Executive Officer - G Coulton
Deputy Chief Executive Officer - A Rayment
Minute Secretary - D Murphy

Item 1: Apologies
Nil

Item 2: Confirmation of Minutes - Special Meeting

01.04.09 Moved Cr Fraser Seconded Cr Mann
That the minutes of the Special Meeting held on 17th March 2009, Folio
15402, be confirmed.

CARRIED

Confirmation of Minutes - Special Meeting

02.04.09 Moved Cr Sale Seconded Cr Nichols
That the minutes of the Special Meeting held on 6th April 2009, Folio 15419
to Folio 15420, be confirmed.

CARRIED

Confirmation of Minutes - General Meeting

03.04.09 Moved Cr Mann Seconded Cr Fraser
That the minutes of the General Meeting held on 18th March 2009, Folio
15403 to Folio 15418, be confirmed.

CARRIED

BUSINESS ARISING OUT OF THE MINUTES

Item 3: Financial Report/Statements
Council considered the Financial Statements and the Finance Reports.

CEO Mr Greg Coulton worked through the Financial Reports, Finance
Statements and Capital Works Reports with Councillors.

With the agreement of Council, Standing Orders were suspended to permit
earlier attention to the Engineering section of the meeting.

Attendance: Consulting Engineer Mr D Timms, Acting Overseer Mr J Heslin, Acting Town Foreman– Mr L Parry, Workshop Supervisor – Mr P Stephens and the Water Officer – Mr R Dooley attended the meeting at 8.30am.

Item 25: ENGINEERS' REPORT

Water Officer's Report

Departure: The Water Officer left the meeting at 8.40am.

Parks and Gardens Report

The Acting Town Foreman noted the difficulty coping with the current workload due to staff shortage. Council recommended that the Town Foreman, Acting Foreman and CEO meet to discuss the available options to remedy the situation.

Cr Sale noted gutters outside the Winton Club in Oondooroo Street on the western side were ponding with water

Cr Nichols noted the mound at the Showgrounds is a possible problem with water running off the mound into the arena after watering.

Item 24: CHIEF EXECUTIVE OFFICER'S REPORT

Airport Caretaker's Report

Cr Warren suggested a letter of appreciation be sent to Mr and Mrs Dean for their work as caretakers at the Airport over the years.

Departure: The Acting Town Foreman left the meeting at 9.00am.

Item 25: ENGINEERS' REPORT

Workshop Supervisor's Report

The CEO advised that there will be a Plant Committee meeting scheduled shortly to discuss the plant requirements to be included in forthcoming budget consideration.

Departure: The Workshop Supervisor left the meeting at 9.10am.

Overseer's Report

The Acting Overseer provided a verbal report on current activities.

Departure: At this stage, the Acting Overseer left the meeting, the time being 9.40am.

Safety Officer's Report

Cr Mann enquired as to the appropriate footwear to be worn by staff at the various worksites.

A query was raised with respect to staff travelling to and from camps in their own vehicles and payment of travelling allowances.

Adjournment: At this stage, the meeting adjourned for morning tea, the time being 10.05am, and resumed at 10.38am with all still in attendance, including the Consulting Engineer Mr Timms.

Engineer's Report

Supply, Cart, Heat and Spray Polymer Modified Bitumen for Council Depot

04.04.09 Moved Cr Mann Seconded Cr Sale
That Council ratify the CEO's action in awarding the tender for the Supply, Cart, Heat and Spray Polymer Modified Bitumen for Council Depot to Road Surfaces Group Pty Ltd for the amount of \$30,852.58 (inc gst) as the lowest conforming tenders.

CARRIED

05.04.09 Moved Cr Nichols Seconded Cr Fraser
Moved that Council transfer \$185,000 from the Roads to Recovery funds previously allocated to the Cork Mail Road re-alignment works (\$170,000) and the Poison Creek Floodway extension (\$10,000) to fund the shortfall in expenditure for Jundah Rd – Bridge & Safety Barriers.

CARRIED

Road Safety Barriers

06.04.09 Moved Cr Mann Seconded Cr Sale
That Council accept the tender of Nortask Option 2 for the erection of Safety Barriers for Western River Bridge, Mistake Creek Bridge and Jundah Road Jump Up for \$492,911.40 (ex gst) as the least expensive tender that provides the outcomes that Council is seeking.

CARRIED

Supply and Delivery of Culverts for Cork Street Depot Entrance and Crossing at Western Channel on Cork Mackunda Road

07.04.09 Moved Cr Sale Seconded Cr Nichols
That Council ratify the CEO's action in awarding the tender for the Supply and Delivery of Culverts for Cork Street Depot Entrance and Crossing at Western Channel on Cork Mackunda Road to Rocla Toowoomba for \$18,816 (ex gst) as the lowest conforming tender.

CARRIED

08.04.09 **Water Tower Upgrade**
Moved Cr Sale Seconded Cr Fraser
That Council accept the tender of High Q for the External Epoxy Lining and Replacement of Access Ladders and Safety Railings for \$171,116 (inc gst) as the lowest conforming tender subject to additional funds being allocated for the grouting of the segment joints of the water tower as required, and that the tower be painted white.

CARRIED

09.04.09 Moved Cr Mann Seconded Cr Fraser
That Council place the Olio/Muttaborra Road on Council's list of Local Roads of Regional Significance

CARRIED

ENGINEERING MATTERS ARISING

F 15141 Rural Addressing
Consulting Engineer Mr Timms advised that work will be progressing by the next Council meeting.
Resolved that the matter remain on Business Arising.

F15176 Awning at the front of library
Consulting Engineer is to procure quote from Brett Webber Constructions for the erection of the awning.
Resolved that the matter remain on Business Arising.

F15328 That the Consulting Engineer conduct a review of the Corfield Water Supply, as to the possibility of improvement to the supply to be presented to Council.
The Consulting Engineer advised of an approach to Queensland Drilling Services for quotes for clearing the bore of the obstruction.
Resolved that the matter remain on Business Arising.

F 15349 The Overseer is required to prepare a plan for the fencing of the Springvale Rail Line interpretation site for submission to the Consulting Engineer for approval.
The Cost Clerk and Assisting Overseer prepared an estimate of \$33,000 for the erection of a fence at the Springvale Rail Line interpretation site.

Moved Cr Fraser Seconded Cr Sale
That Council accept the estimate of \$33,000 for the erection of a fence at the Springvale Rail Line interpretation site and proceed with the works.

CARRIED

Resolved that the matter remain on Business Arising.

F 15379 Final report and plans for Elderslie Street beautification.
Resolved that the matter remain on Business Arising.

F15380 Council requested a report to the March 2009 Council meeting as to the location and ongoing maintenance requirements of the UHF Repeater Stations within the Shire. The Consulting Engineer Mr Timms advised of contact with Mr Alan Abbott with respect to maintenance of UHF Repeater Towers.
Resolved that the matter remain on Business Arising.

ENGINEERING CORRESPONDENCE

Item 14: George Bourne and Associates - 388/48
Providing tender comparison and recommendation for water tower upgrade.

Recommendation:
10.04.09 Resolved that the information be received and noted.

Item 15: Department of Mines and Energy - 409/227
Compensation agreement for Road Reserve.

Recommendation:
11.04.09 Resolved that Council offer no objection to Compensation Agreement for MC 95157 and advise that no compensation will be sought.

Engineering General Business

Cr Sale asked about the future works at the Water Pump Station and the cleaning and desilting of the old dam. The Consulting Engineer Mr Timms advised that after the dam was desilted, one of the dam banks will need to be raised and further pipe work tidied up.

Cr Warren asked about the walking track, noting some areas could be tidied up so it can be used.

12.04.09 Caltex Depot
Resolved that the CEO contact the developers with respect to main road access to the Caltex Depot site.

The Consulting Engineer Mr Timms presented the Draft Master Drainage Plan as provided by George Bourne and Associates for Council's perusal. The matter to be placed on Engineer's Business Arising.

Engineer's Report

13.04.09 Mover Cr Fraser Seconded Cr Nichols
That the Engineer's Report be received.

CARRIED

Departure: The Consulting Engineer left the meeting at 12.02pm.

BUSINESS ARISING OUT OF THE MINUTES (continuing)

Item 3: Financial Report/Statements
Council considered the Financial Statements and the Finance Reports.

The CEO continued working through the Financial Reports, Finance Statements and Capital Works Reports with Councillors.

Adjournment: At this stage, the meeting adjourned for lunch, the time being 1.05pm and resumed at 2.05pm with all in attendance.

14.04.09 Moved Cr Fraser Seconded Cr Mann
That the Consolidated Financial Statements be received.

CARRIED

15.04.09 Resolved that although Council's Revenue and Expenditure Summary will be as presented at each monthly meeting, a full Council review of all financial matters will be made quarterly. The next scheduled review will be at 30th June, 2009 and be presented to the July 09 meeting.

Item 4: Legal Action for Recovery of Sundry Debts/Rates
16.04.09 Resolved that the matter remain on Business Arising.

Item 5: Proposed land development for horse paddocks
To be discussed later in the meeting.

Item 6: Possible permanent saleyard bull selling ring and seating
17.04.09 Resolved that the matter remain on Business Arising.

Item 7: Lark Quarry Contract Guide supply
18.04.09 Resolved that the matter remain on Business Arising.

Item 8: Sporting Clubs Rating Matters
To be discussed later in the meeting.

Item 9: Landcare Conference sponsorship
19.04.09 Moved Cr Mann Seconded Cr Fraser
That Council sponsor a Landcare Conference lunch for the value of

\$1,200.00.

CARRIED

20.04.09 Resolved that the matter be removed from Business Arising.

Item 10: Arts West Corporate Membership

21.04.09 Resolved that the matter remain on Business Arising.

Nadjayamba Bursary

22.04.09 Moved Cr Fraser

Seconded Cr Mann

Resolved that Mikaela Green be awarded the Nadjayamba Bursary.

CARRIED

CORRESPONDENCE - FINANCIAL

Item 11: Winton Branch ICPA - 340/935

Request for financial or in-kind assistance for the hosting of the conference being held 9/10 September, 2009.

23.4.09

Moved Cr Mann

Seconded Cr Nichols

That Council provide \$2,400 cash and \$2,633.40 "in kind" sponsorship to the total value of \$5,033.40 to be eligible for Diamond Sponsor status for the ICPA Conference being held in Winton 9/10 September 2009.

CARRIED

Item 12: Department of Natural Resources - 171/40

Advising of approval in principle of the housing subdivision being Stage 2 of the Hospital Estate Subdivision Chirnside Street.

24.04.9

Moved Cr Fraser

Seconded Cr Nichols

That Council commence the process to acquire Native Title rights for the Hospital Estate Subdivision Stage 2.

CARRIED

Item 13: Outback Queensland Tourism - 369/1394

Recommending Council set aside extra co-operative advertising funds to enable Outback Queensland to capitalise on current circumstances.

25.04.09

Resolved that the information be received and noted, and the matter be referred for budget consideration.

Item 26: LATE CORRESPONDENCE

LATE FINANCIAL CORRESPONDENCE

1. Winton State School - 340/936

Seeking a discounted price for top dressing of the sport oval.

26.04.09 Moved Cr Fraser Seconded Cr Mann
That Council provide \$1,800 discount, thus charging \$4,000 for top dressing
of the school oval.

CARRIED

Adjournment: At this stage, the meeting adjourned for afternoon tea, the time being
3.00pm, and resumed at 3.17pm with all in attendance.

CORRESPONDENCE – GENERAL

Item 16: Australian Local Government Association - 198/789
Confirmation of 2009 National General Assembly being held and calling for
motions.

27.04.09 Resolved that two attendees (names to be advised) be authorised to attend
the 2009 National General Assembly in 22, 23, 24 June in Canberra.

Item 17: Georgina Diamantina Catchment Committee - 95/134
Inviting Council to appoint a delegate to attend Committee meetings.

28.04.09 Moved Cr Mann Seconded Cr Fraser
That Cr Nichols be appointed as Council's delegate to the Georgina
Diamantina Catchment Committee.

CARRIED

Item 18: Federal Member for Maranoa - 27/30
Seeking submissions with respect to the redistribution of federal electoral
boundaries.

Moved Cr Fraser Seconded Cr Mann
That Council prepare a submission to the Electoral Commission for Winton
Shire to return to the Maranoa Electorate.

Amendment: Moved Cr Sale Seconded Cr Warren
That Council not prepare a submission for the return to the Maranoa
Electorate.

The amendment was put and lost. The original motion became the
MOTION.

29.04.09 Moved Cr Fraser Seconded Cr Mann
That Council prepares a submission to the Electoral Commission for Winton
Shire to return to the Maranoa Electorate.

CARRIED

Item 26: LATE CORRESPONDENCE

LATE GENERAL CORRESPONDENCE

2. Australian Age of Dinosaurs - 405/
Asking for Council to accept the name change to “The Jump Up”.

Recommendation:

30.04.09 Resolved that the information be received and noted.

3. Country and Regional Living Expo - 142/474
Details of 2009 Expo.

Recommendation:

31.04.09 Resolved that the matter be placed on Business Arising.

4. Mr W Thompson (tabled)
Request for Prickly Acacia tree at his residence be left during Mr Beal’s lifetime.

32.04.09 Resolved that permission be granted for the Prickly Acacia tree to remain during Mr Beal’s lifetime.

COMMITTEE REPORTS

Item 19: Sister City Committee Meeting Report

33.04.09 Moved Cr Mann Seconded Cr Nichols
That the minutes of the Sister City Committee Meeting be received.
CARRIED

Item 20: RADF Committee Meeting Report

34.04.09 Moved Cr Nichols Seconded Cr Mann
That the minutes of the RADF Committee Meeting be received.
CARRIED

Item 21: Tourism Strategy Committee Meeting Report

35.04.09 Moved Cr Nichols Seconded Cr Sale
That the minutes of the Tourism Strategy Committee Meeting be received.
CARRIED

36.04.09 Resolved that microphones for the Taxi Bus be costed for budget preparation.

Attendance: At this stage, TDO Ms R Mollenhagen attended the meeting, the time being 4.10pm.

Item 24: CHIEF EXECUTIVE OFFICER'S REPORT

Tourism Development Officer's Report

37.04.09 Moved Cr Fraser Seconded Cr Sale
That Council purchase electronic equipment for the showing of the animated Lark Quarry DVD at Lark quarry.

CARRIED

BUSINESS ARISING OUT OF MINUTES

Item 7: Lark Quarry Contract Guide supply and Business Plan

38.04.09 Moved Cr Mann Seconded Cr Nichols
That Mr Smith from Outback Aussie Tours be invited to meet with Council's representatives to discuss future operations of Lark Quarry. Further that a copy of the current Lark Quarry Business Plan be made available to Mr Smith.

CARRIED

39.04.9 Moved Cr Mann Seconded Cr Sale
That Council adopt the Lark Quarry Business Plan.

CARRIED

Cr Fraser noted that the ICPA Committee may require some support during the ICPA conference. TDO advised information packs will be provided and any other promotion material as requested.

Departure: At this stage, Ms Mollenhagen left the meeting, the time being 4.33pm.

Item 22: Showgrounds Users Committee Meeting Report

40.04.09 Moved Cr Fraser Seconded Cr Mann
That the minutes of the Showgrounds Users Committee Meeting be received.

CARRIED

Resolved that the Diamantina Rodeo Association and Pony Club be contacted and asked to remove surplus steel and other materials lying around the area adjacent to the storage container.

Item 23: Work Program Committee Meeting Report

41.04.09 Moved Cr Nichols Seconded Cr Fraser
That the minutes of the Work Program Committee Meeting be received.
CARRIED

Item 24: CHIEF EXECUTIVE OFFICER'S REPORT

Resolved that the option of employing "Doggers" for the trapping of wild dogs be included for consideration in the 2009/2010 budget.

Smoking Policy
42.04.09 Moved Cr Fraser Seconded Cr Mann
That Council adopt the Smoking Policy as presented in the EHO's Report.
CARRIED

Per Diem Payment Policy
43.04.09 Moved Cr Sale Seconded Cr Fraser
That Council adopt the policy of making a per diem payment to councillors and staff who are required to attend authorised events away from their normal domicile, given that these authorised events necessitate travel, accommodation or meals and incidentals.

That the level of per diem payments for all councillors and staff be set at the current Table 1: Employee's annual salary - \$87,200 or below and adjustments be made only as advised by the ATO.

That per diem payments shall only be paid upon the authorisation of the Director of the Department, or in the case of a Director, the CEO or in the case of the CEO, the Mayor or Council.

In the case of councillors a resolution would be required to cover any per diem payments.

CARRIED

Stores Discrepancy
44.04.09 Moved Cr Fraser Seconded Cr Nichols
That Council write off 146,473.97 litres of fuel at a cost of \$189,509.71 due to inaccurate recording of fuel issues over 4 years..

CARRIED

BUSINESS ARISING OUT OF THE MINUTES (continuing)

Item 8: Sporting Clubs Rating Matters

45.04.09 Moved Cr Fraser Seconded Cr Nichols
That in reference to the matter of the rates and service charges for the Winton Golf Club that Council make no change to the 2008/2009 rates and charges as levied. Further that in future year the water units allocation be set

at the residential rate (currently 6 units). Further that the general rates (assessment 309/1) after discount be further discounted by 20% in lieu of the Golf Club land occupied by Council sewerage holding ponds.

CARRIED

46.04.09 Resolved that the matter remain on Business Arising.

Resolved that the matter of the employment of an Electrician be costed for budget consideration for the 2009/2010 budget.

Item 5: Proposed land development for horse paddocks

47.04.09 Moved Cr Fraser
That Council explore the possibility of establishing pony paddocks in the Racecourse, Recreation, Saleyards and Pound Reserve R17.

Seconded Cr Nichols

CARRIED

48.04.09 **CEO's Report**
Moved Cr Mann
That the CEO's Report be received.

Seconded Cr Nichols

CARRIED

GENERAL BUSINESS

Cr Nichols advised of a recent ANRAC visit.

Item 23: Dates Next Meeting

- Pre Budget Meeting 19th May, 2009
- May Ordinary Meeting 20th May, 2009
- June Ordinary Meeting 18th June, 2009

Closure: The meeting closed at 6.19pm.

Confirmation: Confirmed before me this 20th May, 2009.

Signed
Cr EL Warren
MAYOR